EXAMINATION REGULATIONS 2020

Archive version of the *Examination Regulations 2020*, taken from the online edition (https://examregs.admin.ox.ac.uk/) between 11 May 2021 and 27 May 2021. No changes were made to any regulations between these dates.

These regulations incorporate all changes published in the University *Gazette* up to and including 25 March 2021.

For information on changes to the *Examination Regulations 2020* published in the *Gazette* since 25 March 2021, please visit https://gazette.web.ox.ac.uk/examination-regulations-0.

The following pages have titles but no detailed content:

- Research Degrees in the Social Sciences Division
- Examinations for Diplomas and Certificates
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Dates of Terms

Information on dates of terms is available on the University website at www.ox.ac.uk/about/facts-and-figures/dates-of-term (https://www.ox.ac.uk/about/facts-and-figures/dates-of-term?wssl=1) .

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Regulations on Financial Matters

Section I. Fees and Dues payable to the University

§1. Fees payable by members of the University

1. All fees payable under this Section are set by Council's Planning and Resource Allocation Committee on the recommendation of the Joint Fees and Student Support Advisory Group on an annual basis and are available from www.ox.ac.uk/students/fees-funding/fees/rates (http://www.ox.ac.uk/students/fees-funding/fees/rates) or from the Planning and Resource Allocation Section. Fees are payable at one of four rates, 'home', 'ELQ', 'islands', and 'overseas'. The 'home' rate is payable by students who meet the criteria given in Schedule 1 of the Education (Fees and Awards) (England) Regulations 2007 and subsequent amendments. The 'ELQ' rate is payable by students who meet the criteria for the 'home' rate but who are reading for a qualification of an equivalent or lower level to one they already hold. The 'islands' rate is payable by residents of the Channel Islands or the Isle of Man who meet the requirements laid down by the respective Islands governments. Where a course does not have a separate 'ELQ' or 'islands' rate, the 'ELQ' or 'islands' rate will be the same as the 'home' rate. All students not meeting these criteria shall pay fees at the 'overseas' rate unless otherwise exempted.

2.

(*a*) Every member of the University shall pay fees at the appropriate annual rate for each academic year in which he or she is working in Oxford:

(i) For the Degree of BA or the Degree of M.Biochem. or the Degree of M.Chem. or the Degree of M.Math.Comp.Sci. or the Degree of M.Earth Sc. or the Degree of M.Eng. or the Degree of M.Math. or the Degree of M.Comp.Sci. or the Degree of M.Comp.Phil. or the Degree of M.Phys. or the Degree of M.Phys.Phil. or the Degree of M.Math.Phil. (Those working for an honour school requiring the study of one or more languages for an academic year outside Oxford or for Law with Law Studies in Europe, or for an honour school requiring a period of study shorter than a year outside Oxford, or for Part II in Chemistry or Materials Science or Molecular and Cellular Biochemistry, or for Part II in the Honour Schools of Engineering Science, shall be deemed for all the purposes of this clause to be working in Oxford for the degree of BA or the Degree of M.Biochem. or the Degree of M.Chem. or the Degree of M.Eng., whether or not their work is being undertaken in Oxford);

(ii) for the Degree of BFA;

(iii) for the Degree of BCL or Magister Juris;

(iv) for a second Final Honour School;

(v) for the First Examination for the Degree of BM;

(vi) for the Diploma in Theology;

(vii) for the Diploma in Legal Studies;

(viii) for the Certificate in Diplomatic Studies;

(ix) for the Postgraduate Diploma in Diplomatic Studies;

(x) for the Postgraduate Diploma in Education; or

(xi) for the Postgraduate Certificate in Education (those working for the certificate shall be deemed for all the purposes of this clause to be working in Oxford, whether or not their work is being undertaken in Oxford).

(*b*) The fees shall be paid as follows:

(i) in the case of those members of the University whose fees are paid under the terms of the Education (Student Support) Regulations (or under corresponding arrangements approved by the Scottish Executive, Northern Ireland Assembly, Welsh Assembly or the States Assembly of Jersey, States Assembly of Guernsey or Isle of Man Government) the fees shall be paid in accordance with the arrangements laid down in those regulations;

(ii) in all other cases, fees shall be collected in accordance with the provisions of §3 below;

(iii) on application by their society, and subject to the approval of Council's Education Committee, some part of the fees for an academic year may subsequently be returned to those who do not work in Oxford for the whole of that year. The general rule agreed by Council is that, for each complete term not spent working in Oxford, one third of the annual fees shall be returned.

3. Every member of the University shall pay fees at the appropriate annual rate for each term from and including the term in which he or she begins to work for the Second Examination for the Degree of Bachelor of Medicine up to and including the term in which he or she completes all the stages of the examination, or ceases to work for the examination.

4.

(*a*) Subject to the provisions of cl. 5 below, every member of the University shall pay fees at the appropriate annual rate for each term in which he or she is registered as a Probationer Research Student or is working for one of the qualifications listed below, from and including the term in which he or she is first so registered or begins working for such qualification, up to and including the term in which he or she takes the final examination or (in the case of a degree or diploma by thesis only) submits his or her thesis:

(i) the Degree of B.Phil.;

(ii) the Degree of M.Sc.;

(iii) the Degree of M.St.;

(iv) the Degree of MBA;

(v) the Degree of MPP;

(vi) the Degree of M.Litt.;

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(vii) the Degree of M.Phil.;

(viii) the Degree of M.Th.;

(ix) the Degree of M.F.A.;

(x) the Degree of D.Phil.;

(xi) the degree of D.Eng.;

(xii) any diploma or certificate other than:

(*a*) the Diploma in Theology;

(*b*) the Diploma in Legal Studies;

(*c*) the Postgraduate Diploma in Education;

(*d*) the Postgraduate Certificate in Education;

(*e*) the Certificate in Management Studies;

(*f*) the Certificate in Theology;

(*g*) the Certificate in Diplomatic Studies;

(*h*) the Postgraduate Diploma in Diplomatic Studies; or

(*i*) certificates issued by the Board of Studies in Education under the provisions of the appropriate regulation.

(*b*) In the case of a degree or diploma that is not by thesis only, the term in which the students takes the final examination is that in which the published submission due date or examination date falls for the final piece of work (which may consist of a dissertation, thesis, essay, other assessed exercise, or written examination). A thesis or other assessed exercise for which the published due date falls other than during Full Term shall be deemed for the purposes of this clause to have been due for submission during the preceding term.

(*c*) In the case of a degree or diploma by thesis only, a thesis submitted other than during Full Term shall be deemed for the purposes of this clause to have been submitted during the preceding term.

(*d*) Candidates who continue to work for one of the qualifications listed in this clause after attempting an examination shall pay fees for each term in which they receive tuition or supervision; but if they receive no further tuition or supervision, they shall pay no further fees but shall pay the re-entry or re-submission fee prescribed in §7 below when they re-enter. Candidates whose thesis submitted for the degree of M.Litt., M.Sc., or D.Phil., has been referred back shall pay no further fees, but shall pay the re-submission fee prescribed in §7 below when they apply for re-examination; and candidates whose dissertation for the degree of M.Sc. in Education did not satisfy the examiners shall pay the fee prescribed in §7 below before a revised or new dissertation for Part II of the examination is examined. For the purposes of this clause, 'term' shall include any period of forty-two days' residence reckoned as a term of residence under the Regulations for Residence in the University provided that not more than three fees shall be payable in the same academic year.

(*e*) The fees shall be collected in accordance with §3 below.

5.

(*a*) The number of termly fees payable under cl. 4 above by those working for the degree of D.Phil. shall not exceed nine provided that:

(i) [for candidates admitted for a DPhil from 1 September 2006 onwards] Candidates for the D.Phil. may count towards this figure up to three termly fees paid while working for the degree of M.Phil., M.St. in Legal Research, or B.Phil. provided that the candidate has been given leave to supplicate for that degree;

(ii) Candidates for the D.Phil. who have held the status of Probationer Research Student, or of Student for the Degree of M.Sc. by Research or M.Litt. or for the Diploma in Law, before transferring to work for the degree of D.Phil. shall be deemed for the purpose of this subsection to have been working for the D.Phil. from the term in which they began working for the course from which they have transferred, and may count towards their D.Phil. fee liability any fees paid while holding their previous status, subject to the payment on transfer of any consequent additional fees for which they are liable. A candidate is not deemed to be 'transferring to work for the Degree of D.Phil.', when he or she is admitted for the Diploma in Law or as a D.Phil. student after satisfying the examiners for the Degree of M.Sc. by Research or M.Litt.;

(*b*) The number of termly fees payable by candidates for the Doctor of Engineering shall not exceed twelve.

(*c*) The number of termly fees payable under cl. 4 above by those working for any qualification other than the degree of D.Phil. or D.Eng. shall not exceed six in respect of each qualification, provided that:

(i) Candidates who transfer from the D.Phil. to the M.Litt. or M.Sc. by Research may count up to six fees paid while working towards the D.Phil. (including fees paid while holding the status Probationer Research Student) towards this figure;

(ii) Candidates receiving tuition or supervision after attempting an examination shall continue to pay fees for each term in which they receive tuition or supervision;

(iii) Candidates under (iv) and (v) below who receive tuition or supervision after attempting an examination or who require an extension of time shall continue to pay fees for each term in which they receive tuition or supervision, provided that the total number of fees shall not exceed the maximum provided in each case;

(iv) Part-time students for the Degree of Master of Theology shall not pay more than six fees (at the half rate) while working for Part II of that degree;

(v) Students for the Degree of Master of Science in Evidence-Based Health Care, Experimental Therapeutics, Surgical Science and Practice, or Sustainable Urban Development shall pay all applicable module fees and not more than four annual registration fees;

(vi) Part-time students for the MSc in Software Engineering, the MSc in Software and Systems Security, the Postgraduate Diploma in Software Engineering, Postgraduate Diploma in Software and Systems Security, the Postgraduate Certificate in Software Engineering, the Postgraduate Certificate in Object Technology, and the Postgraduate Certificate in Software and Systems Security shall pay all applicable module fees; students who receive tuition or supervision after attempting an examination shall continue to pay fees for each term in which they receive tuition or supervision, provided that they shall not pay more than four annual registration fees for the MSc courses, two annual registration fees for the Postgraduate Diploma courses, and one registration fee for the Postgraduate Certificate courses; students requiring an extension of time shall pay a fee of £100 for each term in which they continue to receive tuition or supervision;

(vii) Part-time students for the MSc in Mathematical Finance shall pay not more than two fees covering seven terms of study, payable at the start of the first and second years of the course respectively; students requiring an extension of time shall pay a fee of £610 for each term in which they continue to receive tuition or supervision.

(*d*) the number of termly fees payable by candidates registered for a D.Phil. through one of the following doctoral training programmes shall not exceed twelve: Autonomous Intelligent Machines and Systems; Cardiovascular Medicinal Chemistry; Cyber Security; Environmental Research; Healthcare Innovation; Health Data Science; Industrially Focused Mathematical Modelling; Inorganic Chemistry for Future Manufacturing; Interdisciplinary Bioscience; Life Sciences Interface; Mathematics of Random Systems: Analysis, Models and Algorithms; Modern Statistics and Statistical Machine Learning; New and Sustainable Photovoltaics; Oil and Gas; Partial Differential Equations: Analysis and Applications; Science and Technology of Fusion Energy; Sustainable Approaches to Biomedical Science; Synthesis for Biology and Medicine; Systems Approaches to Biomedical Science; Systems Biology;

(*e*) the number of termly fees payable by candidates registered for a D.Phil. through one of the following doctoral training programmes shall not exceed twelve: Biomedical Imaging; Statistical Science; Synthetic Biology. Candidates registered for one of these doctoral training programmes, who are admitted by the University of Warwick, Bristol, or Nottingham, and who hold the status of Probationer Research Student at Oxford, shall not normally pay more than three termly fees while at Oxford;

(*f*) the number of termly fees payable by candidates registered for a D.Phil. through one of the following doctoral training programmes shall not exceed twelve: Diamond Science and Technology; Future Propulsion and Power; Gas Turbine Aerodynamics; Renewable Energy Marine Structures; Science and Application of Plastic Electronic Materials; Wind and Marine Energy Systems and Structures. Candidates for these programmes may count towards this figure up to the equivalent of three termly fees paid to the relevant partner university;

(*g*) the number of termly fees payable by candidates registered for a D.Phil. through the doctoral training programme in Theory and Modelling in Chemical Sciences shall not exceed twelve. Candidates registered for a D.Phil. through this doctoral training programme may count up to three termly fees paid while working for the M.Sc. in Theoretical and Computational Chemistry towards this figure;

(*h*) Fee requirements relating to full-time students undertaking graduate study shall also apply to part-time students holding the same status, save that part-time students shall be required to pay half the applicable full-time fees over twice the applicable length of time for full-time students, except where the fees for the part-time programme are otherwise specified in the regulations, and except where the applicable period is otherwise specified under cl. 5(*c*) above.

(i) For a student who changes from full-time to part-time study or vice-versa, fee liability shall be calculated on the basis that each term of full-time study counts as 1 FTE, and each term of part-time study counts as 0.5 FTE, and the student will be liable to pay fees for at least the minimum number of FTE terms of study as laid down in the regulations governing the relevant qualification, and up to the maximum number of FTE terms of study specified in the Regulations on Financial Matters.

(*j*)

(i) Where admission as a graduate student is reckoned from a term earlier than that in which the application for admission was approved, on the grounds that:

(*a*) A term or terms had been spent at another university on a course of study directly relevant to the work subsequently undertaken for the degree of M.Litt., M.Sc., or D.Phil., and

(*b*) The earlier study had not led to the award of a qualification of any university, and was under the supervision of a person who has subsequently taken up an appointment at Oxford,

(ii) Subject to the approval of Council's Education Committee, any fees payable under cl. 4 above in respect of such term or terms may be remitted either wholly or in part. For the purposes of determining the appropriate fee level, the student will usually be deemed to have commenced the programme of study in the term to which their admission has been antedated.

(*k*) The number of termly fees payable by candidates for a D.Phil. in the Medical Sciences Doctoral Training Centre who have been admitted to a four-year doctoral programme shall not exceed twelve.

(*l*) The number of termly fees payable by candidates for a D.Phil. in Biomedical Sciences under the NIH-Oxford programme shall not exceed six.

6. Subject to the approval of Council's Education Committee, where a clinical student has already spent at least three terms working full-time for the Degree of M.Sc. by research and has paid at least three fees in respect thereof, any further fees payable in respect of the M.Sc. course for terms in which he or she is also working as a clinical student at a university clinical school outside Oxford may be remitted.

7. Every member of the University shall pay such other fees applicable to him or her as may be prescribed by any statute or regulation.

§2. Visiting, Recognized, and Matriculated Non-Award Students

1. Every member of the University who, not holding an academic appointment in the University or the colleges, has been matriculated in order to study in the University otherwise than for a degree, diploma, or certificate of the University shall pay fees at the appropriate annual rate published at www.ox.ac.uk/students/fees-funding/fees/non-award (http://www.ox.ac.uk/students/fees-funding/fees/non-award) or available from the Planning and Resource Allocation Section for each term in which he or she is studying in the University.

2. Every person on the Register of Recognized Students or on the Register of Visiting Students shall pay fees at the appropriate annual rate on the basis set out below, and as published, in the case of (a), at www.ox.ac.uk/students/fees-funding/fees/visiting-recognised (http://www.ox.ac.uk/students/fees-funding/fees/visiting-recognised) or available from the Planning and Resource Allocation Section and, in the case of (b), by the college concerned, for each term in which he or she is studying in the University.

(*a*) For Recognized Students, fees shall be payable at the appropriate percentage of the 'overseas' graduate research fee rate specified for the relevant subject area, as determined by the Planning and Resource Allocation Committee; in cases where a Recognized Student is studying across subject areas with different fee rates, the applicable fee rate shall be that which applies to the larger portion of their studies; in the case of two subjects equally weighted, the fee rate shall be that which applies to the subject that carries the higher fee; in the case of three subjects weighted equally, the fee rate shall be that which applies to the subject that carries the mid-level fees.

(*b*) For Visiting Students, fees shall be payable at such rates as are set by the college concerned; the college shall pay to the University a sum representing the appropriate percentage of the 'overseas' undergraduate fee rate specified for the relevant subject area, as determined by the Planning and Resource Allocation Committee on the recommendation of the Joint Fees and Student Support Advisory Group; in cases where the subject is not offered at undergraduate level, fees shall be payable at the appropriate percentage of the 'overseas' graduate research fee rate as specified for the relevant subject area; in cases where a Visiting Student is studying across subject areas with different fee rates, the applicable fee rate shall be that which applies to the larger portion of their studies; in the case of two subjects equally weighted, the fee rate shall be that which applies to the subject that carries the higher fee; in the case of three subjects weighted equally, the fee rate shall be that which applies to the subject that carries the mid-level fees.

3. Every person described in cll. 1 and 2 above shall pay such other fees applicable to him or her as may be prescribed by any statute or regulation.

§3. Arrangements relating to the payment of fees

1.

(*a*) Not later than the fourteenth day after the last day of every Full Term, the Head or Bursar of every society, or the Head of the student's department for programmes where fees are usually paid directly to the department, shall send to the Director of Finance a schedule signed by himself or herself containing the names of all members of the society who were liable to pay the fees referred to in §1 and §2 above, in respect of that term.

(*b*) The Head or Bursar of every society shall pay to the Director of Finance such fees as were due for that term in accordance with the mechanisms agreed between the colleges and the University from time to time. Where fees are collected by a department these shall be paid to the Director of Finance in accordance with the mechanisms that are agreed from time to time.

2. Annual fees shall be paid on or before the seventh day of Michaelmas Full Term (or of the term in which the student commences his or her course, as the case may be) unless the Bursar of the student's college or the Head of the student's department for programmes where fees are usually paid directly to the department, certifies in writing that:

(*a*) The college has approved the student's application to pay by instalments, the first such instalment having been paid; and/or

(*b*) The student has applied for, and is prima facie eligible for, a contribution to his or her fees from his or her local authority (or other fee-paying body), and the college is of the opinion that no contribution will be required from the student;

(*c*) The student's programme did not commence on the first day of the relevant term, and payment is due on the seventh day after the actual commencement of the student's programme.

3.

(*a*) In the event that any fees or continuation charge payable by the student, or the relevant instalment towards such fees, remains unpaid after the due date of payment it shall be the duty of the Bursar of the student's college, or the Registrar for programmes where fees or charges are usually paid directly to the University, or the Head of the student's department for programmes where fees or charges are usually paid directly to the department, to notify the student concerned that, in the event that the fees or charges due have not been paid in full within four weeks from the date of such notification, the student shall ordinarily be liable for suspension from access to the premises and facilities of the University (including the Examination Schools and other places of examination). The student shall be informed that, apart from in exceptional circumstances, they will be suspended from the end of such four-week period until such time as outstanding fees or charges have been paid, at which point they may apply for reinstatement, or until two terms have elapsed, at which point they will be removed from the Register of Students. The Bursar or Head shall also inform the Registrar that he or she has so notified the student concerned; and if the fees or charges due have not been paid in full within the specified four-week period, the Bursar or Head shall inform the Registrar of the position, whereupon, subject to the other provisions of this clause, the University shall have the right, having considered the circumstances of the case, to suspend the student concerned from access to the premises and facilities of the University. If the fees or charges due have not been paid in full within two terms of the date of any suspension imposed under this clause, the University shall have the right, having first considered the circumstances of the case, to remove the student from the Register of Students. A student may apply to Education Committee for reinstatement to the Register of Students. Any such reinstatement, which is not automatic, will be conditional upon payment of all outstanding fees.

(*b*) On application by their society, or by the Head of the student's department for programmes where fees are usually paid directly to the department, and subject to the approval of Council's Education Committee, some part of the fees for an academic year may subsequently be returned to those who do not work in Oxford for the whole of that year as a result of expulsion. Unless otherwise provided in respect of an individual programme of study, the general rule is that, for each complete term not spent working in Oxford, one third of the annual fees shall be returned.

(*c*) On application by their society, or by the Head of the student's department for programmes where fees are usually paid directly to the department, and subject to the approval of Council's Education Committee, some part of the fees for an academic year may subsequently be returned to those who do not work in Oxford for the whole of that year as a result of suspension or withdrawal. Unless otherwise provided in respect of an individual programme of study, the general rule agreed by Council is that, for each complete term not spent working in Oxford, one third of the annual fee shall be returned, and that in addition, if a student withdraws or suspends their status on or before Monday of Week 4 of any term the fees payable in respect of that term will generally be reimbursed to the student.

(*d*) Certain programmes, including programmes which have been granted permission to charge non-refundable deposits and programmes within the Department for Continuing Education, the Faculty of Law, the Mathematical Institute, and the Saïd Business School, may operate different refund policies in relation to cases under (*b*) and (*c*) above: where this is the case, the departmental policy for the programme of study concerned takes precedence over the general rule.

(*e*) Applications for the remission of fees, for the resolution of issues relating to the non-payment of fees, and for all other questions of doubt or difficulty relating to the liability of individual students for fees, including those covered under cll. 2 and 3 (*a*) and (*b*) above, and for questions of doubt or difficulty relating to the charging of deposits for course fees, or for fee reductions or bursaries as covered in §6, or for liability for the continuation charge as covered in §4 shall be determined by the Joint Panel on Remission of Fees.

(*f*) A candidate who is dissatisfied with a decision made by the Joint Panel on Remission of Fees may, or his or her college may, appeal against it. An appeal must be made within fourteen days of the date of the Joint Panel on Remission of Fees' decision. Any such appeals must be made in writing and sent to the Chair of Education Committee. The appeal will be heard by the Chair of Education Committee or their nominee.

§4. Regulations relating to the University continuation charge

1. A candidate admitted to graduate research study (that is, a student for the D.Phil., D.Eng., M.Litt., M.Sc.(Res), or any other programme of study designated as a research programme) who commenced their current programme of study in or after September 2011 and who has reached the end of the period of fee liability, as defined at §1, cl. 5, and who thereafter remains registered as a graduate research student, shall pay a continuation charge for each subsequent term up to and including the term in which the thesis is submitted. Candidates whose thesis has been referred back shall pay no further fees or continuation charge, but shall pay the fee prescribed in §7 below when they apply for re-examination.

2. A student who is paying fees in respect of any given term shall not be liable for a continuation charge in the same term.

3. The continuation charge first became payable in 2013-14 and the rate will be reviewed on an annual basis. The rate for the current academic year is available from www.ox.ac.uk/students/fees-funding/fees/liability/graduate-continuation-charge (http://www.ox.ac.uk/students/fees-funding/fees/liability/graduate-continuation-charge) or from the Planning and Resource Allocation Section. Divisions may remit the continuation charge (subject to approval by Council's Planning and Resource Allocation Committee) for graduate research students on a specified course or courses of study, provided that the remission applies to all students on that course in a specified term or terms of study.

§5. Regulations relating to the fees for certain scholarship and exchange agreements

1. Notwithstanding the provisions of §1 above, the University shall remit 45% of the prescribed fees payable by any student who establishes, by information certified to the Director of Finance by an officer of the student's college or society, that a proportion (agreed between the college and Junior Members), of the student's maintenance (as distinct from fees), as determined by Student Fees and Funding in the relevant year, has been provided by resident Junior Members of the University (otherwise than from funds of common rooms contributed directly or indirectly by grant-paying authorities in payment of membership fees); provided that:

(*a*) the number of students whose fees are remitted under this clause shall not in any one year exceed thirty-five and that any arrangements required for determining the allocation between colleges or other societies of the benefits available under this clause shall be subject to approval from time to time by Council's Education Committee.

(*b*) the student's college or society shall remit 55% of the prescribed fees, and shall also arrange to cover the balance of the cost of the student's maintenance, as determined by Student Fees and Funding, that is not covered by the Junior Members; and

(*c*) the criteria for and selection of students benefiting from these provisions shall be administered through the Reach Oxford Scholarship, or other scheme designated as eligible by Council's Educaton Committee.

2. Council's Education Committee shall have power to approve exchange arrangements with other universities under which no fees are payable on either side. Any of the fees prescribed in §1 or §2 above, which would otherwise have been payable by any person working in Oxford under those exchange arrangements shall be remitted.

§6. Regulations for Oxford Bursaries and Fee Reductions

1. The arrangements described in this section apply to members of the University, entitled, in accordance with the criteria set out in §1, cl. 1, to be charged fees at the appropriate 'home' (and EU) rate, who are working in Oxford:

(*a*) for the Degree of BA or the Degree of MBiochem or the Degree of MChem or the Degree of MMathCompSci or the Degree of MEarthSc or the Degree of MEng or the Degree of MMath or the Degree of MCompSci or the Degree of MCompPhil or the Degree of MPhys or the Degree of MPhysPhil or the Degree of MMathPhil, or the degree of MMathPhys (4-year course only), or the degree of MBiol, or the degree of BTh (full-time mode only);

(*b*) for the degree of BFA;

(*c*) for the First Examination for the Degree of BM;

(*d*) for the Preliminary Examination in Medicine;

(*e*) for the Second Examination for the degree of BM;

(*f*) for the full-time Undergraduate Certificate or Diploma in Theological Studies;

(*g*) for the Postgraduate Certificate in Education.

2. Students described in cl. 1 above will be eligible to be assessed for an Oxford bursary (and any awards directly linked to bursary eligibility as part of the university's undergraduate financial support package), subject to cl. 4, and provided that:

(*a*) they are entitled to receive support from a funding agency as described in cl. 6 below; and

(*b*) they are not reading for a qualification of an equivalent or lower level to one they already hold, unless they are reading for a course under 1(c), 1(d), 1(e) or 1(g) above.

Bursary levels and associated awards will be at the rates determined from time to time by Council's Education Committee and Planning and Resource Allocation Committee and bursary amounts are set out on the University website. Special regulations for members of the University described in cl. 1 (*d*), (*e*) and (*g*) are set out in cll. 11 to 13.

3. Students described in cl. 1 who commenced their programme of study on or after 1 September 2012, and who would otherwise be liable for full fees as described in §1,will be eligible to be assessed for a reduction in fees, hereafter referred to as a 'fee reduction' subject to cl. 4, and provided that:

(*a*) they are entitled to receive support from a funding agency as described in cl. 6 below; and

(*b*) they are not reading for a qualification of an equivalent or lower level to one they already hold, unless they are reading for a course under 1(c), 1(d), 1(e) or 1(g) above.

The level of the fee reduction will be at the rates determined from time to time by Council's Education Committee and Planning and Resource Allocation Committee. The different levels of fee reduction are set out on the University website. Special regulations for members of the University described in cl. 1 (*d*) and (*g*) are set out in cll. 11-13. Students will not be entitled to a cash equivalent of a fee reduction.

4. If a student who is eligible to be charged fees at the 'home' (and EU) rate is not entitled to means-tested maintenance support from their funding agency, they will not be eligible to be assessed for a bursary or fee reduction in that academic year. Students who are entitled to be assessed by the Student Finance Services Non UK Team, and who are entitled, in accordance with the criteria set out in §1, cl. 1, to be charged fees at the appropriate 'home' (and EU) rate, are eligible to be assessed for a bursary or fee reduction, subject to the conditions referred to in cl. 10 below.

5. Students who are repeating a year of their studies at Oxford will be eligible to be assessed for a bursary and/or fee reduction, subject to cl. 4. Students repeating their first year or transferring to year one of a new course described in cl. 1 who were eligible for an additional start-up bursary in their first year of study will not be eligible for any further start-up bursary.

6. Requirements for the assessment of a student's household income are as follows:

(*a*) A member of the University as described in cl. 1 can only be considered for a bursary or fee reduction if they are first financially assessed by their funding agency and if consent has been given for the University to access this information. Financial assessments will only be accepted from Student Finance England, Student Finance Northern Ireland, Student Finance Wales, the Student Awards Agency for Scotland, the Student Finance Services Non UK Team, the Student Loans Company (SLC) or the National Health Service (NHS). The University will only base a student's bursary and/or fee reduction upon income information provided to it via the above agencies;

(*b*) Special regulations for financial assessments apply to members of the University who are working in Oxford for the Preliminary Examination in Medicine and Second Examination for the degree of BM. These are set out in cll. 11 and 12;

(*c*) 'Home' students are obliged to accept any maintenance grant they become eligible for as a result of financial assessment by their funding agency in order to be eligible to be assessed for a bursary and/or a fee reduction. 'Home' (and EU) students are not required by the University to take out a maintenance loan or tuition fee loan from their funding agency to be eligible to be assessed for a bursary or for a fee reduction respectively.

7. The annual deadlines for the assessment of bursaries and fee reductions shall be as follows:

(*a*) To be assessed for an Oxford bursary and/or fee reduction students must comply with the application deadlines set by their funding agency. Students who fail to comply with requests to provide information to their agency will not be assessed by the University after the deadlines listed in (*b*) and (*c*) below;

(*b*) To be assessed, or reassessed, for an Oxford bursary students must ensure that they have provided all information to their funding agency in time to ensure their assessment is complete and available to the University from the SLC or other approved agency by 30 May of the academic year in which they wish to be considered for a bursary;

(*c*) To be assessed, or reassessed, for a fee reduction students must ensure that they have provided all information to their funding agency in time to ensure their assessment is complete and available to the University from the SLC or other approved agency by 20 December of the academic year in which they wish to be considered for a fee reduction;

(*d*) Any student who wishes to be considered for a bursary and/or fee reduction, or for a change in their bursary and/or fee reduction after the dates listed in (*b*) and (*c*) above must submit a case to the Student Fees and Funding section detailing the delay relating to their financial assessment by 30 May of that academic year. The student must confirm when they applied for funding, what difficulties they had in being assessed correctly, the action they took to rectify this, and provide any corresponding evidence. The student will be expected to respond in a timely manner to any requests for further information from Student Fees and Funding. The student must also provide the final financial notification for that year as soon as it is available and no later than 20 December of the following academic year. If the student is in their final year of study, the deadline for submission of the financial support notification is Friday of Week 9 of Trinity Term of that year.

8. The arrangements for adjustments to bursaries during an academic year are as follows:

(*a*) Each of the regulations in this clause will be subject to the dates and regulations listed in cl. 7;

(*b*) Students who have received an overpayment of their bursary following a revised household income assessment will not be asked to repay any funds, unless the bursary was obtained due to incorrect information being knowingly submitted to the student's funding agency by the student or their sponsor;

(*c*) If a student's revised household income assessment results in an increased bursary entitlement, subsequent bursary payments will be adjusted upwards to reflect the student's increased entitlement for the whole year. The increased bursary payments will be calculated as if the student had been eligible for that level from the start of the academic year;

(*d*) If a student fails to provide information requested by their funding agency, as a result of which the financial assessment is withdrawn, the University will suspend bursary payments until the student's assessment has been completed by the funding agency, at which point their bursary entitlement will be re-assessed;

(*e*) The amount paid per term will be one third of the total annual bursary to which the student is eligible. Students will be expected to repay their bursary for any term where they have suspended or withdrawn before the bursary payment date, currently Week 2 in Michaelmas, Hilary and Trinity terms.

9. The arrangements for adjustments to fee liability and fee reductions during an academic year are as follows:

(*a*) Each of the regulations in this clause will be subject to the dates and regulations listed in cl. 7;

(*b*) Students whose revised household income assessment has increased will not be liable for increased fees, unless the initial fee reduction was obtained due to incorrect information being knowingly submitted to the student's funding agency by the student or their sponsor;

(*c*) If a student's revised household income assessment has reduced, resulting in an entitlement to a larger fee reduction, they will receive an additional fee reduction. The level of the fee reduction will calculated as if the student had been eligible for that level from the start of the academic year.

10. The arrangements for changes to bursary and fee reduction entitlement between years are as follows:

(*a*) Students entitled, in accordance with the criteria set out in §1, cl. 1, to be charged fees at the appropriate 'home' (and EU) rate, and who are entitled to be financially assessed by Student Finance England, Student Finance Northern Ireland, Student Finance Wales, the Student Awards Agency for Scotland, the SLC or the NHS, are required by these funding agencies to apply for financial support each year if they wish to access means-tested support. The assessment of their household income by their funding agency may change from year to year, and consequently their entitlement to a bursary and/or fee reduction is subject to change each year. Special regulations are set out in cll. 11 and 12 for financial assessments for members of the University working for the Preliminary Examination in Medicine (Part II) and Bachelor of Medicine (Second Examination);

(*b*) Students entitled, in accordance with the criteria set out in §1, cl. 1, to be charged fees at the appropriate 'home' (and EU) rate, and who are entitled to be financially assessed by the Student Finance Services Non UK Team may have their household income assessed in the first year of study only. Students who wish to have their household income reassessed or continuing year students who wish to be financially assessed for the first time must submit a request to the Student Fees and Funding section.

(*c*) Students will only be eligible to be assessed for a bursary and/or fee reduction for the period in which they are entitled, in accordance with the criteria set out in §1, cl. 1, to be charged fees at the appropriate 'home' (and EU) rate.

11. Special regulations apply for members of the University who are working in Oxford for the Preliminary Examination in Medicine (Part II) and Bachelor of Medicine (Second Examination) where these students were admitted on the accelerated four-year course. These are as follows:

(*a*) The household income of students in years two to four of their course will be estimated on the basis of the financial assessment of their household income in year one of their course or from their latest NHS (or corresponding authority) bursary assessment as evidenced by the student;

(*b*) Students not eligible for fee support from the NHS/SLC because their funding agency does not provide fee support for this course will be eligible to be assessed for a fee reduction in all years of their course where household income will be estimated on the basis of the financial assessment of their household income in year one of their course. A fee reduction is not available to those students who are eligible for fee support from the NHS/SLC after the first year of their course;

(*c*) Students will be eligible to be assessed for a bursary for all years of the course.

12. Special regulations apply for members of the University who are working in Oxford for the Bachelor of Medicine (Second Examination) in years four to six of the six-year medicine course:

(*a*) The household income of students in years five and six of the six-year medicine course will be estimated on the basis of the financial assessment of their household income in year four of their course or from their latest NHS (or corresponding authority) bursary assessment as evidenced by the student;

(*b*) Students in year four of the course will be eligible to be assessed for a fee reduction;

(*c*) Students will be eligible to be assessed for a bursary for all years of the course.

13. Members of the University working in Oxford for the Postgraduate Certificate in Education will only be eligible to be assessed for an Oxford bursary if they are not eligible for a Teacher Training Bursary.

14. If a student believes that their bursary (or associated award) or fee reduction has not been processed according to these regulations and/or the bursary and fee reduction rates approved by Council's Education Committee and Planning and Resource Allocation Committee, they should contact the Student Fees and Funding section.

15. A student who is dissatisfied with a decision made by the Student Fees and Funding section under cll. 7(d) or 14 above may ask for the decision to be reconsidered by the Joint Panel on Remission of Fees, as described in §3, cl. 3.

§7. Fees payable by candidates on registration, entry for an examination, application for leave to supplicate, resubmission of a thesis for certain degrees, or supplicating for admission to or accumulation of certain degrees

1. Fees are payable in the following circumstances. Fees are reviewed on an annual basis with the fees for the current academic year available from www.ox.ac.uk/students/fees-funding/fees/liability/other-charges (http://www.ox.ac.uk/students/fees-funding/fees/liability/other-charges) or from the Planning and Resource Allocation Section. In the case of circumstances described in (a)–(c) below and if fees as defined in §1 are payable in respect of the same term, fees for (a)–(c) below do not apply.

(*a*) On entering for certain university examinations:

(i) Certificates in Theology;

(ii) Certificate and Diploma in Theological and Pastoral Studies;

(iii) Degree of B.Mus;

(*b*) On re-entering the university examination for the Degrees of B.Phil., M.Phil., M.Th., M.Sc. (by Coursework), M.St., MBA, MFA, MPP, or any diploma or certificate (other than those listed under §1 cl. 4(*a*)(xii) (*a*)–(i);

(*c*) On resubmission of a thesis for the degree of M.Litt., M.Th., M.Sc. (by Research), D.Phil., or D.Eng., or on reinstatement on the Register of Students for the degree of M.Litt., M.Sc. (by Research), D.Phil. or D.Eng.;

(*d*) For late entry for examinations:

(i) where a candidate proposes to offer a subject or part of the examination which has already been offered by a candidate who entered by the due date and no change in the conduct of the examination is involved;

(ii) where the provisions of (i) are not satisfied but the chair of examiners is willing to consent;

(*e*) For late alteration of options:

(i) where a candidate proposes to offer a subject or part of the examination which has already been offered by a candidate who entered by the due date and no change in the conduct of the examination is involved;

(ii) where the provisions of (i) are not satisfied but the chair of examiners is willing to consent;

(*f*) For late submission of a thesis or other exercise;

(g) On admission to the Status of Student for the Degree of DM and for each subsequent year that the name of the student remains on the register of students for the degree;

(*h*) On resubmission for the degree of DM;

(*i*) On resubmission of a thesis for the Degree of M.Ch.;

(*j*) On applying for leave to supplicate:

for the degree of M.Ch.;

for the degree of DM;

for the degrees of DD, DCL, D.Litt., D.Sc., and D.Mus.

(k) On applying for leave to incorporate, under the provisions of Council Regulations 22 of 2002, section 1.15.

(*l*) On supplicating for admission to the degree of MA, provided that:

(*a*) No fee shall be payable by any person on whom a degree has been conferred by special resolution or who incorporates in virtue of having obtained an educational position in the University

(*b*) No fee shall be payable by a Master of Surgery on supplicating for admission to the Degree of Master of Arts.

(m) On accumulating the Degrees of Bachelor and Doctor of Civil Law.

§8. Charges payable by candidates for fieldwork

1. In the following programmes of study, additional charges may be made for fieldwork that is a requirement of the programme:

BA Archaeology and Anthropology;

BA Classical Archaeology and Ancient History;

2. Other programmes of study may carry additional charges for optional fieldwork, projects or placements that are not a requirement of the programme.

§9. Fees payable by candidates on registration for courses validated by the University

1. A registration fee is payable for the degree of Doctor of Clinical Psychology and for the Postgraduate Certificate in Supervision of Applied Psychological Practice. The fee for the current academic year is available from www.ox.ac.uk/students/fees-funding/fees/liability/other-charges (http://www.ox.ac.uk/students/fees-funding/fees/liability/other-charges) or from the Planning and Resource Allocation Section.

§10. Fees payable by certain students working in departments or faculties who are not members of the University nor Recognized students nor Visiting Students

1. If a person who is not a member of the University is admitted to work, and receive instruction or supervision, in any university department by the head of the department, he or she shall pay to the Director of Finance such fee or fees as shall be prescribed by the head of the department in accordance with arrangements approved from time to time by Council's Education and Planning and Resource Allocation Committees.

2. The head of each department shall have discretion to fix a fee or fees for any member of the University who is working in his or her department, unless that member is liable to pay fees under the provisions of §1 or §2 cl. 1 or would be liable but for the provisions of §1 cl. 5 thereof.

3. The head of each department shall maintain, and on request send to the Director of Finance not later than the end of the third week of Full Term, or in the case of students working in the vacation only, as soon as may be, a list of the names of the students attending lectures or working in his or her department other than those liable to pay a fee covering that term under §1 or §2.

4. No fee shall be payable under the provisions of this subsection by any person who is paying a fee under the provisions of §4, or whose name is on the Register of Recognized Students or the Register of Visiting Students, or by any salaried employee who is receiving instruction or supervision in the department in which he or she is working.

5. For the purposes of this subsection the word 'Term' shall include the vacation following.

§11. Fees payable by certain Clinical Students

1. Every person attached to the clinical school under regular instruction for a qualifying medical examination of another university or of a recognised professional institution shall, unless liable to pay fees under the provisions of §1, pay to the Regius Professor of Medicine a fee of £10 on admission and fees every three months at the annual rate published at www.ox.ac.uk/students/fees-funding/fees/rates (http://www.ox.ac.uk/students/fees-funding/fees/rates) or available from the Planning and Resource Allocation Section which would be applicable to him or her if liable for fees under §1 cl. 3.

2. The Regius Professor of Medicine shall have discretion to fix fees for persons attached to the clinical school who are not under regular instruction but who would otherwise be liable to pay a fee or fees under cl.1 above.

3. Within fourteen days of the last day of every Full Term the Regius Professor of Medicine shall:

(*a*) Send to the Director of Finance a schedule specifying (a) the names of all the persons who were liable to pay any of the fees referred to in cll. 1 and 2 above since the preparation of the previous schedule, and (b) the particular fees payable by such persons, and

(*b*) Account to the curators for the fees so specified between those at the 'home' and 'overseas' rates, for the remainder of the course then being undertaken.

§12. Fees in respect of certificates, transcripts and personal data

1. Fees are payable in the following circumstances, except where 'no charge' is stated. Fees are reviewed on an annual basis, with the fees for the current academic year available from https://www.ox.ac.uk/students/graduation/certificates (https://www.ox.ac.uk/students/graduation/certificates) or from the Planning and Resource Allocation Section.

2. Every person shall pay a fee in each case for certificates issued, on request, to Degree Conferrals Office, Examination Schools, Oxford OX1 4BG:

(*a*) for the first certificate attesting admission to any degree (other than the MA), which shall include a statement of the class obtained, no charge

(*b*) for the first certificate attesting admission to the MA
(*c*) for each replacement certificate attesting admission to any degree (the request must be accompanied by a written statement declaring the original lost, stolen or damaged)

3. Every person shall pay a fee in each case for transcripts issued, online or by request to University of Oxford, c/o Examination Schools, High Street, Oxford OX1 4BG:

(*a*) for the first transcript provided upon successful completion: no charge

(*b*) for each transcript provided during the course and any subsequent transcripts upon completion

4. Every person making a request to be supplied with personal data under Section 7 of the Data Protection Act 1998 shall pay the fee determined from time to time by Council. Such requests should be addressed to the Data Protection Officer, University Offices, Wellington Square, Oxford OX1 2JD, from whom details of the current fee can be obtained. The fee is subject to a maximum prescribed from time to time by the Home Secretary under the Act.

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Regulations on the Number and Length of Terms

1. The academic year shall be divided into three terms and three vacations.

2.

(1) The first, or Michaelmas, Term shall begin on and include 1 October and end on and include 17 December.

(2) The second, or Hilary, Term shall begin on and include 7 January and end on and include 25 March or the Saturday before Palm Sunday, whichever is the earlier.

(3) The third, or Trinity, Term shall begin on and include 20 April or the Wednesday after Easter, whichever is the later, and end on and include 6 July.

3.

(1) In each term there shall be prescribed by Council a period of eight weeks to be known as Full Term, beginning on a Sunday, within which lectures and other instruction prescribed by statute or regulation shall be given.

(2) The dates on which each Full Term will begin and end in the next academic year but one shall be published by the Registrar in the *University Gazette* during Hilary Term.

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Regulations for Matriculation of Student Members

1. In these regulations, unless the context requires otherwise, 'college' means any college, society, or Permanent Private Hall or any other institution designated by Council by regulation as being permitted to present candidates for matriculation.

Academic qualifications

2.

(1) In order to be matriculated as student members candidates must show evidence of an appropriate educational background and good standards of literacy and numeracy.[1] (/examregs/2019-20/rfmofstudmemb/#d.en.282963)

(2) The University sets no formal 'Course Requirements' other than for the First Examination for the Degree of Bachelor of Medicine; candidates must, however, show that they are qualified to study the particular course they wish to take at Oxford.

(3) Acceptance by a college for presentation for matriculation will be deemed to be adequate evidence of an appropriate educational background, of good standards of literacy and numeracy, and of qualifications to study the course.

3. All candidates for matriculation shall supply to the Registrar such particulars as Council may from time to time determine, and may be required to produce to the Registrar (through the authorities of their colleges) evidence of their qualification to be matriculated.

4. Certificates in a language other than English must be accompanied by an English translation certified as correct by a duly authorised official of the country to which the candidate belongs.

Presentation for matriculation

5. Unless regulation 6 below applies, every head of a college or in their absence their deputies shall present to the Vice-Chancellor for matriculation all members of their college who are prospective student members of the University within a fortnight from the date of their admission to the college.

6. A person who wishes to become a Senior Student under the provisions of the Regulations for Senior Student Status, or a graduate of another university who is applying for admission as a Probationer Research Student or as a student for any of the Degrees of Master of Fine Art, Master of Letters, Master of Philosophy, Master of Science, Master of Studies, Magister Juris, Master of Business Administration, Master of Public Policy, Bachelor of Philosophy, Bachelor of Civil Law, or Bachelor of Divinity must be presented to the Vice-Chancellor for matriculation by the head of his or her college or deputy within one month from the date of his or her admission to membership of his or her college.

7. A candidate who is matriculated during vacation shall be deemed to have been matriculated on the first day of the term following the vacation.

8. A person who becomes a student member by incorporation under regulations 1.7–1.18 of the Regulations for Degrees, Diplomas, and Certificates shall be deemed to have been matriculated on the first day of the term in which he or she was incorporated (or, in the case of a person incorporated during vacation, on the first day of the term following the vacation).

9. The procedure at the matriculation ceremony shall be in accordance with the arrangements laid down in the Regulations of Congregation for the Conduct of Ceremonies in Congregation.

Provisional matriculation

10.

(1) Any person who is eligible to be matriculated may, if in the opinion of the head of his or her college there is good reason for that person not to be presented for matriculation under regulation 5 above, and on payment of the matriculation fee (if payable), be 'provisionally matriculated' (in absence) in accordance with arrangements made by Council and shall then be treated for all purposes as a member of the University until the end of the second term after the term in which he or she is provisionally matriculated.

(2) The duty under regulation 5 above of a head of a college to present any person for matriculation within a specified period from the date of his or her admission to the college shall be deemed to have been satisfied by that provisional matriculation, subject to the following conditions:

(*a*) any person who is matriculated not later than the second term following the date of his or her provisional matriculation shall be deemed for all purposes to have been matriculated on the date of his or her provisional matriculation;

(*b*) if any person has not been matriculated in or before the second term following his or her provisional matriculation, his or her provisional matriculation shall, unless Council determines otherwise, be cancelled but the fee shall not be returned.

11. Notwithstanding the provisions of regulation 10 above, any person who has been provisionally matriculated and who is a student for the degree of M.St in International Human Rights Law, or who, in accordance with arrangements approved by Council, spends the first two terms of his or her studies at any of the universities approved by Council under the ERASMUS postgraduate exchange scheme for Law and Economics may be matriculated up to the end of the third term after the term in which he or she was provisionally matriculated, and the duty under regulation 5 above of a head of a college to present any person for matriculation within a specified period from the date of his or her admission to the college shall be deemed to have been satisfied by that provisional matriculation, subject to the following conditions:

(1) any person who is matriculated not later than the third term after the term in which he or she was provisionally matriculated shall be deemed for all purposes to have been matriculated on the date of his or her provisional matriculation;

(2) if any person has not been matriculated in or before the third term after the term in which he or she was provisionally matriculated, his or her provisional matriculation shall, unless Council determines otherwise, be cancelled but the fee shall not be returned.

12. The matriculation fee (if payable), the particulars which the candidate is required to supply under the provisions of regulation 3 above, and (if requested) evidence of his or her qualification to be matriculated shall be sent by the authorities of the candidate's college to the Registrar with a request that the candidate be provisionally matriculated.

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Matriculation in absence

13. Students who have not previously matriculated or incorporated, and who begin a programme of study that has been granted permission to matriculate *in absentia* by Education Committee, will be matriculated at the next matriculation ceremony.

St Catherine's Society

14. All persons who were matriculated through St Catherine's Society shall be deemed to have been matriculated through St Catherine's College, except that those who were matriculated in Michaelmas Term 1961 or later and who were not reading for the Degree of Bachelor of Arts shall be deemed to have been matriculated through Linacre College.

Matriculation for Theological Courses of members of Ripon College, Cuddesdon

15. In each academic year, subject to the approval of Council, Ripon College, Cuddesdon, shall be permitted, subject to the conditions laid down in regulations 16-18 below, to present for matriculation by the University:

(1) not more than twenty-two full-time-equivalent qualified candidates offering themselves for the qualifications listed in regulation 18 below other than the M.Th. in Applied Theology or the Diploma in Applied Theology; and

(2) not more than fourteen qualified candidates offering themselves for the M.Th. in Applied Theology or the Diploma in Applied Theology.

16. No person may be matriculated under the authority of these regulations unless Ripon College, Cuddesdon can certify that they are a minister of religion or a genuine candidate for the ministry.

17. Before presenting any candidate for matriculation under the authority of these regulations, Ripon College, Cuddesdon shall consult the Board of the Faculty of Theology and Religion or such nominee or nominees as the board may appoint to act for it.

18. Persons matriculated under the authority of regulations 15-17 above shall have in relation to the University the same privileges and obligations as if they had been matriculated through a college, except that they may not (unless they migrate to a college listed in Statute V) offer themselves for any degree, diploma, or certificate examinations of the University other than those for:

(1) the Honour School of Theology and Religion or any joint Honour School which includes Theology;

(2) the Degree of Master of Studies or Master of Philosophy in Theology, or Postgraduate Diploma in Theology and Religion, or Master of Theology in Applied Theology, or the Postgraduate Diploma in Applied Theology;

(3) the Degree of Master of Letters in the Faculty of Theology and Religion or the Degree of Doctor of Philosophy in the Faculty of Theology and Religion.

Regulations for Residence in the University

1. Where under any statute or regulation a student member is required, in order to be admitted to any examination or degree or obtain any other qualification of the University, to keep a number of terms or any other period of residence in the University these regulations shall apply for the purpose of:

(1) defining the place or places of residence; and

(2) calculating any period of residence necessary to satisfy that requirement.

2. Residence as defined by those regulations is called 'statutory residence'.

3. In these regulations, unless the context otherwise requires, 'college' means any college, society, or Permanent Private Hall or any other institution designated by Council by regulation as being permitted to present candidates for matriculation as student members of the University.

Place of residence

4.

(1) Unless regulations 4(2), 6, or 7 below apply, student members who are reading for a degree awarded on passing the Second Public Examination must reside, for the period prescribed for that degree, within six miles from Carfax.

(2) A student member to whom paragraph (1) above applies may reside within twenty-five miles from Carfax if he or she:

(*a*) holds the status of Senior Student or has already satisfied the examiners in a Second Public Examination; or

(*b*) resides in the home of his or her parent or guardian.

5. Unless regulations 6 or 7 below apply, student members who are reading for any other degree of the University shall reside, for the period prescribed for that degree, within twenty-five miles from Carfax.

6. The Proctors may, upon the application in writing of the head or another officer of the applicant's college, authorise a student member to reside and keep terms in a house or flat situated more than the number of miles from Carfax prescribed in his or her case if there are special circumstances which appear to the Proctors to justify such authorisation.

7. All student members who are engaged on part-time courses, or who are exceptionally permitted to undertake their research in a well-found laboratory outside Oxford under the provisions of the Regulations for the Degree of Doctor of Philosophy, shall be exempt from the residence limit.

8. If any student member (other than one engaged on a part-time course, or one exceptionally permitted to undertake his or her research in a well-found laboratory outside Oxford under the provisions of the Regulations for the Degree of Doctor of Philosophy) shall reside more than the number of miles from Carfax prescribed in his or her case without the permission of the Proctors, he or she shall not be permitted to count such residence towards any period or periods during which he or she is required to reside to obtain a degree or other qualification from the University.

9.

(1) If any student member is dissatisfied with a decision by the Proctors under regulation 6 above or regulation 14 below, he or she, or his or her college, may within fourteen days of the date of the decision appeal in writing to the Chair of the Education Committee of Council.

(2) The appeal shall be adjudged expeditiously by the Chair or another member of that committee, other than one of the Proctors, nominated by the Chair.

Calculating periods of residence

10. Whenever the required time for any degree or other qualification is reckoned in terms, 'term' shall mean a term as prescribed in regulation 2 of the Regulations on the Number and Length of Terms.

11. A person on whom any degree has not yet been conferred shall not be reckoned as having completed a term of residence for his or her degree unless he or she has resided within the University for six weeks of each such term.

12. Whenever the required time for any degree or other qualification is reckoned in years, a year shall be deemed to be the equivalent of three terms. (For example, if three years are required, nine terms shall be understood, if four years, twelve terms, and so on.)

13. If a student member is presented for matriculation during the course of a term he or she shall be entitled to count the whole of that term as one term's residence if he or she has been residing at a place of residence authorised under these regulations for the whole of that term.

14. A person who wishes to become a Senior Student under the provisions of the Regulations for Senior Student Status, or a graduate of another university who is applying for admission as a Probationer Research Student or as a student for any of the Degrees of Master of Fine Art, Master of Letters, Master of Philosophy, Master of Science, Master of Studies, Magister Juris, Master of Business Administration, Master of Public Policy, Bachelor of Philosophy, or Bachelor of Civil Law, may be given permission by the Proctors to count towards his or her statutory residence any period not exceeding one calendar month during which he or she has resided, before his or her matriculation, under conditions approved by his or her college, within the relevant distance from Carfax as specified in these regulations.

15. Any person who has been given dispensation from the requirements of regulation 11 (1) of the Regulations for Matriculation of Student Members only after he or she has come into residence shall be permitted to reckon as part of his or her statutory residence under these regulations any period, not exceeding one term, during which he or she has resided before his or her matriculation, under conditions approved by his or her college, within the appropriate distance from Carfax as specified in these regulations.

16. If a student member is suspended from access to the premises and facilities of the University, the period of suspension shall not count towards the fulfilment of that student's statutory residence requirements.

Dispensations

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17. Council may by regulation provide for student members to be excused from any required period of statutory residence up to a specified limit.

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Regulations for Senior Student Status

1. The following may be admitted to the status and privileges of a Senior Student, subject to the decision of the Education Committee of Council in any case of doubt or difficulty:

(1) persons who have obtained a degree at another university after having pursued a course of study extending over three years of full-time study, or its equivalent on a part-time basis;

(2) persons who, having been a student at a university in a European country, have successfully completed a course of study on a full-time, or equivalent part-time, basis deemed to be equivalent to that of an undergraduate degree qualification;

(3) persons who have obtained a degree at another university and have also been selected to come to Oxford by some body recognized for the purposes of this regulation by the University;

(4) persons who, though not eligible under paragraphs (1) or (2) or (3) above, have satisfied the Education Committee of Council that they are well-qualified to be admitted as Senior Students.

2. The status and privileges of Senior Students shall be as follows:

(1) The term in which they are matriculated shall be reckoned, for the purposes of any provisions respecting the standing of members of the University, as the fourth term from their matriculation.

(2) They shall not be required to pass the First Public Examination as a condition for the Degree of Bachelor of Arts or of Master of Biochemistry or Chemistry or Computer Science or Earth Sciences or Engineering or Mathematics or Mathematics and Computer Science or Computer Science and Philosophy or Mathematics and Philosophy or Mathematics and Physics (after transfer to that Honour School for their Part C examination from the Master of Mathematics in Mathematics, the Master of Physics in Physics, or the Master of Physics and Philosophy in Physics and Philosophy following their Part B examinations) or Physics or Physics and Philosophy, or the Preliminary Examination in Fine Art as a condition for the Degree of Bachelor of Fine Art, as the case may be.

(3) They shall be entitled to supplicate for the Degree of Bachelor of Arts, or of Bachelor of Fine Art, or of Master of Biochemistry or Chemistry or Computer Science or Computer Science and Philosophy or Earth Sciences or Engineering or Mathematics or Mathematics and Computer Science or Mathematics and Philosophy or Mathematics and Physics (after transfer to that Honour School for their Part C examination from the Master of Mathematics in Mathematics, the Master of Physics in Physics, or the Master of Physics and Philosophy in Physics and Philosophy following their Part B examinations) or Physics or Physics and Philosophy, as the case may be, if they have kept statutory residence, as defined in the relevant regulations, for six terms in the case of courses of study lasting three years, or nine terms in the case of courses of study lasting four years, and have obtained a place, or have been declared to have deserved Honours under the Regulations for the Conduct of Examinations, in the Results List of an Honour School of the Second Public Examination or the Final Examination in Fine Art, or they are entitled under the relevant regulations to supplicate for one of those degrees as if they had obtained Honours in such an examination.

3. Any persons who desire to become Senior Students under the provisions of these regulations shall send their applications, through an officer of a college, society, or Permanent Private Hall or another institution designated by Council by regulation as being permitted to present candidates for matriculation, to the Registrar and shall at the same time produce all necessary certificates and information in support of their applications.

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Regulations for Readmission and Migration

1. In these regulations, unless the context requires otherwise, ‘college’ means any college, society, or Permanent Private Hall or any other institution designated by Council by regulation as being permitted to present candidates for matriculation.

2. If any person has been expelled by any college, that person shall not be readmitted to the college without the written permission of the Proctors if:

(1) his or her expulsion has taken place while he or she was still subject to any penalty imposed by the Proctors or the Disciplinary Court or the Appeal Court; or

(2) the Proctors have given specific notice in writing to the college that the consent of the Proctors will be required.

3. A student member of the University may migrate from any college to any other, and a graduate of the University who is a minister of religion or a candidate for the ministry may migrate to Ripon College, Cuddesdon, in order to read for the Honour School of Theology and Religion, for any joint Honour School which includes Theology, for the Diploma in Theology, for the Certificate in Theology, or for the Degree of Bachelor of Theology, if in each case he or she has first obtained:

(1) written permission for his or her migration from the college to which he or she belongs; and

(2) a certificate signed by the two Proctors that they have seen that permission and do not oppose his or her migration.

4. If the Proctors decline to give their consent under regulation 2 above, or to sign the certificate specified in regulation 3 (2) above, the person concerned may dispute the Proctors' decision in accordance with Statute XVII.

5. No person who has previously been admitted as a member by any college within the University shall be admitted as a member by any other without the production of the proper certificates.

6. In granting a certificate of migration, the Proctors, with the consent of the Vice-Chancellor, may append such conditions as to residence during the next three terms as may appear to them desirable.

7. If any permission or testimonial required under the provisions of regulations 2 and 3 above is refused, the Vice-Chancellor may nevertheless, if he or she thinks fit, grant consent in writing for the migration.

8. If any student member of the University has been expelled by the authorities of any college, that person shall not be readmitted to membership of the University unless the Vice-Chancellor has heard the case and has given consent in writing for the readmission of that person; and it shall be the duty of the authorities of colleges to satisfy themselves that any person applying to them for admission has not previously been so expelled.

9. Any student member of the University migrating or having been readmitted to membership of the University except under the conditions laid down above shall forfeit all the privileges of the University from the date of his or her migration or readmission; except that the two Proctors, if they are satisfied that there was no reason why that person should not have been allowed to migrate or to be readmitted, may exempt him or her from the penalties imposed by this regulation, and any person so exempted shall pay to the University through the Registrar a further sum equivalent to one-half of the matriculation fee payable at the date of the exemption.

10.

(1) Nothing in regulations 2-9 above shall be taken to apply to any person:

(*a*) who becomes a member of another college by virtue of his or her election to any office or emolument;

(*b*) who, being a graduate of the University, becomes a member of another college in order to pursue a further course of study (other than one which continues the academic programme for which he or she has already been admitted as a Probationer Research Student).

(2) It shall be the responsibility of the head or bursar of the college of which a person becomes a member under paragraph (1) (*a*) or (*b*) above to include the name of that person in the termly schedule of the names of the members of the college who are liable to pay composition fees to the University, unless that person's name is included in the schedule prepared by the head or bursar of any other college of which the person is already a member.

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Regulations for the Conduct of University Examinations: Part 1 Introduction

1.1.

(1) These regulations shall, unless otherwise stated in any statute or in these or any other regulations, apply to University Examinations (including the First as well as the Second Public Examination) for all degrees except those referred to in paragraph (3) below.

(2) They also apply to University Examinations for all certificates and diplomas awarded by the University, and to any Examination described as a qualifying examination.

(3) They do not apply to University Examinations for the degree of Doctor of Divinity, Medicine, Civil Law, Letters, Science, Music and Philosophy or Master of Letters, Master of Science by Research, or Bachelor of Divinity.

1.2. In these regulations unless the context otherwise requires:

(1) 'college' means any college, society, or Permanent Private Hall or any other institution designated by Council by regulation as being permitted to present candidates for matriculation;

(2) 'examiners' includes all persons approved to examine candidates for University Examinations to which these regulations apply;

(3) 'examination' includes the submission and assessment of a thesis, dissertation, essay, practical work, or other coursework and any other exercise which is not undertaken in formal examination conditions but counts towards or constitutes the work for a degree or other academic award;

(4) 'University Examination' means a group or number of examinations which a candidate must pass to obtain a degree or other award or to qualify as a candidate for a degree or other award of the University;

(5) 'supervisory body' means a Board of the Division or Faculty or other university body which has supervision over a University Examination;

(6) 'Board of Examiners' means the body of examiners, including external examiners, who are appointed to conduct a University Examination but does not include assessors;

(7) 'Senior Tutor' means the Senior Tutor or other proper officer of a candidate's college;

(8) 'Proctors' means the Proctors or their nominee;

(9) words and expressions in the singular include the plural and those in the plural include the singular.

1.3. For the purpose of these regulations unless regulation 1.4 below applies a person is a member of the college through which he or she pays fees or has compounded for the payment of fees to the University, and of no other college.

1.4. A person who is a tutor or fellow of a college shall for the purpose of these regulations be deemed to be a member of that college.

1.5. Where in these regulations examiners are distinguished as junior and senior, seniority shall, unless the context reguires otherwise, be determined in accordance with regulations made by Council.

1.6. References in these regulations to Full Term and any other University Term shall bear the meaning attributed to them by Council Regulations on the Number and Length of Terms.

1.7. Council may authorise a supervisory body to make special regulations for a University Examination modifying the effect of these regulations on that Examination to the extent permitted by Council.

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Regulations for the Conduct of University Examinations: Part 2 Responsibilities of Supervisory Bodies

Number of examiners

2.1. It is the duty of every supervisory body:

(1) to ensure that there is a sufficient number of suitably qualified examiners, and, if required, assessors, to prepare and examine every part of the University Examination for which it is responsible;

(2) to arrange for their nomination and appointment in accordance with Part 3 of these regulations.

2.2. Every candidate in an examination shall be examined by at least two examiners or by one examiner and one assessor except in the following cases:

(1) an examination which is part of a Preliminary Examination or Moderations (but not Honour Moderations) in the First Public Examination; or

(2) an examination which is exempted from this requirement with the written permission of the Chair of the Education Committee.

2.3. No more than two persons who are, or have been during the two preceding years, on the teaching staff of the same college shall be nominated to serve at the same time on the same Board of Examiners.

2.4. The Pro-Vice-Chancellor (Education) or Proctors may for good cause dispense with the requirements of regulation 2.3. above.

Structure of boards of examiners

2.5. It is the duty of every supervisory body to establish and maintain standing orders for:

(1) the number of examiners for any University Examination for which that supervisory body is responsible;

(2) the period of office for both internal and external examiners;

(3) the appointment and period of office of a chair of examiners;

(4) the composition and constitution (including the arrangements for appointment of the chair and rules as to quorum) of any nominating committee to whom responsibilities are delegated under 2.7 below; and

(5) the period of service of the members of that committee and the filling of vacancies.

2.6. The standing orders made under regulation 2.5 above shall be submitted to Student Registry by 1 October each year.

2.7. The responsibility for the appointment of examiners and assessors in respect of any University Examination which is under the joint supervision of more than one supervisory body shall be delegated to a nominating committee appointed jointly for this purpose by the supervisory bodies concerned, unless there is provision to the contrary in any regulation.

2.8. Student Registry shall be informed annually of the chair or senior nominator of each nominating committee.

Doctor of Clinical Psychology and Postgraduate Certificate in Supervision of Applied Psychological Practice

2.9.

(1) The membership and terms of reference of the Board of Examiners for the Degree of Doctor of Clinical Psychology and the Postgraduate Certificate in Supervision of Applied Psychological Practice shall be determined by the Oxford Institute of Clinical Psychology Training.

(2) The Course Directors shall maintain procedures for nomination of examiners and the terms of reference and conventions of the Board of Examiners for each of these awards, and make these available to the Proctors on request.

(3) Nominations of examiners shall be subject to regulation 3.3 in Part 3 of these regulations.

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Regulations for the Conduct of University Examinations: Part 3 Examiners: Nominations and Appointments

3.1. Supervisory bodies, or nominating committees to which responsibilities are delegated under regulation 2.7 in Part 2, shall approve the appointment of internal examiners in the following cases:

(1) Persons who are full members of a Faculty of the University;

(2) Persons who do not qualify under the provision in (1), but whose first appointment as an examiner has previously been approved by the Proctors.

3.2. The Proctors shall approve the appointment of internal examiners, who shall be nominated by supervisory bodies, or by nominating committees under regulation 2.7 in Part 2, in the following case:

(1) Persons who are not full members of a Faculty of the University and have never examined at the University of Oxford before, on their first appointment as an examiner (including the first appointment as an examiner of a person who has previously been appointed only as an assessor).

Doctor of Clinical Psychology and Postgraduate Certificate in Supervision of Applied Psychological Practice

3.3.

(1) Nominations of examiners for the Degree of Doctor of Clinical Psychology and the Postgraduate Certificate in Supervision of Applied Psychological Practice shall be made by a committee comprising two persons elected by the Oxford Institute of Clinical Psychology Training and two persons elected by the Medical Sciences Board.

(2) Nominations made under this regulation must be made in writing by at least three of the members of the nominating committee and shall be subject to the approval of the Proctors.

Submission of nominations

3.4. All nominations of examiners which require approval by the Proctors under regulation 3.2 above must be submitted to the Proctors, by the supervisory body, or by the nominating committee acting on its behalf, by 1 November in the academic year in which the examiners will serve.

3.5. At the same time as these nominations are submitted, the supervisory body or nominating committee must notify the Proctors of the names of the examiners whose appointment it has approved under regulation 3.1 above.

Additional examiners

3.6. A supervisory body may at any time, if it is necessary or desirable to do so, approve the appointment (under regulation 3.1) or nominate to the Proctors (under regulation 3.2) additional examiners to serve on a Board of Examiners for one University Examination only, and the provisions of any standing orders shall not apply to the time of their nomination.

Final Honour Schools divided into Parts

3.7. If any Final Honour School is divided into Parts there shall be a separate Board of Examiners for each Part.

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Regulations for the Conduct of University Examinations: Part 4 Examiners: Period of Office, Casual Vacancies, Resignation, and Removal

4.1. Examiners shall take up their office on 1 October of the academic year for which they have been appointed to serve, or immediately after their appointment has been approved, if this is later than 1 October.

4.2.

(1) Standing orders shall designate terms of office for internal examiners of no more than four years. If the term of office is not designated in standing orders, the default period for which an examiner is appointed shall be three years.

(2) An examiner shall serve for a maximum of two consecutive terms of office on the same examination board.

4.3. Examiners who have not held office for the full period may be reappointed either for a full period or for such period as together with the period of office they have in fact completed will constitute a full period.

4.4. If it is necessary for the due regulation of the succession among examiners in any University Examination that an examiner or examiners shall retire before the end of the normal period of service, then the junior shall retire.

4.5. The Pro-Vice-Chancellor (Education) or Proctors may dispense from any of the requirements of regulations 4.1–4.4 above if they consider it reasonable to do so.

4.6. An examiner may, on account of sickness or other urgent cause, obtain from the Proctors leave of absence for a period extending over not more than one University Examination, and a suitably qualified person shall be appointed to act as their substitute during that period in accordance with regulations 3.1 and 3.2 in Part 3 of these regulations.

4.7. If an examiner appears to the Pro-Vice-Chancellor (Education) or the Proctors to be acting in the conduct of the office in a manner which is inconsistent with proper standards of academic rigour, integrity, impartiality, or fairness, or may otherwise bring discredit upon the examination process or the University, the examiner shall (without prejudice to any other action which may be taken) be removed from office by the Pro-Vice-Chancellor (Education) or Proctors as the case may be.

4.8. If an examiner dies or resigns or is removed from office under this Part, the supervisory body or nominating committee shall submit a nomination to the Proctors for approval of a suitably qualified substitute for the remainder of the period of office.

4.9. If a person who is appointed an examiner by virtue of their office is for any reason unable to act they shall nominate a deputy who shall be subject to approval by the supervisory body, nominating committee or the Proctors as the case may be.

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Regulations for the Conduct of University Examinations: Part 5 Chairs of Examiners

5.1. The supervisory body responsible for a University Examination, or the nominating committee acting on its behalf, shall, by 1 October each year, submit its nominations for chairs of examiners, in accordance with its standing orders. Any nomination of an individual who does not meet the requirements for appointment as an internal examiner under Part 3 shall be passed to the Proctors for approval.

5.2. Standing orders shall designate the term of office for the chair of examiners as either one or two years. Chairs of examiners may be reappointed.

5.3. Except with the permission of the Pro-Vice-Chancellor (Education) or Proctors, an external examiner shall not be eligible to serve as chair.

5.4. Until a chair has been appointed the senior examiner who is a full member of a Faculty of the University shall fulfil the duties of the chair. Seniority shall be determined by reference to the rules for academic precedence and standing as made from time to time by Council.

5.5. As well as performing the specific duties laid down in these or any other regulations the chair shall be responsible generally for ensuring that the business of the Board of Examiners is properly conducted and that the requirements of these regulations are fulfilled by that Board.

5.6. It shall be the duty of each chair of examiners to ensure that account is taken of the *Policy and Guidance for Examiners and others involved in University Examinations* published periodically by the Proctors and by the Education Committee.

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Regulations for the Conduct of University Examinations: Part 6 External Examiners and Assessors

6.1. Each supervisory body or nominating committee acting on its behalf *must* nominate as an external examiner for each University Examination (except the First Public Examination) for which it is responsible a person to act as an external arbiter of standards and *may* nominate a person as an external assessor to provide academic expertise not otherwise obtainable from within the University.

6.2. Supervisory bodies or nominating committees must submit nominations for external examiners and assessors to the Proctors by 1 November in the academic year in which the external examiners and assesors will serve. The Proctors are responsible for the approval of external examiners.

6.3. The term of office for an external examiner shall be designated in standing orders, and shall be either three or four years. Exceptionally, this may be extended by one year. No external examiner may serve for more than five years.

6.4. The term of office for an external assessor shall be designated in standing orders, and shall be either three or four years. Individuals may be reappointed.

6.5. An external examiner who fails to submit the annual report required by the University may continue in office only with the permission of the Pro-Vice-Chancellor (Education) or the Proctors.

6.6. A person holding a post in the University or any college or other Oxford institution associated with the University in the examination of candidates may not be approved or designated as an external examiner or assessor.

6.7. Unless they are appointed to examine separate subjects or in separate parts of a University Examination divided into formal parts, no two persons who are, or have been during the preceding two years, on the teaching staff of the same university or other institution shall normally be nominated to serve at the same time as external examiners in the same University Examination.

6.8. External examiners and assessors shall be entitled to a retaining fee up to but not exceeding an amount determined from time to time by the Planning and Resource Allocation Committee of Council.

6.9. The provisions of regulations 4.6, 4.7, and 4.8 in Part 4 of these regulations which concern leave of absence, death, resignation, and removal in the case of examiners shall apply, with any necessary modifications, to external examiners and assessors.

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Regulations for the Conduct of University Examinations: Part 7 Assessors

7.1. A Board of Examiners may in accordance with the provisions of this Part nominate as assessors other persons who are not examiners in the same University Examination to act with them in setting and/or marking any particular part of a University Examination.

7.2. Supervisory bodies, or nominating committees to which responsibilities are delegated under regulation 2.7 in Part 2 of these regulations, shall approve the appointment of assessors in the following cases:

(1) Persons who are full members of a Faculty of the University,

(2) Persons who do not qualify under the provisions in (1), but whose first appointment as an assessor has previously been approved by the Proctors, provided the person is not a student.

7.3. The Proctors shall approve the appointment of assessors in the following cases:

(1) Persons who are not full members of a Faculty of the University and have never acted as an assessor at the University of Oxford before, on their first appointment as an assessor only;

(2) Postgraduate research students, whose appointment must be approved by the Proctors for every examination and for every term in which they are nominated to act as an assessor.

7.4. A person who holds a post of lector in either the University or one of the colleges in the language concerned may be appointed, under regulation 7.2 or 7.3 as appropriate, to act as an assessor in an oral examination in any of the following Final Honour Schools:

Modern Languages

History and Modern Languages

Philosophy and Modern Languages

Classics and Modern Languages

English and Modern Languages

European and Middle Eastern Languages.

7.5. Where an examination forms part of more than one University Examination a person may be appointed to act as an assessor of that examination for all University Examinations of which it forms a part.

7.6. The relevant supervisory body, nominating committee, or Proctors shall inform Student Registry of the names of all persons appointed as assessors, as soon as they have been appointed. Persons must not act as assessors until their appointment has been approved under regulations 7.2 or 7.3.

7.7. Persons acting as assessors shall make a report to the Board of Examiners on the parts of the University Examinations submitted to them, but shall have no right of voting on the place of any candidate in a Results List nor on the question of the candidate having satisfied the examiners or having been adjudged worthy of distinction.

7.8. An assessor shall if invited by the Board of Examiners take part in any *viva voce* examination.

7.9. The remuneration of assessors shall be according to a scale drawn up by the Planning and Resource Allocation Committee of Council.

7.10. The provisions of regulations 4.6, 4.7, and 4.8 in Part 4 of these regulations which concern leave of absence, death, resignation, and removal in the case of examiners shall apply, with any necessary modifications, to assessors.

7.11. The Pro-Vice-Chancellor (Education) or Proctors shall have power to give and vary directions necessary for the carrying out of the provisions of this Part.

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Regulations for the Conduct of University Examinations: Part 8 Approval of Conventions and Submission of Papers to Examiners

Approval of conventions

8.1. The conventions to be used in the assessment of candidates in any University Examination shall be approved by the supervisory body responsible for the course and the Examination and be published to prospective candidates not less than one whole term before the Examination takes place or, where assessment takes place in the first term of a course, at the beginning of that term.

Submission of papers to examiners

8.2. The papers proposed for any written examination shall be submitted to all the examiners in the University Examination concerned according to a timetable determined by the chair of the examiners under this Part.

8.3. Each chair of examiners shall determine a timetable for the submission of papers under regulation 8.2 above which shall allow sufficient time for

(1) the due consideration and approval of the proposed papers by all the examiners;

(2) the production and proof-reading of the papers and their presentation in camera-ready copy; and

(3) the delivery of two camera-ready copies of each paper to the Examination Schools not later than five weeks before the first day of the University Examination in question.

8.4. In the Final Honour School of Oriental Studies it shall be sufficient if the paper in each main subject and, where appropriate, additional language, is submitted to the chair of the examiners and the examiners acting together in the conduct of the examination in that main subject and additional language.

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Regulations for the Conduct of University Examinations: Part 9 Times for Holding Examinations and Entry of Names of Candidates

Times for holding Examinations

9.1. Student Registry and the Education Committee shall, after consultation with the Proctors, fix the days on which each University Examination shall begin and shall give public notice of such days.

9.2. The chair of examiners in each University Examination shall, on the advice of Student Registry, state and give public notice of the date, time and place of the beginning of each examination, and shall afterwards give such notice as they shall deem necessary of the further attendance required of candidates.

Entry of names of candidates

9.3.

(1) Student Registry shall be given the names of all candidates for all University Examinations except those referred to in paragraph (2) of this regulation.

(2) For the Examination for the Postgraduate Certificate in Education names shall be given in the manner prescribed by the regulations governing that Examination.

9.4. Using the designated forms, candidates shall be required to

(1) state the University Examination for which they intend to enter;

(2) state the options they intend to offer, if the regulations of the University Examination for which they are entering permit the offering of options;

(3) declare their intention of abiding by all University Regulations governing the conduct of examinations; and

(4) provide such other declaration as may be required by the special regulations for the University Examination in question.

9.5. Student Registry shall fix the days for entering names after consultation with the Education Committee, and shall give public notice of the place and hour at which names will be received.

Late entries

9.6. Where a candidate whose name has not been entered for an examination by the date fixed by Student Registry under the provisions of regulation 9.5 above wishes their name to be entered after that date, the procedure shall be as follows:

(1) the candidate shall apply in writing through the Senior Tutor to the Registrar for their name to be so entered;

(2) Student Registry shall determine whether the candidate proposes to offer part of the examination which has not already been offered by some other candidate whose name has been entered under the provisions of regulations 9.3-9.5 above and whether any other change in the conduct of the examination, as already arranged, would be involved;

(3) if no change in the conduct of the examination as referred to in paragraph (2) would be involved, Student Registry shall, subject to the payment by the candidate of a late-entry fee, grant permission for the candidate to be admitted to the examination;

(4) if some such change would be involved, Student Registry shall ask the chair of examiners whether they are, nevertheless, willing to consent to the candidate being admitted to the examination, and if the chair consents Student Registry shall, subject to the payment by the candidate of a late-entry fee, grant permission for the candidate to be admitted to the examination;

(5) if the chair of examiners refuses to give the consent referred to in paragraph (4), Student Registry shall refer the matter to the Proctors for a review of the decision, and, if they give permission, this shall be subject to the payment by the candidate of a late-entry fee;

(6) the late-entry fee payable under paragraphs (3), (4), and (5) shall be such sum as the Education Committee shall from time to time determine, and different sums may be specified in respect of permission given under different paragraphs.

9.7.

(1) Notwithstanding the provisions of regulation 9.6 above, the Divisional Board of Social Sciences may make provision for late entry, as appropriate, in the regulations for the Postgraduate Certificate in Education.

(2) Candidates permitted to enter late for these examinations shall pay such sum as the Education Committee shall from time to time determine.

Late alteration of options

9.8. Where the regulations for a University Examination permit the offering of options and a candidate wishes to alter their choice of options, the procedure shall be as follows:

(1) The candidate shall apply in writing through the Senior Tutor to Student Registry for the alteration to be made.

(2) Student Registry shall determine whether the candidate proposes to offer a part of the examination which has not already been offered by some other candidate whose name has been entered under the provisions of regulations 9.3-9.5 above and whether any other change in the conduct of the examination, as already arranged, would be involved.

(3) If no change in the conduct of the examination as referred to in paragraph (2) would be involved, Student Registry shall, subject to the payment by the candidate of a late-alteration fee, grant permission for the alteration to be made.

(4) If some such change would be involved, Student Registry shall ask the chair of examiners whether they are, nevertheless, willing to consent to the alteration, and, if the chair consents, Student Registry shall, subject to the payment by the candidate of a late alteration fee, grant permission for the alteration to be made.

(5) If the chair of examiners refuses to give the consent referred to in paragraph (4), Student Registry shall refer the matter to the Proctors for a review of the decision, and, if they give permission, this shall be subject to the payment by the candidate of a late-alteration fee.

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(6) The late-alteration fee payable under paragraphs (3), (4), and (5) above shall be such sum as the Education Committee shall from time to time determine, and different sums may be specified in respect of permission given under different paragraphs.

Waiver of fees

9.9. The Proctors may waive the payment of any fee payable under regulations 9.6 and 9.8 above if it appears to them to be reasonable to do so.

Processing of entries

9.10. Student Registry shall acknowledge to the candidates the receipt of all completed forms and shall return to the candidate for completion or correction any form which is incomplete or is not in accordance with any relevant regulation.

9.11. Candidates must notify Student Registry of any subsequent changes in the information given on their form.

9.12. If, through change of name, migration or otherwise Student Registry entertains any reasonable doubt about the identity of a candidate offering themselves for any University Examination, such further evidence of identity may be required as may be deemed necessary.

Transmission of names of candidates and their options to the examiners

9.13. Student Registry shall assign a candidate number to each candidate and shall send the lists of numbers to the chair of the examiners in the University Examination for which the candidates have been entered.

Examination for the Degree of Doctor of Clinical Psychology validated by the University

9.14. Notwithstanding any provision of regulations in this Part to the contrary, the entry of names, late entries, late alterations of names and candidates, and transmission of names of candidates and lists of subjects to the examiners for the examination for the Degree of Doctor of Clinical Psychology shall be governed by regulations laid down from time to time by the Directorate of the Oxford Doctoral Course in Clinical Psychology and lodged annually with the Proctors.

Regulations for the Conduct of University Examinations: Part 10 Dictation of Papers, Use of Word-Processors, Calculators, Computers & other Materials

Dictation and the use of word-processors

10.1. Unless permitted by the Proctors under Parts 12 or 13 of these regulations or under any other regulation, the use of word-processing and the dictation of papers in any University Examination is prohibited.

10.2.

(1) If the Proctors permit the use of a word-processor, whether for the candidate's own use or for use by an amanuensis during the dictation of papers, the Proctors shall specify in each case such detailed arrangements as they deem appropriate for the preparation and use of any equipment and computer software during the examination and for the conduct of the examination.

(2) The Proctors shall also specify the detailed arrangements to be made for the printing, handing in and recording of the candidate's script, and the number of copies to be made.

(3) The Proctors shall send the details of these arrangements promptly to the chair of the examiners of the relevant examination, with copies to the Senior Tutor, and to the Registrar.

(4) The arrangements for the collection of the examination paper by the invigilator and for the invigilation of the candidate shall take place in accordance with regulation 15.5 and 15.6 below.

10.3. The costs of arrangements made under regulation 10.2 above shall not fall on the candidate.

Use of calculators

10.4. Unless any regulation provides otherwise the following conditions shall apply in any University Examination in which candidates are permitted to use hand-held pocket calculators.

(1) The candidate shall ensure that the power supply of the calculator is adequately charged.

(2) No calculator for which a mains supply is essential will be allowed.

(3) Any calculator deemed by the Proctors or examiners to cause a disturbance will be prohibited.

(4) Output by the calculator shall be by visible display only.

(5) Candidates shall clear any user-entered data or programmes from the memories of their calculators immediately before starting each examination.

(6) No storage media external to the calculator are permitted.

(7) Input to the calculator during the examination shall be by its own keys or switches only.

(8) The examiners, invigilators, Proctors and the Registrar may inspect any calculator during the course of the examination.

Use of computers

10.5. Unless any regulation provides otherwise, in any University Examination which requires use of computers the following conditions apply:

(1) No material such as cassettes, discs, or any other device on which machine readable files can be stored may be taken into the examination room.

(2) No password or username other than any specified on the examination paper shall be used.

(3) The examination paper shall contain a list of files, if any, which it is permitted to access. None of these files shall be deleted, written to, or tampered with in any way. No other file shall be accessed (except any files created by candidates during the course of the examination).

(4) Any files which candidates are permitted to access during the examination shall be previously submitted for approval to all examiners conducting that examination.

(5) If it is permitted to access remotely held files which are held in a file store containing other files, the permitted files shall be accessed by user names and passwords which are used solely for the purposes of the examination, and they shall not be revealed to the candidates until the start of the examination and shall be specified on the examination paper.

(6) In the event of any computer failure not involving the loss of any files in use in the examination and lasting less than one half hour, or not more than two separate failures, together lasting less than one half hour, the examination shall be extended by the amount of time lost.

(7) In the event of any computer failure not covered by (6), the examination in question shall cease forthwith. An entirely new paper shall be set at a time and place which shall have been previously announced in the timetable for the examination: but it shall be open to any candidate who shall have submitted work during or at the end of the sitting of the original paper to elect to be assessed upon that work and not to sit the new paper.

(8) If any examination is aborted on a second occasion the examiners shall determine the outcome of that examination by an alternative method after consultation with the Proctors.

Use of pencils

10.6. Except for the drawing of diagrams, no candidate may use pencil for the writing of an examination unless prior permission has been obtained from the Proctors.

Use of dictionaries

10.7.

(1) Unless any regulation provides otherwise, the use of dictionaries of any kind shall not be permitted in any University Examination.

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(2) This regulation shall not apply to candidates whose course of study commenced prior to Michaelmas Term 2009. Such a candidate whose native language is not English and who wishes to take into any examination a bilingual dictionary (covering English and the candidate's native language) must at the time of entering for the examination obtain permission from the Proctors through the Senior Tutor. Permission shall not be given where regulations or examiners' instructions have previously forbidden the use of dictionaries.

Regulations for the Conduct of University Examinations: Part 11 Religious Festivals and Holidays Coinciding with Examinations

11.1. A candidate in any University Examination who is forbidden, for reasons of faith, from taking papers on religious festivals or other special days which may coincide with days on which examinations are set, may, through his or her Senior Tutor, apply to the Proctors for approval of alternative examination arrangements.

11.2. A candidate in any University Examination who is fasting, for reasons of faith, during religious festivals or other special days which may coincide with days on which examinations are set, may, through his or her Senior Tutor, apply to the Proctors for approval of alternative examination arrangements.

11.3. An application under 11.1 or 11.2 above shall be made as soon as possible after matriculation and in any event not later than the date of entry of the candidate's name for the first examination for which alternative arrangements are sought and shall specify the faith of the candidate concerned and the details of any days specially affected.

11.4.

(1) If the Proctors approve the application they shall notify the Registrar who shall make reasonable efforts to ensure that an examination timetable is set such that alternative arrangements are not required.

(2) If the Proctors do not approve the application they shall give reasons for their decision.

(3) Where a request is made after the date specified in 11.3 the Proctors may still approve the application and shall follow the procedure set out in 11.4(1) above.

11.5. If it is not practicable to adjust the timetable in the manner described in regulation 11.4(1) above, the Registrar shall notify the Proctors and the candidate's Senior Tutor and identify another date or time when the candidate must take that part, which will, whenever possible, be no earlier than the date prescribed for the part in question.

11.6. Following such notification, the Senior Tutor shall make arrangements for the candidate to be examined at that alternative time and shall submit these arrangements to the Proctors for approval.

11.7. The Proctors shall notify the Chair of Examiners and the Registrar of alternative arrangements approved under this regulation.

11.8. When a candidate is to be examined on a date or at a time fixed by the Registrar under regulation 11.5 above, the invigilation of the candidate shall be carried out in accordance with regulation 15.5 below.

Costs

11.9. The costs of arrangements made under this Part shall not fall on the candidate.

Appeals under this Part

11.10. A candidate who is dissatisfied with a decision made by the Proctors under regulation 11.4 above, or his or her college, may appeal against that decision in accordance with the provisions of regulation 18.1 below.

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Regulations for the Conduct of University Examinations: Part 12 Candidates with Special Examination Needs

Application of Part 12

12.1.

(1) This Part is concerned with candidates for University Examinations who have a physical or mental impairment which has a substantial and long-term adverse effect on their ability to carry out normal day-to-day activities.

(2) This Part shall apply to them if the impairment which they have significantly affects their ability to undertake any examination at or within the time allotted to it, or at the place where it is to be held, or in the manner in which it is normally undertaken by candidates.

(3) This Part in any case applies to every candidate who has a specific learning difficulty such as dyslexia, dyspraxia, dysgraphia, dyscalculia, or attention deficit disorder.

(4) Candidates to whom this Part applies are called 'candidates with special examination needs' and those falling within paragraph (3) of this regulation are called 'candidates with specific learning difficulties'.

General Rules

12.2. A candidate in any University Examination with special examination needs may apply to the Proctors through the Senior Tutor of their college for alternative examination arrangements relating to their condition. They may also notify the Registrar through the Senior Tutor of their college for the condition to be taken into account by the examiners as a mitigating circumstance that may affect their performance in examinations.

12.3.

(1) An application under regulation 12.2 above shall be made as soon as possible after matriculation and in any event not later than the date of entry of the candidate's name for the first examination for which alternative arrangements are sought.

(2) The application must be supported by a statement from an educational psychologist or other suitably qualified medical practitioner (called in these regulations 'the consultant') approved by the Proctors.

(3) The consultant's statement must be based on an assessment of the candidate carried out by that person and on such further assessment of the candidate as the consultant considers necessary in order to form a judgement.

(4) The Proctors shall issue guidance periodically on the qualifications of consultants and the nature of the assessments that will be considered appropriate.

12.4.

(1) Where an application is made in respect of a candidate who is confirmed under regulation 12.3 above to have special examination needs, the Proctors shall ensure that arrangements are made for the examination of that candidate which are appropriate for them and fair in all the circumstances.

(2) These arrangements may include but are not limited to the provision of a room for the examination of the candidate, permission under Part 10 of these regulations for the dictation of papers and the use of a word-processor or other materials and equipment, the provision of an amanuensis, and the granting of extra time for the examination.

(3) The Proctors shall have regard to any recommendation made by the consultant in deciding what arrangements they should make.

12.5. Candidates who are confirmed under regulation 12.3 above to have a specific learning difficulty shall, where appropriate, be given extra time by the Proctors. Additional examination adjustments may be permitted on the recommendation of the consultant.

12.6. In the case of a candidate with a specific learning difficulty the Proctors shall also ensure that the appropriate statements explaining the effects of a specific learning difficulty are supplied to the chair of the examiners of the relevant University Examination and the Registrar shall ensure that they are placed on the candidate's examination scripts and any other work submitted for assessment, in order to assist the examiners in adjudicating the merits of the candidate's work.

Visually-impaired candidates

12.7.

(1) This additional regulation applies to candidates who are visually-impaired.

(2) Where any college has a visually-impaired candidate for any University Examination, the Senior Tutor shall, not less than three months before the date of the Examination, inform the Proctors who will make the necessary arrangements (including provision for papers in Braille if appropriate) in consultation with the Chair of Examiners and the Registrar.

(3) When papers in Braille or another format are required, the chair concerned shall submit a copy of the necessary manuscripts to the Registrar at least eight weeks before the date of the beginning of the University Examination.

Codes of practice

12.8. In exercising their powers under this Part the Proctors and chairs of examiners shall take full account of any relevant code of practice or other guidance adopted by the University in relation to persons who have a disability.

Invigilation

12.9. The invigilation of candidates with special examination needs for whom an examination room is provided shall be carried out in accordance with regulation 15.5 below.

Continuity of arrangements

12.10. Alternative arrangements approved by the Proctors under this Part shall normally apply to all University Examinations taken by the candidate during their course of study.

12.11.

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(1) It shall be the responsibility of the candidate to apply for any subsequent change to these arrangements which they may wish, and to inform the Proctors of any material change in their circumstances which might affect the suitability of those arrangements.

(2) In considering any request made under paragraph (1) the Proctors shall obtain and take into account the views of the consultant.

Appeals under this Part

12.12. A candidate who is dissatisfied with any decision made by the Proctors under this Part, or their college, may appeal against that decision in accordance with the provisions of regulation 18.1 below.

Costs

12.13. The costs of arrangements made under this Part shall not fall on the candidate.

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Regulations for the Conduct of University Examinations: Part 13 Mitigating Circumstances: Notices to Examiners

Application of Part 13

13.1. This Part is concerned with candidates whose performance in a University Examination may be significantly affected by acute illness or some other urgent cause, not falling within regulation 12.1 above, which the candidate wishes to be brought to the attention of the examiners before, during or after an examination.

Mitigating Circumstances: Notices to Examiners

13.2. If a candidate considers that their performance in any part of a University Examination is likely to be or has been affected by circumstances of which the examiners have no knowledge, the candidate shall through the Senior Tutor of their college inform the Registrar of these mitigating circumstances. Where this information is received not later than noon on the day prior to the final meeting of the examiners for the relevant examination (where marks will be finalised) the Registrar shall pass this information on to the chair of the examiners.

13.3.

(1) Notices under this part received later than that time and date will only be passed to examiners by the Proctors if they are received within three months of the publication of results and if one of the following applies:

(*a*) The candidate's condition is such as to have prevented them from making an earlier submission;

(*b*) The candidate's condition is not known or diagnosed until after the final meeting of the examiners;

(*c*) There has been a procedural error that has prevented the candidate's information from being submitted.

(2) If the Proctors decide not to pass the information on they shall give reasons for their decision.

13.4.

(1) If the University Examination is one in which Honours may be awarded the examiners may adopt one of the following courses, taking account of the information passed to them:

(*a*) if they consider the candidate has submitted enough work to allow them to determine the candidate's proper class, they shall award the candidate the class the candidate's performance merits;

(*b*) if they are unable to adopt course (a) but consider, on the evidence of the work submitted, that but for the illness or other urgent cause affecting the candidate's performance, the candidate would have obtained Honours, they may deem the candidate to have obtained Honours and publish the candidate's name accordingly at the foot of the Results List under the words 'declared to have deserved Honours';

(*c*) if they are unable to adopt course (a) or course (b) but are nevertheless satisfied with the work submitted, they may include the candidate's name on the Results List to show that the candidate has satisfied the examiners;

(*d*) if they are unable to adopt course (a), (b), or (c) they shall fail the candidate.

(2) Where the examiners have adopted course (b), (c), or (d) above it shall be open to the candidate to apply to Education Committee for consideration of their standing for Honours at a future examination.

(3) If the University Examination is one in which Honours are not awarded the examiners may adopt one of the following courses, taking account of the information passed to them:

(*a*) if they consider that the candidate has submitted enough work to allow them to determine that it is of sufficient standard to enable the candidate to pass the Examination, they shall include their name in the Results List;

(*b*) if they are unable to adopt course (a) they shall fail the candidate.

Appeals under this Part

13.5. A candidate or their college who is dissatisfied with any decision made by the Proctors or by the examiners under this Part, may appeal against that decision in accordance with the provisions of regulations 18.1. or 18.2. below.

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Regulations for the Conduct of University Examinations: Part 14 Late Submission, Non-submission, Non-appearance and Withdrawal from Examinations

14.1. This Part provides for candidates who wish to withdraw from or suspend any University Examination after their names have been entered under Part 9 of these regulations or who do not appear at the time and place appointed for taking any examination for which they have been entered or who do not submit a thesis or other exercise at the time and place appointed or who wish to withdraw a piece of written work and substitute a revised version. This Part also provides for the award of 'declared to have deserved' outcomes by the Examination Board when excusal for absence from summative assessments has been granted.

14.2.

(1) For any University Examination in which Honours may be awarded (except Honour Moderations), if a candidate fails to appear for any part of a University Examination (including a viva voce examination other than as specified in (3) below) or fails to submit a thesis (or other exercise), the candidate will be deemed to have failed the entire Examination or, in the case of a Second Public Examination taken over more than one year, the entire Part of the Examination unless a successful submission under Part 14 has been made.

(2) For any University Examination in which Honours are not awarded or for Honour Moderations, if a candidate fails to appear for any part of a University Examination (including a viva voce examination other than as specified in (3) below) or fails to submit a thesis (or other exercise), the candidate will be deemed to have failed the paper as defined in 14.3(1) unless a successful submission under Part 14 has been made.

(3) This regulation shall not apply where candidates (a) fail to appear for, or to submit work in respect of, optional papers supplementary to the compulsory elements of the examination; (b) fail to appear for a viva voce examination which has the sole purpose of confirming their final position in a Results List.

14.3.

(1) For the purposes of this Part, a paper is the assessment unit and may comprise a single assessment item (for example, a timed examination, a dissertation, a project, a practical work requirement) or multiple assessment items. In special subject regulations it may be described as a subject, an option, a course, an elective, a project, a unit rather than as a paper. Each individual paper may be compulsory or optional; however, all special subject regulations define the required number of papers that must be completed in order to complete the Examination.

(2) Where a candidate is deemed to have failed a paper under this Part and the Examination is one in which Honours may be awarded (except Honour Moderations), for any further attempt at that paper that is permitted by regulation the examiners shall assess the paper on its merits;

(3) Where a candidate is deemed to have failed a paper under this Part and the Examination is one in which Honours are not awarded or for Honour Moderations, for any further attempt at that paper that is permitted by regulation the examiners shall award a mark no higher than the pass mark (as defined for the Examination) for the paper. Where a paper has more than one assessment item, the marks of those assessment items that were successfully completed will be carried forward and the candidate will only be required to retake the assessment item(s) that was/were not successfully completed. All assessment items repeated under this Part shall be awarded a mark no higher than the pass mark in addition to the capping of the paper mark. The candidate will not be eligible for a distinction where the award of distinction is otherwise permitted.

Late submission and non-submission of a thesis or other written exercise

14.4. A candidate in any University Examination may, through their college, request the Proctors to accept an application that the candidate will be or has been prevented by illness or other urgent cause that is unforseeable, unavoidable and/or insurmountable from submitting a thesis (or other exercise) at the appointed time and place for any part of a University Examination.

(1) The application can be made up to four weeks prior to the deadline, but must be made no more than 14 calendar days after the deadline.

(2) Where the candidate has submitted work late, they may apply to have the late penalty waived.

(3) Where the candidate wishes to be permitted to present such thesis (or other exercise) later than the date prescribed by any statute or regulation, they may request an extension of time.

(4) If a candidate fails to submit a thesis (or other exercise) on time without having received prior permission from the Proctors, and does not submit it within 14 calendar days of the deadline, the consequence shall be as defined under 14.2.

14.5.

(1) A request under 14.4. above must be submitted in writing by the Senior Tutor or other proper officer of the candidate's college, with sufficient evidence to support it.

(2) Where late submission or a request for an extension of time is caused by illness a medical certificate from a qualified medical practitioner must be sent, and this certificate must specify, with dates, the reason why the illness will prevent or has prevented the candidate from submitting the thesis (or other exercise).

14.6.

(1) If the Proctors accept a submission under 14.4. above they shall send a copy of their decision promptly to the chair of examiners of the University Examination concerned and inform the candidate's college and the Registrar.

(2) If the Proctors decide not to accept the submission they shall give reasons for their decision.

14.7. If the Proctors accept a submission under 14.4., they may authorise the examiners either:

(1) to accept a submission at a later date as provided for under 14.4. above. The examiners shall accept and mark such a thesis (or other exercise) as if it had been submitted by the prescribed date; or

(2) if other work that the candidate has already submitted in the Examination is of sufficient merit, to act as if they had completed the part of the University Examination which they were unable to attend.

14.8.

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Regulations for the Conduct of University Examinations: Part 15 Supervision and Invigilation of Examinations

Attendance at examinations by examiners

15.1.

(1) Before the start of any examination at least one examiner shall be present to check the question paper and shall remain for the first 30 minutes of the examination (or for the duration of the paper if so required by the chair of the examiners) in case of query.

(2) An external examiner shall not be required to attend.

(3) The chair of the examiners may appoint an assessor to attend in the place of an examiner.

Invigilators
15.2.

(1) The Registrar shall draw up for the approval of the Proctors a list of persons whom he or she deems suitable to invigilate examinations.

(2) No student member of the University shall be eligible to act as an invigilator unless they hold Probationer Research Student status or status for one of the following degrees: M.Sc. by Research, M.Litt., or D.Phil.

(3) Approved invigilators shall comply with any requirements made by Proctors, in consultation with the Registrar, with regard to their training, conduct, attendance or the discharge of their duties.

(4) The Proctors may remove from the list the name of any person who in their opinion should no longer act as an invigilator.

(5) The Registrar shall, in consultation with the chair of the examiners, arrange for individuals from the approved list to invigilate each examination.

(6) No person who is appointed to act as an amanuensis in any examination may also invigilate that examination.

Invigilation
15.3. Unless the Proctors otherwise determine, one invigilator shall be required for the first fifty candidates and one for each additional fifty candidates or fraction of that number.

Remuneration of invigilators
15.4. Persons other than examiners appointed to supervise or to invigilate under this Part shall be paid in accordance with the scale drawn up by the Education Committee.

Invigilation in cases to which regulation 10.2 or Parts 11, 12, or 13 apply
15.5.

(1) When a candidate is to be examined on a date or at a time or place fixed by the Proctors, or as the case may be by a chair of examiners, under regulation 10.2 or Parts 11, 12, or 13 above, paragraphs (2)-(6) of this regulation and regulation 15.6 below shall apply.

(2) Whenever possible the examination shall take place in a room managed by the Registrar who shall be responsible for the appointment of an invigilator and other necessary arrangements.

(3) If the examination takes place in a room provided by the candidate's college, the Senior Tutor shall appoint as invigilator for that part of the examination a person whose name is on the list of invigilators or some other suitable person whose name shall be approved by the Proctors.

(4) If the examination is to take place at a time different from the time fixed for other candidates the Senior Tutor shall make arrangements to be approved by the Proctors for the isolation and supervision of the candidate during the period which begins at the time when the part of the examination is due to be taken by him or her and ends at the time at which it is taken by other candidates (or the other way round) which will ensure that the candidate is unable directly or indirectly to communicate in person, by telephone or by electronic or any other means with any other candidate, unless the Proctors otherwise permit.

(5) When these arrangements are approved by the Proctors they shall communicate them to the chair of the examiners and the Registrar.

(6) The provisions of this regulation shall apply with any necessary modification to practical examinations.

15.6.

(1) Where the Proctors have given permission for an examination to be held in a place or at a time other than that appointed for the examination, the invigilator or another person approved by the Proctors shall attend the Examination Schools at least 15 minutes before the examination begins, to receive the examination paper and any necessary writing materials from the Examination Schools, and should bring their University Card or other reliable evidence of their identity.

(2) The invigilator should sign the list kept by the Registrar of examination papers which are issued in this way.

(3) The candidate's work must be handed as soon as possible after the time appointed for the collection of papers to the Registrar, who shall make the appropriate entry in his or her register.

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(1) Where it is decided under 14.7.(2) above or 14.14.(2) below that the examiners are to act as if the candidate had completed the part of the University Examination concerned, and the University Examination is one in which Honours may be awarded, the examiners may adopt one of the following courses:

(*a*) if they consider the candidate has submitted enough work to allow them to determine the candidate's proper class, they may award the candidate the class their performance merits;

(*b*) if they are unable to adopt course (a) but consider, on the basis of the work submitted, that but for the candidate's absence they would have obtained classified Honours, they may deem the candidate to have obtained Honours and publish the candidate's name accordingly at the foot of the Results List under the words 'declared to have deserved Honours';

(*c*) if they are unable to adopt course (a) or course (b) but are nevertheless satisfied with the work submitted, they may include the candidate's name on the Results List to show that the candidate has satisfied the examiners;

(*d*) if they are unable to adopt course (a), (b), or (c) they shall fail the candidate.

(2) Where the examiners have adopted course (b), (c), or (d) above it shall be open to the candidate to apply to Education Committee for consideration of their standing for Honours at a future examination.

(3) Where it is decided under 14.7.(2) above or 14.14.(2) below that the examiners are to act as if the candidate had completed the parts of the University Examination concerned, and the University Examination is one in which Honours are not awarded, the examiners may adopt one of the following courses:

(*a*) if they consider the candidate has submitted enough work to allow them to determine whether it is of a sufficient standard to enable the candidate to pass the Examination they may include their name in the Results List;

(*b*) if they are unable to adopt course (a), they shall fail the candidate.

14.9. If a candidate fails to submit a thesis (or other exercise) on time without prior permission from the Proctors, but submits on or after the prescribed date of submission and within 14 calendar days of the deadline, the examiners will accept and mark the work. The examiners may impose an academic penalty according to the established conventions agreed by the relevant supervisory body.

Substitution of a previously submitted thesis or other exercise

14.10 If a candidate realises that they have submitted an incorrect version of a thesis (or other exercise), they may withdraw that thesis (or other exercise) and substitute a revised version in the same examination on one occasion only. The revised version must be submitted prior to the deadline for that piece of work.

14.11 If a candidate realises that they have submitted an incorrect version of a thesis (or other exercise) after the deadline for that piece of work, they may only withdraw that thesis (or other exercise) and substitute a revised version with the permission of the Proctors. Applications to withdraw a thesis (or other exercise) after the deadline must be submitted to the Proctors within 7 days of the deadline for that piece of work.

Non submission of declaration of authorship

14.12. Where provided for by regulation, submissions must be accompanied by a declaration of authorship and originality. The examiners are under no obligation to mark any submission not so accompanied. This declaration should be in a sealed envelope (which may be included inside the envelope used to hand in the written work). In the event that the Declaration of Authorship is submitted late, the Proctors may recommend that the examiners apply an academic penalty.

Non-appearance at an examination

14.13.

(1) A candidate in any University Examination may, through their college, request the Proctors to accept a submission that the candidate will be or has been prevented by illness or other urgent cause that is unforseeable, unavoidable and/or insurmountable from attending at the appointed time or place for any part of a University Examination or from attempting an open-book online assessment. A candidate may apply for excusal from an examination up to four weeks prior to the examination, but must apply no later than 14 calendar days after the examination.

(2) For the purposes of this regulation a candidate will be deemed to have attended or attempted a written paper if they were present in the place designated for that examination and had the opportunity to see the question paper there or had downloaded the question paper for an open-book online assessment.

14.14.

(1) A request under regulation 14.13 above must be submitted in writing by the Senior Tutor or other proper officer of the candidate's college, with sufficient evidence to support it.

(2) Where non-appearance is caused by illness a medical certificate from a qualified medical practitioner must be sent, and this certificate must specify, with dates, the reason why the illness will prevent or has prevented the candidate from attending or attempting the examination.

14.15.

(1) If the Proctors accept a submission under regulation 14.13 above they shall send a copy of their decision promptly to the chair of examiners of the University Examination concerned and inform the candidate's college and the Registrar.

(2) If the Proctors decide not to accept the submission they shall give reasons for their decision;

(3) If the Proctors decide not to accept the submission and the candidate does not attend or attempt the assessment or assessments, the consequences will be as defined under 14.2.

14.16. If the Proctors accept a submission under 14.13 above they may authorise the examiners either:

(1) to examine the candidate at another place or time under such arrangements as they deem appropriate with invigilation carried out in accordance with regulation 15.5 below; or

(2) if other work that the candidate has already submitted in the Examination is of sufficient merit, to act as if they had completed the part of the University Examination which they were unable to attend, in accordance with 14.8 above.

Withdrawal before the Examination begins

14.17. A candidate whose name has been entered for a University Examination may withdraw from that Examination at any time before the start or (as the case may be) date for submission of the first paper or other assessed exercise in the Examination.

Withdrawal after the Examination has started

14.18. A candidate may not withdraw once they have attempted or presented themselves for all parts of the Examination.

Suspension of the Examination

14.19. Where a candidate has been given permission to suspend their studies by the relevant body after the start of the Examination, or date for submission of the first paper or other exercise belonging to it, their Examination will be suspended according to the following provisions:

(1) for candidates suspending during Full Term, the candidate will be withdrawn from all assessments that are due to be submitted or sat from Monday of week 1 of that Full Term until Friday of week 0 of the Full Term in which the candidate resumes their studies;

(2) for candidates suspending outside Full Term, the candidate will be withdrawn from all assessments that are due to be submitted or sat during the approved suspension period;

(3) where candidates are permitted to suspend for periods other than terms, candidates will be withdrawn from all assessments that are due to be submitted or sat during the approved suspension period.

14.20. Candidates will be required to confirm their entry according to the provisions of Part 9 for all outstanding assessments in the academic year of their return to study.

14.21. Assessments that were completed before the suspension of the Examination as defined in 14.22 will be carried forward to the resumption of studies.

14.22. A candidate who through acute illness or other urgent cause is unable to complete the Examination but who does not suspend may make an application to the Proctors for non-submission of assessments under 14.4-14.12 and/or for non-appearance at an examination under 14.13-14.16 as the case may be.

Declared to deserve outcomes

14.23. A candidate who has certified that they are unable to complete a University Examination and that they are unable to suspend and return in the following academic year may be considered for a 'declared to have deserved' outcome.

14.24. The candidate's college (where applicable) and department will be required to confirm that the candidate:

- Has passed all summative assessment to date, in accordance with the subject's normal rules, and;
- Does not have any resits for summative assessment outstanding, and;
- Has achieved a satisfactory performance in formative assessment, and;
- Is not subject to outstanding academic disciplinary procedures

14.25. The exam board should consider whether the candidate has submitted enough work to allow them to award a classified degree, and where possible will determine the candidate's proper class, based on the academic performance achieved. If a classified outcome cannot be awarded and the candidate meets the eligibility criteria as defined in 14.24, the candidate will be awarded one of the following outcomes as appropriate for the original qualification aim:

Outcomes collectively known as DDH

- Declared to have Deserved Honours,
- Declared to have Deserved Undergraduate Advanced Diploma,
- Declared to have Deserved Undergraduate Diploma,
- Declared to have Deserved Undergraduate Certificate,
- Declared to have Deserved Certificate of Higher Education,
- Declared to have Deserved Foundation Certificate.

Outcomes collectively known as DDM

- Declared to have Deserved Masters,
- Declared to have Deserved Postgraduate Diploma,
- Declared to have Deserved Postgraduate Certificate,
- Declared to have Deserved PGCE,
- Declared to have Deserved PFCE.

Appeals under this Part

14.26. A candidate or their college who is dissatisfied with any decision made by the Proctors or by the examiners under this Part, may appeal against that decision in accordance with the provisions of regulations 18.1 or 18.2 below.

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Regulations for the Conduct of University Examinations: Part 16 Marking and Assessment

Adjudication on the merits of candidates

16.1.

(1) Every examiner who takes part in adjudicating on the merits of a candidate shall give careful attention to the examination of such candidates.

(2) No examiner adjudicating on the merits of any candidate shall take account of any circumstances, not forming part of, or directly resulting from, the examination itself, except as provided in Parts 12 or 13 of these regulations.

(3) The work of any candidate to whom Parts 12 or 13 of these regulations applies shall be assessed with due and careful regard to the circumstances of that candidate and any relevant code of practice or guidelines adopted by the University in relation to such candidates.

(4) If the Student Disciplinary Panel or Academic Conduct Panel has imposed a penalty and/or given any direction to the examiners in relation to a candidate's examination, under section 10 or section 19 of Statute XI, the examiners shall apply the penalty to the candidate's work and act as directed.

Examination conventions

16.2.

(1) In adjudicating on the merits of candidates the examiners shall follow and apply the conventions approved under regulation 8.1 subject to the right of the Board of Examiners in exceptional circumstances to make minor adjustments to the conventions during any particular Examination.

(2) In cases of doubt or difficulty arising under (1), the examiners shall consult the Proctors.

(3) Nothing in this regulation shall affect the authority of the examiners in the making of academic judgements on the performance of each candidate.

Viva voce Examination

16.3. In any University Examination in which candidates are examined viva voce the examiners shall determine the order in which they are to be examined.

16.4. Only one candidate at a time shall be examined viva voce in any one University Examination, but in cases approved by the Proctors the examiners in any University Examination may be permitted to divide themselves into groups which may examine candidates simultaneously.

16.5.

(1) Except in the circumstances referred to in paragraph (2) below no examiner, other than an examiner in the Preliminary Examination in Medicine or in the Second Examination for the Degree of Bachelor of Medicine, or in the Honour School of Oriental Studies shall examine viva voce any candidate who belongs to any college in which they are tutor or in which they have been tutor during the previous two years or who has been instructed by them (otherwise than at a lecture or class open to all members of the University) within the previous two years.

(2) The Proctors may relieve any Board of Examiners of the restriction imposed by this regulation if it would cause difficulty in the conduct of the Examination in question.

Submission of theses or other exercises: exceeding word limits and departure from title or subject-matter

16.6.

(1) Where a candidate for any University Examination in which a thesis (or other exercise) may be, or is required to be, submitted as part of that Examination presents a thesis (or other exercise) which exceeds the word limit prescribed by the relevant statute, or regulation, the examiners, if they agree to proceed with the examination of the work, may reduce the mark by up to one class (or its equivalent).1 (/examregs/2019-20/rftcoue-p16markandasse/#d.en.280582)

(2) Where a candidate submits such a thesis (or other exercise), the title or subject matter of which differs from that which was approved by the supervisory body concerned, the examiners (if they agree to proceed with the examination of the work) may similarly reduce the mark by up to one class (or its equivalent).1 (/examregs/2019-20/rftcoue-p16markandasse/#d.en.280582)

Illegible scripts

16.7.

(1) If a chair of examiners considers that a script of a candidate in an examination is illegible (whether the whole script or any part thereof as identified by the chair), they shall inform the Senior Tutor of that candidate's college.

(2) Should the Senior Tutor dispute the illegibility of any such script (or part thereof as identified by the chair of examiners), the question shall be referred to the Proctors, whose ruling on the question shall be conclusive.

(3) Where it is accepted that a script (or part thereof) is illegible, the Senior Tutor shall either:

(*a*) arrange with Student Registry for the script to be transcribed in accordance with the procedure agreed between the Proctors and Student Registry;

or

(*b*) arrange for the candidate to dictate their script (or each required part thereof) to a typist under the invigilation of a Master of Arts of the University or any other person who is deemed by the Proctors to be suitable, having first submitted in advance to the Proctors proposals for (i) the appointment of a typist and an invigilator for the transcription of the script and (ii) the timing and venue for the exercise.

(4) It shall be the responsibility of Student Registry or the Senior Tutor, as the case may be, to ensure that the transcription exercise is conducted in accordance with the arrangements approved by the Proctors.

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(5) During the transcription exercise the candidate shall dictate their script (or each required part thereof) to the typist in the presence of the invigilator, with the exception (unless otherwise identified by the chair of examiners) of work which constitutes rough notes. The candidate shall ensure that the typescript is in every respect identical in form and content to the original script. The use of any recording device is not permitted. Only one fair copy shall be made of each dictated script (or required part thereof), for submission to the examiners.

(6) Academic dress and sub-fusc clothing need not be worn by any of the participants during the transcription exercise.

(7) The cost of the typing and invigilation shall not be a charge on the University.

(8) Following completion of the transcription exercise, it shall be the responsibility of Student Registry (for transcriptions under (3)(*a*) above) or the Senior Tutor (for transcriptions under (3)(*b*) above) to make available to the chair of examiners both the original script and the typescript.

(9) The examiners shall read the typescript page by page with the original script beside it and shall immediately report any discrepancy to the Proctors.

16.8.

(1) If in voting upon the place to be assigned to a candidate in any Results List the examiners shall be equally divided, the chair of the examiners in that Examination shall (unless paragraph (2) below applies) have a second or casting vote.

(2) If the candidate in question shall be of the same college as the chair of the examiners or of any college in which they are tutor or in which they have been tutor during the previous two years, or shall have been privately taught by them during the past two years, then the casting vote shall be with the senior of the examiners who is not disqualified on that ground.

16.9. Candidates whose performance is not sufficient for the award of Honours but have satisfied the examiners at ‘pass’ standard shall be awarded a pass.

Regulations for the Conduct of University Examinations: Part 17 Publication of Results

Honours Examinations

17.1. As soon as the examiners in an Honours Examination have examined and fully considered the work of all the candidates they shall:

(1) distribute candidates (identified only by their examination numbers) judged to have shown merit into three classes according to merit;

(2) except in the case of Honour Moderations (other than Classics) distribute the candidates in the second class into two divisions;

(3) forthwith provide the information determined under (1) and (2) above to Student Registry using the Results Lists.

17.2. Where a University Examination in which Honours are awarded is divided into several Parts then (unless the regulations for the specific Examination otherwise provide) in respect of all Parts save the last:

(1) the examiners shall determine the candidates (identified only by their examination numbers) who have shown sufficient merit to obtain Honours in each Part; and

(2) forthwith provide the information determined under paragraph (1) above to Student Registry; and

(3) the respective chairs of the examiners shall deposit the candidates' exercises with Student Registry for the use of the examiners in any succeeding Examination.

17.3. If a candidate in any Honour Moderations has not been judged by the moderators to be worthy of Honours but has satisfied the moderators at 'pass' standard they shall give notice of that fact at the close of the Examination to Student Registry.

17.4. If a candidate in any Final Honour School or in the Final Examination for the Degree of Bachelor of Fine Art has not been judged by the examiners to be worthy of Honours but has satisfied them at 'pass' standard the examiners shall give notice of that fact at the close of the Examination to Student Registry.

17.5.

(1) If a candidate in any Honour School of the First or Second Public Examination or in the Final Examination for the Degree of Bachelor of Fine Art is disqualified by standing from obtaining Honours in that Examination, but has in the judgement of the examiners shown sufficient merit to entitle them to obtain Honours, but for such disqualification, the examiners shall give notice of that fact on the Results List submitted to Student Registry at the close of the Examination.

(2) A candidate to whom this regulation applies shall be entitled to supplicate for the Degree of Bachelor of Arts or of Fine Art (as the case may be) in the same manner as if they had obtained Honours in the Examination.

17.6. If the regulations for any University Examination in which Honours are awarded also permit the award of a merit or a distinction in any part of that Examination the examiners shall give notice to Student Registry at the close of the examination of the names of all the candidates whose work in that part has been adjudged worthy of either accolade.

Other Examinations

17.7. The examiners in any Preliminary or Qualifying Examination or in any examination for a graduate taught programme or for a diploma or certificate except the Diploma in Law or the Certificate in Management Studies shall:

(1) determine the candidates (identified only by their examination number) who have satisfied them;

(2) if the regulations governing the particular Examination permit, determine the candidates who have met the relevant requirements to obtain a merit or a distinction; and

(3) forthwith provide the information determined under paragraphs (1) and (2) above to Student Registry using the Results Lists.

17.8. In an Examination where a candidate is not required to pass in all subjects at one and the same Examination the examiners shall provide a Results List with the agreed results to date.

Approved musical exercises for the Degree of Bachelor of Music
17.9. At the close of the Examination of the Musical Exercises for the Degree of Bachelor of Music submitted to them in any term, the examiners shall notify Student Registry of the candidates whose exercises have been approved by them.

Candidates who have failed
17.10.

If a candidate in any University Examination has been judged by the examiners to have failed the examination the examiners shall give notice of that fact, at the close of the examination to Student Registry by inclusion on the Results List.

Notification of results
17.11. All notifications submitted to Student Registry under this Part shall be made in a form of Results List as provided by Student Registry, unless any other agreement has been made.

17.12. All information submitted to Student Registry under this Part shall (unless any examiner shall have been excused by the Proctors) be certified by a statement from the Chair of Examiners confirming that all the examiners have acted together in the assessment of the candidates in the Examination.

17.13. On receipt of the information provided under regulations 17.11 to 17.12 above, Student Registry shall arrange the publication of results to each candidate.

17.14.

(1) After results have been released to candidates, examiners shall have no power to alter such Results Lists except under paragraph (2)-(4) below.

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(2) Examiners may submit to Student Registry a change in an individual assessment mark or grade without further consent in instances where an examination overall outcome is not changed.

(3) Examiners may, with the written consent of the Proctors, amend an individual assessment mark or grade where such change will result in a change in the overall examination outcome.

(4) Examiners may, with the written consent of the Proctors, issue a further Results List or Lists to provide results of candidates omitted from the original list.

Custody of records

17.15. The Results Lists drawn up and duly signed shall be circulated and published by Student Registry according to the requirements of the Education Committee and subject to the provisions of the Data Protection Act and the signed copy shall remain in the custody of Student Registry, and any question thereafter arising, with respect to the result of any Examination, shall be determined by reference to such lists.

Forms of Certificates

17.16.

(1) Degree certificates and other certificates for diplomas and other certificate courses shall be issued to successful candidates in forms prescribed by Education Committee.

(2) When a candidate has obtained a distinction in their Examination, or in any part of it for which a distinction may be awarded, the certificate or diploma, as the case may be, which is issued shall record that fact.

17.17. If the death of a candidate takes place between the completion of all the elements required for the award of a degree or other qualification and its conferral, or the candidate is deemed to have completed all the elements, a posthumous certificate recognising the candidate's academic achievement may be presented at the request of the candidate's family on behalf of the University. Such posthumous recognition of achievement shall be permitted in cases where application is made for recognition within five years of completion of the course. Requests for recognition will only normally be considered where the student dies within three years of completing their course.

Regulations for the Conduct of University Examinations: Part 18 Appeals Against Decisions of the Proctors and Examiners

Appeals against decisions under Parts 11, 12, 13, and 14, and against decisions under clause 3 of Proctors' Regulations 1 of 2005, Proctors' Administrative Regulations for Candidates in Examinations

18.1.

(1) A candidate who is dissatisfied with a decision made by the Proctors under Parts 11, 12, 13, or 14 above, or under clause 3 of Proctors' Regulations 1 of 2005, Proctors' Administrative Regulations for Candidates in Examinations, may, or his or her college may, appeal against it in accordance with the procedures set out in this regulation.

(2) An appeal must be made within 14 days of the date of the Proctors' decision.

(3) Any such appeal must be made in writing to the Chair of the Education Committee, on one (or more) of the following grounds:

(i) there was a procedural irregularity or error in the Proctor's consideration;

(ii) the Proctor's decision was unreasonable (identifying which aspects of the decision the candidate considers to be objectively unreasonable and why);

(iii) the candidate was not provided with clear reasons for the Proctor's decision; or

(iv) the candidate had material evidence which the Proctor had not seen and which the candidate had valid reasons for not having provided earlier.

(4) The appeal shall be determined expeditiously by the Chair or their nominee.

Appeals against decisions of examiners

18.2. Appeals against decisions of examiners shall be made in accordance with the Procedures for Handling Complaints (including Academic Appeals) laid down and published by the Proctors under section 20 of Statute IX and any Council Regulations made under that section and not otherwise.

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Regulations for the Conduct of University Examinations: Part 19 Proctors' Disciplinary Regulations for Candidates in Examination

Please see http://www.admin.ox.ac.uk/statutes/regulations/288-072.shtml (http://www.admin.ox.ac.uk/statutes/regulations/288-072.shtml) for Disciplinary Regulations for Candidates in Examinations.

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Regulations for the Conduct of University Examinations: Part 20 Proctors' Administrative Regulations for Candidates in Examinations

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General Regulations for the First and Second Public Examination

Part 1 General

1.1. These regulations apply to the following degrees of the University:

Table 1

Bachelor of Arts	Master of Engineering
Bachelor of Fine Art	Master of Mathematics
Master of Biochemistry	Master of Mathematics and Computer Science
Master of Chemistry	Master of Mathematics and Philosophy
Master of Computer Science	Master of Mathematics and Physics
Master of Computer Science and Philosophy	Master of Physics
Master of Earth Sciences	Master of Physics and Philosophy

1.2. In these regulations where the context admits:

(1) the expression 'statutory residence' means residence at any place authorised by the Regulations for Residence in the University ('the Residence Regulations');

(2) references to divisions and faculty boards shall include a reference to the Committee for the Ruskin School of Art; and

(3) 'college' means any college, society, or Permanent Private Hall or any other institution designated by Council by regulation as being permitted to present candidates for matriculation.

1.3. Any member of the University may be admitted to a degree to which these regulations apply if he or she:

(1) has kept statutory residence for the period prescribed in these regulations for the degree in question; and

(2) has employed himself or herself in study and hearing lectures and has (unless exempt) passed the First and Second Public Examinations in accordance with the requirements laid down by regulation.

Part 2 Residence

2.1. A member reading for the Degree of Bachelor of Arts or of Fine Art must unless regulation 2.2 below applies keep nine terms of statutory residence.

2.2. A member who has taken Honour Moderations in Classics as the First Public Examination or who intends to apply for Honours in the Second Public Examination in Mathematics and Philosophy (Part II) or Physics and Philosophy (Part C) must keep twelve terms of statutory residence.

2.3. A member reading for any of the Master's degrees referred to in regulation 1.1 above must keep twelve terms of statutory residence.

2.4. The Proctors may, for any reason judged by them to be sufficient and on such conditions as they think fit, excuse a member reading for a degree to which these regulations apply from up to three terms of statutory residence.

2.5.

(1) If any member is dissatisfied with a decision by the Proctors under regulation 2.4 above, he or she, or his or her college, may within fourteen days of the date of the decision appeal in writing to the Chair of the Education Committee of Council.

(2) The appeal shall be adjudged expeditiously by the Chair or another member of that committee, other than one of the Proctors, nominated by the Chair.

2.6. Applications for dispensation under regulation 2.4 above must be made through the applicant's college.

2.7. A member who is granted dispensation from statutory residence under regulation 2.4 above must nevertheless, unless expressly exempted, pay in respect of any term for which he or she is excused residence any university fee which would have been payable if he or she had actually resided.

2.8. Council may permit time spent outside Oxford, as part of an academic programme approved by it, to be counted towards residence for the purposes of these regulations.

Part 3 First Public Examination

3.1. The First Public Examination shall include Honour Moderations, Moderations, and Preliminary Examinations in the subjects respectively listed in Table 1 (#univ-9780199202669-tableGroup-2) , Table 2 (#univ-9780199202669-tableGroup-3) , and Table 3 (#univ-9780199202669-tableGroup-4)

3.2. The examinations shall be conducted by Moderators under the supervision of the divisional and faculty boards assigned to each subject respectively in Table 1 (#univ-9780199202669-tableGroup-2) , Table 2 (#univ-9780199202669-tableGroup-3) , and Table 3 (#univ-9780199202669-tableGroup-4)

Table 1: Honour Moderations

Subject	*Board(s)*

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Subject	*Board(s)*
Archaeology and Anthropology	Social Sciences Division
Classics	Faculty of Classics

Table 2: Moderations

Subject	*Board(s)*
Law	Faculty of Law

Table 3: Preliminary Examinations *(For the explanation of the asterisks see regulation 3.10)*

Subject	*Board(s)*
Ancient and Modern History	Faculties of Classics and History
*Archaeology and Anthropology	Social Sciences Division
Biological Sciences	Mathematical, Physical and Life Sciences Division
Biomedical Sciences	Medical Sciences Division
Chemistry	Mathematical, Physical and Life Sciences Division
Classical Archaeology and Ancient History	Social Sciences Division and Faculty of Classics
*Classics	Faculty of Classics
Classics and English	Faculties of Classics and English Language and Literature
Computer Science	Mathematical, Physical and Life Sciences Division
Computer Science and Philosophy	Mathematical, Physical and Life Sciences Division and Faculty of Philosophy
Earth Sciences	Mathematical, Physical and Life Sciences Division
Economics and Management	Social Sciences Division
Engineering Science	Mathematical, Physical and Life Sciences Division
English and Modern Languages	Faculties of English Language and Literature and Medieval and Modern Languages
English Language and Literature	Faculty of English Language and Literature
European and Middle Eastern Languages	Faculties of Medieval and Modern Languages and Oriental Studies
Fine Art	Committee for Ruskin School of Art
Geography	Social Sciences Division
History	Faculty of History
History and Economics	Faculty of History and Social Sciences Division
History and English	Faculties of History and English Language and Literature
History and Modern Languages	Faculties of History and Medieval and Modern Languages
History and Politics	Faculty of History and Social Sciences Division
History of Art	Faculty of History
Human Sciences	Social Sciences Division
Materials Science	Mathematical, Physical and Life Sciences Division
Mathematics	Mathematical, Physical and Life Sciences Division
Mathematics and Computer Science	Mathematical, Physical and Life Sciences Division
Mathematics and Philosophy	Mathematical, Physical and Life Sciences Division and Faculty of Philosophy
Modern Languages	Faculty of Medieval and Modern Languages
Molecular and Cellular Biochemistry	Medical Sciences Division

Subject	*Board(s)*
Music	Faculty of Music
Oriental Studies	Faculty of Oriental Studies
Philosophy and Modern Languages	Faculties of Philosophy and Medieval and Modern Languages
Philosophy and Theology	Faculties of Philosophy and Theology and Religion
Philosophy, Politics, and Economics	Faculty of Philosophy and Social Sciences Division
Physics	Mathematical, Physical and Life Sciences Division
Physics and Philosophy	Mathematical, Physical and Life Sciences Division and Faculty of Philosophy
Psychology, Philosophy, and Linguistics	Medical Sciences Division and Faculties of Philosophy and Linguistics, Philology and Phonetics
Theology and Oriental Studies	Faculties of Theology and Religion and Oriental Studies
Theology and Religion	Faculty of Theology and Religion

3.3. The boards shall from time to time make and publish Special Regulations respecting the examinations under their supervision and shall publish lists of subjects and (where appropriate) of books which may be offered for examination, maintaining as far as possible a distinction between the subjects and any books prescribed in the First and Second Public Examinations respectively.

3.4. Special Regulations made and lists drawn up by boards under regulation 3.3 above shall not have effect until:

(1) they have been approved by or on behalf of the Education Committee of Council;

(2) in the case of regulations made and lists drawn up by faculty boards or other bodies within the Humanities and Social Sciences Divisions, they have also first been approved by the Humanities Board or the Social Sciences Board as appropriate;

(3) they have then been duly published, and if necessary approved by Congregation, in accordance with the procedure laid down in sections 13-18 of Statute VI.

Method of examining
3.5. Subject to regulation 3.6 below the examinations shall be conducted in writing.

3.6. A board may specify by Special Regulation that an examination shall be partly aural, oral, practical, or visual.

Admission to the First Public Examination
3.7. No person who is not a student member of the University may be admitted to the First Public Examination.

3.8. Candidates may be admitted to Honour Moderations at any time not earlier than the third term from matriculation, but no candidate who has exceeded the sixth term from matriculation inclusively, or the eighth term in the case of candidates for Honour Moderations in Classics, shall be capable of obtaining Honours.

3.9. Candidates may be admitted to each of the Moderations listed in Table 4 (#univ-9780199202669-tableGroup-5) , not earlier than the term from matriculation specified in each case.

Table 4: Admission to Moderations

Moderations	*Earliest term from matriculation*
Law	2nd

3.10.

(1) Candidates shall not be admitted to any of the Preliminary Examinations which has the same title as any Honour Moderations or Moderations, and which is one of those marked with an asterisk in Table 3 (#univ-9780199202669-tableGroup-4) , unless they have either failed the examination for the Honour Moderations or Moderations with the same title or, subject to the consent of the Proctors, have been prevented by illness or other urgent and reasonable cause from taking that examination.

(2) If any member of the University is dissatisfied with a decision by the Proctors under paragraph (1) above, he or she, or his or her college, may within fourteen days of the date of the decision appeal in writing to the Chair of the Education Committee of Council.

(3) The appeal shall be adjudged expeditiously by the Chair or another member of the committee, other than one of the Proctors, nominated by the Chair.

3.11. Candidates may be admitted to each of the Preliminary Examinations listed in Table 5 (#univ-9780199202669-tableGroup-6) , not earlier than the term from matriculation specified in each case.

Table 5: admission to preliminary examinations

Preliminary Examination	*Earliest term from matriculation*
Ancient and Modern History	3rd
Biological Sciences	3rd
Biomedical Sciences	3rd
Chemistry	2nd

Preliminary Examination	*Earliest term from matriculation*
Classical Archaeology and Ancient History	3rd
Classics	2nd
Computer Science	3rd
Computer Science and Philosophy	3rd
Earth Sciences	2nd
English and Modern Languages:	
English	3rd
Modern Language	2nd
Fine Art	3rd
History	3rd
History and Economics	3rd
History and English	3rd
History and Modern Languages	3rd
History and Politics	3rd
Mathematics	3rd
Mathematics and Computer Science	3rd
Mathematics and Philosophy	3rd
Modern Languages	2nd
Molecular and Cellular Biochemistry	2nd
Music	3rd
Oriental Studies:	
Arabic, Chinese, Egyptology and Ancient Near Eastern Studies, Japanese, Turkish	3rd
Other languages	2nd
Philosophy and Modern Languages	2nd
Philosophy and Theology	3rd
Philosophy, Politics, and Economics	2nd
Physics	3rd
Physics and Philosophy	3rd
Psychology, Philosophy, and Linguistics	2nd
Theology and Oriental Studies	3rd
Theology and Religion	3rd

Regulations under which a candidate may be examined

3.12. A person admitted as a candidate for the First Public Examination within three terms of the term in which they were originally due to be examined for the First Public Examination, shall be entitled to be examined in accordance with the regulations pertaining to the original examination, if they so wish.

3.13. A person admitted as a candidate for the First Public Examination four or more terms after the term in which they were originally due to be examined for the First Public Examination shall normally be examined in accordance with the current regulations.

Passing the First Public Examination
3.14. A candidate shall be deemed to have passed the First Public Examination if he or she has satisfied the Moderators in any one of the parts of the examination as set out in Table 1 (#univ-9780199202669-tableGroup-2) , Table 2 (#univ-9780199202669-tableGroup-3) , and Table 3 (#univ-9780199202669-tableGroup-4)

3.15. Any person who has satisfied the Moderators in Part I of the First Examination for the Degree of Bachelor of Medicine shall be deemed to have passed the First Public Examination.

[For students starting the FPE before MT 2019:

3.16.

(1) A candidate who fails to satisfy the examiners in his or her initial examination for the First Public Examination shall be permitted to re-enter for the examination on one further occasion in accordance with the special regulations governing re-sits in the programme concerned.

(2) A further exceptional opportunity to re-sit the examination at the next opportunity shall require application to and approval on behalf of the Education Committee.

(3) A candidate who passes the First Public Examination whether at the first attempt or after re-sitting the examination shall be deemed to have reached the University's threshold standard for embarking on the Final Honour School.**]**

[For students starting the FPE from MT 2019:

3.16.

(1) A candidate who fails to satisfy the examiners in his or her initial examination for the First Public Examination shall be permitted to re-enter for the examination on one further occasion in accordance with the special regulations governing re-sits in the programme concerned. This resit attempt shall normally be taken at the next opportunity, but may be deferred once, i.e. it must be taken at one of the next two opportunities. Candidates shall be required to resit the same papers for which they were examined at the first attempt.

(2) A further exceptional opportunity to re-sit the examination shall require application to and approval on behalf of the Education Committee. If granted, this exceptional resit attempt shall normally be taken at the next opportunity, but may be deferred once, i.e. it must be taken at one of the next two opportunities. Candidates shall be required to resit the same papers for which they were examined at the previous attempts.

(3) A candidate who passes the First Public Examination whether at the first attempt or after re-sitting the examination shall be deemed to have reached the University's threshold standard for embarking on the Final Honour School.**]**

Part 4 Second Public Examination

4.1. The Second Public Examination shall, except in the case of the Degree of Bachelor of Fine Art, consist of a Final Examination in the Honour Schools in each of the subjects listed in Table 6 (#univ-9780199202669-tableGroup-7) .

Table 6: honour schools

Subject	*Board(s)*
Ancient and Modern History	Faculties of Classics and History
Archaeology and Anthropology	Social Sciences Division
Biological Sciences	Mathematical, Physical and Life Sciences Division
Cell and Systems Biology	Medical Sciences Division
Chemistry	Mathematical, Physical and Life Sciences Division
Classical Archaeology and Ancient History	Social Sciences Division and Faculty of Classics
Classics and English	Faculties of Classics and English Language and Literature
Classics and Modern Languages	Faculties of Classics and Medieval and Modern Languages
Classics and Oriental Studies	Faculties of Classics and Oriental Studies
Computer Science (three-year and four-year)	Mathematical, Physical and Life Sciences Division
Computer Science and Philosophy (three-year and four-year)	Mathematical, Physical and Life Sciences Division and Faculty of Philosophy
Earth Sciences (four-year)	Mathematical, Physical and Life Sciences Division
Economics and Management	Social Sciences Division
Engineering Science	Mathematical, Physical and Life Sciences Division
English Language and Literature	Faculty of English Language and Literature
English and Modern Languages	Faculties of English Language and Literature and Medieval and Modern Languages
European and Middle Eastern Languages	Faculties of Medieval and Modern Languages and Oriental Studies
Experimental Psychology	Medical Sciences Division
Geography	Social Sciences Division

Subject	*Board(s)*
Geology (three-year)	Mathematical, Physical and Life Sciences Division
History	Faculty of History
History and Economics	Faculty of History and Social Sciences Division
History and English	Faculties of History and English Language and Literature
History and Modern Languages	Faculties of History and Medieval and Modern Languages
History and Politics	Faculty of History and Social Sciences Division
History of Art	Faculty of Modern History
Human Sciences	Social Sciences Division
Jurisprudence	Faculty of Law
Literae Humaniores	Faculties of Classics and Philosophy
Materials Science	Mathematical, Physical and Life Sciences Division
Mathematics (three-year and four-year)	Mathematical, Physical and Life Sciences Division
Mathematics and Computer Science (three-year and four-year)	Mathematical, Physical and Life Sciences Division
Mathematics and Philosophy	Mathematical, Physical and Life Sciences Division and Faculty of Philosophy
Mathematical and Theoretical Physics (after transfer to that Honour School for the Part C examination from the Honour Schools of Mathematics, Physics, or Physics and Philosophy)	Mathematical, Physical and Life Sciences Division
Mathematics and Statistics (three-year and four-year)	Mathematical, Physical and Life Sciences Division
Medical Sciences	Medical Sciences Division
Modern Languages	Faculty of Medieval and Modern Languages
Molecular and Cellular Biochemistry	Medical Sciences Division
Music	Faculty of Music
Neuroscience	Medical Sciences Division
Oriental Studies	Faculty of Oriental Studies
Philosophy and Modern Languages	Faculties of Philosophy and Medieval and Modern Languages
Philosophy, Politics, and Economics	Faculty of Philosophy and Social Sciences Division
Philosophy and Theology	Faculties of Philosophy and Theology and Religion
Physics (three-year and four-year)	Mathematical, Physical and Life Sciences Division
Physics and Philosophy	Mathematical, Physical and Life Sciences Division and Faculty of Philosophy
Psychology, Philosophy, and Linguistics	Medical Sciences Division and Faculties of Philosophy and Linguistics, Philology and Phonetics
Theology and Religion	Faculty of Theology and Religion
Theology and Oriental Studies	Faculties of Theology and Religion and Oriental Studies

4.2. The examinations shall be conducted by the Public Examiners under the supervision of the divisional or faculty boards assigned to each school in Table 6 (#univ-9780199202669-tableGroup-7) .

4.3. The Second Public Examination for the Degree of Bachelor of Fine Art shall consist of a Final Honour School under the supervision of the Committee for the Ruskin School of Art.

4.4. The boards shall from time to time make and publish Special Regulations respecting the examinations under their supervision and shall publish lists of subjects and (where appropriate) of books which may be offered for examination.

4.5. Special Regulations made and lists drawn up by boards under regulation 4.5 above shall not have effect until:

(1) they have been approved by or on behalf of the Education Committee of Council;

(2) in the case of regulations made and lists drawn up by faculty boards or other bodies within the Humanities and Social Sciences Divisions, they have also first been approved by the Humanities Board or the Social Sciences Board as appropriate;

(3) they have then been duly published, and if necessary approved by Congregation, in accordance with the procedure laid down in sections 13-18 of Statute VI.

Method of examining

4.6. Every candidate in a Second Public Examination shall be examined in writing; and any candidate who seeks Honours may be examined viva voce where Special Regulations made by the divisional board, board of a faculty, or other body responsible for an examination (or jointly by the relevant bodies where an examination is a joint responsibility) expressly provide.

4.7. A board may specify by Special Regulation that an examination shall be partly aural, oral, practical, or visual.

Admission to the Second Public Examination

4.8. No person who is not a student member of the University may be admitted to the Second Public Examination.

4.9. No person may be admitted to the Second Public Examination unless he or she has passed or been exempted from the First Public Examination.

4.10. No person may be admitted as a candidate in any Final Honour School unless he or she:

(1) has satisfied the conditions, if any, which are required by regulations (including Special Regulations) relating to the School in which he or she is a candidate; and

(2) will by the end of the term in which the examination is taken have kept statutory residence for the number of terms which, under Part 2 or 5 of these regulations or the Regulations for Senior Student Status, is appropriate to his or her status and to the School in which he or she is a candidate.

Maximum time allowed for Honours

4.11. No person may be admitted as a candidate in any Final Honour School after the lapse of fifteen terms from the term of matriculation inclusively, except in the following cases:

(1) A candidate who has obtained Honours in some other Final Honour School may be admitted not more than nine terms after the date on which he or she first obtained Honours in a Final Honour School.

(2) A candidate who has obtained Honours (or has satisfied the Moderators under the Regulations for the Conduct of Examinations) in Honour Moderations may be admitted as a candidate in Part II of the examination in Chemistry or in Molecular and Cellular Biochemistry or in Materials Science up to the end of the twenty-first term.

(3) A candidate in any of the following Final Honour School examinations may be admitted up to the end of the eighteenth term:

(*a*) any Final Honour School, if the candidate has obtained Honours (or has satisfied the Moderators under the Regulations for the Conduct of Examinations) in Honour Moderations in either the fifth or sixth term, or the eighth term in the case of Honour Moderations in Classics, from matriculation;

(*b*) the second part of any Final Honour School which is divided into two parts, except the Honour School of Biological Sciences, the Honour School of Cell and Systems Biology, the Honour School of Experimental Psychology, the Honour School of Geology, the Honour School of Neuroscience, the Honour School of Physics (three-year course), and the Honour School of Psychology, Philosophy and Linguistics;

(*c*) the third part of any Final Honour School which is divided into three parts;

(*d*) the Honour School of Classics and Modern Languages, English and Modern Languages, European and Middle Eastern Languages, Jurisprudence, Modern Languages, Modern Languages and Linguistics, History and Modern Languages, or Philosophy and Modern Languages, if the candidate is certified by his or her college to have spent an academic year of approved residence in an appropriate country or appropriate countries;

(*e*) the examination in Chinese or Japanese, or, if the candidate is certified to have spent an academic year abroad on a course approved by the Board of the Faculty of Oriental Studies, the examination in Arabic, or Hebrew, or Persian, or Turkish, in the Honour School of Oriental Studies.

(4) A person whose position is not covered in any of paragraphs 4.11 (1)-(3) may be admitted as a candidate in a Final Honour School for which there is at least one other candidate, subject to the approval of the Education Committee.

4.12. The candidate's college shall be required to notify the University of any change in the candidate's status between entry and the date of the examination.

4.13. No person whose name has been recorded as achieving a classified result by the Public Examiners (other than a candidate who has been declared to have deserved Honours under the Regulations for the Conduct of Examinations) shall be admitted again as a candidate in the same Final Honour School, but this regulation shall not affect the regulations concerning the Final Honour Schools of Modern Languages and Oriental Studies which enable candidates under certain conditions to offer themselves again in the same School. A person who does not achieve a classified result at the first attempt may be admitted again as a candidate in the same Final Honour School on one further occasion. **[For students starting the FHS from MT 2019:** This resit attempt shall normally be taken at the next opportunity, but may be deferred once, i.e. it must be taken at one of the next two opportunities. Candidates shall be required to resit the same papers for which they were examined at the first attempt.**]**

4.14.

(1) No person whose name has been placed in any Results List by the Public Examiners (with the exceptions in regulations 4.12 and 4.13 above) shall be admitted as a candidate in a second Final Honour School having papers in common with the first, except with the permission of the Proctors.

(2) If any member of the University is dissatisfied with a decision by the Proctors under paragraph (1) above, he or she, or his or her college, may within fourteen days of the date of the decision appeal in writing to the Chair of the Education Committee of Council.

(3) The appeal shall be adjudged expeditiously by the Chair or another member of the committee, other than one of the Proctors, nominated by the Chair.

Regulations under which a candidate may be examined

4.15. A person admitted as a candidate in any Final Honour School within six terms of the term in which they were originally due to be examined shall be entitled to be examined in accordance with the regulations pertaining to the original examination, if they so wish.

4.16. A person admitted as a candidate in any Final Honour School seven or more terms after the term in which they were originally due to be examined shall normally be examined in accordance with the current regulations.

Passing the Second Public Examination
4.17. Candidates shall be deemed to have passed the Second Public Examination if they either have obtained Honours, or satisfied the examiners, in any one of the Honour Schools listed in Table 5 (#univ-9780199202669-tableGroup-6) , and Table 6 (#univ-9780199202669-tableGroup-7) , or in the Final Examination in Fine Art.

Part 5 Foundation Course at the Department for Continuing Education

5.1. Any member of the University who has successfully completed the course for a Foundation Certificate at the Department for Continuing Education (whether or not he or she was a member when he or she did so) may apply for admission to the Degree of Bachelor of Arts if he or she has:

(1) kept statutory residence in accordance with regulations 5.2 and 5.3 below; and

(2) passed the Second Public Examination.

5.2. A person who has successfully completed the course for the Foundation Certificate in English Literature may be admitted as a candidate in the Final Honour School of English Language and Literature if by the end of the term in which the examination is held he or she has kept statutory residence for six terms.

5.3. A person who has successfully completed the course for any Foundation Certificate may not be admitted as a candidate in any Final Honour School more than nine terms inclusively from the term of matriculation.

Part 6 Degrees Awarded on passing the Second Public Examination

6.1. The Degree of Bachelor of Arts shall be awarded to members of the University who have obtained Honours, or have satisfied the examiners but have not obtained Honours, in any Final Honour School other than the School of Fine Art or the Schools listed in Table 7 (#univ-9780199202669-tableGroup-8) below, subject to these regulations and to the Special Regulations for the Second Public Examination concerned.

6.2. The Degree of Bachelor of Fine Art shall be awarded to members of the University who have obtained Honours, or who have satisfied the examiners, in the Final Honour School for that degree, subject to these regulations and to the Special Regulations for that School.

6.3. The Master's Degrees to which these regulations apply shall be awarded to members of the University who have obtained Honours in the Second Public Examination in the relevant Final Honour Schools, as set out in Table 7 (#univ-9780199202669-tableGroup-8) below, subject also to the conditions laid down in the Special Regulations for each School.

Table 7: master’s degrees

Degree	*Final Honour School*
Master of Biochemistry	Molecular and Cellular Biochemistry
Master of Chemistry	Chemistry
Master of Computer Science	Computer Science (four-year course)
Master of Computer Science and Philosophy	Computer Science and Philosophy (four-year course)
Master of Earth Sciences	Earth Sciences
Master of Engineering	Engineering Science
	Materials Science
Master of Mathematics	Mathematics (four-year course)
	Mathematics and Statistics (four-year course)
Master of Mathematics and Computer Science	Mathematics and Computer Science (four-year course)
Master of Mathematics and Philosophy	Mathematics and Philosophy (four-year course)
Master of Physics	Physics (four-year course)
Master of Mathematics and Physics	Mathematical and Theoretical Physics (after transfer to that Honour School for the Part C examination from the Honour Schools of Mathematics, Physics, or Physics and Philosophy)
Master of Physics and Philosophy	Physics and Philosophy (four-year course)

Honour Moderations in Archaeology and Anthropology

A

Honour Moderations in Archaeology and Anthropology shall be under the supervision of the Social Sciences Board and shall consist of such subjects as it shall by regulation prescribe. Under the overall direction of the board, the examination shall be administered by the School of Archaeology and the School of Anthropology, which shall jointly appoint a Standing Committee to advise the board as necessary in respect of this examination.

B

Candidates shall be examined in three areas:

1. Every candidate shall shall be examined in writing during the Trinity term of their first year and will offer four papers of three hours each, as follows:

   Paper (1) Introduction to world archaeology.

   Paper (2) Introduction to anthropological theory.

   Paper (3) Perspectives on human evolution.

   Paper (4) The nature of archaeological and anthropological enquiry.

2. All candidates will be required to undertake a course of practical work, including laboratory work.

All candidates will be assessed on their practical ability.

Class co-ordinators shall make available to the chair of the examiners records showing the extent to which each candidate has pursued an adequate course of practical work.

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Honour Moderations in Classics

A

The subjects of the examination shall be as prescribed by regulation from time to time by the Board of the Faculty of Classics and the Board of the Faculty of Philosophy.

B

Candidates shall take one of the following courses: IA, IB, IC, IIA, IIB.

Each paper will be assessed by means of a three-hour written examination. Texts and Contexts will comprise two papers, a three-hour essay paper and a three-hour translation paper.

The *Introduction to Modern Philosophy* paper will be examined in accordance with the regulations for *Introduction to Philosophy* in the Preliminary Examination for Philosophy, Politics and Economics, except that candidates for Honour Moderations in Classics will not be required to answer questions on more than one of the three sections within the paper (General Philosophy, Moral Philosophy and Logic), although they may answer questions from two or three sections if they wish.

Detailed syllabuses for all other papers, including prescribed texts and editions where applicable, will be published in the Mods Handbook for the relevant year of examination. This will be published no later than Monday of Week 0 of Michaelmas Term in the academic year preceding that of the examination.

Any candidate whose native language is not English may bring a bilingual (native language to English) dictionary for use in any examination paper where candidates are required to translate Ancient Greek and/or Latin texts into English and any examination paper involving Greek or Latin prose composition.

COURSE IA

The examination will consist of the following papers.

I. HOMER, *ILIAD*

II. VIRGIL, *AENEID*

III, IV. TEXTS AND CONTEXTS

V. PHILOSOPHY SPECIAL SUBJECT

All candidates must offer one Philosophy Special Subject, chosen from either Group A or Group B. Candidates may not combine subject B1 with a Classical Special Subject (VI) from Group E.

A.

1. *Early Greek Philosophy*

2. *Plato*, Euthyphro and Meno

3. *Lucretius*, De Rerum Natura *IV*

B.

1. *Introduction to Modern Philosophy*

VI. CLASSICAL SPECIAL SUBJECT

All candidates must offer one Classical Special Subject, chosen from one of the groups C-F. Candidates must not combine a subject from Group E with Philosophy Special Subject B1.

C.

1. *Thucydides and the West*

2. *Aristophanes' Political Comedy*

D.

1. *Cicero and Catiline*

2. *Tacitus and Tiberius*

E.

1. *Homeric Archaeology and Early Greece from 1550 BC to 700 BC*

2. *Greek Vases*

3. *Greek Sculpture, c. 600-300 BC*

4. *Roman Architecture*

F.

1. *Historical Linguistics and Comparative Philology*

VII. UNPREPARED TRANSLATION FROM GREEK

VIII. UNPREPARED TRANSLATION FROM LATIN

IX. GREEK LANGUAGE

X. LATIN LANGUAGE

COURSE IB

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The examination will consist of the following papers.

I. HOMER, *ILIAD*

II. VIRGIL, *AENEID*

III, IV. TEXTS AND CONTEXTS

V. PHILOSOPHY SPECIAL SUBJECT

All candidates must offer one Philosophy Special Subject chosen from either Group A or Group B. Candidates may not combine subject B1 with a Classical Special Subject (VI) from Group E.

A.

1. *Early Greek Philosophy*

2. *Plato*, Euthyphro *and* Meno

3. *Lucretius*, De Rerum Natura *IV*

B.

1. *Introduction to Modern Philosophy*

VI. CLASSICAL SPECIAL SUBJECT

All candidates must offer one Classical Special Subject, chosen from one of the groups C-F. Candidates may not combine a subject from Group E with Philosophy Special Subject B1.

C.

1. *Thucydides and the West*

2. *Aristophanes' Political Comedy*

D.

1. *Cicero and Catiline*

2. *Tacitus and Tiberius*

E.

1. *Homeric Archaeology and Early Greece from 1550 BC to 700 BC*

2. *Greek Vases*

3. *Greek Sculpture, c. 600-300 BC*

4. *Roman Architecture*

F.

1. *Historical Linguistics and Comparative Philology*

VII. UNPREPARED TRANSLATION FROM GREEK

VIII. UNPREPARED TRANSLATION FROM LATIN

IX. GREEK LANGUAGE

X. LATIN LANGUAGE

COURSE IC

The examination will consist of the following papers.

I. HOMER, *ILIAD*

II. VIRGIL, *AENEID*

III, IV. TEXTS AND CONTEXTS

V. PHILOSOPHY SPECIAL SUBJECT

All candidates must offer one Philosophy Special Subject, chosen from either Group A or Group B. Candidates may not combine subject B1 with a Classical Special Subject (VI) from Group E.

A.

1. *Early Greek Philosophy*

2. *Plato, Euthyphro and Meno*

3. *Lucretius*, De Rerum Natura *IV*

B.

1. *Introduction to Modern Philosophy*

VI. CLASSICAL SPECIAL SUBJECT

All candidates must offer one Classical Special Subject, chosen from one of the groups C-F. Candidates may not combine a subject from Group E with Philosophy Special Subject B1.

C.

1. *Thucydides and the West*

2. *Aristophanes' Political Comedy*

D.

1. *Cicero and Catiline*

2. *Tacitus and Tiberius*

E.

1. *Homeric Archaeology and Early Greece from 1550 BC to 700 BC*

2. *Greek Vases*

3. *Greek Sculpture, c. 600-300 BC*

4. *Roman Architecture*

F.

1. *Historical Linguistics and Comparative Philology*

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VIII. UNPREPARED TRANSLATION FROM LATIN

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COURSE IIA

The examination will consist of the following papers.

I. VIRGIL, *AENEID*

II, III. TEXTS AND CONTEXTS

IV. PHILOSOPHY SPECIAL SUBJECT

All candidates must offer one Philosophy Special Subject.

1. *Lucretius*, De Rerum Natura *IV*

2. *Early Greek Philosophy*

3. *Plato*, Euthyphro *and* Meno

4. *Introduction to Modern Philosophy*

V. CLASSICAL SPECIAL SUBJECT

All candidates must offer one Classical Special Subject, chosen from Group D, E, or F.

D.

1. *Cicero and Catiline*

2. *Tacitus and Tiberius*

E.

1. *Homeric Archaeology and Early Greece from 1550 BC to 700 BC*

2. *Greek Vases*

3. *Greek Sculpture, c. 600-300 BC*

4. *Roman Architecture*

F.

1. *Historical Linguistics and Comparative Philology*

VI. UNPREPARED TRANSLATION FROM LATIN

VII. LATIN LANGUAGE

COURSE IIB

The examination will consist of the following papers.

I. HOMER, *ILIAD*

II, III. TEXTS AND CONTEXTS

IV. PHILOSOPHY SPECIAL SUBJECT

All candidates must offer one Philosophy Special Subject.

1. *Early Greek Philosophy*

2. *Plato*, Euthyphro *and* Meno

3. *Introduction to Modern Philosophy*

V. CLASSICAL SPECIAL SUBJECT

All candidates must offer one Classical Special Subject, chosen from Group C, E, or F.

C.

1. *Thucydides and the West*

2. *Aristophanes' Political Comedy*

E.

1. *Homeric Archaeology and Early Greece from 1550 BC to 700 BC*

2. *Greek Vases*

3. *Greek Sculpture, c. 600-300 BC*

4. *Roman Architecture*

F.

1. *Historical Linguistics and Comparative Philology*

VI. UNPREPARED TRANSLATION FROM GREEK

VII. GREEK LANGUAGE

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Law Moderations

A

1. The subjects of Law Moderations shall be:

   (1) A Roman Introduction to Private Law.

   (2) Criminal Law.

   (3) Constitutional Law.

2. Every candidate must take the relevant examination in all three subjects at the end of Hilary Term of their first year and must pass in all three subjects to pass Law Moderations. Candidates who fail in any subject must re-sit the examination in that subject at the end of Trinity Term of their first year.

3. The Moderators may award a Distinction under criteria defined in the Examination Conventions.

B

Every candidate who wishes to pass Law Moderations must offer Criminal Law and Constitutional Law and A Roman Introduction to Private Law.

The individual specifications for Law Moderations subjects will be published in the Law Faculty Student Handbook for the academic year ahead by Monday of noughth week of Michaelmas Term each year.

Statutes and other source material

Details of the statutes and other sources of material which will be available to candidates in the examination room will be notified to candidates in Michaelmas Term, and any subsequent changes notified in the moderators' edict.

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Preliminary Examination in Ancient and Modern History

A

The Preliminary Examination in Ancient and Modern History shall be under the joint supervision of the Boards of the Faculties of Classics and History and shall consist of such subjects as they shall jointly by regulation prescribe. Lists of available papers will be published by the beginning of Trinity Term prior to candidates beginning their studies for the examination.

B

Every candidate shall offer four papers, as follows:

1. European & World History: any one from a list of Outline papers defined by the Faculty Board of History.

2. A paper in *either* Greek *or* Roman History, as defined by the Faculty Board of Classics.

3. An Optional Subject as specified for this Preliminary Examination or for the Preliminary Examination in History.

4. One of the following subjects:

   (a) Approaches to History, as specified for the Preliminary Examination in History;

   (b) Historiography: Tacitus to Weber, as specified for the Preliminary Examination in History;

   (c) *Either* Herodotus, V. 26-126, to be read in English, and VI.1-131, to be read in Greek;

   or Sallust, *Jugurtha*, to be read in Latin;

   The prescribed editions for Herodotus and Sallust will be specified in the course handbook.

   (d) Beginning Ancient Greek *or* Beginning Latin *or* Intermediate Ancient Greek *or* Intermediate Latin *or* Advanced Ancient Greek *or* Advanced Latin.

Any candidate whose native language is not English may bring a bilingual (native language to English) dictionary for use in any examination paper where candidates are required to translate Ancient Greek and/or Latin texts into English.

Candidates who fail one or more of papers 1, 2, 3, or 4 above may resit that paper or papers at a subsequent examination.

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Preliminary Examination in Archaeology and Anthropology

A

1. The Preliminary Examination in Archaeology and Anthropology shall be under the supervision of the Social Sciences Board, and shall consist of such subjects as it shall by regulation prescribe.

2. The Chair of the Moderators for the Honour Moderations in Archaeology and Anthropology shall designate such of their number as may be required for the Preliminary Examination in Archaeology and Anthropology.

B

Paper (1) Introduction to world archaeology;

Paper (2) Introduction to anthropological theory;

Paper (3) Perspectives of human evolution;

Paper (4) The nature of the archaeological enquiry.

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Preliminary Examination in Biology

(This Examination replaces the Preliminary Examination in Biological Sciences for students starting from MT 2019.)

A

The subjects of the Preliminary Examination in Biological Sciences, the examination, the syllabus, and the number of papers shall be as prescribed by regulation from time to time by the Mathematical, Physical and Life Sciences Board.

B

1. The First Year Biology Handbook shall be published not later than the beginning of Michaelmas Full Term before the examination in the following Trinity Term. This Handbook shall set out the syllabus for the written papers, further details of the assignments required for the Preliminary Examination in Biology, and the expectations of class attendance for research skills training.

2. Candidates will be required to offer three papers, as follows:

Paper 1: Foundations of Biology: multiple-choice (75 minutes)

Paper 2: Foundations of Biology: essay paper (3 hours)

Paper 3: Research Skills (3 hours)

In paper 1, candidates will be required to answer multiple choice questions designed to test their knowledge and understanding of core topics in Biology.

In paper 2, candidates will be required to write four essays from a set of optional titles designed to test knowledge, understanding and synthesis of core topics in Biology.

In paper 3, candidates will be required to answer questions designed to test critical understanding of research skills.

The syllabus for the three papers will cover three biological themes: (a) How to build a phenotype; (b) Diversity of Life; and (c) Ecology and Evolution.

3. All candidates will be required to complete a course of research skills training, including laboratory exercises, field work, and quantitative analysis. This requirement includes submission of a set of four compulsory practical write-ups handed in during the first year. Marks awarded for write-ups contribute to the total mark awarded for Paper 3.

4. Candidates shall be deemed to have passed the Preliminary examination if they have satisfied the Examiners in all three papers detailed in clause 2, subject to the additional condition detailed in clause 3, either at a single examination, or at two examinations, as set out in clause 5.

5. A candidate who fails in any one of the papers listed in clause 2 must re-sit that paper at one, and only one, subsequent examination. A candidate who fails two or more papers listed in clause 2 must re-sit all three papers at one, and only one, subsequent examination.

6. Examiners may award a distinction to candidates of special merit who have passed all three papers set out in clause 2 at a single examination.

7. The Examiners will not provide calculators, but will permit the use of any handheld calculator subject to the conditions set out under the heading 'Use of calculators in examinations' in the Regulations for the Conduct of University Examinations.

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Preliminary Examination in Biomedical Sciences

A

1. The Preliminary Examination in Biomedical Sciences shall consist of five written papers:

   (1) Multiple choice questions

   (2A) Body and Cells (essay questions)

   (2B) Genes and Molecules (essay questions)

   (2C) Brain and Behaviour (essay questions)

   (3) Introduction to Probability Theory and Statistics (as specified for the Preliminary Examination in Psychology, Philosophy, and Linguistics)

2. Candidates shall be deemed to have passed the examination if they satisfy the Moderators in all five papers.

3. Candidates must offer all five papers at their first examination attempt.

4. A candidate who fails one or two of the five papers will be permitted one further attempt at the failed paper or papers, at the first available opportunity.

5. A candidate who fails three or more of the five papers shall be deemed to have failed the examination. He or she will be permitted one further attempt at the whole examination, at the first available opportunity.

6. The Moderators may award a Distinction to candidates of special merit who satisfy them in all five papers at their first examination attempt.

B

Paper 1 will be of two hours and fifteen minutes' duration and shall be a computer-based assessment. Papers 2A, 2B and 2C will each be of ninety minutes' duration. For subject 3, one written paper will be set, as specified for the Preliminary Examination in Psychology, Philosophy, and Linguistics.

The Moderators will permit the use of hand-held pocket calculators subject to the conditions set out under the heading 'Use of calculators' in the *Regulations for the Conduct of University Examinations*. The letter sent to all candidates by the Chairman of Moderators will specify in which papers the use of calculators is permitted, and which calculators candidates will be permitted to use.

All candidates shall be assessed as to their practical ability in coursework under the following provisions:

(*a*) The Course Director, or a deputy, shall make available to the Moderators, at the end of the fifth week of the term in which the examinations are held, records showing the extent and the standard to which each candidate has completed the prescribed coursework. The Moderators may request practical notebooks from any candidate; such candidates will be named in a list posted in the foyer of the Medical Sciences Teaching Centre one week before the day of the first written paper. Each notebook submitted shall be accompanied by a statement signed by the candidate indicating that the notebook is the candidate's own work.

(*b*) Failure to complete the coursework to the satisfaction of the Moderators, in the absence of appropriate extenuating documentary evidence, will normally result in the candidate being required by the Moderators to submit to further examination. Failure of that examination will normally constitute failure of the Preliminary Examination. Coursework cannot normally be re-taken.

Schedule

1. Body and Cells

   a. Body: cardiovascular; respiratory; renal and gastrointestinal systems

   b. Cells: cell division and cell cycle; inter- and intra-cellular signalling; excitable tissues; membrane transport; general principles of pharmacology

2. Genes and Molecules

   a. Genes: fundamentals of genes; molecular biology techniques

   b. Molecules: DNA/RNA structure; protein structure; lipids and membrane structure; energy metabolism

3. Brain and Behaviour

   a. Brain: introduction to neuroscience; neuroanatomy overview; sensory; motor; neural development; learning and memory; sleep, dreams, and consciousness

   b. Behaviour: memory; language; awareness and attention; decision-making and rationality; disorders; social; genetics of diseases

4. Introduction to Probability Theory and Statistics (as specified for the Preliminary Examination in Psychology, Philosophy, and Linguistics)

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Preliminary Examination in Chemistry

A

1. The subjects of the Preliminary Examination in Chemistry shall be Chemistry (comprising Inorganic, Organic, and Physical Chemistry) and Mathematics for Chemistry.

2. The number of papers and other general requirements of the Preliminary Examination in Chemistry shall be prescribed by regulation from time to time by the Mathematical, Physical and Life Sciences Board.

B

1. Candidates in the Preliminary Examination in Chemistry must offer four subjects at one examination, provided that a candidate who has failed in one or two subjects may offer that number of subjects at a subsequent examination.

2. The subjects shall be as follows:

(1) Inorganic Chemistry

(2) Organic Chemistry

(3) Physical Chemistry

(4) Mathematics for Chemistry

One two-and-a-half-hour paper will be set for each of subjects (1), (3), and (4); one three-hour paper will be set for subject (2).

3. Candidates are required to complete an adequate course of laboratory work as specified in the Course Handbook. The Director of Teaching Labs shall make available to the chair of the examiners records showing the extent to which each candidate has pursued an adequate course of practical work. Only work completed and marked by 5 p.m. on Friday of sixth week of Trinity Term will be taken into account.

4. Candidates shall be deemed to have passed the examination if they have satisfied the Moderators in all four papers detailed in clause 2, [and in the practical work requirements as outlined in clause 3,] either at a single examination, or at two examinations, as set out in clause 1. Failure to complete the practical work to the satisfaction of the Moderators, in the absence of appropriate documentary evidence, will normally constitute failure of the Preliminary Examination. A candidate who fails the practical work will be required to re-take the entire academic year.

5. Candidates shall be deemed to have passed the examination if they have satisfied the Moderators in all four subjects *either* at a single examination *or* at two examinations in accordance with the proviso to clause 1, and provided further that the same subjects as were failed at the first sitting have been passed at the same attempt at a subsequent examination.

6. The Moderators may award a distinction to candidates of special merit who have satisfied them in all four subjects at a single examination.

7. The Moderators will not provide calculators but unless otherwise specified will permit the use of any hand-held pocket calculator subject to the conditions set out under the heading 'Use of calculators in examinations' in the *Regulations for the Conduct of University Examinations* and further elaborated in the Course Handbook.

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Preliminary Examination in Classical Archaeology and Ancient History

A

The subjects of the examination shall be under the supervision of the Board of the Faculty of Classics.

B

Every candidate shall offer four papers, as follows:

I. *Aristocracy and democracy in the Greek world, 550-450 BC*

II. *Republic to Empire: Rome, 50 BC to AD 50*

III., IV. Two papers chosen from the following groups. No more than one paper may be chosen from each of groups A, B, and C.

A. Special subjects in archaeology:

1. *Homeric archaeology and early Greece, 1550-700 BC*
2. *Greek vases*
3. *Greek sculpture, c.600-300 BC*
4. *Roman architecture*

B. Special subjects in Ancient History:

1. *Thucydides and the west*
2. *Aristophanes' political comedy*
3. *Cicero and Catiline*
4. *Tacitus and Tiberius*

C. Ancient languages:

1. *Beginning Ancient Greek* (not available to candidates with a qualification in ancient Greek above GCSE or equivalent)

2. *Beginning Latin* (not available to candidates with a qualification in Latin above GCSE or equivalent)

3. *Intermediate Ancient Greek* (not available to candidates with a qualification in ancient Greek above AS level or equivalent)

4. *Intermediate Latin* (not available to candidates with a qualification in Latin above AS level or equivalent)

5. *Advanced Ancient Greek*

6. *Advanced Latin*

Each paper will be assessed by means of a three-hour written examination. Detailed specifications for each paper, including prescribed texts where applicable, will be published in the CAAH Prelims course handbook no later than Monday of Week 0 of Michaelmas Term in the calendar year preceding the examination.

The Examiners may award a distinction to any candidate of special merit who has satisfied the Examiners in all papers at a single examination.

Candidates who fail one or two of papers I, II, III, and IV above may resit only that subject or subjects at a subsequent examination; candidates who fail three or four papers will be required to resit all four papers at a subsequent examination.

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Preliminary Examination in Classics

A

1. The subjects of the examination shall be as prescribed by regulation from time to time by the Board of the Faculty of Classics and the Board of the Faculty of Philosophy.

2. A candidate shall be deemed to have passed the examination if he or she shall have satisfied the Moderators in all four subjects: provided that he or she shall have passed in not less than three of the four subjects at one and the same examination.

3. A candidate shall be allowed to offer himself or herself for examination in one or four subjects: provided that no candidate may offer a single subject unless he or she has already satisfied the Moderators in three subjects.

4. The Moderators shall not publish the name of any candidate as having satisfied them in only one subject, unless that subject shall have been offered by the candidate as a single subject.

5. In the case of candidates who have satisfied the Moderators in four subjects at a single examination, the Moderators may award a Distinction to those of special merit.

B

Any candidate whose native language is not English may bring a bilingual (native language to English) dictionary for use in any examination paper where candidates are required to translate Ancient Greek and/or Latin texts into English.

Candidates shall take one of the following courses: IA, IB, IC, IIA, IIB.

Course IA

The examination will consist of the following papers.

I-II. *Texts and Contexts*

All candidates must offer 'Texts and Contexts' listed under Honour Moderations in Classics Course IA, papers III and IV.

III. *Special Subject*

All candidates must offer one of the Special Subjects listed under Honour Moderations in Classics Course IA, papers V and VI.

IV. *Unprepared Translation from Greek and Latin*

One paper (3 hours).

Course IB

The examination will consist of the following papers.

I-II. *Text and Contexts*

All candidates must offer 'Texts and Contexts' listed under Honour Moderations in Classics Course IB, papers III and IV.

III. *Special Subject*

All candidates must offer one of the Special Subjects listed under Honour Moderations in Classics Course IB, papers V and VI.

IV. *Unprepared Translation from Latin, with simpler Unprepared Translation from Greek*

One paper (3 hours).

Course IC

The examination will consist of the following papers.

I-II. *Text and Contexts*

All candidates must offer 'Texts and Contexts' listed under Honour Moderations in Classics Course IC, papers III and IV.

III. *Special Subject*

All candidates must offer one of the Special Subjects listed under Honour Moderations in Classics Course IC, papers V and VI.

IV. *Unprepared Translation from Greek, with simpler Unprepared Translation from Latin*

One paper (3 hours).

Course IIA

The examination will consist of the following papers.

I-II. *Texts and Contexts*

All candidates must offer 'Texts and Contexts' listed under Honour Moderations in Classics Course IIA, papers II and III.

III. *Special Subject*

All candidates must offer one of the Special Subjects listed under Honour Moderations in Classics Course IIA, papers IV and V.

IV. *Unprepared Translation from Latin*

One paper (3 hours), as specified for Honour Moderations in Classics Course IIA, paper VI.

Course IIB

The examination will consist of the following papers.

I-II. *Text and Contexts*

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All candidates must offer 'Texts and Contexts' listed under Honour Moderations in Classics Course IIB, papers II and III.

III. *Special Subject*

All candidates must offer one of the Special Subjects listed under Honour Moderations in Classics Course IIB, papers IV and V.

IV. *Unprepared Translation from Greek*

One paper (3 hours), as specified for Honour Moderations in Classics Course IB, paper VII.

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Preliminary Examination in Classics and English

A

1. The Preliminary Examination in Classics and English shall be under the joint supervision of the Boards of the Faculties of Classics and English Language and Literature and shall consist of such subjects as they shall jointly by regulation prescribe.

2. The Chair of Examiners for the Preliminary Examination in English Language and Literature shall designate such of the number of examiners as may be required for the English subjects of the examination for the Preliminary Examination in Classics and English, and the nominating committee for examiners appointed by the Board of the Faculty of Classics shall nominate such of the number of examiners as may be required for the Classics subjects of the examination. When these appointments shall have been made the number of examiners shall be deemed to be complete.

B

The committee appointed by the Boards of the Faculties of English Language and Literature and Classics to advise on the examination for the Honour School of Classics and English shall make proposals to the two boards for regulations for this examination.

Any candidate whose native language is not English may bring a bilingual (native language to English) dictionary for use in any examination paper where candidates are required to translate Ancient Greek and/or Latin texts into English.

Candidates shall take one of the following courses:

I. **Course I**

Each candidate shall offer five papers, each of three hours duration except where specified, as follows:

1. *Introduction to English Language and Literature* (a portfolio submitted in Trinity Term year 1)

The paper will be examined by a portfolio of work, comprising one commentary answer and one discursive essay, of not fewer than 1,500 and not more than 2,000 words each. Footnotes will be included in the total word count, but bibliographies do not count towards the limit. The list of questions for this paper will be divided into Section A (Language) and B (Literature) and will be published on Monday of the fourth week of the Trinity Term of the first year. Candidates must select one question from Section A and one question from section B.

Questions in Section A (Language) invite candidates to make their own selection of texts or passages of texts for commentary, in accordance with the terms of the particular question chosen. Copies of the texts or passages used must be included as an appendix to the portfolio. The combined length of all texts or passages chosen must not exceed 70 lines. The texts or passages used will not count towards the word limit for the commentary answer.

Two typed copies of the portfolio must be delivered to the Chair of Examiners for the Preliminary Examinations in English Language and Literature, Examination Schools, High Street, by noon on Thursday of the fifth week of the same Trinity Term. A certificate, signed by the candidate to the effect that each answer is the candidate's own work, and that the candidate has read the Faculty guidelines on plagiarism, must be presented together with each portfolio.

Following the publication of themes for this subject on Monday of the fourth week of Trinity Term, the candidate must neither discuss his or her choice of themes nor the method of handling them with any tutor. Every portfolio must be the work of the candidate alone, but he or she may discuss with his or her tutor the subjects and approach to the essays up until the stated publication date of the portfolio themes.

Portfolios previously submitted for the First Public Examination in English Language and Literature may be resubmitted. No answer will be accepted that has already been submitted, wholly or substantially, for a final honour school or any other degree of this University, or degree of any other institution.

Work deemed to be either too short or of excessive length may be penalised.

Candidates must avoid duplicating material used in this paper when answering other papers. In addition, candidates are not permitted to duplicate material between Section A and Section B of the portfolio.

2. *Literature in English 1550 – 1660* (excluding the plays of Shakespeare)

3. *Unseen translation from Greek and Latin*

Candidates may offer either Latin or Greek or both. Two passages must be offered and in each language one prose passage and one verse passage will be set.

4., 5. *Greek and Latin Literature*

Candidates must offer two of the following.

They must offer either (*a*) or (*b*), but may not offer both.

(*a*) Homer, *Iliad*, I, VI, IX, XVI, XVIII, XXII-XXIV;*

(*b*) Virgil, *Aeneid*, I, II, IV, VI;*

(*c*) Euripides, *Bacchae* 1 – 1167; Aristophanes, *Frogs* 1 – 459, 830 – 1533; Herodotus 7.1 – 53; 8.56 – 110;**

(*d*) Cicero, *Pro Caelio* 17 – 53 (*…dedisti*.); Catullus 1 – 16, 31 – 7, 42 – 5, 48 – 51, 53, 69 – 70, 75 – 6, 79, 83 – 6, 95, 99 – 101, 116; Propertius I.1 – 3, 6, 11, 14; Petronius, *Cena Trimalchionis* 26.7 – 36, 47 – 78; Juvenal 3, 5.***

Paper 4 will consist of essay questions; all candidates will be required to answer questions on each of: Homer or Virgil; other texts; general topics. Paper 5 will comprise passages for translation and comment; all candidates will be required to answer on three passages, at least one passage of Homer or Virgil and at least one from the other texts.

The Examiners shall publish the names of candidates who have satisfied them in all five papers, or all of papers 1 and 2 or all of papers 3, 4 and 5. Candidates who fail one or more of papers 1-5 may resit the failed paper(s) at a subsequent examination.

N.B For prescribed editions, see the Classics and English handbook.

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* For the purposes of the essay paper (paper 4), candidates who offer these texts will be expected to have knowledge of the whole work and not merely the prescribed portions.

** For the purposes of the essay paper (paper 4), candidates who offer these texts will be expected to have knowledge of the whole of *Bacchae, Frogs*, and Herodotus 7 – 8 and not merely the prescribed portions.

*** For the purposes of the essay paper (paper 4), candidates who offer these texts will be expected to have knowledge of the whole of *Pro Caelio*, Propertius I, and the *Cena Trimalchionis* and not merely the prescribed portions.

II. **Course II**

Candidates for Course II shall be required:

(*a*) during their first year of study to have passed an examination under the auspices of the Board of the Faculty of Classics during the Trinity Term. This examination is also available for appropriate candidates intending to offer papers in the Preliminary Examination for Modern Languages in their second year of study. Candidates who fail either or both of papers 1 and 2 may resit the failed paper(s) at a subsequent examination in the Long Vacation following their first year of study.

1. Greek or Latin texts. Candidates must offer either (*a*) or (*b*):

(*a*) Homer, *Iliad* 24; Lysias 1 and 3; Euripides, *Bacchae* 1-63, 180-369, 434-518.

(*b*) Virgil, *Aeneid* 6; Seneca, *Epistles* 54, 57, 79, 114 and 122; Catullus 1-16, 31-4.

For a list of prescribed texts, see the Classics and English handbook. The paper will comprise passages from these texts for translation and comment.

2. Greek or Latin Language. The paper will consist of passages for unseen translation out of Greek or Latin and sentences for translation from English into Latin or Greek.

(*b*) during their second year of study, to offer papers as for Course I.

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Preliminary Examination in Computer Science

A

1. The subject of the examination shall be Computer Science.

2. The syllabus and number of papers shall be prescribed by regulation from time to time by the Mathematical, Physical and Life Sciences Board.

B

1. The Preliminary Examination in Computer Science shall comprise four compulsory written papers plus compulsory Computer Science practicals equivalent to one written paper:

CS1 Functional Programming, and Design and Analysis of Algorithms

CS2 Imperative Programming

CS3 Discrete Mathematics, Probability and Continuous Mathematics

CS4 Digital Systems, Linear Algebra, and Introduction to Formal Proof

Computer Science Practicals

2. The syllabus for each paper will be published by the Department of Computer Science in a handbook for candidates by the beginning of the Michaelmas Full Term in the academic year of the examination, after consultation with the Faculty of Mathematics (for paper CS3). Each paper will contain questions of a straightforward character.

3. All candidates will be assessed as to their practical ability under the following provisions:

(*a*) The Head of the Department of Computer Science, or a deputy, shall make available to the examiners evidence showing the extent to which each candidate has pursued an adequate course of practical work. Only that work completed and marked by the submission date given in the Course Handbook shall be included in these records.

(*b*) Candidates shall submit their reports of practical exercises completed during their course of study as described in their Course Handbook by the date given in the Course Handbook.

(*c*) The examiners shall take the evidence (*a*) and the reports (*b*) into account in assessing a candidate's performance.

(*d*) Candidates whose overall performance on practical work is not satisfactory may be deemed to have failed the examination.

4. Candidates shall be deemed to have passed the examination if they have satisfied the examiners in the five papers in clause 1 either at a single examination or at two examinations in accordance with clause 6 or clause 7.

5. The examiners may award a distinction to candidates of special merit who have satisfied them in all five papers in clause 1 in one examination.

6. Candidates who fail one or two written papers listed in clause 1 may offer those papers at one, but no more than one, subsequent examination.

7. Candidates who fail three or more written papers may enter the written part of the examination on one, but no more than one, subsequent examination.

8. The use of calculators is generally not permitted but certain kinds may be allowed for certain papers. Specifications of which papers and which types of calculators are permitted for those exceptional papers will be announced by the examiners in the Hilary Term preceding the examination.

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Preliminary Examination in Computer Science and Philosophy

A

1. The subjects of the examination shall be (a) Computer Science and (b) Philosophy.

2. All candidates must offer both (a) and (b).

3. The Examinations shall be under the joint supervision of the Divisional Board of Mathematical, Physical and Life Sciences and the Board of the Faculty of Philosophy, which shall appoint a joint supervisory committee to make regulations concerning them, subject always to the preceding clauses of this subsection.

B

1. The Preliminary Examination in Computer Science and Philosophy shall comprise five compulsory written papers plus compulsory Computer Science practicals equivalent to one written paper:

CS1 Functional Programming, and Design and Analysis of Algorithms

CS2 Imperative Programming

CSP3 Discrete Mathematics and Probability

P1 Introduction to Philosophy

P2 Elements of Deductive Logic

Computer Science Practicals

2. The syllabus for papers CS1, CS2, and CSP3 will be published by the Joint Supervisory Committee in a handbook for candidates by the beginning of the Michaelmas Full Term in the academic year of the examination, after consultation with the Faculty of Mathematics (for paper CSP3). The syllabus for paper P1 will be as stated below. The syllabus for paper P2 will be as stated for the Elements of Deductive Logic paper in the regulations for the Preliminary Examination in Mathematics and Philosophy.

3. Papers CS1, CS2, and CSP3 will contain questions of a straightforward character.

4. All candidates will be assessed as to their practical ability in Computer Science under the following provisions:

(*a*) The Head of the Department of Computer Science, or a deputy, shall make available to the examiners evidence showing the extent to which each candidate has pursued an adequate course of practical work. Only that work completed and marked by the submission date given in the Course Handbook shall be included in these records.

(*b*) Candidates shall submit their reports of practical exercises completed during their course of study, as described by their Course Handbook, by the date given in the Course Handbook.

(*c*) The examiners shall take the evidence (*a*) and the reports (*b*) into account in assessing a candidate's performance.

(*d*) Candidates whose overall performance on practical work is not satisfactory may be deemed to have failed the examination.

5. Candidates shall be deemed to have passed the examination if they have satisfied the examiners in all six papers in clause 1 either at a single examination or at two examinations in accordance with clause 7 or clause 8.

6. The examiners may award a distinction to candidates of special merit who have satisfied them in all six papers in clause 1 in one examination.

7. Candidates who fail one or two written papers listed in clause 1 may offer those papers at one, but no more than one, subsequent examination.

8. Candidates who fail three or more written papers may enter the written part of the examination on one, but no more than one, subsequent examination.

9. The use of calculators is generally not permitted but certain kinds may be allowed for certain papers. Specifications of which papers and which types of calculators are permitted for those exceptional papers will be announced by the examiners in the Hilary Term preceding the examination.

Paper P1, Introduction to Philosophy

The paper shall consist of two parts:

A. *General Philosophy* as stated in the regulations for the Preliminary Examination in Mathematics and Philosophy.

B. *Turing*: *Computability and Intelligence* This section shall be studied in connection with Alan Turing's papers 'On Computable Numbers, with an Application to the *Entscheidungsproblem*' (reprinted and explained in Charles Petzold's *The Annotated Turing*, Wiley, 2008) and 'Computing Machinery and Intelligence' (*Mind*, 1950). While not being confined to Turing's views, these questions will be satisfactorily answerable by a candidate who has made a critical study of the texts. There will not be a compulsory question containing passages for comment.

Candidates will be required to attempt four questions, including at least one question from Part A and at least one question from Part B.

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Preliminary Examination in Earth Sciences

A

1. The subject of the Preliminary Examination in Earth Sciences shall be Earth Sciences, including supporting practical techniques and physics, chemistry, mathematics and biology.

2. The number of papers and other general requirements of the Preliminary Examination in Earth Sciences shall be prescribed by regulation from time to time by the Mathematical, Physical and Life Sciences Board.

B

1. The Preliminary Examination in Earth Sciences shall consist of 5 compulsory papers taken at one examination, subject to the conditions of clause 5 below:

(*a*) Paper 1: Planet Earth

(*b*) Paper 2: Fundamentals of Geology (Theory)

(*c*) Paper 3: Fundamentals of Geology (Practical)

(*d*) Paper 4: Chemistry, Physics and Biology for Earth Sciences

(*e*) Paper 5: an approved paper in Mathematics

The syllabus for these papers shall be published annually in the course handbook, not later than the beginning of Michaelmas Full Term for examination three terms thence.

2. In addition to the above five papers a candidate in Earth Sciences shall be required to submit to the examiners such evidence as they require of the successful completion of field work normally pursued during the three terms preceding the examination. Candidates who fail to satisfy the examiners in this regard will be required to sit a further paper, which may only be taken once.

3. Candidates shall be deemed to have passed the examination if they have:

(*a*) satisfied the Examiners in the five papers in clause 1 either at a single examination or at two examinations in accordance with clause 5, and

(*b*) satisfied the additional requirements in clause 2.

4. The Examiners may award a distinction to candidates of special merit who have satisfied them in all five papers in clause 1 in one examination and in the requirements of clause 2.

5. Candidates who fail in one or two papers listed in clause 1 may offer that number of papers at a subsequent examination. Candidates who fail more than two papers must resit all five papers at a subsequent examination.

6. The examination conventions of each examination paper listed in clause 1 will be published annually in the course handbook.

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Preliminary Examination in Economics and Management

A

1. The subjects of the Preliminary Examination in Economics and Management shall be:

   (1) Introductory Economics

   (2) Financial Management

   (3) General Management.

2. A candidate shall be allowed to offer himself or herself for examination in one, two, or three subjects.

3. A candidate shall be deemed to have passed the examination if he or she shall have satisfied the Moderators in three subjects.

4. The Moderators may award a distinction to candidates of special merit who have passed all three subjects at a single examination.

B

Three three-hour papers will be set as follows:

Introductory Economics

As specified in the regulation relating to the Introductory Economics paper of the Philosophy, Politics, and Economics Preliminary Examination.

Financial Management

Financial reporting and analysis of company accounts; management accounting, including cost behaviours, capital budgeting, budgetary planning and control; discounting and net present value; internal rates of return; measurement and evaluation of risk; capital asset pricing; investment appraisal; sources of funds; capital budgeting and implementation.

General Management

Historical context; organisational behaviour; human resources; strategic management; technology and operations management; marketing; international business.

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Preliminary Examination in Engineering Science

A

The subjects of the examination, the syllabus, and the number of papers shall be as prescribed by regulation from time to time by the Divisional Board of Mathematical, Physical and Life Sciences.

B

1. Candidates shall take four written papers of three hours each:

Paper P1 Mathematics

Paper P2 Electronic and Information Engineering

Paper P3 Structures and Mechanics

Paper P4 Energy

The syllabus for Papers P1-P4 will be published annually by the Faculty of Engineering Science in the Engineering Science Undergraduate Course Handbook.

In addition Engineering Coursework (P5) shall be considered by the Moderators as equivalent to half of a three hour written paper.

2. Candidates must offer all subjects at one examination provided that: (i) a candidate who fails in one or two written papers may offer those written subjects at one subsequent examination; (ii) a candidate who fails three or four written papers must offer all four written subjects at one subsequent examination.

3. Candidates shall be deemed to have passed the examination if they shall have satisfied the Moderators in all four written papers and in the engineering coursework either at a single examination or at two examinations in accordance with the proviso to clause 2. Any written subjects retaken must be passed at the same attempt at a subsequent examination.

4. All candidates shall be assessed as to their practical ability in engineering coursework under the following provisions:

(*a*) The Chairman of the Faculty, or a deputy, shall make available to the Moderators, by the date of the first written paper, evidence showing the extent to which each candidate has completed coursework.

(*b*) Candidates will not normally be required to submit their coursework. The Moderators may request coursework from some candidates. Such candidates will be named in a list posted by the day of the last written examination.

(*c*) Engineering coursework cannot be retaken. Failure of coursework will normally constitute failure of the examination.

5. In the case of candidates who offer all four written papers, the Moderators shall publish the name of candidates who have satisfied them either in the whole examination or in any written paper. In the case of candidates who, in accordance with the proviso of clause 2, offer one, two, or four written papers at the second attempt, the Moderators shall publish the names only of those candidates who have satisfied them in each of the papers offered.

6. The Moderators may award a distinction to candidates of special merit who have passed all four written subjects and the engineering coursework at a single examination.

7. The Moderators will not provide calculators, but will permit the use of one hand-held pocket calculator from a list of permitted calculators published by the Chairman of the Faculty not later than the end of the fourth week of the Trinity Full Term in the academic year preceding the examination.

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Preliminary Examination in English and Modern Languages

A

1. Candidates in this Preliminary Examination shall be examined in English and one Modern Language. The modern languages that may be offered shall be those which may be offered in the Honour School of Modern Languages.

2. The subjects of the examination, the syllabus, and the number of papers shall be as prescribed by regulation from time to time by the Boards of the Faculties of English Language and Literature and Medieval and Modern Languages.

3. It shall be the duty (a) of the Chair of the Examiners for the Preliminary Examination in English Language and Literature to designate such of their number as may be required for English in the Preliminary Examination in English and Modern Languages, and when this has been done the number of examiners in English shall be deemed to be complete; and (b) of the Chair of the Examiners for the Preliminary Examination for Modern Languages to designate such of their number as may be required for Modern Languages in the Preliminary Examination in English and Modern Languages, and when this has been done, the number of examiners in Modern Languages shall be deemed to be complete.

B

The Boards of the Faculties of English Language and Literature and of Medieval and Modern Languages shall appoint a joint standing committee to make, and to submit to the two faculty boards, proposals for regulations for this examination.

A candidate shall be deemed to have passed the examination if he or she shall have satisfied the Examiners in Part 1 (a Modern Language) and Part 2 (English).

The examiners may award distinctions in Part 1 or in Part 2 or in both to candidates who have done work of special merit in the part or parts concerned. A candidate receiving distinction in both parts of their examination may receive an overall distinction.

A candidate who has failed a subject or both the subjects in Part 1 will be allowed to resit the subject or subjects in which he or she has failed at a subsequent examination in accordance with the regulations for the Preliminary Examination for Modern Languages. A candidate who has failed one or both of the papers in Part 2 will be allowed to resit the paper or papers in accordance with the appropriate regulations for the First Public Examinations in English Language and Literature.

Part 1: A Modern Language

Each candidate shall offer the following two subjects in the modern language:

(1) Language papers (one paper of three hours and two papers each of one-and-a-half hours including certification of attendance and participation in oral classes, as specified for the Preliminary Examination in Modern Languages). As specified for papers I, IIA, and IIB in the regulations for the Preliminary Examination for Modern Languages.

(2) Literature papers (two papers, each of three hours). As specified for papers III and IV in the regulations for the Preliminary Examination for Modern Languages.

Part 2: English

Each candidate shall offer the following papers, as specified in the regulations for subjects 1 to 4 of the Preliminary Examination in English Language and Literature:

(1) Introduction to English Language and Literature [as specified for the Preliminary Examination in English Language and Literature, subject 1].

(2) *Either* (*a*) Literature in English 650 – 1350 [as specified for the Preliminary Examination in English Language and Literature, subject 2].

or (*b*) Literature in English 1830 – 1910 [as specified for the Preliminary Examination in English Language and Literature, subject 3].

or (*c*) Literature in English 1910 – present day [as specified for the Preliminary Examination in English Language and Literature, subject 4].

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Preliminary Examination in English Language and Literature

A

1. The subjects of the examination, the syllabus, and the number of papers shall be as prescribed by regulation from time to time by the Board of the Faculty of English Language and Literature.

2. A Candidate shall be deemed to have passed the examination when he or she shall have satisfied the Examiners in all the papers specified in the regulations.

3. Candidates must offer all the papers at a single examination, provided that: (i) a candidate who fails to satisfy the Examiners in one or two papers may offer those subjects at one subsequent examination, and (ii) a candidate who fails to satisfy the Examiners in three or four papers must offer all four subjects at one subsequent examination.

4. The Examiners may award a distinction to any candidate of special merit who has satisfied the Examiners in all the papers at a single examination.

B

Each candidate shall offer four papers, as set out below. Paper 1 shall be examined by portfolio submission in the third term. Papers 2, 3, and 4 shall be examined by written examinations of three hours' duration.

1. *Introduction to English Language and Literature*

The paper will be examined by a portfolio of work, comprising one commentary answer and one discursive essay, of not fewer than 1,500 and not more than 2,000 words each. Footnotes will be included in the total word count, but bibliographies do not count towards the limit. The list of questions for this paper will be divided into a section on literature and a section on language and will be published on Monday of the fourth week of the Trinity Term of the first year. Candidates must select one question from Section A and one question from Section B.

Questions in the section on language invite candidates to make their own selection of texts or passages of texts for commentary, in accordance with the terms of the particular question chosen. Copies of the texts or passages used must be included as an appendix to the portfolio. The combined length of all texts or passages chosen must not exceed 70 lines. The texts or passages used will not count towards the word limit for the commentary answer.

Two typed copies of the portfolio must be delivered to the Chair of Examiners for the Preliminary Examination in English Language and Literature, Examination Schools, High Street, by noon on Thursday of the fifth week of the same Trinity Term. A certificate, signed by the candidate to the effect that each answer is the candidate's own work, and that the candidate has read the Faculty guidelines on plagiarism, must be presented together with each portfolio.

Following the publication of themes for this subject on Monday of the fourth week of Trinity Term, the candidate must neither discuss his or her choice of themes nor the method of handling them with any tutor. Every portfolio must be the work of the candidate alone, but he or she may discuss with his or her tutor the subjects and approach to the essays up until the stated publication date of the portfolio themes.

Portfolios previously submitted for the First Public Examination in English Language and Literature may be resubmitted. No answer will be accepted that has already been submitted, wholly or substantially, for a final honour school or any other degree of this University, or degree of any other institution.

Work deemed to be either too short or of excessive length may be penalised.

Candidates must avoid duplicating material used in this paper when answering other papers. In addition, candidates are not permitted to duplicate material between the two sections of the portfolio.

2. *Early Medieval Literature 650 – 1350*

The examination for paper 2 will be divided into Section A and Section B.

(*a*) Section A will consist of four passages for critical commentary: two passages from Old English texts and two passages from Early Middle English texts. Candidates should write on *one* passage only.

Passages will be set from texts specified in the English Preliminary Examination Handbook for the year of examination.

(*b*) Section B will consist of essay questions that are thematic in nature and may be applied to any texts from the period. Candidates should answer *two* questions from section B.

3. *Literature in English 1830 – 1910*

4. *Literature in English 1910 – present day*

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Preliminary Examination in European and Middle Eastern Languages

A

1. The Preliminary Examination in European and Middle Eastern Languages shall be under the joint supervision of the Boards of the Faculties of Medieval and Modern Languages and Oriental Studies and shall consist of such subjects as they shall jointly by regulation prescribe.

2. Candidates in this Preliminary Examination shall be examined (*a*) in one language from among those which may be offered in the Honour School of Modern Languages, and (*b*) in Arabic or in Hebrew or in Persian or in Turkish.

3. It shall be the duty (*a*) of the Chairman of the Examiners for the Preliminary Examination for Modern Languages to designate such of their number as may be required for European Languages in the Preliminary Examination in European and Middle Eastern Languages, and when this has been done the number of examiners in European Languages shall be deemed to be complete; and (*b*) of the Chairman of the Moderators for the Preliminary Examination in Oriental Studies to designate such of their number as may be required for Arabic, Hebrew, Persian, and Turkish in the Preliminary Examination in European and Middle Eastern Languages, and when this has been done the number of examiners in Middle Eastern Languages shall be deemed to be complete.

B

There shall be two subjects in the examination.

(1) *The European Language*

Candidates will be required to offer:

(i) Language papers in the European Language (one paper of three hours and two papers each of one-and-a-half hours including certification of attendance and participation in oral classes, as specified for the Preliminary Examination in Modern Languages).

As specified for Papers I, IIA, and IIB in the regulations for the Preliminary Examination for Modern Languages.

(ii) Literature paper in the European Language (one paper of three hours).

As specified *either* for Paper III *or* for Paper IV in the regulations for the Preliminary Examination in Modern Languages (Candidates offering French *must* offer Paper IV).

(2) *Language papers in the Middle Eastern Language*

Candidates will be required to offer two three-hour papers and, in the case of Arabic, an oral/aural examination.

Arabic

(i) Translation and precis into English.

(ii) Comprehension, composition, and grammar.

(iii) Oral/aural examination.

Hebrew

(i) Biblical and Modern Texts (copies of texts available from the Oriental Institute).

(ii) Grammar and Translation into Hebrew.

Persian

(i) Translation from Persian and reading comprehension.

(ii) Translation into Persian and essay.

Turkish

(i) Prepared texts and unseen translation from Turkish. (The list of texts to be prepared is published in the current issue of the Islamic Studies handbook.)

(ii) Turkish grammar and translation into Turkish.

Candidates shall be deemed to have passed the examination if they shall have satisfied the examiners in subject (1) (The European Language) and subject (2) (Language papers in the Middle Eastern Language).

The examiners may award distinctions in either or both subjects to candidates who have done work of special merit in the subject or subjects concerned. A candidate receiving distinction in both parts of their examination may receive an overall distinction.

A candidate who has failed (i) or (ii) of subject (1) may resit the paper or papers at a subsequent examination in accordance with the regulations for the Preliminary Examination in Modern Languages. A candidate who has failed a paper or papers in subject (2) may resit that paper or papers at a subsequent examination.

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Preliminary Examination in Fine Art

A

1. No person who is not a member of the University may be admitted to the Preliminary Examination in Fine Art.

2. A candidate may enter their name for the examination not earlier than the third term from their matriculation.

3. The subjects of the examination shall be

(1) Art Work: exhibition and folio/documentation of supporting or related work;

(2) History and Theory of Visual Culture;

(3) Human Anatomy;

4. Candidates must offer all three subjects of the examination at the same time, provided that a candidate who has passed in at least two of the subjects but failed in the other subjects (or subject) of the examination may offer at a subsequent examination the subjects (or subject) in which they have failed.

5. The examination shall be under the supervision of the Committee for the Ruskin School of Art, which shall make regulations for the examination.

6. The examiners may award a distinction in the examination to any candidate.

B

1. The examination shall include both practical and written work.

2. Every candidate will be required in respect of:

(1) *Art Work*

To submit a digital presentation of artwork (portfolio), in any medium or media agreed by the candidate and their tutor, made during the course preceding the examination. The portfolio should form an edited selection of work representative of the candidate's progress, and should include examples of both finished and developmental work, demonstrating artistic processes or strategies engaged in, and the development of understanding throughout the course.

The total portfolio submission should include no more than 25 separate items. In the case of sketchbooks, relevant selections may be compiled in a PDF, which will count as a single item. In the case of time-based work, the total duration of artworks, excerpts of artworks or documentation should not exceed 10 minutes. The files making up the portfolio should be submitted in universal file formats.

(2) *History and Theory of Visual Culture*

To submit three essays of no more than 2,000 words each (including footnotes) on aspects of the history and theory of visual culture in accordance with the provisions of clause 3 of these regulations.

(3) *Human Anatomy*

To submit a digital portfolio of work comprising no less than 6 and no more than twenty examples of the candidate's work in human anatomy. The portfolio should include notebooks, experiments, and finished work in any medium or media, and should include the candidate's response to the set Easter Anatomy Project.

3. The work required by (1) above must be submitted to the Chair of Examiners, Preliminary Examination in Fine Art, in the case of the examination held in Trinity Term not later than noon on Wednesday of the sixth week of that term, and in the case of the examination held in the vacation preceding Michaelmas Term not later than noon on Wednesday in the week before Michaelmas Full Term.

Of the essays required by the provisions of clause (2) of these regulations, one must be submitted digitally not later than noon on the Friday of the ninth week of the Michaelmas Full Term preceding the examination, one must be submitted digitally not later than noon on the Monday of the first week of Hilary Full Term preceding the examination and one must be submitted digitally not later than noon on the Friday of the ninth week of the Hilary Full Term preceding the examination.

Each essay must be accompanied by a certificate signed by the candidate confirming that the essay has not been submitted for any previous examination, and that the essay is the candidate's own unaided work save for advice on the choice and scope of the subject, the provision of a reading list, and guidance on matters of presentation. The chair of the examiners will announce the list of subjects on which the essays may be submitted by the end of the first week of the Michaelmas Full Term preceding the examination. The work required by (3) above must be submitted digitally to the Chair of Examiners, Preliminary Examination in Fine Art, in the case of the examination held in Trinity Term not later than 09:30am on Friday of the fifth week of that term.

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Preliminary Examination in Geography

A

The Preliminary Examination in Geography shall be under the supervision of the Divisional Board of Social Sciences and shall consist of such subjects as it shall prescribe by regulation.

B

1. Each candidate shall offer four papers as follows:

   * Earth Systems Processes

   * Human Geography

   * Geographical Techniques

   * Geographical Controversies

   Each paper will be of three hours' duration.

2. All candidates will be assessed as to their practical ability under the following provisions:

   (*a*) Fieldwork. Candidates shall submit to the Chair of Moderators not later than noon on the Monday of the sixth week of Trinity Full Term a fieldwork folder containing accounts of fieldwork exercises. The requirements for this folder will be published by the Geography Undergraduate Teaching and Examining Committee at the beginning of the Michaelmas Full Term in the academic year of the examination.

   (*b*) Geographical Techniques. The Chairman of the Undergraduate Teaching and Examining Committee, or a deputy, shall make available to the Moderators, by the date of the first written paper, evidence showing the extent to which each candidate has pursued an adequate course of practical work for Geographical Techniques.

   (*c*) Geographical Controversies. Candidates shall submit to the Chair of Moderators not later than noon on the Monday of the sixth week of Trinity Full Term a folder of practical work for the Geographical Controversies paper. The requirements for this folder will be published by the Geography Undergraduate Teaching and Examining Committee at the beginning of the Michaelmas Full Term in the academic year of the examination.

In assessing the candidate's performance in the examination, the moderators shall take this evidence into account.

3. Candidates shall be deemed to have passed if they have satisfied the examiners in all four subjects and in the practical work requirements as outlined in section 2.

4. A candidate who fails in one or more subjects may offer that subject or subjects at one, and only one, subsequent examination. A candidate who fails in three or four subjects is required to re-sit all four papers. A candidate who fails to satisfy the practical requirements as outlined in section 2 will be allowed one opportunity to resubmit this work.

5. Examiners may award a distinction to candidates of special merit who have passed all four subjects and satisfied the requirements for practical work outlined in section 2.

6. The examiners will not provide calculators but will permit the use of any handheld calculator subject to the conditions set out under the heading 'Use of calculators in examinations' in the Regulations for the Conduct of University examinations.

Papers for the Preliminary Examination in Geography

1. *Earth Systems Processes*

The paper will require an understanding of the physical geography of the Earth, based around core concepts and principles. Candidates should be able to display familiarity with mechanisms and processes under the headings of Geomorphology, Climatology, and Ecology and a grasp of linkages between topics taught under these headings.

2. *Human Geography*

The paper will examine the following themes and the relationships between them at a variety of scales: Geographies of Space and Place; Geographies of Networks and Mobilities; Geographies of Power and Identity.

3. *Geographical Controversies*

The paper will require an understanding of geographical controversies past and present. Candidates will be expected to demonstrate critical understanding of the use of evidence and data in geographical argument. Details of the materials to be covered for this course will be published by the Geography Undergraduate Teaching and Examining Committee at the beginning of the Michaelmas Full Term in the academic year of the examination

4. *Geographical Techniques*

The subject will comprise theoretical and practical aspects of geographical techniques. Candidates will be expected to be conversant with problem-solving in both human and physical branches of the discipline. Details of the areas to be covered will be published by the Geography Undergraduate Teaching and Examining Committee at the beginning of the Michaelmas Full Term in the academic year of the examination.

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Preliminary Examination in History

A

1. The Preliminary Examination will introduce students to the History degree, which will offer both wide diversity in terms of chronology, geography and historical themes, and a range of methodologies encompassing breadth, depth and theoretical awareness. The examination shall include:

(1) Outline papers in the History of the British Isles;

(2) Outline papers in European & World History;

(3) Papers in a specialist historical ('Optional') subject, studied with reference to primary sources;

(4) Methodological or historiographical subjects, or foreign-language texts.

2. The examination shall be under the supervision of the Board of the Faculty of History, which will specify procedures and rules respecting the examination, and will define the lists of specific papers from which candidates will choose within the various subjects described below. These lists will be published by the beginning of Trinity Term prior to candidates beginning their studies for the examination.

3. The Board shall issue annually the Handbook for the Preliminary Examination in History by Monday of first week of Michaelmas Term in the year of the examination.

B

Each candidate shall offer four papers, as specified in 1 to 4 below.

Candidates must offer papers in 1. History of the British Isles and 2. European & World History taken from two of the three different chronological groups: Early, Middle and Late, as defined by the Board. Candidates who proceed to the Honour School of History will be required to take a further Outline paper in one of these subjects from a third period.

1. History of the British Isles: any one from a list of Outline papers defined by the Faculty Board.

The History of the British Isles is taken to include the history of England, Wales, Scotland and Ireland, and of other territories in so far as they are specifically connected with the History of Britain.

2. European & World History: any one from a list of Outline papers defined by the Faculty Board.

3. Optional Subject: any one from a list of subjects defined by the Faculty Board, to be studied with reference to primary sources.

4. One of the following subjects as defined by the Faculty Board:

(a) Approaches to History;

(b) Historiography: Tacitus to Weber;

(c) Foreign Texts;

(d) Quantification in History.

Candidates who fail one or more of papers 1, 2, 3, or 4 may resit that paper or papers at a subsequent examination.

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Preliminary Examination in History and Economics

A

1. The Preliminary Examination in History and Economics shall be under the joint supervision of the Divisional Board of Social Sciences, and the Board of the Faculty of History and shall consist of such subjects as they shall jointly by regulation prescribe.

2. The lists of specific papers available will be published by the two Boards at the dates defined in the regulations for the Preliminary Examinations in History and in Politics, Philosophy and Economics.

B

Every candidate shall offer four papers, as follows:

1. Introductory Economics, as specified for the Preliminary Examination in Philosophy, Politics, and Economics.

2. European & World History: any one of the periods specified for the Preliminary Examination in History.

3. Optional Subject: any one of an approved list of subjects, as specified for the Preliminary Examination in History.

or Industrialization in Britain and France 1750-1870, which is available only for candidates for this examination.

4. One of the following subjects, as specified for the Preliminary Examination in History:

(a) Approaches to History;

(b) Historiography: Tacitus to Weber;

(c) Foreign Texts.

Candidates who fail one or more of papers 1, 2, 3, or 4 above may resit that paper or papers at a subsequent examination.

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Preliminary Examination in History and English

A

1. The Preliminary Examination in History and English shall be under the joint supervision of the Boards of the Faculties of History and English Language and Literature and shall consist of such subjects as they shall jointly by regulation prescribe.

2. The Chairs of the Examiners for the Preliminary Examination in History and of the Examiners for the Preliminary Examination in English Language and Literature shall consult together and designate such of their number as may be required for the examination for the Preliminary Examination in History and English, whereupon the number of examiners shall be deemed to be complete.

3. Lists of the papers available in this examination will be published in the fourth week of the Hilary Term prior to candidates beginning their studies for the examination.

B

Each candidate shall offer four papers as set out below. The papers will be of three hours' duration, except where otherwise specified. The Examiners shall publish the names of candidates who have satisfied them in the whole of the examination, or in papers 1 and 2 only, or in papers 3 and 4 only.

1. The History of the British Isles: any one of the periods specified for the Preliminary Examination in History.

2. One of the following, as specified for the Preliminary Examination in History:

(a) One of the Optional Subjects

(b) Approaches to History

(c) Historiography: Tacitus to Weber

3. *Introduction to English Language and Literature.*

The paper will be examined by a portfolio of work, comprising one commentary answer and one discursive essay, of not fewer than 1,500 and not more than 2,000 words each. Footnotes will be included in the total word count, but bibliographies do not count towards the limit. The list of questions for this paper will be divided into Section A (Language) and B (Literature) and will be published on Monday of the fourth week of the Trinity Term of the first year. Candidates must select one question from Section A and one question from Section B.

Questions in Section A (Language) invite candidates to make their own selection of texts or passages of texts for commentary, in accordance with the terms of the particular question chosen. Copies of the texts or passages used must be included as an appendix to the portfolio. The combined length of all texts or passages chosen must not exceed 70 lines. The texts or passages used will not count towards the word limit for the commentary answer.

Two typed copies of the portfolio must be delivered to the Chair of the Examiners for the Preliminary Examination in English Language and Literature, Examination Schools, High Street, by noon on Wednesday of the sixth week of the same Trinity Term. A certificate, signed by the candidate to the effect that each answer is the candidate's own work, and that the candidate has read the Faculty guidelines on plagiarism, must be presented together with each portfolio.

Following the publication of themes for this subject on Monday of the fourth week of Trinity Term, the candidate must neither discuss his or her choice of themes nor the method of handling them with any tutor. Every portfolio must be the work of the candidate alone, but he or she may discuss with his or her tutor the subjects and approach to the essays up until the stated publication date of the portfolio themes.

Portfolios previously submitted for the First Public Examination in English Language and Literature may be resubmitted. No answer will be accepted that has already been submitted, wholly or substantially, for a final honour school or any other degree of this University, or degree of any other institution.

Work deemed to be either too short or of excessive length may be penalised.

Candidates must avoid duplicating material used in this paper when answering other papers. In addition, candidates are not permitted to duplicate material between Section A and Section B of the portfolio.

4. *One* of the following:

(*a*) *Literature in English 650 – 1350* (as specified in the regulations for the Preliminary Examination in English Language and Literature, subject 2).

(*b*) *Literature in English 1830 – 1910* (as specified in the regulations for the Preliminary Examination in English Language and Literature, subject 3).

(*c*) *Literature in English 1910 – present day* (as specified in the regulations for the Preliminary Examination in English Language and Literature, subject 4).

Candidates who fail one or more of papers 1, 2, 3, or 4 above may resit that paper or papers at a subsequent examination.

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Preliminary Examination in History and Modern Languages

A

1. The Preliminary Examination in History and Modern Languages shall be under the joint supervision of the Boards of the Faculties of History and Medieval and Modern Languages and shall consist of such subjects as they shall jointly by regulation prescribe.

2. The chairs of the examiners for the Preliminary Examination in History and for the Preliminary Examination in Modern Languages shall respectively designate such of their number as may be required for History and for Modern Languages in this examination.

B

Candidates are required to offer History and any one of the languages that may be offered in the Honour School of Modern Languages. The examination shall be in two parts, as follows:

Part 1

Each candidate shall offer the following two subjects in the language:

1. *Language papers* (one paper of three hours and two papers each of one and a half hours including certification of attendance and participation in oral classes, as specified for the Preliminary Examination in Modern Languages).

As specified for papers I, IIA, and IIB in the regulations for the Preliminary Examination for Modern Languages.

2. *Literature papers* (two papers, each of three hours).

As specified for papers III and IV in the regulations for the Preliminary Examination in Modern Languages.

Part 2

Each candidate shall offer subject 3 and any one of the subdivisions of subject 4. The lists of papers available will be published by the beginning of Trinity Term prior to candidates beginning their studies for the examination.

3. European and World History: any one of the periods specified for the Preliminary Examination in History.

4. Any one of the following, as specified for the Preliminary Examination in History:

(a) A paper in The History of the British Isles;

(b) An Optional Subject;

(c) Approaches to History or Historiography: Tacitus to Weber or Foreign Texts.

Candidates who have satisfied the Examiners in both parts shall be deemed to have passed the examination. The Examiners may award distinctions in either or both parts to candidates who have done work of special merit in the part or parts concerned. A candidate receiving distinction in both parts of their examination may receive an overall distinction.

Candidates who fail one or both subjects of part 1 may resit that subject or those subjects at a subsequent examination. Candidates who fail one or two subjects of part 2 may resit that subject or subjects at a subsequent examination.

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Preliminary Examination in History and Politics

A

1. The Preliminary Examination in History and Politics shall be under the joint supervision of the Board of the Faculty of History and the Social Sciences Board and shall consist of such subjects as they shall jointly prescribe.

2. The Chair of the Examiners for the Preliminary Examination in History and the Chair of the Examiners for the Preliminary Examination in Philosophy, Politics, and Economics shall consult together and designate such of their number as may be required for the examination for the Preliminary Examination in History and Politics, whereupon the number of examiners shall be deemed to be complete.

3. The lists of specific papers available will be published by the two Boards at the dates defined in the regulations for the Preliminary Examinations in History and in Politics, Philosophy and Economics. Certain combinations of papers in History and in Politics will be illegal, or subject to advice about duplication of material; these will be specified in the Handbook for this examination.

B

Every candidate shall offer four papers as follows:

1. One paper in the History of the British Isles or European & World History as specified for the Preliminary Examination in History. For the First or Second Public Examination in History and Politics candidates are required to choose at least one paper in the History of the British Isles or European & World History covering a period before the nineteenth century. The list of papers satisfying this provision is given in the Handbook for History and Politics.

2. An Introduction to the Theory of Politics, as specified in section (*a*) of Introduction to the Theory and Practice of Politics for the Preliminary Examination for Philosophy, Politics, and Economics.

OR candidates may substitute Optional Subject 1, 'Theories of the State (Aristotle, Hobbes, Rousseau, Marx)' as specified for the Preliminary Examination in History.

3. Any *one* of the following, as specified for the Preliminary Examination in History: (*a*) Quantification in History *or* (*b*) any of the Optional Subjects except No. 1 (Theories of the State), *or* (*c*) Approaches to History, *or* (*d*) Historiography: Tacitus to Weber, *or* (*e*) any one of the seven Foreign Texts.

4. Introduction to the Practice of Politics, as specified in the Handbook for History and Politics.

Candidates who fail one or more of papers 1, 2, 3, or 4 above may resit that paper or papers at a subsequent examination.

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Preliminary Examination in History of Art

A

The Preliminary Examination in History of Art shall be under the supervision of the Board of the Faculty of History. The subjects of the examination, the syllabus, and the number of papers shall be as prescribed by regulation from time to time by the Board of the Faculty of History.

B

The History Faculty Board shall issue annually the Handbook for the Preliminary Examination in History of Art by Monday of noughth week of Michaelmas Term for the academic year ahead.

Each candidate shall offer four papers as follows:

I. *Introduction to the History of Art*

Candidates will be examined by three-hour unseen examination.

II. *Challenging Antiquities*

Candidates will be examined by three-hour unseen examination.

III. *Art, Design, Architecture: Meaning and Interpretation*

Candidates will be examined by three-hour unseen examination.

IV. *Objects, Images and Buildings in Oxford*

Candidates will be examined by a 5,000 word extended essay, including footnotes but excluding bibliography. A candidate may propose to study any object, but this object must be approved by the appointed extended essay adviser, and the Preliminary Extended Essay Co-ordinator. Approval will depend on the object's accessibility and the availability of source material and curatorial expertise. Candidates will have no more than the equivalent of five one-hour meetings with their assigned extended essay advisor. A first draft of the extended essay may be commented on by the extended essay adviser during one of these meetings. Candidates must submit the title of the extended essay to the Chair of Examiners, Preliminary Examination in History of Art, Department of History of Art, Littlegate House, St. Ebbes, Oxford, by midday on Monday of the fifth week of the Hilary Term preceding the examination. Any subsequent changes to subject require formal application to the Chair of Examiners not later than noon on Monday of second week of the Trinity term preceding the examination and subsequent approval. Minor changes to title or subtitle do not need to be submitted. Essays should be typed or word-processed in double spacing and should conform to the standards of academic presentation prescribed in the course handbook. Essays must be delivered by hand to the Examination Schools (addressed to the Chair of Examiners, Preliminary Examination in History of Art, Examination Schools, Oxford) not later than noon on Monday of sixth week of the Trinity Term in the academic year in which the candidate is presenting himself or herself for examination. Candidates delivering essays will be required to complete a receipt form, which will only be accepted as proof of receipt if it is counter-signed by a member of the Examination Schools staff. Each essay must be accompanied by a sealed envelope (bearing only the candidate's examination number) containing a formal declaration signed by the candidate that the essay is his or her own work. The University's regulations on *Late Entries* will apply.

The Examiners may award a distinction in the examination to any candidate, according to the published classification conventions.

Candidates who fail one or two of papers I, II, III, or IV above may resit only that paper or papers at a subsequent examination. Candidates who fail three of papers I, II, III, or IV above will be asked to resit all papers, including the one they passed, unless the paper they passed is the essay, in which case they will resit only the three written examination papers. Candidates who fail all four of papers I, II, III, and IV will be required to resit all four at a subsequent examination. In the case of failure to reach the required standard in the Preliminary Extended Essay, candidates must resubmit the essay by Monday of noughth week of Michaelmas Term of the second year. Candidates are entitled to one further meeting with their extended essay adviser.

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Preliminary Examination in Human Sciences

A

The examination shall be under the supervision of the Social Sciences Board in accordance with the same arrangements as those established under clause 3 of the decree concerning the Honour School of Human Sciences.

B

1. The subjects of the examination shall be the five subjects listed below.

2. All candidates must offer all five subjects at one examination:

Provided that a candidate has passed in three (or more) subjects but failed in the other subject (or subjects) they may offer at a subsequent examination the subjects (or subject) in which they have failed. Candidates who pass in one or two subjects only will be required to re-sit all five subjects at a subsequent examination.

3. A candidate shall be deemed to have passed the examination if he or she shall have satisfied the Moderators in all five subjects *either* at one and the same examination *or* at two examinations in accordance with the proviso to clause 2.

4. In the case of candidates who have satisfied the Moderators in all five subjects in a single examination, the Moderators may award a distinction to those of special merit.

5. The examiners will permit the use of any hand-held pocket calculator subject to the conditions set out under the heading 'Use of calculators in examinations' in the *Special Regulations concerning Examinations*.

Subject **1. The Biology of Organisms including Humans**

Principles of mammalian physiology: the cell, body fluids, the cardiovascular and respiratory systems, reproduction, hunger and thirst, movement, the senses, and the integrative organization of the central nervous system.

Principles of ecology: ecosystems, plant and animal communities and numbers, biotic interaction, the impact of man on the environment.

One three-hour paper will be set.

Subject **2. Genetics and Evolution**

Principles of genetics and evolution illustrated by examples from human and other organisms.

Mechanisms of evolutionary change: selection and adaptation, evolution of sex, altruism, kin selection and co-operation. Alternative models of evolution.

The genetic material—its nature, mode of action, and manipulation: the chromosomal basis of heredity; molecular genetics; mapping the human genome; sex determination; mutation at the level of the gene and the chromosome.

Mendelian inheritance; genetic variation in populations and its maintenance; quantitative variation and its genetic basis.

One three-hour paper will be set. Candidates shall submit notebooks containing reports, initialled by the demonstrators, of practical work completed during their course of study. These notebooks shall be available to the examiners at any time after the end of the first week of the term in which the examination is held, and shall be taken into consideration by the examiners. A practical examination may be set for candidates whose record of practical work is not satisfactory.

Subject **3. Society, Culture, and Environment**

Social and Cultural Anthropology: the comparative study of the world's civilisations and peoples, including cross-cultural, power-based, and gender perspectives upon social practice and theories of human life. Specific topics will include production and consumption; transactions and modes of exchange; elementary aspects of kinship and marriage; belief systems and social control; political and social organization; classification; technology and social change; material culture and ethnographic resources; the impact of colonialism; space, place and culture; environment and cultural landscapes in transition; land and property rights. Candidates will be expected to be familiar with appropriate ethnographic monographs.

Human Geography: Approaches to understanding contemporary international migration – from neo-classical to post-structuralist; forced migration, changing international, regional and national legislation and policy; diasporas and transnationalism, especially issues of identity, home and belonging; social divisions and the experience of migration and integration addressing gender, class and ethnicity; cosmopolitan or 'superdiverse' cities; and state policy and the influence of nationalism, xenophobia, economics, and ethics.

One three-hour paper will be set, on which candidates will be required to answer four questions. The paper will be divided into two sections: (A) Social and Cultural Anthropology, and (B) Human Geography. Candidates will be required to display knowledge of both sections, and will be required to answer at least two questions from section (A) and at least one question from section (B).

Subject **4. Sociology and Demography**

Sociology: Current and classic discussions of explanatory strategies and social mechanisms, models of individual action and the consequences of aggregation. Empirical research involving these approaches in areas of substantive sociological interest such as social class, ethnicity, religion, the family, politics.

Demography: Elementary aspects of population analysis. Comparative study of fertility, mortality and family systems in selected human societies. The long-term development of human population and its relation to habitat and resources. The demographic transition.

One three hour paper will be set. The paper will be divided into two sections: (A) Sociology and (B) Demography. Candidates will be required to display knowledge of both sections.

Subject **5. Quantitative Methods for the Human Sciences**

The use and importance of statistics and quantitative methods in the human sciences. Graphs, scales, indices, and transformations. Frequency distributions and their parameters, including the binomial, normal, and Poisson distributions. Notions of probability and risk. Problems of sampling. Tests of statistical significance including t-tests, χ^2, and confidence intervals. Elementary analysis of variance, correlation, and regression.

One three-hour paper will be set, consisting mostly of examples taken from the human sciences. Graded questions will be set, not all of which will require numerical answers.

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Preliminary Examination in Materials Science

A

1. The subject of the Preliminary Examination in Materials Science shall be Materials Science, including basic practical and mathematical techniques.

2. The number of papers and other general requirements of the examination shall be as prescribed by regulation from time to time by the Mathematical, Physical and Life Sciences Board.

B

In the following, 'the Course Handbook' refers to the Materials Science 'Prelims Course Handbook', published annually at the start of Michaelmas Term by the Faculty of Materials, and also posted on the website at: www.materials.ox.ac.uk/teaching/ug/ughandbooks (http://www.materials.ox.ac.uk/teaching/ug/ughandbooks.html) .

1. The Preliminary Examination in Materials Science shall comprise four compulsory written examination papers plus compulsory Materials coursework equivalent to one written examination paper:

(a) Materials Science 1: Physical Foundations of Materials

(b) Materials Science 2: Structure and Mechanical Properties of Materials

(c) Materials Science 3: Transforming Materials

(d) Mathematics for Materials Science

(e) Materials Coursework

The syllabuses for the written papers shall be published annually in the Course Handbook, not later than the beginning of Michaelmas Full Term for examination in the Trinity Term immediately following this.

2. In the assessment of the Materials coursework, the Moderators shall take into consideration the requirement for a candidate to complete the coursework to a satisfactory level as defined from time to time by the Faculty of Materials and published in the Course Handbook. Materials Science Coursework shall comprise practical work, work carried out in crystallography classes and project work for Computing in Materials Science (CMS), as described in the Course Handbook, and it shall be assessed under the following provisions:

(*a*) Candidates will be required to submit the two summatively assessed Materials Practical Class reports and their Practical Class Notebook(s) to the Chair of the Moderators in the Preliminary Examination in Materials Science, c/o the Deputy Administrator (Academic) in the Department of Materials, not later than 10 a.m. on Friday of the sixth week of Trinity Full Term.

(*b*) The Chair of Faculty, or deputy, shall make available to the Moderators, not later than the end of the first week of Trinity Full Term, evidence showing the extent to which each candidate has completed the Crystallography coursework normally pursued during the first two terms preceding the examination.

(*c*) Candidates will be required to upload the CMS project to the Prelims Assignments section of the Department of Materials Undergraduate WebLearn site not later than 12 noon on Tuesday of the fifth week of Hilary Full Term. Each submission must be accompanied by a declaration indicating that it is the candidate's own work.

(*d*) Failure of the coursework normally will constitute failure of the Preliminary Examination. Materials Coursework normally cannot be retaken. Exceptionally a candidate who has failed the coursework may be permitted jointly by the Moderators and the candidate's college to retake the entire academic year.

3. Candidates shall be deemed to have passed the examination if they have satisfied the Moderators in the five papers in clause 1 either at a single examination or at two examinations in accordance with either clause 5 or clause 6, and provided further that the same number of papers as were failed in the first sitting have been passed at the same attempt at a subsequent examination. The Moderators will be guided by the provisions of clause 2 when considering the Materials Coursework paper.

4. The Moderators may award a distinction to candidates of special merit who have satisfied them in all five papers in clause 1 in one examination.

5. Candidates who have passed the coursework paper and fail one or two written papers listed in clause 1 may offer that number of papers at one, but no more than one, subsequent examination.

6. In the case of candidates who offer all four written papers of clause 1, the Moderators shall publish the names only of those who have satisfied them in the coursework paper and in two or more written papers. Candidates whose names do not appear on the Results List but who have passed the coursework paper may enter the written part of the examination on one, but no more than one, subsequent occasion: such candidates must resit all four written papers of clause 1. In the case of candidates who, in accordance with clause 5, offer one or two written papers, the Moderators shall publish the names of only those who have satisfied them in each of the written papers offered.

7. The use of calculators in the papers listed in clause 1 is restricted to those models published annually in the Course Handbook.

8. The examination conventions for the written papers and the coursework listed in clause 1 shall be published annually in the Course Handbook and posted online at the following website: www.materials.ox.ac.uk/teaching/ug/ugexamconventions (http://www.materials%20.ox.ac.uk/teaching/ug/ugexamconventions.html) .

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Preliminary Examination in Mathematics

A

The subject of the examination shall be mathematics and its applications. The syllabus and number of papers shall be prescribed by regulation from time to time by the Mathematical, Physical and Life Sciences Board.

B

1. Candidates shall take five written papers. The titles of the papers shall be:

   A. Mathematics I

   B. Mathematics II

   C. Mathematics III

   D. Mathematics IV

   E. Mathematics V

2. In addition to the five papers in clause 1, a candidate must also offer a practical work assessment.

3. Candidates shall be deemed to have passed the examination if they have satisfied the Moderators in all five papers and the practical assessment at a single examination or passed all five papers and the practical assessment in accordance with the proviso of clause 4.

4. A candidate who fails to satisfy the Moderators in one or two of papers A–E may offer those papers on one subsequent occasion; a candidate who fails to satisfy the Moderators in three or more of papers A–E may offer all five papers on one subsequent occasion; a candidate who fails to satisfy the Moderators in the practical work assessment may also offer the assessment on one subsequent occasion.

5. The Moderators may award a distinction to candidates of special merit who have passed all five written papers and the practical work assessment at a single examination.

6. The syllabus for each paper shall be published by the Mathematical Institute on the Mathematical Institute's website by the beginning of the Michaelmas Full Term in the academic year of the examination, after consultation with the Mathematics Teaching Committee. Each paper will contain questions of a straightforward character.

7. The Chair of Mathematics, or a deputy, shall make available to the Moderators evidence showing the extent to which each candidate has pursued an adequate course of practical work. In assessing a candidate's performance in the examination the Moderators shall take this evidence into account. Deadlines for handing in practical work will be published in a handbook for candidates by the beginning of Michaelmas Full Term in the academic year of the examination.

Candidates are usually required to submit such practical work electronically; details shall be given in the handbook for the practical course. Any candidate who is unable for some reason to submit work electronically must apply to the Academic Administrator, Mathematical Institute, for permission to submit the work in paper form. Such applications must reach the Academic Administrator two weeks before the deadline for submitting the practical work.

8. The use of hand held pocket calculators is generally not permitted but certain kinds may be permitted for some papers. Specifications of which papers and which types of calculator are permitted for those exceptional papers will be announced by the Moderators in the Hilary Term preceding the examination.

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Preliminary Examination in Mathematics and Computer Science

A

The subjects of the examination shall be Mathematics and Computer Science. The syllabus and number of papers shall be prescribed by regulation from time to time by the Mathematical, Physical and Life Sciences Board.

B

1. The Preliminary Examination in Mathematics and Computer Science shall comprise five compulsory written papers plus compulsory Computer Science practicals equivalent to one written paper:

CS1 Functional Programming, and Design and Analysis of Algorithms

CS2 Imperative Programming

MCS3 Continuous Mathematics and Probability

M1 Mathematics I (as specified for the Preliminary Examination in Mathematics)

M2 Mathematics II (as specified for the Preliminary Examination in Mathematics)

Computer Science Practicals

2. The syllabus for each paper will be published by the Department of Computer Science in a handbook for candidates by the beginning of the Michaelmas Full Term in the academic year of the examination, after consultation with the Faculty of Mathematics (for papers M1, M2 and MCS3). Each paper will contain questions of a straightforward character.

3. All candidates will be assessed as to their practical ability in Computer Science under the following provisions:

(*a*) The Head of the Department of Computer Science, or a deputy, shall make available to the examiners evidence showing the extent to which each candidate has pursued an adequate course of practical work. Only that work completed and marked by the submission date given in the Course Handbook shall be included in these records.

(*b*) Candidates shall submit their reports of practical exercises completed during their course of study as described in the Course Handbook by the date given in the Course Handbook.

(*c*) The examiners shall take the evidence (*a*) and the reports (*b*) into account in assessing a candidate's performance.

(*d*) Candidates whose overall performance on practical work is not satisfactory may be deemed to have failed the examination.

4. Candidates shall be deemed to have passed the examination if they have satisfied the examiners in the six papers in clause 1 either at a single examination or at two examinations in accordance with clause 6 or clause 7.

5. The examiners may award a distinction to candidates of special merit who have satisfied them in all six papers in clause 1 in one examination.

6. Candidates who fail one or two written papers listed in clause 1 may offer those papers at one, but no more than one, subsequent examination.

7. Candidates who fail three or more written papers may enter the written part of the examination on one, but no more than one, subsequent examination.

8. The use of calculators is generally not permitted but certain kinds may be allowed for certain papers. Specifications of which papers and which types of calculators are permitted for those exceptional papers will be announced by the examiners in the Hilary Term preceding the examination.

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Preliminary Examination in Mathematics and Philosophy

A

1. The subject of the examination shall be (a) Mathematics, and (b) Philosophy. The syllabus and number of papers shall be prescribed by regulation from time to time by the Mathematical, Physical and Life Sciences Board and the Board of the Faculty of Philosophy.

2. A candidate shall offer both subjects for examination.

B

1. Candidates shall take five written papers. The titles of the papers shall be:

A. Mathematics I (as specified by the Preliminary Examination in Mathematics)

B. Mathematics II (as specified by the Preliminary Examination in Mathematics)

C. Mathematics III(P)

D. Elements of Deductive Logic

Subjects to be studied include: propositional and predicate languages; truth tables; Natural Deduction; relations; the critical application of formal logic to the analysis of English sentences and inferences (problems of symbolization; scope, truth-functionality, quantification, identity, descriptions); elementary metatheorems about propositional calculus (including the following topics: expressive adequacy, duality, substitution, interpolation, compactness, consistency, soundness and completeness). Some questions of a mathematical nature will be set.

These subjects shall be studied in conjunction with Volker Halbach's *Introduction to Logic* manual, published by Oxford University Press. The logical symbols to be used are those found in this publication. Philosophical questions about logic may be studied by reading Mark Sainsbury, *Logical Forms,* 1st or 2nd edition (Blackwell), Chapters 1-2.

E. Introduction to Philosophy

The paper shall consist of two parts:

1. *General Philosophy* Subjects to be studied are: knowledge; skepticism; perception; induction; the relation between mind and body; personal identity; free will; the problem of evil.

2. *Frege* This section shall be studied in connection with Frege *Foundations of Arithmetic*, trans. J. L. Austin, Blackwell, 1980. This section, while not being confined to the detailed views of the author of the set text, will be satisfactorily answerable by a candidate who has made a critical study of the text. There will not be a compulsory question containing passages for comment.

Candidates will be required to attempt four questions, and answer at least one question from Part 1 and at least one question from Part 2.

2. Candidates shall be deemed to have passed the examination if they have satisfied the Moderators in all five papers A-E *either* at a single examination *or* at two examinations in accordance with the proviso of cl 3.

3. A candidate who fails to satisfy the Moderators in one or two of papers A-E may offer the papers failed on one subsequent occasion. A candidate who fails to satisfy the Moderators in three or more of papers A-E may offer all five papers on one subsequent occasion, *except that* a candidate who fails to satisfy the Moderators in all of papers A-C, but who has satisfied the Moderators in papers D and E, may offer papers A-C only on one subsequent occasion.

4. The Moderators may award a distinction to candidates of special merit who have passed all five written papers at a single examination.

5. The syllabus for each paper in Mathematics shall be published by the Mathematical Institute on the departmental website by the beginning of the Michaelmas Full Term in the academic year of the examination, after consultation with the Mathematics Teaching Committee.

6. The use of hand held pocket calculators is generally not permitted but certain kinds may be permitted for some papers. Specifications of which papers and which types of calculator are permitted for those papers will be announced by the Moderators in the Hilary Term preceding the examination.

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Preliminary Examination in Modern Languages

A

The languages, subjects, and papers in the examination shall be as prescribed by regulation from time to time by the Board of the Faculty of Medieval and Modern Languages.

B

Not more than two languages may be offered.

1. The languages which may be offered shall be Latin and Greek and those languages which may be offered in the Final Honour School of Modern Languages.

2. The subjects of the examination shall be:

(*a*) Language papers (including certification of attendance and participation in oral classes[2] (#univ-9780199202669-note-10));

(*b*) Literature papers;

(*c*) Classics and Modern Languages

(*d*) Linguistics (available exclusively for candidates admitted to read for the Final Honour School of Modern Languages and Linguistics);

(*e*) Further Topics (for candidates taking French, German, Spanish or Russian sole only);

(*f*) Russian Course B (*ab initio*);

(g) German Course B (*ab initio*).

3. A candidate shall be deemed to have passed the examination if they shall have satisfied the Examiners

either (i) in all papers in both subjects (*a*) Language and (*b*) Literature in each of two languages, at least one of the languages being modern;

or (ii) in all papers in both subjects (*a*) Language and (*b*) Literature in one modern language (other than Czech (with Slovak) or Celtic) and in all papers in subject (*d*) Linguistics (available exclusively for candidates admitted to read for the Final Honour School in Modern Languages and Linguistics);

or (iii) in all papers in both subjects (*a*) Language and (*b*) Literature in French, German, Spanish or Russian and in all three papers in subject (*e*) Further Topics in the same language (French, German, Spanish or Russian/Slavonic);

or (iv) in all papers in both subjects (a) Language and (b) Literature in French, German, Spanish or Russian and in two papers (XI and XII) in subject (e) Further Topics in the same language (French, German, Spanish or Russian/Slavonic) and in one paper (XIII) in subject (e) Further Topics in Polish;

or (v) in all papers in both subjects (*a*) Language and (*b*) Literature in one modern language and in all papers in subject (*f*) Russian Course B (*ab initio*) or German Course B (*ab initio*).

Candidates must offer all the papers at one examination, provided that a candidate who has previously failed to satisfy the examiners in any paper or papers shall not be required to resit any paper or papers in which he or she has already satisfied the examiners. The pair of papers IIA and IIB (and BIIA and BIIB) counts as a single paper.

4. To a candidate who has done work of special merit in the papers concerned, the Moderators may award a mark of distinction in a language, and in Further Topics, and in Linguistics. A candidate may be awarded either one or two distinctions. A candidate receiving distinction in both parts of their examination may receive an overall distinction.

5. Candidates must offer:

Either: I, IIA, IIB, III, IV in two modern languages:

Or: I, IIA, IIB, III, IV in a modern language together with V, VI, and VII in Latin and/or Ancient Greek;

Or: I, IIA, IIB, III, IV in a modern language together with VIII, IX, and X in Linguistics.

Or: I, IIA, IIB, III, IV in French, German, Spanish or Russian together with XI, XII, and XIII in the same language (French, German, Spanish, Russian/Slavonic). (For candidates offering French, German, Spanish or Russian sole.)

Or: I, IIA, IIB, III, IV in French, German, Spanish or Russian together with XI and XII in the same language and Polish XIII. (For candidates offering French, German, Spanish or Russian sole with Polish.)

Or: I, IIA, IIB, III, IV in a modern language together with BI, BIIA, BIIB, BIII; and BIV Oral Test (for candidates admitted to Russian Course B) or BI, BIIA, BIIB, BIII Oral Test and BIV (for candidates admitted to German Course B).

6.*a. Language papers*

I. Language I. 3 hours.

[See Table 18 (#univ-9780199202669-tableGroup-19)]

II. Language II. The paper will be in two parts of 1½ hours each.

[See Table 19 (#univ-9780199202669-tableGroup-20)]

b. *Literature papers*

III. Literature I. 3 hours.

Texts for study will be specified in the relevant modern language's Prelim course handbook.

IV. Literature II: Prescribed texts. 3 hours.

Texts for study will be specified in the relevant modern language's Prelim course handbook.

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c. *Classics and Modern Languages paper*

Latin and Ancient Greek

Any candidate whose native language is not English may bring a bilingual (native language to English) dictionary for use in any examination paper where candidates are required to translate Ancient Greek and/or Latin texts into English.

1. *Course I.*

Papers V, VI and VII: Candidates will be required to take papers identical with papers 3, 4, and 5 for the Preliminary Examination in Classics and English, *Course I.*

For prescribed editions of texts, see the Classics and Modern Languages Handbook.

2. Course II.

Candidates for Course II shall be required:

(a) to pass at the end of their first year of study the examination in Greek and Latin prescribed for first-year candidates in Course II of the Preliminary Examination in Classics and English.

(b) during their second year of study, to offer papers as for Course I.

d.Linguistics

VIII.General Linguistics. 3 hours.

Candidates will be expected to be familiar with the development of contemporary linguistic theory, both synchronic and historical, and be able to discuss problems and issues in areas including semantics, pragmatics, sociolinguistics, psycholinguistics, language acquisition and language change.

IX.Phonetics and Phonology. 3 hours.

Candidates will be expected to be familiar with principles and practice in the analysis, classification, and transcription of speech, as applied to languages in general, but with an emphasis on European languages.

X.Grammatical Analysis. 3 hours.

Candidates will be expected to be familiar with modern grammatical theory, in particular as applied to the analysis of European languages.

e.Further Topics

XI. Further Topics I: 3 hours

Films for study will be specified in the relevant modern language's Prelims course handbook.

French: Introduction to French Film Studies:

German: Introduction to German Film Studies:

Spanish: Introduction to Hispanic Film Studies

Russian/Slavonic: Introduction to Russian Film Studies

XII. Further Topics II: 3 hours

Texts for study will be specified in the relevant modern language's Prelim course handbook.

French: Introduction to French Literary Theory

German: Introduction to German Medieval Studies

Spanish: Introduction to Spanish Medieval Studies

Russian/Slavonic: Russian Church Slavonic Texts and Elements of Comparative Slavonic Philology

XIII. Further Topics III: 3 hours

Texts for study will be specified in the relevant modern language's Prelim course handbook.

French: Key Texts in French Thought:

German: Key Texts in German Thought:

Spanish: Introduction to Short Fiction in Spanish

Russian/Slavonic: Elementary Polish

f. *Russian Course B: for students who enter Oxford without A level or equivalent level knowledge of Russian*

BI Translation from English into Russian and Russian grammar exercises.

BIIA Translation from Russian into English.

BIIB Comprehension of a passage of written Russian.

BIII Dictation and Aural Comprehension.

BIV Oral Test.

g. *German Course B: for students who enter Oxford without A level or equivalent level knowledge of German*

BI Reading Comprehension and Essay in German.

BIIA Translation into German.

BIIB Translation from German.

BIII Oral Test.

BIV German Prose. Texts for study will be specified in the German Prelim course handbook.

Table 18

French:	The paper will consist of: (*a*) French grammar (20 short sentences for translation into French); *(b)* A summary in French of a passage of analytical or critical writing in French.

German:	'Deutsche Gesellschaft und Kultur seit 1890.' Reading comprehension (in German) on a passage which relates to the theme of the paper. One essay in German on a topic relating to the theme of the paper.
Italian:	The paper will consist of: (*a*) audio or video listening comprehension exercises; (*b*) reading comprehension exercises; (*c*) one guided essay in Italian.
Spanish:	The paper will consist of: (*a*) translation into Spanish: a set of grammatical sentences. 1½ hours will be allowed for each part.
Portuguese:	The paper will consist of: (*a*) audio or visual listening comprehension exercises; (*b*) translation into Portuguese; (*c*) a guided composition; (*d*) linguistic tests.
Russian:	Translation into Russian and/or exercises in Russian.
Modern Greek:	Translation into Modern Greek and exercises in Modern Greek.
Czech (with Slovak):	(*a*) a modern English prose passage; and (*b*) English sentences testing basic grammar, both to be translated into *either* Czech *or* Slovak.
Celtic:	(*a*) a modern English prose passage; and (*b*) English sentences testing basic grammar, both to be translated into Welsh.

Table 19

French:	Unprepared translation: Translation into English of a prose passage in French.
	Prepared translation: Translation into English of a passage from one of the texts prescribed for French paper IV, excluding *La Chastelaine de Vergi*.
German:	IIA. Translation into German of a prose passage.
	IIB. Translation from German of a prose passage in a modern literary register.
Italian:	IIA. Translation into Italian of a prose passage *or* sentences.
	IIB. Translation from Italian. A passage of modern prose will be set.
Spanish:	IIA. Translation from Spanish of a prose passage in a modern literary register.
	IIB. Translation from Spanish of a prose passage in an informal register such as journalism.
Portuguese:	IIA. Translation from Portuguese of a prose passage in a modern literary register.
	IIB. Translation from Portuguese of a prose passage in an informal register such as journalism, and an exercise or exercises in reading comprehension.
Russian:	IIA. Translation from Russian. A passage of modern prose will be set.
	IIB. Comprehension exercise. A modern passage in the language will be set to test comprehension. All answers in this paper will be in English.
Modern Greek:	IIA. Translation from Modern Greek. A passage of modern prose will be set.
	IIB. Comprehension exercises. A modern passage or passages in the language will be set to test comprehension. All answers in this paper will be in English.
Czech (with Slovak):	IIA and IIB. One passage of modern prose in each paper for translation from Czech into English.
Celtic:	IIA. A passage of Middle Welsh prose to be translated into English.
	IIB. A passage of Old Irish prose *or* a passage of Modern Welsh prose to be translated into English.

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Preliminary Examination in Molecular and Cellular Biochemistry

A

1. The Preliminary Examination in Molecular and Cellular Biochemistry shall consist of five written papers:

   (1) Cellular Biochemistry

   (2) Mechanistic Biochemistry

   (3) Molecular Biochemistry

   (4) Physical Biochemistry

   (5) Quantitative Biochemistry

2. Candidates shall be deemed to have passed the examination if they satisfy the Moderators in all five papers.

3. Candidates must offer all five papers at their first examination attempt.

4. A candidate who fails one or two papers will be permitted one further attempt at the failed paper or papers, at the first available opportunity.

5. A candidate who fails three or more papers shall be deemed to have failed the examination. The candidate will be permitted one further attempt at the whole examination, at the first available opportunity.

6. The Moderators may award a Distinction to candidates of special merit who satisfy them in all five papers at their first examination attempt.

B

Papers 1 and 3 will be of three hours duration and shall be a computer-based assessment. Papers 2 and 4 will be of three hours duration and shall be a hand-written assessment. Paper 5 will be of two hours and thirty minutes duration and shall be a hand-written assessment.

The Moderators will permit the use of hand-held pocket calculators subject to the conditions set out under the heading 'Use of Calculators in examinations' in the *Regulations for the Conduct of University Examinations*. A list of recommended calculators will be provided by the Chair of the Moderators not later than the Wednesday of the fourth week of the Michaelmas Full Term preceding the examination. The use of calculators may not be permitted in certain papers.

All candidates shall be assessed as to their practical ability in coursework under the following provisions:

(*a*) The Chair of the Teaching Committee, or a deputy, shall make available to the Moderators, at the end of the fifth week of the term in which the examinations are first held, evidence showing the extent to which each candidate has completed the prescribed coursework.

(*b*) The Moderators may request coursework from any candidate. Such candidates will be named in a list posted by the day of the first paper.

(*c*) Coursework cannot normally be retaken. Failure to complete the coursework to the satisfaction of the Moderators, in the absence of appropriate documentary evidence (e.g. a signed medical certificate), will normally constitute failure of the examination.

Schedule

(1) *Cellular Biochemistry*

Cells as the basic unit of life; multicellularity; cell signalling; cell metabolism.

(2) *Mechanistic Biochemistry*

Basic organic chemistry; chemistry of enzymatic reactions; biological chemistry of the elements.

(3) *Molecular Biochemistry*

DNA and RNA; genotype and phenotype; proteins; membrane structure and function.

(4) *Physical Biochemistry*

Thermodynamics; chemical and enzyme kinetics; atomic, molecular and macromolecular structure and bonding; electromagnetic radiation and its interaction with matter.

(5) *Quantitative Biochemistry*

An elementary treatment of the following topics will be expected:

Mathematics

Graphs; logarithms; basic trigonometry; integration and differentiation; differential equations; vectors.

Statistics

Probabilities and distributions; simple parametric and non-parametric tests of statistical significance; linear regression analysis.

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Preliminary Examination in Music

A

1. The subject of the Preliminary Examination in Music shall be the study of the history, criticism, theory, composition, performance, and practice of music.

B

Each candidate will be required to offer papers 1-3 and two of the options in paper 4.

1.*Techniques of Composition and Keyboard Skills*

The paper shall consist of two parts:

A. Techniques of Composition:

A seven-day take-away paper in which candidates should attempt three questions: the two compulsory questions and one other. The examination paper will be available for collection in the Music Faculty Library from noon on Tuesday of Week 5 in the Trinity Term in which candidates are presenting themselves for examination. Completed papers must be submitted not later than noon on Tuesday of Week 6 of the same term.

B. Keyboard Skills

A practical examination in which candidates will be asked to perform two exercises at the keyboard or on another suitable instrument. Perparation time for candidates in the examination will be 30 minutes.

2. *Musical Analysis and Critical Listening*

The paper shall consist of two parts:

A. Musical Analysis

Open book examination over 48-hours in which candidates will answer one question from a choice of two.

B.Critical Listening

Assessment is by means of a take-away paper, consisting of three recordings with brief instructions, issued on Tuesday of eighth week of Hilary term. Submissions will be due on Tuesday of first week of Trinity term. Students will be required to submit a preliminary representation/transcription/analysis, supported by a commentary of 750 words.

3. *Special Topics*

A three-hour paper in which candidates should attempt to answer three questions.

4. *Options*

Candidates must choose two from the following:

(*a*) *Foundations in the Study of Music*

A two-hour paper in which candidates should attempt to answer two questions.

(*b*) *Composition*

Candidates will be required to submit a portfolio of compositions and to take a listening examination. The Composition Portfolio must be submitted not later than noon on Tuesday of Week 5 of Trinity Term. The specifications for the portfolio are as published in the Faculty Undergraduate Handbook relating to the examination.

(*c*) *Performance*

A solo performance, vocal or instrumental, of some 10-12 minutes in length. Instrumental candidates may choose to perform a single work, a movement from a longer work, or two pieces in contrasting style. The choice of instrument is limited to related families of instruments. Singers may choose to perform up to four pieces. Programmes must be submitted to the Academic Administrator not later than noon on Friday of Week 6 in the Hilary Term of the academic year in which the candidates are presenting themselves for examination.

(*d*) *Extended Essay*

An essay of 4,000-5,000 words on a subject to be chosen in consultation with the candidate's tutor.

The Extended Essay must be submitted not later than noon on Tuesday of Week 5 of Trinity Term. The assessment must be submitted by uploading it to the Assignments Section of the Prelims Music Submission Weblearn site only; for any purpose. Electronic submissions must be received by the deadline; technical problems external to the WebLearn system will not be accepted as grounds for excusing lateness. Written work shall be submitted as word-processed files converted to PDF with a coversheet as first page of the work, bearing on the front the candidate's examination number but neither their name nor the name of their college. Candidates must themselves retain a copy of each piece of work and must ensure that they receive the email confirming the submission and that the email is retained for future reference.

(e) Critical Studies in Ethnomusicology

Open book examination over 48-hours in which candidates should attempt to answer two questions.

Candidates who fail one or two of papers 1, 2, 3, or 4 above may resit only that paper or papers at a subsequent examination; candidates who fail three or four papers will be required to resit all four papers at a subsequent examination.

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Preliminary Examination in Oriental Studies

A

1. The languages, subjects, and papers in the examination shall be as prescribed by regulation from time to time by the Board of the Faculty of Oriental Studies.

2. A candidate shall be deemed to have passed the examination when he or she shall have satisfied the Moderators in all the papers associated with one of the languages specified in the regulations.

3. Candidates must offer all subjects at one examination provided that: (i) in languages for which four papers are required, a candidate who fails in one or two papers may offer those subjects at one subsequent examination, and a candidate who fails three or four papers must offer all four subjects at one subsequent examination; and (ii) in languages for which three papers are required, a candidate who fails in one paper may offer that subject at one subsequent examination, and a candidate who fails two or three papers must offer all three subjects at one subsequent examination.

4. In the case of candidates who have satisfied the Moderators in all the papers at a single examination, the Moderators may award a distinction to those of special merit.

B

The languages which may be offered shall be Arabic, Chinese, Egyptology and Ancient Near Eastern Studies, Hebrew, Japanese, Persian, Sanskrit, and Turkish.

Arabic

Candidates will be required to offer three three-hour papers (papers (i), (ii), and (iv) below), plus an oral/aural examination as specified under (iii) below.

(i) Translation and precis into English.

(ii) Comprehension, composition, and grammar.

(iii) Oral/aural examination (to be done at the Oriental Institute)1

(iv) Islamic history and culture.

Chinese

Candidates will be required to offer three three-hour papers.

(i) Modern.

(ii) Classical.

(iii) East Asia Survey: China.

Egyptology and Ancient Near Eastern Studies

Candidates offering Egyptology and Ancient Near Eastern Studies are required to offer four papers:

1, 2

Either Akkadian texts

and

Akkadian grammar and unprepared translation.

Or

Egyptian texts

and

Egyptian grammar and unprepared translation.

3. Civilizations of the Ancient Near East and Egypt.

4. History of the Near East and Egypt to 30 BCE.

Hebrew and Jewish Studies

Candidates will be required to offer four three-hour papers.

(i) Hebrew Texts I: Biblical and Rabbinic Hebrew.

(ii) Hebrew Texts II: Medieval and Modern Hebrew.

Copies of texts for papers (i) and (ii) are available from the Oriental Institute.

(iii) Grammar and Translation into Hebrew.

(iv) General Paper.

Japanese

Candidates will be required to offer three three-hour papers.

(i) Modern Japanese I.

(ii) Modern Japanese II.

(iii) East Asia Survey: Japan.

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Persian

Candidates will be required to offer three three-hour papers.

(i) Translation from Persian and reading comprehension.

(ii) Translation into Persian and essay.

(iii) Islamic History and Culture.

Sanskrit

Candidates will be required to offer three three-hour papers.

(i) Prepared Texts.

(ii) Grammar.

(iii) General paper.

Turkish

Candidates will be required to offer three three-hour papers.

(i) Prepared texts and unseen translation from Turkish. (The list of texts to be prepared is published in the current issue of the Islamic Studies handbook.)

(ii) Turkish grammar and translation into Turkish.

(iii) Islamic history and culture.

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Preliminary Examination in Philosophy and Modern Languages

A

1. Candidates in this Preliminary Examination shall be examined in Philosophy and one Modern Language. The languages that may be offered shall be those languages which may be offered in the Final Honour School of Modern Languages.

2. The subjects of the examination shall be:

In Philosophy,

(1) Introduction to Philosophy

and, in the Modern Language offered

(2) Language papers

(3) Literature papers.

3. Candidates must offer all three subjects at one examination provided that

(*a*) a candidate who fails in either two subjects or one subject may in a subsequent examination offer the two subjects or the one subject only;

(*b*) a candidate who has offered two subjects at a subsequent examination under (*a*) above and has failed in one subject may offer in a subsequent examination that subject only.

Provided that a candidate who fails one only of the papers in 2(1) above may offer, in a subsequent examination or subsequent examinations, the paper in which he or she has failed.

4. A candidate shall be deemed to have passed the examination if he shall have satisfied the Examiners in all three subjects.

5. In the case of candidates who have satisfied the Examiners in three subjects at a single examination the Examiners may award a distinction either in Philosophy or in the Modern Language or in both to those who have done work of special merit. A candidate receiving distinction in both parts of their examination may receive an overall distinction.

6. This Preliminary Examination shall be under the joint supervision of the Boards of the Faculties of Philosophy and of Medieval and Modern European Languages and Literature, which shall appoint a standing joint committee to make regulations concerning it, subject always to the preceding clauses of this subsection.

7. It shall be the duty of the Chair of the Examiners for the Preliminary Examination for Modern Languages to designate such of their number as may be required for Modern Languages in the Preliminary Examination in Philosophy and Modern Languages, and when this has been done and the Examiner for Philosophy has been nominated, the number of the examiners in Philosophy and Modern Languages shall be deemed to be complete.

B

There shall be three subjects in the examination.

(1) *Introduction to Philosophy* (two papers of three hours each).

I. *General Philosophy*

As defined in the regulations for Preliminary Examination in Philosophy, Politics, and Economics. Candidates will be required to answer four questions.

II. (*a*) *Moral Philosophy* and (*b*) *Logic*

As defined in the regulations for the Preliminary Examination in Philosophy, Politics, and Economics. Candidates will be required to answer four questions, including at least one from each section.

(2) *Language papers* (one paper of three hours and two papers each of one and a half hours including certification of attendance and participation in oral classes, as specified for the Preliminary Examination in Modern Languages).

As specified for Papers I, IIA, and IIB in the regulations for the Preliminary Examination for Modern Languages.

(3) *Literature papers* (two papers, each of three hours).

As specified for Papers III and IV in the regulations for the Preliminary Examination for Modern Languages.

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Preliminary Examination in Philosophy, Politics, and Economics

A

1. The subjects of the Preliminary Examination for Philosophy, Politics, and Economics shall be:

(1) Introductory Economics

(2) Introduction to Philosophy

(3) Introduction to the Theory and Practice of Politics.

2. Every candidate must take the relevant examination in all three subjects at the end of Trinity Term of their first year and must pass all three subjects to pass the PPE Preliminary Examination. Candidates who fail one subject at first attempt may re-sit that subject at the next available attempt (normally September). Candidates who fail two or three subjects at first attempt will be required to re-sit the whole PPE Preliminary Examination at the next available attempt (normally September).

3. A candidate shall be deemed to have passed the examination if he or she shall have satisfied the Moderators in three subjects.

4. The Moderators may award a distinction under criteria defined in the Examination Conventions, to candidates of special merit who have passed all three subjects at a single examination.

B

Three three-hour papers will be set as follows.

Introductory Economics

Elementary economics including: consumer theory; producer theory; market equilibrium with perfect competition, monopoly; factors of production; partial equilibrium analysis of welfare, market failure and externalities; national income accounting; the determination of national income and employment; monetary institutions and the money supply; inflation; balance of payments and exchange rates; the determinants of long-run economic growth. Elementary mathematical economics; application of functions and graphs, differentiation, partial differentiation, maxima and minima, optimization subject to constraints. Elementary probability, statistical and causal inference.

Calculators may be used in the examination room subject to the conditions set out under the heading 'Use of calculators in examinations' in the *Special Regulations concerning Examinations*. Candidates may use one hand-held pocket calculator from a list of permitted calculators published annually by the Department of Economics on its undergraduate website, which will be updated annually in the week prior to the first full week of Michaelmas term.

Introduction to Philosophy

The paper shall consist of three sections: (I) General Philosophy, (II) Moral Philosophy, (III) Logic. Each candidate will be required to show adequate knowledge in each of the three sections.

I. *General Philosophy*

Subjects to be studied are: knowledge; skepticism; perception; induction; the relation between mind and body; personal identity; free will; the problem of evil.

II. *Moral Philosophy*

This section shall be studied in connection with Mill's *Utilitarianism*. While not being confined to the detailed views of the author of the set text, the section will be satisfactorily answerable by a candidate who has made a critical study of the text. Questions will normally be set on the following topics: pleasure, happiness and well-being; forms of consequentialism; alternatives to consequentialism; ethical truth, ethical realism and the 'Proof' of Utilitarianism; justice and rights; virtue, character, and integrity.

III. *Logic*

Subjects to be studied include: syntax and semantics of propositional and predicate logic, identity and definite descriptions, proofs in Natural Deduction, and the critical application of formal logic to the analysis of English sentences and arguments.

These topics shall be studied in conjunction with Volker Halbach's *Introduction to Logic* manual, published by Oxford University Press. The logical symbols to be used are those found in this publication. The first question in this section of the paper will be a question of an elementary and straightforward nature.

Introduction to the Theory and Practice of Politics

The paper will be divided into two sections. Candidates are required to answer *four* questions, of which at least one must be from section (*a*) and two from section (*b*).

(a) *The Theory of Politics*

Questions will be set on the following topics: (i) the nature and the grounds of rights; (ii) the nature and grounds of democracy; (iii) the role of civil society; (iv) power in the democratic state; (v) the nature and grounds of liberty; (vi) state paternalism; and (vii) free speech. Questions will also be set on the following texts: (i) John Locke, *Second Treatise on Government*; (ii) Jean-Jacques Rousseau, *Social Contract*; (iii) Alexis de Toqueville, *Democracy in America*; (iv) Karl Marx and Friedrich Engels, *The Communist Manifesto*; (v) John Stuart Mill, *On Liberty*.

(*b*) *The Practice of Politics*

Questions will be set on the following topics: (i) regime types; definition and measurement of variations between types of democracy; (ii) political institutions and practice outside the advanced industrial democracies; stability, state capacity and state formation; (iii) the state and its institutions (executives, legislatures, parties and party systems, electoral systems, courts, constitutions and centre-periphery relations); (iv) parties and party systems; political values and identity politics.

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Preliminary Examination in Philosophy and Theology

A

1. The subjects of the Preliminary Examination for Philosophy and Theology shall be (*a*) Philosophy and (*b*) Theology.

2. All candidates must offer both (*a*) and (*b*).

3. The languages, subjects, and papers in the examination shall be under the joint supervision of the Boards of the Faculties of Theology and Religion, and of Philosophy, which shall appoint a standing joint committee to make, and to submit to the two boards, proposals for regulations concerning the examination.

B

1. **(a) Philosophy**: all candidates must offer *Philosophy I: Introduction to General Philosophy* and *Philosophy II: Moral Philosophy and Logic*.

(b) Theology: all candidates must offer Paper 1201 *The Figure of Jesus through the Centuries*, and one of 1001 *New Testament Greek,* 1002 *Biblical Hebrew,* 1003 *Church Latin,* 1004 *Qur'anic Arabic,* 1005 *Pali,* 1006 *Sanskrit;* 1101 *Introduction to the Study of the Bible*, or 1301 *Religion and Religions*.

2. Candidates must offer all papers at one examination provided that a candidate who fails in one or two papers may offer those subjects at one subsequent examination, and a candidate who fails three or four papers must offer all four subjects at one subsequent examination.

3. In the case of candidates who have satisfied the Examiners in all the papers at a single examination, the Examiners may award a distinction to those of special merit.

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Preliminary Examination in Physics

A

1. The subject of the Preliminary Examination in Physics shall be Physics, including basic practical and mathematical techniques.

2. The number of papers and other general requirements of the Preliminary Examination in Physics shall be as prescribed by regulation from time to time by the Mathematical, Physical and Life Sciences Board.

B

1. Candidates in Physics must offer four Compulsory Papers at one examination, provided that a candidate who has failed in one or two papers may offer that number of papers at a subsequent examination. The titles of the papers shall be:

CP1: Physics 1

CP2: Physics 2

CP3: Mathematical Methods 1

CP4: Mathematical Methods 2.

Their syllabuses shall be approved by the Faculty of Physics and shall be published in the Physics Course Handbook by the Faculty of Physics not later than the beginning of Michaelmas Full Term for examination three terms thence.

2. In addition to the four papers of clause 1, a candidate in Physics shall be required

(i) to submit to the Moderators such evidence as they require of the successful completion of practical work normally pursued during the three terms preceding the examination, *and*

(ii) to offer a written paper on one Short Option.

3. Candidates shall be deemed to have passed the examination if they have satisfied the Moderators in the four compulsory papers either at a single examination or at two examinations in accordance with the proviso to clause 1, and provided further that the same number of papers as were failed at the first sitting have been passed at the same attempt at a subsequent examination.

4. In the case of candidates who offer all four papers of clause 1, the Moderators shall publish the names only of those who have satisfied them in two or more papers. Candidates whose names do not appear on the pass list must offer four papers at a subsequent examination. In the case of candidates who, in accordance with the proviso to clause 1, offer one or two papers, the Moderators shall publish the names only to those who have satisfied them in each of the papers offered.

5. The Moderators may award a distinction to candidates of special merit who have satisfied them in all four papers of clause 1 at the single examination and in the requirements of clause 2.

6. Failure to complete practical work under clause 2(i), without good reason, will be deemed by the Moderators as failure in the Preliminary Examination and the candidate will be required to complete the outstanding practicals either by examination or by completing them alongside second year study, before entry to the Part A examination will be permitted. In these circumstances, distinction at the Preliminary Examination will not be possible.

7. The list of Short Option subjects in clause 2(ii) and their syllabuses shall be approved by the Faculty of Physics and shall be published in the Physics Course Handbook by the Faculty of Physics not later than the beginning of Michaelmas Full Term for examination three terms thence.

8. With respect to subjects under clause 2(ii) a candidate may propose to the Head of the Teaching Faculty of Physics or deputy, not later than the last week of Michaelmas Full Term preceding the examination, another subject paper. Candidates shall be advised of the decision by the end of the first week of the subsequent Hilary Full Term.

9. Except for papers for which their use is forbidden, the Moderators will permit the use of any hand-held calculator subject to the conditions set out under the heading 'Use of calculators in examinations' in the *Regulations for the Conduct of University Examinations* and further elaborated in the Course Handbook.

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Preliminary Examination in Physics and Philosophy

A

1. The subjects of the Examination shall be (a) Physics and Mathematics, (b) Philosophy.

2. All candidates must offer both (a) and (b).

3. The Examiners shall indicate on the pass list each candidate who has not passed the examination, but who has passed in one subject, and shall indicate in which subject the candidate has passed.

4. The Examination shall be under the joint supervision of the Board of the Faculty of Philosophy and the Mathematical, Physical and Life Sciences Board, which shall appoint a standing joint committee to make regulations concerning it, subject always to the preceding clauses of this sub-section.

5.

(i) The Examiners for Physics and Mathematics shall be such of the Examiners in the Preliminary Examination in Physics as may be designated by the Chair of Examiners for the Preliminary Examination in Physics.

(ii) The Examiners for Philosophy shall be nominated by a committee of which the three elected members shall be appointed by the Board of the Faculty of Philosophy.

6. Candidates who do not pass the examination at their first sitting may re-enter on one subsequent occasion as follows:

(i) Candidates must re-take any papers failed at the first attempt, and

(ii) Candidates who fail two or more papers in Physics and Mathematics must retake all the papers in that subject.

B

Distinction can be obtained by excellence either in Physics and Mathematics or in Philosophy provided that adequate knowledge is shown in the other subject of the examination.

Candidates will be required to take five papers, as follows:

(*a*) three papers in Physics and Mathematics;

(*b*) two papers in Philosophy.

(*a*) *Physics and Mathematics*

Candidates will be required to take the following three papers:

(1) CP1 Physics 1

(2) CP3 Mathematical Methods 1

(3) CP4 Mathematical Methods 2.

Their syllabuses shall be approved by the Faculty of Physics and published in the Physics Course Handbook not later than the beginning of Michaelmas Full Term for examination three terms thence. Except for papers for which their use is forbidden, the Moderators will permit the use of any hand-held calculator subject to the conditions set out under the heading 'Use of calculators in examinations' in the Regulations for the Conduct of University Examinations and further elaborated in the Physics Course Handbook.

(*b*) *Philosophy*

Candidates will be required to take two papers:

(1) *Elements of Deductive Logic*

As specified for the Preliminary Examination in Mathematics and Philosophy.

(2) *Introduction to Philosophy*

The paper shall consist of two parts:

A. *General Philosophy*

As specified for the Preliminary Examination in Mathematics and Philosophy.

B. *Leibniz-Clarke*

This section shall be studied principally as an introduction to the philosophy of space and time in connection with *The Leibniz-Clarke Correspondence*, ed. H. G. Alexander, Manchester University Press, 1956. This section, while not being confined to the detailed views of the author of the set text, will be satisfactorily answerable by a candidate who has made a critical study of the text. There will not be a compulsory question containing passages for comment.

Candidates will be required to attempt four questions, and answer at least one question from Part A and at least one question from Part B.

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Preliminary Examination in Psychology, Philosophy, and Linguistics

A

1. The subjects of the examination shall be:

   (1) Introduction to Psychology

   (2) Introduction to Philosophy

   (3) Introduction to Linguistics

   (4) Introduction to Neurophysiology

   (5) Introduction to Probability Theory and Statistics

2. Candidates shall be deemed to have passed the examination if they satisfy the Moderators in three subjects.

3. Candidates must offer three subjects at their first examination attempt.

4. A candidate who fails one subject will be permitted one further attempt at this failed subject, at the first available opportunity.

5. A candidate who fails two or three subjects shall be deemed to have failed the examination. He or she will be permitted one further attempt at the whole examination, at the first available opportunity.

6. The Moderators may award a Distinction to candidates of special merit who satisfy them in three subjects at their first examination attempt.

B

(1) *Introduction to Psychology*

Methods and topics in: development; individual differences; social behaviour; animal behaviour; the neural basis of behaviour; perception; learning; memory; language; cognition; skills; abnormal behaviour.

One three-hour paper will be set.

(2) *Introduction to Philosophy*

As specified for the Preliminary Examination for Philosophy, Politics, and Economics.

(3) *Introduction to Linguistics*

Provides a foundation in phonetics, phonology, morphology, syntax, and semantics, with an introduction to linguistic theory and the connections between linguistics and other subjects such as philosophy of language, sociology and psychology.

One three-hour paper will be set.

(4) *Introduction to Neurophysiology*

Excitable Tissues. Membrane potential, ion pumps. Action potential, refractory period. Receptor potentials. Neuromuscular transmission. Synaptic mechanisms.

Chemical Transmitters. Storage and release of transmitter. Removal and synthesis of transmitter. Selected drugs acting on the nervous system.

Efferent Mechanisms. Muscle contraction. Muscle receptors. Spinal reflexes. Higher motor centres. Autonomic nervous system.

Afferent Mechanisms. Hearing. Vision. Somaesthetic system, including pain.

One three-hour paper will be set.

(5) *Introduction to Probability Theory and Statistics*

This examination is intended to test the candidate's understanding of the elements of probability theory and of the principles of statistics as applied to the design and analysis of surveys and experiments and to the interpretation of the results of such investigations. The topics below are more fully detailed in *Definitions and Formulae with Statistical Tables for Elementary Statistics and Quantitative Methods Courses*, which is prepared by the Department of Statistics. Copies of this will be available at the examination.

Descriptive statistics and statistical presentation using graphs and simple measures of central tendency and dispersion. Frequency distributions. Samples and populations. The addition and multiplication laws of probability; conditional probability and Bayes' Rule. The binomial, Poisson and normal distributions: their properties and uses and the relationships between them. Statistical inference using sampling distributions, standard errors and confidence limits. Common uses of z, t, chi-square and F tests and nonparametric tests including tests of hypothesis for the mean, median or proportion of a single population or for the difference between two or more populations, goodness-of-fit tests and tests of difference between two population distributions.

Parametric one-way Analysis of variance. Kruskal-Wallis non-Parametric analysis of variance. The analysis of 2-way contingency tables using chi-square tests. Linear regression and correlation.

A comprehensive list of formulae together with statistical tables will be available at the examination.

One three-hour paper will be set.

For papers (1) and (5) only, examiners will permit the use of any hand-held pocket calculator subject to the conditions set out under the heading ‘Use of calculators’ in the *Regulations for the Conduct of University Examinations*.

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Preliminary Examination in Religion and Oriental Studies

A

1. The languages, subjects, and papers, in the examination shall be under the joint supervision of the Boards of the Faculties of Theology and Religion, and of Oriental Studies, which shall appoint a standing joint committee to make, and to submit to the two boards, proposals for regulations concerning the examination.

2. All candidates must offer Paper 1301 *Religion and Religions*.

3. All candidates must offer one of *Pali*, *Tibetan*, *Sanskrit*, *Hindi, Arabic*, *Hebrew*, or *Greek*.

4. A candidate shall be deemed to have passed the examination when he or she shall have satisfied the Examiners in all the papers associated with one of the languages specified in the regulations, and Paper 1301.

5. Candidates must offer all subjects at one examination provided that: (i) in languages for which four assessments are required, a candidate who fails in one or two assessments may offer those subjects at one subsequent examination, and a candidate who fails three or four assessments must offer all four subjects at one subsequent examination; and (ii) in languages for which three assessments are required, a candidate who fails in one assessment may offer that subject at one subsequent examination, and a candidate who fails two or three assessments must offer all three subjects at one subsequent examination.

6. In the case of candidates who have satisfied the Examiners in all the assessments at a single examination, the Examiners may award a distinction to those of special merit.

7. Written examinations will take place in Trinity term of the year of the Preliminary examination.

B

Schedule of papers

1301. *Religion and Religions*

Candidates will be required to offer one three-hour paper.

Pali

Candidates will be required to offer three three-hour papers.

1. Texts I: Candidates will be expected to comment on set texts from the Pali Canon.
2. Texts II
3. Grammar: Candidates will be expected to show knowledge of Pali grammar, syntax and vocabulary.

Tibetan

Candidates will be required to offer two three-hour papers and an oral/aural examination.

1. Set texts: Candidates will be expected to translate and comment on Tibetan set texts.
2. Unseen translation, prose composition and grammar: Candidates will be expected to show knowledge of Tibetan grammar and an ability to translate unseen texts from Tibetan into English and to compose a passage in Tibetan.
3. Oral/aural examination

Sanskrit

Candidates will be required to offer three three-hour papers.

1. Texts I
2. Texts II
3. Grammar

Hindi

Candidates will be required to offer three three-hour papers.

1. Texts I
2. Texts II
3. Grammar and Translation.

Arabic

Candidates will be required to offer two three-hour papers and an oral/aural examination.

1. Translation and precis into English
2. Comprehension, composition, and grammar
3. Oral/aural examination

Hebrew

Candidates will be required to offer three three-hour papers.

1. Hebrew Texts I: Biblical and Rabbinic Hebrew
2. Hebrew Texts II: Medieval and Modern Hebrew
3. Grammar and Translation into Hebrew

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Greek

Candidates will be required to offer three three-hour papers.

1. Classical Greek texts
2. New Testament Greek
3. Greek language

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Preliminary Examination in Theology and Religion

A

1. The subjects of the Preliminary Examination for Theology and Religion shall be:

1001 *New Testament Greek*

1002 *Biblical Hebrew*

1003 *Church Latin*

1004 *Qur'anic Arabic*

1005 *Pali*

1006 *Sanskrit*

1101 *Introduction to the Study of the Bible*

1201 *The Figure of Jesus through the Centuries*

1301 *Religion and Religions*

2. All candidates must offer each of the following papers:

1101 *Introduction to the Study of the Bible*

1201 *The Figure of Jesus through the Centuries*

1301 *Religion and Religions*

All candidates must offer one from the following papers:

1001 *New Testament Greek*

1002 *Biblical Hebrew*

1003 *Church Latin*

1004 *Qur'anic Arabic*

1005 *Pali*

1006 *Sanskrit*

3. A candidate shall be deemed to have passed the examination if they have satisfied the Examiners in all four subjects from the Preliminary Examination, provided they have passed in no fewer than three subjects at one and the same examination and in the other subject at that or a subsequent examination.

4. In the case of candidates who have satisfied the Examiners in all four papers in a single examination, the Examiners may award a mark of distinction to those of special merit.

5. Each paper will be examined by a three-hour written examination taken in Trinity term of the year of the Preliminary Examination.

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Honour School of Ancient and Modern History

A

1. The examination in the Honour School of Ancient and Modern History shall consist of such subjects in Ancient and Modern History as the Boards of the Faculties of Classics and History from time to time shall in consultation prescribe by regulation.

2. No candidate shall be admitted to the examination in this school unless he or she has either passed or been exempted from the First Public Examination.

3. The examination shall be under the joint supervision of the Boards of the Faculties of Classics and History. They shall appoint a standing joint committee to consider any matters concerning the examination which cannot expeditiously be settled by direct consultation between them. Whenever any matter cannot otherwise be resolved they shall themselves hold a joint meeting and resolve it by majority vote.

4. The lists of papers specific to the Honour School of Ancient and Modern History will be published by the Faculty Boards of Classics and History in the fourth week of Hilary Term prior to candidates beginning their studies for the School. Papers available in this School from the Honour Schools of History and of Literae Humaniores will be published, with their specifications and any prescribed texts, by the relevant Faculty Boards at the dates defined in the regulations for those Schools.

B

Each candidate shall offer the following subjects. Candidates must offer at least one of B3(b) or B4(b).

B1. A Period of Ancient History (one paper)

One from a list defined by the Faculty Board of Classics.

B2. A Period of Modern History (one paper)

An Outline or Theme paper in either European & World History or the History of the British Isles specified for the Honour School of History. No candidate may offer a period similar to one offered when passing the Preliminary Examination.⊠ Illegal combinations will be specified by the Board.

B3. Further Subjects

Either

(a) any one of the Further Subjects as specified for the Honour School of History (one paper);⊠

or

(b) any one from an approved list of Further Subjects in Ancient History (one paper).⊠

B4. Special Subjects

Either

(a) any one of the Special Subjects as specified for the Honour School of History (one paper and one extended essay);

or

(b) any one from an approved list of Special Subjects in Ancient History (two papers).

B5. Disciplines of History

Each candidate shall be examined in the Disciplines of History in accordance with Regulation B5 of the Honour School of History.

B6. A Thesis from Original Research

Regulation B6 of the Honour School of History applies with the following modifications:

Sub-clause 3.(a) (For the avoidance of doubt) the Arnold Ancient History Prize and the Barclay Head Prize in Numismatics are to be read with the schedule.

Sub-clause 5. For ‘Honour School of History’ read ‘Honour School of Ancient and Modern History’. For theses concerning the years before AD 285 read ‘Chair of Examiners, Honour School of Ancient and Modern History’ for ‘Chair of the Examiners, Honour School of History’.

Sub-clause 8. For ‘Chair of Examiners, Honour School of History’ read ‘Chair of Examiners, Honour School of Ancient and Modern History’.

B7.An Optional Additional Thesis

Regulation B7 An Optional Additional Thesis of the Honour School of History shall apply with the following modifications:

Sub-clause 4. For dissertations concerning the years before AD 285 read ‘Chair of Examiners, Honour School of Ancient and Modern History’ for ‘Chair of the Examiners, Honour School of History’.

Sub-clause 7. For ‘Chair of Examiners, Honour School of History’ read ‘Chair of Examiners, Honours School of Ancient and Modern History’.

B8.An Optional Language Paper

Intermediate Ancient Greek or Intermediate Latin or Advanced Ancient Greek or Advanced Latin.

Any candidate whose native language is not English may bring a bilingual (native language to English) dictionary for use in any of the language papers offered under Regulation B8.

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Honour School of Archaeology and Anthropology

A

1. The examination in the Honour School of Archaeology and Anthropology shall consist of such subjects in Archaeology and Anthropology as the Social Sciences Board shall prescribe by regulation from time to time.

2. No candidate shall be admitted to the examination in this school unless he or she has either passed or been exempted from the First Public Examination.

3. The examination shall be under the supervision of the Social Sciences Board. Under the overall direction of the board, the examination shall be administered by the School of Archaeology and the School of Anthropology, which shall jointly appoint a standing committee to advise the board as necessary in respect of this examination, and of Honour Moderations and the Preliminary Examination in Archaeology and Anthropology.

4. Candidates will be required to take part in approved fieldwork as an integral part of their course. The fieldwork requirement will normally have been discharged before the Long Vacation of the second year of the course.

B

Candidates are required to offer the following subjects, each to be examined by a three-hour written paper in the Trinity Term of their third year:

1. Social analysis and interpretation.

2. Cultural representations, beliefs, and practices.

3. Landscape and Ecology.

4. Urbanism and Society.

5., 6., and 7. An approved combination of three optional subjects, from the list of options below or any other option subject approved by the Standing Committee. To encourage a wide-ranging understanding of archaeology and anthropology, options shall be chosen in such a way that they constitute three independent, non-overlapping subjects. For example, because of potential overlap in subject matter, approval may not be given to candidates who wish to select from either two of papers The Late Bronze Age and Early Iron Age, Aegean, The Greeks and the Mediterranean World c.950-500 BC, or Art under the Roman Empire, AD 14-336, or both papers The Emergence of Medieval Europe AD 400-900 and Byzantium: the transition from Antiquity to the Middle Ages, AD 500-1100.

Anglo-Saxon Society and Economy in the Early Christian Period

Anthropology of Buddhism
Archaeology of Minoan Crete 3200-1000BC

Archaeology of Modern Human Origins

Archaeology of Southern African Hunter-Gatherers

Art under the Roman Empire, AD 14-336

Byzantium: the transition from Antiquity to the Middle Ages, AD 500-1100

Chinese Archaeology

The emergence of Medieval Europe AD 400-900

Farming and early states in Sub-Saharan Africa

From hunting and gathering to states and empires in South-west Asia

Gender theories and realities: cross-cultural perspectives

Greek archaeology and art c.500-323 BC

Greeks and the Mediterranean World c.950-500 BC

Hellenistic Archaeology, 330-30 BC

Human and Primate Interface: Past and Present
Japanese society

Language and Anthropology

The Late Bronze Age and Early Iron Age Aegean

The Later Prehistory of Europe

Lowland South America

Medical Anthropology: Sensory Experience, the Sentient Body and Therapeutics

Mediterranean Maritime Archaeology

Mesopotamia and Egypt from the emergence of complex society to c.2000 BC

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Themes in African Anthropology

Some options may not be available in every year. The approved list of options available for the following academic year will be circulated by Friday of the ninth week of Hilary Term. Option choice must be approved by the Standing Committee. The date by which students must submit their choice will be stated in the Course Handbook.

Having been approved by Standing Committee, notice of the options to be offered by candidates must be submitted to the Examination Schools not later than the Friday in the fourth week of the Michaelmas Full Term immediately preceding the examination.

8. A dissertation of not more than 15,000 words, which may be based on research in either archaeology or anthropology or on an interdisciplinary topic (see specific details below)

Dissertation

(a) The subject of every dissertation shall, to the satisfaction of the Standing Committee, fall within the field of Archaeology or Anthropology or both.

(b) The subject of the dissertation may, but need not, overlap with a subject or period on which the candidate offers papers. Candidates are warned, however, that they must avoid repetition in the papers of material used in their dissertation, and that they will not be given credit for material extensively repeated.

(c) Candidates must submit through the Undergraduate Administrator, to the Chair of the Standing Committee the title of the proposed dissertation, together with (*a*) a synopsis of the subject in about 100 words; and (*b*) a letter of support from the person whom they wish to supervise their dissertation (and who will be subject to the Standing Committee's approval), not later than Wednesday of Week 0 of Trinity Full Term of the first year of the Final Honour School.

(d) The Standing Committee will decide as soon as possible, and in every case by the end of the fifth week of the Michaelmas Full Term preceding the examination, whether or not to approve the title, and will advise candidates of its decision forthwith.

(e) Every dissertation must be the candidate's own work, although it is expected that tutors will discuss with candidates the proposed field of study, the sources available, and the method of presentation. Tutors may also read and comment on a first draft.

Candidates must sign a certificate stating that the dissertation is their own work, and their tutors shall countersign the certificate affirming that they have assisted the candidate no more than these regulations allow. This certificate must be presented at the same time that the dissertation is submitted, but in a separate sealed envelope addressed to the Chair of the Examiners.

(f) Dissertations previously submitted for the Honour School of Archaeology and Anthropology may be resubmitted. No dissertation will be accepted if it has already been submitted, wholly or substantially, for another final honour school or degree of this University or a degree of any other institution. The certificate must also contain confirmation that the dissertation has not already been so submitted.

(g) No dissertation shall be ineligible because it has been submitted, in whole or in part, for any scholarship or prize of this University advertised in the *Oxford University Gazette*.

(h) No dissertation shall exceed 15,000 words in length, that limit to include all notes but not bibliographies, catalogues of material evidence, gazetteers, or technical appendices.

(i) All dissertations must be typed in double-spacing on one side of A4 paper, and must be bound or held firmly in a stiff cover. Two copies must be submitted to the chair of the examiners, and a third copy must be retained by the candidate. All copies must bear the candidate's examination number but not his or her name.

(j) The dissertation must be sent, not later than noon on Friday of the ninth week of Hilary Full Term preceding the examination, to the Chair of the Examiners, Honour School of Archaeology and Anthropology, Examination Schools, High Street, Oxford.

Candidates may be examined viva voce.

Honour School of Biological Sciences

A

1. The subject of the Honour School of Biological Sciences shall be the study of Biological Sciences.

2. No candidate shall be admitted to examination in this school unless he or she has either passed or been exempted from the First Public Examination.

3. The examination in this school shall be under the supervision of the Mathematical, Physical and Life Sciences Board, which shall prescribe the necessary regulations.

4. The examination in Biological Sciences shall consist of Part I (taken at a time not less than two terms after passing the First Public Examination) and Part II (taken at a time not less than five terms after passing the First Public Examination).

5. The name of a candidate shall not be published in a Results List until he or she has completed all parts of the examination. The examiners shall give due consideration to the performance in all parts of the respective examinations.

6. Candidates will be expected to show knowledge based on practical work. This requirement shall normally be satisfied by the examiners' assessment of the practical laboratory work done by candidates in Part I based on attendance records and/or marks awarded.

7. Exceptionally, the examiners may require a candidate to submit all their practical notebooks.

8. Candidates whose overall practical performance is not deemed satisfactory by the examiners may have their degree class reduced. If the work is judged by the examiners to be insufficient to warrant the award of Honours they may either be deemed to have failed the examination, or may, at the discretion of the examiners, be awarded a Pass.

B

1. The subjects of the examination shall be those prescribed in the Regulations for Parts I and II.

2. The examiners will permit the use of any hand-held calculator subject to the conditions set out under the heading 'Use of calculators in examinations' in the Regulations for the Conduct of University Examinations.

3. *Supplementary Subjects*

(*a*) In addition, candidates may offer themselves for examination in one or more Supplementary Subjects.

(*b*) Candidates for Supplementary Subjects may offer themselves for examination in the academic year preceding that in which they take the Part II written examinations of the Final Honour School.

(*c*) Candidates awarded a pass in a Supplementary Subject examination may not retake the same Supplementary Subject examination.

(*d*) The Supplementary Subjects available in any year will be published, together with the term in which each subject will be examined, in the Final Honour School Handbook (Section 1) at the start of Michaelmas Term of the academic year in which the Supplementary Subjects may be taken.

PART I

1. The examination for Part I shall normally be taken at the start of Trinity Term of the candidate's second year.

2. Further details of the requirements for Part I shall be set out in the Final Honour School Handbook (Section 1), which is published annually at the start of Michaelmas Term of the candidate's second year.

3. *Written papers*

Assessment in Part I will consist of three written papers as follows. Knowledge of first year coursework will be assumed.

Paper 1: Evolution

Paper 2: Quantitative Methods

Paper 3: Essay Paper

In Paper 3, candidates will be required to answer four questions, with no more than one from each of the following themes: (i) Animal Behaviour; (ii) Adaptations to the Environment; (iii) Cell and Developmental Biology; (iv) Disease; (v) Ecology; (vi) Plants and People.

The written papers for Part I may be taken only once.

4. *Practical Coursework*

All candidates shall be assessed as to their practical ability through their performance in three practical blocks. The following provisions apply:

(*a*) The Chair of the Biological Sciences Steering Committee, or a deputy, shall make available to the examiners, at the end of the first week of the term in which the written examinations in Part II are held, records showing the extent to which each candidate has completed the prescribed coursework to a satisfactory standard.

(*b*) The examiners may require a candidate to submit all their practical notebooks. Such candidates will be named in a list posted by the day of the first written paper in Part II of the examination. Each notebook submitted shall be accompanied by a certificate signed by the candidate indicating that the notebook is the candidate's own work.

(*c*) In assessing the record of coursework undertaken, the examiners shall have regard to the attendance record of the candidates at the classes provided, and to the marks awarded for the classes provided.

5. The examiners will issue a list of candidates deemed to have completed Part I of the examination, in the form of the completion of the three written papers, and satisfactory performance in the three practical blocks.

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6. Under exceptional circumstances, candidates who have not been able to complete sufficient practicals may be allowed to fulfil the practical requirement in their third year.

PART II

1. The examination for Part II shall normally be taken during Trinity Term of the candidate's third year.

2. In Part II, a candidate who obtains only a pass, or fails to satisfy the examiners, may enter again for Part II of the examination on one, but no more than one, subsequent occasion.

3. Further details of the requirements for Part II shall be set out in the Guidelines on Projects and Course Assignments and in the Final Honour School Handbook (Section 2). The Guidelines on Projects and Course Assignments are published annually at the end of Hilary Term of the candidate's second year. The Final Honour School Handbook (Section 2) is published annually at the end of Hilary Term of the candidate's second year.

4. In Part II, candidates will select from a number of Options, and complete a Project Grant Proposal and two Course Assignments. The Options may be varied from time to time by the Biological Sciences Steering Committee, and such variations shall be notified by publication in the Final Honour School Handbook (Section 2) by the end of Week 8 of Hilary Term of the academic year preceding the first examination of the changed options. Each candidate will be expected to have studied at least six Options in order to address the requirements of Paper 6, and to have prepared sufficient of those Options in depth to be able to address the requirements of Papers 5 and 7.

5. Assessment in Part II will consist of four written papers, each of three hours' duration, submission of a Project Grant Proposal, and two Course Assignments, one of which will be examined as an Oral Presentation.

6. *Written papers*

Four written papers, each of three hours, will be set during Trinity Term of the third year. The papers will be as follows:

Paper 4: General Paper

Paper 5: Long Essay Paper

Paper 6: Short Essay Paper

Paper 7: Data Interpretation Paper

In the General Paper, candidates will be required to answer two questions and will be expected to bring together knowledge of different areas of Biology covered in the Course. In the Long Essay Paper, candidates will be required to answer three questions, with no more than one from any specific Option. In the Short Essay Paper, candidates will be required to answer six questions, with no more than one from any specific Option. In the Data Interpretation Paper, candidates will be required to answer four questions.

7. *Project Grant Proposal*

(i) Form and subject of the project grant proposal.

The project grant proposal requires students to write a grant proposal to undertake a 3 year research project. This should include a set of aims and objectives, supported by a background literature survey to present the current state-of-play related to the proposal. The research programme should detail the methodology proposed to address the main aims and objectives. Additional documentation is required that presents a timeline for the research, a justification of the resources requested, a management plan for the data collected, and an ethics statement if appropriate. When choosing a Project Grant Proposal, candidates must bear in mind the prohibition on duplicating material in different parts of the examination.

(ii) Registration

Candidates must register the provisional title of their Project Grant Proposal and the name of their supervisor to the Examinations Co-ordinator no later than noon on Friday of Week 8 of Hilary Term of their second year. Candidates must submit their completed safety registration form to the appropriate Departmental Safety Officer by the same deadline.

(iii) Examination

Candidates shall submit to the examiners a Research Grant Proposal according to guidelines published by Chair's Circular. The main text of the grant proposal does not have a word limit, but must not exceed 5 pages in length, in-line with typical research proposals to the main UK Research Councils. The proposal can include diagrams and images, provided it remains within the page limit.

(iv) Submission and assessment of Research Grant Proposal

The Research Grant Proposal must be word-processed (double line spacing to be used throughout, A4 paper format) and submitted on or before 12 noon on the Monday of Week 2 of Hilary Full Term of the academic year in which Part II of the examination is taken. The Research Grant Proposal must be uploaded to the Assignments section of the Biological Sciences WebLearn site. Each Research Grant Proposal must be certified as the candidate's own work by following instructions provided by the WebLearn site. The procedure is described in the Guidelines on Projects and Course Assignments. No report will be accepted if it already has been submitted, wholly or substantially, for another Honour School or degree of this University, or for a degree of any other institution.

In all cases, the examiners shall obtain and consider a written report from each supervisor indicating the extent of the input made by the candidate to the outcome of the Research Grant Proposal and also any unforeseen difficulties associated with the Research Grant Proposal. Material in a candidate's dissertation must not duplicate material that has been included in the submitted Course Assignments.

8. Course Assignments

(i) Form and subject of the Course Assignments

Each candidate must complete two Course Assignments. One assignment shall be examined by means of a written essay, and one shall be examined by means of an Oral Presentation as set out below. The precise format of the Course Assignments will be specified by the Biological Sciences Steering Committee.

The written essay shall be of not more than 3,000 words, excluding any tables, figures, or references, and must be prefaced by an Abstract of not more than 250 words, to be included within the word limit. All sources used in the essay must be fully documented. The Oral Presentation shall be a maximum of fifteen minutes in duration, followed by ten minutes of questions. The Oral Presentation should use appropriate audio-visual aids as specified in the Guidelines on Projects and Course Assignments. No hard copy may be submitted. Candidates shall also submit an Abstract of the Oral Presentation of not more than 500 words.

Candidates may discuss the proposed topic for both the written essay and the Oral Presentation, the sources available, and the method of presentation with an adviser. The adviser for the written essay may also read and comment on a first draft. Candidates shall not deal with substantially the same material in their Course Assignments as is covered in their project report.

(ii) Registration

Each assignment will be on a topic proposed by the student and approved by the Chair of the Biological Sciences Steering Committee. The approval of assignments shall be given not later than Friday of the seventh week of the Michaelmas Full Term of the academic year in which the examination is taken.

(iii) Authorship

Each Course Assignment must be certified as the candidate's own work. No Assignment will be accepted if it already has been submitted, wholly or substantially, for another Honour School or degree of this University, or for a degree of any other institution.

(iv) Submission

The written Course Assignment and the Abstract for the Oral Presentation must be uploaded to the Assignments section of the Biological Sciences WebLearn site by noon on Friday of 0th week of the Trinity Term of the academic year in which the examination is taken. The procedure is described in the Guidelines on Projects and Course Assignments. No hard copy may be submitted. Each essay and each Abstract shall clearly indicate on the first page the part of the examination and the subject under which the assignment is submitted.

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Honour School of Biology

A

1. The subject of the Honour School of Biology shall be the study of Biology.

2. No candidate shall be admitted to examination in this school unless they have either passed or been exempted from the First Public Examination.

3. The examination in this school shall be under the supervision of the Mathematical, Physical and Life Sciences Board, which shall prescribe the necessary regulations.

4. The examination in Biology shall consist of three parts: IA, IB, II.

5. Part IA may be taken once only, but no candidate shall be deemed to have failed this Part.

6. No candidate may present themself for examination in Part II for the degree of Master of Biology unless they have been judged worthy of at least -upper second class Honours by the examiners in Parts IA and IB together.

7. A candidate who has presented themself for examination in parts IA and IB together, but does not enter, does not complete or fails to obtain Honours in the examination for Part II, is permitted to supplicate for the Honours degree of Bachelor of Arts in Biology. The examiners shall be entitled to award these candidates either a Pass or classified Honours degree of Bachelor of Arts in Biology according to the academic standard attained in the examinations for parts IA and IB together, and provided in each case that the candidate has fulfilled all the conditions for admission to a degree of the University.

8. A candidate shall not be awarded the Degree of Master of Biology until they have completed all parts of the examination, and have been adjudged worthy of the award of Master of Biology by the examiners in Part II of the examination.

9. In the following, 'the Course Handbook' refers to the Biology Course Handbook, which will be published in three sections: IA, IB and II.

B

1. The syllabus will include eight modules for Part IA and a related set of modules for Part IB. Each module will include lectures. Part IA will include statistical methods and research skills training. Modules for Part IB will include associated research skills training.

2. For Part IA, modules will be paired as themes. For Part IB, modules may be chosen independently.

3. *Supplementary Subjects*

(a) In addition, candidates may offer themselves for examination in one or more Supplementary Subjects.

(b) Candidates for Supplementary Subjects may offer themselves for examination in the academic year preceding that in which they take the Part IB written examinations of the Final Honour School.

(c) Candidates awarded a pass in a Supplementary Subject examination may not retake the same Supplementary Subject examination.

(d) The Supplementary Subjects available in any year will be published, together with the term in which each subject will be examined, in the relevant Biology course handbook at the start of Michaelmas Term of the academic year in which the Supplementary Subjects may be taken.

4. Details for Part IA and IB modules, Part IA research skills training, and dates for submission of coursework, including the part II dissertation shall be published in the respective Sections of the Course Handbook.

5. The examiners will permit the use of any hand-held calculator subject to the conditions set out under the heading 'Use of calculators in examinations' in the Regulations for the Conduct of University Examinations.

6. All coursework must be certified as the candidate's own work. No coursework will be accepted if it already has been submitted, wholly or substantially, for another Honour School or degree of this University, or for a degree of any other institution.

Part IA

1. The examination for Part IA shall consist of two written papers, each of three hours, and one element of coursework. The written papers normally will be taken at the start of Trinity Term of the candidate's first year of the Honour school. Further details of the requirements for Part IA shall be set out in the Course Handbook (Section IA), which is published annually by the start of the Michaelmas Term of the candidate's first year of the Honour school.

2. Written Papers

- Paper 1, candidates will write four essays from four different modules, chosen from at least three themes.
- Paper 2 is set with two parts; candidates will answer a set of multiple-choice questions on statistical methods and will write short answers to questions that test understanding of research skills.

3. Coursework

- Candidates will present a poster on a research topic.

4. Marks obtained for Part IA will contribute to the overall final classification.

Part IB

1. The examination for Part IB shall consist of three written papers, each of three hours, the submission of four assignments, and three additional elements of coursework. The written papers normally will be taken during the candidate's second year of the Honour school. Further details of the requirements for Part IB shall be set out in the Course Handbook (Section IB), which is published annually by the start of Hilary Term of the candidate's first year of the Honour school.

2. Written papers

- Paper 3, candidates will answer questions that test research skills applied to analysis and understanding of provided scientific material.

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- Paper 4, candidates will write four essays from four different modules.
- Paper 5, candidates will write four essays from four different modules.

3. Coursework

- Candidates will submit four assignments that test research skills.
- Candidates will make an oral presentation on an approved research topic.
- Candidates will submit a report on an approved research topic in the format of a research proposal.

4. A candidate who in Part I (i.e. Part IA and Part IB together) obtains only a pass, or fails to satisfy the examiners, may enter again for Part IB of the examination on one, but no more than one, subsequent occasion.

Part II

1. In Part II, candidates will be required to undertake an approved research project and submit a dissertation on the research project. Details for the Part II project, including registration, submission dates, and arrangements for students intending to undertake Part II project work outside of Oxford, shall be given in the Course Handbook, which is published annually by the beginning of Trinity Term. The relevant Handbook will be that published in the year prior to the candidate's part II year.

2. Research Project and Dissertation

(i) Form and subject of the research project and dissertation

The project shall consist of original experiments, fieldwork, or computer-based research in any area of biology conducted by the candidate either alone or in collaboration with others (where such collaboration is, for instance, needed to produce results in the time available). Project topics will be allocated according to the provisions laid out in the relevant Examination Conventions. Any project described in a candidate's submitted research proposal coursework and approved by a project supervisor, will be allocated only to that candidate, and to no other. The dissertation must not present for assessment any material previously submitted in Parts IA and IB. However, a dissertation based on a research proposal submitted as coursework and assessed for Part IB, must make the research proposal available to Examiners as an entirely separate appendix.

(ii) Supervision

Candidates will be required to undertake project work under the supervision of a person approved by the Biology Teaching Committee.

(iii) Registration

Candidates must register their project title and supervisor. An approved list of candidates' project titles and supervisors will be published no later than noon on Friday of the last week of Trinity Full Term of the academic year preceding the Part II year.

(iv) Examination

The dissertation should be submitted electronically, as detailed in the Examination Conventions, by no later than noon on Friday of 5th week of Trinity Term of the candidate's Part II year.

Candidates may be examined viva voce.

The main report should not normally exceed 7,000 words. The word count excludes tables, references, title page, acknowledgements, table of contents, and appendices.

Further detailed data, computer programs and similar material may be included in one or more appendices at the end of the main report, but will not be examined.

(v) Authorship

The report must be accompanied by a statement by the candidate that it is their own work and within the stated word limit. No dissertation will be accepted if it already has been submitted, wholly or substantially, for another Honour School or degree of this University, or for a degree of any other institution.

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Honour School of Cell and Systems Biology

A

1. The subject of the Honour School of Cell and Systems Biology shall be all aspects of the scientific study of the development and functioning of living organisms with particular but not exclusive reference to mammals.

2. No candidate shall be admitted to examination in this school unless they have either passed or been exempted from the First Public Examination.

3. The examination in this school shall be under the supervision of the Medical Sciences Board, which shall make regulations concerning it.

4. The examination in Cell and Systems Biology shall consist of two parts: Part I and Part II.

5. No candidate shall be admitted to the Part II examination in this school unless they have completed the Part I examination in this school.

6. The examination for Part I will take place during Week 0 or 1 in Trinity Term of the candidate's second year. The examination for Part II will take place during Trinity Term of the candidate's third year.

7. For the Part I options provided by the Department of Experimental Psychology, candidates shall be examined by such of the Public Examiners in the Honour School of Experimental Psychology as may be required. For the written papers in Part II, the Research Project, and the Specialist Review, candidates shall be examined by such of the Public Examiners in the Honour School of Medical Sciences and the Honour School of Experimental Psychology as may be required.

8. In addition to the form of examination prescribed below, candidates may be examined *viva voce* in either part of the examination.

9. Candidates for Part I and Part II may offer themselves for examination in one or more of the *Supplementary Subjects*. The *Supplementary Subjects* available in any year will be notified to students annually during Trinity Term. Account shall be taken of a candidate's results in any such subject in the candidate's overall classification in the Honour School of Cell and Systems Biology. Candidates awarded a pass in a Supplementary Subject examination may not retake the same Supplementary Subject examination.

B

PART I

1. Candidates will attend lectures and practicals in options selected from a list published to students by the end of Week 8 of Hilary Term in the year preceding the examination. Each option will have a number of units ascribed to it. Candidates will be required to study options totalling ten units. The handbook for the course will specify how many units are assigned to each option, and which options are required to proceed to particular advanced options in Part II.

2. Two written papers will be set:

(i) Paper I will be a three-hour examination comprising a selection of questions requiring short answers. Candidates will be required to answer those questions relating to their chosen options.

(ii) Paper II will be a two-hour essay paper. Candidates will be required to answer questions from a selection relating to the different options that they have studied.

3. If, in Paper II of the Part I Examination, a candidate presents essentially the same information on more than one occasion, then credit will be given in only the first instance.

4. Candidates will be required to undertake practical work and submit written reports as specified in the course handbook which will constitute part of the examination. On the basis of attendance records and the submitted reports, the Course Director, or a deputy, shall make available to the Examiners, at the end of Week 0 of Trinity Term in which the examinations are held, evidence showing the extent and the standard to which each candidate has completed the prescribed practical work. Practical work cannot normally be retaken. Candidates whose attendance or performance is deemed unsatisfactory will forfeit one quarter of the marks in the Part I examination, the outcome of which will be carried forward to the Part II Examination.

PART II

1. Each candidate must offer three timed written examination papers, a project report based on a Research Project, and a Specialist Review.

2. The options of the school shall be published by the Faculty of Physiological Sciences Undergraduate Studies Office not later than noon on Friday of Week 6 of Hilary Term in the year preceding that in which the examination is due to be taken.

3. Each candidate must offer three written papers: Paper 1 for at least *two* options, Paper 2, and Paper 3 as specified for the Honour School of Medical Sciences.

4. The Research Project

(i) Form, subject, and approval of the project

The project shall consist of original experiments carried out by the candidate alone or in collaboration with others (where such collaboration is, for instance, needed to produce results in the time available).

Each project shall be supervised, and the topic and supervisor shall be approved on behalf of the Medical Sciences Board by the Course Director, or a deputy. A list of approved project titles and their supervisors shall be published no later than Friday of Week 1 of Hilary Term in the academic year preceding the examination, and allocation of these projects to candidates shall be carried out through the Faculty of Physiological Sciences Undergraduate Studies Office.

As an alternative to the allocation process, a candidate may apply to undertake a project that is not on the approved list. Such application must be made no later than Friday of Week 8 of Hilary Term in the academic year preceding the examination. The candidate must submit the title of their proposed research project, provide a brief outline of the subject matter and supply details of supervision arrangements. The decision on the application shall be made by the Course Director, or a deputy, and

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shall be communicated to the candidate as soon as possible, and work should not start on the project until approval has been given. Candidates should allow at least one week for the process of approval, and should bear in mind that an application may be referred for clarification or may be refused.

(ii) Application to change title of project

If required, candidates may apply to change the title of their project through the Faculty of Physiological Sciences Undergraduate Studies Office on one occasion and no later than noon on Friday of Week 4 of Hilary term in the academic year in which they intend taking the examination.

(iii) Submission of the Project Report

The length and format of the Project Report shall be according to guidelines published by the Medical Sciences Board. Material in a candidate's Project Report must not be duplicated in any answer given in a written examination paper. Project Reports previously submitted for the Honour School of Cell and Systems Biology may be resubmitted. No Project Report will be accepted if it has already been submitted, wholly or substantially, for another Honour School or degree of this University or for a degree of any other institution.

Project Reports must be submitted via WebLearn (according to the instructions set out in the letter to candidates from the Chair of Examiners), not later than noon on the Friday of Week 8 of the Hilary Term in which the candidate intends to take the examination. Each Report shall be accompanied by a certificate of authorship indicating that the research project is the candidate's own work. In the case of work that has been produced in collaboration, the certificate shall indicate the extent of the candidate’s own contribution.

In exceptional cases, where through unforeseen circumstances a research project produces no useable results (i.e. not even negative or ambiguous results), the candidate may apply through their college to the Course Director, or a deputy, for permission to submit a concise review of the scientific context and the aims of the work that was attempted, in place of the normal Project Report. Such an application must be accompanied by supporting evidence from the supervisor of the project. The concise review to be submitted in such circumstances should be comparable in length to the Report of a successful research project, will be presented orally to the examiners, and will be examined *viva voce* in the usual way for a research project. The examiners will be advised that substantive results could not be produced.

The examiners shall obtain and consider a written report from each supervisor indicating the extent of the input made by the candidate to the outcome of the project and also any unforeseen difficulties associated with the project (e.g. unexpected technical issues or problems in the availability of materials, equipment, or literature or other published data).

(iv) Oral Assessment of Project-based Written Work

In addition, each candidate shall make a brief oral presentation of their project to a group of two examiners (or examiners and assessors appointed to ensure an adequate representation of expertise), after which, the candidate shall be examined *viva voce* on the project. A third examiner (usually the Chair) may also be present. The form of the presentation to the examiners shall be specified in guidelines published by the Medical Sciences Board.

5. The Specialist Review

(i) Form and subject of the specialist review

The length and format of the specialist review shall be according to guidelines that will be published by the Medical Sciences Board.

The subject matter of a candidate’s specialist review shall be within the scope of the school. The review may relate to any of the themes taught in the options of the school.

A specimen list and/or a list of review titles registered by students in previous academic years will be made available by Week 5 of the Trinity Term of the academic year preceding that of the examination, to assist candidates in the choice of topic or general field for the review.

(ii) Registration

No later than noon on Friday of Week 8 of Michaelmas Term in the academic year of the examination, every candidate must register their specialist review article via the means specified by the Faculty of Physiological Sciences Undergraduate Studies Office. A decision on the application shall be made by the Course Director, or a deputy and shall be communicated to the candidate.

(iii) Application to change title of specialist review

If required, candidates may apply to change the title of their review through the Faculty of Physiological Sciences Undergraduate Studies Office on one occasion and no later than noon on Friday of Week 8 of Hilary Term in the academic year in which they intend taking the examination.

(iv) Authorship

The review must be the candidate's own work. Candidates' tutors, or their deputies nominated to act as advisors, may discuss with candidates the proposed field of study, the sources available, and the method of treatment, but on no account may they read or comment on any written draft. Every candidate shall submit a certificate to the effect that this rule has been observed and that the review is their own work; and the candidate's tutor or adviser may be asked to confirm that, to the best of their knowledge and belief, this is so.

(v) Submission

Specialist reviews must be submitted via WebLearn (according to the instructions set out in the letter to candidates from the Chair of Examiners), not later than noon on the Friday of Week 0 of the Trinity Term in which the candidate intends to take the examination. Each review shall be accompanied by a certificate of authorship as specified in the preceding paragraph.

6. If, in the Part II Examination, a candidate presents essentially the same information on more than one occasion, then credit will be given in only the first instance.

7. The weighting of marks for the five components required of each candidate shall be 20 per cent for the Research Project, 16 per cent for each of Papers 1, 2, and 3, and 12 per cent for the Specialist Review. Marks carried forward from the Part I examination will account for the remaining 20 per cent of the candidate’s overall result for the Honour School of Cell and Systems Biology.

Honour School of Chemistry

A

1. The subject of the Honour School of Chemistry shall be the study of Chemistry.

2. No candidate shall be admitted to examination in this school unless he or she has either passed or been exempted from the First Public Examination.

3. The examination in this school shall be under the supervision of the Mathematical, Physical and Life Sciences Board, which shall prescribe the necessary regulations.

4. The examination in Chemistry shall consist of three parts: IA, IB, II.

5. A candidate shall not be awarded a classified degree until he or she has completed all parts of the examinations, and has been adjudged worthy of honours by the examiners in Part I (Part IA and Part IB) and Part II of the examination. The Examiners shall give due consideration to the performance in all parts of the respective examinations.

6. The examiners shall be entitled to award a Pass to candidates in Part I (Part IA and Part IB) who have reached a standard considered adequate but who have not been adjudged worthy of honours.

7. A candidate adjudged worthy of Honours in Part I (Parts IA and IB) and worthy of Honours in Part II may supplicate for the Degree of Master of Chemistry, provided that the candidate has fulfilled all the conditions for admission to a degree of the University.

8. A candidate who passes Part I (Parts IA and IB) or who is adjudged worthy of Honours in Part I (Parts IA and IB), but who does not enter Part II, or fails to obtain Honours in Part II, is permitted to supplicate for the degree of Bachelor of Arts in Chemistry (pass or unclassified Honours, as appropriate); provided that no such candidate may later enter or re-enter the Part II year or supplicate for the degree of Master of Chemistry; and provided in each case that the candidate has fulfilled all the conditions for admission to a degree of the University.

9. Candidates will be required to complete a core practical requirement: provided that this requirement may be reduced for candidates who have passed one or more Supplementary Subjects. Details of the requirements and the eligible Supplementary Subjects shall be prescribed in the Course Handbook. Exceptionally, the examiners may require a candidate to take a practical examination.

B

1. In the following, 'the Course Handbook' refers to the Chemistry Undergraduate Course Handbook, posted annually at the start of Michaelmas Term by the Faculty of Chemistry.

2. The examiners will permit the use of any hand-held calculator subject to the conditions set out under the heading 'Use of calculators in examinations' in the Regulations for the Conduct of University Examinations and further elaborated in the Course Handbook.

3. The syllabus for Parts IA and IB shall be published in the Course Handbook.

4. Supplementary Subjects.

(i) Candidates may offer themselves for examination in one or more Supplementary Subjects, provided that no more than three Supplementary Subjects may be offered in total.

(ii) Candidates awarded a pass in a Supplementary Subject examination may not retake the same Supplementary Subject examination.

(iii) Supplementary Subjects may be offered in all or any of the years in which candidates take any Part of the Second Public Examination.

(iv) The Supplementary Subjects available in any year will be published, together with the term in which each subject will be examined, in the Course Handbook in the academic year in which the courses are delivered. Regulations governing the use of calculators in individual Supplementary Subjects will be notified in the Course Handbook.

(v) Where a Language Supplementary Subject is available, entry of candidates for examination in Language Supplementary Subjects shall require the approval of the Chair of the Chemistry Teaching Committee and the Director of the Language Centre or their deputies. Approval shall not be given to candidates who have, at the start of the course, already acquired demonstrable skills exceeding the target learning outcomes in the chosen language.

(vi) In determining the place of candidates in the Results List the Examiners shall take account of performance in any Supplementary Subjects which have been offered.

Part IA

Candidates are not permitted to enter their names for examination in Part IA until they have entered upon the fifth term from their matriculation.

Part IA shall be entered on one occasion only.

In the Part IA examination, one compulsory paper will be set in each of Inorganic, Organic, and Physical Chemistry, covering the fundamental aspects of material from Years 1 and 2.

Candidates may not be examined viva voce in Part IA.

Marks obtained at Part IA will be carried over to Part IB.

Part IB

Candidates are not permitted to enter their names for examination in Part IB until they have entered upon the eighth term from their matriculation, or before sitting all the papers set for Part IA in a previous year.

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In the Part IB examination, there will be two compulsory papers in each of Inorganic, Organic, and Physical Chemistry, covering material in the core courses of Years 1-3. In addition, there will one Option Paper, which will examine the content of the Option courses, but will also require knowledge of core course material. The Option Paper will offer a choice of three questions from at least twelve, and ten minutes reading time will be allowed.

The Director of Teaching Labs shall make available to the Examiners records showing the extent to which each candidate has pursued an adequate course in laboratory work. Only that work completed and marked by 5 p.m. of the Friday of the fourth week of the Trinity Term in which the candidate takes Part IB shall be included in these records. The Examiners will require evidence of satisfactory completion of the core practical requirement, or the reduced requirement in the case of candidates who have passed one or more Supplementary Subjects. In determining the place of candidates in the Results List the Examiners shall take account of the marks reported for the core practical requirement.

Satisfactory completion of the prescribed core practical requirement, (or of a reduced core requirement if a Supplementary Subject is passed), is an absolute requirement for the award of Honours at Part IB and for progression to Part II. Satisfactory completion of a smaller core practical requirement will be required for the award of a Pass degree at Part I. The details of these threshold requirements shall be published in the Course Handbook.

Candidates may be examined viva voce at the Examiners' discretion in Part IB.

A candidate who in Part I (i.e. Part IA and Part IB together) obtains only a pass, or fails to satisfy the examiners, may enter again for Part IB of the examination on one, but no more than one, subsequent occasion subject to the following limitations. Part IB consists of two parts, a set of written examinations and the practical course. A candidate may fail to be awarded honours at Part I for any of the following reasons. The precise circumstances will determine which parts of Part IB may be re-taken/re-entered for.

(i) The overall mark at Part I is insufficient for honours, but the honours practical requirement set out in cl. A.9 above is complete and the practical mark is sufficient for honours. In this case the candidate will only be permitted to re-enter the Part IB written examinations, and the Practical mark will be carried forward.

(ii) The overall mark at Part I is insufficient for honours, and although the marks for the Part I written examination are sufficient for honours and sufficient practicals have been completed to fulfil the requirement set out in cl. A.9 above, the marks for the practical course are not sufficient for honours. In this case the candidate will only be permitted to re-enter to complete the practical course to honours standard. The marks for the written examination will be carried forward.

(iii) The overall mark at Part I is insufficient for honours, and although sufficient practicals have been completed to fulfil the requirement set out in cl. A.9 above, the marks for both the written examination and the practical course are insufficient for honours. In this case, the candidate shall be permitted both to re-enter the Part IB written examinations and to complete the practical course to honours standard.

(iv) The practical requirement set out in cl. A.9 above is incomplete, but the marks in the Part I written examination are sufficient for honours. In this case the candidate will only be permitted to re-enter to complete the practical requirement to honours standard. The written examination marks will be carried forward.

(v) The practical requirement set out in cl. A.9 above is incomplete and the overall mark obtained in Part I is insufficient for honours. In this case the candidate shall be permitted both to re-enter the Part IB examination and to complete the practical requirement to honours standard.

Part II

No candidate may present him or herself for examination in Part II unless he or she has been adjudged worthy of honours by the examiners in Part I (Part IA and Part IB).

Part II shall be entered on one occasion only.

Candidates, who must have been judged worthy of Honours by the Examiners in Part I (Part IA and Part IB) in a previous year, must present a record of investigations carried out under the supervision of one of the following:

(i) any professor, reader, university lecturer, departmental demonstrator, or senior research officer who is also an official member of the Faculty of Chemistry;

(ii) any other person approved by the Chemistry Teaching Committee.

In case (ii), a co-supervisor as defined under (i) must also be approved, and so must the proposed project. Applications for project approval, including the names of the supervisor and a co-supervisor and a short project summary (not more than 250 words), should be sent by the student to the Chemistry Teaching Committee, c/o Chemistry Faculty Office, Inorganic Chemistry Laboratory, South Parks Road, by Friday of the third week of Hilary Full Term preceding the intended Part II year. Students who are uncertain whether their intended Part II supervision is in category (ii) above should consult their College Tutor or the Chemistry Faculty Office.

Candidates shall be examined viva voce, and, if the Examiners think fit, in writing, on their investigations and matters relevant thereto. The Examiners may obtain a report on the work of each candidate from the supervisor concerned.

Heads of the three main Sections of the Chemistry Department, or their deputies, shall make available to the Chemistry Faculty office not later than the Friday of the fourth week of the Hilary Full Term records giving notice of the subject of investigations for each candidate working in their section, together with evidence (a) that the subject has been approved by the candidate's supervisor and (b), if it is to be carried out in a laboratory, that the person in charge of the laboratory considers that it is suitable for investigation in that laboratory. Candidates doing their project outside the Chemistry Department are responsible for ensuring that the subject of their investigations is submitted to the Chemistry Faculty office not later than the Friday of the fourth week of the Hilary Full Term.

A candidate for Part II is required to send in, not later than noon on the Friday of the seventh week of the Trinity Full Term, a record of the investigations which he or she has carried out under the direction of his or her supervisor. Such record, which should conform in length and format with guidance which the examiners may give, should be addressed 'The Examination Schools, Oxford, for the Chair of the Examiners in Part II of the Final Honour School of Chemistry' and should have included a Declaration of Authorship signed by the candidate that it is his or her own work.

Candidates for Part II are required to keep statutory residence and pursue their studies at Oxford during a period of at least 38 weeks in three terms for the dates shown at: www.ox.ac.uk/about_the_university/university_year/dates_of_term (http://www.ox.ac.uk/about_the_university/university_year/dates_of_term.html) .

Honour School of Classical Archaeology and Ancient History

A

1. The Honour School of Classical Archaeology and Ancient History shall consist of such subjects as the Board of the Faculty of Classics shall prescribe by regulation from time to time.

2. No candidate shall be admitted to the examination in this school without either having passed, or having been exempted from, the First Public Examination.

3. The examination shall be under the supervision of the Board of the Faculty of Classics, which shall appoint a standing committee to consider matters relating to the examination and to the Preliminary Examination in Classical Archaeology and Ancient History.

4. Candidates shall be required to take part in approved fieldwork as an integral part of the course. The fieldwork requirement shall normally have been discharged before the beginning of Michaelmas Term in the candidate's second year.

Note: It cannot be guaranteed that university lectures or classes or college teaching will be available in all subjects in every academic year. Candidates are advised to consult their tutors about the availability of teaching when selecting their subjects.

B

1. Each candidate shall offer the following:

I An option from List A

II An option from List B

III An option from List C

IV An option from Lists B, D or F*

V An option from Lists C, E or F*

VI Any other option from Lists A-E

VII A site or museum report

*No more than one language option from List F may be taken.

Subjects 407-13 and 601-5 below will be examined in accordance with the regulations for the Honour School of Literae Humaniores. For each of these subjects, a detailed specification will be given in the Greats Handbook applicable to the relevant year of examination. Detailed specifications for all other subjects in the Honour School will be given in the CAAH Finals Handbook applicable to the relevant year of examination. Both handbooks will be published by Monday of Week 5 of Hilary Term two years preceding the examination.

Any candidate whose native language is not English may bring a bilingual (native language to English) dictionary for use in any examination paper where candidates are required to translate Ancient Greek and/or Latin texts into English.

A. Integrated Classes

621: *Rome, Italy and the Hellenistic East c. 300-100 BC: archaeology and history*

622: *Imperial Culture and Society, c. AD 50-150: archaeology and history*

B. Core Papers: Classical Archaeology

601: *The Greeks and the Mediterranean World, c. 950-500 BC*

602: *Greek Art and Archaeology c.500-300 BC*

604: *Art under the Roman Empire, AD 14-337*

605: *Roman Archaeology: Cities and Settlement under the Empire*

C. Core Papers: Ancient History

408: *Alexander the Great and his Early Successors (336 BC-302 BC)*

471: *The Greek City in the Roman World from Dio Chrysostom to John Chrysostom*

482: *Thucydides and the Greek World 479-403 BC*

485: *Republic in Crisis: 146-46 BC Roman History 146-46 BC*

D. Further Papers: Classical Archaeology

631: *Egyptian Art and Architecture*

632: *The Archaeology of Minoan Crete, 3200-1000 BC*

633: *Etruscan Italy, 900–300 BC*

634: *Science-Based Methods in Archaeology*

635: *Greek and Roman Coins*

636: *Mediterranean Maritime Archaeology*

637: *The Archaeology of the Late Roman Empire, AD 284-641*

E. Further Papers: Ancient History

407: *Athenian Democracy in the Classical Age*

410: *Cicero: Politics and Thought in the Late Republic*

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412: *Religions in the Greek and Roman World, c.31 BC-AD 312*

413: *Sexuality and Gender in Greece and Rome*

415: *The Achaemenid Empire, 550-330 BC*

472: *St Augustine and the Last Days of Rome, 370-430*

473: *Epigraphy of the Greek and/or Roman World*

F. Classical Languages

Each subject will be examined in one paper of three hours. Detailed specifications and prescribed texts for subjects 571-574 will be published in the CAAH Finals handbook not later than Monday of Week 5 of Hilary Term two years preceding the examination.

571: *Intermediate Ancient Greek* This paper is available only to those undergraduates who offered Prelims paper C.1 and, with the permission of the Standing Committee, to others with equivalent knowledge of Ancient Greek. It is not normally available to candidates with a qualification in Ancient Greek above AS-level or equivalent, nor to those who took paper C.3 Intermediate Greek in the preliminary examination.

572: *Intermediate Latin* This paper is available only to those undergraduates who offered Prelims paper C.2 and, with the permission of the Standing Committee, to others with equivalent knowledge of Latin. It is not normally available to candidates with a qualification in Latin above AS-level or equivalent, nor to those who took paper C.4 Intermediate Latin in the preliminary examination.

573: *Advanced Ancient Greek* This paper is designed for those with AS or A2 level Greek.

574: *Advanced Latin* This paper is designed for those with AS or A2 level Latin.

VII *A Site or Museum report*, prepared in accordance with Regulation 3 below. The report must be on

Either

A. an excavation or archaeological site, based as far as possible on participation or autopsy and on a consideration of all relevant historical and archaeological sources;

Or

B. a coherent body of finds from one site or of one category, based as far as possible on autopsy and on a consideration of all relevant historical and archaeological sources.

2. Candidates may also be examined viva voce.

3. Site or Museum reports.

(*a*) The subject for the Site or Museum report must, to the satisfaction of the Standing Committee, fall within the scope of the Honour School of Classical Archaeology and Ancient History. The subject may, but need not, overlap any subject on which the candidate offers papers. Candidates should avoid repetition in papers of material used in their report, and may be penalised for substantial repetition.

(*b*) Candidates must submit the following to the Academic Support Officer, Ioannou Centre, 66 St Giles', not later than the Friday of Week 1 of Trinity Full Term in their second year: (i) the title of the proposed report, together with (ii) a synopsis of the subject in about 100 words. The Standing Committee shall decide whether or not to approve the title and shall advise the candidate as soon as possible.

(*c*) Every report shall be the candidate's own work. Tutors may, however, discuss with candidates the field of study, the sources available, and the method of presentation, and may also read and comment on a first draft. The amount of assistance a candidate may receive shall not exceed an amount equivalent to the teaching of a normal paper. Candidates must submit a signed declaration that the report is their own work.

(*d*) Reports previously submitted for the Honour School of Classical Archaeology and Ancient History may be resubmitted. No report shall be accepted which has already been submitted, wholly or substantially, for another Honour School or degree of this or any other institution. No report shall, however, be ineligible because it has been or is being submitted for any prize of this university.

(*e*) No report shall exceed 10,000 words (the limit to include all notes and appendices but not including the bibliography). No person or body shall have authority to permit the limit of 10,000 words to be exceeded. Where appropriate, there shall be a select bibliography and a list of sources.

(*f*) All reports must be typed in double spacing and printed on one side only with any notes and references at the foot of each page.

(*g*) Candidates wishing to change the title of a site or museum report after it has been approved may apply for permission to make the change to the Chair of the Standing Committee for Classical Archaeology and Ancient History, c/o the Academic Support Officer (email: undergraduate@classics.ox.ac.uk (mailto:undergraduate@classics.ox.ac.uk)) no later than 5 pm on the Friday two weeks before the submission deadline.

(*h*) Candidates shall submit two copies of their site or museum report, identified by their candidate number only, not later than noon on Friday of Week 9 of the Hilary Full Term preceding the examination to the Examination Schools, High Street, Oxford, addressed to the Chair of the Examiners, Honour School of Classical Archaeology and Ancient History.

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Honour School of Classics and English

A

1. The Honour School of Classics and English shall be under the joint supervision of the Boards of the Faculties of Classics and English Language and Literature, and shall consist of such subjects as they shall jointly by regulation prescribe. The boards shall establish a joint committee consisting of three representatives of each faculty, of whom at least one on each side shall be a member of the respective faculty board, to advise them as necessary in respect of the examination and of the First Public Examination in Classics and English.

2. No candidate shall be admitted to the examination in this school unless he or she has either passed or been exempted from the First Public Examination.

3. No candidate shall be permitted to enter his or her name for the examination who has been adjudged worthy of Honours in Honour Moderations in Classics, or who has there satisfied the Moderators.

4. The Chair of Examiners for the Honour School of English Language and Literature shall designate such of the number of the examiners as may be required for the English subjects of the examination for the Honour School of Classics and English, and the nominating committee for examiners appointed by the Board of the Faculty of Classics shall nominate such of the number of examiners as may be required for the Classics subjects of the examination. When these appointments have been made the number of examiners shall be deemed to be complete.

B

All candidates must take seven subjects. All candidates not taking subject 4(e), Second Classical Language, must offer A, two subjects in English, B, two subjects in Classics, C, two subjects linking both sides of the school, and D, a dissertation. The dissertation may be concentrated on English or on Classics, or may link both sides of the school.

Candidates who take 4(e), Second Classical Language will under C take only one subject, either subject 5 or one of the subjects under 6. The subjects will be examined by written examinations of three hours' duration, unless otherwise specified.

A: ENGLISH

1. One of the following periods of English literature:

   (*a*) Literature in English 1350 – 1550 (one paper) [As specified for the Honour School of English Language and Literature Course I Subject 2];

   (*b*) Literature in English 1660 – 1760 (one paper) [As specified for the Honour School of English Language and Literature Course I Subject 4];

   (*c*) Literature in English 1760 – 1830 (one paper) [As specified for the Honour School of English Language and Literature Course I Subject 5].

2. One of the following:

   (*a*) a second of the periods specified in 1 above;

   (*b*) Shakespeare (portfolio) [As specified for the Honour School of English Language and Literature Course I, Subject 1];

   (*c*) The Material Text (portfolio) [As specified for the Honour School of English Language and Literature Course II, Subject 5(a)];

   (*d*) any of the Special Options subjects from the list for the year concerned, which will be published by the English Faculty Office in the year preceding the examination (extended essay) [As specified for the Honour School of English Language and Literature Course I, Subject 6];

   (*e*) any of the Special Options subjects for English Course II, Medieval Literature and Language, from the list for the year concerned [As specified for the Honour School of English Language and Literature Course II, Subject 6];

   provided that candidates who offer (*b*), (*c*), (*d*), and (*e*) avoid duplicating, in their answers to one paper, material that they have already used in answering another paper.

B: CLASSICS

Subjects 401-14, 501-54 and 566-9 below will be set in accordance with the regulations for the Honour School of Literae Humaniores. For each subject, a detailed specification and prescribed texts will be given in the Greats Handbook applicable to the relevant year of examination. The handbook will be published by Monday of Week 5 of Hilary Term two years preceding the examination.

Any candidate whose native language is not English may bring a bilingual (native language to English) dictionary for use in any examination paper where candidates are required to translate Ancient Greek and/or Latin texts into English.

3. A text-based subject in Greek or Latin Literature from (a) 501–513, 515 and 524 below.

4. One subject from (a)-(e) below.

Notes:

(*i*) Subject (e), *Second Classical Language*, counts as two subjects; hence candidates offering it should offer only one subject under section C.

(*ii*) Each of the subjects 503: *Historiography*, 504: *Lyric Poetry* and 507: *Comedy* will be examined by an extended essay of 5,000–6,000 words and a one-and-a-half-hour translation paper, as specified in the Regulations for the Honour School of Literae Humaniores.

(*iii*) University classes will be given for only one of options 512 and 525, and only one of options 515 and 524 each year.

(*iv*) It cannot be guaranteed that university lectures or classes or college teaching will be available on all subjects in every academic year. Candidates are advised to consult their tutors about the availability of teaching when selecting their subjects.

(a) Greek and Latin Literature

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Either 501: *Greek Core* or 502: *Latin Core* (whichever is not offered under 3 above).

503: *Historiography*

504: *Lyric Poetry*

506: *Greek Tragedy*

507: *Comedy*

508: *Hellenistic Poetry*

509: *Cicero the Orator*

510: *Ovid*

511: *Latin Didactic*

512: *Neronian Literature*

513: *Euripides*, Orestes: *papyri, manuscripts, text*

515: *Catullus: manuscripts, text, interpretation*

516: *The Conversion of Augustine*

517: *Byzantine Literature*

518: *Modern Greek Poetry*

524: *Seneca*, Medea: manuscripts, text, interpretation

525: Latin Literature from Titus to Trajan

599: *Thesis in Literature*

(b) Philology and Linguistics

551: *Greek Historical Linguistics*

552: *Latin Historical Linguistics*

553: *General Linguistics and Comparative Philology*

554: *Comparative Philology: Indo-European, Greek and Latin*

(c) Ancient and Medieval Philosophy, as specified in the Regulations for Philosophy in all Honour Schools including Philosophy.

110: Aquinas

111: Duns Scotus, Ockham

115: Plato, *Republic* (in translation)

116: Aristotle, *Nicomachean Ethics* (in translation)

130: Plato, *Republic* (in Greek)

131: Plato on Knowledge, Language, & Reality in the *Theaetetus* & *Sophist* (in Greek)

132: Aristotle, *Nicomachean Ethics*, (in Greek)

133: Aristotle on Nature, Life and Mind (in Greek)

134: Knowledge and Scepticism in Hellenistic Philosophy (in Greek)

135: Latin Philosophy (in Latin)

136: Knowledge and Scepticism in Hellenistic Philosophy (in Latin)

137: Plato on Knowledge, Language, & Reality in the *Theaetetus* & *Sophist* (in translation)

138: Aristotle on Nature, Life and Mind (in translation)

139: Knowledge and Scepticism in Hellenistic Philosophy (in translation)

(d) Greek and Roman History

401: *Archaic Greek History:c.750 to 479 BC*

402: Thucydides and the Greek World: 479 to 403 BC

403: The End of the Peloponnesian War to the Death of Philip II of Macedon: 403 to 336 BC

404: Polybius, Rome and the Mediterranean: 241-146 BC

405: Republic in Crisis: 146-46 BC

406: Rome, Italy and Empire from Caesar to Claudius: 46 BC to AD 54

407: Athenian Democracy in the Classical Age

408: Alexander the Great and his Early Successors

409: The Hellenistic World: Societies and Cultures c.300-100

410: Cicero: Politics and Thought in the Late Republic.

411: *Politics, Society and Culture from Nero to Hadrian*

412: *Religions in the Greek and Roman World, c.31 BC-AD 312*

413: *Sexuality and Gender in Greece and Rome*

414: The Conversion of Augustine

Note: Each of the subjects 401-6 will be examined in a three-hour essay paper and a one-and-a-half hour paper comprising passages for translation and comment from the prescribed texts, as specified for the Honour School of Literae Humaniores.

(e) *Second Classical Language*. As specified for the Honour School of Literae Humaniores (VI). Candidates who offer a *Second Classical Language* must offer *either* both subjects in Greek (566/568) *or both* subjects in Latin (567/569), and may not offer either subject in a language in which they satisfied the Examiners in the Preliminary Examination in Classics and English.

C. LINK PAPERS

Detailed prescriptions and set texts for link papers will be provided in the Classics and English FHS handbook for the relevant year of examination.

5. *Epic* (one paper of three hours plus 15 minutes' reading time)

6. One of the following:

(*a*) *Tragedy*. This subject may not be combined with 506: *Greek Tragedy*.

(*b*) *Comedy*. This subject may not be combined with 507: *Comedy*.

(*c*) *The Reception of Classical Literature in Poetry in English since 1900*

This paper will be examined by an extended essay of 5,000-6,000 words. Essay topics set by the examiners will be released on Monday of Week 6 of the Hilary Term preceding the final examination and essays should be submitted by Monday of Week 10 of the same term (12 noon) to the Examination Schools, High Street. Candidates will be required to use at least three authors in their essays, at least one of whom must be a classical author. This subject may NOT be combined with subjects 503, 504, or 507. Candidates must avoid repetition in this paper of material used in Paper 2(*d*).

D: DISSERTATION

1. All candidates for the Honour School of Classics and English must offer a dissertation.

(i) The subject of the dissertation must be substantially connected with any subject area in Literae Humaniores and/or English Language and Literature.

(ii) The subject of the dissertation may, but need not, overlap any subject or period on which the candidate offers papers. Candidates are warned, however, that they must avoid repetition in their papers of materials used in their dissertation, and that they will not be given credit for material extensively repeated.

(iii) Candidates must submit a dissertation abstract of no more than 100 words, to the Chair of Examiners in Classics and English, care of the English Faculty Office, by 5 p.m. on Thursday of the eighth week of the Michaelmas term preceding the examination.

(iv) The Chair of Examiners in Classics and English will decide as soon as possible, and in every case by Thursday of the first week of the Hilary Term preceding the examination, whether or not to approve the abstract, and will advise candidates of the decision forthwith.

2. The candidate may not discuss with any tutor either his or her choice of content or the method of handling it after Friday of the sixth week of the Hilary Term preceding the examination.

Candidates must sign a certificate stating that the dissertation is their own work, and that they have read the Joint School guidelines on plagiarism (see also 3 below). This certificate must be placed in a sealed envelope bearing the candidate's examination number and presented together with the dissertation.

3. Dissertations previously submitted for the Honour School of Classics and English may be re-submitted. No dissertation will be accepted if it has already been submitted, wholly or substantially, for any other degree of this or any other university; and the certificate must also contain confirmation that the dissertation has not already been so submitted.

4. No dissertation shall be ineligible because it has been submitted, in whole or in part, for any scholarship or prize of this University advertised in the University Gazette.

5. The dissertation shall be of 7,000-8,000 words; failure to keep to these limits is liable to be penalized. In the case of a commentary on a text, and at the discretion of the Chair of the Examiners, any substantial quoting of that text need not be included in the word-count. There must be a select bibliography and, if appropriate, list of sources.

6. Two typed copies of the dissertation must be delivered to the Chair of Examiners, Honour School of Classics and English, Examination Schools, High Street, by noon on Tuesday of the ninth week of Hilary Term preceding the examination.

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Honour School of Classics and Modern Languages

(These regulations are for students starting the Honour School of Classics and Modern Languages in Trinity term 2020 or Michaelmas term 2020. Students starting the Honour School of Classics and Modern Languages in Trinity term 2019 or Michaelmas term 2019 should refer to the 2018-19 (http://www.admin.ox.ac.uk/examregs/2018-19/hsocandmodelang/studentview/) edition of the regulations.)

A

1. The subjects of the examination in the Honour School of Classics and Modern Languages shall be (*a*) the Greek and Latin languages and literatures and the thought and civilisation of the Ancient World and (*b*) those modern European languages and literatures studied in the Honour School of Modern Languages.

2. No candidate shall be admitted to the examination in this School unless he or she has either passed or been exempted from the First Public Examination.

3. The examiners shall indicate in the lists issued by them the language offered by each candidate obtaining honours or satisfying the examiners under the appropriate regulation.

4. The examination in the Honour School shall be under the joint supervision of the Boards of the Faculties of Classics and of Modern Languages, which shall appoint a standing joint committee to make, and to submit to the two boards, proposals for regulations concerning the examination.

5. (i) The Public Examiners for Classics in this school shall be such of the Public Examiners in the Honour School of Literae Humaniores as may be required, together with one or two additional examiners, if required, who shall be nominated by the committee for the nomination of Public Examiners in the Honour School of Literae Humaniores; those for Modern Languages shall be such of the Public Examiners in the Honour School of Modern Languages as shall be required.

(ii) It shall be the duty of the chair of the Public Examiners in the Honour School of Modern Languages to designate such of their number as may be required for Modern Languages in the Honour School of Classics and Modern Languages, and when this has been done, and the examiners for Classics have been nominated, the number of the examiners in Classics and Modern Languages shall be deemed to be complete.

B

Candidates will be examined in accordance with the examination regulations set out below.

They will also be required to spend, after their matriculation, a year of residence in an appropriate country or countries, and to provide on their entry form for the examination a certificate that they have done this, signed by the Head or by a tutor of their society. Candidates wishing to be dispensed from the requirement to undertake a year of residence abroad must apply in writing to the Chair of the Medieval and Modern Languages Board, 41 Wellington Square, Oxford, OX1 2JF, stating their reasons for requesting dispensation and enclosing a letter of support from their society.

Candidates will be expected to carry out during this year abroad such work as their society may require. It is strongly recommended that candidates should apply through the Central Bureau for Educational Visits and Exchanges for an Assistantship, where these are available, and should accept one if offered. Candidates who are not able to obtain an Assistantship should during their year abroad follow a course or courses in an institution or institutions approved by their society, or should spend their time in such other circumstances as are acceptable to their society. Candidates will agree with their College Tutor in advance of their year abroad an independent course of study to be followed during that period.

Except in a Special Subject or an alternative to a Special Subject, a candidate shall offer one modern language and its literature only except that candidates offering Ancient Greek may offer the subject Modern Greek Poetry, and all candidates may offer the subject Byzantine Literature as specified in the regulations below, if and only if they are not offering Medieval and Modern Greek as their modern language.

Any candidate may be examined viva voce.

Oral Examination: as specified for the Honour School of Modern Languages.

In every case where, under the regulations for the school, candidates have any choice between one or more papers or subjects, every candidate shall give notice to the Registrar not later than the Friday in the fourth week of Michaelmas Full Term preceding the examination of all the papers and subjects being so offered.

Candidates offering two papers both of which involve the study of the same author or authors, may not make the same text or texts the principal subject of an answer in both the papers.

All candidates must offer eight subjects as specified below and may also offer an Additional Subject as specified at no.9.

1. Honour School of Modern Languages, Paper I.

2. Honour School of Modern Languages, Papers IIA and IIB.

3. Honour School of Modern Languages, one paper chosen from Papers VI, VII, or VIII.

4. Honour School of Modern Languages, one paper chosen from Papers IV, V, IX, X, XI, XII or XIV.

5, 6, 7. Three subjects chosen from (a)-(h) below.

Subjects 401-14, 501-69 and 601-5 below will be set in accordance with the regulations for the Honour School of Literae Humaniores. For each subject, a detailed specification and prescribed texts will be given in the Greats Handbook applicable to the relevant year of examination. The handbook will be published by Monday of Week 5 of the Hilary Term two years preceding the examination.

Subjects in Philosophy under (c) will be set in accordance with the regulations on Philosophy in all Honour Schools including Philosophy

Note 1: It cannot be guaranteed that university lectures or classes or college teaching will be available on all subjects in every academic year. Candidates are advised to consult their tutors about the availability of teaching when selecting their subjects.

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2013-14 version (/Regulation/Difference?code=hsocandmodelang&Year1=2019&Term1=1&Year2=2013&Term2=1)

Note 2: Any candidate whose native language is not English may bring a bilingual (native language to English) dictionary for use in any examination paper where candidates are required to translate Ancient Greek and/or Latin texts into English, and any examination paper involving Greek or Latin prose composition.

All candidates must offer one text-based subject in Greek and Latin literature from (a) 501-13, 515 and 524. Candidates not offering Second Classical Language must also offer a second subject chosen from (a) 501-13, 515, 517, 524-5 and 581 or (b) 551 and 552.

In the list of subjects below, numbers in parentheses after the title of a subject indicate other subjects with which it may not be combined.

(a) Greek and Latin Literature

Subjects 501: *Greek Core* and 502: *Latin Core* will be examined in one three-hour paper (commentary and essay) and an additional one-and-a-half-hour paper (translation). See (h) below regarding the possibility of candidates offering these subjects as non-text-based (subjects 521 and 522) in combination with *Second Classical Language*.

Each of subjects 503: *Historiography*, 504: *Lyric Poetry* and 507: *Comedy* will be examined by an extended essay of up to 6,000 words and a one-and-a-half-hour translation paper. For each of these subjects, version (a) (as specified for the Honour School of Literae Humaniores) is the only version available to candidates who have satisfied the Moderators in Course IA, IB, or IC of Honour Moderations in Classics or of the Preliminary Examination in Classics, or who offered both Ancient Greek and Latin in the Preliminary Examination for Modern Languages.

All other subjects in Greek and Latin Literature will be examined in one three-hour paper.

Note: University classes will be given for only one of subjects 515: *Catullus* and 524: *Seneca*, Medea, and for only one of subjects 512: Neronian Literature and 525: Latin Literature from Titus to Trajan each year.

501: *Greek Core*

502: *Latin Core*

503: *Historiography* (504, 507)

504: *Lyric Poetry* (503, 507)

505: *Early Greek Hexameter Poetry*

506: *Greek Tragedy* (582, 583)

507: *Comedy* (503, 504)

508: *Hellenistic Poetry*

509: *Cicero the Orator*

510: *Ovid*

511: *Latin Didactic*

512: *Neronian Literature* (525)

513: *Euripides*, Orestes: *papyri, manuscripts, text*

515: *Catullus: manuscripts, text, interpretation* (524)

524: *Seneca*, Medea: *manuscripts, text, interpretation* (515)

525: *Latin Literature from Titus to Trajan* (512)

517: *Byzantine Literature* (518, 581). This subject is not available to candidates offering Medieval and Modern Greek as their modern language.

581: *The Latin Works of Petrarch* (517). A detailed specification and prescribed texts will be given in the Classics & Modern Languages handbook applicable to the relevant year of examination.

(b) Linguistics and Philology

Candidates may offer no more than two of subjects 551-4. Each subject will be examined in one three-hour paper.

551: *Greek Historical Linguistics*

552: *Latin Historical Linguistics*

553: *General Linguistics and Comparative Philology*. Candidates offering section (a), General Linguistics, may not also offer the Modern Languages Special Subject General Linguistics.

554: *Comparative Philology: Indo-European, Greek and Latin*. This subject may not be offered by candidates who offered paper VI F(1) *Historical Linguistics and Comparative Philology* in Honour Moderations in Classics or in the Preliminary Examination in Classics.

(c) Ancient and Medieval Philosophy

Candidates may offer no more than one of these subjects. All subjects will be examined in one three-hour paper, as specified in the Regulations for Philosophy in all Honour Schools including Philosophy.

110: *Aquinas* (111)

111: *Duns Scotus, Ockham* (110)

115: *Plato, Republic (in translation)* (130)

116: *Aristotle, Nicomachean Ethics (in translation)* (132)

130: *Plato, Republic (in Greek)* (115)

131: *Plato on Knowledge, Language, & Reality in the Theaetetus and Sophist (in Greek)* (137)

132: *Aristotle, Nicomachean Ethics (in Greek)* (116)

133: *Aristotle on Nature, Life and Mind (in Greek)* (138)

134: *Knowledge and Scepticism in Hellenistic Philosophy (in Greek)* (136, 139)

135: *Latin Philosophy (in Latin)*

136: *Knowledge and Scepticism in Hellenistic Philosophy (in Latin)* (134, 139)

137: *Plato on Knowledge, Language, & Reality in the Theaetetus and Sophist (in translation)* (131)

138: *Aristotle on Nature, Life and Mind (in translation)* (133)

139: *Knowledge and Scepticism in Hellenistic Philosophy (in translation)* (134, 136)

(d) Ancient History

Candidates may offer no more than one of these subjects. Each of subjects 401-6 will be examined in a three-hour essay paper and a one-and-a-half hour paper comprising passages for translation and comment from the prescribed texts, as specified for the Honour School of Literae Humaniores. All other subjects in Ancient History will be examined in one three-hour paper.

401: *Archaic Greek History: c.750 to 479 BC*

402: *Thucydides and the Greek World: 479 to 403 BC*

403: *The End of the Peloponnesian War to the Death of Philip II of Macedon: 403 to 336 BC*

404: *Polybius, Rome and the Mediterranean: 241-146 BC*

405: *Republic in Crisis: 146-46 BC*

406: *Rome, Italy and Empire from Caesar to Claudius: 46 BC to AD 54*

407: *Athenian Democracy in the Classical Age*

408: *Alexander the Great and his Early Successors (336 BC-302 BC)*

409: *The Hellenistic World: Societies and Cultures c.300-100 BC*

410: *Cicero: Politics and Thought in the Late Republic*

411: *Politics, Society and Culture from Nero to Hadrian*

412: *Religions in the Greek and Roman World, c.31 BC-AD 312*

413: *Sexuality and Gender in Greece and Rome*

414: *The Conversion of Augustine*

(e) Classical Archaeology

Candidates may offer no more than one of these subjects. All subjects will be examined in one three-hour paper.

601: *The Greeks and the Mediterranean World c.950-500 BC*

602: *Greek Art and Archaeology c.500-300 BC*

603: *Hellenistic Art and Archaeology, 330-30 BC*

604: *Art under the Roman Empire, AD 14-337*

605: *Roman Archaeology: Cities and Settlement under the Empire*

(f) 518: *Modern Greek Poetry* (517, 566/8, 567/9)

This subject will be examined in one three-hour paper. It is not available to candidates who are offering Medieval and Modern Greek as their modern language.

(g) Thesis

Any candidate may offer a thesis in Classics, or in a subject linking Classics and Modern Languages, in accordance with the Regulation on Theses in the regulations for the Honour School of Literae Humaniores.

(h) *Second Classical Language*

Second Classical Language will be examined in two three-hour papers and counts as two subjects. Candidates who offer it must take either both subjects in Greek (566/568) or both subjects in Latin (567/569). It may not be offered by candidates who have satisfied the Moderators in Course IA, IB, or IC of Honour Moderations in Classics or of the Preliminary Examination in Classics, or who offered both Greek and Latin in the Preliminary Examination for Modern Languages. Candidates may not offer either subject in the same language as they offered in Course IIA or IIB of Honour Moderations or the Preliminary Examination in Classics or in the Preliminary Examination for Modern Languages.

Candidates taking Second Classical Language must also offer at least one of the subjects from 5, 6, 7 (a)–(e) above under 8 or 9 (see below). Those offering it in Greek may if they wish offer Literae Humaniores subject 521 (*Greek Core*, non-text-based) at this point; those offering it in Latin may offer Literae Humaniores subject 522 (*Latin Core*, non-text-based).

8. One of the following:

(i) A second subject chosen from those listed under 4 above.

(ii) A third subject chosen from those listed under 5, 6, 7 above, subject to the groupings there set out and the restrictions there placed upon choice of subjects.

(iii) 582: *Ancient and French Classical Tragedy* (not to be offered in combination with any of the following: 506: *Greek Tragedy; Racine* [Honour School of Modern Languages, paper X(5)]; *Dramatic Theory and Practice in France 1605-60 with special reference to Corneille* [Honour School of Modern Languages, paper XII Special Subject]). A detailed specification and prescribed texts will be given in the Classics & Modern Languages handbook applicable to the relevant year of examination.

(iv) 583: *The Creative Reception of Greek Tragedy in German* A detailed specification and prescribed texts will be given in the Classics & Modern Languages handbook applicable to the relevant year of examination.

9. Additional Subject.

Good performance in such subjects will be taken in account in allocating all classes. Candidates wishing to offer an Additional Subject may offer one of the following.

(i) A further subject chosen from the list prescribed under 4 above.

(ii) A further subject chosen from the list prescribed under 5, 6, 7 (a)-(f) above, subject to the groupings there set out and the restrictions there placed upon choice of subjects.

(iii) 584: Greek Prose Composition. This subject may not be offered by candidates who have satisfied the Moderators in Course IA or IC of Honour Moderations in Classics.

(iv) 585: Latin Prose Composition. This subject may not be offered by candidates who have satisfied the Moderators in Course IA or IB of Honour Moderations in Classics.

(v) A Special Thesis on a topic in Classics (to be examined under the regulations for the Honour School of Literae Humaniores).

Candidates shall submit two copies of their thesis not later than noon on Friday of the week before the Trinity Full Term of the examination to the Examination Schools, High Street, Oxford, addressed to the Chair of the Examiners, Honour School of Literae Humaniores.

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Honour School of Classics and Oriental Studies

A

1. The Honour School of Classics and Oriental Studies shall be under the joint supervision of the Boards of the Faculties of Classics and of Oriental Studies, which shall appoint a standing joint committee to make, and to submit to the two boards, proposals for regulations concerning the examination.

2. No candidate shall be admitted to the examination in this School unless he or she has either passed or been exempted from the First Public Examination.

3. The Public Examiners in this School shall be such of the Public Examiners in the Honour Schools of Literae Humaniores and of Oriental Studies as may be required, together with any additional examiners who may be required who shall be nominated by the committee for the nomination of Public Examiners in one or both of those Honour Schools as appropriate.

B

Candidates must offer one Main Subject and one Subsidiary Language, of which one must be Classics and the other a subject or language in Oriental Studies as specified below. In addition they may offer, but are not required to offer, a Special Thesis in Classics, Oriental Studies or a subject linking both. Candidates offering a Special Thesis may not also offer an additional optional special subject where that is allowed under the Regulations for Oriental Studies.

Classics may be offered either as a Main Subject or as an Subsidiary Language, save that those who have satisfied the Moderators in Honour Moderations or the Preliminary Examination in Classics may not offer Classics as an Subsidiary Language without permission from the Joint Standing Committee for Classics and Oriental Studies; such permission must be sought as early as possible, and in any case no later than noon on the Friday of the first week of Michaelmas Term before the examination.

In Oriental Studies, the following may be offered either as a Main Subject or as an Subsidiary Language: Arabic, Hebrew, Persian, Sanskrit, Turkish.

Egyptology and Ancient Near Eastern Studies may be offered only as a Main Subject.

Any candidate whose native language is not English may bring a bilingual (native language to English) dictionary for use in any examination paper where candidates are required to translate Ancient Greek and/or Latin texts into English.

The following may be offered only as an Subsidiary Language: Akkadian, Aramaic and Syriac, Armenian, Coptic, Egyptology, Early Iranian, Pali.

All Subjects and Languages other than Classics will be examined in accordance with the Regulations for the Honour School of Oriental Studies.

The subjects available in Classics are listed below. Those offering Classics as their Main Subject must offer **five** of these, of which at least two (or, in the case of those offering *Greek* or *Latin for Beginners*, at least one) must be drawn from 130-6, 401-6, 414, 501-13, 515, 517-8, 524-5, 541-2, 551-2, and 581. Those offering Classics as their Subsidiary Language must offer **three**, of which at least one (unless they are offering *Greek or Latin for Beginners*) must be drawn from 130-6, 401-6, 414, 501-13, 515, 517-8, 524-5, 541-2, 551-2 and 581.

Subjects 130-9 will be set in accordance with the regulations for Philosophy in all Honour Schools including Philosophy. Subjects 401-15, 501-13, 515, 517-18, 524-5, 551-4, 566-9 and 601-5 below will be set in accordance with the regulations for the Honour School of Literae Humaniores. For each subject, a detailed specification and (where applicable) prescribed texts will be given in the Greats Handbook applicable to the relevant year of examination. The handbook will be published by Monday of Week 5 of Hilary Term two years preceding the examination.

NOTE: (i) *Greek* or *Latin for Beginners* counts as *two* subjects. It may not be offered by candidates who have satisfied the Moderators in Course IA, IB, or IC of Honour Moderations in Classics or of the Preliminary Examination in Classics. Candidates who offer *Greek or Latin for Beginners* must offer *either* both subjects in Greek (566/568) *or* both subjects in Latin (567/569), and may not offer either subject in the same language as they offered in Course IIA or IIB of Honour Moderations or the Preliminary Examination in Classics, if they sat either of those examinations. If they offer *Greek for Beginners* they may, if they wish, offer *Greek Core* as non-text-based (521); in that case, they must also offer at least one of subjects 130-6, 401-6, 414, 502-13, 515, 517-8, 524-5, 541-2, 551-2, or 581 if they are offering Classics as their main subject. If they offer *Latin for Beginners* they may if they wish offer *Latin Core* as non-text-based (522); in that case, they must also offer at least one of subjects 130-6, 401-6, 414, 501, 503-13, 515, 517-8, 524-5, 541-2, 551-2, or 581 if they are offering Classics as their main subject.

NOTE: (ii) It cannot be guaranteed that university lectures or classes or college teaching will be available on all subjects in every academic year. Candidates are advised to consult their tutors about the availability of teaching when selecting their subjects.

A. Subjects in Greek and Latin Literature

Candidates offering three or more of these subjects must offer 501 or 502, and may offer both.

The following restrictions on combinations of subjects will apply:

(1) Only one of subjects 503, 504, and 507 may be taken.

(2) Only one of subjects 505 and 541 may be taken.

(3) Only one of subjects 512 and 525 may be taken. Note: University classes will be given for only one of these subjects each year.

(4) Only one of subjects 515 and 524 may be taken. Note: University classes will be given for only one of these subjects each year.

(5) Only one of subjects 517, 518, and 581 may be taken.

Each of subjects 503: *Historiography*, 504: *Lyric Poetry* and 507: *Comedy* will be examined by an extended essay of up to 6,000 words and a one-and-a-half hour translation paper. For each of these subjects, version (a) as specified for the Honour School of Literae Humaniores is the only version available to candidates who have satisfied the Moderators in Course IA, IB, or IC of Honour Moderations in Classics or of the Preliminary Examination in Classics.

501: *Greek Core.* One paper of three hours (commentary and essay) with an additional paper (one-and-a-half hours) of translation.

502: *Latin Core*. One paper of three hours (commentary and essay) with an additional paper (one-and-a-half hours) of translation.

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503: *Historiography*. This subject may not be combined with 504 or 507.

504: *Lyric Poetry.* This subject may not be combined with 503 or 507.

505: *Early Greek Hexameter Poetry.* This subject may not be combined with 541.

506: *Greek Tragedy.*

507: *Comedy.* This subject may not be combined with 503 or 504.

508: *Hellenistic Poetry*.

509: *Cicero the Orator*.

510: *Ovid*.

511: *Latin Didactic.*

512: *Neronian Literature*.

513: *Euripides,* Orestes: *papyri, manuscripts, text.*

515: *Catullus: manuscripts, text, interpretation.* This subject may not be combined with 524.

517: *Byzantine Literature.* This subject may not be combined with 518 or 581.

518: *Modern Greek Poetry*. This subject is available only to candidates offering 501 Greek Core who are not offering Greek or Latin for Beginners. It may not be combined with 517 or 581.

524: *Seneca,* Medea: *manuscripts, text, interpretation*. This subject may not be combined with 515.

525: Latin Literature from Titus to Trajan. This subject may not be combined with 512.

541: *Homer,* Iliad [Honour Moderations in Classics, Course 1A, paper 1]. This option may not be offered by candidates who have satisfied the Moderators in Course IA, IB, IC, or IIB of Honour Moderations in Classics. It may not be combined with 505.

542: *Virgil,* Aeneid [Honour Moderations in Classics, Course 1A, paper 2]. This option may not be offered by candidates who have satisfied the Moderators in Course IA, IB, IC, or IIA of Honour Moderations in Classics.

581: *The Latin Works of Petrarch.* [Honour School of Classics and Modern Languages, subject 6, 7 (xiv) (*d*)]. This subject may not be combined with 517 or 518.

599: Thesis in *Greek and/or Latin Literature*. This subject may not be combined with 499, 598 or 699.

B. Subjects in Greek and Roman History

Candidates offering more than one of these subjects must offer at least one of 401-6; those offering more than three of these subjects must offer at least two of 401-6; those offering five of these subjects must offer three of 401-6. Each of subjects 401-6 will be examined in a three-hour essay paper and a one-and-a-half-hour paper comprising passages for translation and comment from the prescribed texts, as specified for the Honour School of Literae Humaniores. Candidates without competence in the relevant language may apply to the chair of the Joint Standing Committee for dispensation to sit any of these six subjects as non-text-based (subjects 421-6 as specified for the Honour School of Literae Humaniores) by noon on the Friday of the first week of Michaelmas Term before the examination, setting out the full range of their intended options and stating why they think it educationally desirable to offer them.

401: *Archaic Greek History: c.750 to 479 BC*

402: *Thucydides and the Greek World: 479 to 403 BC*

403: *The End of the Peloponnesian War to the Death of Philip II of Macedon: 403 to 336 BC*

404: *Polybius, Rome and the Mediterranean: 241–146 BC*

405: *Republic in Crisis: 146–46 BC*

406: *Rome, Italy and Empire from Caesar to Claudius: 46 BC to AD 54*

407: *Athenian Democracy in the Classical Age*

408: *Alexander the Great and his Early Successors (336 BC -302 BC)*

409: *The Hellenistic World: Societies and Cultures c.300–100 BC*

410: *Cicero: Politics and Thought in the Late Republic*

411: *Politics, Society and Culture from Nero to Hadrian*

412: *Religions in the Greek and Roman World (c.31 BC – AD 312)*

413: *Sexuality and Gender in Greece and Rome*This subject may only be taken by candidates who are offering at least one Ancient History period subject from subjects 401-6 and 421-6.

414: *The Conversion of Augustine*

415: *The Achaemenid Empire, 550-330 BC.* This subject may not be combined with the Honour School of Oriental Studies subject *Achaemenid History*.

499: *Thesis in Ancient History*. This subject may not be combined with 598, 599 or 699.

C. Subjects in Philology and Linguistics

Candidates may offer ***one*** or ***two*** of subjects 551-4, and may if they wish offer subject 598 as well. They may also offer subject 598 as their sole Philology and Linguistics subject. Candidates taking Classics as their Subsidiary Subject may not offer all three of subjects 553, 554 and 598.

551: *Greek Historical Linguistics*

552: *Latin Historical Linguistics*

553: *General Linguistics and Comparative Philology*

554: *Comparative Philology: Indo–European, Greek and Latin*. This subject may not be offered by candidates who offered the paper *Historical Linguistics and Comparative Philology* (paper VI. F. 1 under Honour Moderation in Classics, Course IA) for their First Public Examination.)

598: *Thesis in Philology and Linguistics*. This subject may not be combined with 499, 599 or 699.

D. Subjects in Greek and Roman Archaeology

Candidates taking Classics as their Main Subject may offer *one* or *two* of subjects 601-5, and may if they wish offer subject 699 as well. They may also offer subject 699 as their sole Greek and Roman Archaeology subject. Candidates taking Classics as their Subsidiary Subject may offer any ***one*** or ***two*** of these subjects.

601: *The Greeks and the Mediterranean World c.950 BC – 500 BC*

602: *Greek Art and Archaeology, c.500–300 BC*

603: *Hellenistic Art and Archaeology, 330-30 BC*

604: *Art under the Roman Empire, AD 14-337*

605: *Roman Archaeology: Cities and Settlement under the Empire*

699: *Thesis in Greek and Roman Archaeology.* This subject may not be combined with 499, 598 or 599.

E. Subjects in Ancient and Medieval Philosophy

These subjects are specified in Regulations for Philosophy in all Honour Schools including Philosophy. One or two subjects may be offered. In the list below, numbers in parentheses after a subject's title indicate other subjects with which it may not be combined.

110: Aquinas (111)

111: Duns Scotus, Ockham (110)

115: Plato, *Republic* (in translation) (130)

116: Aristotle, *Nicomachean Ethics* (in translation) (132)

130: Plato, *Republic* (in Greek) (115)

131: Plato on Knowledge, Language, and Reality in the *Theaetetus* and *Sophist* (in Greek) (137)

132: Aristotle, *Nicomachean Ethics* (in Greek) (116)

133: Aristotle on Nature, Life and Mind (in Greek) (138)

134: Knowledge and Scepticism in Hellenistic Philosophy (in Greek) (136, 139)

135: Latin Philosophy (in Latin)

136: Knowledge and Scepticism in Hellenistic Philosophy (in Latin) (134, 139)

137: Plato on Knowledge, Language, and Reality in the *Theaetetus* and *Sophist* (in translation) (131)

138: Aristotle on Nature, Life and Mind (in translation) (133)

139: Knowledge and Scepticism in Hellenistic Philosophy (in translation) (134, 136)

F. Greek or Latin for Beginners

[Honour School of Literae Humaniores, subject VI, Second Classical Language] (see note (i) above).

566/568: Greek for Beginners

567/569: Latin for Beginners

Regulation on Dissertations and Theses

Candidates may offer dissertations and theses as follows:

(a) Candidates taking an Oriental language as their Main Subject may offer a dissertation in the Oriental language, where permitted under the regulations for the relevant language as a Main Subject in the Honour School of Oriental Studies. Such dissertations will be examined in accordance with the regulations on dissertations in the Honour School of Oriental Studies.

(b) Any candidate may offer a thesis in Classics (subjects 499, 598, 599 or 699) as one of their Classical subjects, subject to the restrictions on permitted combinations of subjects set out in A-D above. Such theses will be examined in accordance with regulations 1-8 below.

(c) Any candidate may offer an optional Special Thesis in addition to the requirements for their Main and Subsidiary Subjects. The subject of a Special Thesis may be Classics, Oriental Studies or a subject linking both. A Special Thesis may be offered in combination with a Thesis or Dissertation under the regulations for the candidate's Main Subject where permitted. Special Theses will be examined in accordance with regulations 1-8 below.

The following regulations shall apply to Theses in Classics and Special Theses in all subjects:

1. The subject of every thesis shall, to the satisfaction of the Joint Standing Committee, fall within the scope of the Honour School of Classics and Oriental Studies. The subject may but need not overlap any subject or period on which the candidate offers papers. Candidates should avoid repetition in examination essays of material used in their theses and may be penalised for substantial repetition. Candidates who offer a Special Thesis and another thesis must avoid all overlap between them.

2. Candidates proposing to offer a thesis must submit to the Academic Administrative Officer of the Faculty of Classics, on a form obtainable from the Classics Office which must be countersigned by their tutor and (if different) by their proposed supervisor, the title of the proposed thesis, together with a synopsis of the subject in about 100 words, not later than the Wednesday of the first week of the Michaelmas Full Term preceding the examination. The Joint Standing Committee shall decide whether or not to approve the title and shall advise the candidate as soon as possible.

3. Candidates wishing to change the title of their thesis after it has been approved may apply for permission to make the change to the Chair of the Joint Standing Committee for Classics and Oriental Studies, c/o the Academic Administrative Officer (email: undergraduate@classics.ox.ac.uk (mailto:undergraduate@classics.ox.ac.uk)) no later than 5 pm on the Friday two weeks before the submission deadline.

4. Every thesis shall be the candidate's own work. Tutors may, however, assist candidates by discussing with them, for example, the field of study, the sources available, bibliography, and the method of presentation, and may also read and comment on drafts. The amount of assistance a candidate may receive shall not exceed an amount equivalent to the teaching of a normal paper. All quotations from primary or secondary sources, and all reporting or appropriation of material from those sources, must be explicitly acknowledged. Candidates must submit a signed declaration that the thesis is their own work.

5. Theses previously submitted for the Honour School of Classics and Oriental Studies may be resubmitted. No thesis shall be accepted which has already been submitted, wholly or substantially, for another Honour School or degree of this or any other institution, and the certificate shall also state that the thesis has not been so submitted. No thesis shall, however, be ineligible because it has been or is being submitted for any prize of this university.

6. No thesis shall exceed 10,000 words. The word limit excludes the bibliography and any appendix consisting of a catalogue of data, any research instrument used to gather data (for example, a computer programme), any extensive text which is specifically the object of an edition (e.g. a papyrus) or commentary, and any translation of that text, but includes quotations and footnotes. No person or body shall have authority to permit the limit of 10,000 words to be exceeded.

7. All theses must be typed in double spacing on one side only, with any notes and references at the foot of each page.

8. Candidates shall submit two copies of their thesis, identified by their candidate number only, not later than noon on Friday of Week 0 of the Trinity Full Term of the examination to the Examination Schools, High Street, Oxford, addressed to the Chair of the Examiners, Honour School of Classics and Oriental Studies. At the same time they shall submit a searchable electronic version to undergraduate@classics.ox.ac.uk (mailto:undergraduate@classics.ox.ac.uk) .

Honour School of Computer Science

A

In the following, 'the Course Handbook' refers to the Computer Science Undergraduate Course Handbook and any supplements to this published by the Computer Science Undergraduate Supervisory Committee and also posted on the website at http://www.cs.ox.ac.uk/currentstudents/ (http://www.cs.ox.ac.uk/currentstudents/) .

1. The subject of the Honour School of Computer Science shall be the theory and practice of Computer Science.

2. No candidate shall be admitted to examination in this School unless he or she has either passed or been exempted from the First Public Examination.

3. The Examination in Computer Science shall be under the supervision of the Mathematical, Physical and Life Sciences Board. The Board shall have the power from time to time to frame and vary regulations for the different parts and subjects of the examination.

4.

(*a*) The examination in Computer Science shall consist of three parts (A, B, C) for the four-year course, and of two parts (A, B) for the three-year course.

(*b*) Parts A, B, and C shall be taken at times not less than three, six, and nine terms, respectively, after passing or being exempted from the First Public Examination.

5. The Examiners shall classify the results and publish the degree classification after the candidates have taken the examinations in Part B, and in respect of candidates taking the four-year course shall separately classify and publish results in Part C.

6.

(*a*) Part A shall be taken on one occasion only. No candidate shall enter for Part B until he or she has completed Part A of the examination.

(*b*) In order to proceed to Part C, a candidate must achieve upper second class Honours or higher in Parts A & B together.

(*c*) A candidate who obtains only a pass or fails to satisfy the Examiners in Part B may retake Part B on at most one subsequent occasion; a candidate who fails to satisfy the Examiners in Part C may retake Part C on at most one subsequent occasion. Part B shall be taken on one occasion only by candidates continuing to Part C.

7. A candidate adjudged worthy of Honours on both Parts A and B together, and on Part C may supplicate for the degree of Master of Computer Science provided that the candidate has fulfilled all the conditions for admission to a degree of the University.

8. A candidate in the final year of the four-year course, adjudged worthy of Honours in both Parts A and B together, but who does not enter Part C, or who fails to obtain Honours in Part C, is permitted to supplicate for the Honours degree of Bachelor of Arts in Computer Science with the classification obtained in Parts A and B together; provided that no such candidate may later enter or re-enter the Part C year or supplicate for the degree of Master of Computer Science; and provided in each case that the candidate has fulfilled all the conditions for admission to a degree of the University.

9. All candidates will be assessed as to their practical ability under the following provisions:

(*a*) The Head of the Department of Computer Science, or a deputy, shall make available to the examiners evidence showing the extent to which each candidate has pursued an adequate course of practical work. Only that work completed and marked by noon on Friday of the fifth week of the Trinity Term in which the candidate takes the examination shall be included in these records.

(*b*) Candidates shall submit their reports of practical exercises completed during their course of study, as described in their Course Handbook, by the date given in the Course Handbook.

(*c*) The examiners shall take the evidence (a) and the report (b) into account in assessing a candidate's performance.

(*d*) Candidates whose overall performance on practical work is not satisfactory may be deemed to have failed the examination or may have their overall classification reduced.

B

The syllabus for each of Parts A, B, and C will be published by the Department of Computer Science on the website of the Department of Computer Science by the beginning of Michaelmas Full Term in the academic year of the examination concerned. The duration of each paper will be specified in the Course Handbook.

The use of calculators is generally not permitted but certain kinds may be allowed for certain papers. Specifications of which papers and which types of calculators are permitted for those exceptional papers will be announced by the examiners in the Hilary Term preceding the examination.

The examiners shall have the power to combine two papers on related optional subjects into a single paper for those candidates who offer both the optional subjects concerned.

Part A

In Part A of the examination, candidates shall be required to offer four core subjects as specified in the Course Handbook. Each core subject shall be examined by means of a written examination, a mini-project, or both, as set out in the Course Handbook.

Part B

In Part B of the examination, each candidate shall be required to offer ten optional subjects from Schedules S1, S2 (with no more than two from Schedule S2), to be published on the website of the Department of Computer Science, by the beginning of the Michaelmas Full Term in the academic year preceding that of the examination.

Each optional subject shall be examined by a written paper, a mini-project, or both, as set out in the Course Handbook. In addition, each candidate in Part B of the examination shall also submit a project report.

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Each candidate shall carry out a project on a topic in Computer Science approved by the Teaching Committee of the Department of Computer Science. Each project will be supervised by a member of the Faculty of Computer Science, the Faculty of Mathematics or the Faculty of Engineering Science, or by some other person of equivalent seniority approved by the Teaching Committee. The report of the project shall be submitted to the Assignments section of the Computer Science WebLearn site, by noon on Monday of the fourth week of the Trinity Term in which Part B of the examination is held. The report must not exceed 10,000 words plus forty pages of additional material (e.g. diagrams, program text). In retaking Part B of the examination, a project previously submitted for Part B may be resubmitted. No project may be resubmitted if it has already been submitted, wholly or substantially, for another honour school or degree of the University, or of any other institution, or for any other Part of the examination.

Part C

In Part C of the examination, each candidate shall be required to offer five optional subjects from Schedule C1 on the website of the Department of Computer Science, subject to the condition that no candidate shall offer any subject that he or she has already offered in Part B of the examination. Each optional subject shall be examined as stated in the Course Handbook. If a subject is examined by mini-project, the completed mini-project should be submitted as follows:

Where an optional subject requires electronic submission candidates must upload an electronic copy of the completed mini-project for each topic and, where applicable, associated source code, to the mini-projects section of the Computer Science WebLearn site not later than the date given in the Course Handbook.

Where a topic requires hard copy submission the completed mini-project for each optional subject must be delivered not later than the date given in the Course Handbook to the Chair of the Examiners Honour School of Computer Science, c/o Examination Schools, High Street, Oxford.

The exact method of submission for each mini-project will be specified in the Course Handbook.

In addition, each candidate in Part C of the examination shall submit a project report.

Each candidate shall carry out a project on a topic in Computer Science approved by the Teaching Committee of the Department of Computer Science. Each project will be supervised by a member of the Faculty of Computer Science, the Faculty of Mathematics or the Faculty of Engineering Science, or by some other person of equivalent seniority approved by the Teaching Committee. The report of the project shall be submitted to the Assignments section of the Computer Science WebLearn site by noon on Monday of the fourth week of the Trinity Term in which Part C of the examination is held. The report must not exceed 10,000 words plus forty pages of additional material (e.g. diagrams, program text). In retaking Part C of the examination, a project previously submitted for Part C may be resubmitted. No project may be resubmitted if it has already been submitted, wholly or substantially, for another honour school or degree of the University, or of any other institution, or for any other Part of the examination.

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Honour School of Computer Science and Philosophy

A

In the following, 'the Course Handbook' refers to the Computer ScienceUndergraduate Course Handbook and any supplements to this published by the joint supervisory committee, which is available on the departmental website at www.cs.ox.ac.uk/teaching/csp (http://www.cs.ox.ac.uk/teaching/csp/) .

1. All candidates shall be examined in Computer Science and in Philosophy.

2. No candidate shall be admitted to the examination in this School unless he or she has either passed or been exempted from the First Public Examination.

3. The examinations in this school shall be under the joint supervision of the Divisional Board of Mathematical, Physical and Life Sciences and the Board of the Faculty of Philosophy, which shall appoint a joint supervisory committee to make regulations concerning it, subject in all cases to the preceding clauses of this subsection.

4.

(*a*) The examination in Computer Science and Philosophy shall consist of three parts (A, B, C) for the four-year course, and of two parts (A, B) for the three-year course.

(*b*) Parts A, B, and C shall be taken at times not less than three, six, and nine terms, respectively, after passing or being exempted from the First Public Examination.

5. The Examiners shall classify the results and publish the degree classification after the candidates have taken the examinations in Part B, and in respect of candidates taking the four-year course shall separately classify and publish results in Part C.

6.

(*a*) Part A shall be taken on one occasion only. No candidate shall enter for Part B until he or she has completed Part A of the examination.

(*b*) In order to proceed to Part C, a candidate must achieve upper second class Honours or higher in Parts A and B together.

(*c*) A candidate who obtains only a pass or fails to satisfy the Examiners in Part B may retake Part B on at most one subsequent occasion; a candidate who fails to satisfy the Examiners in Part C may retake Part C on at most one subsequent occasion. Part B shall be taken on one occasion only by candidates continuing to Part C.

7. A candidate adjudged worthy of Honours on both Parts A and B together, and on Part C may supplicate for the degree of Master of Computer Science and Philosophy provided that the candidate has fulfilled all the conditions for admission to a degree of the University.

8. A candidate in the final year of the four-year course, adjudged worthy of Honours in both Parts A and B together, but who does not enter Part C, or who fails to obtain Honours in Part C, is permitted to supplicate for the Honours degree of Bachelor of Arts in Computer Science and Philosophy with the classification obtained in Parts A and B together; provided that no such candidate may later enter or re-enter the Part C year or supplicate for the degree of Master of Computer Science and Philosophy; and provided in each case that the candidate has fulfilled all the conditions for admission to a degree of the University.

B

1. All candidates will be assessed as to their practical ability in Computer Science under the following provisions:

(*a*) The Head of the Department of Computer Science, or a deputy, shall make available to the Examiners evidence showing the extent to which each candidate has pursued an adequate course of practical work. Only that work completed and marked by noon on Friday of the fifth week of the Trinity Term in which the candidate takes the examination shall be included in these records.

(*b*) Candidates for each part of the examination shall submit their reports of practical exercises completed during their course of study as described in their Course Handbook, by the date given in their Course Handbook.

(*c*) The Examiners shall take the evidence (a) and the report (b) into account in assessing a candidate's performance. Candidates whose overall performance on practical work is not satisfactory may be deemed to have failed the examination or may have their overall classification reduced.

2. The use of calculators is generally not permitted but certain kinds may be allowed for certain papers. Specifications of which papers and which types of calculators are permitted for those exceptional papers will be announced by the Examiners in the Hilary Term preceding the examination.

Part A

In Part A of the examination, candidates shall be required to offer two Computer Science subjects. The Course Handbook will specify the two subjects to be offered and, the manner of examining the subjects shall be the same as that prescribed for the same subject in the Honour School of Computer Science.

Part B

The examination for Part B shall consist of subjects in Computer Science and Philosophy. The subjects in Computer Science shall be chosen from Schedules, S1(CS&P) and, S2(CS&P), to be published in on the website of the Department of Computer Science by the beginning of the Michaelmas Full Term in the academic year of the examination. Each Computer Science subject shall be examined by a written paper, by a mini-project, or both. The subjects in Philosophy shall be subjects 101–116, 120, 122, 124, 125, 127-129, 137-139, and 198 from the list given in Special Regulations for All Honour Schools Including Philosophy, and subject to the regulations therein. With the exception of 198, each subject in Philosophy shall be assessed by a 3-hour written examination. Subject 198, Special Subjects, may be examined by other methods and when this is the case, the method in question will be duly communicated to the relevant students. Each candidate shall offer:

(*a*) four, six or eight Computer Science subjects, and

(*b*) five, four, or three Philosophy subjects, respectively,

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subject to the following constraints:

(i) Each candidate shall offer no more than two subjects from Schedule S2(CS&P);

(ii) Each candidate shall offer at least two Philosophy subjects from 101, 102, 103, 104, 108, 122, 124, 125, and 127.

Part C

In Part C each candidate shall offer a total of between 24 and 26 units chosen in any combination from the lists of taught courses for Computer Science and for Philosophy, a Computer Science project or a Philosophy thesis subject to the following constraints:

- No candidate may take more than six Computer Science taught subjects;
- No candidate may offer both a Computer Science project and a Philosophy thesis.

The taught subjects in Computer Science shall be published in a schedule, C1(CS&P), on the website of the Department of Computer Science by the beginning of the Michaelmas Full Term in the academic year of the examination concerned. Each optional subject shall be examined as stated in the Course Handbook and shall count as three units. If a subject is examined by a mini-project, the completed mini-project should be submitted as follows:

- Where an optional subject requires electronic submission candidates must upload an electronic copy of the completed mini-project for each topic and, where applicable, associated source code, to the mini-projects section of the Computer Science WebLearn site not later than the date given in the Course Handbook.
- Where a topic requires hard copy submission the completed mini-project for each optional subject must be delivered not later than the date given in the Course Handbook to the Chair of the Honour School of Computer Science and Philosophy, c/o Examination Schools, High Street, Oxford.

The exact method of submission for each mini-project will be specified in the Course Handbook.

Each taught Philosophy subject shall be one of the subjects 101–120, 122, 124, 125, 127-129, 137-139 and 198 from the list given in Special Regulations for All Honour Schools Including Philosophy, and subject to the regulations therein. With the exception of 198, each such subject shall be assessed by a 3-hour written examination together with an essay of at most 5,000 words, conforming to the rules given in the Course Handbook. Subject 198, Special Subjects, may be examined by other methods and when this is the case, the method in question will be duly communicated to the relevant students. Each such subject shall count as eight units. No candidate shall offer any taught subject that he or she has already offered in Part B of the examination. A Computer Science project shall be as specified for the Honour School of Computer Science, and shall count as nine units. A Philosophy thesis shall be as specified in the Regulations for Philosophy in all Honour Schools including Philosophy (subject 199) except that the thesis shall not exceed 20,000 words, and shall count as eight units.

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Honour School of Earth Sciences

A

1. The subject of the Honour School of Geology/Earth Sciences shall be the study of the natural science of the Earth in space and time.

2. No candidate shall be admitted to examination in this school unless he or she has either passed or been exempted from the First Public Examination.

3. The examination in this school shall be under the supervision of the Mathematical, Physical and Life Sciences Board, which shall prescribe the necessary regulations. Details of the conventions used by the examiners can be found in the Undergraduate Course Handbook (see B1 below).

4. The examination shall consist of one part for the three-year course in Geology (Part A) and two parts for the four-year course in Earth Sciences (A, B). Part A shall be subdivided into Part A1 (examinations taking place three terms after the candidate has passed the First Public Examination) and Part A2 (examinations taking place six terms after the candidate has passed the First Public Examination).

5. No candidate may present him or herself for examination in Part B unless he or she has been adjudged worthy of at least second class honours by the examiners in Part A.

6. The name of a candidate in either the three-year course or the four-year course shall not be published in a class list until he or she has completed all parts of the respective examination; and in the case of the four-year course, has been adjudged worthy of honours by the examiners in Part A and Part B of the examination. The Examiners shall give due consideration to the performance in all parts of the respective examinations.

7. Part A1 may only be taken once, but no candidate shall be deemed to have failed. The second year mapping project should be submitted at the beginning of the fifth term after the candidate has passed the First Public Examination, and may not subsequently be modified. A candidate who obtains only a pass, or fails to satisfy the examiners in Part A, may enter again for Part A2 of the examination on one, but no more than one, subsequent occasion. Where a candidate retakes the whole year, the candidate will submit a new third-year essay on a subject approved by the Chair of the Faculty of Earth Sciences or deputy as set out in section B, Geology (three year course), (ii), below. Where a candidate resits only the examinations, the third-year essay may be resubmitted by the deadline given in the Undergraduate Course Handbook. A candidate who fails to satisfy the examiners in Part A who subsequently enters a second time may not proceed to the fourth year. The fourth-year project should be submitted in the ninth term after the candidate has passed the First Public Examination, and may not subsequently be modified. The rules for handling the fourth-year project are to be found in the departmental Undergraduate Course Handbook. A candidate who obtains only a pass, or fails to satisfy the examiners in Part B, may not enter again for Part B.

8. A candidate adjudged worthy of Honours in the Second Public Examination for the four-year course may supplicate for the Degree of Master of Earth Sciences, provided that the candidate has fulfilled all the conditions for admission to a degree of the University.

9. A candidate in the final year of the four-year course, adjudged worthy of Honours in Part A, but who does not enter Part B, or who fails to obtain Honours in Part B, is permitted to supplicate for the Honours degree of Bachelor of Arts in Geology with the classification obtained in Part A; provided that no such candidate may later enter or re-enter the Part B year or supplicate for the degree of Master of Earth Sciences; and provided in each case that the candidate has fulfilled all the conditions for admission to a degree of the University.

10. Candidates will be expected to show skills and knowledge based upon practical work. The examiners will assess practical skills and knowledge by means of practical examinations, and by assessment of practical work done by candidates during their course of study.

B

1. In the following, 'the Course Handbook' refers to the Geology/Earth Sciences Undergraduate Course Handbook, published annually at the start of Michaelmas Term by the Faculty of Earth Sciences and also posted on the website at www.earth.ox.ac.uk/undergraduate_course (https://www.earth.ox.ac.uk/teaching/undergraduates/course-information/) .

2. The examiners will permit the use of any hand-held calculator, subject to the conditions set out under the heading 'Use of calculators in examinations' in the Regulations for the Conduct of University Examinations and further elaborated in the Course Handbook.

Part A1

A candidate shall be required to offer:

(i) Three papers (Part A1), including practical elements, to be taken in Trinity Term, in the third term after the candidate has passed the First Public Examination.

The list of subjects and syllabuses available will be published in the Course Handbook.

Part A2

A candidate shall be required to offer:

(i) a report on an individual mapping or practical project, prepared according to the guidelines set out in the Course Handbook, the report to be submitted by Thursday of Week 0 of Hilary Term in the fifth term after the candidate has passed the First Public Examination; and

(ii) an extended essay, prepared according to the guidelines set out in the Course Handbook, the work to be undertaken in Hilary Term in the fifth term after the candidate has passed the First Public Examination, and the essay to be submitted by the Thursday of Week 0 of Trinity Term in the sixth term after the candidate has passed the First Public Examination. The subject of the essay must have been approved by the Chair of the Faculty of Earth Sciences or deputy no later than the end of Michaelmas Full Term in the fourth term after the candidate has passed the First Public Examination; and

(iii) seven papers, including practical elements, to be taken in Week 5 of Trinity Term in the sixth term after the candidate has passed the First Public Examination.

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The list of subjects and syllabuses available will be published in the Course Handbook.

The Head of Department of Earth Sciences or deputy shall provide the examiners with information showing the extent to which each candidate has satisfactorily completed the practicals and field courses. In addition, practical notebooks containing records of both field and laboratory courses must also be made available to the examiners.

Examiners may take into account these records of practical and fieldwork, in particular with regard to the attendance record of the candidates, and to any marks awarded for assignments, when awarding classes. Material handed in from practical classes will be taken as evidence of attendance.

For candidates whose attendance record is deemed unsatisfactory, the examiners have the discretion to reduce the final degree class of the candidate. Examiners may also take into account evidence of excellent performance in field or practical work when drawing up class boundaries.

Candidates may be examined viva voce at the examiners' discretion.

Part B

Part B of the examination shall be taken at a time not less than three terms after Part A. In Part B a candidate shall be required to offer:

(i) written papers on four subjects, chosen from a list published by the Faculty of Earth Sciences as set out in (4) below, for examination in Trinity Term in the ninth term after the candidate has passed the First Public Examination, and

(ii) either an extended essay, or a report on an advanced practical project or other advanced work, prepared according to the guidelines set out in the Course Handbook, the work to be undertaken in Michaelmas, Hilary, and Trinity Terms in the seventh, eighth and ninth terms respectively after the candidate has passed the First Public Examination, and the essay or report to be submitted by Thursday of Week 3 of Trinity Term in the ninth term after the candidate has passed the First Public Examination. The proposed nature and duration of the practical or other advanced work shall be submitted for approval, by no later than the end of Trinity Full Term in the sixth term after the candidate has passed the First Public Examination, to the Chair of the Faculty of Earth Sciences or deputy with the agreement of the Head of the Department of Earth Sciences or deputy.

The list of subjects and syllabuses for the written papers in 1(i) will be published in the Course Handbook for the academic year in which they are examined. The subjects and syllabuses shall be approved by the Faculty of Earth Sciences with the agreement of the Head of the Department of Earth Sciences or deputy.

Candidates may be examined viva voce at the examiners' discretion.

Honour School of Economics and Management

1. The examination in this school shall be under the supervision of the Social Sciences Board, which shall appoint a standing committee to make regulations concerning it, subject always to the subsequent clauses of this sub-section.

2. No candidate shall be admitted to examination in this school unless they have either passed or been exempted from the First Public Examination.

3. All candidates will be required to take eight subjects in all.

4. Candidates shall be required to offer at least two subjects from Schedule A and at least two subjects from Schedule B.

5. Any candidate may offer a thesis instead of one of the subjects from Schedule A or B.

6. On entering their name for the examination by the date prescribed, each candidate must give notice to the Registrar of the papers being offered.

7. Candidates are permitted the use of one hand-held pocket calculator from a list of permitted calculators published by the Department of Economics on its Undergraduate website, which will be updated annually in the week prior to the first full week of Michaelmas Term.

8. Depending on the availability of teaching resources, not all Management Options will be available in any particular year. There may also be restrictions on numbers permitted to offer some Management subjects in any particular year. Candidates and Management tutors will be circulated in Trinity Term with details of all Options which will be available for the following year. The list, from which papers in Schedule A may be selected, and the syllabus for each, shall be approved by the Faculty of Management Studies and published on the Saïd Business School Undergraduate website by the Chair of the Standing Committee not later than the end of the Trinity Full Term of the academic year preceding the year of the examination.

9. Economics subjects 300, 301, 302, and 311 must be studied in the first year of the candidate's enrolment for the Honour School. The rest of the subjects may only be studied in the second year of the candidate's enrolment for the Honour School.

Details of the choices available for the second year of the Honour School will be announced at the Economics Department's 'Options Fair' at the beginning of the fourth week of the first Hilary Full Term of candidates' work for the Honour School, and will be posted on the Department's undergraduate website at the same time.

Not all Economics subjects may be available in any particular year. There may also be restrictions on numbers permitted to offer some Economics subjects in any particular year.

Schedule A

(1) *Accounting*

Nature and regulation of financial reporting, analysis of company accounts. Nature of management accounting, including: cost behaviour, budgetary planning and control, capital budgeting, divisional performance.

(2) *Organisational Behaviour and Analysis*

The individual in the organisation; motivation and job satisfaction; groups at work; decision making; gender; organisational strategy and structure; the organisational environment; managerial work and behaviour; leadership; culture; power, conflict and change; contemporary and comparative approaches.

(3) *Employment Relations*

The structure and management of the employment relationship, including its environment, and economic and social consequences; human resource strategy and style; systems of collective representation; trade union objectives and organisation; pay systems and performance appraisal; explicit and psychological contracts; the management of co-operation and conflict; employee involvement, participation and team working; technology, work design and work organisation; job regulation; the utilisation of human resources; training and performance; contemporary and comparative approaches to the management of employees.

(4) *Finance*

Investment appraisal under conditions of certainty/uncertainty. Portfolio theory and capital asset pricing model. Sources of finance, debt capacity, dividends, and cost of capital. Financial market efficiency. Emerging issues in finance. Takeovers and mergers.

(5) *Strategic Management*

Theoretical foundations of strategic management. Structural analysis of industries and industry dynamics. The resource and capability based view of the firm. Strategy and Organization. Nature and sources of competitive advantage and patterns of competition. Competitive and co-operative strategies. Corporate strategy and competitive advantage. International strategy. Strategic management in the public sector and not-for-profit organisations. Current issues in strategic management.

(6) *Marketing*

Exchange in a modern economy. The marketing concept; the marketing mix, its formulation and common components; the product life-cycle and new product development; segmentation and positioning. Buyer behaviour. Marketing information and the analysis of markets and competitors. Marketing planning and marketing strategies. Models for evaluating strategic marketing opportunities.

(7) *Technology and Operations Management*

Recent developments in operations and technology theory and practice; operations strategy; manufacturing systems; quality; supply chains; services; mass customisation; project management.

(8) *International Business*

Theoretical foundations of international business strategy. Definition and historical underpinnings of globalisation. Global value chains. Market entry strategies. Institutional analysis and economic theory. Institutional voids. Theories of competitive and comparative advantage. Global culture and marketing. Ethical supply chains. Contemporary theories and controversies in international business.

(9) *Entrepreneurship and Innovation*

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Identifying and evaluating business opportunities. Ascertaining customer value propositions. Developing business models. Formulating technology development and commercialization strategies. Examining alternative model of protecting intellectual property. Structuring investments in entrepreneurial ventures. Contemporary theories of entrepreneurship and innovation.

(10) Global Business History

Theoretical foundations of global business history; patterns of economic development within and among nations; varieties of capitalism, changing nature of the corporation; emergence of professions; evolution of trading relationships; relationship between the state and corporation; role of family firms, non-profits, and cooperatives; development of management theory; organisational cultures; consumerism and the demand for goods; composition of the workforce; theories of technological change and innovation; financialisation of the global economy; evolving forms of capitalism.

Students taking the Global Business History option are expected to attend the lecture course during their first year of the Final Honours School.

(a) Assessment

Global Business History will be examined by an assessed extended essay. Candidates will write a business history case study accompanied by a teaching note that sets out the pedagogical purpose of the case and its theoretical importance.

(b) Authorship and origin

No essay shall exceed 10,000 words including the main body of text, tables, figures, and diagrams, appendices, footnotes, and references. There will be two parts to the essay – a historical case study (7,500 words maximum) and a teaching note (2,500 words maximum).

(c) Submission of assessed work

Candidates must upload their essay to the course WebLearn site by no later than noon on Thursday of Week 0 of Trinity Full Term in the year the final examination is taken. Candidates must also upload a declaration of authorship confirming the essay is their own work.

Schedule B

Subjects (1) to (9) are as specified in the Honour School of Philosophy, Politics, and Economics. Most Special Subjects may only be offered in combination with one or more of 300, 301, and 302. More than one Special Subject (under 9) may be offered.

(1) *Quantitative Economics*

(2) *Macroeconomics*

(3) *Microeconomics*

(4) *Money and Banking*

(5) *Economics of Developing Countries*

(6) *Development of World Economy since 1800*

(7) *Econometrics*

(8) *Game Theory*

(9) *Special Subjects in Economics*

Thesis

Any candidate may offer a thesis instead of a subject from Schedule A or Schedule B under (*v*) above, subject to the following provisions:

(*a*)*Subject*

The subject of every thesis should fall within the scope of the honour school. The subject may, but need not, overlap any subject on which the candidate offers papers. Candidates are warned that they should avoid repetition in papers of materials used in their theses and that substantial repetition may be penalised.

Every candidate shall submit through his or her college for approval to the Chair of the Standing Committee for Economics and Management the title he or she proposes together with

(i) an indication as to the branch of the school in which the subject falls, i.e. Economics or Management;

(ii) an explanation of the subject in about 100 words;

(iii) a letter of approval from his or her tutor,

not earlier than the first day of the Trinity Full Term of the year before that in which he or she is to be examined and not later than the date prescribed for entry to the examination. The standing committee shall decide as soon as possible whether or not to approve the title and shall advise the candidate immediately. No decision shall be deferred beyond the end of the fifth week of Michaelmas Full Term.

(*b*)*Authorship and origin*

Every thesis shall be the candidate's own work. His or her tutor may, however, discuss with him or her the field of study, the sources available, and the method of presentation; the tutor may also read and comment on a first draft. Theses previously submitted for the Honour School of Economics and Management may be resubmitted. No thesis will be accepted if it has already been submitted, wholly or substantially, for another Honour School or degree of this University, or for a degree of any other institution. Every candidate shall sign a certificate to the effect that the thesis is his or her own work and that it has not already been submitted for a degree of this or any other university and his or her tutor shall countersign the certificate confirming that, to the best of his or her knowledge and belief, these statements are true. This certificate shall be submitted separately in a sealed envelope addressed to the chair of examiners. No thesis shall, however, be ineligible because it has been or is being submitted for any prize of this University.

(*c*)*Length and format*

No thesis shall exceed 15,000 words, the limit to include all notes, appendices, but not bibliographies; no person or body shall have authority to permit any excess. There shall be a select bibliography or a list of sources. All theses must be typed in double spacing on one side of quarto or A4 paper. Any notes and references may be placed *either* at the bottom of the relevant pages *or* all together at the end of the thesis, but in the latter case two loose copies of the notes and references must be supplied. The thesis must be bound or held firmly in a stiff cover. *Two* copies shall be submitted to the examiners; they shall be returned to the Saïd Business School library after the examination.

(*d*)*Submission of thesis*

Every candidate who wishes to submit a thesis shall give notice of his or her intention to do so on his or her examination entry form (in addition to seeking approval of the subject from the Chair of the Standing Committee for Economics and Management under (*a*) above); and shall submit his or her thesis not later than noon on Monday of the first week of the Trinity Full Term of the examination to the Chair of the Examiners, Honour School of Economics and Management, Examination Schools, High Street, Oxford.

Honour School of Engineering Science

A

1. No candidate shall be admitted to the examination in this school unless he or she has either passed or been exempted from the First Public Examination.

2. The subject of the examination shall be Engineering Science.

3. The examination in this school shall be under the supervision of the Divisional Board of Mathematical, Physical and Life Sciences, which shall make regulations concerning it, subject always to the provisions of this subsection.

4.

(*a*) The examination shall consist of three parts (A, B, C).

(*b*) Parts A, B and C shall be taken at times not less than three, six, and nine terms, respectively, after passing or being exempted from the First Public Examination.

(*c*) Parts B and C shall be taken in consecutive years save where approval has been given by the Board for an intercalated year of study or industrial attachment between Parts B and C.

5.

(*a*) A candidate adjudged worthy of at least second class honours in Parts A and B together at the first attempt and worthy of Honours in Part C in Engineering Science may supplicate for the Degree of Master of Engineering in Engineering Science provided that the candidate has fulfilled all the conditions for admission to a degree of the University.

(*b*) A candidate who passes Parts A and B together but fails to be adjudged worthy of at least second class honours at the first attempt, or who is adjudged worthy of at least second class honours in Parts A and B together, but who does not enter, or withdraws from, Part C, is permitted to supplicate for the Degree of Bachelor of Arts in Engineering Science (Pass, or Honours with the classification obtained in Parts A and B together, as appropriate); provided that no such candidate may later enter or re-enter the Part C year or supplicate for the degree of Master of Engineering in Engineering Science; and provided in each case that the candidate has fulfilled all the conditions for admission to a degree of the University.

(*c*) The Examiners shall give due consideration to the performance in all parts of the respective examinations.

6. The name of a candidate shall not be published in a results list until he or she has completed all parts of the respective examination (Parts A, B, and C for the Master of Engineering in Engineering Science or Parts A and B for students exiting with a Bachelor of Arts in Engineering Science) in accordance with cl. 6 above.

B

1. The examiners will not provide calculators, but will permit the use of one hand-held pocket calculator from a list of permitted calculators published by the Chair of the Faculty not later than the end of the Trinity Full Term in the academic year preceding the examination.

2. Candidates may be examined viva voce at the examiners' discretion.

Part A

1. Part A shall be entered on one occasion only.

2. The Syllabus for Part A will be published in the Course Handbook, together with the relative weighting of each paper and the duration of all written papers. (The 'Course Handbook' refers to the Engineering Science Undergraduate Course Handbook, published annually at the start of Michaelmas Term by the Faculty of Engineering Science.)

3. Each candidate will be required to take four written papers, as follows:

A1 Mathematics

A2 Electronic and Information Engineering

A3 Structures, Materials and Dynamics

A4 Energy Systems

In addition, they will be required to take Paper A5 Engineering Practical Work, which will be examined by continuous assessment. Candidates will not normally be required to submit their Engineering Practical Work. However, the examiners may request practical work from some candidates. Such candidates will be named in a list posted by the day of the last written examination.

Part B

1. A candidate who obtains only a pass, or fails to satisfy the examiners, may enter again for Part B of the examination on one, but no more than one, subsequent occasion.

2. The Syllabus for Part B will be published annually by the Faculty of Engineering Science on the Course Weblearn site at the start of Michaelmas Term, together with the relative weighting of each paper and the duration of all written papers.

3. A limited number of places are available for candidates seeking to follow the entrepreneurship and management pathway through Part B. Candidates wishing to take this pathway must apply to the Associate Head (Teaching) by 5pm on Friday of Week 7 of Trinity term during their Part A. The procedure for application is described in the course handbook. Candidates who apply to follow this pathway and are successful shall be required to take the papers set out in paragraph 4. Candidates who do not apply to take this pathway, and candidates who apply to take these papers but are unsuccessful, shall be required to take be required to take the papers set out in paragraph 5.

4. Candidates who follow the entrepreneurship and management pathway will be required to take:

a) Four optional written papers from Schedule B papers published on the Course WebLearn site.

b) Engineering Computation (paper B1).

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d) Engineering in Society (Ethics, Safety & Risk, Sustainability) (paper B2E1)

e) Engineering Management and Strategy (paper B2E2)

f) Group Design Project with Entrepreneurship (paper B3E).

g) Engineering Practical Work (paper B4). This will be examined through continuous assessment. Candidates will not normally be required to submit their Engineering Practical Work. However, the examiners may request practical work from some candidates. Such candidates will be named in a list posted by the day of the last written examination.

5. All other candidates will be required to take:

a) Five optional written papers from Schedule B papers published on the Course WebLearn site.

b) Engineering Computation (paper B1).

c) Engineering in Society (paper B2), comprising of

i. Ethics, Safety & Risk, Sustainability

ii. Project finance, Project management, Technology strategy

e) Group Design Project (paper B3).

f) Engineering Practical Work (paper B4). This will be examined through continuous assessment. Candidates will not normally be required to submit their Engineering Practical Work. However, the examiners may request practical work from some candidates. Such candidates will be named in a list posted by the day of the last written examination.

6. Candidates shall submit to the examiners reports on the Engineering Computation (Paper B1) completed as a part of their course of study. The subject of the project shall be approved by the Projects Committee of the Faculty of Engineering Science and one copy of the report must be uploaded to the Assignments section of the Engineering Science WebLearn site by noon on Wednesday of the first week of Hilary Term in the year of the Part B examination. The project report must not exceed ten pages (including all diagrams, photographs, references and appendices). All pages must be numbered, have margins of not less than 20mm all round and type face of Arial 11 pt font with double-line spacing. The report must be the candidate's own work and should include a signed statement to this effect. Project reports previously submitted for the Honour School of Engineering Science may be resubmitted. No project report will be accepted if it has already been submitted wholly or substantially for another honour school or degree of this University, or for a degree at any other institution. Resubmitted work must be physically presented at the time and in the manner prescribed for submission.

7. Candidates shall submit to the examiners written reports on the Group Design Project (paper B3) or Group Design Project with Entrepreneurship (paper B3E). The subject of the project shall be approved by the Projects Committee of the Faculty of Engineering Science and one copy of the report must be uploaded to the approved online submission site by noon on Wednesday of the fourth week of Trinity Term in the year of the Part B examination. The project report must not exceed thirty pages (including all diagrams, photographs, references, and appendices). All pages must be numbered, have margins of not less than 20mm all round and type face of Arial 11 pt font with double-line spacing. The report must be the candidate's own work and should include a signed statement to this effect. Project reports previously submitted for the Honour School of Engineering Science may be resubmitted. No project report will be accepted if it has already been submitted wholly or substantially for another honour school or degree of this University, or for a degree at any other institution. Resubmitted work must be physically presented at the time and in the manner prescribed for submission

Part C

1. Part C shall be entered on one occasion only.

2. No candidate may present him or herself for examination in Part C unless he or she has been adjudged worthy of at least second class honours by the examiners in Parts A and B together at the first attempt.

3. The Syllabus for Part C will be published annually by the Faculty of Engineering Science on the Course Weblearn site at the start of Michaelmas Term, together with the relative weighting of each paper and the duration of all written papers.

4. Candidates who follow the entrepreneurship and management pathway will be required to take either:

(i) six written papers from the options listed in Schedule C and published on the Course Weblearn site

or

(ii) four written papers from the options listed in Schedule C and published on the Course Weblearn site and Entrepreneurship and Innovation (paper CE1) as set out in Schedule A of the Honour School of Economics and Management. Candidates must have taken Engineering Management and Strategy (paper B2E2) in their third year in order to choose this option.

or

(iii) an equivalent approved collection of course options if taking part in an exchange scheme. Candidates taking part in an exchange scheme shall have the proposed set of papers to be taken in the host institution approved by the faculty by the end of Trinity full term before going on the exchange.

5. All other candidates will be required to take six written papers from the options listed in Schedule C and published on the Course Weblearn site or an equivalent approved collection of course options if taking part in an exchange scheme. Candidates taking part in an exchange scheme shall have the proposed set of papers to be taken in the host institution approved by the faculty by the end of Trinity full term before going on the exchange.

6. Each candidate shall carry out a project on a topic of Engineering Science approved by the Projects Committee of the Faculty of Engineering Science. Each candidate shall submit one copy of the report which must be uploaded to the approved online submission site by noon on Wednesday of the fourth week of Trinity Term. The report must not exceed fifty pages (including all diagrams, photographs, references and appendices). All pages must be numbered, have margins of not less than 20mm all round, and type face of Arial 11 pt font with double-line spacing. The report must be the candidate's own work and should include a signed statement to this effect. Reports previously submitted for Part C for the Honour School of Engineering Science may be resubmitted. No work will be accepted if it has already been submitted, wholly or substantially, for Part B or for another honour school or degree of this University, or for a degree of any other institution. Resubmitted work must be physically presented at the time and in the manner prescribed for submission.

7. Each individual candidate taking part in a full year exchange at a host institution approved by the University will provide a collated set of coursework to the Exchange Coordinator of the Faculty of Engineering Science. The Exchange Coordinator will ensure that the host institution forwards a full transcript of the courses taken certified by the host institution. The Exchange Coordinator will also ensure that the host institution retains the examination papers for the approved courses undertaken and that these are submitted under seal, together with the collated coursework and transcript of courses taken, to the Chair of Examiners, Honour School of Engineering Science via the approved online submission site by noon on Friday of the sixth week of Trinity Term.

Candidates may undertake their Project during a twenty-four week industrial placement and take a specified equivalent of six papers from Schedule C in the Course Handbook. The placement will be undertaken between the end of Trinity Full Term in the year in which the Part B examination is held and the beginning of Hilary Full Term in the year in which the Part C examination is held. The project will be carried out under the supervision of a person or persons approved by the Project Co-ordinator in Engineering.

All projects and industrial attachments will normally be arranged by, and must be approved by, the project co-ordinators in Engineering. The report shall be on a topic approved by the Project Co-ordinator in Engineering. External project reports must be submitted by noon on Friday of the week before the start of Hilary Full Term in the year in which the Part C examination is held.

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Honour School of English and Modern Languages

A

1. The subjects of the examination in the Honour School of English and Modern Languages shall be (a) English Language and Literature in English and (b) those modern languages and literatures studied in the Honour School of Modern Languages.

2. All candidates must offer both (a) and one of the languages in (b) with its literature.

3. No candidate shall be admitted to the examination in this school unless he or she has either passed or been exempted from the First Public Examination.

4. The examiners shall indicate in the lists issued by them the language offered by each candidate obtaining honours or satisfying the examiners under the appropriate regulation.

5. The examination in this school shall be under the joint supervision of the Boards of the Faculties of English Language and Literature and of Medieval and Modern Languages, which shall appoint a standing joint committee to make, and to submit to the two faculty boards, proposals for regulations for this examination and for the Preliminary Examination in English and Modern Languages.

6. (i) The examiners in the honour school shall be such of the Public Examiners in the Honour Schools of English and Modern Languages as shall be required.

(ii) It shall be the duty of the chairs of examiners in the Honour School of English and in the Honour School of Modern Languages to consult together and designate such examiners as shall be required for the honour school, whereupon the number of the examiners shall be deemed to be complete.

B

1. The Year Abroad

Candidates will be examined in accordance with the examination regulations set out below. In addition, every candidate shall be required to spend, after their matriculation, a year of residence in an appropriate country or countries, and to provide on their entry form for the examination a certificate confirming that they have done this, signed by the Head or by a tutor of their college or society. Candidates wishing to be dispensed from the requirement to undertake a year of residence abroad must apply in writing to the Chair of the Medieval and Modern Languages Board, 41 Wellington Square, Oxford, OX1 2JF, stating their reasons for requesting dispensation and enclosing a letter of support from their college or society.

Candidates should during this year abroad undertake a programme of activity acceptable to their college or society. They will also be expected to carry out during this period such academic work as their society may require. Candidates will agree with their College Tutor in advance of their year abroad an independent course of study to be followed during that period.

2. English and Modern Languages Papers

Each candidate shall offer Part I, *either* Part II *or* Part III, and Part IV as prescribed below.

Except in a Special Subject or an alternative to a Special Subject, a candidate shall offer (in addition to English) one modern language and its literature only.

Candidates are warned that they must avoid duplicating in their answers to one part of the examination material that they have used in another part of the examination.

Part I

The regulations for these subjects shall be those specified in the regulations for the Honour School of Modern Languages.

1. Honour School of Modern Languages, Paper I.

2. Honour School of Modern Languages, Papers IIA and IIB.

3. Honour School of Modern Languages, one paper chosen from Papers VI, VII, or VIII.

4. Honour School of Modern Languages, one paper chosen from Papers IV, V, IX, X, XI, or XII.

5. Oral examination.

EITHER: *Part II*

6., 7., 8. Three papers chosen from Course I, Subjects 1 to 6 of the Honour School of English Language and Literature. A maximum of two of the three papers may be examined by submission. The papers will be written examinations of three hours' duration, unless otherwise specified. Candidates shall choose three from:

(i) *Shakespeare* (a portfolio of 3 essays, each of not fewer than 1,500 and not more than 2,000 words in length) [as specified for the Honour School of English Language and Literature, Course I, Subject 1]. See in addition the regulations in 3. for 'Submitted work'.

(ii) *Literature in English 1350 – 1550* [as specified for the Honour School of English Language and Literature, Course I, Subject 2].

(iii) *Literature in English 1550 to 1660* [as specified for the Honour School of English Language and Literature, Course I, Subject 3]. Candidates who have satisfied the Examiners in the Preliminary Examination in Classics and English may not offer this paper.

(iv) *Literature in English 1660 to 1760* [as specified for the Honour School of English Language and Literature, Course I, Subject 4].

(v) *Literature in English 1760 to 1830* [as specified for the Honour School of English Language and Literature, Course I, Subject 5].

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(vi) *Special Options* (an extended essay of not fewer than 5,000 and not more than 6,000 words in length) [as specified for the Honour School of English Language and Literature, Course I & II, Subject 6]. See in addition the regulations in 3. for 'Submitted work'.

OR: *Part III*

6, 7, 8. Three papers chosen from Course II, Subjects 1 to 6 of the Honour School of English Language and Literature. A maximum of two of the three papers may be examined by submission. The papers will be written examinations of three hours' duration, unless otherwise specified. Candidates shall choose three from:

(i) *Literature in English 650 – 1100* [Honour School of English Language and Literature, Course II, Subject 1].

(ii) *Medieval English and Related Literatures 1066 to 1550* [Honour School of English Language and Literature, Course II, Subject 2].

(iii) *Literature in English 1350 - 1550* [Honour School of English Language and Literature, Course II, Subject 3].

(iv) *The History of the English Language to c.1800* (a portfolio of two essays of no more than 2,500 words each) [Honour School of English Language and Literature, Course II, Subject 4].

(v) EITHER *The Material Text* (a portfolio of one essay and one commentary, each of not fewer than 2,000 and not more than 2,500 words in length) [Honour School of English Language and Literature, Course II, Subject 5(a)]. See in addition the introductory regulations for 'Submitted work' for the Honour School of English and Modern Languages.

OR *Shakespeare* (a portfolio of three essays, each of not fewer than 1,500 and not more than 2,000 words in length) [Honour School of English Language and Literature, Course I, Subject 1/Course II, Subject 5(b)]. See in addition the regulations in 3. for 'Submitted work'.

(vi) *Special Options* (an extended essay of not fewer than 5,000 and not more than 6,000 words in length) [Honour School of English Language and Literature, Course I & II, Subject 6]. See in addition the regulations in 3, for 'Submitted work'.

Part IV

9. *Dissertation* (an extended essay of not fewer than 7,000 and not more than 8,000 words in length). See in addition the regulations in 3. for 'Submitted work'.

Footnotes will be included in the total word count, but bibliographies and titles do not count towards the limit. Candidates may offer an extended essay in any subject area of English Language or Literature in English, or may take a comparative approach combining English and their Modern Language. Candidates should show such historical and/or contextual knowledge as is necessary for the profitable study of the topic concerned.

Candidates should submit to the Chair of Examiners, care of the English Faculty Office, by 5 p.m. on Thursday of the eighth week of the Michaelmas Term preceding the examination, an abstract of no more than 100 words, describing their area of study. Confirmation of the abstract will be received from the Chair of Examiners by Thursday of the first week of the Hilary Term preceding the examination.

The candidate may not discuss with any tutor either his or her choice of content or the method of handling it after Friday of the sixth week of the Hilary Term preceding the examination.

Two typed copies of the essay shall be delivered to the Chair of Examiners, Honour School of English Language and Literature, Examination Schools, High Street, by noon on Tuesday of the ninth week after the commencement of Hilary Full Term. A certificate, signed by the candidate to the effect that each essay is the candidate's own work, and that the candidate has read the Faculty guidelines on plagiarism, must be presented together with the submission (see in addition the regulations in 3. for 'Submitted work').

3. Submitted Work for Parts II, III, and IV

(*a*) Two typed copies of each extended essay or portfolio essay must be delivered to the Chair of Examiners, Honour School of English Language and Literature, Examination Schools, High Street, according to the deadlines specified in the regulations for each subject. It is additionally strongly recommended that the candidate keep a third copy of his or her submission. A certificate signed by the candidate to the effect that each extended essay or portfolio is the candidate's own work, and that the candidate has read the Faculty guidelines on plagiarism, must be presented together with each submission (see (*b*) below).

(*b*) Every submission must be the work of the candidate alone, and he or she may not discuss with any tutor either his or her choice of content or the method of handling it after the last date indicated in the regulations for each subject.

(*c*) Essays previously submitted for the Honour School of English and Modern Languages may be re-submitted. No essay will be accepted if it has already been submitted, wholly or substantially, for a final honour school or other degree of this University, or degree of any other institution.

(*d*) Essays may be penalised that are deemed to be either too short or of excessive length in relation to the word limits specified in the regulations for each subject.

Honour School of English Language and Literature

A

1. The subjects of examination in the School of English Language and Literature shall be the English Language and Literature in English, together with such Special Options, texts or authors as may from time to time be prescribed by the Board of the Faculty of English Language and Literature.

2. No candidate shall be admitted to examination in this school unless he or she either (a) has passed or been exempted from the First Public Examination or (b) has successfully completed the Foundation Course in English Language and Literature at the Department for Continuing Education.

3. The Board of the Faculty shall by notice from time to time make regulations respecting the examination, and shall have power:

(1) To prescribe authors or portions of authors.

(2) To specify one or more related languages or dialects to be offered either as a necessary or as an optional part of the examination.

(3) To name periods of the history of English Literature and to fix their limits.

(4) To issue lists of Special Options in connection either with English Language or with Literature in English, or with both; and to prescribe authors and texts.

B

Candidates shall offer either Course I (a general course in English Language and Literature) or Course II (a special course in English Language and early English Literature). Each course shall consist of seven subjects, as prescribed below.

1. Submitted work

(*a*) Subjects 1, 6, and 7 in Course I, and Subjects 4, 5, 6, and 7 in Course II, shall be examined by submission.

(*b*) Two typed copies of each extended essay or portfolio essay must be delivered to the Chair of Examiners, Honour School of English Language and Literature, Examination Schools, High Street, according to the deadlines specified in the regulations for each subject. It is additionally strongly recommended that the candidate keep a third copy of his or her submission. A certificate signed by the candidate to the effect that each extended essay or portfolio is the candidate's own work, and that the candidate has read the Faculty guidelines on plagiarism, and observed the specific requirements in (c) below, must be presented together with each submission.

(*c*) Every extended essay and portfolio must be the work of the candidate alone, and he or she may not discuss with any tutor either his or her choice of content or the method of handling it after the last date indicated in the regulations for each subject.

(*d*) Essays previously submitted for the Honour School of English Language and Literature may be re-submitted. No essay will be accepted if it has already been submitted, wholly or substantially, for a final honour school or other degree of this University, or degree of any other institution.

(*e*) Essays may be penalised that are deemed to be either too short or of excessive length in relation to the word limits specified in the regulations for each subject.

2. Course I: General Course in English Language and Literature

Each candidate for Course I shall offer all subjects from the list below. Candidates may not offer any period of English literature in which they have already satisfied Examiners in a First Public Examination in English. The subjects will be examined by written examinations of three hours' duration, unless otherwise specified. Examinations will be held in the Trinity Term of the final year of the Honour School.

Candidates are warned (i) that in the papers for Subjects 1-5 they must not answer questions on any topics of which they offer a special study for Subject 6 or Subject 7 and (ii) that they must avoid duplicating, in their answers to one paper, material that they have already used in answering another paper or in the extended essay under Subject 6 or Subject 7.

1. *Shakespeare* (a portfolio submitted in year 3)

The portfolio will consist of three essays of not fewer than 1,500 and not more than 2000 words each. Footnotes will be included in the total word count, but bibliographies and titles do not count towards the limit. Candidates must address more than one work by Shakespeare in at least two of their portfolio essays.

The three essays may be selected from tutorial work or can be written specially for the portfolio. The candidate may revise tutorial essays for portfolio submission in light of feedback from his or her tutor; however the tutor may not mark or discuss the revised version. If an essay is written specially for the portfolio it will not be read or marked by a tutor prior to submission.

Every portfolio essay produced for the Shakespeare paper must be the work of the candidate alone, but he or she may discuss with his or her tutor the subjects and approach to the essays up until the Friday of the eighth week of the Michaelmas Term preceding the examination.

The candidate must deliver two typed copies of each portfolio essay to the Chair of Examiners, Honour School of English Language and Literature, Examination Schools, High Street by noon on Monday of the second week of the Hilary Term preceding the examination. A certificate, signed by the candidate to the effect that each essay is the candidate's own work, and that the candidate has read the Faculty guidelines on plagiarism, must be presented together with the submission (see the introductory regulations for 'submitted work' for the Honour School of English Language and Literature).

2. *Literature in English from 1350 – 1550*

Candidates must answer two essay questions and one commentary question, as indicated in the rubric for the examination. Passages for commentary will be taken from Chaucer, *Troilus and Criseyde* (ed. L.D. Benson). The paper will be shared with Course II candidates [see Course II, subject 3 below].

3. *Literature in English from 1550 to 1660, excluding the works of Shakespeare*

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Candidates who have satisfied the Examiners in the First Public Examination in Classics and English may not offer this paper, and instead must offer Literature in English 650 – 1100 [see Course II, subject 1 below].

4. *Literature in English from 1660 to 1760*

5. *Literature in English from 1760 to 1830*

6. *Special Options* (an extended essay of not fewer than 5,000 and not more than 6,000 words, except where specified in the published list of options) (see the introductory regulations for 'submitted work' for Course I).

All Special Options shall be centrally taught. A list of available Special Options shall be published to candidates by the end of the seventh week of the Hilary Term preceding the year of examination. Enrolment to Special Options will be administered by the English Faculty Office and will take place in the Trinity Term in the first year of the Honour School. Confirmation of the Special Option shall be provided to candidates by the end of the sixth week of the same Trinity Term.

Examination for this paper shall be by an extended essay of not fewer than 5,000 and not more than 6,000 words, except where specified in the published list of options. Footnotes will be included in the total word count, but bibliographies and titles do not count towards the limit. The theme for the essay shall be formulated by the student in discussion with the option convenors. The candidate may not discuss with any tutor either his or her choice of content or the method of handling it after the conclusion of teaching for the Special Options paper on Friday of the sixth week of the Michaelmas Term preceding the examination.

Two typed copies of the extended essay must be delivered to the Chair of Examiners, Honour School of English Language and Literature, Examination Schools, High Street, by noon on Thursday of the eighth week of Michaelmas Term. A certificate, signed by the candidate to the effect that each essay is the candidate's own work, and that the candidate has read the Faculty guidelines on plagiarism, must be presented together with the submission (see the introductory regulations for 'submitted work' for the Honour School of English Language and Literature).

7. Dissertation (an extended essay of not fewer than 7,000 nor more than 8,000 words) (see the introductory regulations for 'submitted work' for the Honour School of English Language and Literature).

Footnotes will be included in the total word count, but bibliographies and titles do not count towards the limit. Candidates may offer an extended essay in any subject area of English Language or Literature in English. Candidates may refer to writing in foreign languages so long as the focus of the essay is on English language or literature in English. Candidates may discuss translations so long as the focus is on their significance in relation to English language or as part of literature in English. Candidates should show such historical and/or contextual knowledge as is necessary for the profitable study of the topic concerned.

Candidates should submit to the Chair of Examiners, care of the English Faculty Office, by 5p.m. on Thursday of the eighth week of the Michaelmas Term preceding the examination, an abstract of no more than 100 words, describing their area of study. Confirmation of his or her abstract will be received from the Chair of Examiners by Thursday of the first week of the Hilary Term preceding the examination.

The candidate may not discuss with any tutor either his or her choice of content or the method of handling it after Friday of the sixth week of the Hilary Term preceding the examination.

Two typed copies of the essay shall be delivered to the Chair of Examiners, Honour School of English Language and Literature, Examination Schools, High Street, by noon on Tuesday of the ninth week after the commencement of Hilary Full Term. A certificate, signed by the candidate to the effect that each essay is the candidate's own work, and that the candidate has read the Faculty guidelines on plagiarism, must be presented together with the submission (see the introductory regulations for 'submitted work' for the Honour School of English Language and Literature).

3. Course II: Special Course in English Language and Early English Literature

Each candidate shall offer Subjects 1 to 4 and Subjects 6 and 7 below, and may choose between Subject 5 (The Material Text) or Course I Subject 1 (Shakespeare). Candidates may not offer any period of English literature in which they have already satisfied Examiners in a First Public Examination in English. The papers will be written examinations of three hours' duration, unless otherwise specified. Written examinations will be held in the Trinity Term of the final year of the Honour School.

Candidates are warned (i) that in the papers for Subjects 1-5 they must not answer questions on any topics of which they offer a special study for Subject 6 or Subject 7 and (ii) that they must avoid duplicating, in their answers to one paper, material that they have already used in answering another paper or in the extended essay under Subject 6 or Subject 7.

1. *Literature in English 650-1100*

Candidates will be expected to show knowledge of a wide range of Old English literature and should show an awareness of the historical and cultural contexts of the period.

2. *Medieval English and Related Literatures 1066-1550*

A paper on a specified genre or theme. The paper shall be examined by a written examination of three hours' duration, in which candidates shall write two essays of equal weighting. Across the paper as a whole, candidates must demonstrate (a) knowledge of literature written before 1350; and (b) knowledge of writing in insular or European languages other than English, which are expected to have been studied in translation.

The genre or theme for the paper shall be published in the Handbook for the Honour School of English Language and Literature by noughth week of Michaelmas Full Term in the first year of study for the Honour School. The specified genre or theme may be subject to periodic review.

3. *Literature in English 1350 – 1550* (shared with Course I) [as specified for the Honour School of English Language and Literature, Course I, Subject 2].

4. *The History of the English Language to c.1800*

This paper will cover the development of the written language from the earliest records to c.1800, with particular attention to the emergence of a standard form. The paper will be examined on a portfolio of work, comprising two essays of no more than 2,500 words each. Footnotes will be included in the total word count, but bibliographies and titles do not count towards the limit. The list of themes for these essays will be divided into Section A and B and will be published on Tuesday of the seventh week of the Trinity Term preceding the examination. Candidates may not consult tutors after the list of themes has been circulated.

Candidates will be required to submit two pieces of work, each one of between 2,000-2,500 words. They will be required to submit one piece of work in response to discursive essay questions (Section A) and one piece of close commentary work in response to directed questions (Section B). The commentary questions in Section B will require students to find their own passages for analysis. Passages must not exceed 100 lines in total (i.e. 100 lines altogether, not separately). Copies of the texts or passages used in Section B must be included as an appendix to the portfolio.

Two typed copies of the portfolio must be delivered to the Chair of Examiners, Honour School of English Language and Literature, Examination Schools, High Street, by noon on Thursday of the ninth week of the same Trinity Term. A certificate, signed by the candidate to the effect that each essay is the candidate's own work, and that the candidate has read the Faculty guidelines on plagiarism, must be presented together with the submission (see the introductory regulations for 'submitted work' for the Honour School of English Language and Literature).

Once submitted, the essays will then be held over until the following Trinity Term, when they will be examined at the same time as papers for Course II subjects 1 – 3 and 5 – 7.

5. *One* of the following:

(*a*) *The Material Text* (a portfolio submitted in year three)

Candidates will study Old and Middle English texts in their original manuscript context.

The portfolio will consist of one commentary answer and one essay, of not fewer than 2,000 and not more than 2,500 words each. Footnotes will be included in the total word count, but bibliographies and titles do not count towards the limit. After Friday, Week 8, Michaelmas term of the final year, the candidate must not discuss his or her choice of themes with any tutor, nor the method of handling the themes. Every portfolio commentary and essay produced for the Material Text paper must be the work of the candidate alone, but he or she may discuss with his or her tutor the subjects and approach to the essays up until the Friday, Week 8, Michaelmas term of the final year.

The candidate must deliver two typed copies of the portfolio to the Chair of Examiners, Honour School of English Language and Literature, Examination Schools, High Street, by noon on Monday of Week 2 of the Hilary Term preceding the examination. A certificate, signed by the candidate to the effect that each essay is the candidate's own work, and that the candidate has read the Faculty guidelines on plagiarism, must be presented together with the submission (see the introductory regulations for 'submitted work' for the Honour School of English Language and Literature).

(*b*) *Shakespeare* (a portfolio submitted in year three) [as specified for the Honour School of English Language and Literature, Course I, Subject 1].

6. *Special Options*

For this paper Course II candidates may choose ONE of the following:

(*a*) Literature in English 1550 -1660 [as specified for the Honour School of English Language and Literature, Course I, Subject 3];

(*b*) any Special Option from the list published for Course I candidates [as specified for the Honour School of English Language and Literature, Course I, Subject 6];

(*c*) any Special Option from the list published for Course II candidates.

Option (*a*) will be examined by an examination of three hours' duration in Trinity Term of the final year.

A list of available Special Options for (*b*) and (*c*) shall be published to Course II candidates by the end of the seventh week of the Hilary Term in the first year of the Honour School. Enrolment to Special Options will be administered by the English Faculty Office and will take place in the Trinity Term in the first year of the Honour School. Confirmation of the Special Option shall be provided to candidates by the end of the sixth week of the same Trinity Term.

Examination for options (*b*) and (*c*) shall be by an extended essay of not fewer than 5,000 and not more than 6,000 words, except where specified in the published list of options. Footnotes will be included in the total word count, but bibliographies and titles do not count towards the limit. The theme for the essay shall be formulated by the student in discussion with the option convenors. The candidate may not discuss with any tutor either his or her choice of content or the method of handling it after the conclusion of teaching for the Special Options paper on Friday of the sixth week of the Michaelmas Term preceding the examination.

Two typed copies of the extended essay must be delivered to the Chair of Examiners, Honour School of English Language and Literature, Examination Schools, High Street, by noon on Thursday of the eighth week of Michaelmas Term preceding the examination. A certificate, signed by the candidate to the effect that each essay is the candidate's own work, and that the candidate has read the Faculty guidelines on plagiarism, must be presented together with the submission (see the introductory regulations for 'submitted work' for the Honour School of English Language and Literature).

7. *Dissertation* (an extended essay of not fewer than 7,000 nor more than 8,000 words) [as specified for the Honour School of English Language and Literature, Course I, Subject 7].

Honour School of European and Middle Eastern Languages

A

1. The subjects of the examination in the Honour School of European and Middle Eastern Languages shall be (*a*) those modern languages and literatures studied in the Honour School of Modern Languages, and (*b*) Arabic, Hebrew, Persian, and Turkish.

2. All candidates must offer (*a*) one of the languages which may be studied in the Honour School of Modern Languages, with its literature, and (*b*) one of the languages specified in clause 1(*b*) above.

3. No candidate shall be admitted to the examination in this school unless he or she has either passed or been exempted from the first Public Examination.

4. The examiners shall indicate in the lists issued by them the languages offered by each candidate obtaining Honours or satisfying the examiners under the appropriate regulation.

5. The examination in this school shall be under the joint supervision of the Boards of the Faculties of Medieval and Modern Languages and Oriental Studies, which shall appoint a standing joint committee to make, and to submit to the two faculty boards, proposals for regulations for this examination and for the Preliminary Examination in European and Middle Eastern Languages.

6. (i) The examiners in the Honour School shall be such of the Public Examiners in the Honour Schools of Modern Languages and Oriental Studies as shall be required.

(ii) It shall be the duty of the Chair of Examiners in the Honour School of Modern Languages and in the Honour School of Oriental Studies to consult together and designate such examiners as shall be required for the Honour School, whereupon the number of the examiners shall be deemed to be complete.

B

Candidates will be examined in accordance with the examination regulations set out below.

They will also be required to spend, after their matriculation, a year of residence in an appropriate country or countries, and to provide on their entry form for the examination a certificate that they have done this, signed by the Head or by a tutor of their society. Candidates wishing to be dispensed from the requirement to undertake a year of residence abroad must apply in writing to the Chair of the Oriental Studies Board, Oriental Institute, Pusey Lane, Oxford, OX1 2LE, stating their reasons for requesting dispensation and enclosing a letter of support from their society.

Candidates will be expected to carry out during this year abroad such work as their society may require. Candidates will agree with their College Tutor in advance of their year abroad an independent course of study to be followed during that period.

Each candidate shall offer the oral examination in the European language.

Except in a Special Subject or an alternative to a Special Subject, a candidate shall offer one European language and its literature only.

In every case where, under the regulations for the school, candidates have a choice between one or more papers or subjects, every candidate shall give notice to the Registrar not later than Friday in the fourth week of the Michaelmas Full Term preceding the examination of all the papers and subjects being so offered.

Candidates are warned that they must avoid duplicating in their answers to one part of the examination material that they have used in another part of the examination.

For those papers in the Middle Eastern language where a selection of unspecified texts is to be examined, the selection of texts will be determined by the Oriental Studies Board in Hilary Term for the examination in the next academic year, and copies of the list of selected texts will be available for candidates no later than Friday of the third week of the same term.

Oral examination in the European language

As specified for the Honour School of Modern Languages.

1. Honour School of Modern Languages, Paper I.

2. Honour School of Modern Languages, Papers IIA and IIB.

3. Honour School of Modern Languages, *one* paper chosen from Papers VI, VII, or VIII.

4. Honour School of Modern Languages, *one* paper chosen from IV, V, IX, X, XI, or XII.

5. An extended essay on a topic bridging the European and the Middle Eastern language.

Arabic

6A. Arabic unprepared translation into English (half paper) and 6B. Prose composition in Arabic (half paper).

7. Oral (as specified for the Honour School of Oriental Studies).

8. Arabic literature.

9. Islamic religion.

10. One option from a list published in the course handbook.

Paper 6A. is identical with the first half of paper 1 for Arabic and Islamic Studies, and paper 6B. is identical with the first half of paper 2 for Arabic and Islamic Studies in the Final Honour School of Oriental Studies. Papers 7-9 are identical with papers of the same title for Arabic and Islamic Studies in the same degree. The options under paper 10 are also identical with papers and options of the same titles for Arabic and Islamic Studies. The set texts will be those specified in the Arabic Handbook, available from the Oriental Institute.

Hebrew

Candidates must take paper 6. and paper 10. and two of papers 7., 8., and 9.

6. Hebrew composition and unprepared translation.

7. Prepared texts I: Biblical texts:

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the texts will be those specified for Hebrew only, paper 2.

8. Prepared texts II: Rabbinic and Medieval Hebrew Texts:

the texts will be those specified for Hebrew only, paper 3.

9. Prepared texts III: Modern Hebrew literature:

the texts will be those specified for Hebrew only, paper 4.

10. One of the papers in Jewish Studies Paper c.

Persian

6. Unprepared translation from Persian

7. Translation into Persian and essay

8. and 9. Two papers from the following:

(*a*) Persian literature: 1000 – 1400

(*b*) Persian literature: 1400 – 1900

(*c*) Persian literature: 1900 – the present

10. Oral (as specified for the Honour School of Oriental Studies).

Turkish

6A. Unprepared translation from modern Turkish (*half paper*) and 6B. Translation into Turkish (*half paper*).

7. Oral

8. Turkish political and cultural texts, 1860 to the present.

9. Modern Turkish literary texts.

10. One paper from a list of options listed in the course handbook.

Papers 7-9 are identical with papers 3, 5, and 6 for Turkish in the Honour School of Oriental Studies. The options under paper 10 are identical with papers of the same degree. The set texts will be those specified in the Turkish Handbook, available on the Web site of the Faculty of Oriental Studies.

Extended Essay

1. The Extended Essay shall be subject to the following provisions:

(i) The subject of every essay shall, to the satisfaction of the boards of the faculties, fall within the scope of the Honour Schools of Modern Languages and of Oriental Studies and form a bridge between them.

(ii) Candidates proposing to offer an essay must submit, through their college, to the Chair of the Board of the Faculty of Medieval and Modern Languages (on a form obtainable from the Modern Languages Faculty Office, 41 Wellington Square) a statement of their name, college, the academic year in which they intend to take the examination, and the title of the proposed essay together with (*a*) a statement in about fifty words of how the subject is to be treated, (*b*) a statement signed by a supervisor or tutor, that he or she considers the subject suitable, and suggesting a person or persons who might be invited to be an examiner or assessor (the boards will not approve the title unless they are satisfied that a suitably qualified examiner or assessor based in Oxford will be available), and (*c*) a statement by a college tutor that he or she approves the candidate's application, not later than the Wednesday of the second week of the Michaelmas Full Term preceding the examination.

(iii) The faculty boards will decide by the end of the third week of the Michaelmas Full Term preceding the examination whether the proposed essay title is approved. Approval may be granted on condition that the candidate agrees to amend details of the title to the satisfaction of the boards and submits the required amendments to the Modern Languages Faculty Office by the Friday of sixth week of the Michaelmas Full Term preceding the examination.

(iv) A candidate may seek approval after Friday of sixth week of the Michaelmas Full Term preceding the examination for an amendment of detail in an approved title, by application to the Modern Languages Faculty Office. The Chair of Examiners and the chairs of the boards, acting together, will decide whether or not a proposed amendment shall be approved.

2. Candidates will be solely responsible for the final draft, which will not be read by the supervisor or tutor. Candidates must sign a certificate stating that the essay is their own work and that it has not already been submitted, wholly or substantially, for any honour school or degree of this university or a degree of any other institution. This certificate must be sent at the same time as the essay, but under separate cover, addressed to the chair of examiners.

3. No essay shall exceed 10,000 words, exclusive of notes, appendices, and bibliographies. The examiners will not take account of such parts of the essay as are beyond this limit. When appropriate, there must be a select bibliography and a list of sources.

Essays must be typed in double-spacing to be submitted electronically using the approved online submission system, not later than noon on Monday of Week 11 of Hilary Term of the year in which the examination will be held.

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Honour School of Experimental Psychology

A

1. The subject of the Honour School of Experimental Psychology shall be the study of psychology as an experimental science.

2. The examination in Experimental Psychology shall consist of two parts. In Part I candidates shall be examined in the subjects prescribed by the Medical Sciences Board. In Part II candidates shall be examined in the subjects prescribed by the Medical Sciences Board and shall also present, as part of the examination, a project report based on work carried out under supervision prescribed by the Board.

3. No candidate shall be admitted for the Part I examination in this school unless he or she has either passed or been exempted from the First Public Examination.

4. No candidate shall be admitted for the Part II examination in this school unless

(*a*) he or she has passed the Part I examination for Experimental Psychology; and

(*b*) he or she has satisfied the Moderators for the Preliminary Examination in Psychology, Philosophy, and Linguistics in the subject *Introduction to Probability Theory and Statistics* or has passed the Qualifying Examination in Statistics for this School.

The Head of the Department of Experimental Psychology or deputy may dispense a candidate from the Qualifying Examination in Statistics in cases where it is clear that the candidate has reached an adequate standard in Statistics by virtue of previous study and qualification.

5. The examinations in the school shall be under the supervision of the Medical Sciences Board, which shall make regulations concerning them, subject always to the preceding clauses of this sub-section.

B

1. General

Decree (7) of 3 June 1947 permits the number of candidates offering Psychology to be limited, if necessary.

2. The subjects of the examination shall be those prescribed in Parts I and II below.

3. The examination for Part I shall be taken during Week 0 and 1 of Trinity Term of the candidate's second year. The examination for Part II shall be taken during Trinity Term of the candidate's third year. The dates of submission for the Part I practical work and Part II project work and library dissertation are those prescribed in Parts I and II below.

4. Every candidate shall give notice of all papers being offered not later than Friday in the eighth week of Michaelmas Full Term preceding the examination.

PART I

1. Four written papers will be set:

Paper I Biological Psychology.

Components: (i) Behavioural Neuroscience, (ii) Perception.

Paper II Human Experimental Psychology.

Components: (i) Cognition, (ii) Developmental Science.

Paper III Social Psychology, and Individual Differences and Clinical Psychology.

Components: (i) Social Psychology, (ii) Individual Differences and Clinical Psychology.

In papers I-III candidates will be required to answer essay and short answer questions from each of the components.

Paper IV Experimental Design and Methods.

2. Candidates will be required to undertake practical work, as specified by the Head of Department of Experimental Psychology or deputy, and this will constitute a part of the examination. In exceptional circumstances, the Proctors may dispense a candidate from the specified requirements on the recommendation of the Head of Department, or deputy.

3. Reports of practical work completed during the course of study for Part I and submitted for marking shall constitute a portfolio which shall be available to examiners as part of the examination. All such assignments must be uploaded to the Assignments section of the Degrees WebLearn site by the times and dates specified at the start of the practical course. Each submission must be accompanied by a declaration indicating that it is the candidate's own work. Where the work submitted has been produced in collaboration the candidates shall indicate the extent of their own contributions. Reports of practical work previously submitted for the Honour School of Experimental Psychology may be resubmitted, but reports will not be accepted if they have already been submitted, wholly or substantially, for another Honour School or degree of this University, or for a degree of any other institution. The Head of Department or deputy shall inform the examiners by the end of Week 0 of the Trinity Term in which the Part I examination is to be held as to which candidates have (a) failed to satisfy the requirement to undertake practical work or (b) failed to submit a portfolio. Candidates in category (a) will be deemed to have failed Paper IV. Candidates in category (b) will be deemed to have failed the entire Part I examination. The Head of Department or deputy shall also make available to the examiners records showing the extent to which each candidate has adequately pursued a course of practical work. The examiners shall take this evidence into consideration along with evidence of unsatisfactory or distinguished performance in each portfolio of practical work.

For all papers in Psychology and for the Qualifying Examination in Statistics but not for papers taken from the Honour School of Medical Sciences, the examiners will permit the use of any hand-held pocket calculators subject to the conditions set out under the heading *Regulations for the Conduct of University Examinations*, Part 10.

4. A candidate who fails the Part I examination may retake the examination once only, in the Trinity Term in the next academic year. The highest mark that can be awarded to a candidate retaking the examination is a Third.

PART II

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Part II will consist of a research project and *either* three written papers each of 3 hours duration, *or* two written papers, each of 3 hours duration, and a Library Dissertation.

The written papers will be selected from the list of at least 12 options approved by the Medical Sciences Board and published by the Department of Experimental Psychology. A list of options will be posted in the Department of Experimental Psychology not later than noon on Friday of the fifth week of Hilary Term in the year preceding that in which the examination is taken.

If a Library Dissertation is not chosen, candidates may substitute either one or two papers from the list below in place of one or two of the Psychology Advanced Options. If a Library Dissertation is chosen, candidates may substitute one paper from the list below in place of one of the Psychology Advanced Options:

General Linguistics

Phonetics and Phonology

Paper 1 in the Honour School of Medical Sciences. Candidates must not answer questions from the Cognitive Neuroscience option.

One or two papers in Philosophy.

1. *Research Project and Library Dissertation.*

Whether undertaking the research project, or the research project and the library dissertation, such work will normally be carried out in the Trinity Term and the following Michaelmas Term in the year preceding the Part II examinations.

Candidates will be required to undertake such work under the supervision of one of the following:

(i) any member of the Faculty of Psychological Studies.

(ii) any other person approved by the Divisional Board provided that such approval shall be applied for not later than Friday of fourth week of Michaelmas Full Term in the year preceding the Part II examinations.

The subject of the library dissertation and the research project should not overlap to the extent that they should not draw on substantially the same literature. Candidates are warned that they should avoid repetition in examination papers of material used in the research project or library dissertation and that substantial repetition may be penalised.

All proposed research projects or library dissertations must be approved in advance by the Head of the Department of Experimental Psychology or deputy. The procedures for obtaining this approval will be notified to students by the Head of Department of Experimental Psychology or deputy.

One electronic copy of completed research projects and library dissertations must be uploaded to the Assignments section of the Degrees WebLearn site, not later than noon on Wednesday of the ninth week and Wednesday of the eleventh week of Hilary Term respectively, in the year of the examination. Each submission must be accompanied by a declaration indicating that it is the candidate's own work and a statement of the number of words in the research project or library dissertation in respect of each research project and library dissertation. Research projects and library dissertations previously submitted for the Honour School of Experimental Psychology may be resubmitted. No research project or library dissertation will be accepted if it has already been submitted wholly or substantially, for another Honour School or degree of this University, or for a degree of any other institution.

2. Candidates will be required to undertake practical work, as specified by the Head of Department of Experimental Psychology or deputy, and this will constitute a part of the examination. In exceptional circumstances the Proctors may exempt a candidate from the specified requirements on the recommendation of the Head of Department or deputy.

3. Reports of practical work completed during the course of study for Part II and submitted for marking shall constitute a portfolio which shall be available to examiners as part of the examination. All such assignments must be uploaded to the Assignments section of the Degrees WebLearn site by the times and dates specified at the start of the practical course. Each submission must be accompanied by a declaration indicating that it is the candidate's own work. Reports of practical work previously submitted for the Honour School of Experimental Psychology may be resubmitted but reports will not be accepted if they have been submitted, wholly or substantially, for another Honour School or degree of this University, or for a degree of any other institution. The Head of Department or deputy shall inform the examiners by the end of Week 0 of the Trinity Term in which the Part II examination is to be held as to which candidates have failed to satisfy the requirement to undertake practical work. Failure to satisfy the requirement to undertake practical work will result in the candidate’s final degree classification being lowered by one class. Candidates who fail to submit a portfolio will be deemed to have failed the entire Part II examination. The Head of Department, or deputy, shall make available to the examiners records showing the extent to which candidates have adequately pursued a course of practical work. The examiners shall take this evidence into consideration along with evidence of unsatisfactory or distinguished performance in each portfolio of practical work.

Honour School of Fine Art

A

1. No member of the University shall be admitted to the Final Examination in Fine Art unless they have either passed or been exempted from the Preliminary Examination in Fine Art.
2. The examination shall be under the supervision of the Committee for the Ruskin School of Art, which shall make regulations for the examination.

B

1. The examination shall include both practical and written work. Examiners may call any candidate to be examined by viva voce.

2. Every candidate will be required to

(*a*) Submit a portfolio of work made during the course preceding the examination or created especially for assessment in any medium or media agreed by the candidate and their tutor. The portfolio must be presented in digital form, and may include both work in progress and completed artworks. The portfolio should include at least twelve original works; in the case of time-based work, candidates should make a submission of works, or excerpts of works, of no more than a total of twenty minutes' duration. Work which, in the judgement of the candidate's tutor, cannot be submitted for examination for practical reasons, may be represented by documentation.

(*b*) Submit an essay of no more than 6,000 words (including footnotes), which shall normally be on some aspect of visual culture since 1900, in accordance with the provisions of clause 3 of these regulations.

(*c*) Submit three essays of no more than 2,500 words each (including footnotes) on aspects of the history and theory of visual culture since 1900 in accordance with the provisions of clause 3 of these regulations.

3.

(*a*) The work required by the provisions of clause 2 (a) must be submitted via the approved online platform to the Chair of Examiners, Final Examination in Fine Art, Ruskin School of Art, 74 High Street, Oxford by noon on Tuesday in the eighth week of Trinity Full Term in which the examination is taken.

(*b*) A candidate submitting an essay in accordance with the provisions of clause 2 (*b*) of these regulations must apply for the approval of the Head of School not later than Friday in the fourth week of the Michaelmas Full Term preceding the examination. Such application shall include the title of the proposed essay and a synopsis of not more than 100 words setting out the manner in which it is proposed to treat the subject. The essay must be submitted electronically using the approved online submission system not later than noon on the Monday of the eighth week of the Hilary Full Term preceding the examination. Each essay must be accompanied by a certificate signed by the candidate that the essay has not been submitted for any previous examination, and that the essay is his or her own unaided work. Tutors may provide advice on the choice and scope of the subject, the sources available, and the method of presentation. They may also read and comment on a first draft of the essay.

(c) The essays required by the provisions of clause 2 (c) must be submitted electronically using the approved online submission system by noon on Friday of noughth week of the Michaelmas Full Term preceding the examination. (Note: candidates taking the examination in the Honour School of History of Art must submit the required essays by noon on Friday of ninth week of the Michaelmas Full Term preceding the examination.) One essay must be submitted not later than noon on the Friday of the ninth week of the Michaelmas Full Term in the academic year preceding the examination, one essay must be submitted not later than noon on the Friday of the ninth week of the Hilary Full Term in the academic year preceding the examination, and one essay must be submitted not later than noon on the Friday of the ninth week of the Trinity Full Term in the academic year preceding the examination.

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Honour School of Geography

A

1. The examination in the Honour School of Geography shall always include, as stated subjects to be offered by all candidates:

   Geographical Thought: Histories, Philosophies, Practices

2. Candidates shall be required to offer, in addition to the above subject, two foundational courses chosen from the following list:

   (i) Earth System Dynamics

   (ii) Space, Place and Society

   (iii) Environmental Geography

3. Candidates shall be required to offer, in addition to the above subjects, and after giving due notice of the subjects they select, three Optional Subjects chosen under arrangements determined by the board by regulation.

4. The examination shall be partly practical.

5. No candidate shall be admitted to the examination in the Honour School unless *either*

   (*a*) he or she is a Senior Student, *or*

   (*b*) he or she has passed or been exempted from the First Public Examination.

6. The examination in the Honour School shall be under the supervision of the Social Sciences Board.

B

1. All candidates will be required to offer the following subjects:

   i. Geographical Thought: Histories, Philosophies, Practices

   ii. Two foundational courses chosen from the following list: Earth System Dynamics; Space, Place and Society; Environmental Geography

   iii. Three Optional Subjects to be chosen from a list published by the department (3 papers). Submitted work will also be required in three subjects.

   iv. A Geographical Dissertation in accordance with the detailed regulations given below. The Dissertation will be treated as the equivalent of two papers.

   v. A fieldwork report in accordance with the detailed regulations below.

2. Candidates are required to have undertaken field-work as an integral part of their course. Candidates may be examined viva voce.

Theses, practical notebooks or extended essays previously submitted for the Honour School of Geography may be resubmitted. No thesis, practical notebook or extended essay will be accepted if it has already been submitted, wholly or substantially, for another final honour school or degree of this University, or a degree of any other institution.

3. The requirements for each subject are as follows:

   I. *Geographical Thought: Histories, Philosophies, Practices:* A course that examines the historical emergence and philosophical underpinnings of contemporary geographical thinking and practice.

   II. *Earth System Dynamics:* The dynamics of climatic, ecological and geomorphological systems, studied over a wide range of timescales and covering past, present and future changes. Emphasis will also be given to interactions between these components of the earth's system.

   III. *Space, Place and Society:* A human geographical perspective on space, place and society, taking account of relevant and major concepts in geographical thought, and acknowledging differing theoretical approaches. Specific cases and practices will be introduced at a range of geographical scales.

   IV. *Environmental Geography:* The nature of environmental issues, their causes and consequences, and the development of policies to manage the environment. A range of case studies will be used across various geographical scales.

   V. Candidates must offer three Optional Subjects to be chosen from a list to be published by the Head of School not later than the end of the Trinity Full Term preceding the candidate's admission to the Final Honour School. One paper of three hours will be set on each subject. Each candidate must also submit an individual piece of work (as specified on the rubrics for each optional subject) for all three Optional Subjects to the Chair of Examiners in the Final Honour School of Geography, c/o the Examination Schools, High Street not later than 12 noon on the Monday of the first week of the Trinity Term in which they present themselves for examination. The submitted work should not duplicate material in the candidate's dissertation. Instructions for the submitted work will be published by the Chair of the Undergraduate Teaching and Examination Committee not later than the end of the Trinity Full Term preceding the candidate's admission to the Final Honour School. Information about the Optional Subjects and submitted work will be published on the departmental website by early October.

Each candidate will submit

1. A fieldwork report of 4,500 words based on research undertaken as part of the field trip during Trinity Term of the year in which a candidate is admitted to the Honour School. Non-textual and multimedia materials shall not constitute more than ten minutes of viewing/reading time. The requirements for the fieldwork report will be published on the departmental website at the beginning of Michaelmas Full Term in the year in which the candidate is admitted to the Honour School. The fieldwork report must be submitted no later than 12 noon on the Friday in the eighth week of Trinity Term in the year preceding that in which they propose to take the examination.

2. A Geographical Dissertation on a Selected Topic.

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The Dissertation, exclusive of bibliography, maps, and statistical appendices, must not be more than 12,000 words. Non-textual and multimedial materials shall not constitute more than ten minutes of viewing/reading time. The attention of candidates is drawn to the fact that limited rather than large areas are more likely to allow for adequate depth of study. The Dissertation should embody original practical work based on primary data (e.g. data collected in the field, archival materials, census data, etc.), and not be based on secondary material (e.g. text books, published local histories, published papers in learned journals, government or local government reports).

Candidates having first secured the approval of their tutors are required to submit to the Head of the School for approval, not later than noon on Friday at the end of the fourth week of the Trinity Full Term in the year preceding that in which they propose to take the examination, an outline of approximately 500 words of the proposed Dissertation. Special permission must also be sought from the Head of School for any substantive change in the original proposal.

The Dissertation must be firmly bound. It must be the work of the author alone and aid from others must be limited to prior discussion as to the subject and sources and advice on presentation. Every candidate shall sign a declaration of originality to the effect that the Dissertation is his or her own work, and this declaration shall be presented with the Dissertation.

Candidates must submit two copies of their Dissertation not later than 12 noon on the Monday in the first week of the following Hilary Term, to the Chair of Examiners in the Final Honour School of Geography c/o Examination Schools, High Street, Oxford, OX1 4BG.

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Honour School of History

A

1. The Honour School of History shall offer both wide diversity in terms of chronology, geography and historical themes, and a range of methodologies encompassing breadth, depth and theoretical awareness. The examination shall include:

(1) Outline and Theme papers in the History of the British Isles;

(2) Outline and Theme papers in European & World History;

(3, 4) Papers in two specialist historical subjects ('Further' and 'Special') studied with reference to primary sources;

(5) A methodological and historiographical paper;

(6) A thesis.

2. No candidate shall be admitted to examination in this School unless she or he has either passed or been exempted from the Preliminary Examination or has successfully completed the Foundation Certificate in History at the Department for Continuing Education.

3. The examination shall be under the supervision of the Board of the Faculty of History, which will specify rules and procedures respecting the examination, and will define the lists of specific papers from which candidates will choose within the various subjects described below. These lists will be published by the beginning of Trinity Term prior to candidates beginning their studies for the Honour School.

4. The Board shall issue annually the Handbook for the Honour School of History by Monday of first week of the first Michaelmas Full Term of candidates' work for the Honour School.

5. The Board will categorise each of the papers in the History of the British Isles and European & World History in both the Preliminary Examination and the Honour School as falling into one of three chronological groups: Early, Middle and Late.

Three Outline papers in the History of the British Isles and European & World History offered by a candidate in the Preliminary Examination and the Honour School must be drawn from each of these three periods.

Candidates who have been exempted from the First Public Examination, or have passed the First Public Examination in a course other than History or one of its Joint Schools, and who choose Outline papers in both the History of the British Isles and European & World History, must draw those papers from two different periods.

Candidates who have passed the Preliminary Examination in one of the History Joint Schools must choose an Outline paper in the History of the British Isles or European & World History so as to cover at least two of the three periods across the two examinations.

Candidates who have passed the Foundation Certificate in History must choose at least one Outline paper in the History of the British Isles or European & World History which differs in its chronological and geographical scope from the Outline papers which they took for the Foundation Certificate. The Board will specify which Outline papers overlap significantly with those in the Foundation Certificate.

6. The Board will categorise every paper in the Preliminary Examination and the Honour School as covering British or European or World history. Candidates who take both examinations must offer at least two papers in European History and at least one paper in World History from amongst the following subjects: the European & World History papers; the Optional Subjects in the Preliminary Examination; and the Further and Special Subjects in the Honour School.

7. Each candidate shall offer six subjects, as follows. Subjects 2, 3, 5 and part of 4 will be assessed by timed written examinations taken in candidates' final Trinity Term. Subjects 1, 6 and part of 4 will be examined by submitted written work subject to procedures described below.

B

B1. History of the British Isles: any one from a list of Outline and Theme papers defined by the Faculty Board. No candidate may offer a period similar to one offered when passing the Preliminary Examination. Illegal combinations will be specified by the Board.

The History of the British Isles is taken to include the history of England, Wales, Scotland and Ireland, and of other territories in so far as they are specifically connected with the History of Britain.

Candidates will be examined by means of three essays of no more than 2,000 words each, under titles from a question paper published by the examiners on the Wednesday of eighth week of the Trinity Term in the first year of the Final Honour School. The essays must be submitted electronically by noon on Friday of ninth week of that term using the approved online submission system. Detailed procedures governing this process will be published by the Board.

B2. European & World History: any one from a list of Outline and Theme papers defined by the Faculty Board. No candidate may offer a period similar to one offered when passing the Preliminary Examination. Illegal combinations will be specified by the Board.

B3. Further Subject: any one from a list of subjects defined by the Faculty Board, to be studied with reference to primary sources. Illegal combinations of Further and Special Subject will be specified by the Board.

B4. Special Subjects: any one from a list of subjects defined by the Faculty Board, to be studied with reference to primary sources.

Candidates will be examined in two ways: a timed paper comprising compulsory passages for comment; and an extended essay of no more than 6,000 words under a title from a question paper published by the examiners on the Friday of fourth week of the Michaelmas Term in the final year of the Final Honour School. The extended essay must be submitted electronically by noon on the Friday before the beginning of Hilary Full Term in the final year of the Final Honour School using the approved online submission system. Procedures governing this process will be published by the Board.

B5. Disciplines of History

Candidates will be expected to answer two examination questions selected from a paper divided into two sections. One question must be answered from each section. ⊠The sections are:

1. Making Historical Comparisons;

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2. Making Historical Arguments.

B6. A Thesis from Original Research

1. Candidates must submit a thesis as part of the fulfilment of their final examination.

2. Theses shall normally be written during the Hilary Term of the final year of the Final Honour School. All theses must be submitted electronically not later than noon on Friday of eighth week of the Hilary Term of the final year using the approved online submission system.

3. A candidate may submit

(a) any essay or part of any essay which the candidate has submitted or intends to submit for any university essay prize; or

(b) any other work.

4. The provisos in sub-clause 3 above shall not debar any candidate from submitting work based on a previous submission towards the requirements for a degree of any other university provided that:

(i) the work is substantially new;

(ii) the candidate also submits both the original work itself and a statement specifying the extent of what is new. The examiners shall have sole authority to decide in every case whether proviso (i) to this clause has been met.

5. Every candidate must submit the title proposed together with a typed synopsis of the thesis topic and proposed method of investigation (no more than 250 words) and the written approval of their College History Tutor to the Chair of the Examiners for the Honour School of History, the History Faculty, George Street, Oxford, not earlier than the beginning of Trinity Full Term in the first year of the Final Honour School and not later than the Friday of sixth week of Michaelmas Term in the final year of the Final Honour School. If no notification is received from the Chair of Examiners by the first Monday of Hilary Full Term of the final year, the title shall be deemed to be approved. Any subsequent changes to title require formal application to the Chair of Examiners by the Friday of Week 4 of the Hilary Term of the final year and subsequent approval.

6. Theses should normally include an investigation of relevant printed or unprinted primary historical sources, and must include proper footnotes and a bibliography. They must be the work of the author alone. In all cases, the candidate's tutor or thesis adviser shall discuss with the candidate the field of study, the sources available, and the methods of presentation. Candidates shall be expected to have had a formal meeting or meetings with their College History Tutor, and, if necessary, an additional meeting or meetings with a specialised thesis adviser in the Trinity Term of their second year, as well as a second formal meeting or meetings with their thesis adviser in the Michaelmas Term of their final year, prior to submitting the title of their thesis. While writing the thesis, candidates are permitted to have further advisory sessions at which bibliographical, structural, and other problems can be discussed. The total time spent in all meetings with the College History Tutor and/or the specialised thesis adviser must not exceed five hours. A first draft of the thesis may be commented on, but not corrected in matters of detail and presentation, by the thesis adviser.

7. No thesis shall exceed 12,000 words in length (including footnotes, but excluding bibliography and, in cases for which specific permission has been obtained from the Chair of Examiners, appendices), except in the case that a candidate is submitting a thesis as a critical edition of a text, in which case the regulations on word length in sub-clause 10, sections iii and x, below, apply. The thesis should conform to the standards of academic presentation prescribed in the course handbook. Failure to conform to such standards may incur penalties as outlined in the course handbook.

8. All candidates must submit their thesis electronically by no later than noon on Friday of eighth week of Hilary term of the final year of the Final Honour School using the approved online submission system. Procedures governing this process will be published by the Board.

9. Candidates shall not answer in any other paper, with the exception of Disciplines of History (regulation B5), questions which fall very largely within the scope of their thesis. Candidates should not choose a thesis that substantially reworks material studied in the Further or Special Subjects, and should demonstrate familiarity with and use of substantially different and additional primary sources.

10. As an alternative route to fulfilling the requirement for the compulsory thesis, or to submitting an optional one, a candidate may prepare an edition of a short historical text with appropriate textual apparatus, historical annotation and introduction. This exercise, which is different in kind from the writing of a normal dissertation, is governed by the following additional regulations:

i. The original work selected for editing may be a narrative, literary, or archival text of any kind, and may be of any period and in any language. It must be susceptible to historical analysis and commentary, and of a kind that requires the application of editorial and historical skills and techniques, including linguistic and palaeographical skills where appropriate.

ii. The choice of text must be approved by the submission to the Chair of the FHS in History, with the support of a supervisor, of a 250-word outline of the text and its context, and specifying its length. This submission must be made by Friday of noughth week of the Michaelmas Term of the candidate’s final year, but candidates are advised to seek permission well before this. The Chair must consult appropriate colleagues before approving the project: they will need to be satisfied that it provides scope for displaying appropriate levels of knowledge and expertise.

iii. The length of the chosen text will depend upon the linguistic and technical challenges which it poses, and the scope it offers for historical analysis and commentary; the advice of the supervisor will be essential. A complex text in a difficult language may only run to a few thousand words. The absolute maxima are 15,000 words for a non-English text, and 30,000 for one in English; but these are not norms or targets. An extract from a longer text is permissible, so long as the selection is rationally justified, and the extract can stand on its own for purposes of historical commentary.

iv. A text in a language other than English must be accompanied by an English translation.

v. The examiners must be provided with a facsimile of no less than 30 per cent of the text in its primary manuscript or printed form. Where there are several versions, the most important should be chosen.

vi. A textual introduction should state how many versions (whether manuscript or printed) there are to the text, how they relate to each other, and what editorial principles have been employed.

vii. A textual apparatus should list variant readings, emendations and textual problems in accordance with normal editorial practice.

viii. Historical notes to the text should comment as appropriate on people, places, events and other references, and should draw out points of wider historical interest.

ix. A historical introduction should discuss the immediate context of the work, including its author or the record-creating system that produced it, and should explain its wider historical context and significance.

x. The textual and historical introductions and the historical notes should not exceed 8,000 words (for an English text) or 6,000 (for a translated one).

xi. The dissertation should be arranged in the following order: historical introduction; textual introduction; text, with textual notes (keyed to the text in the sequence a, b, c, etc.) at the foot of the page; historical notes (keyed to the text in the sequence 1, 2, 3, etc.) on separate pages; sample facsimile.

B7. An Optional Additional Thesis

1. Any candidate may offer an optional additional thesis.

2. Regulation B6, sub-clause 3 above applies.

3. Regulation B6, sub-clause 4 above applies.

4. Every candidate intending to offer an optional thesis except as defined in regulation B6 sub-clause 3(a) above must submit the title proposed together with the written approval of a thesis adviser or College History Tutor to the Chair of the Examiners for the Honour School of History, the History Faculty, George Street, Oxford, not earlier than the beginning of Trinity Full Term in the year preceding that in which the candidate takes the examination and not later than Friday of the first week of the following Hilary Full Term. The Chair shall decide whether or not to approve the title, consulting the Faculty Board if so desired, and shall advise the candidate as soon as possible.

5. Optional additional theses should normally include an investigation of relevant printed or unprinted historical sources, and must include proper footnotes and a bibliography. They must be the work of the author alone. In all cases, the candidate's College History Tutor or thesis adviser shall discuss with the candidate the field of study, the sources available, and the methods of presentation (which should conform to the standards of academic presentation described in the course handbook). The College History Tutor or thesis adviser may comment on the first draft.

6. No optional additional thesis shall exceed 12,000 words in length (including footnotes but excluding bibliographies), except in the case that a candidate is submitting a thesis as a critical edition of a text, in which case the regulations on word length in regulation B6 sub-clause 10, sections iii and x, above, apply. All theses must be typed or word-processed in double spacing on one side of A4 paper with the notes and references at the foot of each page, with a left-hand margin of one-and-a-half inches and all other margins of at least one inch.

7. Candidates must submit their thesis electronically by no later than noon on Monday of first week of Trinity term of the final year of the Final Honour School using the approved online submission system. Procedures governing this process will be published by the Board.

8. Candidates shall not answer in any other paper, with the exception of Disciplines of History (regulation B5), questions which fall very largely within the scope of their optional additional thesis.

9. Candidates may submit an optional additional thesis in the form of an edition of a short historical text with accompanying scholarly apparatus, in which case the requirements detailed in regulation B6 sub-clause 10, above, apply.

10. The Final Honour School Examiners will arrive at a formal degree result for candidates who submit an Optional Additional Thesis by inclusion of the 7 highest marks awarded for the 8 papers submitted, except that the mark awarded for the Optional Additional Thesis may not substitute for a mark lower than 50. Thus, the papers to be included are determined by the following procedures:

(i) In the event that the Optional Additional Thesis is awarded a mark below 50, it will be disregarded and the formal degree result will be determined solely by the marks awarded for the compulsory papers.

(ii) In the event that the Optional Additional Thesis is awarded a mark of 50 or above, the paper awarded the lowest mark of 50 or above (which may be the Optional Additional Thesis) will be disregarded. All other papers awarded a mark of 50 or above, and all papers awarded a mark below 50 will be included.

Honour School of History and Economics

A

1. The examination in the Honour School of History and Economics shall consist of such subjects in History and Economics as the Board of the Faculty of History and Division of Social Sciences from time to time shall in consultation prescribe by regulation.

2. No candidate shall be admitted to examination in this School unless he or she has either passed or been exempted from the First Public Examination.

3. The examination in the Honour School shall be under the joint supervision of the Board of the Faculty of History and the Social Sciences Divisional Board, which shall appoint a standing joint committee to make proposals for regulations concerning the examination. Such proposals shall be submitted to the two Boards which shall make regulations concerning the examination and which, in the case of difference of opinion, shall hold a joint meeting at which the matter in dispute shall be resolved by the vote of the majority.

4. The Chairs of Examiners for the Honour School of History and for the Honour School of Philosophy, Politics, and Economics shall consult together and designate such of their number as may be required for the examination for the Honour School of History and Economics, whereupon the number of examiners shall be deemed to be complete.

5. The lists of specific papers available in this School from the Honour School of History and in Economics in the Honour School of Politics, Philosophy and Economics will be published by the relevant Boards at the dates defined in the regulations for those schools.

B

Each candidate shall offer:

B1. The Development of the World Economy since 1800 (subject 311)

As specified for the Honour School of Philosophy, Politics, and Economics. This subject must be studies in the first year of the candidate's enrolment for the Honour School.

B2., B3., B4. Three additional subjects in Economics

As specified for the Honour School of Philosophy, Politics and Economics. Any of subjects 300, 301 and 302 must be studied in the first year of the candidate’s enrolment for the Honour School. Any other subjects offered may only be studied in the second year of the candidate’s enrolment for the Honour School. More than one Special Subject (398) may be offered but all subject choices must satisfy the paper combination requirements specified for the Honour School of Philosophy, Politics and Economics.

B5. An Outline or Theme paper in either European & World History or The History of the British Isles as specified for the Honour School of History. No candidate may offer a paper in the History of the British Isles or European & World History similar to one offered when passing the Preliminary Examination. Illegal combinations will be specified by the Board.

B6., B7. Any one of the following combinations, (a), (b), (c), or (d):

(a) two Further Subjects in History;

(b) two Further Subjects in Economics (the notes to B2-4 above apply);

(c) (i) one Further Subject in History and

(ii) an Outline or Theme paper, subject to the rule on overlap with the Preliminary Examination under B5 above, in

either European & World History, except any such period offered under B5 above,

or The History of the British Isles, if the paper offered under B5 above is in European & World History;

(d) (i) one Further Subject in History and (ii) one Further Subject in Economics (the notes to B2-4 above apply).

For all Economics papers (including Development of the World Economy since 1800 but not other papers in Economic History) candidates are permitted the use of one hand-held pocket calculator from a list of permitted calculators published annually by the Department of Economics on its Undergraduate website, which will be updated annually in the week prior to Week 1 of Michaelmas Term.

B8. A Thesis from Original Research

Regulation B6 of the Honour School of History shall apply with the following modifications:

Sub-clause 1 For ‘Candidates must submit a thesis as part of the fulfilment of their final examination’ read ‘Candidates must submit a thesis—normally, but not necessarily in economic history—as part of the fulfilment of their final examination’.

Sub-clause 2 For ‘Theses shall normally be written during the Hilary Term of the final year’ read ‘Theses shall normally be written during the Michaelmas and/or Hilary Term of the final year’.

Sub-clause 3(b) (iii) For ‘Chair of the Examiners for the Honour School of History’ read ‘Chair of the Examiners, Honour School of History and Economics’.

Sub-clause 5 For ‘Honour School of History’ read ‘Honour School of History and Economics’.

Sub-clause 6 For ‘primary historical sources’ read ‘primary historical sources or economic data’; for ‘College History Tutor’ read ‘College History Tutor or Economics Tutor’.

Sub-clause 8 For ‘Chair of Examiners, Honour School of History’ read ‘Chair of Examiners, Honour School of History and Economics’.

Sub-clause 9 For ‘Candidates shall not answer in any other paper, with the exception of Disciplines of History (regulation B5), questions which fall very largely within the scope of their thesis’ read ‘Candidates shall not answer in any other paper questions which fall very largely within the scope of their thesis.’

Sub-clause 10 section ii For ‘Chair of the FHS in History’ read ‘Chair of the FHS in History and Economics’.

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B9. An Optional Additional Thesis

A second thesis, in addition to the papers listed under sections B1 to B8 may be offered in accordance with Regulation B7 An Optional Additional Thesis of the Honour School of History, q. v. modified as follows:

(a) the subject shall, to the satisfaction of the examiners, fall within the scope of the Honour School of History and Economics;

(b)theses must be submitted electronically using the approved online submission system. In the assignment of honours, attention will be paid to the merits of any such thesis;

(c) not more than two theses may be offered.

(d) Sub-clause 10 For 'The Final Honour School Examiners will arrive at a formal degree result for candidates who submit an Optional Additional Thesis by inclusion of the 7 highest marks awarded for the 8 papers submitted, except that the mark awarded for the Optional Additional Thesis may not substitute for a mark lower than 50.' read 'The Final Honour School Examiners will arrive at a formal degree result for candidates who submit an Optional Additional Thesis by inclusion of the 8 highest marks awarded for the 9 papers submitted, except that the mark awarded for the Optional Additional Thesis may not substitute for a mark lower than 50'.

Honour School of History and English

A

1. The Honour School of History and English shall be under the joint supervision of the Boards of the Faculties of History and English Language and Literature and shall consist of such subjects as they shall jointly by regulation prescribe. The boards shall establish a joint committee consisting of three representatives of each faculty, of whom at least one of each side shall be a member of the respective faculty board, to advise them as necessary in respect of the Honour School and of the Preliminary Examination in History and English.

2. No candidate shall be admitted to the examination in this school unless he or she has either passed or been exempted from the First Public Examination.

3. The Chairs of Examiners for the Honour School of History and for the Honour School of English Language and Literature shall consult together and designate such of their number as may be required for the examination for the Honour School of History and English, whereupon the number of examiners shall be deemed to be complete.

B

Each candidate shall offer seven subjects as set out below. The subjects will be examined by written examinations of three hours' duration, unless otherwise specified.

1. Submitted work

(*a*) Candidates should note that no more than five out of the total of seven Final Honour School papers can be examined by submission. Candidates should also note that some English and History papers are examined only by submission and should bear this restriction in mind when making their choices.

(*b*) For submission of English Language and Literature papers: Two typed copies of each extended essay or portfolio must be delivered by hand to the relevant Chair of Examiners, Examination Schools, High Street, according to the deadlines specified in the regulations for each subject. It is additionally strongly recommended that the candidate keep a third copy of his or her submission. A certificate signed by the candidate to the effect that each extended essay or portfolio is the candidate's own work, and that the candidate has read the History Faculty and English Language and Literature Faculty guidelines on plagiarism, must be presented together with each submission (see (*d*) below). Certificates will be circulated to candidates for completion by the History Faculty Office and the English Faculty Office.

(c) For submission of History papers: Candidates must submit electronically using the approved online submission system according to the deadlines specified in the regulations for the Honour School of History. Procedures governing this process will be published by the Board.

(d) For submission of the interdisciplinary bridge paper and the interdisciplinary dissertation: Candidates must submit electronically using the approved online submission system according to the deadlines given below. Procedures governing this process will be published by the Board.

(e) Every submission must be the work of the candidate alone, and he or she may not discuss with any tutor either his or her choice of content or the method of handling it after the last date indicated in the regulations for each subject.

(f) Essays previously submitted for the Honour School of History and English may be re-submitted. No essay will be accepted if it has already been submitted, wholly or substantially, for a final honour school or other degree of this University, or degree of any other institution.

(g) Essays may be penalised that are deemed to be either too short or of excessive length in relation to the word limits specified in the regulations for each subject.

2. History and English papers

(i) One compulsory interdisciplinary bridge paper, which shall be examined by an extended essay of between 5,000 and 6,000 words, including footnotes and notes but excluding bibliography. The list of topics for this paper shall be published to candidates by the beginning of the first week of the Michaelmas Term in the year preceding the final examination, and shall be available thereafter from the English Faculty Office and the History Faculty Office.

Candidates must obtain written approval from the Chair of Examiners for the Honour School of History and English for the proposed essay title, not later than Friday of the eighth week of the Hilary Term in the first year of the Final Honour School.

Candidates must submit their bridge paper essay electronically by no later than noon on Friday of first week of Trinity term of the final year of the Final Honour School using the approved online submission system. Procedures governing this process will be published by the Board.

(ii) One Outline or Theme paper in the History of the British Isles. No candidate may offer a period similar to one offered when passing the Preliminary Examination.☒ Illegal combinations will be specified by the Board.

(iii) and (iv) Two subjects chosen from subjects 1 to 6 of Course I or two subjects chosen from subjects 1 to 3 and 5 to 6 of Course II of the Honour School of English Language and Literature (as specified in the regulations for the Honour School of English Language and Literature).

(v) and (vi) Two additional subjects, consisting of *either*:

(a) Special Subject from the Honour School of History (which comprises a three hour paper and an extended essay, constituting two papers), *or*

(b) Two of the following:

1. One paper in European & World History from the Honour School of History;

2. One Further Subject from the Honour School of History;

3. One additional subject chosen from papers 1 to 6 of Course I or Course II of the Honour School of English Language and Literature, except paper 4 of Course II. Candidates must offer all Course I or all Course II English subjects, with the exception of paper 6 Special Options, for which any subject is permitted.

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See the regulations for History and for English Language and Literature. The individual detailed specifications and prescribed texts for the Further and Special Subjects as specified for the Honour School of History will be given in the Handbook for the Honour School of History. This will be published by the History Board by Monday of Week 1 of the first Michaelmas Full Term of candidates' work for the Honour School.

The lists of Further and Special Subjects and of Outline and Theme papers in the History of the British Isles and European & World History available for the following year will be published by the History Faculty Board in fourth week of the Hilary Term prior to candidates beginning their studies for the Honour School.

(vii) One compulsory interdisciplinary dissertation, which shall be examined by an extended essay of not more than 12,000 words, including notes and source material but excluding bibliography.

Candidates must submit to the Chair of Examiners for the Joint School of History and English, care of the History Faculty Office, not later than 5pm on Friday of the sixth week of the Michaelmas Term preceding the examination, a title and abstract of not more than 200 words detailing the proposed dissertation topic.

The candidate must submit a digital copy of the dissertation to the Chair of Examiners for the Joint School of History and English, via WebLearn by noon on Friday of Week 8 of the Hilary Term preceding the examination. A certificate, signed by the candidate to the effect that each essay is the candidate’s own work, and that the candidate has read the History Faculty and English Language and Literature Faculty guidelines on plagiarism, must be presented together with the submission (see the introductory regulations for ‘submitted work’ for the Honour School of History and English).

Honour School of History and Modern Languages

A

1. The subjects of the examination in the Honour School of History and Modern Languages shall be (*a*) History, and (*b*) those modern European languages and literatures studied in the Honour School of Modern Languages.

2. All candidates must offer both (*a*) and one of the languages in (*b*) with its literature.

3. No candidate shall be admitted to examination in the School unless he or she has either passed or been exempted from the First Public Examination.

4. The examiners shall indicate in the lists issued by them the language offered by each candidate obtaining Honours or satisfying the examiners under the appropriate regulation.

5. The Honour School shall be under the joint supervision of the Boards of the Faculties of History and Modern Languages, which shall appoint a standing joint committee to make proposals for regulations concerning the examination. Such proposals shall be submitted to the boards of the two faculties which shall make regulations concerning the examination and which, in case of difference of opinion, shall hold a joint meeting at which the matter in dispute shall be resolved by the vote of the majority.

6. The lists of specific papers available in this School from the Honour Schools of History and of Modern Languages will be published by the relevant Faculty Boards at the dates defined in the regulations for those schools.

7.

(i) The examiners in the Honour School shall be such of the Public Examiners in the Honour Schools of History and Modern Languages as shall be required.

(ii) It shall be the duty of the Chair of Examiners in the Honour Schools of History and Modern Languages to consult together and designate such examiners as shall be required for the Honour School, whereupon the number of examiners shall be deemed to be complete.

B

Candidates will be examined in accordance with the examination regulations set out below.

They will also be required to spend, after their matriculation, a year of residence in an appropriate country or countries, and to provide on their entry form for the examination a certificate that they have done this, signed by the Head or by a tutor of their society. Candidates wishing to be dispensed from the requirement to undertake a year of residence abroad must apply in writing to the Chair of the Medieval and Modern Languages Board, 41 Wellington Square, Oxford, OX1 2JF, stating their reasons for requesting dispensation and enclosing a letter of support from their society.

Candidates should during this year abroad undertake a programme of activity acceptable to their college or society. They will also be expected to carry out during this period such academic work as their society may require. Candidates will agree with their College Tutor in advance of their year abroad an independent course of study to be followed during that period.

Save in a Special Subject, each candidate shall offer in his or her language and literature papers one language and literature only.

Oral Examination: as specified for the Honour School of Modern Languages.

Certain combinations of papers within or between the two parent schools will be illegal, or subject to advice about duplication of material; these will be specified in the Handbook for this School.

Every candidate shall offer:

1. An Outline or Theme paper in European & World History as specified for the Honour School of History (except for candidates offering Celtic, who shall offer a paper in The History of the British Isles as specified for the Honour School of History). No candidate may offer a period similar to one offered when passing the Preliminary Examination. Illegal combinations will be specified by the History Board.

2. A bridge essay of between 8,000 and 10,000 words on an interdisciplinary topic, designed to draw together interests and develop skills from both sides of the course. The limit of 10,000words includes footnotes, but excludes bibliography, and, in cases for which specific permission has been obtained from the convenor of the joint school, appendices. Candidates must follow the guidelines on word count, presentation, and referencing as outlined in the course handbook.

The candidate will submit a title and short statement of up to fifty words on the manner in which he/she proposes to treat the topic, together with a note from his/her tutor approving the topic, addressed to the convener of the Joint School of History and Modern Languages, c/o the History Faculty, no later than Monday of sixth week of Trinity Term of the first year of the Final Honour School. Titles will be approved by the convener of the Joint School of History and Modern Languages. Notification of whether or not approval is forthcoming will be given by eighth week of Trinity Term.

Changes to the title must be submitted to the convener of the joint school at the latest by the Friday of fourth week of the Hilary Term of the final year of the Final Honour School. Notification of whether or not approval is forthcoming will be given no later than sixth week of the Hilary Term of the final year of the Final Honour School. Candidates must submit their bridge essay electronically by not later than noon on Tuesday of week 9 of the Hilary term of the final year of the Final Honour School using the approved online submission system. Procedures governing this process will be published by the Board. In the rare cases when a candidate is dispensed from the requirement to spend a year abroad after their second year, that candidate shall not be required to submit their Bridge Essay until noon on Friday of noughth week of the Trinity Term of the final year of the Final Honour School. Any changes in title for such candidates should be submitted to the convenor of the joint school by the fourth week of Hilary Term of the final year. Notification of whether approval is forthcoming will be given no later than sixth week of Hilary Term of the final year of the Final Honour School.

A first draft of the bridge essay may be read and commented on, but not corrected in matters of detail and presentation, by the bridge essay adviser.

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3. Honour School of Modern Languages, Paper I.

4. Honour School of Modern Languages, Papers IIA and IIB.

5. Honour School of Modern Languages, *one* paper chosen from Papers VI, VII, or VIII.

6. Honour School of Modern Languages, *one* paper chosen from Papers IV, V, IX, X, XI, XII, or XIV.

7, 8, 9. *Either* (*a*) a Special Subject as specified for the Honour School of History (two papers, paper (*b*) of which shall be examined by extended essay) and one of the items (*b*), (i), (ii), (iii), or (iv) below.

or (*b*) any three of the following four items:

(i) An Outline or Theme paper in The History of the British Isles as specified for the Honour School of History; (except for candidates offering Celtic, who may offer a paper in European & World History as specified for the Honour School of History);

(ii) A Further Subject as specified for the Honour School of History;

(iii) Any one of the Papers IV, V, IX, X, XI, XII or XIV not already offered, as specified for the Honour School of Modern Languages; except that a candidate who has chosen a Special Subject (Paper XII) at clause B6 above may not choose another such Special Subject.

(iv) A Dissertation (Paper XIV) as specified for the Honour School of Modern Languages *or* a thesis based on original research as specified in Regulation B6 for the Honour School of History, except sub-clause 5 of that regulation should read 'beginning of Trinity Full Term of the academic year preceding that in which the candidate spends a year abroad'.

Optional Additional Thesis

In addition to the compulsory papers for this School, candidates who so desire may offer an optional additional thesis in accordance with Regulation B7 *An Optional Additional Thesis* of the Honour School of History *q.v.*, modified as follows:

(a) the subject shall, to the satisfaction of the examiners, fall within the scope of the Honour School of History and Modern Languages;

(b) Candidates must submit their theses electronically using the approved online submission system.

(c) Sub-clause 10. for 10. 'The Final Honour School Examiners will arrive at a formal degree result [...] all papers awarded a mark below 50 will be included.' read 'The Final Honour School Examiners will arrive at a formal degree result for candidates who submit an Optional Additional Thesis by taking the marks awarded for the 2 language papers and the oral examination, together with the highest seven marks out of the eight content papers submitted, except that the Optional Additional Thesis may not substitute for a mark lower than 50. Thus, the papers to be included are determined by the following procedures:

(i) In the event that the Optional Additional Thesis is awarded a mark below 50, it will be disregarded and the formal degree result will be determined solely by the marks awarded for the compulsory papers.

(ii) In the event that the Optional Additional Thesis is awarded a mark of 50 or above, the content paper awarded the lowest mark of 50 or above (which may be the Optional Additional Thesis) will be disregarded. All other content papers awarded a mark of 50 or above, and all content papers awarded a mark below 50, together with the marks awarded for the 2 language papers and the oral examination, will be included.'

Honour School of History and Politics

A

1. The examination in the Honour School of History and Politics shall consist of such subjects in History and Politics as the Board of the Faculty of History and the Social Sciences Board shall from time to time in consultation prescribe by regulation.

2. No candidate shall be admitted to examination in this School unless he or she has either passed or been exempted from the First Public Examination.

3. The examination in the Honour School shall be under the joint supervision of the Board of the Faculty of History and the Social Sciences Board, which shall appoint a standing joint committee to make proposals for regulations concerning the examination. Such proposals shall be submitted to the boards which shall make regulations concerning the examination and which, in the case of difference of opinion, shall hold a joint meeting at which the matter in dispute shall be resolved by the vote of the majority.

4. The Chairs of Examiners for the Honour School of History and for the Honour School of Philosophy, Politics, and Economics shall consult together and designate such of their number as may be required for the examination for the Honour School of History and Politics, whereupon the number of examiners shall be deemed to be complete.

5. The lists of specific papers available in this School from the Honour School of History and in Politics from the Honour School of Politics, Philosophy and Economics will be published by the relevant Boards at the dates defined in the regulations for those schools.

6. Except where indicated a paper cannot be substituted. Candidates shall offer seven papers from the following options, which must include the compulsory substitute thesis based on original research, as specified under Regulation B8 below. Certain combinations of papers in History and in Politics will be illegal, or subject to advice about duplication of material; these will be specified in the Handbook for this School.

B

B1., B2. Each candidate may offer:

either one paper in the History of the British Isles, and one paper in European & World History,
or two papers in European & World History,

as specified for the Honour School of History, provided that:

(a) one paper may be replaced by a compulsory thesis in History;

(b) no candidate may offer a paper in the History of the British Isles or European & World History similar to one already offered in the Preliminary Examination; illegal combinations will be specified by the History Board.

(c) candidates who have not offered a paper in the History of the British Isles or European & World History before the nineteenth century in the First Public Examination are required to choose at least one such period in the Honour School of History and Politics. The list of papers satisfying this provision is given in the Handbook for History and Politics.

B3., B4. Each candidate shall offer any two of the five 'core subjects' in Politics, as specified for the Honour School of Philosophy, Politics and Economics (i.e. 201, 202, 203, 214, and 220). A thesis as specified in Regulation B8 below may not be substituted for a Politics core subject.

B5., B6., B7. Each candidate shall offer one of the following combinations:

(i) one Special Subject in History (examined in two papers) and one of subjects 201– 230 in Politics which is not offered under Regulation B3 above;

(ii) one Further Subject in History and two of subjects 201–230 in Politics which are not offered under Regulation B3 above;

(iii) one Further Subject in History, one of subjects 201–230 in Politics which are not offered under Regulation B3 above, and one Special Subject in Politics.

Provided that one of the optional papers in Politics in any of these combinations may be substituted by a compulsory thesis from the Honour School of Philosophy, Politics, and Economics.

B8. Each candidate must offer a thesis in place of *either* a Politics option in any of the combinations as specified under Regulation B5-6-7 above *or* a paper in the History of the British Isles or European & World History, as specified under Regulation B1-2 above.

(a) A thesis offered in place of a Politics optional paper shall be either a substitute thesis or a supervised dissertation submitted in accordance with the regulations prescribed for Politics in the Honour School of Philosophy, Politics, and Economics.

(b) A thesis in History in place of a paper in the History of the British Isles or European & World History shall be submitted in accordance with Regulation B6, *A Thesis based on Original Research*, for the Final Honour School of History. In this case, a candidate must also offer a paper satisfying the requirements specified in Regulation B1-2(c) above which has not been satisfied in the First Public Examination, unless he or she is a Senior Student, as defined by the Regulations for Senior Student Status, or has passed the First Public Examination in a course other than History and Politics, History, or any other joint school with History.

B9. All candidates must offer a substitute thesis or supervised dissertation, but may not offer more than one substitute thesis or supervised dissertation in place of a paper.

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Honour School of History of Art

A

1. The examination in the School of History of Art shall be under the supervision of the Board of the Faculty of History.

2. No candidate shall be admitted to the examination in this school unless he or she has passed or been exempted from the First Public Examination.

3. The Board of the Faculty of History shall, by notice from time to time, make regulations respecting the examination.

4. The Board of the Faculty of History may include in the examination, either as necessary or optional, other subjects which they may deem suitable to be studied in connection with History of Art.

B

The History Board shall issue annually the Handbook for the Honour School of History of Art by Monday of first week of the first Michaelmas Full Term of candidates' work for the Honour School.

All candidates are required to offer Subjects I, II, III, IV, V, and VI below.

I. *Approaches to the History of Art*

II. *A Further Subject in Art History*

Any one of the Further Subjects listed below, as specified for the Honour School of History:

1. Anglo-Saxon Archaeology c. 600-750: Society and economy in the Early Christian Period

2. The Carolingian Renaissance

3. Northern European Portraiture 1400–1800

4. Culture and Society in Early Renaissance Italy 1290-1348

5. Flanders and Italy in the Quattrocento 1420-1480

6. Court Culture and Art in Early Modern Europe

7. Intellect and Culture in Victorian Britain

III. *Classical, Pre-Modern or Non-Western Art Option*

Any one of the options below:

1. Greek Art and Archaeology *c*.500-300 bc (as specified for the Honour School of Literae Humaniores, Greek and Roman Archaeology).

2. Art under the Roman Empire ad 14-337 (as specified for the Honour School of Literae Humaniores, Greek and Roman Archaeology).

3. Hellenistic Art and Archaeology, 330-30 BC.

4. Byzantine Art: the transition from Antiquity to the Middle Ages, ad 500-1100.

5. Gothic Art through Medieval Eyes.

6. Encountering South Asian Sculpture

7. American Art

8. Art in China since 1911.

9. Understanding Museums and Collections (as specified for the Honour School of Archaeology and Anthropology), if not taken under IV below.

10. Egyptian Art and Architecture (as specified for the Honour School of Oriental Studies, Egyptology and Ancient Near Eastern Studies with Archaeology and Anthropology).

11. Visual Culture in Contemporary East Asia.

12. Latin American Cinema (as specified for the Honour School of Modern Languages, Special Subjects)

13. Topics in Islamic Art

IV. *Modern Art Option*

Any one of the options below:

1. Literature and the Visual Arts in France (as specified for the Honour School of Modern Languages, Special Subjects).

2. German Expressionism in literature and the visual arts (as specified for the Honour School of Modern Languages, Special Subjects).

3. European Cinema (as specified for the Honour School of Modern Languages, Special Subjects).

4. History and Theory of Visual Culture since 1900 (as specified for the Final Examination in Fine Art; paper on the history and theory of visual culture since 1900).

5. Understanding Museums and Collections (as specified for the Honour School of Archaeology and Anthropology), if not taken under III above.

6. The Experience of Modernity: Visual Culture, 1880-1925

7. American Art, if not taken under III above.

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8. Art in China since 1911, if not taken under III above.

9. Visual Culture in Contemporary East Asia, if not taken under III above.

10. Inventing Photography: A History of Origins

11. Latin American Cinema (as specified for the Honour School of Modern Languages, Special Subjects)

In the case of Modern Art options 1-3 above, the relevant regulation for the Honour School of Modern Languages, XII Special Subjects, Section B, is modified (modification in italics) for History of Art students to read: An essay or portfolio of essays (the number of essays to be shown in parentheses) aggregating to about 6,000 words and not exceeding 8,000 words, to be submitted by hand to the Examination Schools, High Street, Oxford by noon on the Monday of tenth week of the Hilary Term in *the year prior to examination (i.e. the student's second year of study)*, together with a statement certifying that the essay(s) are the candidate's own work and that they have not already been submitted, either wholly or substantially, for a degree in this university or elsewhere.

In the case of Modern Art option 4, History of Art students are assessed based on three essays of no more than 2,500 words each (including footnotes) on aspects of the history and theory of visual culture since 1900 to be submitted by noon on Friday of Week 9 of the Michaelmas Term of their final year. One essay must be submitted not later than noon on the Friday of the ninth week of the Michaelmas Full Term in the academic year preceding the examination, one essay must be submitted not later than noon on the Friday of the ninth week of the Hilary Full Term in the academic year preceding the examination, and one essay must be submitted not later than noon on the Friday of the ninth week of the Trinity Full Term in the academic year preceding the examination.

V. *Special Subject in Art History*, consisting of

(*a*) a paper including compulsory passages and/or images for comment; (*b*) an extended essay.

Any one of the Special Subjects listed below, as specified for the Honour School of History:

1. Painting and Culture in Ming China.

2. Politics, Art and Culture in the Italian Renaissance: Venice and Florence, c.1475-1525.

3. The Dutch Golden Age: 1618-1672.

4. English Architecture 1660-1720.

5. Art and its Public in France 1815-67.

6. Pop and the Art of the Sixties.

Depending on the availability of teaching resources in the different Faculties, not all of the options listed under II, III, IV and V will be available to all candidates in every year. Candidates should refer to the course handbook for details about availability and registration for individual options.

VI. *A thesis from original research*

1. Candidates must submit a thesis as part of the fulfilment of their Final Examination.

2. Theses shall normally be written during the Hilary Term of the final year. All theses must be submitted not later than noon on Friday of eighth week of the Hilary Term of the academic year in which the candidate is presenting himself or herself for examination.

3. A candidate may submit:

(*a*) any essay or part of any essay which he or she has submitted or intends to submit for any university essay prize; or

(*b*) any other work provided in either case that (i) no thesis will be accepted if it has already been submitted, wholly or substantially, for a final honour school other than one involving Modern History or History of Art, or another degree of this University, or a degree of any other university, and (ii) the candidate submits a statement to that effect, and (iii) the subject is approved by the Chair of the Examiners for the Honour School of History of Art.

4. The provisos in cl. 3 above shall not debar any candidate from submitting work based on a previous submission towards the requirements for a degree of any other university provided that

(i) the work is substantially new;

(ii) the candidate also submits both the original work itself and a statement specifying the extent of what is new. The examiners shall have sole authority to decide in every case whether proviso (i) has been met.

5. Every candidate except when offering a thesis as defined in cl. 3 (*a*) must submit a proposed preliminary title to the Department of History of Art, St Ebbes, Oxford together with a typed synopsis of the thesis topic and proposed method of investigation (no more than 250 words) and the written approval of their College History of Art Co-ordinator, not later than Friday of eighth week of Michaelmas Term in the year of the examination. The Chair of Examiners shall give notification whether or not the title is approved by the first Monday of Hilary Full Term of the same year. Any subsequent changes to subject require formal application to the Chair of Examiners by the Friday of Week 4 of the Hilary Term of the final year and subsequent approval. Minor changes to title or subtitle do not need to be submitted.

6. Theses should normally include an investigation of visual and material culture (broadly defined), with references made to relevant images and printed and/or unprinted primary written sources, and must include proper footnotes and a bibliography. They must be the work of the author alone. In all cases, the candidate's Undergraduate Thesis Adviser shall discuss with the candidate the field of study, the sources available, and the methods of presentation. Candidates shall be expected to have attended a class on choosing a thesis topic, led by the Undergraduate Thesis Co-ordinator, and to have discussed their choice of topic with their College History of Art Co-ordinator during the Trinity Term of the year prior to examination and Michaelmas Term of the year of examination. Details of arrangements are given in the course handbook. The Undergraduate Thesis Co-ordinator will appoint an appropriate expert thesis adviser for each candidate. Candidates shall have meetings with their Undergraduate Thesis Adviser lasting no more than five hours in total. These hours of meetings shall be normally distributed as follows: one hour in total in Trinity Term of the year prior to the examination; one hour in total in the Michaelmas Term of the year of examination; three hours in total in Hilary Term of the year of examination. A first draft of the thesis may be commented on, but not corrected in matters of detail and presentation, by the Undergraduate Thesis Adviser.

7. No thesis shall exceed 12,000 words in length (including footnotes, but excluding bibliography, and, in cases for which specific permission has been obtained from the Chair of Examiners, appendices). All theses must be typed or word-processed in double spacing on one side of A4 paper with the notes and references at the foot of each page, with a left-hand margin of one-and-a-half inches and all other margins of at least one inch. The thesis should conform to the standards of academic presentation prescribed in the course handbook. Failure to conform to such standards may incur penalties as outlined in the course handbook.

8. All theses must be submitted electronically not later than noon on Friday of week 8 of the Hilary term of the final year of the Final Honour School using the approved online submission system. Procedures governing this process will be published by the Board. The University's regulations on late submission of work will apply.

9. Candidates shall not answer in any other paper questions which fall very largely within the scope of their thesis nor choose a Special Subject extended essay topic related to their thesis. Candidates should not choose a thesis that only substantially reworks material studied in the Further Subject in Art History, in the Classical, Pre-Modern or non-Western art option, in the Modern art option, or in the Special Subject, and should demonstrate familiarity with and use of substantially different and additional primary sources and visual material.

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Honour School of Human Sciences

A

1. The subject of the Honour School of Human Sciences shall be the biological and social aspects of the study of human beings.

2. No candidate shall be admitted for examination in this school unless he or she has either passed or been exempted from the First Public Examination.

3. The examination shall be under the supervision of the Social Sciences Board, which shall appoint a Teaching Committee for Human Sciences to supervise the arrangements for this examination and the Preliminary Examination in Human Sciences, to consult as necessary with contributing teachers and others; and to carry out such other functions as may be laid down by the Divisional Board by standing order. The committee shall be recognised as having an interest in appointments specifically concerned with the Honour School, and the bodies responsible for such appointments shall ensure that the selection committees for such posts include at least one member appointed in consultation with the committee. It shall be responsible for such funds as the Divisional Board may place at its disposal for general purposes connected with Human Sciences.

B

The Honour School is divided into two sections. All candidates will be required to offer papers: 1, 2, 3 (examined by extended essay and a presentation), 4, 5(a), or 5(b), a dissertation (paper 6) and two option papers (7 and 8):

1. Behaviour and its Evolution

2. Human Genetics and Evolution

3. Human Ecology

4. Demography and Population The examiners will permit the use of any hand-held pocket calculator subject to the conditions set out under the heading 'Use of calculators in examinations' in the Special Regulations concerning Examinations.

5(*a*). Anthropological analysis and Interpretation *or* 5(*b*). Sociological Theory

The date by which students must make their choice will be stated in the course handbook.

6. Dissertation

7. and 8. Candidates will also be required to offer any two optional subjects from a list posted in the Human Sciences Centre at the beginning of the first week of Hilary Full Term in the year preceding the final examination. These lists will also be circulated to College Tutors. The date by which students must make their choice will be stated in the course handbook.

Schedule of Subjects

1. *Behaviour and its Evolution*

Introduction to the study of behaviour including how questions in animal (including human) behaviour can be studied by experiment and observation. Adaptation, kin selection, parental care, group living, tool use, culture, conflict and aggression, sexual selection, animal signals, genes and innate behaviour, and learning. Evolutionary approaches to human behaviour, including the socio-behavioural ecology of Miocene, Pliocene and Pleistocene hominins and evolutionary perspectives on human social and developmental psychology. This paper will be examined by an unseen written examination paper.

2. *Human Genetics and Evolution*

Evolution and genomics of Hominoidea; the genetic basis of hominin evolution and human diversity, including single gene traits, quantitative traits, and complex traits. The structure of the human genome, the associated technologies for genome analysis, methodological approaches to finding genes for traits, and the social implications of genetic knowledge. Medical genetics as illustrated by cancer and genetic susceptibility to infection. This paper will be examined by an unseen written examination paper.

3. *Human Ecology*

Human ecology of disease, emphasising diseases that significantly contribute to the global burden of mortality and cultural change. Diet and nutrition anthropology of human societies. Ethno-biology and its cultural, ontological and epistemological contextualization, including Traditional Ecological Knowledge (TEK), Ethno-linguistics and the principles of folk-naming and folk-taxonomy of organisms, Local Ecological Knowledge (LEK) and the significance of place, and practical applications of ethnobiology including biological conservation.

This paper will be examined by an extended essay not exceeding 5,000 words (including references and footnotes but excluding bibliography) and a presentation. The essay will be chosen from a list of titles published by the Examiners on Monday of Week 1 of Trinity Term of their second year.

Essays should be word-processed in double-line spacing and should conform to the standards of academic presentation prescribed in the course handbook. An electronic copy of the essay must be submitted to the FHS Human Sciences Submissions Weblearn site no later than noon on Friday of Week 6 of Trinity Full Term of the second year. Only the file submitted via Weblearn shall constitute a valid submission; no additional hard-copy may be submitted, for any purpose.

Candidates will be required to give a short presentation on the topic of the extended essay in Michaelmas Term of their Final year. The exact date of the presentation will be notified to students by Week 1 of Michaelmas Term. The presentation will be assessed for clarity and engagement and contributes 5% of the final mark for the extended essay.

4. *Demography and Population*

Candidates will be expected to show knowledge of the major features of past and present population trends, the socio-economic, environmental and biomedical factors affecting fertility, mortality and migration; the social, economic and political consequences of population growth, decline and ageing; and major controversies in demographic theory.

Specific topics will include traditional and transitional population systems in historical and contemporary societies; demographic transitions and their interpretation; demographic processes in post-transitional societies (modern Europe and other industrial areas) including very low fertility, longer life, international migration and new patterns of marriage and family; the changing position of women in the workforce; ethnic dimensions of demographic change; and policy interventions.

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The paper will also test knowledge of demographic analysis and techniques including data sources, the quantitative analysis of fertility and mortality, the life table, the stable population and other population models, population dynamics and projections, and limits to fertility and the lifespan. The paper will comprise two sections. Section 1 will test the candidate's knowledge of substantive trends and their explanation. Section 2 will test the candidate's ability to interpret quantitative results and the methods of demographic analysis. Candidates will be required to answer three questions, two from Section 1 and one from Section 2.

5(*a*). *Anthropological analysis and interpretation*

The comparative study of social and cultural forms in the global context: to include economics and exchange, domestic structures and their reproduction, personal and collective identity, language and religion, states and conflict, understanding of biology and environment, historical perspectives on the social world and upon practice in anthropology. This paper will be examined by an unseen written examination paper.

5(*b*). *Sociological Theory*

Theoretical perspectives which may include rational choice; evolutionary psychology; interpersonal interaction; social integration and networks; functionalism. Substantive problems which may include stratification; gender; nationalism, race and ethnicity; collective action; norms; ideology; economic development; gangs and organized crime. Candidates will be expected to use theories to explain substantive problems. This paper will be examined by an unseen written examination paper.

6. *Dissertation*

(*a*) *Subject*

In the dissertation the candidate will be required to focus on material from within the Honour School, and must show knowledge of more than one of the basic approaches to the study of Human Sciences. The subject may, but need not, overlap any subject on which the candidate offers papers. Candidates are warned that they should avoid repetition in papers of material used in their dissertation and that substantial repetition may be penalised.

Every candidate shall deliver for approval to the Chair of the Human Sciences Teaching Committee c/o the Academic Administrator, Institute of Human Sciences, The Pauling Centre, 58a Banbury Road, the title he or she proposes together with:

(i) an explanation of the subject in about 100 words explicitly mentioning the two or more basic approaches to the study of Human Sciences that will be incorporated in the dissertation.

(ii) a letter of approval from his or her tutor **and** the name(s) of the advisor(s) who will supervise the dissertation.

This should not be earlier than the first day of Trinity Full Term of the year before that in which the candidate is to be examined and not later than 12 midday on Friday of the second week of the same term.

The Chair of the Teaching Committee, in consultation with the Chair of Examiners and other Senior Members if necessary, shall as soon as possible decide whether or not to approve the title and shall advise the candidate. No decision shall normally be deferred beyond the end of the eighth week of the relevant Trinity Term.

Proposals to change the title of the dissertation may be made in exceptional circumstances and will be considered by the Chair of the Teaching Committee until the first day of Hilary Full Term of the year in which the student is to be examined, or only by the Chair of Examiners thereafter, but not later than the last day of the same term. Proposals to change the title of the dissertation should be made through the candidate's college via the Academic Administrator, Institute of Human Sciences, The Pauling Centre, 58a Banbury Road.

(*b*) *Authorship and origin*

The dissertation must be the candidates' own work. Tutors may, however, discuss with candidates the proposed field of study, the sources available and the method of presentation. They may also read and comment on a first draft. Every candidate shall sign a certificate to the effect that the thesis is his or her own work and that it has not already been submitted, wholly or substantially, for another Honour School or degree of this University, or for a degree of any other institution. This certificate shall be submitted separately in a sealed envelope addressed to the chair of examiners. No dissertation shall, however, be ineligible because it has been or is being submitted for any prize of this University.

(*c*) *Length and format*

No dissertation shall exceed 10,000 words; no person or body shall have authority to permit any excess. Candidates may include appendices which will not count towards the word limit. However the examiners are not bound to read the appendices and they shall not be taken into consideration when marking the dissertation. There shall be a select bibliography or a list of sources; this shall not be included in the word count. Each dissertation shall be prefaced by an abstract of not more than 350 words which shall not be included in the overall word count.

(*d*) *Submissions of dissertation*

Every candidate shall submit an electronic copy of the dissertation to the FHS Human Sciences Submissions Weblearn site not later than noon on Friday of the week preceding Trinity Full Term of the final year. Only the file submitted via Weblearn shall constitute a valid submission; no additional hard-copy may be submitted, for any purpose.

(*e*) *Resubmission of dissertation*

Dissertations previously submitted for the Honour School of Human Sciences may be resubmitted. No dissertation will be accepted if it has already been submitted, wholly or substantially, for another Honour School or degree of this University, or for a degree of any other institution.

Honour School of Jurisprudence (Course 1)

1. Candidates in the School of Jurisprudence shall be examined in subjects from such branches of the law and of philosophy as may be prescribed by regulation.

2. No candidate shall be admitted to examination in this school unless he or she has either passed or been exempted from the First Public Examination.

3. The examination in this school shall be under the supervision of the Board of the Faculty of Law, which shall make regulations concerning it, subject always to the preceding clauses of this sub-section and to the concurrence of the Divisional Board of Humanities in respect of regulations concerning philosophy.

4. Candidates shall be examined in accordance with the Examination Regulations set out below.

5. Candidates must have satisfactorily completed the Legal Research and Mooting Skills Programme.

6. Candidates shall be examined in the following seven core subjects:

(i) Jurisprudence

(ii) Contract

(iii) Tort

(iv) Land Law

(v) European Union Law

(vi) Trusts

(vii) Administrative Law

7. In addition to the core subjects, candidates must offer two further optional subjects from a list approved by the Board of the Faculty of Law. The list for the following academic year shall be posted in the Law Faculty Office and sent to college tutors, together with individual specifications and examination methods, not later than the beginning of the fifth week of the Hilary Term in the year before the Honour School examination will be held. Depending on the availability of teaching resources, not all optional subjects will be available to all candidates in every given year. If any such subject has to be withdrawn after it has appeared on the lists approved by the Board of the Faculty of Law, notice will be given in the Law Faculty Handbook for Undergraduate Students for the relevant year, which will be published and made available on the Faculty website by Monday of noughth week of Michaelmas Term that year. Candidates selected for the Jessup Moot team may take the Jessup Moot option in place of one of the two optional subjects. Further regulations for the Jessup Moot option appear under 11. below.

8. Candidates who have been awarded the Diploma in Legal Studies shall be examined in the same number of subjects as other candidates but shall not be required to repeat in the Final Honour School papers taken for the Diploma which would otherwise be compulsory.

9. *Legal Research and Mooting Skills Programme*

The Law Board offers a Legal Research and Mooting Skills Programme, which provides training in the use of legal information resources (both paper and electronic), legal research, and team-working. The programme will also check students' competence in the use of Information Technology. Students are required to undertake this programme and to complete the assessments which form part of it, to the satisfaction of the Programme Co-ordinator appointed by the Law Board. The Programme Co-ordinator will certify to the Chair of Examiners for the Honour School of Jurisprudence the names of those students who have done so.

10. *Core Subjects*

(i) JURISPRUDENCE

Candidates offering Jurisprudence will be examined in that subject by:

(*a*) a two hour closed book examination at the end of a student's final year of the Final Honours School, in which students answer two questions from a selection of ten, and

(*b*) a single essay of 3,000-4,000 words to be written during the summer vacation between the end of Year 2 and commencement of Year 3 of the Final Honour School. Essay questions will be published by the Board of Examiners at noon on the Friday of the seventh week of the Trinity Term preceding the examination. The essay must be submitted electronically, by noon on the Friday of the week before noughth week preceding the beginning of the Michaelmas Full Term immediately following. On submitting the essay, candidates will also be required to submit an online declaration of authorship. Candidates will be contacted with details of how to access questions, and submit the essays. The essays must bear the candidate's examination number, but not his or her name or the name of his or her college.

(ii) CONTRACT

Candidates will be required to show a knowledge of such parts of the law of restitution as are directly relevant to the law of contract. Questions may be set in this paper requiring knowledge of the law of tort.

(iii) TORT

Questions may be set in this paper requiring knowledge of the law of contract.

(iv) LAND LAW

(v) EUROPEAN UNION LAW

Comprises:

A. The basic structure and functions of the institutions; the aims of the EU; law-making; the composition and jurisdiction of the Court of Justice; the penetration of EU law into national legal orders.

B. Free movement of persons and services.

C. Free movement of goods.

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(vi) TRUSTS

(vii) ADMINISTRATIVE LAW

Questions will not be set on the law of local government or of public corporations except as illustrating general principles of administrative law.

Candidates will be required to show a sufficient knowledge of such parts of the general law of the constitution as are necessary for a proper understanding of this subject.

11. *Optional Subjects*

The following further regulations apply to the optional Jessup Moot subject:

The Jessup Moot option may only be taken by candidates who are members of the Law Faculty's team participating in the Philip C. Jessup International Law Moot Competition ('the Jessup Moot'). Candidates may not be assessed for both this option and the full optional subject 'public international law'.

On being selected for the Jessup Moot team, each candidate will be required to sign a declaration acknowledging the obligations and expectations upon them. Details are provided in the Law Faculty Handbook for Undergraduate Students.

Candidates will study subject matter falling within the field of public international law, as defined in the course description for the 'public international law' option provided in the Law Faculty Handbook for Undergraduate Students. In addition, candidates will study in detail the subject area covered by the Jessup Moot compromis (the competition problem set) in preparation for writing the memorials.

The means of assessment for the Jessup Moot optional subject will be twofold.

(i) By noon on the day after the deadline for submission of memorials to the Jessup Moot Competition, as published in the Undergraduate Handbook, (or if that deadline falls on a Friday, by noon of the following Monday), one of the option candidates must submit in electronic form to the Law Faculty Examinations Officer the following items on behalf of all of the candidates taking the option:

(*a*) two written assessments of up to 12,000 words each, which will constitute the appellant and respondent memorials submitted for the Jessup Moot for the year in question;

(*b*) a declaration of joint authorship, signed by all the candidates, acknowledging that each has made a significant contribution, commensurate to that of the other team members, and confirming that each is aware that they will all receive the same mark for the submissions.

The marks for the memorials will constitute 50 per cent of the total mark for the Jessup Moot option.

(ii) Candidates will take the public international law examination at the end of their final year, but will answer only two questions (one from Part A and one from Part B) in a total of 90 minutes, rather than four questions in 180 minutes. The mark awarded will constitute the remaining 50 per cent of the total mark for the Jessup Moot option and will be added to the mark attained under i) to produce an overall mark for the option.

12. *Statutes and other source material*

Details of the statutes and other sources of material which will be available to candidates in the examination room for certain papers will be given in the teaching conventions and in examiners' edicts circulated to candidates.

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Honour School of Jurisprudence (Course 2)

1. Candidates in the School of Jurisprudence shall be examined in subjects from such branches of the law and of philosophy as may be prescribed by regulation.

2. No candidate shall be admitted to examination in this school unless he or she has either passed or been exempted from the First Public Examination.

3. The examination in this school shall be under the supervision of the Board of the Faculty of Law, which shall make regulations concerning it, subject always to the preceding clauses of this sub-section and to the concurrence of the Divisional Board of Humanities in respect of regulations concerning philosophy.

4. Candidates shall be examined in accordance with the Examination Regulations set out below. They will also be required to spend, after their matriculation, an academic year of residence in a European university approved in accordance with these regulations, and to have attended such courses at the approved university as are approved in accordance with these regulations, and to have passed such examinations at the approved university as the faculty board may specify.

5. The Law Board will approve courses at certain European universities. The list of approved courses will be available at the Institute of European and Comparative Law, St Cross Building, Manor Road.

6. Candidates may proceed to an academic year of residence at an approved university only if so permitted by the Board of the Faculty of Law. The board shall not give such permission unless the candidate presents (a) a certificate of linguistic competence relevant to the proposed year of residence and (b) a certificate from his or her society stating that he or she will have resided in Oxford for six terms (or three terms in the case of an applicant with senior status) since matriculation before proceeding to such residence, and (c) a statement in support from the head or a tutor of the candidate's society.

7. The certificate of linguistic competence may be provided only by a member of the University approved by the board.

8. Candidates will be required to pass certain examinations at the approved universities. Details will be available from the Institute of European and Comparative Law.

9. The Institute of European and Comparative Law will certify to the chair of the examiners for the Honour School of Jurisprudence the names of candidates who have satisfied the requirements for the year abroad.

10. The board may amend or add to any provision in Regulations 5, 8, and 9 by regulation published in the *Gazette* at any time before the commencement of the academic year to which such addition or amendment applies.

11. Candidates must have satisfactorily completed the Legal Research and Mooting Skills Programme.

12. Candidates shall be examined in the following seven core subjects:

(i) Jurisprudence

(ii) Contract

(iii) Tort

(iv) Land Law

(v) European Union Law

(vi) Trusts

(vii) Administrative Law

13. In addition to the core subjects, candidates must offer two further optional subjects from a list approved by the Board of the Faculty of Law. The list for the following academic year shall be posted in the Law Faculty Office and sent to college tutors, together with individual specifications and examination methods, not later than the beginning of the fifth week of the Hilary Term in the year before the Honour School examination will be held. Depending on the availability of teaching resources, not all optional subjects will be available to all candidates in every given year. If any such subject has to be withdrawn after it has appeared on the lists approved by the Board of the Faculty of Law, notice will be given in the Law Faculty Handbook for Undergraduate Students for the relevant year, which will be published and made available on the Faculty website by Monday of noughth week of Michaelmas Term that year. Candidates selected for the Jessup Moot team may take the Jessup Moot option in place of one of the two optional subjects. Further regulations for the Jessup Moot option appear under 17. below.

14. Candidates who have been awarded the Diploma in Legal Studies shall be examined in the same number of subjects as other candidates but shall not be required to repeat in the Final Honour School papers taken for the Diploma which would otherwise be compulsory.

15. *Legal Research and Mooting Skills Programme*

The Law Board offers a Legal Research and Mooting Skills Programme, which provides training in the use of legal information resources (both paper and electronic), legal research, and team-working. The programme will also check students' competence in the use of Information Technology. Students are required to undertake this programme and to complete the assessments which form part of it, to the satisfaction of the Programme Co-ordinator appointed by the Law Board. The Programme Co-ordinator will certify to the Chair of Examiners for the Honour School of Jurisprudence the names of those students who have done so.

16. *Core Subjects*

(i) JURISPRUDENCE

Candidates offering Jurisprudence will be examined in that subject by:

(*a*) a two hour closed book examination at the end of a student's final year of the Final Honours School, in which students answer two questions from a selection of ten, and

(*b*) a single essay of 3,000-4,000 words to be written during the summer vacation between the end of Year 2 and commencement of Year 3 of the Final Honour School. Essay questions will be published by the Board of Examiners at noon on the Friday of the seventh week of the Trinity Term preceding the examination. The essay must be submitted electronically, **[For students submitting the essay before 2019-20:** by noon on the Friday of noughth week preceding

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the beginning of the Michaelmas Full Term immediately following.**] [For students submitting the essay in 2019-20 and later:** by noon on the Friday of the week before noughth week preceding the beginning of the Michaelmas Full Term immediately following.**]** On submitting the essay, candidates will also be required to submit an online declaration of authorship. Candidates will be contacted with details of how to access questions, and submit the essay. The essay must bear the candidate's examination number, but not his or her name or the name of his or her college.

(ii) CONTRACT

Candidates will be required to show a knowledge of such parts of the law of restitution as are directly relevant to the law of contract. Questions may be set in this paper requiring knowledge of the law of tort.

(iii) TORT

Questions may be set in this paper requiring knowledge of the law of contract.

(iv) LAND LAW

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Comprises:

A. The basic structure and functions of the institutions; the aims of the EU; law-making; the composition and jurisdiction of the Court of Justice; the penetration of EU law into national legal orders.

B. Free movement of persons and services.

C. Free movement of goods.

(vi) TRUSTS

(vii) ADMINISTRATIVE LAW

Questions will not be set on the law of local government or of public corporations except as illustrating general principles of administrative law.

Candidates will be required to show a sufficient knowledge of such parts of the general law of the constitution as are necessary for a proper understanding of this subject.

17. *Optional Subjects*

The following further regulations apply to the optional Jessup Moot subject:

The Jessup Moot option may only be taken by candidates who are members of the Law Faculty's team participating in the Philip C. Jessup International Law Moot Competition ('the Jessup Moot'). Candidates may not be assessed for both this option and the full optional subject 'public international law'.

On being selected for the Jessup Moot team, each candidate will be required to sign a declaration acknowledging the obligations and expectations upon them. Details are provided in the Law Faculty Handbook for Undergraduate Students.

Candidates will study subject matter falling within the field of public international law, as defined in the course description for the 'public international law' option provided in the Law Faculty Handbook for Undergraduate Students. In addition, candidates will study in detail the subject area covered by the Jessup Moot compromis (the competition problem set) in preparation for writing the memorials.

The means of assessment for the Jessup Moot optional subject will be twofold.

(i) By noon on the day after the deadline for submission of memorials to the Jessup Moot Competition, as published in the Undergraduate Handbook, (or if that deadline falls on a Friday, by noon of the following Monday), one of the option candidates must submit in electronic form to the Law Faculty Examinations Officer the following items on behalf of all of the candidates taking the option:

(*a*) two written assessments of up to 12,000 words each, which will constitute the appellant and respondent memorials submitted for the Jessup Moot for the year in question;

(*b*) a declaration of joint authorship, signed by all the candidates, acknowledging that each has made a significant contribution, commensurate to that of the other team members, and confirming that each is aware that they will all receive the same mark for the submissions.

The marks for the memorials will constitute 50 per cent of the total mark for the Jessup Moot option.

(ii) Candidates will take the public international law examination at the end of their final year, but will answer only two questions (one from Part A and one from Part B) in a total of 90 minutes, rather than four questions in 180 minutes. The mark awarded will constitute the remaining 50 per cent of the total mark for the Jessup Moot option and will be added to the mark attained under i) to produce an overall mark for the option.

18. *Statutes and other source material*

Details of the statutes and other sources of material which will be available to candidates in the examination room for certain papers will be given in the teaching conventions and in examiners' edicts circulated to candidates.

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Linguistics in all Honour Schools including Linguistics

Candidates offering Linguistics papers in any Honour School must conform to the General Regulations below, and to those for their particular school, as specified elsewhere.

Subjects in Linguistics

The subjects in Linguistics are specified below. Paper A will be examined by three-hour examination. The mode of assessment for B1-6 and F will be specified in the Faculty Handbook.

A General Linguistics

B1 Phonetics and Phonology

B2 Syntax

B3 Semantics

B4 Psycholinguistics

B5 Sociolinguistics

B6 Historical Linguistics

C Linguistic Project

D Thesis

E1 Linguistic Studies I (=Paper IV of the Honour School of Modern Languages)

E2 Linguistic Studies II (=Paper V of the Honour School of Modern Languages)

F A Special Subject in Linguistics

Paper A. General Linguistics, New Format

Candidates will be required to show knowledge of key ideas in linguistics, and awareness of their application in given areas of linguistics and of their impact on the way linguistics as a discipline has developed.

Linguistic Project

The Linguistic Project will consist of a project report of between 8,000 and 10,000 words. Two copies of the project should be submitted by hand to the Examination Schools and addressed to the Chair of Examiners in the candidate's Honour School, by noon on the Friday of the ninth week of Hilary Term in the year of the examination, together with a statement, sent under separate cover, certifying that the project is the candidate's own work and has not already been submitted, either wholly or substantially, for a degree in this university or elsewhere. A third copy must be retained by the candidate.

Not later than the Wednesday of the second week of the Michaelmas Full Term preceding the examination, candidates proposing to offer a Linguistic Project must submit, through their college, to the Director of Undergraduate Studies of the Faculty of Linguistics, Philology and Phonetics (on a form obtainable from the Linguistics Faculty Office) a statement of their name, college, the Honour School they intend to offer, the academic year in which they intend to take the examination, and the title of the proposed project together with:

(*a*) a statement of approximately fifty words of how the subject is to be treated,

(*b*) a statement signed by a supervisor or tutor that he or she considers the subject suitable, and suggesting a person or persons who might be invited to be an examiner or an assessor (the Board will not approve a title unless it is satisfied that a suitably qualified examiner or assessor based in Oxford will be available),

(*c*) a statement by a college tutor that he or she approves the candidate's application, and

(*d*) confirmation that relevant CUREC approval was or will be obtained before work with human subjects has begun.

One complete draft of the Linguistic Project may be read and commented on by the supervisor.

The Linguistic Project must be typed in double-spacing on A4 paper, and must be bound or held firmly in a stiff cover. All quotations, whether direct or indirect, from primary or secondary sources must be explicitly acknowledged. The use of unacknowledged quotations will be penalized. The word count is exclusive of the footnotes and the bibliography. Extensive textual material may be placed in an appendix and need not be included in the word limit. An abstract or summary need not be included.

Thesis

1. Candidates may offer a Thesis, subject to the following provisions:

   (i) The subject of every thesis shall, to the satisfaction of the Board of the Faculty, fall within the scope of Linguistics.

   (ii) The subject of a thesis may, but need not, overlap any subject on which the candidate offers a paper, but candidates should avoid repetition of material presented in the extended essay in other parts of the examination.

   (iii) Not later than the Wednesday of the second week of the Michaelmas Full Term preceding the examination, candidates proposing to offer a thesis must submit, through their college, to the Director of Undergraduate Studies of the Faculty of Linguistics, Philology and Phonetics (on a form obtainable from the Linguistics Faculty Office) a statement of their name, college, the Honour School they intend to offer, the academic year in which they intend to take the examination, and the title of the proposed thesis together with (*a*) a statement of approximately fifty words of how the subject is to be treated, (*b*) a statement signed by a supervisor or tutor, preferably in the field of study with which the thesis is concerned, that he or she considers the subject suitable, and suggesting a person or persons who might be invited to be an examiner or an assessor (the Board will not approve a title unless it is satisfied that a suitably qualified examiner or assessor based in Oxford will be available), (*c*) a statement by a college tutor that he or she approves the candidate's application, and (*d*) confirmation that relevant CUREC approval, if necessary, was or will have been obtained before work with human subjects has begun.

   (iv) The Board of the Faculty will decide by the end of the third week of the Michaelmas Full Term preceding the examination whether the candidate has permission to offer a thesis. Permission may be granted on the condition that the candidate agrees to amend details of the title to the satisfaction of the Board, and submits the required amendments to the Faculty Office for the

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Board's approval by Friday of the sixth week of the Michaelmas Full Term preceding the examination. If the proposed title is approved, this will be notified by the Administration and Faculty Office, together with any conditions attached to the approval, to the candidate and to the Chair of the Examiners for the candidate's Honour School.

(v) A candidate may seek approval after Friday of the sixth week of the Michaelmas Full Term preceding the examination for an amendment of detail in an approved title, by application to the Faculty Office. The Chair of the Examiners and the Chair of the Board, acting together, will decide whether or not a proposed amendment shall be approved.

2. Every thesis must be the candidate's own work. Tutors may, however, discuss with candidates the proposed field of study, the sources available, and the method of presentation. Tutors may also read and comment on a first draft. All quotations, whether direct or indirect, from primary or secondary sources must be explicitly acknowledged. The use of unacknowledged quotations will be penalized. Candidates must sign a certificate stating that the thesis is their own work and this certificate must be sent at the same time as the thesis, but under separate cover, to the Examination Schools, Oxford, addressed to the Chair of the Examiners in the candidate's Honour School.

3. No thesis shall be ineligible because it has been submitted, in whole or in part, for any scholarship or prize in this university.

4. Candidates shall present a one-page summary of the arguments at the beginning of their thesis. Theses shall be in the range 10,000-12,000 words (exclusive of the footnotes, the bibliography, any appendices, and summary). No person or body shall have authority to permit the limit of 12,000 words to be exceeded, except that, in the case of a commentary on a text, and at the discretion of the Chair of the Examiners, any substantial quoting of that text need not be included in the word limit. The examiners will not take account of such parts of an essay as are beyond these limits. There must be a select bibliography, listing all primary and secondary sources cited in the thesis, and full details must be given of all citations at the end of the thesis. All theses must be typed in double-spacing on A4 paper, and must be bound or held firmly in a stiff cover. Two copies must be submitted to the Chair of the Examiners, and a third copy must be retained by the candidate.

5. The candidate shall submit two copies of the thesis, identified by the candidate's examination number only, not later than noon on Friday of the week before the Trinity Full Term of the examination, to the Examination Schools, Oxford, addressed to the Chair of the Examiners in the candidate's Honour School.

Special Subjects

Special Subjects available in Linguistics will be published in the *Gazette* and on-line by the beginning of the fifth week of the Trinity Term preceding the year of examination. Candidates in the Joint Schools involving Linguistics may offer any of the special subjects for paper XII in the Honour School of Modern Languages, provided they are marked with the Linguistics identifier L.

The method of assessment for each subject will be published in the *Gazette* and on-line by the beginning of the fifth week of the Trinity Term preceding the year of examination, according to the following key:

A: Three-hour unseen written paper. N.B. For the option paper in Phonetics and Phonology, candidates must also offer either a 30 minute Phonetics Transcription aural test or a Laboratory Report of a Phonetics experiment.

B: An essay or portfolio of essays (the number of essays required to be shown in parentheses) aggregating to approximately 6,000 words and not exceeding 8,000 words, to be submitted by hand to the Examinations Schools, High Street, Oxford by noon on the Friday of the ninth week of Hilary Term in the year of the examination, together with a statement certifying that the essay(s) are the candidate's own work and that they have not already been submitted, either wholly or substantially, for a degree in this university or elsewhere.

C: An essay or portfolio of essays (the number of essays required to be shown in parentheses) aggregating to approximately 6,000 words and not exceeding 8,000 words written as answers to an examination paper to be collected from the Examination Schools, and signed for by candidates, on the Friday of the fifth week of the Hilary Term before the examination. Completed essay(s) should be submitted by hand to the Examination Schools by noon on the Friday of the ninth week of Hilary Term in the year of the examination, together with a statement certifying that the essay(s) are the candidate's own work and that they have not already been submitted, either wholly or substantially, for a degree in this university or elsewhere.

General Regulations

Candidates in the Honour School of Psychology, Philosophy, and Linguistics may offer paper E1 or E2 only with the agreement of the Board of the Faculty of Linguistics, Philology, and Phonetics.

No candidate may offer more than one special subject F. Candidates may not be permitted to offer certain special subjects in combination with certain other subjects, or may be permitted to do so only on condition that in the papers on the other subjects they will not be permitted to answer certain questions.

Regulations for Particular Honour Schools

Psychology, Philosophy, and Linguistics

Candidates may take at most five subjects in Linguistics. All candidates must take eight subjects in total. Candidates may only take subjects in Psychology if they offer Psychology Parts I and II.

Candidates may take no more than one paper from group F.

All candidates in Linguistics must take paper A.

Candidates who take **two** subjects in Linguistics must take paper A and one of papers B1–B6.

Candidates who take **three** subjects in Linguistics must take (1) paper A, (2) one of papers B1, B2, B3, and (3) one of papers B1-6, C, D, F.

Candidates who take **four** subjects in Linguistics must take (1) paper A, (2) one of papers B1, B2, B3, and (3) two of papers B1-6, C *or* D, E1 *or* E2, F.

Candidates who take **five** subjects in Linguistics must take (1) paper A, (2) one of papers B1, B2, B3, and (3) three of papers B1-6, C, D, E1 *or* E2, F.

Honour School of Literae Humaniores

A

1. The Branches of the Honour School of Literae Humaniores shall be (I) Greek and Roman History, (II) Philosophy, (III) Greek and Latin Literature, (IV) Greek and Roman Archaeology, (V) Philology and Linguistics, (VI) Second Classical Language.

2. Each candidate must offer at least two of Branches (I)-(V).

3. No candidate shall be admitted to the examination in this school unless he or she has either passed or been exempted from the First Public Examination.

4. The examination in this school shall be under the joint supervision of the Boards of the Faculties of Classics and Philosophy, which shall appoint a joint standing committee to make regulations concerning it and review its operation, subject always to the preceding clauses of this subsection.

B

1. Candidates shall take either Course I or Course II. Persons who have satisfied the Moderators in Course IA, IB, or IC of Honour Moderations in Classics or of the Preliminary Examination in Classics may not enter for the Honour School of Literae Humaniores Course II without permission from the Board of the Faculty of Classics after consultation where appropriate with the Board of the Faculty of Philosophy. Such permission, which will be given only for special reasons, must be sought as early as possible, and in no case later than noon on the Friday of the first week of Michaelmas Term before the examination, by writing to the Chair of the Board of the Faculty of Classics, c/o 66 St Giles'. Applications must be accompanied by a letter of support from the applicant's society.

2. Candidates must offer eight subjects, which may include: up to five subjects in Greek and Roman History; up to five subjects in Philosophy; up to five subjects in Greek and Latin Literature; up to two subjects (or up to three, if one is a thesis [699]) in Greek and Roman Archaeology; up to two subjects (or up to three, if one is a thesis [598]) in Philology and Linguistics; two subjects in Second Classical Language; except that (i) candidates in Course I may not offer Second Classical Language and (ii) candidates in Course II who offer Second Classical Language may not offer more than four subjects in any one of Greek and Roman History, Philosophy, and Greek and Latin Literature. The combinations of subjects permitted are set out in I-VI below. Candidates may offer a thesis as one of their subjects, with the proviso that those offering a thesis in Philosophy must offer at least three other subjects in Philosophy. No candidate may offer more than one thesis, except that a Special Thesis may be offered in addition to one other thesis.

3. All candidates must offer at least four text-based subjects, except that candidates in Course II who offer Second Classical Language must offer at least three text-based subjects. All candidates in Course I must offer at least one text-based subject in each of (1) Greek and (2) Latin. Some subjects (503, 504, 507) may count as text-based subjects in either Greek or Latin. The text-based subjects are as follows:

(1) in Greek

130: Plato, *Republic*

131: Plato on Knowledge, Language, & Reality in the *Theaetetus* & *Sophist*

132: Aristotle, *Nicomachean Ethics*

133: Aristotle on Nature, Life and Mind

134: Knowledge and Scepticism in Hellenistic Philosophy

401: Greek History 1

402: Greek History 2

403: Greek History 3

404: Roman History 4

501: Greek Core, if offered in version (a)

503: Historiography, if offered in version (a) or (b)

504: Lyric Poetry, if offered in version (a) or (b)

505: Early Greek Hexameter Poetry

506: Greek Tragedy

507: Comedy, if offered in version (a) or (b)

508: Hellenistic Poetry

513: Euripides, *Orestes*

517: Byzantine Literature

518: Modern Greek Poetry

551: Greek Historical Linguistics

(2) in Latin

135: Latin Philosophy

136: Knowledge and Scepticism in Hellenistic Philosophy

405: Roman History 5

406: Roman History 6

414: The Conversion of Augustine

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502: Latin Core, if offered in version (a)

503: Historiography, if offered in version (a) or (c)

504: Lyric Poetry, if offered in version (a) or (c)

507: Comedy if offered in version (a) or (c)

509: Cicero

510: Ovid

511: Latin Didactic

512: Neronian Literature

515: Catullus

524: Seneca, *Medea*

525: Latin Literature from Titus to Trajan

552: Latin Historical Linguistics

4. In the assignment of honours all eight subjects offered by a candidate shall count equally.

5. In addition to their eight subjects candidates may also offer, but are not required to offer, a Special Thesis in accordance with VII below.

6. Any candidate whose native language is not English may bring a bilingual (native language to English) dictionary for use in any examination paper where candidates are required to translate Ancient Greek and/or Latin texts into English.

7. For each subject in I, III, IV, V and VI below, a detailed specification and (where applicable) prescribed texts will be given in the Greats Handbook applicable to the relevant year of examination. The handbook will be published no later than Monday of Week 5 of Hilary Term two years preceding the examination.

I. *Greek and Roman History*

Candidates may offer up to five subjects (or up to four if they are offering Second Classical Language in Course II). If they offer more than one subject, at least one must be taken from A below; if they offer more than three subjects, at least two must be taken from A; if they offer five subjects, at least three must be taken from A.

For all of the period subjects which they offer under A as text-based (401-6), candidates will be required to sit a three-hour essay paper and an associated paper (one-and-a-half hours) comprising passages for translation and comment from the prescribed texts. For any of the period subjects which they offer as non-text-based (421-6), candidates will be required to sit a three-hour essay paper and an associated paper (one-and-a-half hours) comprising passages from the prescribed texts in English translation for comment. Each of subjects 407-414 will be examined in one three-hour paper.

A. Greek and Roman History Periods

In Course I all period subjects must be offered as text-based. Course II candidates who are taking period subjects must offer at least one as text-based, and may not offer more than one as non-text-based. Course IIA candidates taking Roman History 5 and 6 must offer them as text-based papers; Course IIB candidates taking Greek History 1-3 and Roman History 4 must offer them as text-based papers.

Greek History 1 (401 text-based; 421 non text-based): *Archaic Greek History: c.750 to 479 bc*

Greek History 2 (402 text-based; 422 non text-based: *Thucydides and the Greek World: 479 to 403 bc*

Greek History 3 (403 text-based; 423 non text-based): *The End of the Peloponnesian War to the Death of Philip II of Macedon: 403 to 336 bc*

Roman History 4 (404 text-based; 424 non text-based): *Polybius, Rome and the Mediterranean: 241-146 bc*

Roman History 5 (405 text-based; 425 non text-based): *Republic in Crisis: 146-46 bc*

Roman History 6 (406 text-based; 426 non text-based): *Rome, Italy and Empire from Caesar to Claudius: 46 bc to ad 54*

B. Greek and Roman History Topics

Note: It cannot be guaranteed that university lectures or classes or college teaching will be available in all subjects in this section in every academic year. Candidates are advised to consult their tutors about the availability of teaching when selecting their subjects.

407: *Athenian Democracy in the Classical Age*

408: *Alexander the Great and his Early Successors* (336 BC-302 BC)

409: *The Hellenistic World: Societies and Cultures* (c.300-100 BC)

410: *Cicero: Politics and Thought in the Late Republic.*

411: *Politics, Society and Culture from Nero to Hadrian*

412: *Religions in the Greek and Roman World* (c.31 BC-AD 312)

413: *Sexuality and Gender in Greece and Rome*. This subject may only be taken by candidates who are offering at least one Ancient History period subject from section I. A. (subjects 401-6 and 421-6).

414: *The Conversion of Augustine*

415: *The Achaemenid Empire, 550-330 BC*

C.

499: *Thesis in Ancient History*

Any candidate who is not offering a thesis in any other branch of the examination may offer a thesis in Ancient History in accordance with the Regulations on Theses below.

II. *Philosophy*

Candidates may offer up to five subjects in Philosophy, from the list below. Candidates offering one Philosophy subject only may offer any of the subjects listed below except 199. Those offering at least two Philosophy subjects must select at least one subject in ancient philosophy, i.e. one of 115, 116 or 130-139. Those offering three or more subjects must also select one non-ancient Philosophy subject, i.e. a subject other than 115, 116 or 130-139. Candidates offering subject 199 (Thesis in Philosophy) must offer at least three other subjects in Philosophy. The syllabus for each subject, including thesis regulations, is specified in **Regulations for Philosophy in all Honour Schools including Philosophy**. In the list below, numbers in parentheses after a subject's title indicate other subjects with which it may not be combined.

Note on Subject 198: Special Subjects in Philosophy: Special subjects may from time to time be approved by the Undergraduate Studies Committee of the Faculty of Philosophy, as specified in the **Regulations for Philosophy in all Honour Schools including Philosophy**. Special subjects may not be available in all examination years, and not all such subjects may be available to candidates reading for the Honour School of Literae Humaniores.

101 Early Modern Philosophy

102 Knowledge and Reality

103 Ethics

104 Philosophy of Mind

106 Philosophy of Science and Social Science (**124**)

107 Philosophy of Religion

108 The Philosophy of Logic and Language

109 Aesthetics and the Philosophy of Criticism

110 Medieval Philosophy: Aquinas (**111**)

111 Medieval Philosophy: Duns Scotus, Ockham (**110**)

112 The Philosophy of Kant

113 Post-Kantian Philosophy

114 Theory of Politics

115 Plato: *Republic* (in translation) (**130**)

116 Aristotle: *Nicomachean Ethics* (in translation) (**132**)

120 Intermediate Philosophy of Physics

122 Philosophy of Mathematics

124 Philosophy of Science (**106**)

125 Philosophy of Cognitive Science

127 Philosophical Logic

128 Practical Ethics

129 The Philosophy of Wittgenstein

130 Plato: *Republic* (in Greek) (**115**)

131 Plato on Knowledge, Language, & Reality in the *Theaetetus* & *Sophist* (in Greek) (**137**)

132 Aristotle: *Nicomachean Ethics* (in Greek) (**116**)

133 Aristotle on Nature, Life and Mind (in Greek) (**138**)

134 Knowledge and Scepticism in Hellenistic Philosophy (in Greek) (**136, 139**)

135 Latin Philosophy (in Latin)

136 Knowledge and Scepticism in Hellenistic Philosophy (in Latin) (**134, 139**)

137 Plato on Knowledge, Language, & Reality in the Theaetetus & Sophist (in translation) (**131**)

138 Aristotle on Nature, Life and Mind (in translation) (**133**)

139 Knowledge and Scepticism in Hellenistic Philosophy (in translation) (**134, 136**)

198 Special Subjects in Philosophy (see note above)

199 Thesis in Philosophy (**499**, **598**, **599**, **699**)

III. *Greek and Latin Literature*

Course I candidates may offer up to a maximum of five subjects from 501-525 and 599 below. *Course II* candidates may offer up to a maximum of five subjects, or four if they take VI, Second Classical Language. Candidates offering three or more subjects must offer at least one of Greek Core (501 or 521) and Latin Core (502 or 522).

The following restrictions on combinations of literature subjects apply to both Course I and Course II candidates:

(1) Subject 521 may only be offered by Course II students taking Second Classical Language in Greek. Subject 522 may only be offered by Course II students taking Second Classical Language in Latin.

(2) Only one of subjects 503, 504, 507 and 519 may be offered.

(3) Only one of subjects 515 and 524 may be offered.

(4) Only one of subjects 517, 518 and 519 may be offered.

(5) Only one of subjects 512 and 525 may be offered.

Note: University classes will be given for only one of subjects 515: Catullus and 524: Seneca, Medea, and for only one of subjects 512: Neronian Literature and 525: Latin Literature from Titus to Trajan each year.

One three-hour paper will be set on each subject except 503, 504, 507, 519 and 599. Additional translation papers (one-and-a-half hours each) will be set on 501 and 502.

Note 1: Each of subjects 503, 504 and 507 will be examined by a one-and-a-half hour translation paper on the prescribed texts and an extended essay of up to 6,000 words. Each of these subjects is available in three versions:

(*a*) Greek and Latin, for Course I candidates.

(*b*) Greek only, for Course II candidates or single-language candidates in Classics & English, Classics & Modern Languages, or Classics & Oriental Studies offering Greek.

(c) Latin only, for Course II candidates or single-language candidates in Classics & English, Classics & Modern Languages, or Classics & Oriental Studies offering Latin.

Essay topics set by the examiners will be released on Monday of Week 6 of Hilary Term immediately preceding the examination and essays should be submitted to the Examination Schools by 12 noon on Monday of Week 10 of the same term; at the same time candidates should email a searchable electronic version to undergraduate@classics.ox.ac.uk (mailto:undergraduate@classics.ox.ac.uk) . Every extended essay must be the work of the candidate alone, and he or she must not discuss with any tutor either his or her choice of theme or the method of handling it.

Note 2: In all subjects credit will be given for showing wider knowledge of Greek and Roman culture.

Note 3: It cannot be guaranteed that university lectures or classes or college teaching will be available in all subjects in every academic year. Candidates are advised to consult their tutors about the availability of teaching when selecting their subjects.

501/521: *Greek Core*

Either:

(a) 501: One paper of three hours (commentary and essay) with an additional paper (one-and-a-half hours) of translation.

or

(b) 521: One paper of three hours (commentary and essay). Translations of the passages set for commentary will be provided. **This version of the subject is only available to those taking VI. Second Classical Language in Greek and will not count as text-based.**

502/522: *Latin Core*

Either:

(a) 502: One paper of three hours (commentary and essay) with an additional paper (one-and-a-half-hours) of translation.

or:

(b) 522: One paper of three hours (commentary and essay). Translations of the passages set for commentary will be provided. **This version of the subject is only available to those taking VI. Second Classical Language in Latin and will not count as text-based.**

503: *Historiography*

One of the following (***see Note 1 above***):

(a) Greek and Latin version

(b) Greek only version

(c) Latin only version

This subject may not be combined with 504, 507 or 519.

504: *Lyric Poetry*

One of the following (***see Note 1 above***):

(a) Greek and Latin version

(b) Greek only version

(c) Latin only version

This subject may not be combined with 503, 507 or 519.

505: *Early Greek Hexameter Poetry*

506: *Greek Tragedy*

507: *Comedy*

One of the following (***see Note 1 above***):

(a) Greek and Latin version

(b) Greek only version

(c) Latin only version

This subject may not be combined with 503, 504 or 519.

508: *Hellenistic Poetry*

509: *Cicero the Orator*

510: *Ovid*

511: *Latin Didactic*

512: *Neronian Literature*. This subject may not be combined with 525.

513: *Euripides*, Orestes: *papyri, manuscripts, text*

515: Catullus: *manuscripts, text, interpretation*

This subject may not be combined with 524.

517: Byzantine Literature

This subject may not be combined with 518 or 519.

518: Modern Greek Poetry

This subject may not be combined with 517 or 519.

519: The Reception of Classical Literature in Poetry in English since 1900

This paper will be examined only by extended essay of up to 6,000 words. Essay topics set by the examiners will be released on Monday of Week 6 of Hilary Term and essays should be submitted by 12 noon on Monday of Week 10 of the same term to the Examination Schools; at the same time candidates should email a searchable electronic version to undergraduate@classics.ox.ac.uk (mailto:undergraduates@classics.ox.ac.uk) . Candidates will be required to use at least three authors in their essays, at least one of which must be a classical author. Every extended essay must be the work of the candidate alone, and he or she must not discuss with any tutor either his or her choice of theme or the method of handling it. This subject may not be combined with 503, 504, 507, 517 or 518.

524: *Seneca*, Medea: *manuscripts, text, interpretation*. This subject may not be combined with 515.

525: *Latin Literature from Titus to Trajan*. This subject may not be combined with 512.

599: Thesis in Literature

Any candidate may offer a thesis in Greek and Latin Literature in accordance with the Regulation on Theses below. This subject may not be combined with any of 199, 499, 598, or 699.

IV. *Greek and Roman Archaeology*

Course I and *Course II*: Candidates may offer *one* or *two* of the following subjects 601-605, and may, if they wish, offer subject 699 as well. They may also offer subject 699 as their sole Archaeology subject.

Each of subjects 601-605 will be examined in one paper (3 hours).

601: *The Greeks and the Mediterranean World* c.*950 bc -500 bc*

602: *Greek Art and Archaeology*, c.*500-300 bc*

603: *Hellenistic Art and Archaeology, 330 – 30 BC*

604: *Art under the Roman Empire AD 14-337*

605: *Roman Archaeology: Cities and Settlement under the Empire*

699: *Thesis in Greek and Roman Archaeology*

Any candidate may offer a thesis in Greek or Roman Archaeology in accordance with the Regulation on Theses below. This subject may not be combined with any of 199, 499, 598, or 599.

V. *Philology and Linguistics*

Course I and *Course II*: Candidates may offer *one* or *two* of subjects 551-554, and may if they wish offer subject 598 as well. They may also offer subject 598 as their sole Philology and Linguistics subject.

Each of subjects 551-554 will be examined in one paper (3 hours).

551: *Greek Historical Linguistics*

552: *Latin Historical Linguistics*

553: *General Linguistics and Comparative Philology*

554: *Comparative Philology: Indo-European, Greek and Latin*

This subject may not be offered by any candidate who offered the Special Subject *Historical Linguistics and Comparative Philology* in Honour Moderations in Classics or in the Preliminary Examination in Classics.

598: *Thesis in Philology and Linguistics*

Any candidate may offer a thesis in Philology and Linguistics in accordance with the Regulation on Theses below. This subject may not be combined with any of 199, 499, 599, or 699.

VI. *Second Classical Language*

Second Classical Language is available only in Course II. Candidates offering Second Classical Language who satisfied the Moderators in Course IIA of Honour Moderations in Classics or of Preliminary Examination in Classics must offer 566 and 568. Candidates offering Second Classical Language who satisfied the Moderators in Course IIB of Honour Moderations in Classics or of Preliminary Examination in Classics must offer 567 and 569. Each subject will be examined in one three-hour paper.

566: *Greek Verse*

567: *Latin Verse*

568: *Greek Prose*

569: *Latin Prose*

VII. *Special Theses*

Candidates may offer, but are not required to offer, a Special Thesis in addition to the eight subjects required above, in accordance with the Regulations on Theses below.

Regulation on Theses

1. This regulation governs theses in Ancient History (subject 499), Literature (599), Archaeology (699), Philology and Linguistics (598), and Special Thesis (VII), with the exception of Special Theses on subjects relating to Philosophy. For theses in Philosophy (199) and Special Theses (VII) on Philosophy subjects, see **Regulations for Philosophy in all Honour Schools including Philosophy**.

2. The subject of every thesis shall, to the satisfaction of the Standing Committee for Mods and Greats, fall within the scope of the Honour School of Literae Humaniores. The subject may but need not overlap any subject or period on which the candidate offers papers. Candidates should avoid repetition in examination essays of material used in their theses and may be penalised for substantial repetition. Candidates who offer a Special Thesis and another thesis must avoid all overlap between them.

3. Candidates proposing to offer a thesis must submit to the Academic Administrative Officer of the Faculty of Classics, on a form obtainable from the Classics Office which must be countersigned by their tutor and (if different) by their proposed supervisor, the title of the proposed thesis, together with a synopsis of the subject in about 100 words, not later than the Wednesday of the first week of the Michaelmas Full Term preceding the examination. The Standing Committee for Mods and Greats shall decide whether or not to approve the title and shall advise the candidate as soon as possible.

4. Every thesis shall be the candidate's own work. Tutors may, however, assist candidates by discussing with them, for example, the field of study, the sources available, bibliography, and the method of presentation, and may also read and comment on drafts. The amount of assistance a candidate may receive shall not exceed an amount equivalent to the teaching of a normal paper. All quotations from primary or secondary sources, and all reporting or appropriation of material from those sources, must be explicitly acknowledged. Candidates must submit a signed declaration that the thesis is their own work.

5. Theses previously submitted for the Honour School of Literae Humaniores may be resubmitted. No thesis shall be accepted which has already been submitted, wholly or substantially, for another Honour School or degree of this or any other institution, and the certificate shall also state that the thesis has not been so submitted. No thesis shall, however, be ineligible because it has been or is being submitted for any prize of this university.

6. No thesis shall exceed 10,000 words. The word limit excludes bibliography and any appendix consisting of a catalogue of data, any research instrument used to gather data (for example, a computer programme), any extensive text which is specifically the object of an edition (e.g. a papyrus) or commentary, and any translation of that text, but includes quotations and footnotes. No person or body shall have authority to permit the limit of 10,000 words to be exceeded.

7. All theses must be typed in double spacing on one side only, with any notes and references at the foot of each page.

8. Candidates wishing to change the title of their thesis after it has been approved may apply for permission to make the change to the Chair of the Standing Committee for Mods and Greats, c/o the Academic Administrative Officer (email: undergraduate@classics.ox.ac.uk (mailto:undergraduate@classics.ox.ac.uk)) no later than 5 pm on the Friday two weeks before the submission deadline.

9. Candidates shall submit two copies of their thesis, identified by their candidate number only, not later than noon on Friday of Week 0 of the Trinity Full Term of the examination to the Examination Schools, High Street, Oxford, addressed to the Chair of the Examiners, Honour School of Literae Humaniores. At the same time they shall submit a searchable electronic version to undergraduate@classics.ox.ac.uk (mailto:undergraduate@classics.ox.ac.uk) .

N.B. For prescribed editions in all forms of the Honour School of Literae Humaniores, see the Greats Handbook.

Honour School of Materials Science

A

1. The subject of the Honour School of Materials Science shall be the study of Materials Science.

2. No candidate shall be admitted to the examination in this school unless he or she has either passed or been exempted from the First Public Examination.

3. The examination in this school shall be under the supervision of the Mathematical, Physical and Life Sciences Board, which shall prescribe the necessary regulations.

4. A candidate registered on the four year Master of Engineering in Materials Science degree programme is permitted, at a date no later than Friday of the 3rd week of Michaelmas Term in the year of Part I of the Second Public Examination, to transfer to the three year Bachelor of Arts in Materials Science programme, provided no such candidate may later enter the Part II year or supplicate for the degree of Master of Engineering in Materials Science.

5. Following Friday of the 3rd week of Michaelmas Term in the year of Part I of the Second Public Examination a candidate registered on the four year Master of Engineering in Materials Science degree programme is permitted, at a date no later than Friday of the 8th week of Trinity Term in the year of Part I of the Second Public Examination, to transfer to the three year Bachelor of Arts in Materials Science programme, provided no such candidate may later enter the Part II year or supplicate for the degree of Master of Engineering in Materials Science. In such cases the candidate will complete the Part I Examination as specified for the Master of Engineering programme and will in addition be required to complete during a specified period of the Long Vacation immediately following Trinity Term of the year of Part I of the Second Public Examination the extended essay specified in the programme for the degree of Bachelor of Arts in Materials Science. The Examiners will consider the outcome for such a candidate at the classification meeting held soon after the end of Trinity full term in the year following that of Part I of the Second Public Examination.

6. The examination for the Master of Engineering degree in Materials Science shall consist of Part I and Part II, and shall be partly of a practical nature. Candidates will be expected to show knowledge based on practical work: normally this requirement shall be satisfied by the Examiners' assessment of the practical work done by candidates during their course of study.

7. The examination for the Bachelor of Arts degree in Materials Science shall consist of one Part only, and shall be partly of a practical nature. Candidates will be expected to show knowledge based on practical work: normally this requirement shall be satisfied by the Examiners' assessment of the practical work done by candidates during their course of study.

8. No candidate for the degree of Master of Engineering in Materials Science may present him or herself for examination in Part II unless he or she has (a) been adjudged worthy of Honours by the Examiners in Part I and (b) normally obtained a minimum mark of 50% averaged over all elements of assessment for the Part I Examination.

9. The name of a candidate for the degree of Master of Engineering in Materials Science shall not be published in a class list until he or she has completed all parts of the examination and has been adjudged worthy of Honours by the Examiners in Part I and Part II of the examination in consecutive years. The Examiners shall give due consideration to the performance in all elements of the respective examinations.

10. The name of a candidate for the degree of Bachelor of Arts in Materials Science shall not be published in a class list until he or she has completed the examination and has been adjudged worthy of Honours by the Examiners. The Examiners shall give due consideration to the performance in all elements of the examination.

11. For candidates for the degree of Master of Engineering in Materials Science the Examiners shall be entitled to award (i) unclassified Honours to candidates in Part I who have been adjudged worthy of Honours but have obtained a mark of less than 50% averaged over all elements of assessment for the Part I Examination or (ii) a pass to candidates in Part I who have reached a standard considered adequate but who have not been adjudged worthy of Honours. To achieve Honours at Part I normally a candidate must fulfil all of the requirements under (a), (b), & (c) of this clause. (a) Obtain a minimum mark of 40% averaged over all elements of assessment for the Part I Examination, (b) obtain a minimum mark of 40% in each of at least four of the six written papers sat in Trinity Term of the year of Part I of the Second Public Examination, and (c) satisfy the coursework requirements set out in Section B, Part I below.

12. For candidates for the degree of Bachelor of Arts in Materials Science the Examiners shall be entitled to award a pass to candidates who have reached a standard considered adequate but who have not been adjudged worthy of Honours. To achieve Honours normally a candidate must fulfil all of the requirements under (a), (b), & (c) of this clause. (a) Obtain a minimum mark of 40% averaged over all elements of assessment for the Examination, (b) obtain a minimum mark of 40% in each of at least four of the six written papers sat in Trinity Term of the year of the Second Public Examination, and (c) satisfy the coursework requirements set out in Section B, below.

13. A candidate for the degree of Master of Engineering in Materials Science who obtains a mark of less than 50% averaged over all elements of assessment for the Part I Examination or who fails to satisfy the Examiners may enter again for the whole of Part I of the examination on one, but no more than one, subsequent occasion. Normally (i) this subsequent occasion shall be during the academic year immediately following the first decision of the Examiners and (ii) the examination will be identical to that taken by the other Part I candidates in said academic year. A candidate who is adjudged worthy of Honours and obtains a mark of 50% or more averaged over all elements of assessment on the occasion of this resit may progress to Part II in the academic year following that of the resit examination; such a candidate will carry forward a Part I mark of 50% only. Part II shall be entered on one occasion only.

14. A candidate for the degree of Bachelor of Arts in Materials Science who obtains only a pass, or fails to satisfy the Examiners may enter again for the examination on one, but no more than one, subsequent occasion. Normally (i) this subsequent occasion shall be during the academic year immediately following the first decision of the Examiners and (ii) the examination will be identical to that taken by the other candidates for the BA in Materials Science in said academic year. The Examiners shall be entitled to award a 3rd class Honours classification to a candidate who is adjudged worthy of Honours and obtains a mark of 40% or more averaged over all elements of assessment on the occasion of this resit. The Examiners shall be entitled to award a Pass to a candidate who has reached a standard considered adequate but who has not been adjudged worthy of Honours on the occasion of this resit.

15. A candidate for the degree of Master of Engineering in Materials Science adjudged worthy of Honours in Part I and worthy of Honours in Part II may supplicate for the Degree of Master of Engineering in Materials Science, provided that the candidate has fulfilled all the conditions for admission to a degree of the University.

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16. A candidate for the degree of Bachelor of Arts in Materials Science adjudged worthy of Honours may supplicate for the Degree of Bachelor of Arts in Material Science, provided that the candidate has fulfilled all the conditions for admission to a degree of the University.

17. A candidate for the degree of Master of Engineering in Materials Science who fails to obtain Honours in Part II, or who is adjudged worthy of Honours in Part I and who obtains a minimum mark of 50% averaged over all elements of assessment for the Part I Examination but who does not enter Part II, or who is adjudged worthy of Honours in Part I but who obtains a mark of less than 50% averaged over all elements of assessment for the Part I Examination, or who passes Part I, is permitted to supplicate for the degree of Bachelor of Arts in Materials Science (unclassified Honours or pass, as appropriate); provided that no such candidate may later enter or re-enter the Part II year or supplicate for the degree of Master of Engineering in Materials Science or supplicate for the degree of Bachelor of Arts in Materials Science (classified Honours); and provided in each case that the candidate has fulfilled all the conditions for admission to a degree of the University.

18. A candidate for the degree of Bachelor of Arts in Materials Science who passes the Second Public Examination but is not adjudged worthy of Honours is permitted to supplicate for the degree of Bachelor of Arts in Materials Science (pass); provided that no such candidate may later supplicate for the degree of Bachelor of Arts (classified or unclassified Honours) in Materials Science; and provided in each case that the candidate has fulfilled all the conditions for admission to a degree of the University.

B

1. In the following, 'the Course Handbook' refers to the Materials Science and Materials, Economics & Management Final Honours School Course Handbook, published annually at the start of Michaelmas Term by the Faculty of Materials and also posted on the website at: http://www.materials.ox.ac.uk/teaching/ug/ughandbooks.html.

2. Candidates are restricted to models of calculators included in the Course Handbook published in the academic year preceding either Part I of the Second Public Examination for the degree of Master of Engineering in Materials Science or the Second Public Examination for the degree of Bachelor of Arts in Materials Science.

3. Supplementary subjects or the completion of an approved course of instruction in a foreign language:

(*a*) As an alternative to offering Engineering and Society coursework, candidates may either offer themselves for examination in a Supplementary Subject or complete an approved, assessed course of instruction in a foreign language, as permitted under clause 3.(*c*) of the regulations for Materials Science Part I. A candidate who wishes to offer a Supplementary Subject must have the proposal approved by the Chair of the Faculty of Materials or deputy. Where an approved course of instruction in a foreign language is available (including a Supplementary Subject in a foreign language), entry of candidates for such examinations shall require the approval of the Chair of the Faculty of Materials and the Director of the Language Centre or their deputies. Approval shall not be given to candidates who have, at the start of the course, already acquired demonstrable skills exceeding the target learning outcomes in the chosen language.

(*b*) Candidates for Supplementary Subjects or a Foreign Language course may offer themselves for examination in the academic year preceding that in which they take either Part I of the Second Public Examination for the degree of Master of Engineering in Materials Science or the Second Public Examination for the degree of Bachelor of Arts in Materials Science.

(*c*) The Supplementary Subjects available in any year will be published, together with the term in which each subject will be examined, in the Course Handbook in the academic year in which the courses are delivered. Regulations governing the use of calculators in individual Supplementary Subjects will be notified when the availability of these subjects is published in the Course Handbook.

PART I of the Examination for the degree of Master of Engineering in Materials Science

The examination will consist of:

1. Four general papers of three hours each on the fundamental principles and engineering applications of the subject in accordance with the schedule below. The questions set in these papers normally will be such that candidates may reasonably be expected to answer a high proportion of them.

2. Two Materials Options papers, each of three hours, containing a wide choice of questions in accordance with the schedule below.

3. In addition to the written papers, the Examiners shall require evidence of satisfactory completion, over a period of five terms subsequent to the sitting of the First Public Examination, of each *element* of coursework in Materials, as detailed below. In the assessment of the Materials coursework, the Examiners shall take into consideration the requirement for a candidate to complete satisfactorily the coursework to a level prescribed from time to time by the Faculty of Materials and published in the Course Handbook. Normally, failure to complete satisfactorily all six elements of Materials Coursework will constitute failure of Part I of the Second Public Examination. The coursework *elements* shall be:

(*a*) *Materials Practical Classes*

Candidates shall be required to submit the three summatively assessed Reports of Practical Work in Materials and their Practical Class Notebook(s) completed over a period of three terms subsequent to the sitting of the First Public Examination. Such reports should be delivered to the Chair of the Examiners in the Honour School of Materials Science, c/o the Deputy Administrator (Academic) in the Department of Materials (or their deputy as nominated in the Course Handbook), not later than noon on Tuesday of the second week of Michaelmas Full Term in the year of Part I of the Second Public Examination. The Examiners shall have the power to require a practical examination of any candidate or to require further evidence, of any kind that they deem appropriate, of a candidate's practical work and ability.

(*b*) *Reports on Industrial Visits*

Candidates shall be required to submit to the Department (to the person specified in the Course Handbook) reports on a number of industrial visits normally undertaken over a period of five terms subsequent to the sitting of the First Public Examination. The required number of visits, types of visits allowed, the nature of the reports, and deadlines for submission shall be specified in the Course Handbook.

(*c*) *Entrepreneurship Coursework*

Candidates shall be required to submit one piece of Entrepreneurship Coursework, the details of which shall be stated in the Course Handbook. Candidates will be required to upload the coursework to the FHS Assignments section of the Department of Materials Undergraduate WebLearn site, not later than noon on the Monday following the end of Hilary Full Term in the year preceding the Part I examination. Each submission must be accompanied by a declaration indicating that it is the candidate's own work. As an alternative to offering Entrepreneurship coursework, candidates may either offer themselves for examination in a Supplementary Subject or complete an approved, assessed course of instruction in a foreign language.

(*d*) *Team Design Project*

Candidates shall be required to complete a team design project in the first two weeks of Michaelmas Full Term in the year of the Second Public Examination, and subsequently (i) to submit to the Chair of the Examiners in the Honour School of Materials Science, c/o the Deputy Administrator (Academic) in the Department of Materials (or their deputy as nominated in the Course Handbook), three copies of a report on the project and (ii) to deliver to the Examiners an oral presentation on the project, both as detailed in the Course Handbook. The work must be the candidate's own and the candidate shall sign and present with the written report a detachable certificate to that effect.

(*e*) *Introduction to Modelling in Materials Coursework*

Candidates shall be required to complete an Introduction to Modelling in Materials course in the sixth week of Michaelmas Full Term in the year of the Second Public Examination, upload a portfolio of work from the course, as detailed in the Course Handbook, to the FHS Assignments section of the Department of Materials Undergraduate WebLearn site not later than 12 noon on Tuesday of the week following the Michaelmas Full Term. Each submission must be accompanied by a declaration indicating that it is the candidate's own work.

(f) Characterisation of Materials Coursework or Atomistic Modelling Coursework

Candidates shall be required to complete either a Characterisation of Materials course or an Atomistic Modelling course in the fourth and fifth weeks of Hilary Full Term in the year of the Second Public Examination, and subsequently to upload a portfolio of work from the course, as detailed in the Course Handbook, to the FHS Assignments section of the Department of Materials Undergraduate WebLearn site not later than 12 noon on Tuesday of the sixth week of Hilary Full Term. Each submission must be accompanied by a declaration indicating that it is the candidate's own work.

Elements of coursework previously submitted for the Honour School of Materials Science may be resubmitted. No essay or report will be accepted if it has already been submitted wholly or substantially for another honour school or degree of this University, or for a degree at any other institution. Resubmitted work must be physically presented at the time and in the manner prescribed for submission.

Examination for the degree of Bachelor of Arts in Materials Science

For a candidate under clause (4) of Part A of the special regulations for the Honour School of Materials Science the examination will consist of:

All elements described in clauses one, two, and three under Part I of the Examination for the degree of Master of Engineering in Materials Science, excepting that:

1. The two Materials Options papers of clause two will be each of 1.5 hours duration.

2. An additional element of coursework is included under clause three:

(g) An Extended Essay on an approved topic in Materials Science

Candidates shall be required to complete an extended essay, as detailed in the Course Handbook, in the year of the Second Public Examination, under the guidance of an advisor appointed by the Chair of Faculty or his/her deputy. Every candidate is required to submit three copies of their essay. The Examiners shall obtain a report on the work of each candidate from the advisor concerned. The essay shall also include an abstract and should be accompanied by a signed statement by the candidate that it is his or her own work. The copies should be handed in to the Chair of the Examiners in the Honour School of Materials Science, c/o Examination Schools, High Street, Oxford, not later than noon on the third Monday following the end of Hilary Full Term. The essay shall be word-processed or typewritten on A4 paper (within a page area of 247 mm x 160 mm, using double line-spaced type of at least 11pt font size, printed on one side only of each sheet, with a left hand margin of at least 30mm) and presented in a binder. The essay should not exceed 4,000 words. This word count excludes references, title page, acknowledgements and table of contents. All other text is included in the word count, including the abstract, tables and the figure captions.

Elements of coursework submitted for the Honour School of Materials Science may be resubmitted. No essay or report will be accepted if it has already been submitted wholly or substantially for another honour school or degree of this University, or for a degree at any other institution. Resubmitted work must be physically presented at the time and in the manner prescribed for submission.

For a candidate under clause (5) of Part A of the special regulations for the Honour School of Materials Science the examination will consist of:

All elements described in clauses one, two, and three under Part I of the Examination for the degree of Master of Engineering in Materials Science, excepting that:

1. An additional element of coursework is included under clause three:

(g) An Extended Essay on an approved topic in Materials Science

As for a candidate under clause (4) of Part A of the special regulations for the Honour School of Materials Science excepting that, as specified in the Course Handbook, (i) candidates shall be required to complete the extended essay during the Long Vacation immediately following the year of the Second Public Examination and (ii) submission to the Chair of the Examiners in the Honour School of Materials Science, c/o Examination Schools, High Street, Oxford, shall be no later than noon on a day to be specified by the Chair of Faculty or his/her deputy and in any case shall be no later than the last Friday of the Long Vacation immediately following the year of the Second Public Examination.

Schedule

(*a*) *General papers*

All candidates will be expected to have such knowledge of mathematics as is required for the study of the subjects of the examination.

General Paper 1: *Lifecycle, Processing and Engineering of Materials*

General Paper 2: *Electronic Properties of Materials*

General Paper 3: *Mechanical Properties of Materials*

General Paper 4: *Structure and Thermodynamics of Materials*

(*b*) *Materials Options Papers 1 and 2*

The subjects for these papers will be published annually in the Course Handbook.

PART II of the Examination for the degree of Master of Engineering in Materials Science

Candidates offering Part II of the examination will be expected to carry out investigations in Materials Science or in related subjects under the supervision of one of the following:

(i) any professor who is a member of one of the Faculties in the Physical Sciences;

(ii) a reader or university lecturer or senior research officer who is a member of one of the Faculties of Physical Sciences;

(iii) a tutor or lecturer in any society who is a member of one of the Faculties of Physical Sciences;

(iv) any other person listed in a Register of Part II Supervisors to be maintained by the Faculty of Materials.

Each candidate shall be examined viva voce, and, if the Examiners think fit, in writing, on the subject of his or her work and on matters relevant thereto. The Examiners shall obtain a report on the work of each candidate from the supervisor concerned.

A candidate intending to offer Part II shall give notice to the Registrar not later than Friday in the fourth week of Michaelmas Full Term in the calendar year in which he or she satisfied the Examiners in Part I. Such notice must be given on a form to be obtained from the Registrar, University Offices.

Every candidate for Part II is required to submit a report on the investigations which he or she has carried out under the direction of his or her supervisor. The report on the investigations shall also include an abstract, a literature survey, a description of the engineering context of the investigation, and a special chapter to cover reflective accounts of project management, ethical and sustainability considerations, and health, safety and risk assessment. The report should be accompanied by a signed statement by the candidate that it is his or her own work. Candidates will be required to upload the coursework to the FHS Assignments section of the Department of Materials Undergraduate WebLearn site not later than 4pm on the Monday of the seventh week of Trinity Full Term. The report shall be word-processed or typewritten on A4 paper (within a page area of 247 mm x 160 mm, using double line-spaced type of at least 11pt font size, with a left hand margin of at least 30mm). The main report should not normally exceed **12,000 words** together with a maximum of a further **3,000** words for the final chapter covering reflective accounts of project management (max 1,500 words), health, safety and risk assessment processes (max 500 words), and the ethical and sustainability considerations relevant to your project and its outcomes (max 1,000 words). These word counts exclude references, title page, acknowledgements, table of contents and the three Project Management Forms. All other text is included in the word count, including the abstract, tables and the figure captions. Additionally, the main report should not normally exceed **100 pages** in length. This page limit excludes references, title page, acknowledgements, table of contents and appendices. Every other part of the main report is included in the page limit. All pages of the report should be numbered sequentially. Each submission must be accompanied by a declaration indicating that it is the candidate's own work. Candidates seeking permission to exceed the word and/or page limits should apply to the Chair of Examiners at an early stage. Further detailed data, computer programs and similar material may be included in one or more appendices at the end of the main report, but appendices are not included within the limits of the word or page counts of the thesis and, entirely at the discretion of the Examiners for each report, may or may not be read.

Candidates for Part II will be required to keep statutory residence and pursue their investigations at Oxford during a period thirty-seven weeks between the dates specified below, except that the Divisional Board of Mathematical, Physical and Life Sciences shall have power to permit candidates to vary the period of their residence so long as the overall programme requirement is met. The Divisional Board may, on the recommendation of the Department of Materials, permit candidates to carry out their investigations for the required period at an approved institution outside Oxford; the Board shall determine the conditions upon which applications for such permission may be approved and will require to be satisfied in each case (a) that adequate arrangements are made for the candidate's supervision and (b) that the proposals for the investigations are agreed in advance between the Department of Materials and the host institution.

Periods of required residence for Part II

From the fifth Friday before to the first Saturday following Michaelmas Full Term.

From the second Friday before Hilary Full Term to the Saturday before Palm Sunday.

From the Friday following Easter to the second Saturday following Trinity Full Term.

Honour School of Mathematics

A

1. The subject of the Honour School of Mathematics shall be Mathematics, its applications and related subjects.

2. No candidate shall be admitted to examination in this School unless they have either passed or been exempted from the First Public Examination.

3. The Examination in Mathematics shall be under the supervision of the Mathematical, Physical and Life Sciences Board. The Board shall have the power, subject to this decree, from time to time to frame and vary regulations for the different parts and subjects of the examination.

4.

(*a*) The examination in Mathematics shall consist of three parts (A, B, C) for the four-year course, and of two parts (A, B) for the three-year course.

(*b*) Parts A, B, and C shall be taken at times not less than three, six, and nine terms, respectively, after passing or being exempted from the First Public Examination.

5. The Examiners shall assess and publish the combined results of the examinations for Part A and Part B, and in respect of candidates taking the four-year course shall separately assess and publish results for Part C. Candidates will have their outcomes determined in accordance with Part 17 of the Regulations for the Conduct of University Examinations, with candidates for Part A and B combined considered for Honours and candidates for Part C considered for the same outcomes as graduate taught programmes.

6.

(*a*) Part A shall be taken on one occasion only. No candidate shall enter for Part B until they have completed Part A of the examination.

(*b*) In order to proceed to Part C, a candidate must achieve upper second class Honours or higher in Parts A and B together, and must achieve an upper second class Honours or higher in Part B alone (as defined in the Examination Conventions).

(*c*) A candidate who obtains only a pass or fails to satisfy the Examiners in Parts A and B together may retake Part B on at most one subsequent occasion; a candidate who fails to satisfy the Examiners in Part C may retake Part C on at most one subsequent occasion. Part B shall be taken on one occasion only by candidates continuing to Part C.

7. A candidate on the three-year course adjudged worthy of Honours on both Parts A and B together may supplicate for the degree of BA in Mathematics provided that the candidate has fulfilled all conditions for admission to a degree of the University.

8. A candidate on the four-year course adjudged worthy of Honours on both Parts A and B together, and who passes Part C may supplicate for the degree of Master of Mathematics provided that the candidate has fulfilled all the conditions for admission to a degree of the University.

9. A candidate in the final year of the four-year course, adjudged worthy of Honours in both Parts A and B together, but who does not enter Part C, or who fails to obtain Honours in Part C, is permitted to supplicate for the Honours degree of Bachelor of Arts in Mathematics with the classification obtained in Parts A and B together; provided that no such candidate may later enter or re-enter the Part C year or supplicate for the degree of Master of Mathematics; and provided in each case that the candidate has fulfilled all the conditions for admission to a degree of the University.

10. The use of calculators is generally not permitted for written papers. However, their use may be permitted for certain exceptional examinations. The specification of calculators permitted for these exceptional examinations will be announced by the Examiners in the Hilary Term preceding the examination.

Transfer to the Honour School of Mathematical and Theoretical Physics

11. Subject to the regulations for the Honour School in Mathematical and Theoretical Physics, candidates on the four-year course in Mathematics may apply to the Supervisory Committee for Mathematics and Physics to transfer, after their Part B examination, to the Honour School of Mathematical and Theoretical Physics for their Part C examination. Such a candidate will need to achieve at least an upper second class or higher at the end of Part B, and be accepted by the Supervisory Committee for Mathematics and Physics under the procedures referred to in the regulations for the Master of Mathematical and Theoretical Physics and set out in the course handbook for that degree. Acceptance is not automatic. As specified in the regulations for that degree, Part C in Mathematical and Theoretical Physics must be taken in the academic year following the candidate's Part B examination, and on successful completion of Part C of the Honour School of Mathematical and Theoretical Physics candidates will be awarded the Master of Mathematics and Physics in Mathematical and Theoretical Physics.

12. The Joint Supervisory Committee for Mathematical and Theoretical Physics shall publish a list of the options that candidates should follow to maximize their chances of being accepted for transfer to Mathematical and Theoretical Physics for their Part C examination. This list shall be available by the start of Michaelmas Term in the year in which a candidate starts Part A in Mathematics.

13. A candidate who has transferred from the Honour School of Mathematics to the Honour School of Mathematical and Theoretical Physics for their Part C examination in accordance with cl.9 above is permitted transfer to the Honour School of Mathematics for their Part C examination up to the end of Week 4 of the Michaelmas Term in which they first registered for Part C in the Honour School of Mathematical and Theoretical Physics, so long as that candidate has not opted to supplicate for the degree of Bachelor of Arts in Mathematics under the regulations for the Honour School of Mathematical and Theoretical Physics.

14. The regulations for the Honour School of Mathematical and Theoretical Physics set out how the results obtained in Parts A and B in the Honour School of Mathematics are published for candidates who transfer to the Honour School of Mathematical and Theoretical Physics for their Part C examination.

Part A

In Part A each candidate shall be required to offer A0, A1, A2, ASO, and five or six papers from A3–A11 from the schedule of papers for Part A.

Schedule of Papers in Part A

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A0 Linear Algebra

A1 Differential Equations 1

A2 Metric Spaces and Complex Analysis

A3 Rings and Modules

A4 Integration

A5 Topology

A6 Differential Equations 2

A7 Numerical Analysis

A8 Probability

A9 Statistics

A10 Fluids and Waves

A11 Quantum Theory

ASO Short Options

Syllabus details will be published on the Mathematical Institute's website by the beginning of the Michaelmas Full Term in the academic year of the examination for Part A.

Part B

In Part B each candidate shall offer a total of eight units from the schedule of units for Part B (see below).

(*a*) A total of at least four units offered should be from the schedule of Mathematics Department units.

(*b*) A candidate may offer up to four units from:

(i) the schedule of Statistics options

(ii) the schedule of Computer Science options

(iii) the schedule of Other options

but may offer no more than two units from each of the above schedules.

(*c*) Candidates may offer a double unit which is an Extended Essay or a Structured Project.

Schedule of Units for Part B

The final list of units will be published on the Mathematical Institute's website by the beginning of the Michaelmas Full Term in the academic year of the examination concerned, together with the following details.

1. Designation as either ‘H’ level or ‘M’ level.

2. ‘Weight’ as either a unit or double unit.

3. Method of assessment. Details of methods of assessment for Other Mathematics or Other Non-Mathematical units may be given elsewhere. Some options may require assessment by oral presentation. The course website will indicate where such details will be specified.

4. Rules governing submission of any extended essay, dissertation or mini-project, including deadlines, provided that these shall always be submitted to the Chair of Examiners, Honour School of Mathematics, c/o Examination Schools, High Street, Oxford. In addition an electronic copy must be submitted to the Mathematical Institute’s website, details will be included in the relevant Notice to Candidates. No part of any extended essay, dissertation or mini-project submitted may include work previously submitted for this or any other degree.

5. Syllabus content.

6. Whether there is a requirement to register or apply for a place to take a unit, and details of any registration or application procedure.

Part C

In Part C each candidate shall offer a minimum of eight units and a maximum of ten units from the schedule of units for Part C (see below).

(*a*) All units offered should be from those designated as M level.

(*b*) A total of at least four of the units offered should be from the schedule of Mathematics Department units.

(c) A candidate may offer up to four units from:

(i) the schedule of Statistics options

(ii) the schedule of Computer Science options

(iii) the schedule of Other options

but may offer no more than two units from each of the above schedules.

(*d*) Candidates must offer a double unit which is a Dissertation. If the Dissertation is a mathematical topic this would be offered under the schedule of Mathematics Department units. If the Dissertation is on a mathematics-related topic, this would be offered under the schedule of ‘other options'.

No candidate shall offer any unit for Part C that they have also offered in Part B.

Schedule of Units for Part C

The final list of units will be published on the Mathematical Institute's website by the beginning of the Michaelmas Full Term in the academic year of the examination concerned, together with the following details.

1. Designation as either ‘H’ level or ‘M’ level.

2. ‘Weight’ as either a unit or double unit.

3. Method of assessment. Details of methods of assessment for Other Mathematics or Other Non-Mathematical units may be given elsewhere. Some options may require assessment by oral presentation. The course website will indicate where such details will be specified.

4. Rules governing submission of the dissertation, and any extended essayor mini-project, including deadlines, provided that these shall always be submitted to the Chair of Examiners, Honour School of Mathematics, c/o Examination Schools, High Street, Oxford. In addition an electronic copy must be submitted to the Mathematical Institute's website, details will be included in the relevant Notice to Candidates. No part of any extended essay, dissertation or mini-project submitted may include work previously submitted for this or any other degree.

5. Syllabus content.

6. Whether there is a requirement to register or apply for a place to take a unit, and details of any registration or application procedure.

Honour School of Mathematics and Computer Science

A

In the following, 'the Course Handbook' refers to the Computer Science Undergraduate Course Handbook and any supplements to this published by the Computer Science Undergraduate Supervisory Committee and also posted on the website at: www.cs.ox.ac.uk/currentstudents/ (http://www.cs.ox.ac.uk/currentstudents/) .

1. The subjects of the Honour School of Mathematics and Computer Science shall be Mathematics and the theory and practice of Computer Science.

2. No candidate shall be admitted to examination in this School unless he or she has either passed or been exempted from the First Public Examination.

3. The Examination in Mathematics and Computer Science shall be under the supervision of the Mathematical, Physical and Life Sciences Board. The Board shall have the power from time to time to frame and vary regulations for the different parts and subjects of the examination.

4.

(*a*) The examination in Mathematics and Computer Science shall consist of three parts (A, B, C) for the four-year course, and of two parts (A, B) for the three-year course.

(*b*) Parts A, B, and C shall be taken at times not less than three, six, and nine terms, respectively, after passing or being exempted from the First Public Examination.

5. The Examiners shall classify the results and publish the degree classification after the candidates have taken the examinations in Part B, and in respect of candidates taking the four-year course shall separately classify and publish results in Part C.

6.

(*a*) Part A shall be taken on one occasion only. No candidate shall enter for Part B until he or she has completed Part A of the examination.

(*b*) In order to proceed to Part C, a candidate must achieve upper second class Honours or higher in Parts A and B together.

(*c*) A candidate who obtains only a pass or fails to satisfy the Examiners in Part B may retake Part B on at most one subsequent occasion; a candidate who fails to satisfy the Examiners in Part C may retake Part C on at most one subsequent occasion. Part B shall be taken on one occasion only by candidates continuing to Part C.

7. A candidate adjudged worthy of Honours on both Parts A and B together, and on Part C may supplicate for the degree of Master of Mathematics and Computer Science provided that the candidate has fulfilled all the conditions for admission to a degree of the University.

8. A candidate in the final year of the four-year course, adjudged worthy of Honours in both Parts A and B together, but who does not enter Part C, or who fails to obtain Honours in Part C, is permitted to supplicate for the Honours degree of Bachelor of Arts in Mathematics and Computer Science with the classification obtained in Parts A and B together; provided that no such candidate may later enter or re-enter the Part C year or supplicate for the degree of Master of Mathematics and Computer Science; and provided in each case that the candidate has fulfilled all the conditions for admission to a degree of the University.

9. All candidates will be assessed as to their practical ability under the following provisions:

(*a*) The Head of the Department of Computer Science, or a deputy, shall make available to the examiners evidence showing the extent to which each candidate has pursued an adequate course of practical work. Only that work completed and marked by noon on Friday of the fifth week of the Trinity Term in which the candidate takes the examination shall be included in these records.

(*b*) Candidates shall submit their reports of practical exercises completed during their course of study, as described in their Course Handbook, by the date given in the Course Handbook.

(*c*) The examiners shall take the evidence (a) and the report (b) into account in assessing a candidate's performance.

(*d*) Candidates whose overall performance on practical work is not satisfactory may be deemed to have failed the examination or may have their overall classification reduced.

B

The syllabus for each of Parts A, B, and C will be published by the Department of Computer Science on the website of the Department of Computer Science by the beginning of Michaelmas Full Term in the academic year of the examination concerned. The duration of each paper will be specified in the Course Handbook.

The use of calculators is generally not permitted but certain kinds may be allowed for certain papers. Specifications of which papers and which types of calculators are permitted for those exceptional papers will be announced by the examiners in the Hilary Term preceding the examination.

The examiners shall have power to combine two papers on related optional subjects into a single paper for those candidates who offer both the optional subjects concerned.

Part A

In Part A of the examination, candidates shall be required to offer, from the Mathematics Schedule, papers A0, A2, and either two papers from papers A3–A5, A7–A11 or one paper from A3–A5,A7–A11 and paper ASO:

A0 Linear Algebra

A2 Metric Spaces and Complex Analysis

A3 Rings and Modules

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A4 Integration

A5 Topology

A7 Numerical Analysis

A8 Probability

A9 Statistics

A10 Fluids and Waves

A11 Quantum Theory

ASO Short Options

Not all options might be available each year.

Candidates shall also be required to offer two core Computer Science subjects. The Course Handbook will specify the two subjects to be offered, and the manner of examining these subjects shall be the same as that prescribed for the same subject in the Honour School of Computer Science.

Part B

In Part B of the examination, each candidate shall be required to offer ten optional subjects from Schedules S1(M&CS) and S2(M&CS), to be published on the website of the Department of Computer Science by the beginning of Michaelmas Full Term in the academic year preceding that of the examination, subject to the conditions that:

(*a*) each candidate shall offer at least four subjects from Schedule 1.

(*b*) each candidate shall offer at least two subjects from Schedule 2.

Each optional subject in Schedule 1 shall be examined by a written paper, by a mini-project, or both. The manner of examining each subject in Schedule 2 shall be the same as that prescribed for the same subject in the Honour School of Mathematics. Each 'unit' in Schedule 2 shall be regarded as equivalent to one subject in the examination, and each 'double unit' shall be regarded as equivalent to two subjects.

Part C

In Part C of the examination, each candidate shall be required to offer six optional subjects from Schedule C1 and C2 on the website of the Department of Computer Science and submit a Mathematics dissertation, or offer five optional subjects from Schedule C1 and C2, on the website of the Department of Computer Science and submit a report on a Computer Science project, subject to the condition that no candidate shall offer any subject that he or she has already offered in Part B of the examination. Each optional subject shall be examined as stated in the Course Handbook. If a subject is examined by mini-project, the completed mini-project should be submitted as follows:

Where an optional subject requires electronic submission candidates must upload an electronic copy of the completed mini-project for each topic and, where applicable, associated source code, to the mini-projects section of the Computer Science WebLearn site not later than the date given in the Course Handbook.

Where a topic requires hard copy submission the completed mini-project for each optional subject must be delivered not later than the date given in the Course Handbook to the Chair of the Examiners, Honour School of Mathematics and Computer Science, c/o Examination Schools, High Street, Oxford.

The exact method of submission for each mini-project will be specified in the Course Handbook.

The manner of examining each subject in Schedule C2 shall be the same as that prescribed for the same subject in the Honour School of Mathematics. Each 'unit' in schedule C2 shall be regarded as equivalent to one subject in the examination, and each 'double unit' shall be regarded as equivalent to two subjects.

Each candidate shall carry out a Computer Science project or a Mathematics dissertation on a topic approved by the Teaching Committee. Each project or dissertation will be supervised by a member of the Faculty of Computer Science, the Faculty of Mathematics or the Faculty of Engineering Science, or by some other person of equivalent seniority approved by the Teaching Committee. Two copies of a report of the Mathematics dissertation shall be submitted to the Chair of the Examiners, Honour School of Mathematics and Computer Science, c/o Examination Schools, High Street, Oxford, by the date given in the Course Handbook. In addition, an electronic copy must be submitted to the Mathematical Institute's website, details will be included in the relevant Notice to Candidates. The report of the Computer Science project shall be submitted to the Assignments section of the Computer Science WebLearn site, by the date given in the Course Handbook. Rules concerning the form of the report will be published in the Course Handbook.

In retaking Part C of the examination, projects or dissertations previously submitted for the examination may be resubmitted. No project or dissertation may be resubmitted if it has already been submitted, wholly or substantially, for another honour school or degree of the University, or of any other institution.

Honour School of Mathematics and Philosophy

A

1. All candidates shall be examined in Mathematics and in Philosophy.

2. No candidate shall be admitted to the examination in this School unless he or she has either passed or been exempted from the First Public Examination.

3.

(*a*) The examination in Mathematics and Philosophy shall consist of three parts:

Part A, Part B and Part C.

(*b*) Parts A, B and C shall be taken at times not less than three, six, and nine terms, respectively, after passing or being exempted from the First Public Examination.

(*c*) Part A shall be taken on one occasion only. No candidate shall enter for Part B until he or she has completed Part A of the examination.

4.

(*a*) In order to proceed to Part C, a candidate must achieve upper second class Honours or higher in Parts A and B together.

(*b*) A candidate who obtains only a pass or fails to satisfy the Examiners in Parts A and B together may retake Part B on at most one subsequent occasion; a candidate who fails to satisfy the Examiners in Part C may retake Part C on at most one subsequent occasion. Candidates who retake Part B are not allowed to go on to Part C.

(*c*) A candidate who has obtained Honours in Parts A and B together or has satisfied the examiners but has not obtained Honours in Parts A and B together is permitted to supplicate for the degree of Bachelor of Arts in Mathematics and Philosophy. A candidate who has achieved upper second class Honours or higher in Parts A and B together and who takes the examination in Part C and fails to obtain Honours in Part C, is permitted to supplicate for the Honours degree of Bachelor of Arts in Mathematics and Philosophy with the classification obtained in Parts A and B together; provided that no such candidate may later enter or re-enter the Part C year or supplicate for the degree of Master of Mathematics and Philosophy; and provided in each case that the candidate has fulfilled all the conditions for admission to a degree of the University.

(*d*) A candidate who has achieved upper second class Honours or higher in Parts A and B together, and achieves Honours in Part C may supplicate for the degree of Master of Mathematics and Philosophy provided that the candidate has fulfilled all the conditions for admission to a degree of the University.

5. The Examiners shall classify and publish the combined results of the examinations in Part A and Part B, and in respect of candidates taking the four-year course shall separately classify and publish results in Part C.

6. The examinations in this school shall be under the joint supervision of the Divisional Board of Mathematical, Physical and Life Sciences and the Board of the Faculty of Philosophy, which shall appoint a standing joint committee to make regulations concerning it, subject in all cases to clauses 1-4 above.

7.

(*a*) The Public Examiners for Mathematics in this school shall be such of the Public Examiners in the Honour School of Mathematics as may be required, not being less than three; those for Philosophy shall be appointed by a committee whose three elected members shall be appointed by the Board of the Faculty of Philosophy.

(*b*) It shall be the duty of the chairs of the Public Examiners in Parts A, B and C of the Honour School of Mathematics to designate such of their number as may be required for Mathematics in the Honour School of Mathematics and Philosophy, and when this has been done and the examiners for Philosophy have been nominated, the number of the examiners in Mathematics and Philosophy shall be deemed to be complete. No examiners for Philosophy will be required in Part A of the examination.

8. The highest honours can be obtained by excellence either in Mathematics or in Philosophy provided that adequate knowledge is shown in the other subject of the examination.

9. The use of calculators is generally not permitted for written papers. However, their use may be permitted for certain exceptional examinations. The specification of calculators permitted for these exceptional examinations will be announced by the Examiners in the Hilary Term preceding the examination.

Part A

In Part A, each candidate shall be required to offer, from the Mathematics Part A Schedule (see below), papers A0, A2, and two papers from papers A3, A4, A5, A8 and ASO.

A candidate may, with the support of his or her Mathematics tutor, apply to the Chair of the Joint Committee for Mathematics and Philosophy for approval of one or more other options from the list of Mathematics Department units for Part A which can be found on the Mathematical Institute website. Applications for special approval must be made through the candidate's college and sent to the Chair of the Joint Committee for Mathematics and Philosophy, c/o Academic Administrator, Mathematical Institute, to arrive by Friday of Week 2 of Hilary Term in the academic year of the examination for Part A.

Schedule of Papers in Part A

A0 Linear Algebra

A2 Metric Spaces and Complex Analysis

A3 Rings and Modules

A4 Integration

A5 Topology

A8 Probability

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ASO Short Options

Syllabus details will be published on the Mathematical Institute website by the beginning of the Michaelmas Full Term in the academic year of the examination for Part A, after consultation with the Mathematics Teaching Committee.

Part B

The examination for Part B shall consist of units in Mathematics and subjects in Philosophy. The schedule of units and double units in Mathematics, along with synopses and other details, will be approved by the Mathematics Teaching Committee and published on the Mathematical Institute website page 'Registration for Part B Mathematics and Philosophy Courses' by the beginning of the Michaelmas Full Term in the academic year of the examination concerned. The schedule shall be in two parts: Schedule 1 (standard units) and Schedule 2 (additional units). A candidate may, with the support of his or her Mathematics tutor, apply to the Chair of the Joint Committee for Mathematics and Philosophy for approval of one or more other options not in these Schedules, but from the list of Mathematics Courses for Part B, including Statistics and Computer Science options. These can be found on the Mathematical Institute website page 'Registration Part B Mathematics Courses'. Applications for special approval must be made through the candidate's college and sent to the Chair of the Joint Committee for Mathematics and Philosophy, c/o Academic Administrator, Mathematical Institute, to arrive by Friday of Week 4 of Michaelmas Term in the academic year of the examination for Part B. In Philosophy the subjects shall be subjects from the list given in *Special Regulations for All Honour Schools Including Philosophy*. Each candidate shall offer:

(i) Four units of *Mathematics* from Schedule 1, two of which shall be B1.1 *Logic* and B.1.2 *Set Theory*.

(ii) Three subjects in *Philosophy* from 101-116, 120, 122, 124, 125, 127-129, 137-139 and 198 of which two must be 122 and **either** 101 **or** 102, and

(iii) **Either** two further units in *Mathematics* drawn from Schedule 1 and 2 combined **or** one further subject in *Philosophy* from subjects 101-116, 120, 124, 125, 127-129, 137-139, 198, and 199: *Thesis*.

Part C

In Part C each candidate shall offer one of the following:

(i) A minimum of eight units and a maximum of ten units in Mathematics;

(ii) A minimum of six units and a maximum of seven units in Mathematics and one unit in Philosophy;

from the lists for Mathematics and for Philosophy.

(iii) A minimum of three units and a maximum of four units in Mathematics and two units in Philosophy;

(iv) Three units in Philosophy;

from the lists for Mathematics and for Philosophy.

The schedule of units and double units in Mathematics, along with synopses and other details, will be approved by the Mathematics Teaching Committee and published on the Mathematical Institute website page 'Registration for Part C Mathematics and Philosophy Courses' by the beginning of Michaelmas Full Term in the academic year of the examination concerned. The list of units for Part C shall include units in Mathematical Logic as specified by the Joint Committee for Mathematics and Philosophy.

A candidate may, with the support of his or her Mathematics tutor, apply to the Chair of the Joint Committee for Mathematics and Philosophy for approval of one or more other options not in these Schedules, but from the list of Mathematics Courses for Part C, including Statistics, Computer Science and Other Options. These can be found on the Mathematical Institute website page 'Registration Part C Mathematics Courses'. Applications for special approval must be made through the candidate's college and sent to the Chair of the Joint Committee for Mathematics and Philosophy, c/o Academic Administrator, Mathematical Institute, to arrive by Friday of Week 4 of Michaelmas Term in the academic year of the examination for Part C.

No unit in Mathematics, and no subject in Philosophy, may be offered in both Part B and Part C, except in the case of subject 199 (Philosophy Thesis). A unit in Philosophy consists of one of the following:

(a) One of the subjects 101-116, 120, 124, 125, 127-129, and 137-139 as specified in the Regulations for Philosophy in all Honour Schools including Philosophy. For Part C, these subjects shall be examined by a three hour written paper together with a Part C Philosophy Essay of at most 5,000 words, as specified in the Regulations for Philosophy in all Honour Schools including Philosophy.

(b) A Special Subject 198, as specified in the Regulations for Philosophy in all Honour Schools including Philosophy.

(c) A Part C Philosophy Thesis, as specified below.

(d) A Special Subject in Philosophy as approved by the Joint Committee for Mathematics and Philosophy by regulations published in the University Gazette and communicated to college tutors by the end of the fifth week of Trinity Term in the year before the Part C examination in which it will be examined.

No candidate may offer more than one Special Subject in Philosophy in Part C. In approving a Special Subject in Philosophy for Part C, the Joint Committee for Mathematics and Philosophy may specify that candidates will not be permitted to offer certain Special Subjects in combination with certain other subjects, or will be permitted to do so only on condition that in the papers on the other subjects they will not be permitted to answer certain questions. Subject to these qualifications, any candidate may offer any approved Special Subject.

Philosophy Thesis

The regulations for a Part C thesis are exactly the same as for 199: Thesis, as specified in the Regulations for Philosophy in all Honour Schools including Philosophy, except that the word limit is 20,000 words.

Schedule of Units in Mathematics for Part C

The list of units and double units along with synopses and other details, will be approved by the Mathematics Teaching Committee and published on the Mathematical Institute website by the beginning of Michaelmas Full Term in the academic year of the examination concerned.

The list of units for Part C shall include units in Mathematical Logic as specified by the Joint Committee for Mathematics and Philosophy.

Honour School of Mathematical and Theoretical Physics

A

In the following 'the Course Handbook' refers to the Mathematical and Theoretical Physics Handbook and supplements to this published by the Joint Supervisory Committee for Mathematical and Theoretical Physics.

The Divisional Board of Mathematical, Physical and Life Sciences shall appoint for the supervision of the course a supervisory committee, which shall have the power to approve lectures and other instruction. The committee shall appoint a Director of Studies who will be responsible for ensuring that the programme is set up and the decisions of the committee are carried out.

1. The subject of Honour School of Mathematical and Theoretical Physics shall be Mathematical and Theoretical Physics and related subjects.

2. The Examination in the Honour School of Mathematical and Theoretical Physics shall be under the supervision of the Mathematical, Physical and Life Sciences Board. The Board shall have power from time to time to frame and vary regulations for different parts and subjects of the examination.

3. The examination in the Honour School of Mathematical and Theoretical Physics shall consist of one Part only, namely Part C, and each candidate shall follow a course of study in Mathematical and Theoretical Physics for three terms.

4. A candidate may only be admitted to the examination in this School if he or she:

(*a*) was, at the time of taking their Part B examinations, registered for the four-year course in one of the following Honour Schools: Mathematics, Physics, or Physics and Philosophy;

(*b*) has achieved an upper second class Honours or higher in their Part B examinations referred to in (a) above;

(*c*) has applied for and been accepted for entry to Part C in Mathematical and Theoretical Physics in accordance with the procedure set out in the Handbook for Mathematical and Theoretical Physics;

(*d*) enters the Mathematical and Theoretical Physics Part C examinations in the academic year after taking their Part B examinations.

(*a*) and (*b*) above are necessary minimum conditions of eligibility to transfer to Part C in Mathematical and Theoretical Physics after the Part B examinations. Candidates wishing to transfer will also have to apply to transfer as stated in (*c*) above by the end of week 1 of Hilary Term of their third year. To be accepted they will have to satisfy the other requirements set out in the Handbook for Mathematical and Theoretical Physics from time to time. These requirements may specify the subject matter of the papers chosen for their Part A and Part B examinations (where relevant), the marks achieved in those papers, the overall mark achieved in their Part A and Part B examinations, and an assessment of their overall aptitude for Mathematical and Theoretical Physics. The Handbook for Mathematical and Theoretical Physics shall set out the subject matter of optional papers that candidates should follow in Part A or Part B to maximize their chances of being accepted for transfer to Mathematical and Theoretical Physics at Part C. For this purpose, this Handbook shall be available by the start of Michaelmas Term in the year in which a candidate starts Part A in Mathematics, Physics, or Physics and Philosophy.

5. A candidate who has transferred to Part C in Mathematical and Theoretical Physics in accordance with clause 4 above is permitted transfer to Part C of the Honour School in which they were registered at the time of their Part B examination up to the end of Week 4 of the Michaelmas Term in which they first registered for Part C in Mathematical and Theoretical Physics, so long as that candidate has not opted to supplicate for the degree of Bachelor of Arts under clause 8 below.

6. The result of the Mathematical and Theoretical Physics Part C examination will be published in terms of Distinction, Merit, Pass, or Fail.

7.

(*a*) A candidate adjudged worthy of Honours on both Parts A and B together and who passes Part C may supplicate for the degree of Master in Mathematical and Theoretical Physics provided that the candidate has fulfilled all the conditions for admission to a degree of the University.

(*b*) For such a candidate, the Examiners of the Honours School in which the candidate sat Parts A and B shall classify and publish the combined results of the examinations in Part A and Part B, and the examiners for the Honour School of Mathematical and Theoretical Physics shall separately assess and publish the results in Part C.

(*c*) Such a candidate will receive a classification for Parts A and B in the subject in which they sat those Parts, and a separate result for Part C in Mathematical and Theoretical Physics.

8. A candidate in the final year of a four-year course, registered for Part C in Mathematical and Theoretical Physics, but who does not enter Part C, or who fails to pass Part C, is permitted to supplicate for the Honours degree in the subject in which they sat Parts A and B (namely the Bachelor of Arts in Mathematics, Physics, or Physics and Philosophy respectively), with the classification they obtained in Parts A and B together; provided that no such candidate may later enter or re-enter the Part C year or supplicate for the degree of Master of Mathematics, Master of Physics, Master of Physics and Philosophy, or Master of Mathematics and Physics; and provided in each case that the candidate has fulfilled all the conditions for admission to a degree of the University.

9. A candidate who fails to satisfy the Examiners in Part C may retake Part C on at most one subsequent occasion. This resit attempt shall normally be taken at the next opportunity, but may be deferred once, i.e. it must be taken at one of the next two opportunities. Candidates shall be required to resit the same papers for which they were examined at the first attempt. In such a case the examiners will specify at the time of failure which components of the examination may or must be redone.

B

1. Candidates will complete and be assessed on units according to the following:

(i) Candidates will offer a minimum of 10 units for examination but may offer further units if they wish, subject to the guidance in the Course Handbook. One unit corresponds to a 16 hour lecture course.

(ii) At least four units will be assessed by written examination.

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(iii) Three further units will be assessed by timed written examinations, take-home papers or mini-projects. The remaining three units may either consist of practicals or formal assessment. The Course Handbook will specify which units will be assessed by each method mentioned above and will set out the rules governing submission of coursework.

(iv) Candidates may offer a dissertation which may count as one or two units. The dissertation will follow the guidelines and procedures of the Mathematical and Theoretical Physics Course Handbook.

2. Syllabus and examination details will be published each year in the Course Handbook and on the course web pages by the beginning of Michaelmas Full Term in the academic year of the examination.

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Honour School of Mathematics and Statistics

A

1. The subjects of the Honour School of Mathematics and Statistics shall be Mathematics and its applications, and Statistics.

2. No candidate shall be admitted to examination in this School unless they have either passed or been exempted from the First Public Examination.

3. The Examinations in Mathematics and Statistics shall be under the supervision of the Mathematical, Physical and Life Sciences Board. The Board shall have the power, subject to this decree, from time to time to frame and vary regulations for the different parts and subjects of the examination.

4.

(*a*) The examination in Mathematics and Statistics shall consist of three parts (A, B, C) for the four-year course, and of two parts (A, B) for the three-year course.

(*b*) Parts A, B, and C shall be taken at times not less than three, six, and nine terms, respectively, after passing or being exempted from the First Public Examination.

5. The Examiners shall assess and publish the combined results of the examinations for Part A and Part B, and in respect of candidates taking the four-year course shall separately assess and publish results for Part C. Candidates will have their outcomes determined in accordance with Part 17 of the Regulations for the Conduct of University Examinations, with candidates for Part A and B combined considered for Honours and candidates for Part C considered for the same outcomes as graduate taught programmes.

6.

(*a*) Part A shall be taken on one occasion only. No candidate shall enter for Part B until they have completed Part A of the examination.

(*b*) In order to proceed to Part C, a candidate must achieve upper second class Honours or higher in Parts A and B together, and must achieve an upper second calss Honours or higher in Part B alone (as defined in the Examination Conventions).

(c) A candidate who obtains only a pass or fails to satisfy the Examiners in Parts A and B together may retake Part B on at most one subsequent occasion; a candidate who fails to satisfy the Examiners in Part C may retake Part C on at most one subsequent occasion. Part B shall be taken on one occasion only by candidates continuing to Part C.

7. A candidate on the three-year course adjudged worthy of Honours on both Parts A and B together may supplicate for the degree of BA in Mathematics and Statistics provided that the candidate has fulfilled all conditions for admission to a degree of the University.

8. A candidate on the four-year course adjudged worthy of Honours on both Parts A and B together, and who passes Part C may supplicate for the degree of Master of Mathematics in Mathematics and Statistics provided that the candidate has fulfilled all the conditions for admission to a degree of the University.

9. A candidate in the final year of the four-year course, adjudged worthy of Honours in both Parts A and B together, but who does not enter Part C, or who fails Part C, is permitted to supplicate for the Honours degree of Bachelor of Arts in Mathematics and Statistics with the classification obtained in Parts A and B together; provided that no such candidate may later enter or re-enter the Part C year or supplicate for the degree of Master of Mathematics in Mathematics and Statistics; and provided in each case that the candidate has fulfilled all the conditions for admission to a degree of the University.

10. The use of calculators is generally not permitted for written papers. However, their use may be permitted for certain exceptional examinations. The specification of calculators permitted for these exceptional examinations will be announced by the Examiners in the Hilary Term preceding the examination.

Part A

In Part A each candidate shall be required to offer Papers A0, A1, A2, A8, A9, ASO, and three or four papers from A3-A7 and A10-A12 from the schedule of papers for Part A.

Schedule of Papers in Part A

A0 Linear Algebra

A1 Differential Equations 1

A2 Metric Spaces and Complex Analysis

A3 Rings and Modules

A4 Integration

A5 Topology

A6 Differential Equations 2

A7 Numerical Analysis

A8 Probability

A9 Statistics

A10 Fluids and Waves

A11 Quantum Theory

A12 Simulation and Statistical Programming

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ASO Short Options

Syllabus details will be published on the Department of Statistics' website by the beginning of the Michaelmas Full Term in the academic year of the examination for Part A.

Part B

In Part B each candidate shall offer a total of eight units from the schedule of units for Part B (see below).

(*a*) Each candidate shall offer the double unit SB1.

(*b*) Each candidate shall offer a total of at least two units from SB2 and SB3.

(*c*) Each candidate may offer a total of at most two units from the schedule of 'Other units':

(*d*) Each candidate may offer at most one double unit which is an Extended Essay or Structured Project.

Schedule of Units for Part B

The final list of units will be published on the Department of Statistics' website by the beginning of Michaelmas Full Term in the academic year of the examination concerned, together with the following details.

1. Designation as either 'H' level or 'M' level.

2. 'Weight' as either a unit or double-unit.

3. Method of assessment. Details of methods of assessment for units delivered by other departments will be given elsewhere. Some options may require assessment by oral presentation. The course webpages will indicate where such details will be specified.

4. Rules governing submission of any extended essay, dissertation or mini-project, including deadlines, provided that these shall always be submitted to the Chair of Examiners, Honour School of Mathematics and Statistics, c/o Examination Schools, High Street, Oxford. In addition any submission on a mathematical unit must also be submitted to the Mathematical Institute's website, details will be included in the relevant Notice to Candidates.

5. Syllabus content.

6. Whether there is a requirement to register or apply for a place to take a unit or double unit, and details of any registration or application procedure.

Part C

In Part C each candidate shall offer a minimum of six units and a maximum of eight units from the schedule of units for Part C (see below), and each candidate shall also offer a dissertation on a statistics project.

(*a*) All units offered should be from those designated as M level.

(*b*) At least two units should be offered from the schedule of 'Statistics' units.

No candidate shall offer any unit for Part C that they have also offered in Part B.

Schedule of Units for Part C

The final list of units will be published on the Department of Statistics' website by the beginning of Michaelmas Full Term in the academic year of the examination concerned, together with the following details.

1. Designation as either 'H' level or 'M' level.

2. 'Weight' as either a unit or double-unit.

3. Method of assessment. Details of methods of assessment for units delivered by other departments will be given elsewhere. Some options may require assessment by oral presentation. The course webpages will indicate where such details will be specified.

4. Rules governing submission of any extended essay, dissertation or mini-project, including deadlines, provided that these shall always be submitted to the Chair of Examiners, Honour School of Mathematics and Statistics, c/o Examination Schools, High Street, Oxford. When submitting their Part C dissertation, candidates must submit both paper and electronic versions which must be identical. The latter may be used by the examiners to check for plagiarism. See the Department of Statistics' website for further details. In addition any submission on a mathematical unit must also be submitted to the Mathematical Institute's website, details will be included in the relevant Notice to Candidates.

5. Syllabus content.

6. Whether there is a requirement to register or apply for a place to take a unit or double unit, and details of any registration or application procedure.

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Honour School of Medical Sciences

A

1. The subject of the Honour School of Medical Sciences shall be the sciences basic to medicine.

2. No candidate shall be admitted for examination in this school unless they have passed Part I of the First Examination for the Degree of Bachelor of Medicine.

3. The examination in this school shall be under the supervision of the Medical Sciences Board, which shall prescribe the necessary regulations.

4. Candidates may be examined by such of the Public Examiners in the Honour School of Experimental Psychology as may be required.

5. Candidates may offer themselves for examination in one or more *Supplementary Subjects*. The Supplementary Subjects available in any year will be notified to students annually during Trinity Term. A candidate's results in any such subject shall be published, and account shall be taken of those results in the production of the class list. Candidates awarded a pass in a Supplementary Subject examination may not retake the same Supplementary Subject examination.

B

1. The options of the school shall be published by the Faculty of Physiological Sciences Undergraduate Studies Office not later than noon on Friday of Week 6 of Hilary Term in the year preceding that in which the examination is due to be taken.

Each option shall be divided into themes. The list of themes shall be published no later than Week 0 of Trinity Term in the academic year preceding that in which the examination is due to be taken. Most themes will be specific to a single option, but some may be shared. The total number of themes comprising each option shall be 4. Each candidate will be expected to have studied 8 themes in total in order to address the synoptic questions of Paper 2, and to have prepared sufficient of those themes in depth to be able to address the requirements of Paper 1 (see paras 2, 3, and 5 below).

2. The following written papers shall be set:

Paper 1 One paper consisting of questions from all the options

Paper 2 One paper consisting of synoptic questions

Paper 3 Critical reading, data analysis and experimental design

Paper 1 shall be of three hours duration and shall contain a choice of questions addressing in-depth knowledge and understanding within individual specified themes of each option. Paper 1 will require candidates to answer questions on three different themes, including one theme from at least two different options.

Paper 2 shall be of three hours duration and questions will not be specific to any option. Each question will require a synoptic approach. Candidates shall be required to answer any two questions from this paper.

Paper 3 shall be of three hours duration and shall have questions relating to pieces of primary literature.

3. Each candidate must offer three written papers:

Paper 1 for at least *two* options, Paper 2, and Paper 3.

In addition, each candidate must both:

(i) undertake and be examined in a research project

and

(ii) submit an Essay.

If, in any part of the examination, a candidate presents essentially the same information on more than one occasion, then credit will be given in only the first instance.

4. Research Project

(i) *Form, subject and approval of the project*

The project shall consist of original experiments and/or data analysis carried out by the candidate alone or in collaboration with others (where such collaboration is, for instance, needed to produce results in the time available).

Each project shall be supervised, and the topic and supervisor shall be approved on behalf of the Medical Sciences Board by the Director of Pre-clinical Studies or their deputy. A list of approved project titles and their supervisors shall be published no later than Friday of Week 1 of Hilary Term in the academic year preceding the examination, and allocation of these projects to candidates shall be carried out through the Faculty of Physiological Sciences Undergraduate Studies Office.

As an alternative to the allocation process, a candidate may apply to undertake a project that is not on the approved list. Such application must be made no later than Friday of Week 8 of Hilary Term in the academic year preceding the examination. The candidate must submit the title of their proposed research project, provide a brief outline of the subject matter and supply details of supervision arrangements. The decision on the application shall be made by the Director of Pre-clinical Studies or their deputy and shall be communicated to the candidate as soon as possible, and work should not start on the project until approval has been given. Candidates should allow at least one week for the process of approval, and should bear in mind that an application may be referred for clarification or may be refused.

(ii) *Application to change title of project*

If required, candidates may apply to change the title of their project through the Faculty of Physiological Sciences Undergraduate Studies Office on one occasion and no later than noon on Friday of Week 4 of Hilary Term in the academic year in which they intend taking the examination.

(iii) *Examination*

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Candidates shall submit a brief Project Report according to guidelines that will be published by the Medical Sciences Board.

Each candidate shall make a brief oral presentation of their project to a group of two examiners (or examiners and assessors appointed to ensure an adequate representation of expertise), after which, the candidate shall be examined *viva voce* on the project. A third examiner (usually the Chair) may also be present. The form of the presentation to the examiners shall be specified in guidelines published by the Medical Sciences Board.

(iv) *Submission and assessment of the Project Report*

Project Reports must be submitted via WebLearn (according to the instructions set out in the letter to candidates from the Chair of Examiners), not later than noon on the Friday of Week 8 of the Hilary Term in which the candidate intends to take the examination. Each Report shall be accompanied by a certificate of authorship indicating that the Research Project is the candidate's own work. Where work has been produced in collaboration, the certificate shall indicate the extent of the candidate's own contribution.

The examiners shall obtain and consider a written report from each supervisor indicating the extent of the input made by the candidate to the outcome of the project and also any unforeseen difficulties associated with the project (e.g. unexpected technical issues or problems in the availability of materials, equipment, or literature or other published data).

In exceptional cases, where through unforeseen circumstances a research project produces no useable results (i.e. not even negative or ambiguous results), the candidate may apply through their college to the Director of Pre-clinical Studies or their deputy for permission to submit a concise review of the scientific context and the aims of the work that was attempted, in place of the normal Project Report. Such an application must be accompanied by supporting evidence from the supervisor of the project. The concise review to be submitted in such circumstances should be comparable in length to the Report of a successful research project, will be presented orally to the examiners and will be examined *viva voce* in the usual way for a research project. The examiners will be advised that substantive results could not be produced.

Project Reports previously submitted for the Honour School of Medical Sciences may be resubmitted. No Project Report will be accepted if it has already been submitted, wholly or substantially, for another Honour School or degree of this University, or for a degree of any other institution.

5. The Submitted Essay

(i) *Form and subject of the essay*

The length and format of the Submitted Essay shall be according to guidelines that will be published by the Medical Sciences Board.

The subject matter of a candidate's essay shall be within the scope of the school. The essay may relate to any of the themes taught in the options of the school.

A list of essay titles registered by students in previous academic years will be made available by Week 5 of the Trinity Term of the academic year preceding that of the examination, to assist candidates in the choice of topic or general field for the essay.

(ii) *Registration*

No later than noon on Friday of Week 8 of Michaelmas Term in the academic year of the examination, every candidate must register their essay via the means specified by the Faculty of Physiological Sciences Undergraduate Studies Office. A decision on the application shall be made by the Director of Pre-clinical Studies or their deputy and shall be communicated to the candidate.

(iii) *Application to change title of essay*

If required, candidates may apply to change the title of their essay through the Faculty of Physiological Sciences Undergraduate Studies Office on one occasion and no later than noon on Friday of Week 8 of Hilary term in the academic year in which they intend taking the examination.

(iv) *Authorship*

The essay must be the candidate's own work. Candidates' tutors, or their deputies nominated to act as advisors, may discuss with candidates the proposed field of study, the sources available, and the method of treatment, but on no account may they read or comment on any written draft. Every candidate shall submit a certificate to the effect that this rule has been observed and that the essay is their own work; and the candidate's tutor or adviser may be asked to confirm that, to the best of their knowledge and belief, this is so.

(v) *Submission*

Essays must be submitted via WebLearn (according to the instructions set out in the letter to candidates from the Chair of Examiners), not later than noon on the Friday of Week 0 of the Trinity Term in which the candidate intends to take the examination. Each essay shall be accompanied by a certificate of authorship as specified in the preceding paragraph.

6. Should any one option of the school be oversubscribed and the supply of suitable teaching in that option is unable to meet the demand, then the Medical Sciences Board may impose a limit on the number of candidates that may attend Faculty-organised tutorial teaching for that option. Such regulation of numbers may be achieved by the allocation of places in the option to specified students provided that these allocations are published by Monday of Week 5 of Trinity Term of the academic year preceding that in which the candidates are to sit the examination.

7. Candidates may be examined *viva voce*, the topics may include the subject of any written paper taken by the candidate, or the research project or Submitted Essay.

8. The weighting of marks for the five components required of each candidate shall be 25 per cent for the Research Project, 20 per cent for each of Papers 1, 2, and 3 and 15 per cent for the Submitted Essay.

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Honour School of Modern Languages

A

1. The subjects of examination in the Honour School of Modern Languages shall be the French, German, Italian, Spanish, Portuguese, Russian, Medieval and Modern Greek, Czech (with Slovak),[1] and Celtic[1] languages and the literatures associated with them. Save in the case of the subjects Czech (with Slovak) and Celtic, which may be offered only with another of the languages, a candidate may offer one or two languages . The standard of competence required of a candidate shall be the same in any language which they offer whether it be their sole language or one of two languages.

2. Every candidate shall be required to show, in the case of any language which they offer, a competent knowledge:

(1) of the language as it is spoken and written at the present day, such knowledge to be tested by oral and written examination;

(2) of at least one specified period in its literature;

(3) of the history, thought, and civilization of the country necessary for the understanding of the language and literature.

3. A candidate offering one language shall be required to show a competent philological knowledge of the language they are offering. A candidate offering two languages shall be permitted to offer a paper or papers on philological topics.

4. No candidate shall be admitted to examination in this School unless he or she has either passed or been exempted from the First Public Examination.

5. The examiners shall indicate in the lists issued by them the subject or subjects offered by each candidate obtaining honours or satisfying the examiners under the appropriate regulation. In drawing up the Class List the examiners shall satisfy themselves that each candidate has shown an appropriate level of competence both in literature (and linguistic studies where this applies) and in language.

6. The board of the faculty shall by notice from time to time make regulations concerning the examination; and shall have power in respect of each subject included in the examination:

(1) to determine, within the limits of this decree, the form and content of the individual papers of the examination, and

(2) to issue a list of Special Subjects, prescribing books or authorities where they think it desirable. Such books or authorities may be in other languages than that to which the Special Subject is related. A Special Subject may be concerned with a language or literature not specified in clause 1 of this Regulation.

7. A candidate whose name has been placed in the Class List upon the result of the examination in any one or more of the subjects included in the examination shall be permitted to offer themselves for examination in any of the other subjects so included at the examination in either the next year or the next year but one, provided that no such candidate shall offer any of the languages or subjects already offered by them in the Honour School of Modern Languages or in the Honour Schools of History and Modern Languages, Philosophy and Modern Languages, Classics and Modern Languages, or English and Modern Languages, or European and Middle Eastern Languages, or Modern Languages and Linguistics, and provided always that they have not exceeded six terms from the date on which they first obtained Honours in a Final Honour School.

B

Candidates will be examined in accordance with the examination regulations set out below.

They will also be required to spend, after their matriculation, a year of residence in an appropriate country or countries, and to provide on their entry form for the examination a certificate that they have done this, signed by the Head or by a tutor of their society. Candidates wishing to be dispensed from the requirement to undertake a year of residence abroad must apply in writing to the Chair of the Medieval and Modern Languages Board, 41 Wellington Square, Oxford, OX1 2JF, stating their reasons for requesting dispensation and enclosing a letter of support from their society.

Candidates should during this year abroad undertake a programme of activity acceptable to their college or society. They will also be expected to carry out during this period such academic work as their society may require. Candidates will agree with their College Tutor in advance of their year abroad an independent course of study to be followed during that period.

It is strongly recommended that candidates offering two languages who spend their year abroad in a country or countries of one of the languages only should in addition spend between their matriculation and examination at least four weeks in a country of the other language.

The following is the general scheme of papers in Modern Languages:

I, II, III Language papers

IV, V Linguistic Studies

VI, VII, VIII Period of Literature or Period Topics

IX Early Texts

X, XI Prescribed Authors (German XI: German Thought or Goethe)

XII Special Subjects

XIII General Linguistics (as specified for Paper A in the Special Regulations for Linguistics in all Honour Schools including Linguistics)

XIV Dissertation

Candidates must take one of the schedules of papers listed in 1 below, subject to the general and specific conditions listed in 2, and the special regulations concerning Paper XII Special Subjects listed in 3 and concerning Paper XIV Dissertation listed in 4.

1. Combinations of Papers

I. A candidate who offers two languages must take the written papers listed below, and oral examinations in both languages:

Five papers in language A

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Two language papers I, II(A+B)

One of VI, VII, VIII

Two of IV, V, IX, X, XI, XII, XIV

Four papers in language B

Two language papers I, II(A+B)

One of VI, VII, VIII

One of IV, V, IX, X, XI, XII

II. A candidate who offers one language only must take the written papers listed below, and the oral examination in the language:

(*a*) French:

Three language papers I, II(A+B), III

One of VI, VII, VIII

Five of IV, V, VI, VII, VIII, IX, X, XI, XII, XIII, XIV

(*b*) Spanish:

Three language papers I, II(A+B), III

Paper IX

Two of VI, VII, VIII, XIII

Three of IV, V, X, XI, XII, XII (Modern Galician *or* Modern Catalan), XIV

(*c*) All other languages:

Three language papers I, II(A+B), III

Paper IX

Two of VI, VII, VIII, XIII

Three of IV, V, X, XI, XII, XIV, of which at least one must be IV or V

III. Candidates offering one language with Polish must offer:

Three papers in Polish: II(A+B), IV *or* V, VIII

Six papers in the other language, as specified below

Oral examination in the other language

In French

Two language papers I, II(A+B)

One of VI,VII,VIII

Three of IV, V, VI, VII, VIII, IX, X, XI, XII, XIII, XIV

In German

Two language papers I, II(A+B)

One of VI, VII, VIII, XIII

Three of IV, V, VI, VII, VIII, IX, X, XI, XII, XIV (provided that no more than two of IV, V, IX are taken)

In Italian

Two language papers I, II(A+B)

One of VI, VII, VIII

One of IV, V

Paper IX

One of IV *or* V, VI, VII, VIII, X, XI, XII, XIII, XIV

In Spanish

Two language papers I, II(A+B)

One of VI, VII, VIII, XIII

Paper IX

Two of IV *or* V, VI, VII, VIII, X, XI, XII, XII (Modern Galician *or* Modern Catalan), XIV

In Russian

Two language papers I, II(A+B)

One of VII, VIII

Paper IX

Two of IV *or* V, VI, VII, VIII, X, XI, XII, XIII, XIV

In Portuguese

Two language papers I, II(A+B)

One of Papers VI, VII, VIII

Three of IV *or* V, VI, VII, VIII, IX, X, XI, XII, XIV

In Medieval and Modern Greek

Two language papers I, II(A+B)

Two of VI, VII, VIII, XIII

Two of IX, X, XI, XII, XIV

Examination answers must be written in English, except when directions are given to the contrary.

Candidates will be required to attend for an oral examination in each language they offer. A candidate failing to appear for the oral examination, without good cause shown, will be deemed to have withdrawn from the whole examination.

In the oral examination a candidate will be required to show in each language they offer competence in the following:

(i) A short discourse

(ii) Conversation.

Candidates in Russian, Czech and Portuguese are required to show competence in

(iii) Listening comprehension

2. Special Provisions

i. All candidates offering Italian must offer at least one of IV, V, IX in Italian

ii. A candidate offering two languages is required to offer, in one language,

either at least one of papers IV, V

or at least one pre-Modern paper as designated below:

French VI, VII, IX, X

German VI, VII, IX

Italian VI, VII, IX, X

Spanish VI, VII, IX, X

Portuguese VI, VII, IX, X

Russian VI, VII, IX

Medieval and Modern Greek VI, VII, IX, X

Celtic VI, IX, X

Czech IX

or one Paper XII designated as pre-Modern

or one Paper XIV on pre-Modern topic.

Details of Paper XII Special Subjects which have been designated as pre-Modern will be provided in the list of Special Subjects published by the Faculty by the beginning of the fifth week of the Trinity Term one year before the examination.

3. Paper XII Special Subjects

Candidates may offer only one Paper XII, with the following exceptions:

Candidates offering Spanish as a sole language or as one of two languages may offer two Paper XII Special Subjects in total, provided that one is either Modern Catalan or Modern Galician;

Candidates offering a Paper XII Special Subject in the second of two languages (Language B) may choose only a Special Subject bearing the appropriate language identifier.

Candidates offering Spanish as a sole language or in combination with any language other than Portuguese may offer one of the following papers in Portuguese as a Paper XII Special Subject: Paper X, Paper XI, half of the period covered in Paper VII or Paper VIII.

Instead of a Special Subject from the list for the year concerned, a candidate offering a sole language in the Honour School of Modern Languages may offer any one of papers B1-B6 of the Honour School of Modern Languages and Linguistics, subject to the agreement of the Director of Studies of the Faculty of Linguistics, Philology and Phonetics. This option is not available to candidates offering two languages or to candidates for any joint school involving Modern Languages other than the Honour School of Modern Languages and Linguistics.

4. Detailed specifications of papers I to XIV

I, II, III Language Papers

French

I Essay in French

IIA Translation from Modern French

IIB Translation into Modern French

III Translation from pre-Modern French

German

I Translation into German and Essay in German

IIA Translation from Modern German

IIB Translation from Modern German

III Translation from pre-Modern German

Italian

I Essay in Italian

IIA Translation from Italian

IIB Translation into Italian

III Translation from pre-Modern Italian

Spanish

I Prose translation from English into Spanish and an essay in Spanish

IIA Translation from Modern Spanish

IIB Translation from Modern Spanish

III Prose translation from English into Spanish and a translation from Spanish into English (medieval or golden age)

Portuguese

I Prose composition and essay

IIA Translation from Modern Portuguese (European)

IIB Translation from Modern Portuguese (Brazilian)

III (A) Translation from pre-Modern Portuguese and (B) a Year Abroad Essay

Russian

I Translation into Russian and essay in Russian with further specifications

IIA Translation from Modern Russian

IIB Translation from Modern Russian

III Translation from pre-Modern Russian with further specifications

Czech (with Slovak)

I Translation into Czech or Slovak and essay in Czech or Slovak

IIA Translation from Modern Czech

IIB Translation from Modern Slovak

Medieval and Modern Greek

I Translation into Modern Greek and essay in Modern Greek

IIA Translation from Modern Greek

IIB Translation from Modern Greek

III Translation of a prose text in kathareuousa into English

Polish

IIA Translation from Modern Polish

IIB Translation into Modern Polish

Celtic

I Translation into Irish or Welsh and essay in Irish or Welsh

IIA Translation from Modern Irish or Modern Welsh

IIB Translation from Irish from the period up to 1200 or Welsh from the period up to 1400.

IV. Linguistic Studies I.

French:

The History of the French language. Texts for linguistic commentary will be set as specified in the FHS French course handbook.

German:

The development of the German language from 1170 to the present. Texts for special study will be specified in the FHS German course handbook.

Italian:

The history of the Italian language from the earliest times to the twentieth century.

Spanish:

The history of the Spanish language to 1700.

Portuguese:

The history and varieties of Portuguese. Candidates will be required to show knowledge of the historical development from Latin to modern Portuguese in its different dialectal varieties, including Portuguese-based creoles, and knowledge of the basic principles of historical linguistics and dialectology, as applied to Portuguese. This paper will include commentaries on linguistic samples.

Russian:

The history of the Russian language. Texts prescribed for linguistic comment and for translation and linguistic comment will be specified in the FHS Russian course handbook.

Medieval and Modern Greek:

The History of Modern Greek Language. The paper will study the development of Greek language from Koine to Standard Modern Greek.

Czech (with Slovak):

The history of Czech and Slovak. Texts prescribed for passages for commentary and translation will be specified in the FHS Czech course handbook.

Polish:

The History of the Polish Language.

Celtic:

Comparative and Historic Celtic Linguistics. Passages will be set for linguistic commentary on *one* of *(a)* The history of Welsh *or* of Irish and Scottish Gaelic *or (b)* Comparative Celtic Linguistics.[2]

V. Linguistic Studies II.

French:

Modern French. The descriptive analysis of Modern French, including optional questions on theoretical linguistic issues to be answered with particular reference to French.

German:

Either

(1) Old High German .Texts prescribed for study will be specified int he FHS German course handbook.

Or

(2) Descriptive analysis of German as spoken and written at the present day (phonetics, phonology, grammar, vocabulary, semantics, style). The paper will contain optional questions on the principles of descriptive linguistics to be answered with particular reference to German.

Italian:

Modern Italian. Candidates will be required to show knowledge of the descriptive analysis of the contemporary language, and will have the opportunity of discussing the historical development of the language where this illuminates present-day usage. The paper will contain optional questions on the principles of descriptive linguistics to be answered with particular reference to Italian.

Spanish:

Modern Spanish. Candidates will be required to show knowledge of the descriptive analysis of the structure and variation of contemporary Spanish in its major European and American varieties, and knowledge of the basic principles of linguistic theory, as applied to Spanish.

Portuguese:

Modern Portuguese. Candidates will be required to show knowledge of the descriptive analysis of the structure and sociolinguistic variation of contemporary European and Brazilian Portuguese, and knowledge of the basic principles of linguistic theory, as applied to Portuguese.

Russian:

Either

(1) The development of the Church Slavonic language. Texts prescribed for linguistic comment and for translation and linguistic comment will be specified in the FHS Russian course handbook.

Or

(2) Descriptive analysis of Russian as spoken and written at the present day (phonetics, phonology, grammar, vocabulary, semantics, style). The paper will contain optional questions on the principles of descriptive linguistics to be answered with particular reference to Russian.

Medieval and Modern Greek:

The structure of the standard language as spoken and written at the present day (phonetics, phonology, grammar, vocabulary, semantics, style). The paper will contain optional questions on the principles of descriptive linguistics to be answered with particular reference to Modern Greek.

Polish:

Descriptive analysis of Polish as spoken and written at the present day.

VI. Topics in the period of literature (*French only*) *or* Period of literature (i):

French: to 1530.

German: Beginnings of writing to 1550: Texts, Contexts, and Issues.

Italian: 1220-1430.

Spanish: to 1499.

Portuguese: to 1540.[3]

Medieval and Modern Greek: Byzantine Greek to 1453.

Celtic: Medieval Irish up to 1600 and Medieval Welsh up to 1500. [Candidates will be able to confine their answers to questions on *either* Irish *or* Welsh topics.]

VII. Topics in the period of literature (*French only*) *or* Period of literature (ii):

French: 1530-1800[4]

German: Early Modern German Culture (1500-1800): Texts, Contexts, and Issues.

Italian: 1430-1635

Spanish: 1543-1695

Portuguese: 1500-1697[3]

Russian: 1100-1700

Medieval and Modern Greek: Medieval Greek to 1669

VIII. Topics in the period of literature (*French only*) *or* Period of literature (iii):

French: 1715 to the present.[4]

German: Modern German Literature (1770 to the present day): Texts, Contexts, and Issues.

Italian: Modern Italian Literature (1750 to the present) and Cinema

Spanish: The literature of Spain and of Spanish America: 1811 to the present.

Candidates may offer themselves for examination *either* in the literature of both Spain and Spanish America, *or* in the literature of Spain only, *or* in the literature of Spanish America only.

Portuguese: The literature of Portugal, Brazil, and Lusophone Africa: 1820 to the present.

Candidates may offer themselves for examination *either* in the literature of both Portugal and Brazil, *or* in the literature of Portugal only, *or* in the literature of Brazil only.

Russian: 1820–present

Medieval and Modern Greek: Modern Greek, 1821 to the present.

Czech (with Slovak): Czech and Slovak literature, 1816 to the present.

Polish: Polish literature from the late 18th century to the 20th century.

IX.[5] Medieval Prescribed Texts (excluding Russian) or Enlightenment Texts (Russian only):

Texts for study will be specified in the relevant modern language's FHS course handbook.

French

German

Italian

Spanish

Portuguese

Russian

Medieval and Modern Greek: Candidates may choose one of either A or B:[6]

A: Byzantine Texts

B: Medieval vernacular texts

Czech

Celtic

X. Modern Prescribed Authors (i): [7,8] Passages for explanation and comment will be taken from the works prescribed for special study, which will be specified in the relevant modern language's FHS course handbook. Candidates will be expected to have read works by their chosen authors other than those prescribed for special study.

French:

Any two of the following:

(1) Rabelais

(2) Montaigne

(3) Pascal

(4) Molière

(5) Racine

(6) Voltaire

(7) Diderot

(8) Madame de La Fayette

German:

Any two of the following:

(1) Luther

(2) Schiller

(3) Holderlin

(4) Kleist

(5) Hoffmann

(6) Heine

(7) Rilke

(8) Thomas Mann

(9) Kafka

(10) Brecht

(11) Grass

(12) Christa Wolf

(13) Thomas Bernhard

(14) Elfriede Jelinek

(15) Christian Petzold

Italian:

Any two of the following:

(1) Petrarch

(2) Boccaccio

(3) Machiavelli

(4) Ariosto

(5) Tasso

Spanish:

Any two of the following:

(1) Garcilaso de la Vega

(2) Cervantes

(3) Gongora

(4) Quevedo

(5) Calderon

(6) Sor Juana

Portuguese:

Any two of the following:

(1) Gil Vincente

(2) Marquesa de Alorna

(3) Camoes

(4) Francisco Manuel de Melo

(5) Antonio Ferreira

Russian:

Any two of the following:

(1) Pushkin

(2) Gogol

(3) Mandel'shtam

(4) Tsvetaeva

(5) Bulgakov

Medieval and Modern Greek:

Any two of the following:

(1) Digenis Akritis

(2) The vernacular verse romances

(3) Cretan drama

(4) Erotokritos

(5) Greek oral poetry

Czech (with Slovak):

Any three of the following:

(1) Comenius

(2) Bridel

(3) Světlá

(4) Zeyer

(5) Benešová

(6) Nezval

(7) Vančura

(8) Hostovský

(9) Fuks

(10) Vostrá

(11) Hodrová

(12) Hůlová

(13) Kráľ

(14) Záborský

(15) Timrava

(16) Johanides

(17) Vilikovský

(18) Haugová

Celtic:

Any two of the following:

(1) Gwaith Guto'r Glyn

(2) Gwaith Tudur Aled

(3) Gwaith Iorwerth Fynglwyd

(4) Gramadegau'r Penceirddiaid

(5) Acallam na Senórach

(6) Caithréim Cellaig

(7) Buile Shuibne

(8) Tóruigheacht Dhiarmada agus Ghráinne

(9) Dánta Grádha

[7]**XI. Early Modern Literary Texts** *or* **German Thought** or **Goethe** (German only) *or* **Modern Prescribed Authors (ii)**

Passages for explanation and comment will be taken from the works prescribed for special study ,which will be specified in the relevant modern language's FHS course handbook. Candidates will be expected to have read works by their chosen authors other than those prescribed for special study.

French:

Any two of the following:

(1) Stendhal

(2) Baudelaire

(3) Flaubert

(4) Mallarmé

(5) Djebar

(6) Beckett

(7) Duras

(8) Barthes

German:

Either A: German Thought: Set texts for study will be specified in the German FHS course handbook.

Or B: Goethe. Candidates will be required to read a selection of Goethe's works in more than one genre.

Italian:

Any two of the following:

(1) Manzoni

(2) Leopardi

(3) D'Annunzio

(4) Verga

(5) Pirandello

(6) Montale

(7) Calvino

(8) Morante

Spanish:

Any two of the following:

(1) Pérez Galdós

(2) Valle-Inclán

(3) Federico García Lorca

(4) Javier Marías

(5) Neruda

(6) Borges

(7) Julio Cortázar

(8) Gabriel García Márquez

(9) Mario Vargas Llosa

(10) Ruben Dario

Portuguese:

Any two of the following:

(1) Almeida Garrett

(2) Eça de Queirós

(3) Machado de Assis

(4) Fernando Pessoa

(5) Lidia Jorge

(6) Clarice Lispector

(7) Mia Couto

(8) Pepetela

Russian:

Any two of the following:

(1) Dostoevsky

(2) Tolstoy

(3) Chekhov

(4) Solzhenitsyn

(5) Petrushevskaia

Medieval and Modern Greek:

Any two of the following:

(1) Solomos

(2) Palamas

(3) Kavafis

(4) Seferis

(5) Tsirkas

(6) The novels of Kazantzakis

(7) Melipoiemene Poiese

XII. Special Subjects.

1. A candidate may offer one or two (depending on the regulations outlined above) of the Special Subjects from the list circulated in the Trinity Term one year before the examination. The list of options available in that year will be publicised on the Faculty's internal website (and circulated to all students and tutors by e-mail) by the beginning of fifth week of Trinity Term.

Methods of assessment:

The method of assessment for each subject will be published with the list of options by the beginning of the fifth week of the Trinity Term one year before the examination, according to the following key:

A: Three-hour unseen written paper.

B: An essay or portfolio of essays (the number of essays required to be shown in parentheses) aggregating to about 6,000 words and not exceeding 8,000 words, to be submitted electronically using the approved online submission system by noon on the Monday of the tenth week of Hilary Term in the year of the examination.

C: An essay or portfolio of essays (the number of essays required to be shown in parentheses) aggregating to about 6,000 words and not exceeding 8,000 , written as answers to an examination paper to be downloaded from the Faculty WebLearn website after 10am on the Friday of the fifth week of the Hilary Term next before the examination. Completed essay(s) should be submitted electronically using the approved online submission system by noon on the Monday of tenth week of Hilary Term in the year of the examination.

2. Candidates may not be permitted to offer certain Special Subjects in combination with certain other papers. Candidates offering a Special Subject and another paper both of which involve the study of the same author or authors, may not make the same texts the principal subject of an answer in both the papers.

3. Instead of a Special Subject from the list for the year concerned, a candidate may follow the directions under **Section 3. Paper XII. Special Subjects**.

XIII. General Linguistics.

As specified for "Paper A. General Linguistics" in the Special Regulations for Linguistics in all Honour Schools including Linguistics.

XIV. Dissertation

1. Candidates may offer a Dissertation, subject to the following provisions:

(i) The subject of every Dissertation shall, to the satisfaction of the board of the faculty, fall within the scope of the Honour School of Modern Languages.

(ii) For candidates offering two languages, the Dissertation may only be taken for Language A, though its subject may be comparative across Languages A or B, or include a Language other than Languages A or B.
(iii) The subject of a Dissertation may, but need not, overlap any subject or period on which the candidate offers a paper, but candidates should avoid repetition of material presented in the Dissertation in other parts of the examination. Candidates should not offer a title involving the reading of works only or mainly in translation from the original.

(iv) Candidates are prohibited from making the same text or texts the principal subject of their Special Subject or Dissertation and of an answer or essay in papers VI-XI but they are not prohibited from making an author the focus of their Special Subject or Dissertation on whom they also intend to write in another part of the examination, as long as they make use of different texts and have due regard to the need to avoid repetition of the same material.

(v) Candidates proposing to offer a Dissertation must submit, through their college, to the Chair of the Board of the Faculty of Medieval and Modern Languages (on a form obtainable from the Modern Languages Administration and Faculty Office, 41 Wellington Square,) a statement of their name, college, the honour school they intend to offer, the academic year in which they intend to take the examination, and the title of the proposed Dissertation together with (a) a statement in about fifty words of how the subject is to be treated, (b) a statement signed by a supervisor or tutor, preferably in the language or in one of the languages or in the field of study with which the Dissertation is concerned, that they considers the subject suitable, and suggesting a person or persons who might be invited to be an examiner or an assessor (the board will not approve a title unless it is satisfied that a suitably qualified examiner or assessor based in Oxford will be available), and (c) a statement by a college tutor that they approve the candidate's application, not later than the Wednesday of the second week of the Michaelmas Full Term preceding the examination.

(vi) Subject to the agreement of the faculty board, candidates may offer a Dissertation written in the language or one of the languages they are offering in the Honour School; application, with a letter of support from a college tutor, should be made at the same time as the proposed title of the Dissertation is submitted for approval. (This provision is not available in the case of Russian).

(vii) Notification of approval of the title will be given by the end of the fourth week of the Michaelmas Full Term preceding the examination. Approval may be given on the condition that the candidate agrees to amend details of the title to the satisfaction of the board, and submits the required amendments to the Undergraduate Office for the board's approval by Friday of the sixth week of the Michaelmas Full Term preceding the examination.

(viii) Any application to amend a title must be submitted to the Undergraduate Office by the Friday of the second week of the Hilary Term preceding the examination. The Chair of the Examiners will decide whether or not a proposed amendment shall be approved.

2. Every Dissertation must be the candidate's own work. Dissertations previously submitted for the Honour School of Modern Languages may be resubmitted. No Dissertation will be accepted if it has already been submitted, wholly or substantially, for another Honour School or degree of this University or a degree of any other institute. A Dissertation shall not be ineligible because it has been submitted, in whole or in part, for any scholarship or prize in this university.

All quotations, whether direct or indirect, from primary or secondary sources must be explicitly acknowledged. The use of unacknowledged quotations will be penalized.

Candidates must sign a certificate stating:

(a) that the Dissertation is their own work;

(b) that it does not exceed 8,000 words in length (including footnotes, but not including bibliography and any permitted appendix or translation of quotations);

(c) that no more than the specified maximum amount of advice and assistance (no more than four hours or preparatory or advisory meetings and/or email consultation) has been received;

(d) that the Dissertation has not already been submitted for another Honour School or degree of this University or of any other institute.

This certificate must be sent at the same time as the Dissertation, but under separate cover, addressed to: The Chair of the Examiners, Honour School of Modern Languages, Examination Schools, High Street, Oxford.

3. Candidates shall present a one-page summary of the arguments in English at the beginning of their Dissertation; Dissertations shall be in the range 7,000-8,000 words (exclusive of the footnotes, the bibliography, any appendices, and summary (where this applies)). No person or body shall have authority to permit the limit of 8,000 words to be exceeded, except that, in the case of a commentary on a text, and at the discretion of the chair of the examiners, any substantial quoting of that text need not be included in the word limit. The examiners will not take account of such parts of a Dissertation as are beyond these limits. There must be a select bibliography, listing all primary and secondary sources consulted when writing the Dissertation, and full details must be given of all citations (either in the text, or in footnotes).
All Dissertations must be typed in double-spacing.

4. Candidates must submit their Dissertation electronically not later than noon on the Monday of tenth week of Hilary Term of the year in which the examination will be held using the approved online submission system.

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Honour School of Modern Languages and Linguistics

A

1. The subjects of the examination in the Honour School of Modern Languages and Linguistics shall be (a) those modern languages and literatures studied in the Honour School of Modern Languages and (b) Linguistics.

2. All candidates must offer both one of the languages in (a) with its literature and (b).

3. No candidate shall be admitted to the examination in this school unless he or she has either passed or been exempted from the First Public Examination.

4. The examiners shall indicate in the lists issued by them the language offered by each candidate obtaining honours or satisfying the examiners under the appropriate regulation.

5. The examination in this school shall be under the joint supervision of the Boards of the Faculties of Medieval and Modern Languages and of Linguistics, Philology and Phonetics, which shall appoint a standing joint committee to make, and to submit to the two faculty boards, proposals for regulations for the examination.

6.

(i) The examiners in the Honour School shall be such of the Public Examiners in the Honour Schools of Modern Languages as shall be required and such examiners as shall be nominated by the Board of the Faculty of Linguistics, Philology and Phonetics.

(ii) It shall be the duty of the chair of examiners in the Honour School of Modern Languages and the chair of the Board of the Faculty of Linguistics, Philology and Phonetics to consult together and designate such examiners as shall be required for the Honour School, whereupon the number of the examiners shall be deemed to be complete.

B

1. The Year Abroad

Candidates will be examined in accordance with the examination regulations set out below. In addition, every candidate shall be required to spend, after their matriculation, a year of residence in an appropriate country or countries, and to provide on their entry form for the examination a certificate confirming that they have done this, signed by the Head or by a tutor of their college or society. Candidates wishing to be dispensed from the requirement to undertake a year of residence abroad must apply in writing to the Chair of the Medieval and Modern Languages Board, 41 Wellington Square, Oxford, OX1 2JF, stating their reasons for requesting dispensation and enclosing a letter of support from their college or society.

Candidates should during their year abroad undertake a programme of activity acceptable to their college or society. They will also be expected to carry out during this period such academic work as their college or Faculty may require. Candidates will agree with their College Tutor in advance of their year abroad an independent course of study to be followed during that period.

2. Modern Languages and Linguistics Papers

Candidates are required to take an oral examination in the language and eight papers, as follows:

The regulations for these subjects shall be those specified in the regulations for the Honour School of Modern Languages or the special regulations for Linguistics in all Honour Schools including Linguistics.

1. Honour School of Modern Languages, Paper I.

2. Honour School of Modern Languages, Papers IIA and IIB.

3. Honour School of Modern Languages, one paper chosen from Papers VI, VII, or VIII.

4. Special regulations for Linguistics, paper A

5. Special regulations for Linguistics, one of papers B1-B6

6. Honour School of Modern Languages, Paper IV / Special regulations for Linguistics, E1

7. Honour School of Modern Languages, Paper V / Special regulations for Linguistics, E2

8. One of the following:

i. Honour School of Modern Languages, one of papers IX, X, XI

ii. Special regulations for Linguistics, one of papers C, D, F or a second paper B1-B6

iii. A Special subject from the list provided for paper XII in the FHS of Modern Languages

iv. Dissertation (paper XIV of the Honour School of Modern Languages) on a topic in Linguistics or the language.

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Honour School of Molecular and Cellular Biochemistry

A

1. The subject of the Honour School of Molecular and Cellular Biochemistry shall be the study of Molecular and Cellular aspects of the structure and behaviour of biological molecules.

2. No candidate shall be admitted to examination in this school unless the candidate has either passed or been exempted from the First Public Examination.

3. The examination in this school shall be under the supervision of the Medical Sciences Board, which shall prescribe the necessary regulations.

4. The examination in Molecular and Cellular Biochemistry shall consist of two parts: Part I and Part II.

5. No candidate may present him or herself for examination in Part II unless the candidate has been adjudged worthy of Honours by the examiners in Part I.

6. A candidate will not be classified for Honours until the candidate has completed all parts of the examination and has been adjudged worthy of Honours by the examiners in Part I and Part II of the examination. The examiners shall give due consideration to the performance in all parts of the respective examinations.

7. A candidate who obtains only a pass, or fails to satisfy the examiners, may enter again for Part I of the examination on one, but no more than one, subsequent occasion. Part II shall be entered on one occasion only.

8. A candidate adjudged worthy of Honours in Part I and Part II may supplicate for the Degree of Master of Biochemistry, provided the candidate has fulfilled all the conditions for admission to a degree of the University.

9. A candidate who passes Part I or who is adjudged worthy of Honours in Part I of the examination, but who does not enter Part II of the examination, or who fails to obtain honours in Part II, may be allowed to supplicate for the degree of Bachelor of Arts (pass or unclassified Honours as appropriate), provided the candidate has fulfilled all the conditions for admission to a degree of the University; but such a candidate may not later enter or re-enter Part II or supplicate for the degree of Master of Biochemistry.

10. Candidates will be expected to show knowledge based on practical work. The examination shall be partly practical: this requirement shall normally be satisfied by the examiners' assessment of the practical work done by candidates during their course of study.

B

1. The examiners will permit the use of any hand-held calculator subject to the conditions set out under the heading ‘Use of calculators in examinations’ in the *Regulations for the Conduct of University Examinations*.

2. *Supplementary Subjects*

(*a*) Candidates may, in addition to any one or more of the below-mentioned subjects, offer themselves for examination in one or more Supplementary Subjects.

(*b*) Candidates for Supplementary Subjects may offer themselves for examination in the academic year preceding that in which they take the Final Honour School; they may also offer themselves for examination in the year in which they take the Final Honour School, Part I or Part II. No more than one Supplementary Subject may be offered in any one year.

(*c*) The Supplementary Subjects available in any year will be published, together with the term in which each subject will be examined, in the *University Gazette* not later than the end of the Trinity Term of the academic year prior to delivery of the courses. Regulations governing the use of calculators in individual Supplementary Subjects will be notified when the availability of these subjects is published in the *Gazette*.

(*d*) In determining the place of candidates in the Class List the examiners shall take account of good performance in any Supplementary Subjects which have been offered.

(*e*) Candidates awarded a pass in a Supplementary Subject examination may not retake the same Supplementary Subject examination.

PART I

Six written papers will be set:

Paper I Structure and Function of Macromolecules;

Paper II Energetics and Metabolic Processes;

Paper III Genetics and Molecular Biology;

Paper IV Cell Biology and the Integration of Function;

Paper V General Paper;

Paper VI Data Analysis and Interpretation.

Candidates will be required to show knowledge of the fundamental biochemistry of animals, plants, and micro-organisms. This will include the chemical and physical basis of the subject, its relevance to living systems; structure, function, and metabolism of viruses, cells and subcellular components, organs and organisms; biochemical aspects of nutrition, differentiation, genetics, absorption, secretion, biosynthesis, and maintenance of a dynamic state. In the general paper, candidates will be expected to bring together a knowledge of these disparate areas of Biochemistry. The data analysis and interpretation paper will consist of questions designed to examine candidates' skills in data handling and the interpretation of experimental data; relevant tables and formulae will be supplied.

Except with the express permission of the Head of the Department of Biochemistry, no one shall be admitted to the Final Honour School of Molecular and Cellular Biochemistry course of practical work and exercises in biochemical reasoning who has not passed, or been exempted from, the First Public Examination.

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The Director of Teaching, or a deputy, shall make available to the examiners records showing the extent to which each candidate has adequately pursued a course of laboratory work and exercises in biochemical reasoning. In assessing the record of practical work and exercises in data handling, the examiners shall have regard to the attendance record of the candidates at each and every class provided, and to the marks recorded for each and every class provided. Candidates whose overall performance in either the written papers or in practical work and data handling is judged by the examiners to be insufficient to warrant the award of Honours may either be deemed to have failed the examination, or may be awarded a Pass. Candidates in either category will not be allowed to proceed to Part II. The examiners will issue a list of candidates who are allowed to proceed to Part II.

If requested by the examiners, candidates shall submit notebooks containing reports, initialled by the demonstrators, of practical work and exercises in biochemical reasoning completed during their course of study for Part I. These notebooks shall be available to the examiners at any time after the end of the first week of the term in which the examination is held. Each notebook shall be accompanied by a certificate signed by the candidate indicating that the notebook submitted is the candidate's own work.

Candidates may be examined viva voce.

PART II

Part II will consist of project work and course work. Each candidate may be examined viva voce on the Part II examination.

Candidates will be required to pursue their studies over a period of twenty-eight weeks including an extended Michaelmas Term which will begin on the fourth Friday before the stated Full Term and extend until the first Saturday following it, provided that the divisional board shall have power to permit candidates to vary the dates of their residence so long as the overall requirement is met.

Project work: The project will be carried out over 23 weeks, in the extended Michaelmas Term, Hilary Term and the first three weeks of Trinity Term unless permisson to alter these dates is obtained from the Department.

Candidates will be required to undertake project work under the supervision of a person approved by the Biochemistry Steering Committee provided that such approval shall be applied for not later than Friday in the second week of Trinity Full Term in the year preceding the Part II year.

Candidates will be required to present an account of such work in the form of a dissertation (not more than 8,000 words excluding tables, figures, reference list and abstract). Dissertations (two copies) must be legibly typed on one side only of A4 paper and must be held in a stiff cover. An electronic copy (ideally on CD or USB memory stick) including this, and only this material, should also be provided. Each dissertation must begin with an abstract of not more than 200 words, which should include a brief statement of the aims of the project and a summary of its important findings. The two typed copies, and the electronic copy, of the dissertation must be submitted by noon on Thursday of the fifth week of the Trinity Full Term of the Part II year, addressed to the Chair of Examiners in the Final Honour School of Molecular and Cellular Biochemistry, Part II, c/o the Examination Schools, High Street, Oxford. Each candidate must submit, together with their project, a statement to the effect that the project is the candidate's own work or indicating where the work of others has been used, save that supervisors should give advice on the choice and scope of the project, provide a reading list, and comment on the first draft. This statement must be submitted at the same time as the project in a sealed envelope addressed to the Chair of Examiners. Each project, and the envelope containing the statement, must be clearly labelled with the candidate's number. The name and college of the candidate must not appear on the project or on the envelope. The examiners may obtain a written report on the work of each candidate from the supervisor concerned.

Candidates will be required to present a brief oral report of their research project in the last three weeks of Trinity Full Term, after which the candidate shall be examined viva voce on the project. The form of the presentation to examiners shall be specified in guidelines published by the Department of Biochemistry in Week 8 of Trinity Full Term in the academic year preceding the the Part II year.

No dissertation will be accepted if it has already been submitted, either wholly or substantially, for an Honour School other than Molecular and Cellular Biochemistry, or for another degree of this University, or for a degree of any other institution.

Coursework: Each candidate will study and be assessed on one focused area of Biochemistry, chosen by the candidate from within three broad areas. The list of broad areas will be approved by the Biochemistry Steering Committee, published by the Department of Biochemistry and sent to Senior Tutors of all colleges not later than noon on Friday of the eighth week of Trinity Term in the year preceding the Part II year.

The focussed area chosen by the candidate should be clearly distinct from the subject of their project work but may fall in the same broad area. The proposed title for the project work and a description of the focussed area chosen must be submitted to the Chair of Examiners by noon on Friday of fifth week of Michaelmas Term. If there is too much overlap of the two, the candidate will be informed by noon on Friday of sixth week of Michaelmas Term and asked to re-choose the focussed area for their course work.

Coursework will be assessed by a submitted essay in the form of a review article. Detailed specifications for the essay will be published not later than noon on Friday of the eighth week of Trinity Term in the year preceding the start of the Part II year. The detailed specifications for the assessment of the coursework will have been approved by the Biochemistry Steering Committee, prior to publication by the Department of Biochemistry.

Coursework must be submitted via WebLearn (according to the instructions set out in the letter to candidates from the Chair of Examiners), not later than noon on Thursday of the first week of Trinity Full Term of the Part II year, together with a statement certifying that the work is the candidate's own work. No work will be accepted if it has already been submitted, either wholly or substantially, for an Honour School other than Molecular and Cellular Biochemistry, or for another degree of this University, or for a degree of any other institution.

Candidates may be examined viva voce.

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Honour School of Music

A

1. The subject of the Honour School of Music shall be the study of the history, criticism, theory, composition, performance, and practice of music.

2. No candidate shall be admitted to examination in this school, unless they have either passed or been exempted from the First Public Examination.

3. The examination in this faculty shall be under the supervision of the Board of the Faculty of Music which shall make regulations concerning it subject always to the preceding clauses of this subsection.

B

Each candidate will be required to offer papers (1) and (2) from List A, any two of papers (3), (4), and (5) in that list, and four other papers, always provided that of these four at least one is from List B, one is from List C, one is from either List B or C, and one is from List B, C, or D. Candidates may always offer both List A (3) and B (1), as well as List A (4) and B (7); but certain other combinations of papers may from time to time be disallowed, always provided that notice of such disallowance be communicated to candidates not later than the third week of Michaelmas Full Term in the academic year preceding that of examination.

Candidates must indicate, not later than Friday of the fourth week of Michaelmas Full Term in the academic year of examination, of the eight papers they propose to offer.

List A (core subjects)

(1) Compulsory Paper I (one three-hour paper)

(2) Compulsory Paper II (one three-hour paper)

(3) **Either** *Techniques of Composition I* (online open book examination)

Candidates will be required to complete or continue in the appropriate style a piece of music from which at least one part will be given. One question must be answered from four set as follows:

(*a*) later sixteenth-century continental vocal polyphony in four parts;

(*b*) aria in three parts (voice, obbligato instrument, and basso continuo) from the period *c.* 1700-*c.* 1760;

(*c*) four-part texture, of the period *c.* 1760-*c.* 1830;

(*d*) nineteenth-century song accompaniment for piano, in the Austro-Germanic tradition.

Or *Techniques of Composition II* (portfolio submission): see under List B (1)

(4) *Musical Analysis and Criticism* (open book examination over 48 hours)

Analytical and critical comment on one musical work (or movement of a work), normally from the late eighteenth, nineteenth or early twentieth century. The score will be provided.

(5) *Musical Thought and Scholarship* (open book examination over 48 hours)

A paper on the history, criticism, and philosophy of music. Candidates may choose to answer either one or two questions.

Lists B, C, and D (optional subjects)

List B (Portfolio options and solo performance)

(1) *Techniques of Composition II* (portfolio submission)

Candidates will be required to write, at their choice and on material set by the examiners, one of the following:

(*a*) a fugue;

(*b*) a sixteenth-century motet or Mass movement in four or five parts;

(*c*) an eighteenth-century (Baroque style) aria or other ritornello-based movement;

(*d*) a sonata movement (not necessarily the first) from the period from Haydn to Brahms;

(*e*) a movement in a twentieth-century idiom (questions requiring familiarity with indeterminate or electronic techniques will not be set);

(*f*) such other form of music as the examiners may offer,

provided that the examiners shall always offer material on each of (*a*)-(*e*).

Papers will be available for collection in the Music Faculty Library from 12 noon on Tuesday in the eighth week of Hilary Full Term in the academic year of examination. The portfolio must be submitted by candidates not later than noon on Tuesday of the second week of Trinity Full Term in the academic year of examination.

This option may not be selected under List B(1) if it has already been selected under list A(3).

(2) *Orchestration* (portfolio submission)

Candidates will be required to submit a piece of orchestration, the style and technique of the orchestration being appropriate to the material set. A choice of pieces, taken from the period 1750 to the present day, will be set. Papers will be available for collection in the Music Faculty Library from 12 noon on Tuesday in the seventh week of Hilary Full Term in the academic year of examination. The copies must be submitted by candidates not later than noon on Tuesday of the third week of Trinity Full Term in the academic year of examination.

(3) *Solo Performance, instrumental or vocal* (practical test)

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Candidates shall prepare a programme of works in varying styles and submit it for the approval of the Director of Performance, not later than Friday in Week 4 of Hilary Full Term in the second year of the Honour School. They may indicate a single work or a complete movement which they would like to play in full. The time each piece takes to play must be stated. The programme shall be timed to last between 35-40 minutes, including breaks and pauses. If the programme significantly exceeds 40 minutes the examiners are entitled to curtail or interrupt the performance. Candidates must provide for accompaniment, where required.

Candidates may offer self-accompanied vocal performance, which will be judged on both the singing and playing elements. They may not, however, propose a programme on more than one instrument in turn (such as violin and cello), other than such as might occur in the context of normal recital convention. Any candidate contemplating such a proposal should seek early advice from theDirector of Performance, whose decision on behalf of the Board will be final.

Candidates are required to provide for the examiners two copies of each piece to be performed, in the edition used. The copies shall be submitted to the Academic Administrator, Faculty of Music, by Monday of Week 7 of Trinity Term in the second year of the Honour School. Programme notes must also be submitted to the Academic Administrator, Faculty of Music, by Monday of Week 7 of Trinity Term in the second year of the Honour School.

(4) *Composition* (portfolio submission)

Candidates will be required to submit a portfolio of four original compositions as follows:

(*a*) one work (or set of pieces) of approximately 5 minutes duration for one of the following mediums:

(i) solo piano;

(ii) solo instrument (not voice) and piano;

(iii) solo instrument and electroacoustics;

(*b*) and three of the following options:

(i) a work (or set of pieces) of 6-10 minutes duration for orchestra;

(ii) a work (or set of pieces) of 6-10 minutes duration for mixed ensemble of between five and fourteen players;

(iii) a work (or set of pieces) of 6-10 minutes duration for string quartet;

(iv) a work (or set of pieces) of 6-10 minutes duration for SATB chorus in up to eight parts;

(v) an electroacoustic composition (or set of pieces) of no more than 6 minutes, submitted alongside the source materials upon which the work is based;

(vi) a work (or set of pieces) of the candidate's choice.

Candidates intending to use the electronic studio in connection with either (a) (iii) or (b) (v) are required to have attended the preliminary courses offered to undergraduates in their first year. Details relating to submission are given in the general note below.

Please note that 'electro-acoustic composition' includes both pre-recorded studio work and/or music created through transformation of live sound (eg: live electronics, digital delay, Max/MSP). Candidates may also add electro-acoustic elements to the pieces for mixed ensemble, string quartet and a cappella choir.

(5) *Dissertation* (portfolio submission)

Candidates must submit a dissertation of between 8,000 and 10,000 words (exclusive of bibliography and appendices) which has not been previously submitted for a degree of another university. The subject and title must be approved by the Board of the Faculty of Music. Details relating to approval and submission are given in the general note below.

(6) *Edition with commentary* (portfolio submission)

Candidates must submit an edition with commentary including a preface of up to 10,000 words and copies of the original sources used (as pdfs or download links). Editions previously submitted, whole or substantially, for the Honour School of Music or a degree of any other institution may not be resubmitted. The work or works to be edited must be approved by the Board of the Faculty of Music. Details relating to approval and submission are given in the general note below.

(7) *Analysis* (portfolio submission)

Candidates must submit an analytical study of between 8,000 and 10,000 words which has not been previously submitted for a degree of another university. The subject and title must be approved by the Board of the Faculty of Music. Details relating to approval and submission are given in the general note below.

(8) *Music Ethnography* (portfolio submission)

Candidates must submit a portfolio of essays and ethnographic work to a total of between 8,000 and 10,000 words (or equivalent). This may be submitted in a variety of formats, including recordings with commentary, video, photography, transcription and analysis. The subject and title must be approved by the Board of the Faculty of Music. Details relating to approval and submission are given in the general note below.

General Note on approval of subjects for List B (5), (6), (7), and (8); and the submission of written work for List B (4)–(8).

(*a*) *Approval of subjects*

Candidates intending to submit any of *B(5), (6), (7)*, or *(8)* must obtain prior approval of the subject and title from the Board of the Faculty of Music. They are urged to seek early guidance from their college tutor on whether the subject is likely to be acceptable and must submit the proposed subject and title, together with the signed approval of the tutor, to the Academic Administrator by Friday of fourth week of Trinity Term in the academic year preceding that of examination. The faculty board shall decide whether or not to approve the subject and title and shall advise the candidate as soon as possible.

(*b*) *Submission of written work*

Candidates must submit their written work related to the examination of subjects B(1-2) & (4-8) by noon on Tuesday of the second week of Trinity Full Term in the academic year of examination.

The assessments must be submitted by uploading it to the Assignments Section of the FHS Music Submission WebLearn only; no concomitant copy submission may be submitted, for any purpose. Electronic submissions must be received by the deadline; technical problems external to the WebLearn system will not be accepted as grounds for excusing lateness. Written work shall be submitted as word-processed files converted to PDF with a coversheet as first page of the work, bearing on the front the candidate's examination number but neither their name nor the name of their college. Candidates must themselves retain a copy of each piece of work and must ensure that they receive the email confirming the submission and that the email is retained for future reference.

List C (Special Topics) and *List D* (practical options)

The Board of the Faculty of Music shall approve, and publish each year by notice in the Faculty of Music, not later than Week 8 of Trinity Full Term, a list of subjects for the examination six terms hence.

List C consists of special topics, each examined by written paper or by a portfolio of coursework, as specified in the Music Faculty Undergraduate Handbook relating to the examination. List D options combine a practical element with an extended essay or other submissions (two copies of which must be submitted). Approval and submission details for List D are as published within the Faculty Undergraduate Handbook relating to the examination.

Honour School of Neuroscience

A

1. The subject of the Honour School of Neuroscience shall be all aspects of the scientific study of the nervous system.

2. No candidate shall be admitted to examination in this school unless they have either passed or been exempted from the First Public Examination.

3. The examination in this school shall be under the supervision of the Medical Sciences Board, which shall make regulations concerning it.

4. The examination in Neuroscience shall consist of two parts: Part I and Part II.

5. No candidate shall be admitted to the Part II examination in this school unless they have completed the Part I examination in this school.

6. The examination for Part I will take place during Week 0 or 1 in Trinity Term of the candidate's second year. The examination for Part II will take place during Trinity Term of the candidate's third year.

7. For the Part I options provided by the Department of Experimental Psychology, candidates shall be examined by such of the Public Examiners in the Honour School of Experimental Psychology as may be required. For the written papers in Part II, the Research Project, and the Specialist Review, candidates shall be examined by such of the Public Examiners in the Honour School of Medical Sciences and the Honour School of Experimental Psychology as may be required.

8. In addition to the form of examination prescribed below, candidates may be examined *viva voce* in either part of the examination.

9. Candidates for Part I and Part II may offer themselves for examination in one or more *Supplementary Subjects*. The *Supplementary Subjects* available in any year will be notified to students annually during Trinity Term. Account shall be taken of a candidate's results in any such subject in the candidate's overall classification in the Honour School of Neuroscience. Candidates awarded a pass in a Supplementary Subject examination may not retake the same Supplementary Subject examination.

B

PART I

1. Candidates will attend lectures and practicals in options selected from a list published to students by the end of Week 8 of Hilary Term in the year preceding the examination. Each option will have a number of units ascribed to it. Candidates will be required to study options totalling ten units. The handbook for the course will specify how many units are assigned to each option, and which options are required to proceed to particular advanced options in Part II.

2. Two written papers will be set:

(i) Paper I will be a three-hour examination comprising a selection of questions requiring short answers. Candidates will be required to answer those questions relating to their chosen options.

(ii) Paper II will be a two-hour essay paper. Candidates will be required to answer questions from a selection relating to the different options that they have studied.

3. If, in Paper II of the Part I Examination, a candidate presents essentially the same information on more than one occasion, then credit will be given in only the first instance.

4. Candidates will be required to undertake practical work and submit written reports as specified in the course handbook which will constitute part of the examination. On the basis of attendance records and the submitted reports, the Course Director, or a deputy, shall make available to the Examiners, at the end of Week 0 of Trinity Term in which the examinations are held, evidence showing the extent and the standard to which each candidate has completed the prescribed practical work. Practical work cannot normally be retaken. Candidates whose attendance or performance is deemed unsatisfactory will forfeit one quarter of the marks in the Part I examination, the outcome of which will be carried forward to the Part II Examination.

PART II

1. Each candidate must offer three timed written examination papers, a Project Report based on a Research Project and a Specialist Review.

2.The options of the school shall be published by the Faculty of Physiological Sciences Undergraduate Studies Office not later than noon on Friday of Week 6 of Hilary Term in the year preceding that in which the examination is due to be taken.

3. Each candidate must offer Paper 1, Paper 2 and Paper 3 as specified for the Honour School of Medical Sciences. Paper 1 will require candidates to answer questions on three different themes from at least two different options. Candidates for FHS Neuroscience who have taken a Psychology option at Part I must answer questions on three different themes, at least two of which must be from two different neuroscience options. Candidates for FHS Neuroscience who have not taken a Psychology option at Part I must answer questions on three different themes, at least one of which must be from the neuroscience option delivered by the Department of Experimental Psychology; at least one of the remaining questions must be on a theme from one of the other neuroscience options.

4. The Research Project

(i) *Form, Subject and Approval of the Project*

The project shall consist of original experiments carried out by the candidate alone or in collaboration with others (where such collaboration is, for instance, needed to produce results in the time available).

Each project shall be supervised, and the topic and supervisor shall be approved on behalf of the Medical Sciences Board by the Course Director, or a deputy. A list of approved project titles and their supervisors shall be published no later than Friday of Week 1 of Hilary Term in the academic year preceding the examination, and allocation of these projects to candidates shall be carried out through the Faculty of Physiological Sciences Undergraduate Studies Office.

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As an alternative to the allocation process, a candidate may apply to undertake a project that is not on the approved list. Such application must be made no later than Friday of Week 8 of Hilary Term in the academic year preceding the examination. The candidate must submit the title of their proposed research project, provide a brief outline of the subject matter and supply details of supervision arrangements. The decision on the application shall be made by the Course Director, or a deputy, and shall be communicated to the candidate as soon as possible, and work should not start on the project until approval has been given. Candidates should allow at least one week for the process of approval, and should bear in mind that an application may be referred for clarification or may be refused.

(ii) *Application to change title of project*

If required, candidates may apply to change the title of their project through the Faculty of Physiological Sciences Undergraduate Studies Office on one occasion and no later than noon on Friday of Week 4 of Hilary term in the academic year in which they intend taking the examination.

(iii) *Submission of the Project Report*

The length and format of the Project Report shall be according to guidelines published by the Medical Sciences Board. Material in a candidate's Project Report must not be duplicated in any answer given in a written examination paper. Project Reports previously submitted for the Honour School of Neuroscience may be resubmitted. No Project Report will be accepted if it has already been submitted, wholly or substantially, for another Honour School or degree of this University, or for a degree of any other institution.

Project Reports must be submitted via WebLearn (according to the instructions set out in the letter to candidates from the Chair of Examiners), not later than noon on Friday of Week 8 of the Hilary Term in which the candidate intends to take the examination. Each Report shall be accompanied by a certificate of authorship indicating that the research project is the candidate's own work. In the case of work that has been produced in collaboration, the certificate shall indicate the extent of the candidate's own contribution.

In exceptional cases, where through unforeseen circumstances a research project produces no useable results (i.e. not even negative or ambiguous results), the candidate may apply through their college to the Course Director, or a deputy, for permission to submit a concise review of the scientific context and the aims of the work that was attempted, in place of the normal Project Report. Such an application must be accompanied by supporting evidence from the supervisor of the project. The concise review to be submitted in such circumstances should be comparable in length to the Report of a successful research project and will be presented orally to the examiners and be examined *viva voce* in the usual way for a research project. The examiners will be advised that substantive results could not be produced.

The examiners shall obtain and consider a written report from each supervisor indicating the extent of the input made by the candidate to the outcome of the project and also any unforeseen difficulties associated with the project (e.g. unexpected technical issues or problems in the availability of materials, equipment, or literature or other published data).

(iv) *Oral Assessment of Project-based Written Work*

In addition, each candidate shall make a brief oral presentation of their project to a group of two examiners (or examiners and assessors appointed to ensure an adequate representation of expertise), after which, the candidate shall be examined *viva voce* on the project. A third examiner (usually the Chair) may also be present. The form of the presentation to the examiners shall be specified in guidelines published by the Medical Sciences Board.

5. The Specialist Review

(i) Form and subject of the specialist review

The length and format of the specialist review shall be according to guidelines that will be published by the Medical Sciences Board.

The subject matter of a candidate's specialist review shall be within the scope of the school. The review may relate to any of the themes taught in the options of the school. A specimen list and/or list of review titles registered by students in previous academic years will be made available by Week 5 of the Trinity Term of the academic year preceding that of the examination, to assist candidates in the choice of topic or general field for the review.

(ii) Registration

No later than noon on Friday of Week 8 of Michaelmas Term in the academic year of the examination, every candidate must register their specialist review article via the means specified by the Faculty of Physiological Sciences Undergraduate Studies Office. A decision on the application shall be made by the Course Director, or a deputy, and shall be communicated to the candidate.

(iii) Application to change title of specialist review

If required, candidates may apply to change the title of their review through the Faculty of Physiological Sciences Undergraduate Studies Office on one occasion and no later than noon on Friday of Week 8 of Hilary Term in the academic year in which they intend taking the examination.

(iv) Authorship

The review must be the candidate's own work. Candidates' tutors, or their deputies nominated to act as advisors, may discuss with candidates the proposed field of study, the sources available, and the method of treatment, but on no account may they read or comment on any written draft. Every candidate shall submit a certificate to the effect that this rule has been observed and that the review is their own work; and the candidate's tutor or adviser may be asked to confirm that, to the best of their knowledge and belief, this is so.

(v) Submission

Specialist reviews must be submitted via WebLearn (according to the instructions set out in the letter to candidates from the Chair of Examiners), not later than noon on the Friday of Week 0 of the Trinity Term in which the candidate intends to take the examination. Each review shall be accompanied by a certificate of authorship as specified in the preceding paragraph.

6. If, in the Part II Examination, a candidate presents essentially the same information on more than one occasion, then credit will be given in only the first instance.

7. The weighting of marks for the five components required of each candidate shall be 20 per cent for the Research Project, 16 per cent for each of Papers 1, 2, and 3 and 12 per cent for the Specialist Review. Marks carried forward from the Part I examination will account for the remaining 20 per cent of the candidate's overall result for the Honour School of Neuroscience.

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Honour School of Oriental Studies

A

1. The main subjects of the examination in the Honour School of Oriental Studies shall be Arabic, Chinese, Egyptology and Ancient Near Eastern Studies, Hebrew, Japanese, Jewish Studies, Persian, Sanskrit, and Turkish, together with such other subjects as may be determined by the Board of the Faculty of Oriental Studies.

2. Every candidate in the examination shall be required to offer one of the main subjects listed above: candidates offering one of the above languages shall also be required to show an adequate knowledge of the literature and history of the civilization concerned, and candidates offering a history subject listed above shall also be required to show an adequate knowledge of the language concerned.

3. No candidate shall be admitted to examination in this school unless he or she has either passed or been exempted from the First Public Examination.

4. In the Class List issued by the examiners in the Honour School of Oriental Studies the main subject and (where appropriate) subsidiary language offered by each candidate who obtains Honours shall be indicated.

5. Any candidate whose name has been placed in the Class List, upon the result of the examination in any one of the subjects mentioned in clause 1, shall be permitted to offer himself or herself for examination in any other of the subjects mentioned in the same clause at the examination in either the next year or the next year but one, provided always that he or she has not exceeded six terms from the date on which he or she first obtained Honours in a Final Honour School, and provided that no such candidate shall offer any of the main subjects already offered by him or her in the School of Oriental Studies.

6. The examination in this school shall be under the supervision of the Board of the Faculty of Oriental Studies, which shall make regulations concerning it subject always to the preceding clauses of this sub-section.

B

Candidates, except in the case of Arabic, proposing to offer a Special Subject not included in the lists below must obtain the approval of the board both for their subject and for the treatises or documents (if any) which they propose to offer with it.

Except in the case of Arabic, Chinese and Japanese, if the candidate so desires and the board thinks it appropriate, such a Special Subject may be examined in the form of a dissertation.

All dissertation titles must be approved by the Board of the Faculty of Oriental Studies. Applications for approval must be made by Monday Week 0 of Hilary Term in the year of the exams.

For the submission of all dissertations, two typewritten copies and an electronic copy in PDF format in a memory stick or CD, of the dissertation and a signed declaration form certifying that the dissertation is the candidate's own work must be sent to the Chair of Examiners, Honour School of Oriental Studies, c/o Examination Schools, High Street, Oxford, not later than 12 noon on Friday of the tenth week of the Hilary Term preceding the examination. The dissertation must not bear the candidate's name, but only the examination number. Dissertations previously submitted for the Honour School of Oriental Studies may be resubmitted. No dissertation will be accepted if it has already been submitted, wholly or substantially, for another Honour School or degree of this University, or for a degree of any other institution. The dissertation shall not exceed 15,000 words.

All applications for approval by the board must be sent to the Secretary of the Board of the Faculty of Oriental Studies, Oriental Institute, on the date published in the course handbook and must be accompanied by two copies of a list of the treatises or documents (if any) offered.

All candidates must give notice, on their examination entry forms, of their Special Subjects and choice of books or subjects, where alternatives exist, to the Registrar on or before the Friday in the fourth week of the Michaelmas Full Term preceding the examination. The notice must specify the subject so offered, and, if a subject specially approved by the board, also the treatises or original documents (if any) which it has approved.

Candidates may be examined viva voce.

The editions of texts specified in the course handbooks are the ones which will be used for the reproduction of material for examination purposes, not necessarily the ones which provide the most useful material for the study of the texts concerned.

For those papers where a selection of unspecified texts is to be examined, the selection of texts will be reported to the Undergraduate Studies Committee of the board at its first meeting in Hilary Term for the examination in the year of the examination, and copies of the lists of selected texts will be available for candidates not later than Friday of the third week of the same term in the course handbook.

Oral examinations for Arabic, Chinese, Hebrew (Course II) Japanese, Persian, and Turkish will be held in the week before Trinity Full Term in the year in which the Honour School examination is taken.

Regulations Concerning Individual Subjects

The subjects of the school are arranged below in two sections: (i) main subjects; (ii) subsidiary languages. Within each section subjects are listed in alphabetical order as follows:

[See Table 22 (#univ-9780199202669-tableGroup-23)]

In addition, candidates may offer Classics either as a main subject or as subsidiary language in the Honour School of Classics and Oriental Studies.

Candidates offering Arabic, Chinese, Hebrew, Japanese, Persian or Turkish as their main subject *may* offer a subsidiary language as specified below; candidates offering Sanskrit *must* offer a subsidiary language as specified below; and candidates offering Egyptology and Ancient Near Eastern Studies *must* offer either a subsidiary language or Archaeology and Anthropology as specified below.

Candidates offering Arabic or Turkish or Persian as their main subject will be required to spend a period of at least one academic year on an approved course of language study in the Middle East.

Candidates offering Chinese or Japanese as their main subject are required to spend a period of at least one academic year on an approved course of language study in East Asia.

Candidates offering Hebrew shall take one of the following courses:

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2015-16 version (/Regulation/Difference?code=hsoforiestud&Year1=2019&Term1=1&Year2=2015&Term2=1)
2014-15 version (/Regulation/Difference?code=hsoforiestud&Year1=2019&Term1=1&Year2=2014&Term2=1)
2013-14 version (/Regulation/Difference?code=hsoforiestud&Year1=2019&Term1=1&Year2=2013&Term2=1)

Course I: Candidates will be examined in accordance with the regulations set out below.

Course II: Candidates will be examined in accordance with the regulations set out below. Candidates offering Hebrew **Course II** as their main subject will be required to spend a period of at least one academic year on an approved course of study in Israel.

References to Classics in the following Regulations are to the syllabus in Classics for the Honour School of Classics and Oriental Studies.

Main Subjects

Arabic

Arabic Handbook. The Board of the Faculty of Oriental Studies shall issue annually the Handbook by Monday of Week 1 of the first Hilary Full Term of candidates' work for the Honour Schools. The Handbook will include, amongst other things, lists of set texts.

Choice and availability of options. It cannot be guaranteed that teaching will be available on all Further and Special Subjects in every academic year. Similarly, the choice of subject for the dissertation will necessarily depend upon availability of a suitable supervisor. Candidates should therefore consult with their tutors about the availability of teaching when selecting their optional and dissertation subjects.

Either, for Arabic and Islamic Studies

1. Arabic unprepared translation into English and comprehension.

2. Composition in Arabic.

3. Oral.1

4. Arabic literature.

5. Islamic history, 570-1500.

6. Islamic religion.

7. A Further Subject, chosen from a list published in the course handbook.

8. and 9. A Special Subject (to be examined in two papers, as outlined below), chosen from a list published in the course handbook.

10. A dissertation.

Notes:

(i) Candidates for all Special Subjects will be examined by means of a timed paper, and by means of an extended essay, which shall not exceed 6,000 words (including footnotes but excluding bibliography), and shall be on a topic or theme selected by the candidate from a question paper published by the examiners on the Friday of the fourth week of Michaelmas Term in the year of examination. Candidates will be contacted with details of how to collect or access the question paper. Essays should be typed or word-processed in double-spacing and should conform to the standards of academic presentation prescribed in the 'Guidelines for writers of Theses' in the course handbook. Essays (two copies) shall normally be written during the Michaelmas Term in the year of examination and must be delivered by hand to the Examination Schools (addressed to the Chair of Examiners, Honour School of Oriental Studies, Examination Schools, High Street, Oxford) not later than 12 noon on the Friday before the beginning of Hilary Full Term of the year of examination. Candidates delivering essays will be required to complete a receipt form, which will only be accepted as proof of receipt if it is countersigned by a member of the Examination Schools staff. Each essay must be accompanied by a sealed envelope (bearing only the candidate's examination number) containing a formal declaration signed by the candidate that the essay is his or her own work. The University's regulations on Late Submission of Work will apply.

(ii) Any candidate may be examined viva voce.

or, for Arabic with a Subsidiary Language, Papers 1-6 **and** 10 above (A dissertation is to be approved by the Board of the Faculty of Oriental Studies. See the 'Guidelines for writers of theses' under Arabic and Islamic Studies above for notes concerning the preparation and submission of a dissertation) **and** 11, 12, 13: three papers from one of the following languages:

Akkadian.

Aramaic and Syriac.

Armenian.

Classics (in the Honour School of Classics and Oriental Studies).

Early Iranian.

Hebrew.

Hindi/Urdu.

Persian.

Turkish.

Chinese

The Board of the Faculty of Oriental Studies shall issue the handbook for the Honour School of Oriental Studies (Chinese and Chinese with a subsidiary language) no later than the Monday of first week of the Michaelmas full-term prior to the year in which candidates shall sit their Final Honour School examinations. The handbook shall include, amongst other information, course details, lists of set texts and regulations regarding the submission of dissertations and long-essays.

Either, for Chinese only,

The following papers will be set:

1. Modern Chinese I.

2. Modern Chinese II.

3. Oral.1

4. Classical I.

5. Classical II.

6. Modern China.

7. Dissertation on a subject approved by the Board of the Faculty.3

8. Special Option I: Texts and Essays

Special Option II: Texts and Essays

9. Special Option III: Extended Essay

This will be in the same area as that chosen in Special Options I or II or Linguistics (if available).

The options for Special Option I and II together with the relevant texts will be set out in the handbook for the year prior to the year of the examinations.

Or Chinese with a subsidiary language

Papers 1-7 above and papers 11, 12, and 13 below in Japanese, Korean, or Tibetan or Sanskrit as in the regulations for Sanskrit as a subsidiary language.

11. Japanese, Korean, or Tibetan Texts (Subsidiary).

12. Japanese, Korean, or Tibetan History and Culture (Subsidiary).

13. Japanese, Korean, or Tibetan Language (Subsidiary).

Egyptology and Ancient Near Eastern Studies

Candidates must offer both a first language and *either* a second language *or* Archaeology and Anthropology.

As first language: Akkadian or Egyptian

As second language, which must be different from the first language (note that teaching for some of these languages may not be available every year):

Akkadian

Arabic

Aramaic and Syriac

Early Iranian

Egyptian

Coptic

Hebrew (Biblical and Rabbinic)

Hittite

Sumerian

(Classics may also be offered as a second language, but in that case candidates must transfer to the joint School of Classics and Oriental Studies and the Examination Regulations for that school will apply.)

Candidates will be required to offer the following papers in the first language:

1. Translation Paper (either Akkadian as first language or Egyptian as first language).
2. Prepared Texts (either Akkadian as first language or Egyptian as first language).
3. Text Edition Essay (either Akkadian as first language or Egyptian as first language): a submitted essay (take-home paper).
4. A Special Option, to be chosen from a list of topics published at the beginning of Michaelmas Term each year by the Subject Group for examination in the following academic year. Candidates may instead propose their own Special Option, which must be approved by the Subject Group in Michaelmas Term of the candidate's final year.
5. Selected Egyptian and/or Ancient Near Eastern artefacts together with essay questions on material culture.
6. A General Paper on either Ancient Near Eastern Studies or Egyptology.
7. A dissertation on a topic to be approved by the Subject Group, of a different character from the topic chosen for paper 4 (the topic will typically relate to the first language but could relate to the second language or Archaeology and Anthropology or to an area of overlap).

Instead of either paper 4 or paper 7 candidates offering Egyptian as first language may optionally choose to substitute:

8. Egyptian Art and Architecture. Selection of this paper is subject to approval by the Subject Group.

In addition, candidates will be required to offer three more papers, according to the second language or equivalent which the candidate is to offer:

Candidates offering Arabic, Aramaic and Syriac, Coptic, Early Iranian, Hebrew, Hittite, or Sumerian as the second language will be required to offer papers 1–7 (or 8) above and three papers according to the regulations for those languages as subsidiary languages in the Honour School of Oriental Studies.

(**Candidates offering Classics as a subsidiary language in the Honour School of Classics and Oriental Studies** will be required to offer papers 1–7 (or 8) above and three subjects in Classics according to the conditions specified in the Examination Regulations for that School.)

Candidates offering Archaeology and Anthropology instead of a second language will be required to offer papers 1–7 (or 8) above and three further papers as follows:

1. The Nature of Archaeological and Anthropological Enquiry.
2. *Either* Urbanism and Society *or* From Hunting and Gathering to States and Empires in South-West Asia (but note that teaching for the latter paper may not be available every year).
3. *Either* Social Analysis and Interpretation *or* Cultural Representations, Beliefs, and Practices.

Note: Candidates offering Archaeology and Anthropology will additionally be required to undertake a course of practical work, including laboratory work; they will be assessed, at the end of the sixth term from matriculation, on their practical ability, under the provisions for Honour Moderations in Archaeology and Anthropology. They will also be required to take part in approved fieldwork as an integral part of their course; the fieldwork requirement will normally have been discharged before the Long Vacation of six terms from matriculation.

Hebrew

Either, for Hebrew only,

Candidates for **Course I** will be required to offer seven papers and a dissertation. Candidates for **Course II** will be required to offer seven papers and a dissertation, and an oral examination. Candidates for **Course II** are required to spend a year abroad as stated in the Special Regulations for Honour School of Oriental Studies.

1. (for **Course I**): Hebrew composition and unprepared translation.

(for **Course II**): Essay in modern Hebrew and unprepared translation.

2. Prepared texts I: Biblical texts.

3. Prepared texts II: Rabbinic and Medieval Hebrew texts.

4. Prepared texts III: Modern Hebrew literature.

5. History, Culture and Society.

6. and 7. Two optional papers in Jewish Studies paper *c*. Not more than one paper from Section V.

8. Dissertation (Refer to Section B, Special Regulations for the Honour School of Oriental Studies).

9. (for **Course II**) Oral.1

Or, for Hebrew with a subsidiary language, Papers 1-4 and 8 above, and three papers from one of the following additional subjects: Akkadian, Arabic, Aramaic and Syriac, Classics (in the Honour School of Classics and Oriental Studies), Egyptology, Persian and Turkish.

Japanese

The Board of the Faculty of Oriental Studies shall issue the handbook for the Honour School of Oriental Studies (Japanese and Japanese with a subsidiary language) no later than the Monday of first week of the Hilary Full Term prior to the year in which candidates shall sit their Final Honour School examinations. The handbook shall include, amongst other information, course details, lists of set texts and regulations regarding the submission of dissertations and long-essays.

Either, for Japanese only,

The following papers will be set:

1. Modern Japanese I.

2. Modern Japanese II.

3. Oral.1

4. Classical Japanese.

5. Dissertation on a subject approved by the Board of the Faculty.3

6. Special text option I.4

7. Special subject option I.4

8. Special text option II.4

9. Special subject option II.4

10. Either Special Text option III or Special subject option III.4

Or, for Japanese with a subsidiary language, Papers 1-7 above and papers 11, 12, and 13 below in Chinese, Korean, or Tibetan.

11. Chinese, Korean, or Tibetan Texts (Subsidiary).

12. Chinese, Korean, or Tibetan History and Culture (Subsidiary).

13. Chinese, Korean, or Tibetan Language (Subsidiary).

Jewish Studies

The following papers will be set.

a. One paper on one of the following languages: Biblical and Rabbinic, Medieval Hebrew, Modern Hebrew or Yiddish. Papers for Biblical and Rabbinic Hebrew, Medieval Hebrew and Modern Hebrew are the same papers for subsidiary languages under Hebrew a(1), (b)1 and (c)1. Refer to section on Subsidiary Languages. Teaching for some language options may not be available in every year.

b. *History, Culture and Society*

c. Five options, of which at least one must be chosen from each of sections I, II, and III. At least three must be chosen from papers which require study of set texts in the original language. Not more than one paper may be chosen from section V. The list of options will be published in the course Handbook by Monday in the Week 1 of Michaelmas Term in the year preceding the examinations.

Papers in section V will be examined in the form of two essays not exceeding 5,000 words in total. The subjects will be published at 10 a.m. on Monday of second week in the term in which the final examination is to be offered, and must be handed in to the Examination Schools, High Street, Oxford no later than 12 noon on Monday of third week. Candidates will be contacted with details on how to collect or access the question paper. A signed statement that the essays are the candidate's own work should be submitted separately in a sealed envelope bearing his or her candidate number, to the Chair of Examiners (forms are available from the Faculty Office, Oriental Institute).

d. A dissertation (see the regulations for dissertations set out under B, SPECIAL REGULATIONS FOR THE HONOUR SCHOOL OF ORIENTAL STUDIES).

Special subjects may be offered instead of one of the five options in (c) above subject to the approval of the Oriental Studies Board.

Some options may not be available in every year.

Candidates may obtain from the Oriental Institute information about which options may be offered for examination the first Monday of Michaelmas Full Term of the academic year preceding that in which the papers will be set.

Applications for the approval of options must be submitted by the deadline published in the course handbook.

Persian

The following papers will be set. Candidates will be required to offer ten papers.

Either, for Persian only,

1. Unprepared translation from Persian.

2. Translation into Persian and essay

3. Oral.1

4. Persian literature: 1000 – 1400

5. Persian literature: 1400 – 1900

6. Persian literature: 1900 – the present

7. Themes in Iranian history

8. and 9. Optional subjects in Iranian and Middle Eastern History and Culture. The list of available optional subjects will be available in the Course Handbook

10. Dissertation3

or, for Persian with a subsidiary language,

Papers 1., 2., 3., 7., and 10. above *and* 11. and 12.

Two papers from papers 4., 5., and 6 above

13., 14., and 15. Subsidiary language. Three papers on one of the following languages: Arabic, Armenian, Hebrew, Early Iranian, Classics (in the Honour School of Classics and Oriental Studies), Hindi/Urdu, and Turkish.

Applications for the approval of options in papers, 8., 9., 13., 14., and 15. must be submitted to the Faculty Office by the deadline in the Course Handbook.

Sanskrit

The following papers will be set:

1. Sanskrit unprepared translation.

2. Essay questions on classical Indian literature, history and culture.

3. Ancient Indian linguistics.

4. The historical philology of Old Indo-Aryan, with particular reference to: selected *sūktas* from the *Ṛgveda Saṃhitā* and/or the *Atharvaveda Saṃhitā* and/or selected passages of prose from the *Yajurveda Saṃhitā* and/or *Brāhmaṇas*, and/or from the early *Upaniṣads*.

5. Chosen area of Sanskrit studies. Chosen area to be approved by the Subject Group. Applications for approval must be submitted by the Monday of the sixth week of the Trinity Term of the academic year preceding the examination.

6. A special subject as approved by the Subject Group.

7. Dissertation.

8., 9., 10. Three papers on one of the following additional languages: Hindi, Early Iranian, Pali and Prakrit, Tibetan or Classics (in the Honour School of Classics and Oriental Studies).

Turkish

Turkish Handbook. The Board of the Faculty of Oriental Studies shall issue annually the Handbook for the Honour Schools of Oriental Studies (Turkish and Turkish with a Subsidiary Language) by Monday of Week 1 of the first Hilary Term of candidates' work for the Honour School. The Handbook will include, amongst other things, lists of the set texts prescribed for particular papers.

The following papers will be set:

Either, for Turkish only,

1. Unprepared translation from Ottoman and modern Turkish.

2. Translation into Turkish and essay in Turkish.

3. Oral.1

4. Ottoman historical texts.

5. Turkish political and cultural texts, 1860 to the present.

6. Modern Turkish literary texts.

7., 8., 9. Three papers from a list of options published in the course handbook.

10. A dissertation.3

or, for Turkish with a subsidiary language, Papers 1-6 and 10 above (A dissertation is to be approved by the Board of the Faculty of Oriental Studies. See the 'Guidelines for writers of Theses' under Arabic and Islamic Studies above for notes concerning the preparation and submission of a dissertation) **and**

11., 12., 13. Three papers on one of the following languages: Arabic, Armenian, Classics (in the Honour School of Classics and Oriental Studies), Early Iranian, Hebrew, Hindi/Urdu, Persian.

Subsidiary Languages

Akkadian (for candidates offering Arabic, Classics (in the Honour School of Classics and Oriental Studies), Egyptian, or Hebrew as main subject).

The following papers will be set:

1. Translation paper (Akkadian as second language).

2. Prepared texts (Akkadian as second language).

3. Text edition essay (Akkadian as second language): a submitted essay (take-home paper).

Instead of either paper 2 or paper 3, candidates may offer one of papers 4, 5, 6, or 7 as specified for the Honour School of Oriental Studies (Egyptology and Ancient Near Eastern Studies as a main subject). Any such substitution will be subject to the approval of the EANES Subject Group.

Arabic (for candidates offering Classics (in the Honour School of Classics and Oriental Studies), Egyptology and Ancient Near Eastern Studies, Hebrew, Persian, or Turkish as main subject).

The following papers will be set:

1. Arabic prose composition and unprepared translation.

2. Additional Arabic: literary texts.

Selected classical and modern Arabic prose texts (lists available in the course handbook).

3. Additional Arabic: Islamic texts.

Selected Arabic religious texts (list available in the course handbook).

Papers 2 and 3 *may* contain general and linguistic questions.

Aramaic and Syriac (for candidates offering Arabic, Classics (in the Honour School of Classics and Oriental Studies), Egyptology and Ancient Near Eastern Studies, Hebrew or Persian as main subject).

The following papers will be set:

1. Syriac prose composition and Aramaic and Syriac unprepared translation.

2. Aramaic prepared texts.6

3. Syriac prepared texts.6

Papers 2 and 3 may contain general and grammatical questions.

Armenian

The following papers will be set:

either

A. Classical Armenian7

1. Classical Armenian prose composition and unprepared translation.

2. Prepared religious texts.6

3. Prepared historical and other texts.6

or

B. Modern Armenian8

1. Modern Armenian prose composition and unprepared translation.

2. Prepared texts from the sixteenth to nineteenth centuries.6

3. Prepared texts from the twentieth and twenty-first centuries.6

Papers 2 and 3 will include questions on the subject-matter and grammar of the texts offered, and Paper 3 will also include questions on Armenian language, literature, and history.

Chinese (for candidates offering Japanese as main subject)

The following papers will be set:

1. Chinese Prescribed Texts. (Lists of texts will be available in the course handbook.)

2. *Either* (*a*) Unprepared translation and prose composition, *or* (*b*) Classical Chinese. (Texts will be as prescribed for paper 3, 'Classical texts' of Moderations in Oriental Studies (Chinese).)

3. History and Culture of China.

Coptic (for candidates offering Classics (in the Honour School of Classics and Oriental Studies) or Egyptian as main subject).

The following papers will be set:

1. Translation paper (Coptic).

2. Prepared texts (Coptic).

3. Text edition essay (Coptic): a submitted essay (take-home paper).

Early Iranian

Candidates offering Classics (in the Honour School of Classics and Oriental Studies), Egyptology and Ancient Near Eastern Studies, Arabic, Persian, Sanskrit or Turkish as main subject will offer three papers, with at least one but no more than two from group (a).

(a) Old and Middle Iranian Language

1. Avestan texts

2. Old Persian texts

3. Middle Persian texts

(b) Religion and Philology of Ancient and Late Antique Iran

4. Zoroastrianism

5. Indo-Iranian Philology

(c) History of Ancient and Late Antique Iran

6. The Achaemenid Empire, 550-330 BC

7. The Sasanian Empire, 224-651 AD

(d) Early Iranian Texts and Topics:

8. Texts and Topics

For paper 8, candidates will choose two of the subjects 1 to 7 above. Candidates may not choose under (d) a subject which they are also offering from groups (a)-(c), and in addition may not choose under (d) a subject from group (a) if they are already offering two subjects from group (a).

Egyptian (for candidates offering Akkadian, Classics (in the Honour School of Classics and Oriental Studies), or Hebrew as main subject).

The following papers will be set:

1. Translation paper (Egyptian as second language).

2. Prepared texts (Egyptian as second language).

3. Text edition essay (Egyptian as second language): a submitted essay (take-home paper).

Instead of either paper 2 or paper 3, candidates may offer one of papers 4, 5, 6, 7, or 8 as specified for the Honour School of Oriental Studies (Egyptology and Ancient Near Eastern Studies as a main subject). Any such substitution will be subject to the approval of the EANES Subject Group.

Hebrew (for candidates offering Arabic, Classics (in the Honour School of Classics and Oriental Studies) or Egyptology and Ancient Near Eastern Studies, Persian or Turkish as main subject).

Candidates taking Arabic, Persian or Turkish may offer *either* (*a*) Biblical and Rabbinic *or* (*b*) Medieval *or* (*c*) Modern Hebrew. Candidates taking Classics (in the Honour School of Classics and Oriental Studies) may offer *either* (*a*) Biblical and Rabbinic or (*b*) Medieval Hebrew. Candidates taking Egyptology may offer only Biblical and Rabbinic Hebrew. Biblical texts will be set from *Biblia Hebraica Stuttgartensia* (ed. Elliger and Rudolph).

The following papers will be set:

(*a*) Biblical and Rabbinic Hebrew:

1. Prose composition and unprepared translation.

2. Prepared texts I: Biblical texts.6

3. Prepared texts II: Rabbinic texts.6

Papers 2 and 3 may contain general and grammatical questions.

(*b*) Medieval Hebrew:

1. Unprepared translation.

2. Prepared texts I.6

3. Prepared texts II.6

Papers 2 and 3 may contain general and grammatical questions.

(*c*) Modern Hebrew:

1. Prose composition and unprepared translation.

2. Prepared texts I.6

3. Prepared texts II.6

Papers 2 and 3 may contain general and grammatical questions.

Hindi (for candidates offering Sanskrit as main subject)

The following papers will be set:

1. Hindi unprepared translation.

2. Hindi prepared texts.

3. Questions on Hindi language and literature.

Hindi/Urdu (For candidates offering Arabic, Persian, or Turkish as main subject)

The following papers will be set:

1. Hindi and Urdu prose composition and unprepared translation;

2. Hindi prepared texts with questions on language and literature;

3. Urdu prepared texts with questions on language and literature.

Japanese (for candidates offering Chinese as main subject)

The following papers will be set:

1. Japanese Prescribed Texts.6

2. *Either* Unprepared translation, Prose Composition, and Grammatical Questions, *or* any Special Subject set for paper 8 of the syllabus in Japanese only [see the list of Special Subjects for Paper 8 set out under SPECIAL REGULATIONS FOR THE HONOUR SCHOOL OF ORIENTAL STUDIES, REGULATIONS CONCERNING INDIVIDUAL SUBJECTS, MAIN SUBJECTS, **Japanese, Japanese only**]

3. Essay questions on Japanese Culture.

Korean (for candidates offering Chinese and Japanese as main subject)

The following papers will be set:

1. Korean texts.6

2. Korean History and Culture.

3. Korean Language.

Pali and Prakrit (for candidates offering Sanskrit or Classics (in the honour school of Classics and Oriental Studies) as main subject).

The following papers will be set:

1. Unprepared translation from Pali and/or Prakrit literature.

2. Prepared texts.

3. Questions on Middle Indic language, literature, and culture.

Persian (for candidates offering Arabic, Classics (in the Honour School of Classics and Oriental Studies), Hebrew or Turkish as main subject).

The following papers will be set:

1. Persian Language.

2. Pre-Modern Persian Literature.

3. Modern Persian Literature.

Sanskrit (for candidates offering Classics (in the Honour School of Classics and Oriental Studies) and Chinese (in the Honour School of Oriental Studies) as main subject.)

The following papers will be set:

1. Sanskrit unprepared translation.

2. Questions on Sanskrit language and literature.

3. Prepared texts.

Sumerian (for candidates offering Akkadian as main subject).

The following papers will be set:

1. Translation paper (Sumerian).

2. Prepared texts (Sumerian).

3. Text edition essay (Sumerian): a submitted essay (take-home paper).

Tibetan (for candidates offering Chinese, Japanese or Sanskrit as main subject)

1. Tibetan prose composition and unprepared translation.

2. Prepared texts, with questions.6

3. Questions on Tibetan culture and history.

Turkish (for candidates offering Arabic, Classics (in the Honour School of Classics and Oriental Studies), Hebrew or Persian as main subject).

The following papers will be set:

1. Turkish prose composition and unprepared translation.

2. *Either* (*a*) Additional Turkish: Late Ottoman and modern Turkish literary texts.6

Or (*b*) Additional Turkish: Modern Turkish literary texts:6

Either (*a*) Additional Turkish: Political and cultural texts, 1860 to the present.6

Or (*b*) Additional Turkish: Political and cultural texts, 1920 to the present.6

Table 22

Main Subjects	*Subsidiary Languages*	
Arabic	Akkadian	Egyptology
Chinese	Arabic	Hebrew
Egyptology and Ancient Near Eastern Studies	Aramaic and Syriac	Hindi
Hebrew	Armenian	Hittite
Japanese	Chinese	Japanese
Jewish Studies	Coptic	Korean
Persian	Persian	Early Iranian
Sanskrit	Prakrit	Pali
Turkish	Sanskrit	Tibetan
	Sumerian	Turkish

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Philosophy in all Honour Schools including Philosophy

Candidates offering Philosophy papers[1] in any honour school must conform to the General Regulations below, and to those for their particular school, as specified elsewhere. When papers are introduced or withdrawn, the regulations will show the year of first examination, or of last examination, respectively. Candidates taking Philosophy must consult both the regulations for their particular school, and the present regulations. Those for their particular school are the normal place for the availability of Philosophy papers in the school. These regulations define (i) the syllabuses of Philosophy papers, and (ii) any general regulations which apply in one or more schools. Candidates must read **both** the syllabuses and the general regulations.

Subjects in Philosophy

The syllabuses of the subjects in Philosophy are specified below. With the exception of 199, and any 198 Special Subject where an alternative method is stipulated, all subjects will be examined by a three-hour written examination paper; candidates for Part C of the Honour Schools of Computer Science & Philosophy, Mathematics & Philosophy, and Physics & Philosophy will in addition be examined by a submitted essay, as described in the General Regulations below.

101. *Early Modern Philosophy*

Candidates will be expected to show critical appreciation of the main philosophical ideas of the period. The subject will be studied in connection with the following texts: Descartes, *Meditations, Objections and Replies*; Spinoza, *Ethics*; Leibniz, *Monadology, Discourse on Metaphysics*; Locke, *Essay Concerning Human Understanding*; Berkeley, *Principles of Human Knowledge, Three Dialogues Between Hylas and Philonous*; Hume, *Treatise of Human Nature*. The paper will consist of two sections; Section A will include questions about Descartes, Spinoza, and Leibniz; Section B will include questions about Locke, Berkeley and Hume. Candidates will be required to answer three questions, with at least one question from Section A and at least one question from Section B.

102. *Knowledge and Reality*

Candidates will be expected to show knowledge in some of the following areas: knowledge and justification; perception; memory; induction; other minds; *a priori* knowledge; necessity and possibility; reference; truth; facts and propositions; definition; existence; identity, including personal identity; substances, change, events; properties; causation; space; time; essence; natural kinds; realism and idealism; primary and secondary qualities.

103. *Ethics*

Candidates will be given an opportunity to show some first-hand knowledge of some principal historical writings on this subject, including those of Aristotle, Hume, and Kant, but will not be required to do so. Questions will normally be set on the following topics:

1. The Metaphysics of Ethics: including the nature of morality and moral properties, the truth-aptness of moral judgements, moral knowledge and moral relativism.
2. Value and Normativity: including good and right, reasons, rationality, motivation, moral dilemmas.
3. Self-interest, Altruism, and Amoralism.
4. Ethical Theories: including consequentialism, utilitarianism, and contractualism.
5. Specific Moral Concepts: including happiness, well-being, rights, virtue, fairness, equality, and desert.
6. Moral Psychology: including conscience, guilt and shame, freedom and responsibility.
7. Applied Ethics, including medical ethics.

104. *Philosophy of Mind*

Topics to be studied include the nature of persons, the relation of mind and body, self-knowledge, knowledge of other persons, consciousness, perception, memory, imagination, thinking, belief, feeling and emotion, desire, action, the explanation of action, subconscious and unconscious mental processes.

106. *Philosophy of Science and Social Science*

The paper will include such topics as:

Part A: the nature of theories; scientific observation and method; scientific explanation; the interpretation of laws and probability; rationality and scientific change; major schools of philosophy of science.

Part B: social meaning; individualism; rationality; rational choice theory; prediction and explanation in economics; the explanation of social action; historical explanation, ideology.

Candidates in the Honour School of Physics and Philosophy will be required to answer at least one question from each part of the paper. Candidates in other schools will be required to answer at least one question from Part B, and may answer exclusively from Part B if they wish.

107. *Philosophy of Religion*

The subject will include an examination of claims about the existence of God, and God's relation to the world; their meaning, the possibility of their truth, and the kind of justification which can or needs to be provided for them; and the philosophical problems raised by the existence of different religions. One or two questions may also be set on central claims peculiar to Christianity, such as the doctrines of the Trinity, Incarnation, and Atonement.

108. *The Philosophy of Logic and Language*

The subject will include questions on such topics as: meaning, truth, logical form, necessity, existence, entailment, proper and general names, pronouns, definite descriptions, intensional contexts, adjectives and nominalization, adverbs, metaphor, pragmatics and Frege's work on the paradox of the 'concept "horse"' and on sense and reference. Some questions will be set which allow candidates to make use of knowledge of linguistics.

109. *Aesthetics and the Philosophy of Criticism*

Candidates will have the opportunity to show first-hand knowledge of some principal authorities on the subject, including Plato, *Ion* and *Republic*; Aristotle, *Poetics*; Hume, *Of the Standard of Taste*; Kant, *Critique of Aesthetic Judgement.* Questions will normally be set on the following topics: the nature of aesthetic value; the definition of art; art, society, and morality; criticism and interpretation; metaphor;

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expression; pictorial representation.

110. *Medieval Philosophy: Aquinas*

The subject will be studied in the following text (The Fathers of the English Dominican Province edition, 1911, rev. 1920):

Aquinas, *Summa Theologiae*, Ia, 2-11, 75-89 (God, Metaphysics, and Mind); *or* Aquinas, *Summa Theologiae*, Ia IIae qq. 1-10, 90-97 (Action and Will; Natural Law). This paper will include an optional question containing passages for comment. This subject may not be combined with subject 111.

111. *Medieval Philosophy: Duns Scotus, Ockham*

The subject will be studied in the following texts:

Duns Scotus, *Philosophical Writings*, tr. Wolter (Hackett) pp. 13-95 (chapters II-IV); Spade, *Five Texts*, pp. 57-113. Ockham, *Philosophical Writings*, tr. Boehner (Hackett), pp. 17-27, 96-126 (chapters II §1-2, chapters VIII-IX); Spade, *Five Texts*, pp. 114-231. This paper will include an optional question containing passages for comment. This subject may not be combined with subject 110.

112. *The Philosophy of Kant*

Critique of Pure Reason, Groundwork of the Metaphysic of Morals. The editions to be used are *Critique of Pure Reason*, ed. and trans. by P. Guyer and A. Wood (Cambridge University Press, 1998) and *Groundwork of the Metaphysics of Morals*, ed. and trans. by M. Gregor (Cambridge University Press, 1997).

Candidates may answer no more than one question on Kant's moral philosophy.

113. *Post-Kantian Philosophy*

The main developments of philosophy in Continental Europe after Kant, excluding Marxism and analytical philosophy. Questions on the following authors will regularly be set: Hegel, Schopenhauer, Nietzsche, Husserl, Heidegger, Sartre, Merleau-Ponty. There will be some general and/or comparative questions, and questions on other authors may be set from time to time. Candidates will be required to show adequate first-hand knowledge of works of at least two authors (who may be studied in translation).

114. *Theory of Politics*

The critical study of political values and of the concepts used in political analysis: the concept of the political; power, authority, and related concepts; the state; law; liberty and rights; justice and equality; public interest and common good; democracy and representation; political obligation and civil disobedience; ideology; liberalism, socialism, and conservatism.

115. Plato: *Republic*, tr. Grube, revised Reeve (Hackett).

There will be a compulsory question containing passages for comment.

116. Aristotle: *Nicomachean Ethics*, tr. Irwin (Hackett, second edition).

There will be a compulsory question containing passages for comment.

120. *Intermediate Philosophy of Physics*

The paper will consist of two sections. Section A will include philosophical problems associated with classical physics and some basic philosophical issues raised by the Special Theory of Relativity. Section B will be concerned with introductory philosophical problems related to the interpretation of quantum mechanics. Candidates will be required to answer at least one question from each section.

122. *Philosophy of Mathematics*

Questions may be set which relate to the following issues: Incommensurables in the development of Greek geometry. Comparisons between geometry and other branches of mathematics. The significance of non-Euclidean geometry. The problem of mathematical rigour in the development of the calculus. The place of intuition in mathematics (Kant, Poincaré). The idea that mathematics needs foundations. The role of logic and set theory (Dedekind, Cantor, Frege, Russell). The claim that mathematics must be constructive (Brouwer). The finitary study of formal systems as a means of justifying infinitary mathematics (Hilbert). Limits to the formalization of mathematics (Gödel). Anti-foundational views of mathematics. Mathematical objects and structures. The nature of infinity. The applicability of mathematics. Russell’s work on type theory and the vicious circle principle.

124. *Philosophy of Science*

This paper will include such topics as: scientific method, including induction, confirmation, corroboration, and explanation; the structure of scientific theories, including syntactic and semantic approaches, the nature of scientific laws, the theory-observation distinction, inter-theory reduction, theory unification, and emergence; debates over realism, including the aims of science, the under-determination of theory by data, and structuralism; and scientific rationality, including theory change, epistemological naturalism, and Bayesian epistemology. Questions will also be set on historical schools in the philosophy of science, in particular logical positivism and logical empiricism, on aspects of the history of science, and on the philosophy of probability, including the nature of probabilistic laws.

125. *Philosophy of Cognitive Science*

Topics to be studied include: levels of description, including personal and subpersonal levels, and relationships between levels; the nature of cognitive scientific theories; information and representation, including representational format, the language of thought, and connectionist alternatives; information processing, including algorithms, and tacit knowledge of rules; cognitive architecture, including modularity, and homuncular functionalism; explanation in cognitive science, including functional explanation and mechanistic explanation; methods in cognitive science, including cognitive neuropsychology, computational modelling, and experimental cognitive psychology; the scientific study of consciousness, including the status of introspective reports and non-verbal measures, and the notion of a neural and computational correlate of consciousness. Questions will also be set on philosophical issues arising from aspects of the history of cognitive science and from areas of active research in cognitive science.

127. *Philosophical Logic*

Topics to be studied include: classical and non-classical propositional logic, modal propositional logic, deontic, epistemic and tense logic, counterfactuals, predicate logic and its extensions, and quantified modal logic. These topics shall be studied in conjunction with Theodore Sider's *Logic for Philosophy*, published by Oxford University Press. The logical symbols to be used are those found in this publication. This subject will be available in all Honour Schools involving Philosophy.

128. *Practical Ethics*

Topics to be studied include: animals, war (including terrorism and torture), collective agency and collective responsibility, punishment, race and gender, abortion (including prenatal injury and infanticide), causing people to exist (including some discussion of disability), reproductive technologies, genetic modification or enhancement, duties to aid (including effective altruism and issues involving numbers), euthanasia and assisted death, ethics of the market (including commodification of organs), consent in medical ethics (including advance directives), neuroethics, killing and letting die, and the relevance of intention to permissibility.

The availability of this paper may vary across the Philosophy joint schools, and candidates should consult regulations specific to their school to be sure of any conditions for taking the paper.

129. The Philosophy of Wittgenstein

This paper will cover the philosophical work of Wittgenstein. The paper will be in two parts, part A and part B. Part A will cover the Tractatus Logico-Philosophicus. Part B will principally cover *Philosophical Investigations*, *The Blue and Brown Books*, and *On Certainty*. Candidates must answer at least one question from part B. They may answer from part A, but are not required to do so.

130. Plato, *Republic*

Candidates will be expected to have read books I, IV–VII, X in Greek (Slings Oxford Classical Text), and books II–III, VIII–IX in translation (Grube, revised Reeve, Hackett). There will be a compulsory question containing passages for translation and comment from the books read in Greek; any passages for comment from the remaining books will be accompanied by a translation.

131. Plato on Knowledge, Language & Reality in the *Theaetetus* and *Sophist* (in Greek)

Candidates will be expected to have read both dialogues in Greek (Duke *et al.*, Oxford Classical Text). There will be a compulsory question containing passages for translation and comment.

132. Aristotle, *Nicomachean Ethics*

Candidates will be expected to have read books I–III, VI–VII, X in Greek (Bywater, Oxford Classical Text), and books IV–V, VIII–IX in translation (Irwin, Hackett second edition). There will be a compulsory question containing passages for translation and comment from the books read in Greek; any passages for comment from the remaining books will be accompanied by a translation.

133. Aristotle on Nature, Life and Mind (in Greek)

Candidates will be expected to have read Aristotle: (1) *Physics*, books II, III and IV in Greek (Ross, Oxford Classical Texts); (2) *Parts of Animals* I, in translation (Lennox, Clarendon commentary series), and (3) *De Anima*, I.1, II. 1-7, 9-12, III.1-5 in Greek (Ross, Oxford Classical Texts). Candidates must attempt two essay questions, and one compulsory question containing passages for translation and comment. Passages for translation will come only from *Physics* II, III, IV and *De Anima* I.1, II. 1-7, 9-12, III.1-5. Passages for commentary can also come from *Parts of Animals* I, in which case they will be accompanied by a translation.

134. Knowledge and Scepticism in Hellensitic Philosophy (in Greek)

Candidates will be expected to have read: (1) in Greek, Sextus Empiricus, *Outlines of Pyrrhonism*, I.1-39 and 164-241, II.1-204, III.1-81 and 168-281 (Bury, Loeb); (2) in translation, Cicero, *Academic Books* (Brittain, Hackett); (3) selections from *The Hellenistic Philosophers* (Long and Sedley, CUP), sections 1-3 (Pyrrho), 15-19 (Epicureans), 39-42 (Stoics), 68-70 (Academics) and 71-72 (Aenesidemus). Candidates must attempt three questions, of which one shall be a compulsory question requiring two translations from Sextus Empiricus, and three commentaries. The passages for commentary may come from any of the set texts: candidates must attempt at least one commentary on a passage from Cicero or from Long and Sedley.

135. *Latin Philosophy*

Cicero: *De Finibus* III (Reynolds, Oxford Classical Text), *De Officiis* I in translation (Griffin and Atkins, *Cicero, On Duties*, Cambridge); Seneca, *Epistulae Morales* 92, 95, 121, *De Constantia, De Vita Beata* (Reynolds, Oxford Classical Text).

There will be a compulsory question containing passages for translation and comment from the texts read in Latin; any passages for comment from Cicero, *De Officiis* I will be accompanied by a translation.

136. Knowledge and Scepticism in Hellenistic Philosophy (in Latin)

Candidates will be expected to have read: (1) in translation, Sextus Empiricus, *Outlines of Pyrrhonism*, I.1-39 and 164-241, II.1-204, III.1-81 and 168-281 (Annas and Barnes, CUP); (2) in Latin, Cicero, *Academic Books* (Rackham, Loeb); (3) *The Hellenistic Philosophers* (Long and Sedley, CUP), sections 1-3 (Pyrrho), 15-19 (Epicureans), 39-42 (Stoics), 68-70 (Academics) and 71-72 (Aenesidemus). Candidates must attempt three questions, of which one shall be a compulsory question requiring two translations from Cicero, and three commentaries. The passages for commentary may come from any of the set texts: candidates must attempt at least one commentary on a passage from Sextus Empiricus or from Long and Sedley.

137. Plato on Knowledge, Language, & Reality in the *Theaetetus & Sophist* (in translation)

Candidates will be expected to have read in translation both the *Theaetetus* (Levett revised Burnyeat, Hackett) and the *Sophist* (White, Hackett). (Candidates may alternatively read from Cooper J. (ed.), Plato: Complete Works, Hackett 1977.) Candidates must attempt two essay questions, and one compulsory question containing passages for comment.

138. Aristotle on Nature, Life and Mind (in translation)

Candidates will be expected to have read Aristotle: (1) *Physics*, books II, III and IV in translation (Clarendon commentary series: Charlton for II, Hussey for III and IV); (2) *Parts of Animals* I, in translation (Lennox, Clarendon commentary series), and (3) *De Anima*, I.1, II. 1-7, 9-12, III.1-5 in translation (Shields, Clarendon commentary series). Candidates must attempt three questions, of which one shall be a compulsory question containing passages for comment, which may be taken from any of the set texts.

139. Knowledge and Scepticism in Hellenistic Philosophy (in translation)

Candidates will be expected to have read: (1) in translation, Sextus Empiricus, *Outlines of Pyrrhonism*, I.1-39 and 164-241, II.1-204, III.1-81 and 168-281 (Annas and Barnes, CUP); (2) in translation, Cicero, *Academic Books* (Brittain, Hackett); (3) *The Hellenistic Philosophers* (Long and Sedley, CUP), sections 1-3 (Pyrrho), 15-19 (Epicureans), 39-42 (Stoics), 68-70 (Academics) and 71-72 (Aenesidemus). Candidates must attempt three questions, of which one shall be a compulsory question requiring four commentaries. The passages for commentary may come from any of the set texts: candidates must attempt at least one commentary on a passage from Sextus Empiricus and one from Cicero.

150. *Jurisprudence*

As specified in the regulations for the Honour School of Jurisprudence. This subject may be offered only by candidates in PPE, and cannot be combined with either subject 114 or subject 203. Tutorial provision will be subject to the availability of Law tutors and will normally take place in either Hilary or Trinity Term.

198. *Special Subjects*

From time to time special subjects may be approved by the Undergraduate Studies Committee of the Faculty of Philosophy. Special subjects will be communicated to college tutors and to undergraduates by the end of the fifth week of Hilary Term one year before examination. The Undergraduate Studies Committee will (a) agree the method of assessment for each special subject offered, which may be by written paper, submitted essay and/or other method (b) forbid, where it sees fit, a combination of a special subject with other subjects (c) forbid, where it sees fit, candidates taking any particular special subject to answer certain questions on the papers for other subjects (d) place restrictions, where it sees fit, on the number of candidates that may take any special subject in any year. No candidate may offer more than one special subject. Subject to these qualifications, any candidate may offer any special subject.

199. *Thesis*:

1. *Subject*

The subject of every thesis should fall within the scope of philosophy. The subject may but need not overlap any subject on which the candidate offers papers. Candidates are warned that they should avoid repetition in papers of material used in their theses and that substantial repetition may be penalised. Every candidate shall submit for approval by the Director of Undergraduate Studies of the Faculty of Philosophy, c/o the Undergraduate Studies Administrator at Philosophy Centre, Radcliffe Humanities Building, Woodstock Road, Oxford, OX2 6GG, the title he or she proposes, together with (*a*) an explanation of the subject in about 100 words; and (*b*) a letter of approval from his or her tutor, not earlier than the first day of the Trinity Full Term of the year before that in

which he or she is to be examined and not later than Friday of the fourth week of the Michaelmas Full Term preceding his or her examination. (The date before which a proposal cannot be submitted is different in certain circumstances in the case of the Honour School of Philosophy and Modern Languages. See the regulations below for that honour school.) The Director of Undergraduate Studies of the Faculty of Philosophy shall decide as soon as possible whether or not to approve the title and shall advise the candidate immediately. No decision shall be deferred beyond the end of the fifth week of Michaelmas Full Term. If a candidate wishes to change the title, subject or focus of his or her thesis after his or her thesis proposal has already been approved by the body responsible: he or she should write to the Director of Undergraduate Studies of the Faculty of Philosophy, c/o the Undergraduate Studies Administrator, to seek approval. The Undergraduate Studies Administrator will inform the candidate whether the change to the thesis has been approved, and communicate any change, where approved, to the appropriate chair of examiners.

2. *Authorship and origin*

Every thesis shall be the candidate's own work. A candidate's tutor may, however, discuss with the candidate the field of study, the sources available, and the method of presentation; the tutor may also read and comment on drafts. The amount of assistance the tutor may give is equivalent to the teaching of a normal paper. Each thesis will require the candidate to make a declaration indicating that the thesis has the same title as that previously approved by the Faculty Board, that it is their own work, and that it has not already been submitted (wholly or substantially) for an Honour School other than one involving Philosophy, or another degree of this University, or a degree of any other institution. No thesis shall, however, be ineligible because it has been or is being submitted for any prize of this university.

3. *Length and format*

No thesis shall exceed 15,000 words, or 20,000 words in the case of candidates for Part C of the Final Honour Schools of Computer Science and Philosophy, Mathematics and Philosophy, and Physics and Philosophy. This limit includes all notes and appendices but not including the bibliography; no person or body shall have authority to permit any excess, except that in Literae Humaniores, in a thesis consisting of commentary on a text, quotation from the text will not be counted towards the word limit. The word count should be indicated at the front of the thesis. There shall be a select bibliography or a list of sources. The front of the thesis should state the candidate’s school and candidate number.

4. *Submission of thesis*

Every candidate shall submit the thesis, together with their declaration, not later than noon on Friday of the Week before the Trinity Full Term of the examination. The thesis should be uploaded as a PDF file to the Assignments section of the Philosophy WebLearn site.

General Regulations

The following restrictions on combinations apply to candidates whatever their honour school:

(i) A candidate may not take both of subjects 106 and 124.

(ii) A candidate may not take both of subjects 115 and 130.

(iii) A candidate may not take both of subjects 116 and 132.

(iv) A candidate may not take subject 199 unless he or she also takes three other philosophy subjects.

(v) Notwithstanding any contrary indication in these regulations, subjects 130 to 136 may be offered *only* by candidates in *Classics and English, Classics and Modern Languages, Classics and Oriental Studies, Literae Humaniores,* and *Oriental Studies*.

(vi) A candidate may not take both of subjects 110 and 111.

(vii) Except in the school of Mathematics and Philosophy, and Computer Science and Philosophy, and in part C of the schools of Physics and Philosophy, the paper(s) from part B of the Honour School of Mathematics in Set Theory and Logic may be taken, and will count as one Philosophy paper.

(viii) Whenever a new paper is introduced, the Faculty of Philosophy will publish, during the first academic year in which the paper is examined, a list of essay titles which the first cohort of candidates taking the new paper may offer for their extended essay, in those schools where they are required to offer an extended essay in addition to taking the written paper.

(ix) Whichever a candidate's honour school, where it is prescribed that he or she must take one or other of certain specified subjects and must take in addition some further subjects, a subject that is not chosen from among the specified ones may be chosen as a further subject.

Regulations for Particular Honour Schools

Computer Science and Philosophy / Mathematics and Philosophy / Physics and Philosophy Part C

Candidates for Part C of these Honour Schools, if taking any paper listed in these regulations with the exceptions of 198 and 199, shall be examined by an essay in addition to a three-hour written exam. The relative weight of the essay to the three-hour exam shall be 1 to 3, i.e. the essay shall count for 25% of the mark in that subject.

No essay shall exceed a word limit of 5,000 words, which includes all notes and appendices, but not the bibliography. The word count should be indicated on the front of the essay. There shall be a select bibliography or a list of sources. Candidates should avoid any substantial repetition of material between examination scripts and examination essays. The topic for a Philosophy examination essay in a given subject can be any question set for the most recent examination of that subject in Honour Schools with Philosophy, with the exception of questions which consist of multiple passages for comment (as in the commentary questions in Plato: Republic (115) and Aristotle: Nicomachean Ethics (116)) or of questions of a mathematical or logical nature which do not permit of an essay-type answer (as in all questions on Philosophical Logic (127)). Candidates may apply for approval of other essay topics by writing to the Director of Undergraduate Studies, c/o The Undergraduate Studies Administrator, Philosophy Centre, Radcliffe Humanities Building, Woodstock Road, giving the title they propose, together with an explanation of the subject in about 100 words and enclosing a letter from their tutor attesting to the suitability of this topic for the candidate. This application may be made by email. Any such application must be received no later than Friday of the sixth week of the Hilary Term preceding the Part C examination for which the essay is to be submitted. Late applications will not be considered. Any such application shall be accepted or rejected by the Board within two weeks of its being received.

Each essay shall be the candidate's own work, though it should show knowledge of relevant literature in the subject and may include passages of quotation or paraphrase so long as these passages are clearly indicated as such and the source properly attributed. The candidate may discuss a first draft of the essay with his or her tutor for that subject. The amount of assistance the tutor may give shall be limited to what can be provided in one of the candidate's tutorials for their study of that subject. Each essay will require the candidate to make a declaration indicating that the essay is their own work.

In the event that any candidate is taking a paper for which no previous examination paper exists, or any paper (such as Philosophical Logic (127)) for which no questions on the examination are appropriate as essay topics, the Examiners shall publish, by Friday of the fourth week of the Hilary Full Term preceding the Part C examination, a list of essay titles which candidates taking the appropriate paper may offer for their extended essay.

The front of the thesis should state the candidate’s school, the subject for which the essay is being submitted, and the candidate’s candidate number. Every candidate shall submit the essay, together with their declaration, not later than noon on Friday of the first week of the Trinity Full Term of the examination. The thesis should be uploaded as a PDF file to the Assignments section of the Philosophy WebLearn site.

Computer Science and Philosophy

See SPECIAL REGULATIONS FOR THE HONOUR SCHOOL OF COMPUTER SCIENCE AND PHILOSOPHY.

See also the regulations above for *Computer Science and Philosophy / Mathematics and Philosophy / Physics and Philosophy Part C.*

Literae Humaniores

The Honour School is divided into two Courses; for restrictions on entry to Course II, see the regulations under *Honour School of Literae Humaniores*. Candidates in either Course may offer any number of subjects in Philosophy up to five, or up to four if they are offering Second Classical Language in Course II. Any selection is permitted which conforms to the General Regulations above and also to (i)–(v) following:

(i) candidates offering one Philosophy subject only may offer any of the subjects listed above except 121 and 199.

(ii) candidates offering at least two Philosophy subjects must select at least one subject in ancient philosophy, i.e., one of 115, 116, and 130 to 139.

(iii) candidates offering subject 199, Thesis in Philosophy, may not offer any other thesis except a Special Thesis;

(iv) all candidates must offer at least four text-based subjects, not necessarily in Philosophy (or three if offering Second Classical Language in Course II);

(v) all candidates in Course I must offer at least one text-based subject in each of classical Greek texts and classical Latin texts, not necessarily in Philosophy.

Candidates may also offer a Special Thesis, which may be in Philosophy, in accordance with the regulations under Honour School of Literae Humaniores.

Mathematics and Philosophy

See SPECIAL REGULATIONS FOR THE HONOUR SCHOOL OF MATHEMATICS AND PHILOSOPHY.

See also the regulations above for *Computer Science and Philosophy / Mathematics and Philosophy / Physics and Philosophy Part C.*

Philosophy and Modern Languages

Candidates are required to take **one** of the following subjects: 101, 115, 116. In addition to this subject, they must take two or three or four further subjects in Philosophy, depending upon whether the number of subjects they take in part II in Modern Languages is three or two or one. Further subjects in Philosophy must be chosen in conformity with the General Regulations.

Where subject 199 is taken, every candidate shall submit his or her application for approval of the subject not earlier than the first day of Trinity Full Term two years before the term of the written examination in the case of candidates planning to spend a year abroad.

Candidates who wish to offer all of papers 103 (Ethics), 116 (Nicomachean Ethics) and 128 (Practical Ethics) may only do so if also offering at least one other paper assessed by written examination in Philosophy.

Philosophy, Politics, and Economics

See SPECIAL REGULATIONS FOR THE HONOUR SCHOOL OF PHILOSOPHY, POLITICS, AND ECONOMICS

Philosophy and Theology

See SPECIAL REGULATIONS FOR THE HONOUR SCHOOL OF PHILOSOPHY AND THEOLOGY.

Physics and Philosophy

See SPECIAL REGULATIONS FOR THE HONOUR SCHOOL OF PHYSICS AND PHILOSOPHY.

See also the regulations above for *Computer Science and Philosophy / Mathematics and Philosophy / Physics and Philosophy Part C.*

Psychology, Philosophy, and Linguistics

Candidates may take at most five subjects in Philosophy. All candidates must take eight subjects in total. Candidates may only take subjects in Psychology if they offer Psychology Parts I and II.

Candidates who take one subject in Philosophy may take any subject, except 121, in conformity with the General Regulations. Candidates who take two subjects in Philosophy must take at least one of 101, 102, 104, 108, 124 or 125. Those offering three or more Philosophy subjects must choose at least two from the above list. Their further subjects taken in Philosophy must be chosen in conformity with the General Regulations.

Honour School of Philosophy and Modern Languages

A

1. The subjects of the examination in the Honour School of Philosophy and Modern Languages shall be (*a*) Philosophy and (*b*) those modern European languages and literatures studied in the Honour School of Modern Languages.

2. All candidates must offer both (*a*) and one of the languages in (*b*) with its literature.

3. No candidate shall be admitted to examination in this school unless he or she has either passed or been exempted from the First Public Examination.

4. The examiners shall indicate in the lists issued by them the language offered by each candidate obtaining honours or satisfying the examiners under the appropriate regulation.

5. The examination in this school shall be under the joint supervision of the Boards of the Faculties of Philosophy and of Medieval and Modern European Languages and Literature, which shall appoint a standing joint committee to make regulations concerning it, subject always to the preceding clauses of this subsection.

6. The examiners for Philosophy shall be nominated by a committee of which the three elected members shall be appointed by the Board of the Faculty of Philosophy. It shall be the duty of the chair of the examiners for the Honour School of Modern Languages to designate such of their number as may be required for Modern Languages in the Honour School of Philosophy and Modern Languages, and when this has been done and the examiners for Philosophy have been nominated, the number of examiners in Philosophy and Modern Languages shall be deemed to be complete.

B

Candidates will be examined in accordance with the examination regulations set out below.

They will also be required to spend, after their matriculation, an academic year of approved residence in an appropriate country or appropriate countries, and to provide on their entry form for the examination a certificate that they have done this, signed by the Head or by a tutor of their society. Candidates wishing to be dispensed from the requirement to undertake a year of residence abroad must apply in writing to the Chair of the Medieval and Modern Languages Board, 41 Wellington Square, Oxford, OX1 2JF, stating their reasons for requesting dispensation and enclosing a letter of support from their society.

Candidates should during this year abroad undertake a programme of activity acceptable to their college or society. They will also be expected to carry out during this period such academic work as their society may require. Candidates will agree with their College Tutor in advance of their year abroad an independent course of study to be followed during that period.

A candidate shall offer in his or her language and literature papers one modern language and its literature only, except in a Special Subject or an alternative to a Special Subject (Honour School of Modern Languages, paper XII).

No candidate will be examined viva voce unless the examiners elect to do so and have been given leave by the Proctors to take into account illness or other urgent and reasonable cause that may have affected the candidate's performance in any part of the examination.

In every case where, under the regulations for the school, candidates have any choice between one or more papers or subjects, every candidate shall give notice to the Registrar not later than the Friday in the fourth week of Michaelmas Full Term preceding the examination of all the papers and subjects being so offered.

Candidates must take ten subjects in all. They must take three subjects in Philosophy of which one shall be either 101, 115, or 116 and they must take four subjects in Modern Languages as prescribed in Part I below. Candidates take either one subject in Part II of Modern Languages and five subjects in all in Philosophy or two subjects in Part II of Modern Languages and four subjects in all in Philosophy or three subjects in Part II of Modern Languages and three subjects in all in Philosophy.

Candidates offering a paper from the Honour School of Modern Languages and a paper in Philosophy, both of which involve the study of the same author or authors, may not make the same text or texts the principal subject of an answer in both the papers.

Philosophy

Subjects as specified in **Regulations for Philosophy in all Honour Schools including Philosophy**.

Modern Languages

The subjects in Modern Languages, specified below, are divided between Part I and Part II.

PART I

1. Honour School of Modern Languages, Paper I.

2. Honour School of Modern Languages, Papers IIA and IIB.

3. Honour School of Modern Languages, one paper chosen from Papers VI, VII, or VIII.

4. Oral examination.

PART II

5. Honour School of Modern Languages, Paper IV.

6. Honour School of Modern Languages, Paper V.

7. Honour School of Modern Languages, Paper IX.

8. Honour School of Modern Languages, Paper X.

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9. Honour School of Modern Languages, Paper XI.

10. Honour School of Modern Languages, Paper XII.

11. A Dissertation as specified for the Honour School of Modern Languages. They may not offer a Dissertation as well as subject 199 in Philosophy.

Subject 11 may not be offered as an additional optional subject. Candidates who are offering one subject only from Part II may not offer Subject 11 as that subject.

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Honour School of Philosophy, Politics, and Economics

A

1. The subject of the Honour School of Philosophy, Politics, and Economics shall be the study of modern philosophy, and of the political and economic principles and structure of modern society.

2. Candidates must offer Philosophy, Politics, and Economics or such combination of these subjects as may be determined by the Division of Social Sciences.

3. No candidate shall be admitted to examination in this school unless they have passed or been exempted from the first Public Examination.

4. The examination for this school shall be under the joint supervision of the Social Sciences Board and the Humanities Board which shall appoint a standing joint committee to make regulations concerning it subject always to the preceding clauses of this sub-section.

B

Candidates may offer *either* Philosophy, Politics, and Economics *or* Philosophy and Politics *or* Politics and Economics *or* Philosophy and Economics.

The highest Honours can be obtained by excellence in a minority of subjects offered provided that adequate knowledge is shown throughout the examination.

Candidates must take *eight* subjects in all, and must satisfy requirements of particular branches of the school.

In Philosophy, candidates must satisfy the requirements set out in the *Regulations for Philosophy in all Honour Schools including Philosophy*.

In Politics, candidates must take any two of the core subjects: 201, 202, 203, 214 and 220. Any of 201, 202, 203, 214 and 220 which are not offered as core subjects may be offered as further subjects.

In Economics, most subjects must be taken in combination with one or more of 300, 301 and 302 (see the Schedule in the List of Subjects for details).

On entering their name for the examination by the date prescribed, each candidate must give notice to the Registrar of the papers being offered.

For all Economics papers candidates are permitted the use of one hand-held pocket calculator from a list of permitted calculators published annually by the Department of Economics on its undergraduate website, which will be updated annually in the week prior to the first full week of Michaelmas Term.

A. *Philosophy, Politics, and Economics.*

Candidates must take (i) **one** of subjects 101, 102, 115, and 116, (ii) subject 103, (iii) any two of 201, 202, 203, 214, and 220, and (iv) at least two subjects in Economics.

Their other two subjects may be chosen freely from those listed under Philosophy, under Politics, and under Economics, except that (i) certain combinations of subjects may not be offered (see List of Subjects below); and (ii) not all Economics subjects may be available in any particular year (see below for details). There may also be restrictions on numbers permitted to offer some Economics subjects in any particular year.

B. *Philosophy and Politics.*

Candidates must take (i) **one** of subjects 101, 102, 115, and 116, and (ii) subject 103, and (iii) any two of 201, 202, 203, 214, and 220.

Their other four subjects may be chosen freely from those listed under Philosophy and under Politics, except that (i) at least one must be a subject in Philosophy and the *Regulations for Philosophy in all Honour Schools including Philosophy* must be adhered to; (ii) at least one must be a further subject in Politics (other than the thesis (or the supervised dissertation) if offered); (iii) one but only one may be a subject in Economics, selected from the following list: 300, 301, 302, 311, (iv) certain combinations of subjects may **not** be offered (see List of Subjects below).

C. *Politics and Economics.*

Candidates must take (i) any two of 201, 202, 203, 214, and 220, and (ii) at least three subjects in Economics.

Their other three subjects may be chosen freely from those listed under Politics and under Economics except that (i) at least one must be a further subject in Politics (other than the thesis (or the supervised dissertation) if offered); (ii) one but only one may be a subject in Philosophy; (iii) certain combinations of subjects may **not** be offered (see List of Subjects below); (iv) not all Economics subjects may be available in any particular year (see below for details). There may also be restrictions on numbers permitted to offer some Economics subjects in any particular year.

D. *Philosophy and Economics.*

Candidates must take (i) **one** of subjects 101, 102, 115, and 116, (ii) subject 103, and (iii) at least three subjects in Economics.

Their other three subjects may be chosen freely from those listed under Philosophy and under Economics, except that (i) at least one must be a subject in Philosophy and the *Regulations for Philosophy in all Honour Schools including Philosophy* must be adhered to; (ii) one but only one may be a subject in Politics, selected from the following list: 201, 202, 214, 215, 216, 217, 220, 229; (iii) certain combinations of subjects may **not** be offered (see List of Subjects below); (iv) not all Economics subjects may be available in any particular year (see below for details). There may also be restrictions on numbers permitted to offer some Economics subjects in any particular year.

List of Subjects

Certain combinations of further subjects may not be offered: in parentheses after the title of each further subject is the number of any other subject or subjects with which it may *not* be combined. The syllabuses for the subjects in this List are given in *Regulations for Philosophy in all Honour Schools including Philosophy* or in the schedule below.

Philosophy

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101. Early Modern Philosophy

102. Knowledge and Reality

103. Ethics

104. Philosophy of Mind

106. Philosophy of Science and Social Science (105, 124)

107. Philosophy of Religion

108. The Philosophy of Logic and Language

109. Aesthetics and the Philosophy of Criticism

110. Medieval Philosophy: Aquinas (111)

111. Medieval Philosophy: Duns Scotus, Ockham (110)

112. The Philosophy of Kant

113. Post-Kantian Philosophy

114. Theory of Politics (150, 203)

115. Plato *Republic*

116. Aristotle *Nicomachean Ethics*

120. Intermediate Philosophy of Physics

122. Philosophy of Mathematics

124. Philosophy of Science (105, 106)

125. Philosophy of Cognitive Science

127. Philosophical Logic

128. Practical Ethics

129. The Philosophy of Wittengenstein

137. Plato on Knowledge, Language, & Reality in the Theaetetus & Sophist (in translation)

138.Aristotle on Nature, Life and Mind (in translation)

139. Knowledge and Scepticism in Hellenistic Philosophy (in translation)

150. Jurisprudence (114, 203)

198. Special Subjects

199. Thesis (298, 299, 399)

Politics (including Sociology)

Candidates should note that the Politics subjects available in any particular year will depend on the availability of teaching resources. Not all subjects will be available in every year and restrictions may be placed on the number of candidates permitted to offer certain subjects in any particular year.

201. Comparative Government

202. British Politics and Government since 1900

203. Theory of Politics (114, 150)

204. Modern British Government and Politics

205. Government and Politics of the United States

206. Politics in Europe

207. Politics in Russia and the Former Soviet Union

208. Politics in Sub-Saharan Africa

209. Politics in Latin America

210. Politics in South Asia

211. Politics in the Middle East

212. International Relations in the Era of Two World Wars

213. International Relations in the Era of the Cold War

214. International Relations

215. Political Thought: Plato to Rousseau

216. Political Thought: Bentham to Weber

217. Marx and Marxism

218. Sociological Theory

220. Political Sociology

222. Labour Economics and Inequality (307)

223. The Government and Politics of Japan

224. Social Policy

225. Comparative Demographic Systems

226. Quantitative Methods in Politics and Sociology

227. Politics in China

228. The Politics of the European Union

229. Advanced Paper in Theories of Justice

230. Comparative Political Economy

297. Special subject in Politics

298. Supervised dissertation (199, 299, 399)

299. Thesis (199, 298, 399)

Economics

Subjects 300, 301, 302, and 311 must be studied in the first year of the candidate's enrolment for the Honour School. The rest of the subjects may only be studied in the second year of the candidate's enrolment for the Honour School.

Details of the choices available for the second year of the Final Honour School will be announced at the Economics Department's 'Options Fair' at the beginning of the fourth week of the first Hilary Full Term of candidates' work for the Honour School, and will be posted on the Department's undergraduate web-site at the same time.

Not all Economics subjects may be available in any particular year. There may also be restrictions on numbers permitted to offer some Economics subjects in any particular year.

More than one Special Subject in Economics (paper 398) may be offered.

300. Quantitative Economics

301. Macroeconomics

302. Microeconomics

304. Money and Banking

310. Economics of Developing Countries

311. Development of the World Economy since 1800

314. Econometrics

319. Game Theory

398. Special subjects in Economics
399. Thesis (199, 298, 299)

Schedule

The schedule of subjects in Philosophy is given in the *Regulations for Philosophy in all Honour Schools including Philosophy*

201. *Comparative Government*

Candidates are required to show knowledge of theories and methods of comparison in empirical political analysis, including both quantitative and qualitative approaches, and their application to specific problems. The course will include the study of (i) regimes and states; (ii) institutions; and (iii) political actors. Candidates may select any combination of questions in the examination. Topics in the area of regimes and states will include: state-building; colonial legacies; structural and actor-based explanations of democratization processes; institutional and legitimacy-rooted variation across hybrid and autocratic regimes; the outcomes of different regimes. Topics in the area of institutions will include: constitutional design and constitutional practice under different regime styles; executives and legislatures; judiciaries; bureaucracies; structures, purposes and consequences of devolved power; and variations in and consequences of electoral systems. Topics in the area of political actors will include: the origin of parties; the explanation of party-system variation and the causes of party-system change; interest groups and social movements, and their interaction with parties and government; the nature of political activism. Where appropriate, candidates must demonstrate an understanding of casual inference and causal mechanisms, and of associated problems of selection, endogeneity, and interaction effects.

202. *British Politics and Government since 1900*

British politics (including the major domestic political crises, ideologies and political issues) and the evolution of the British political and constitutional system (including elections and the electoral system, political parties, parliament, the cabinet system, and machinery of government). 'Political issues' will be taken to include the political implications of social and economic development and the domestic implications of foreign and imperial policy.

203. *Theory of Politics*[1]

The critical study of political values and of the concepts used in political analysis and methods and approaches in political theory. Topics may include: ideal theory and realism; power, authority, and related concepts; liberty; rights; justice; equality; democracy and representation; political obligation and civil disobedience; neutrality and perfectionism; libertarianism; multiculturalism; socialism; and conservatism.

204. *Modern British Government and Politics*

A study of the structure, powers, and operations of modern British Government, including its interaction with the European Union: the Crown, Ministers, Parliament, elections, parties and pressure groups, the legislative process; Government departments, agencies, and regulatory bodies; local authorities; administrative jurisdiction and the Courts. Candidates will be expected to show familiarity with certain prescribed documents, a schedule of which may be revised annually. Any revisions to the schedule shall apply only to candidates taking the Final Honour School five terms hence, and if no proposals for revising the schedule have been received by noon on Friday of Week One of Hilary Term, the previous year's list shall stand. The revised schedule will be displayed on the PPE syllabus notice-board at the Department of Politics and International Relations, Manor Road Building, and on the Department's website.

205. *Government and Politics of the United States*

The constitution; federalism and separation of powers; the presidency; congress; the federal courts; the federal bureaucracy; parties and the party system; electoral politics; mass media; interest groups; state and local politics; processes of policy-formation and implementation; political culture.

206 *Politics in Europe*

This paper is a comparative study of the national party and institutional systems of Europe, and of comparative issues in European politics, including democratisation, institutional relations, political economy and party politics. Candidates are expected to show a broad knowledge of European politics, and may where appropriate include reference to the UK in answers, but should not answer any question mainly or exclusively with reference to the UK.

207. *Politics in Russia and the Former Soviet Union*

Candidates will be required to show knowledge of the transformation of the Soviet system from 1985, and an understanding of the politics of countries of the former Soviet Union with respect to their formation, post-Soviet transitions, regime types, institutional arrangements, party systems, electoral processes, ethnic and clan composition, political economy, corruption, and the influence of external factors.

208. *Politics in Sub-Saharan Africa*

Candidates will be required to show knowledge of the politics of the countries of sub-Saharan Africa with respect to their political institutions, political sociology, and political economy. The following topics may be considered: nationalism; forms of government, civilian and military; parties and elections; conditions for democracy; class, ethnicity, religion, and gender; business, labour, and peasantries; structural adjustment and agricultural policies; the influence of external agencies.

209. *Politics in Latin America*

Candidates will be required to show knowledge of politics in Latin America; of the structure of government of the major states of the area; and of their political sociology and political economy. The following topics may be considered: presidential systems; the role of congress; public administration; party and electoral systems; the politics of major groups such as the military, trade unions and business groups, and the churches; political ideologies; political movements; the politics of economic stabilization; the politics of gender; theories of regime breakdown, and of democratic transition and consolidation; the influence of external factors.

210. *Politics in South Asia*

Candidates will be expected to show knowledge of political developments in South Asian countries since their independence, with regard to their political institutions, political sociology, and political economy. The following topics may be considered: the nature of the state; government and political institutions; party and electoral systems; politics in the provinces or states of a federation; the evolution of political ideologies; the politics of gender, caste, religion, language, ethnic regionalism, and national integration; the political economy of development, social change, and class relations; 'New' social movements and Left politics; regional conflicts in South Asia and the influence of external factors on South Asian politics. South Asia is taken to include India, Pakistan, Sri Lanka, and Bangladesh.

211. *Politics in the Middle East*

Candidates will be expected to show knowledge of the politics of the Middle East with regard to their political institutions, political sociology, and political economy. The following topics may be considered: the emergence of the state system in the modern Middle East; the influence of colonialism and nationalism in its development; the military in state and politics; party systems and the growth of democratic politics; the politics of religion; women in the political sphere; the influence of major inter-state conflicts and external factors on internal politics. The Middle East is taken to comprise Iran, Israel, Turkey, and the Arab States.

212. *International Relations in the Era of Two World Wars*

The relations between the major powers; the twentieth-century origins of the First World War and the origins of the Second World War; war aims, strategies, and peace-making; the disintegration of war-time alliances; the League of Nations and the establishment of the United Nations; the impact of major political movements (Communism, Fascism, nationalism) on international society; monetary and economic developments as they affected international politics.

Knowledge of events before 1900 and after 1947 will not be demanded, nor will questions be set on extra-European developments before 1914.

213. *International Relations in the Era of the Cold War*

The relations among the major powers, 1945-91, including domestic and external factors shaping foreign policy; the origins and course of the cold war, including detente and the end of the cold war; East-West relations in Europe with particular reference to the foreign policies of France and the Federal Republic of Germany; European integration; the external relations of China and Japan, particularly with the Soviet Union and the United States; the Soviet Union's relations with Eastern Europe; decolonization and conflict in the developing world.

214. *International Relations*

The topics covered in this paper will include classical and critical approaches to the study of international relations; international law; power; postcolonialism and Empire; globalisation, global governance and international co-operation; theories of war and peace, and the domestic determinants of foreign policy; international organisations and security; ethnic, national, and cultural sources of conflict. Candidates will be required to illustrate their answers with contemporary or historical material. They will be expected to know the major developments in international affairs from 1990 onwards, and to cite these wherever appropriate. They may also be given the opportunity to show knowledge of earlier developments; but questions referring specifically to events before 1990 will not be set.

215. *Political Thought: Plato to Rousseau*

The critical study of political thought from Plato to Rousseau. Candidates will be expected to show knowledge of at least three of the following authors, with a primary though not necessarily exclusive focus on the following texts: Plato, *The Republic*; Aristotle, *Politics*; Aquinas: *Political Writings*, ed. R. W. Dyson 2002; Machiavelli, *The Prince, The Discourses* ed. Plamenatz 1972; Hobbes *Leviathan* Parts I and II; Locke, *Second Treatise of Civil Government*; Montesquieu, *The Spirit of the Laws*, Books I-VIII, XI, XII, XIX; Hume, *Moral and Political Writings* ed. Aiken 1948; Rousseau, *Discourse on the Origin of Inequality, The Social Contract*. Questions will also be set on the following topics: theories of political stability and civic virtue; the relationship between the personal and the political; utopian political thought; theories of natural law and justice. In answering examination questions, candidates are expected to discuss the primary texts identified in this rubric, but may also draw on their knowledge of a range of other primary texts from the canon of political thought to the end of the eighteenth century, as indicated in the bibliography issued by the Department of Politics and International Relations.

216. *Political Thought: Bentham to Weber*

The critical study of political and social thought from Bentham to Weber. Candidates will be expected to show knowledge of at least three of the following authors, with a primary though not necessarily exclusive focus on the following texts: Bentham, *Political Thought* ed. Parekh; J. S. Mill, *On Liberty*, essays 'The Spirit of the Age', 'Civilization', 'Bentham', 'Coleridge'; Hegel, *The Philosophy of Right, Lectures on the Philosophy of World History* (Introduction) (CUP edn.); Saint-Simon, *Selected Writings 1760-1825*, ed. Taylor 1975; Tocqueville, *Democracy in America* - Everyman edition (Vol. I: Introduction, chapters 2-6, the last section of chapter 8, chapters 11, 12, the first section of chapter 13, chapters 14-17; Vol II: Book II, chapters 1-8, 16-20, Book III, chapters 1, 2, 13-21, Book IV, chapters 1-8); Marx, *Selected Writings*, ed. McLellan, nos. 6-8, 13, 14, 18, 19, 22, 23, 25, 30, 32, 37-40; Weber, *From Max Weber*, eds. Gerth and Mills; Durkheim, *The Division of Labour in Society* (Prefaces, Introduction, Book I, chapters 1-3, 7; Book 2, chapters 1, 3; Book 3, chapters 1, 2; Conclusion), *Professional Ethics and Civic Morals*, chapters 4-9. Questions will also be set on the following topics: state, society, and the family; individual and community; history and social change; science and religion. In answering examination questions candidates are expected to discuss the primary texts identified in this rubric, but may also draw on their knowledge of other primary texts from the canon of modern social and political thought, as indicated in the bibliography issued by the Department of Politics and International Relations.

217. *Marx and Marxism*

The study of the ideas of Marx and Engels, of later Marxists and critics of Marxism. Candidates will be expected to study Marxism as an explanatory theory, and also to examine its political consequences. They will be required to show knowledge of the relevant primary texts as specified in the bibliography issued by the Department of Politics and International Relations. Questions will also be set on some later Marxists, as indicated in the bibliography.

218. *Sociological Theory*

Theoretical perspectives which may include rational choice; evolutionary psychology; interpersonal interaction; social integration and networks; functionalism. Substantive problems which may include stratification; gender; nationalism; race and ethnicity; collective action; norms; ideology; economic development; gangs and organised crime. Candidates will be expected to use theories to explain substantive problems.

220. *Political Sociology*

The study of the social basis of political competition (including social cleavages and identities), social and political attitudes (including political culture), processes of political engagement and competition (including elections, protest politics, elite formation and the mass media), the social basis for the formation, change, and maintenance of political institutions (including democracy and welfare states).

222. *Labour Economics and Inequality*

As specified by the Department of Economics at the Options Fair.

223. *The Government and Politics of Japan*

The constitutional framework and structure of government; parliamentary and local politics; the electoral and party systems; the role of corporate interests and pressure groups; the bureaucracy; foreign policy. Candidates will be expected to show knowledge of Japanese political history since 1945 and of the social context of Japanese political institutions and policy-making.

224. *Social Policy*

The nature and development of social policy and welfare states; public, private and informal systems of welfare; welfare regime typologies; and analysis of social policy. The sources, development, organisation and outcomes of British social policy, with a focus on a number of issues and policy areas from a selection including, for example, ageing, poverty, housing, health, education, immigration, family policy, and the labour market.

225. *Comparative Demographic Systems*

Candidates will be expected to show knowledge of controversies in demographic theory (Malthus and his critics, Easterlin, Caldwell, the New Home Economics school and others) and to illustrate their answers with varied and specific examples. The paper will comprise two sections. Section 1 will test the candidate's ability to interpret quantitative results and the methods of demographic analysis. Section 2 will test the candidate's knowledge of substantive trends and their explanation. Candidates will be required to answer three questions, one from Section 1 and two from Section 2.

I Demographic analysis and techniques: data sources, adequacy and remedies. Statistical analysis of fertility, mortality, and other demographic phenomena. The life table, stable population, and other models of population structure and growth. Population dynamics, projections and simulations.

II Demographic trends and explanations. Limits to fertility and the lifespan. Contrasts between stable and transitional population systems in historical European and current non-European societies: the decline of mortality, fertility patterns in relation to systems of household formation, kin organization and risk environments, marital fertility decline and the current status of transition theory. Social, economic, and political consequences of rapid population growth at the national level and the local level.

Demographic systems in post-transitional societies (modern Europe and other industrial areas): low fertility, trends in health and survival, and age structure change; their economic and social causes and consequences. New patterns of marriage and family, women in the workforce, labour migration and the demography of ethnic minorities, population policies.

226. *Quantitative Methods in Politics and Sociology*

Candidates will be expected to show an understanding of applications of quantitative methods in politics and sociology including the following: the principles of research design in social science: data collection, the logic of casual inference, and comparative method; major statistical methods and concepts: types of random variables, independence, correlation and association, sampling theory, hypothesis testing, linear and non-linear regression models, event-history analysis, and time-series. Candidates will also be expected to interpret information and show familiarity with major methodological debates in politics and sociology.

227. *Politics in China*

Candidates will be required to show knowledge of the government and politics of China since 1949, and with particular reference to the period since 1978, with respect to its political institutions, political sociology, and political economy. The following topics may be considered: the Communist party and its structure, urban and rural reform since 1978, foreign relations, nationalism, elite politics, gender, legal culture, and the politics of Hong Kong and Taiwan.

228. *The Politics of the European Union*

This paper focuses on the study of the history, institutions, and policy processes of the European Union. It includes analysis of the history and theories of the European integration process. Candidates are expected to show knowledge of politics of the European Union, including the main institutions of the EU, decision making procedures and specific policies, as well as relations between the EU and the rest of the world. The paper also focuses on democracy in the European Union and the impact of European integration on the domestic politics and policies of the member states.

229. *Advanced Paper in Theories of Justice*

Theories of justice often focus on adults who lack any disabilities and are in good health, who live in a single society with no history of injustice and who are contemporaries. This paper aims to examine the questions that arise when we broaden the focus of justice beyond these confines and consider how to apply principles of justice to real world policy questions. In particular, it examines what principles of justice should apply with respect to (i) future generations; (ii) historic injustice; (iii) global politics and those who are not co-citizens or co-nationals; (iv) those with disabilities; (v) children; (vi) health care; and (vii) unconditional basic income policy.

230. *Comparative Political Economy*

The study of comparative political economy examines the relationship between politics and economics across nations. Candidates will be required to show both theoretical and empirical knowledge of this relationship, drawing on the texts from the course reading list. In addition, candidates are expected to draw on multiple countries in their work. Students should demonstrate their knowledge from the course by engaging with the paper’s central themes, namely: i) the balance struck between economic efficiency and social inequality across countries; ii) the historical development of national political and economic institutions; iii) comparisons of how nations differently organise their market economies and administer welfare provision; iv) the politics of economic performance, redistribution and inequality; v) the extent to which the political economies of both economically developed democracies and large developing economies are presently changing.

297. *Special Subject in Politics*

Special Subjects will be examined by examination paper. No candidate may offer more than one Special Subject. Depending on the availability of teaching resources, not all Special Subjects will be available to all candidates in every year. Candidates may obtain details of the choice of Special Subjects for the following year by consulting lists posted at the beginning of the fourth week of Hilary Term in the Department of Politics and International Relations and circulated to Politics tutors at colleges admitting undergraduates.

298. *Supervised dissertation*[2]

With the approval of the Undergraduate Studies Committee, members of staff willing to supervise a research topic shall through the Undergraduate Studies Coordinator / Courses Team of the Department of Politics and International Relations circulate by e-mail not later than Friday of fourth week of Hilary Term a short description of an area of politics (including international relations and sociology) in which they have a special interest, a list of possible dissertation topics lying within that area, an introductory reading list, and a time and place at which they will meet those interested in writing a dissertation under their supervision for assessment in the following year's examination. Members of staff agreeing to supervise an undergraduate shall provide him or her with tutorials or intercollegiate classes equivalent to a term's teaching for a normal paper, the cost of such tutorials or classes to be met by the college. They shall notify the colleges of the undergraduates involved and the Undergraduate Studies Coordinator of the Department of Politics and International Relations and report the provisional title to the Undergraduate Studies Coordinator by the second week of Hilary Term in the year of examination. Candidates offering a thesis (199, 299, or 399) may not also offer a supervised dissertation. The regulations governing the length, the format, and the time, date and place of submission of a supervised dissertation shall be the same as those for the thesis. Every candidate who wishes to submit a supervised dissertation shall give notice of his or her intention to do so to the Registrar on his or her examination entry form. Every candidate shall sign a certificate to the effect that the supervised dissertation is his or her own work and that it has not already been submitted, wholly or substantially, for another Honour School of this University or for a degree of any other institution. The supervisor(s) shall countersign the certificate confirming that to the best of his, her or their knowledge and belief these statements are true, and shall also submit a short statement of the supervision provided, together with the original specification of the research topic and any other course material provided. The candidate's certificate and the supervisor's or supervisors' statements shall be presented together with the supervised dissertation. Candidates are warned that they should avoid repetition in papers of material in their supervised dissertation and that substantial repetition may be penalized. Every candidate who wishes to have his or her supervised dissertation returned is required to enclose with the thesis, in an envelope bearing only his or her candidate number, a self-addressed sticky label.

299. *Thesis*

As specified for 399 below.

300. *Quantitative Economics*

Statistical and causal inference. Multivariate regression analysis. Testing and interpretation of regression results. Empirical applications and interpretation of current and recent literature in a number of areas of empirical economics.

301. *Macroeconomics*

Macroeconomic theories and their policy implications; macroeconomic shocks and fluctuations; unemployment and inflation; exchange rates; interest rates and the current account; intertemporal adjustment, growth theory; monetary and fiscal policy.

The paper will be set in two parts. Candidates will be required to answer questions from both parts. Part A will consist of short questions and Part B will consist of longer questions.

302. *Microeconomics*

Risk, expected utility theory; welfare economics and general equilibrium, public goods and externalities; game theory and industrial organisation; information economics; applications of microeconomics.

The paper will be set in two parts. Candidates will be required to answer questions from both parts. Part A will consist of short questions and Part B will consist of longer questions.

304. *Money and Banking*

The role of money in general equilibrium models. Aggregate models of price and output fluctuations. The role of banks and other financial intermediaries. Models of monetary policy. Inflation targeting and other policy regimes. Money and public finance. The transmission of monetary policy to asset prices and exchange rates.

Candidates offering this subject must also offer 301 (Macroeconomics).

310. *Economics of Developing Countries*
This course applies economic theory, combined with evidence from empirical studies, to analyse some of the main economic issues in the economies of developing countries. A representative list of topics is as follows: Poverty and inequality; growth and development; coordination failures and under-development; international trade, capital flows, and development; human capital, health and education; labour and migration; credit markets; market failure and government failure; political economy.

Candidates offering this subject must also offer 300 (Quantitative Economics) and 302 (Microeconomics).

311. *Development of the World Economy since 1800*

Economic development of the major regions of the world: Europe, Asia, the Americas, Africa, Oceania. The proximate sources of growth: first and second nature geography, institutions and the state. The consequences of growth: living standards, inequality and consumption. International transactions: real trade and factor flows, finance. Warfare and empire.

314. *Econometrics*

A variety of econometric topics will be covered, drawn from the following list: maximum likelihood, endogeneity and instrumental variables, unit roots and cointegration, limited dependent variable models, duration models and panel data models. Application of the introduced econometric methods to economic problems will also be discussed.

A descriptive list of the topics will be published on the Economics website before the beginning of the year in which the course is taught and examined.

Candidates offering this subject must also offer 300 (Quantitiative Economics).

319. *Game Theory*

Strategic-form games and extensive-form games. Solution concepts. Games with incomplete information. Applications and topics which may (but not necessarily) include bargaining, auctions, global games, evolutionary games, co-operative games, learning, games in political science.

The paper will be set in two parts. Candidates will be required to show knowledge on both parts of the paper.

Part A. Questions will be set requiring candidates to solve problems involving the core elements of game theory.

Part B. Questions will be set requiring candidates to solve problems in and show knowledge of specific applications and topics in game theory.

Candidates offering this subject must also offer 302 (Microeconomics).

398. *Special Subjects in Economics*
Special Subjects will be examined either by examination paper or assessed essay. The list of Special Subjects will be published by the Department of Economics at its ‘Options Fair’ at the beginning of the fourth week of the first Hilary Full Term of candidates’ work for the Honour School, and will be posted on the Department's undergraduate web-site at the same time. Most special subjects may

only be taken in combination with one or more of 300, 301, and 302. Depending on the availability of teaching resources, not all Special Subjects will be available in every year.

399. *Thesis*

(*a*) *Subject*

The subject of every thesis should fall within the scope of the Honour School. The subject may but need not overlap any subject on which the candidate offers papers. Candidates are warned that they should avoid repetition in papers of material used in their theses and that substantial repetition may be penalized.

Every candidate shall submit through his or her college for approval to the Director of Undergraduate Studies for Politics and International Relations, or Economics the title he or she proposes together with

(i) an indication as to the branch of the school in which the subject falls, e.g. Economics;

(ii) an explanation of the subject in about 100 words;

(iii) a letter of approval from his or her thesis tutor;

not earlier than the first day of the Trinity Full Term of the year before that in which he or she is to be examined and not later than the date prescribed for entry to the examination. The relevant chair shall decide as soon as possible whether or not to approve the title and shall advise the candidate immediately. No decision shall be deferred beyond the end of the fifth week of Michaelmas Full Term.

Proposals to change the title of the thesis may be made through the college and will be considered by the chair of the relevant sub-faculty until the first day of the Hilary Full Term of the year in which the student is to be examined, and by the chair of the examiners thereafter.

(*b*) *Authorship and origin*

Every thesis shall be the candidate's own work. His or her thesis tutor may, however, discuss with him or her the field of study, the sources available, and the method of presentation; the thesis tutor may also read and comment on a first draft. The amount of assistance that may be given is equivalent to the teaching of a normal paper. Theses previously submitted for the Honour School of Philosophy, Politics, and Economics may be resubmitted. No thesis will be accepted if it has already been submitted, wholly or substantially, for another Honour School or degree of this University, or for a degree of any other institution. Every candidate shall sign a certificate to the effect that the thesis is his or her own work and that it has not already been submitted, wholly or substantially, for another Honour School or degree of this University, or for a degree of any other institution. This certificate shall be presented together with the thesis. No thesis shall, however, be ineligible because it has been or is being submitted for any prize of this University.

(*c*) *Length and format*

No thesis shall exceed 15,000 words, the limit to include all notes and appendices, but not bibliographies; no person or body shall have authority to permit any excess. There shall be a select bibliography or a list of sources. All theses must be typed in double spacing on one side of quarto or A4 paper. Any notes and references may be placed *either* at the bottom of the relevant pages *or* all together at the end of the thesis, but in the latter case two loose copies of the notes and references must be supplied. The thesis must be bound or held firmly in a stiff cover. Two bound copies shall be submitted to the examiners, along with one electronic copy; they shall be returned to the candidate's college after the examination.

(*d*) *Notice of submission of thesis*

Every candidate who wishes to submit a thesis shall give notice of his or her intention to do so on his or her examination entry form (in addition to seeking approval of the subject from the relevant Chair of the sub-faculty or head of department under (*a*) above); and shall submit his or her thesis not later than noon on Thursday of the week before the Trinity Full Term of the examination to the Chair of the Examiners, Honour School of Philosophy, Politics, and Economics, Examination Schools, High Street, Oxford. Every candidate who wishes to have his or her thesis returned is required to enclose with the thesis, in an envelope bearing only his or her candidate number, a self-addressed sticky label.

Honour School of Philosophy and Theology

A

1. The subjects of the Honour School of Philosophy and Theology shall be (*a*) Philosophy and (*b*) Theology.

2. All candidates must offer both (*a*) and (*b*).

3. No candidate shall be admitted to examination in this school unless he or she has either passed or been exempted from the First Public Examination.

4. The examination in this school shall be under the joint supervision of the Boards of the Faculties of Philosophy and Theology and Religion, which shall appoint a standing joint committee to make regulations concerning it, subject always to the preceding clauses of this subsection.

5.

(i) The examiners for Philosophy in this school shall be such of the Public Examiners in Philosophy in the Honour School of Psychology, Philosophy, and Physiology, and those for Theology shall be such of the Public Examiners in the Honour School of Theology and Religion, as may in each case be required.

(ii) It shall be the duty of the chair of the Public Examiners in Psychology, Philosophy, and Physiology to designate such of the examiners in Philosophy as may be required for Philosophy in the Honour School of Philosophy and Theology, and the duty of the chair of the Public Examiners in the Honour School of Theology to designate such of their number as may be required for Theology in the Honour School of Philosophy and Theology, and when this has been done the number of the examiners in Philosophy and Theology shall be deemed to be complete.

B

The highest honours can be obtained by excellence either in Philosophy or in Theology provided that adequate knowledge is shown in the other subject of the examination.

Candidates are required to offer eight papers. Three papers must be in Philosophy and three in Theology; the other two may be in either Philosophy or Theology. A candidate may offer a Philosophy thesis, or a Theology thesis, but may not offer both. Candidates may not take more than four papers from 103 *Ethics*; 116 *Aristotle, Nicomachean Ethics*; 128 *Practical Ethics*; (2202) *Ethics I: Christian Moral Reasoning*, or (3204) *Ethics II: Religious Ethics*. Paper 110 *Medieval Philosophy – Aquinas* may not be taken with (3211) *Further Studies in a Special Theologian – Aquinas*.

(a) Philosophy

Subjects as specified in *Regulations for Philosophy in all Honour Schools including Philosophy*.

All candidates must offer paper 107 *Philosophy of Religion*.

Candidates must offer one paper from: 101 *Early Modern Philosophy* and 102 *Knowledge and Reality*.

Candidates must offer one paper from: 103 *Ethics*; 115 *Plato, Republic*; 116 *Aristotle, Nicomachean Ethics*.

Candidates may choose up to two further papers from: 101 *Early Modern Philosophy*; 102 *Knowledge and Reality*; 103 *Ethics*; 104 *Philosophy of Mind*; 106 *Philosophy of Science and Social Science*; 108 *The Philosophy of Logic and Language*; 109 *Aesthetics and the Philosophy of Criticism*; 110 *Medieval Philosophy – Aquinas*; 111 *Medieval Philosophy – Duns Scotus and Ockham*; 112 *The Philosophy of Kant*; 113 *Post-Kantian Philosophy*; 114 *Theory of Politics*; 115 *Plato, Republic*; 116 *Aristotle, Nicomachean Ethics;* 120 *Intermediate Philosophy of Physics*; 122 *Philosophy of Mathematics*; 124 *Philosophy of Science*; 125 *Philosophy of Cognitive Science*; 127 *Philosophical Logic*; 128 *Practical Ethics*; 129 *The Philosophy of Wittgenstein*; 137 Plato on Knowledge, Language & Reality in the Theaetetus & Sophist (in translation); 138 Aristotle on Nature, Life and Mind (in translation); 139 Knowledge and Scepticism in Hellenistic Philosophy (in translation); 198 *Special Subject in Philosophy*; 199 *Philosophy thesis*.

(b) Theology

Individual paper requirements can be found under *Special Regulations for the Honour School of Theology and Religion, Schedule of Papers*.

Candidates must offer two papers from:

Paper (2101) *The Narrative World of the Hebrew Bible*;

Paper (2102) *The Poetic World of the Hebrew Bible*;

Paper (2103) *The Gospels*;

Paper (2201) *History of Doctrine*;

Paper (2202) *Ethics I: Christian Moral Reasoning*;

Paper (2203) *Themes in 19th-Century Theology & Religion*;

Paper (2204) *Key Themes in Systematic Theology*;

Paper (2301) *History and Theology of the Early Church (64-337AD)*;

Paper (2302) *Medieval Religions*;

Paper (2303) *Early Modern Christianity 1500-1648;*

Paper (2304) *Formation of Rabbinic Judaism*;

Paper (2305) *Islam in the Classical Period*;

Paper (2306) *Foundations of Buddhism*;

Paper (2307) *Hinduism: Sources and Formations*;

Paper (2401) *Modern Judaism*;

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Paper (2402) *Islam in Contemporary Society*;

Paper (2403) *Buddhism in Space and Time*;

Paper (2404) *Modern Hinduism*;

Paper (2405) *Science and Religion*.

Candidates must offer one and may offer a further two papers from

Paper (3101) *Hebrew of the Hebrew Bible*;

Paper (3102) *Paul and the Pauline Tradition*;

Paper (3103) *Biblical Interpretation: Perspectives from the Social Sciences*;

Paper (3104) *Gender and Power in Biblical Texts*;

Paper (3105) *Worship and Liturgy in the Hebrew Bible*;

Paper (3106) *Prophecy and Revelation in the Hebrew Bible and Beyond*;

Paper (3107) *Law, Teaching and Wisdom in Biblical Tradition*;

Paper (3108) *Early Interpretation of the Hebrew Bible and Ancient Judaism*;

Paper (3109) *New Testament Theology*;

Paper (3110) *Study of a New Testament Book*;

Paper (3111) *The Afterlife of the New Testament*;

Paper (3112) *The Old Testament in Early Christianity*;

Paper (3201) *Contemporary Theology and Culture*;

Paper (3203) *Analytic Philosophy and Christian Theology*;

Paper (3204) *Ethics II: Religious Ethics*;

Paper (3208) *Origen*;

Paper (3209) *Augustine*;

Paper (3210) *Anselm*;

Paper (3211) *Aquinas*;

Paper (3212) *Luther*;

Paper (3213) *Calvin*;

Paper (3214) *Kierkegaard*;

Paper (3215) *Newman*;

Paper (3217) *Barth*;

Paper (3218) *Tillich*;

Paper (3219) *Bonhoeffer*;

Paper (3220) *Rahner*;

Paper (3221) *Liberation Theology and its legacy;*

Paper (3222) *Postliberal Theology*;

Paper (3223) *Radical Orthodoxy*;

Paper (3224) *Modern Debates concerning the Trinity*;

Paper (3225) *Modern Debates concerning Christology*;

Paper (3301) *From Nicaea to Chalcedon*;

Paper (3302) *Saints and Sanctity in the Age of Bede*;

Paper (3303) *Faith, Reason, and Religion from the Enlightenment to the Romantic Age*;

Paper (3304) *Eastern Christianities from Constantinople to Baghdad*;

Paper (3305) *Further Studies in Judaism*;

Paper (3306) *Further Studies in Islam*;

Paper (3307) *Further Studies in Buddhism*;

Paper (3308) *Further Studies in Hinduism*;

Paper (3309) *Studies in the Abrahamic Religions*;

Paper (3310) *Varieties of Judaism 100BCE – 100CE;*

Paper (3401) *The Nature of Religion*;

Paper (3402) *Psychology of Religion*;

Paper (3403) *Sociology of Religion*;

Paper (3404) *Further Studies in Science and Religion*;

Paper (3405) *Mysticism*;

Paper (3406) *Feminist Approaches to Theology and Religion*.

Candidates may not offer more than two papers from (3208) *Origen*; (3209) *Augustine*; (3210) *Anselm*; (3211) *Aquinas*; (3212) *Luther*; (3213) *Calvin*; (3214) *Kierkegaard*; (3215) *Newman*; (3217) *Barth*; (3218) *Tillich*; (3219) *Bonhoeffer*; (3220) *Rahner*.

Candidates may not offer more than two papers from (3303) *Faith, Reason and Religion from the Enlightenment to the Romantic Age*; (3305) *Further Studies in Judaism*; (3306) *Further Studies in Islam*; (3307) *Further Studies in Buddhism*; (3308) *Further Studies in Hinduism*; (3404) *Further Studies in Science and Religion;* and (3405) *Mysticism*.

Regulations concerning theses

A thesis may be offered either in Theology (3000) or in Philosophy (199). The regulations governing theses in Philosophy are the same as those specified in *Regulations for Philosophy in all Honour Schools including Philosophy*. The regulations governing theses in Theology are the same as those specified for theses in the *Special Regulations for the Honour School of Theology and Religion*.

Regulations concerning essays

Candidates who take any of papers (3305) *Further Studies in Judaism*; (3306) *Further Studies in Islam*; (3307) *Further Studies in Buddhism*; (3308) *Further Studies in Hinduism* ; or (3404) *Further Studies in Science and Religion* will be required to submit an extended essay not exceeding 10,000 words, inclusive of notes and appendices but excluding bibliography. The regulations governing extended essays are the same as those specified for extended essays in the *Special Regulations for the Honour School of Theology and Religion*.

Candidates who take papers (3303) *Faith, Reason, and Religion from the Enlightenment to the Romantic Age* or (3405) *Mysticism* will be required to submit two long essays each not exceeding 5,000 words, inclusive of notes and appendices but excluding bibliography. The regulations governing long essays are the same as those specified for long essays in the *Special Regulations for the Honour School of Theology and Religion*.

Candidates who take papers (3109) *New Testament Theology*; (3110) *Study of a New Testament Book*; (3111) *The Afterlife of the New Testament*; (3112) *The Old Testament in Early Christianity*; (3201) *Contemporary Theology and Culture*; or (3406) *Feminist Approaches to Theology and Religion* will be required both to sit a two hour written examination and to submit an essay for each paper offered. Essays should not exceed 2,500 words, inclusive of notes and appendices but excluding bibliography. The regulations governing essays are the same as those specified for essays in the *Special Regulations for the Honour School of Theology and Religion*.

Honour School of Physics

A

1.

(1) The subject of the Honour School in Physics shall be the study of Physics as an experimental science.

(2) *Physics (four year course)*

The examination shall be in three parts, A, B, C, taken at times not less than three, six and nine terms, respectively after passing the First Public Examination.

In order to proceed to Parts B and C of the four-year course in physics a minimum standard of achievement in Part A may be required, as determined by the Faculty of Physics from time to time. Any such requirement shall be published in the Course Handbook not later than the beginning of Michaelmas Full Term of the academic year preceding the year of the Part A examination. Names of those satisfying the requirement shall be published by the Examiners.

(3) *Physics (three year course)*

The examination shall be in two parts, A and B, taken at times not less than three and six terms, respectively, after passing the First Public Examination.

2.

(1) The name of a candidate in either the three-year course or the four-year course shall not be published in a Class List until he or she has completed all parts of the respective examinations.

(2) The Examiners in Physics for the three-year course or the four-year course shall be entitled to award a pass or classified Honours to candidates in the Second Public Examination who have reached a standard considered adequate; the Examiners shall give due consideration to the performance in all parts of the respective examinations.

(3)

(*a*) A candidate who obtains only a pass or fails to satisfy the Examiners may enter again for Part B (three-year course) or Part C (four-year course) of the examination on one, but not more than one, subsequent occasion.

(*b*) Part A (three-year and four-year courses) and Part B (four-year course) shall be entered on one occasion only.

(4) A candidate adjudged worthy of Honours in the Second Public Examination for the four-year course in Physics may supplicate for the Degree of Master of Physics provided that the candidate has fulfilled all the conditions for admission to a degree of the University.

(5) A candidate who has satisfied the requirements for Part A and Part B of the four-year course, but who does not start or enter Part C or who fails to obtain Honours in Part C is permitted to supplicate for the Degree of Bachelor of Arts in Physics (Pass, or Honours with the classification obtained in Parts A and B together, as appropriate); provided that no such candidate may later enter or re-enter the Part C year, or supplicate for the degree of Master of Physics; and provided in each case that the candidate has fulfilled all the conditions for admission to a degree of the University.

3. The examination shall be partly practical: this requirement shall normally be satisfied by the Examiners' assessment of the practical work done by candidates during their course of study; exceptionally, the Examiners may require a candidate to take a practical examination.

4. No candidate shall be admitted to examination in this school unless he or she has either passed or been exempted from the First Public Examination.

5.

(1) The Examination in Physics shall be under the supervision of the Mathematical, Physical and Life Sciences Board.

(2) The board shall have power, subject to this decree, from time to time to frame and to vary regulations for the different parts and subjects of the examination.

Transfer to the Honour School of Mathematical and Theoretical Physics

6. Subject to the regulations for the Honour School in Mathematical and Theoretical Physics, candidates on the four-year course in Physics may apply to the Supervisory Committee for Mathematics and Physics to transfer, after their Part B examination, to the Honour School of Mathematical and Theoretical Physics for their Part C examination. Such a candidate will need to achieve at least an upper second class or higher at the end of Part B, and be accepted by the Supervisory Committee for Mathematics and Physics under the procedures referred to in the regulations for the Master of Mathematical and Theoretical Physics and set out in the course handbook for that degree. Acceptance is not automatic. As specified in the regulations for that degree, Part C in Mathematical and Theoretical Physics must be taken in the academic year following the candidate's Part B examination, and on successful completion of Part C of the Honour School of Mathematical and Theoretical Physics candidates will be awarded the Master of Mathematics and Physics in Mathematical and Theoretical Physics.

7. The Handbook for Mathematical and Theoretical Physics shall, where relevant, set out the options that candidates should follow to maximize their chances of being accepted for transfer to Mathematical and Theoretical Physics for their Part C examination. This Handbook shall be available by the start of Michaelmas Term in the year in which a candidate starts Part A in Physics.

8. A candidate who has transferred from the Honour School of Physics to the Honour School of Mathematical and Theoretical Physics for their Part C examination in accordance with cl.9 above is permitted transfer to the Honour School of Physics for their Part C examination up to the end of Week 4 of the Michaelmas Term in which he or she first registered for Part C in the Honour School of Mathematical and Theoretical Physics, so long as that candidate has not opted to supplicate for the degree of Bachelor of Arts in Physics under the regulations for the Honour School of Mathematical and Theoretical Physics.

9. The regulations for the Honour School of Mathematical and Theoretical Physics set out how the results obtained in Parts A and B in the Honour School of Physics are published for candidates who transfer to the Honour School of Mathematical and Theoretical Physics for their Part C examination.

B

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In the following 'the Course Handbook' refers to the Physics Undergraduate Course Handbook, published annually at the start of Michaelmas Term by the Faculty of Physics.

Candidates will be expected to show knowledge based on practical work.

The Examiners will permit the use of any hand-held calculator subject to the conditions set out under the heading 'Use of calculators in examinations' in the Regulations concerning the Conduct of University Examinations and further elaborated in the Course Handbook.

The various parts of the examinations for the three and four year courses shall take place in Trinity Term of the year in question and, unless otherwise stated, deadlines shall apply to the year in which that part is taken.

Part A – for candidates on both the three-year and the four-year course

1. In Part A

(*a*) the candidate shall be required

(i) to offer three written papers on the Fundamental Principles of Physics, and

(ii) to submit to the Examiners such evidence as they require of the successful completion of practical work normally pursued during the three terms preceding the examination, and

(iii) to offer a written paper on one Short Option.

(*b*) A candidate may also offer a written paper on a second Short Option, in which case the candidate need only submit evidence of the successful completion of practical work normally pursued during one and a half terms of the three terms specified in cl. 1(*a*)(ii).

2. The titles of the written papers of cl. 1(*a*)(i) are given in the Schedule below. Their syllabuses shall be approved by the Faculty of Physics and shall be published in the Course Handbook not later than the beginning of Michaelmas Full Term for the examination three terms thence.

3. The list of Short Option subjects in cl. 1(*a*)(iii), 1(*b*), and their syllabuses shall be approved by the Faculty of Physics and shall be published in the Course Handbook not later than the beginning of Michaelmas Full Term for the examination three terms thence.

4. With respect to cl. 1(*a*)(iii) a candidate may take, as alternative to the written examination, an assessed course of instruction in a foreign language. A candidate proposing to take this alternative must have the proposal approved by the Head of the Teaching Faculty of Physics or deputy and by the Director of the Language Centre or deputy, by the end of the first week of Hilary Full Term preceding the examination. Approval shall not be given to candidates who have, at the start of the course, already acquired demonstrable skills exceeding the target learning outcomes in the chosen language.

5. With respect to subjects under cl. 1(*a*)(iii) a candidate may propose to the Head of the Teaching Faculty of Physics or deputy, not later than the fourth week of Michaelmas Full Term preceding the examination, either to offer another subject paper, or to offer instead a written account of extended practical work, in addition to that specified in cl.1(*a*)(ii). Candidates will be advised of the decision by the end of eighth week of that term.

Schedule

Fundamental Principles (Part A)

A1: Thermal Physics

A2: Electromagnetism and Optics

A3: Quantum Physics

Part B for candidates on the three-year course

1. In Part B

(*a*) the candidate shall be required

(i) to offer three written papers on Physics, which must include B4 and B6, and

(ii) to submit to the Examiners such evidence as they require of the successful completion of practical work normally pursued during three terms in the academic year of the examination, and

(iii) to offer a written paper on one Short Option, and

(iv) to offer either an industrial project or two additional papers/project options which must include at least one of B8 and B9, and

(v) to offer a project report on practical work or other work undertaken in the academic year in which the examination takes place on a subject approved by the Head of the Teaching Faculty of Physics or deputy.

(b) candidates may be examined by viva voce.

2. The titles of the written papers/project options of cl. 1(*a*)(i) and (iv) respectively are given in the Schedule below. Their syllabuses shall be approved by the Faculty of Physics and shall be published in the Course Handbook not later than the beginning of Michaelmas Full Term for the examination three terms thence. Entry to options B8 and B9 is via application as outlined in the course handbook.

3. The list of Short Option subjects in cl. 1(*a*)(iii), and their syllabuses shall be approved by the Faculty of Physics and shall be published in the Course Handbook not later than the beginning of Michaelmas Full Term for the examination three terms thence.

4. In cl. 1(a)(ii), practical work may be replaced by project work, if an appropriate supervisor is available. The subject, duration, and replacement value shall be approved by the Head of the Teaching Faculty of Physics or deputy, by the end of Michaelmas Full Term.

5. With respect to cl. 1(*a*)(iii) a candidate may take, as alternative to the written examination, an assessed course of instruction in a foreign language. A candidate proposing to take this alternative must have the proposal approved by the Head of the Teaching Faculty of Physics or deputy and by the Director of the Language Centre or deputy, by the end of the first week of Hilary Full Term. Approval shall not be given to candidates who have, at the start of the course, already acquired demonstrable skills exceeding the target learning outcomes in the chosen language.

6. With respect to subjects under cl. 1(*a*)(iii) a candidate may propose to the Head of the Teaching Faculty of Physics or deputy, not later than the fourth week of Michaelmas Full Term preceding the examination, another subject paper. Candidates shall be advised of the decision by the end of eighth week of that term.

Schedule

Physics (Part B)

Six written papers, B1 to B6, and two project options, B8 and B9, as follows:

B1 – Fluids

B2 – Symmetry and Relativity

B3 – Atomic and Laser Physics

B4 – Nuclear and Particle Physics

B5 – General Relativity

B6 – Condensed Matter Physics

B8 – Computational Project

B9 - Experimental Project

Part B for candidates on the four-year course

1. In Part B

(*a*) the candidate shall be required

(i) to offer five written papers/project options on Physics, which must include B4 and B6, and

(ii) to submit to the Examiners such evidence as they require of the successful completion of practical work normally pursued during the three terms preceding the examination, and

(iii) to offer a written paper on one Short Option, and

(iv) to offer a project report on practical work or other work undertaken in the academic year in which the examination takes place on a subject approved by the Head of the Teaching Faculty of Physics or deputy.

2. The titles of the written papers/project options of cl. 1(*a*)(i) are given in the Schedule below. Their syllabuses shall be approved by the Faculty of Physics and shall be published in the Course Handbook not later than the beginning of Michaelmas Full Term for the examination three terms thence. Entry to options B8 and B9 is via application as outlined in the course handbook.

3. The list of Short Option subjects in cl. 1(*a*)(iii)and their syllabuses shall be approved by the Faculty of Physics and shall be published in the Course Handbook not later than the beginning of Michaelmas Full Term for the examination three terms thence.

4. In cl. 1(*a*)(ii), practical work may be replaced by project work, if an appropriate supervisor is available. The subject, duration, and replacement value shall be approved by the Head of the Teaching Faculty of Physics or deputy, by the end of Michaelmas Full Term.

5. With respect to cl. 1(*a*)(iii) a candidate may take, as alternative to the written examination, an assessed course of instruction in a foreign language. A candidate proposing to take this alternative must have the proposal approved by the Head of the Teaching Faculty of Physics or deputy and by the Director of the Language Centre or deputy, by the end of the first week of Hilary Full Term preceding the examination. Approval shall not be given to candidates who have, at the start of the course, already acquired demonstrable skills exceeding the target learning outcomes in the chosen language.

6. With respect to subjects under cl. 1(*a*)(iii) a candidate may propose to the Head of the Teaching Faculty of Physics or deputy, not later than the fourth week of Michaelmas Full Term preceding the examination, either to offer another subject paper, or to offer instead a written account of extended practical work, in addition to that specified in cl.1(a)(ii). Candidates will be advised of the decision by the end of eighth week of that term.

Schedule

Physics (Part B)

Six papers, B1 to B6, and two project options, B8 and B9, as follows:

B1 – Fluids

B2 – Symmetry and Relativity

B3 – Atomic and Laser Physics

B4 – Nuclear and Particle Physics

B5 – General Relativity

B6 – Condensed Matter Physics

B8 – Computational Project

B9 - Experimental Project

Part C

1. In Part C the candidate shall be required to offer

(a) written papers on each of two Major Options, and

(*b*) a project report on either advanced practical work, or other advanced work.

Candidates may also be examined viva voce.
2. In cl. 1(*a*), the Major Options and their syllabuses shall be approved by the Faculty of Physics and the Physics Academic Committee. The titles of the Major Options are given in the Schedule below and the syllabuses shall be published in the Course Handbook not later than the beginning of Michaelmas Full Term for the examination three terms thence.

3. With respect to subjects under cl. 1(*a*) a candidate may propose to the Head of the Teaching Faculty of Physics or deputy, not later than the fourth week of Trinity Full Term in the academic year preceding the examination, another subject paper or papers. Candidates will be advised of the decision by the end of eighth week of that term.

4. In cl. 1(*b*), the proposed nature of the practical or other advanced work and its duration shall be submitted for approval to the Head of the Teaching Faculty of Physics or deputy with the agreement of the Physics Academic Committee.

Schedule

Major Options (Part C)

C1: Astrophysics

C2: Laser Science and Quantum Information Processing

C3: Condensed Matter Physics

C4: Particle Physics

C5: Physics of Atmospheres and Oceans

C6: Theoretical Physics

C7: Biological Physics

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Honour School of Physics and Philosophy

A

In the following 'the Physics Course Handbook' refers to the Physics Undergraduate Handbook, published annually at the start of Michaelmas Term by the faculty of Physics. The Physics and Philosophy Course Handbook is published annually at the start of Michaelmas Term by the Faculty of Philosophy.

1. All candidates shall be examined in Physics and in Philosophy.

2. No candidate shall be admitted to examination in this school unless he or she has either passed or been exempted from the First Public Examination.

3.

(*a*) The examination in Physics and Philosophy shall consist of three parts: Part A, Part B, and Part C.

(*b*) Parts A, B, and C shall be taken at times not less than three, six, and nine terms, respectively, after passing or being exempted from the First Public Examination.

4.

(*a*) In order to proceed to Part C a minimum standard of achievement in either Part A in physics or in Part B in philosophy may be required, as determined by the Faculty of Physics or the Faculty of Philosophy from time to time. Any such requirement shall be published in the Physics and Philosophy Course Handbook not later than the beginning of the Michaelmas Full Term of the academic year preceding the year of the Part A examination. Names of those satisfying the requirement shall be published by the Examiners.

(*b*) A candidate who obtains only a Pass or fails to satisfy the Examiners in Part C may enter again for Part C on at most one subsequent occasion; Parts A and B shall be entered on one occasion only.

(*c*) A candidate in the final year of the four-year course, adjudged worthy of Honours in both Parts A and B together, but who does not enter Part C, or who fails to obtain Honours in Part C, is permitted to supplicate for the Honours degree of Bachelor of Arts in Physics and Philosophy with the classification obtained in Parts A and B together; provided that no such candidate may later enter or re-enter the Part C year or supplicate for the degree of Master of Physics and Philosophy; and provided in each case that the candidate has fulfilled all the conditions for admission to a degree of the University.

(*d*) A candidate who is adjudged worthy of Honours on Parts A and B together, and on Part C, may supplicate for the degree of Master of Physics and Philosophy provided that the candidate has fulfilled all the conditions for admission to a degree of the University.

5. The examination in this school shall be under the joint supervision of the Board of the Faculty of Philosophy and the Mathematical, Physical and Life Sciences Board, which shall appoint a standing joint committee to make regulations concerning it, subject in all cases to clauses 1-4 above.

6.

(*a*) The examiners for Physics shall be such of the Public Examiners in Physics in the Honour School of Physics as may be required; those for Philosophy shall be nominated by a committee of which three elected members shall be appointed by the Board of the Faculty of Philosophy.

(*b*) It shall be the duty of the Chair of the Public Examiners in Physics in the Honour School of Physics to designate such of their number as may be required for Physics and Philosophy, and when this has been done and the Examiners for Philosophy have been nominated, the number of the Examiners in Physics and Philosophy shall be deemed to be complete.

Transfer to the Honour School of Mathematical and Theoretical Physics

7. Subject to the regulations for the Honour School in Mathematical and Theoretical Physics, candidates on the four-year course in Physics and Philosophy may apply to the Supervisory Committee for Mathematics and Physics to transfer, after their Part B examination, to the Honour School of Mathematical and Theoretical Physics for their Part C examination. Such a candidate will need to achieve at least an upper second class or higher at the end of Part B, and be accepted by the Supervisory Committee for Mathematics and Physics under the procedures referred to in the regulations for the Master of Mathematical and Theoretical Physics and set out in the course handbook for that degree. Acceptance is not automatic. As specified in the regulations for that degree, Part C in Mathematical and Theoretical Physics must be taken in the academic year following the candidate's Part B examination, and on successful completion of Part C of the Honour School of Mathematical and Theoretical Physics candidates will be awarded the Master of Mathematics and Physics in Mathematical and Theoretical Physics.

8. The Handbook for Mathematical and Theoretical Physics shall set out the options that candidates should follow to maximize their chances of being accepted for transfer to Mathematical and Theoretical Physics for their Part C examination. This Handbook shall be available by the start of Michaelmas Term in the year in which a candidate starts Part A in Mathematics.

9. A candidate who has transferred from the Honour School of Physics and Philosophy to the Honour School of Mathematical and Theoretical Physics for their Part C examination in accordance with cl.9 above is permitted transfer to the Honour School of Physics and Philosophy for their Part C examination up to the end of Week 4 of the Michaelmas Term in which he or she first registered for Part C in the Honour School of Mathematical and Theoretical Physics, so long as that candidate has not opted to supplicate for the degree of Bachelor of Arts in Physics and Philosophy under the regulations for the Honour School of Mathematical and Theoretical Physics.

10. The regulations for the Honour School of Mathematical and Theoretical Physics set out how the results obtained in Parts A and B in the Honour School of Physics and Philosophy are published for candidates who transfer to the Honour School of Mathematical and Theoretical Physics for their Part C examination.

B

1. For the Physics papers, the Examiners will permit the use of any hand-held calculator subject to the conditions set out under the heading 'Use of calculators in examinations' in the Regulations concerning the Conduct of University Examinations and further elaborated in the Physics Course Handbook, save that candidates taking part in an exchange scheme shall be subject to the provisions of the host institution in this regard.

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2. The requirements for Parts A, B, and C are specified in the regulations for Parts A, B, and C.

3. The highest honours can be obtained by excellence either in Physics or Philosophy, providing that adequate knowledge is shown in the other subject areas. An honours classification will be awarded only if performance in both Physics and Philosophy is of honours standard in Parts A and B taken together, or in Part C.

Part A

Physics

Candidates are required to

(i) offer three written papers on Fundamental Principles of Physics, and

(ii) submit to the Examiners such evidence as they require of the successful completion of practical work normally pursued during the three terms preceding the examination.

The titles of the written papers are given below. Their syllabuses shall be approved by the Faculty of Physics and shall be published in the Physics Course Handbook not later than the beginning of Michaelmas Full Term for the examination three terms thence.

Fundamental Principles of Physics:

A1: Thermal Physics

A2P: Electromagnetism

A3: Quantum Physics

Candidates who have successfully completed the First Public Examination in Physics are exempted from Paper A2P: Electromagnetism. Candidates who have successfully completed the practical requirements for the First Public Examination in Physics are deemed to have satisfied the practical requirements given under (ii) above.

Part B

Candidates are required to offer either (a) two subjects in Physics (each having the weight of half a paper) and four subjects in Philosophy (each having the weight of a full paper), or (b) four subjects in Physics (each having the weight of half a paper) and three subjects in Philosophy (each having the weight of a full paper).

Candidates for Part B must give to the Registrar notice of their choice of papers not later than Friday in the eighth week of the Michaelmas Full Term preceding that part of the examination.

Candidates may choose their two or four subjects in Physics from the following list:

Seven written papers, B1 to B7, and two project options, B8 and B9.

Paper B1. Fluids

Paper B2. Symmetry and Relativity

Paper B3. Atomic and Laser Physics

Paper B4. Nuclear and Particle Physics

Paper B5. General Relativity

Paper B6. Condensed Matter Physics

Paper B7. Classical Mechanics

Paper B8. Computational Project

Paper B9. Experimental Project

Candidates must choose at least two of subjects B2, B5, and B7.

The syllabuses for the above Physics subjects shall be approved by the Faculty of Physics and published in the Physics Course Handbook not later than the beginning of the Michaelmas Full Term preceding the examination.

Philosophy

Candidates are required to take (i) subject 101 or 102; (ii) one of subjects 106 and 124; and (iii) subject 120 as specified in the Regulations for Philosophy in all Honour Schools including Philosophy. Candidates who offer a fourth subject in Philosophy must select one from the list of subjects 101, 104, 107-116, 122, 125, 127-129, 137-139, 198 and 199as specified in the Regulations for Philosophy in all Honour Schools including Philosophy, and in accordance with the General Regulations therein.

Part C

Candidates shall offer a total of three units chosen in any combination from the lists for Physics and for Philosophy, or an approved collection of course options if taking part in an exchange scheme.

Candidates for Part C must give to the Registrar notice of their choice of written papers not later than Friday in the eighth week of the Michaelmas Full Term preceding that part of the examination, or, if taking part in an exchange scheme, shall have the proposed set of papers to be taken in the host institution approved by the standing joint committee by the beginning of the Michaelmas Full Term preceding that part of the examination.

A unit in Physics consists of either a written paper on a Major Option, or a project report on either advanced practical work or other advanced work, as specified for Part C of the Honour School of Physics. Candidates may be examined viva voce.

A unit in Philosophy consists of one of the subjects 101-104, 107-116, 122, 125, 127-129, 137-139 and 198 as specified in the Regulations for Philosophy in all Honours Schools including Philosophy, or a Thesis as specified as subject 199 in those regulations, or Advanced Philosophy of Physics as specified below. No taught subject in Philosophy may be offered in both Part B and Part C.

Advanced Philosophy of Physics

The scope of the subject includes advanced topics in the philosophy of space, time, and relativity and in the philosophical foundations of quantum mechanics, as well as philosophical issues raised by thermodynamics and statistical mechanics. The subject shall be examined by 2 essays of at most 5,000 words each.

A list or lists of approved topics for essays will be made available to candidates by the Examiners on or before Friday of the fourth week of Hilary Term preceding the Part C examination for which they are entered. Candidates who wish to propose their own topics may apply for approval by writing to the Chair of the Board, c/o The Administrator, Philosophy Centre, Radcliffe Humanities Building, Woodstock Road, giving the title he or she proposes, together with an explanation of the subject in about 100 words and enclosing a letter from their tutor attesting to the suitability of this topic for the candidate. Any such application must be received no later than Friday of the sixth week of the Hilary Term preceding the Part C examination for which the essay is to be submitted. Late applications will not be considered, except where candidates have been required to resubmit applications due to a previous application’s rejection. Any such application shall be accepted or rejected by the Board within two weeks of its being received.

Essays in Advanced Philosophy of Physics should avoid any substantial repetition of material between the two essays, and between either essay and the topics covered in 120 Intermediate Philosophy of Physics, and must be submitted not later than noon on Friday of the fourth week of the Trinity Full Term of the Part C examination. The regulations for preparation and submission of the essays are otherwise identical to those governing essays for other Philosophy subjects in Part C, as specified under Special Regulations for Philosophy in all Honour Schools involving Philosophy.

EXCHANGE SCHEME

Each individual candidate taking part in a full-year exchange at a host institution approved by the University will provide a collated set of coursework to the standing joint committee. Each individual candidate will ensure that the host institution forwards a full transcript of the courses taken certified by the host institution. Each individual candidate will ensure that the host institution retains the examination papers and scripts for the approved courses undertaken and that these are submitted under seal, together with the collated coursework and transcript of courses taken, to the Chair of Examiners, Honour School of Physics and Philosophy, c/o Examination Schools, High Street, Oxford by noon on Friday of the sixth week of Trinity Term.

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Honour School of Psychology, Philosophy, and Linguistics

A

1. The branches of the Honour School of Psychology, Philosophy, and Linguistics shall be Psychology, Philosophy, and Linguistics. Candidates must offer two or three branches.

2. No candidate shall be admitted to the examination in this school unless he or she has either passed or been exempted from the First Public Examination.

3. For candidates offering Psychology, the examination shall consist of two parts. Part I shall consist of the one subject area, Psychology. Part II shall consist of two or three subject areas: Psychology, and one or both of Philosophy and Linguistics. For candidates not taking Psychology Parts I and II, the examination shall consist only of papers in Philosophy and Linguistics.

4. No candidate who offers Psychology shall be admitted for the Part II examination in this school unless

(*a*) he or she has passed the Part I examination specified for this school; and

(*b*) he or she has satisfied the Moderators for the Preliminary Examination for Psychology, Philosophy, and Linguistics, in the subject *Introduction to Probability Theory and Statistics* or has passed the Qualifying Examination in Statistics for this school.

The Head of the Department of Experimental Psychology or deputy may dispense a candidate from the Qualifying Examination in Statistics in cases where it is clear that the candidate has reached an adequate standard in Statistics by virtue of previous study and qualification.

5. Candidates offering Psychology shall be examined by such of the Public Examiners in the Honour School of Experimental Psychology as may be required; candidates offering Philosophy shall be examined by such examiners as are nominated by a committee of which the two elected members shall be appointed by the Board of the Faculty of Philosophy; and candidates offering Linguistics shall be examined by such examiners as are nominated by the Board of the Faculty of Linguistics, Philology and Phonetics.

6. The examinations in this school shall be under the joint supervision of the Medical Sciences Board and the Faculty Boards of Philosophy and of Linguistics, Philology and Phonetics, which shall make regulations concerning them subject always to the preceding clauses of this sub-section.

B

Candidates may offer *either* Psychology, Philosophy, and Linguistics *or* Psychology and Philosophy *or* Psychology and Linguistics *or* Philosophy and Linguistics.

For candidates offering Psychology, the examination shall consist of two parts. The four papers for Psychology Part I shall count as two papers for the Final Honour School. Part II will consist of six papers covering two or three subject areas; Psychology, and one or both of Philosophy and Linguistics.

For candidates not offering Psychology, the examination shall consist of eight papers in Philosophy and Linguistics.

No candidate who offers Psychology shall be admitted for the Part II examination in this school unless he or she has passed the Part I examination specified for this school.

The examination for Psychology Part I shall be taken during Weeks 0 and 1 of Trinity Term of the candidate's second year. The examination for Psychology Part II and for Philosophy and Linguistics shall be held during Trinity Term of the candidate's third year. The dates of submission for assessed work are those prescribed in sections 1-3 below.

The subjects in Psychology shall be those specified in *1. Psychology* below; in Philosophy those listed in the *Special Regulations for Philosophy in all Honour Schools including Philosophy*, and in Linguistics those specified in the *Special Regulations for Linguistics in all Honour Schools including Linguistics*.

Subject to the restrictions set out below, candidates may offer not more than two of the following:

(a) a research project in Psychology

(b) a library dissertation in Psychology

(c) a thesis in Philosophy

(d) a thesis in Linguistics

(e) a project in Linguistics.

Candidates may not offer both a research project in Psychology and a project in Linguistics.

There are further restrictions on the choice of subjects and requirements to be satisfied within each branch, which are set out below. These include restrictions related to projects, dissertations and theses.

The highest honours can be obtained by excellence in any of the branches offered, provided that the candidate has taken sufficient subjects in the branch and that adequate knowledge is shown in the other branch(es) of examination.

Every candidate shall give notice to the Registrar of all papers being offered not later than Friday in Week 8 of Michaelmas Full Term preceding the examination.

1. PSYCHOLOGY

PART I

The four written papers as specified for Part I of the Honour School of Experimental Psychology will be set:

Paper I Biological Psychology

Component parts: (i) Behavioural Neuroscience, (ii) Perception.

Paper II Human Experimental Psychology.

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Component parts: (i) Cognition, (ii) Development Science.

Paper III Social Psychology, and Individual Differences and Clinical Psychology.

Component parts: (i) Social Psychology, (ii) Individual Differences and Clinical Psychology.

Paper IV Experimental Design and Methods.

Candidates will be required to answer essays and short answer questions in *three* of the six components of Papers I–III. All candidates are required to offer Paper IV (Part A).

Candidates who wish to be deemed eligible for Graduate Basis for Chartered Membership (GBC) of the British Psychological Society (BPS) must ensure that the components they select provide coverage of all five of the areas defined in the GBC curriculum. In order to achieve this, candidates must offer a total of three full papers and two short answer section only papers in the areas prescribed below:

1. Behavioural Neuroscience from Paper I;
2. Developmental Science from Paper II;
3. Social Psychology from Paper III;
4. Individual Differences and Clinical Psychology from Paper III;
5. A paper in either of the remaining two components from Papers I or II.

The other requirements for BPS Graduate Basis for Chartered Membership are set out in Part II below.

Qualifying Examination in Statistics

Any candidate who has not satisfied the Moderators for the Preliminary Examination for Psychology, Philosophy, and Linguistics in the subject *Introduction to Probability Theory and Statistics* must pass a Qualifying Examination in Statistics before being admitted for examination in the Honour School. The Head of the Department of Experimental Psychology or deputy shall have the capacity to dispense a candidate from the examination in cases where it is clear that an individual has reached an adequate standard by virtue of previous study and qualification.

The syllabus and paper set for the examination shall be that for the subject *Introduction to Probability Theory and Statistics* in the Preliminary Examination in Psychology, Philosophy, and Linguistics.

For all papers in Psychology and for the Qualifying Examination in Statistics, the examiners will permit the use of any hand-held pocket calculator subject to the conditions set out under the heading ‘Use of calculators’ in the *Regulations for the Conduct of University Examinations*.

Practical work

Candidates will be required to undertake practical work, as specified by the Head of the Department of Experimental Psychology or deputy, and this will constitute a part of the examination. In exceptional circumstances the Proctors may dispense a candidate from the specified requirements on the recommendation of the Head of Department or deputy.

Reports of practical work completed during the course of study for Part I and submitted for marking shall constitute a portfolio which shall be available to examiners as part of the examination. All such assignments must be uploaded to the Assignments section of Degrees WebLearn site by the times and dates specified at the start of the practical course. Each submission must be accompanied by a declaration indicating that it is the candidate's own work. Where the work submitted has been produced in collaboration the candidates shall indicate the extent of their own contributions. Reports of practical work previously submitted for the Honour School of Psychology, Philosophy, and Linguistics may be resubmitted, but reports will not be accepted if they have already been submitted, wholly or substantially, for another Honour School or degree of this University, or for a degree of any other institution. The Head of Department or deputy shall inform the examiners by the end of Week 0 of the Trinity Term in which the Part I examination is to be held as to which candidates have (a) failed to satisfy the requirement to undertake practical work or (b) failed to submit a portfolio. Candidates in category (a) will be deemed to have failed Paper V. Candidates in category (b) will be deemed to have failed the entire Part I examination. The Head of Department or deputy shall also make available to the examiners records showing the extent to which each candidate has adequately pursued a course of practical work. The examiners shall take this evidence into consideration along with evidence of unsatisfactory or distinguished performance in each portfolio of practical work.

A candidate who fails the Part I examination may retake the examination once only, in Trinity Term in the next academic year. The highest mark that can be awarded to a candidate retaking the examination is a Third.

PART II

Candidates must offer six papers for Part II. At least one and at most three of the papers must be in Psychology, the others to be chosen from those available in Philosophy and/or Linguistics below. Candidates taking two or three papers in Psychology may offer a Research Project or a Library Dissertation in place of one of the Psychology papers.

In order to be deemed eligible for Graduate Basis for Chartered Membership of the British Psychological Society, candidates must take at least two subjects in Part II Psychology.

Written papers

The written papers will be of three hours each and will be selected from the list of at least 12 options approved by the Medical Sciences Division and published at the Department of Experimental Psychology. A list of options will be posted in the Department of Experimental Psychology not later than noon on Friday of Week 5 of Hilary Term in the year preceding that in which the examination is taken.

The library dissertation and the research project must not overlap, meaning that they must not draw on substantially the same literature. Candidates are warned that they should avoid repetition in examination papers of materials used in the research project or library dissertation and that substantial repetition may be penalized.

Research Project

As specified for the Honour School of Experimental Psychology.

Library Dissertation

As specified for the Honour School of Experimental Psychology.

Reports of practical work completed during the course of study for Part II and submitted for marking shall constitute a portfolio which shall be available to examiners as part of the examination. All such assignments must be uploaded to the Assignments section of the Degrees WebLearn site by the times and dates specified at the start of the practical course. Each submission must be accompanied by a declaration indicating that it is the candidate's own work. Reports of practical work previously submitted for the Honour School of Psychology, Philosophy, and Linguistics may be resubmitted but reports will not be accepted if they have been submitted, wholly or substantially, for another Honour School or degree of this University, or for a degree of any other institution. The Head of Department or deputy shall inform the examiners by the end of Week 0 of the Trinity Term in which the Part II examination is to be held as to which candidates have failed to satisfy the requirement to undertake practical work. Failure to satisfy the requirement to undertake practical work will result in the candidate’s final degree classification being lowered by one class. Candidates who fail to submit a portfolio will be

deemed to have failed the entire Part II examination. The Head of Department, or deputy, shall make available to the examiners records showing the extent to which candidates have adequately pursued a course of practical work. The examiners shall take this evidence into consideration along with evidence of unsatisfactory or distinguished performance in each portfolio of practical work.

2. PHILOSOPHY

Candidates must satisfy both the General Regulations, and those relating specifically to Psychology, Philosophy, and Linguistics in the *Special Regulations for Philosophy in all Honour Schools including Philosophy*.

3. LINGUISTICS

Candidates must satisfy both the General Regulations, and those relating specifically to Psychology, Philosophy, and Linguistics in the *Special Regulations for Linguistics in all Honour Schools including Linguistics*.

Honour School of Religion and Oriental Studies

A

1. The subjects of the Honour School of Religion and Oriental Studies shall be 1 Religion and 2 Oriental Studies. All candidates must offer both 1 and 2.

2. The Honour School of Religion and Oriental Studies shall be under the joint supervision of the Boards of the Faculties of Theology and Religion, and of Oriental Studies, which shall appoint a standing joint committee to make, and to submit to the two boards, proposals for regulations concerning the examination.

3. No candidate shall be admitted to the examination in this School unless he or she has either passed or been exempted from the First Public Examination.

4. The Public Examiners in this School shall be such of the Public Examiners in the Honour Schools of Theology and Religion and of Oriental Studies as may be required, together with any additional examiners who may be required who shall be nominated by the committee for the nomination of Public Examiners in one or both of those Honour Schools as appropriate.

B

Candidates are required to offer eight papers. Three papers must be in Religion and three in Oriental Studies; the other two may be in either Religion or Oriental Studies. All candidates will be required to submit as one of their eight papers either a thesis (in Religion) or a dissertation (in Oriental Studies).

(a) Religion

Candidates must offer two papers from:

Paper (2101) *The Narrative World of the Hebrew Bible*;

Paper (2102) *The Poetic World of the Hebrew Bible*;

Paper (2103) *The Gospels*;

Paper (2201) *History of Doctrine*;

Paper (2202) *Ethics I: Christian Moral Reasoning*;

Paper (2203) *Themes in 19th-Century Theology & Religion*;

Paper (2204) *Key Themes in Systematic Theology*;

Paper (2301) *History and Theology of the Early Church (64-337AD)*;

Paper (2302) *Medieval Religions*;

Paper (2303) *Early Modern Christianity 1500-1648*

Paper (2304) *Formation of Rabbinic Judaism*;

Paper (2305) *Islam in the Classical Period*;

Paper (2306) *Foundations of Buddhism*;

Paper (2307) *Hinduism: Sources and Formations*;

Paper (2401) *Modern Judaism*;

Paper (2402) *Islam in Contemporary Society*;

Paper (2403) *Buddhism in Space and Time*;

Paper (2404) *Modern Hinduism*;

Paper (2405) *Science and Religion*.

Candidates must offer one and may offer a further two papers from

Paper (3000) *Thesis;*

Paper (3101) *Hebrew of the Hebrew Bible*;

Paper (3102) *Paul and the Pauline Tradition*;

Paper (3103) *Biblical Interpretation: Perspectives from the Social Sciences*;

Paper (3104) *Gender and Power in Biblical Texts*;

Paper (3105) *Worship and Liturgy in the Hebrew Bible*;

Paper (3106) *Prophecy and Revelation in the Hebrew Bible and Beyond*;

Paper (3107) *Law, Teaching and Wisdom in Biblical Tradition*;

Paper (3108) *Early Interpretation of the Hebrew Bible and Ancient Judaism*;

Paper (3109) *New Testament Theology*;

Paper (3110) *Study of a New Testament Book*;

Paper (3111) *The Afterlife of the New Testament*;

Paper (3112) *The Old Testament in Early Christianity*;

Paper (3201) *Contemporary Theology and Culture*;

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Paper (3203) *Analytic Philosophy and Christian Theology*;

Paper (3204) *Ethics II: Religious Ethics*;

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Paper (3217) *Barth*;

Paper (3218) *Tillich*;

Paper (3219) *Bonhoeffer*;

Paper (3220) *Rahner*;

Paper (3221) *Liberation Theology and its Legacy;*

Paper (3222) *Postliberal Theology;*

Paper (3223) *Radical Orthodoxy;*

Paper (3224) *Modern Debates concerning the Trinity*;

Paper (3225) *Modern Debates concerning Christology*;

Paper (3301) *From Nicaea to Chalcedon*;

Paper (3302) *Saints and Sanctity in the Age of Bede*;

Paper (3303) *Faith, Reason, and Religion from the Enlightenment to the Romantic Age*;

Paper (3304) *Eastern Christianities from Constantinople to Baghdad*;

Paper (3305) *Further Studies in Judaism*;

Paper (3306) *Further Studies in Islam*;

Paper (3307) *Further Studies in Buddhism*;

Paper (3308) *Further Studies in Hinduism*;

Paper (3309) *Studies in the Abrahamic Religions*;

Paper (3310) *Varieties of Judaism 100BCE - 100CE*

Paper (3401) *The Nature of Religion*;

Paper (3402) *Psychology of Religion*;

Paper (3403) *Sociology of Religion*;

Paper (3404) *Further Studies in Science and Religion*;

Paper (3405) *Mysticism*;

Paper (3406) *Feminist Approaches to Theology and Religion*;

Paper 107 *Philosophy of Religion* (Faculty of Philosophy)

Candidates may not offer more than two papers from (3208) *Origen*; (3209) *Augustine*; (3210) *Anselm*; (3211) *Aquinas*; (3212) *Luther*; (3213) *Calvin*; (3214) *Kierkegaard*; (3215) *Newman*; (3217) *Barth*; (3218) *Tillich*; (3219) *Bonhoeffer*; (3220) *Rahner*.

Candidates may not offer more than one paper from (3301) *From Nicaea to Chalcedon*; (3302) *Saints and Sanctity in the Age of Bede*; (3303) *Faith, Reason, and Religion from the Enlightenment to the Romantic Age*; (3304) *Eastern Christianities from Constantinople to Baghdad*.

Candidates may not offer more than two papers from (3303) *Faith, Reason and Religion from the Enlightenment to the Romantic Age*; (3305) *Further Studies in Judaism*; (3306) *Further Studies in Islam*; (3307) *Further Studies in Buddhism*; (3308) *Further Studies in Hinduism*; (3404) *Further Studies in Science and Religion;* and (3405) *Mysticism*.

Candidates may not offer more than one paper from (3401) *The Nature of Religion*; (3402) *Psychology of Religion*; (3403) *Sociology of Religion*; (3404) *Further Studies in Science and Religion*; (3405) *Mysticism*; and (3406) *Feminist Approaches to Theology and Religion*.

Not all papers will be available every year.

(b) Oriental Studies

Individual paper requirements can be found under Special Regulations for the Honour School of Oriental Studies.

Candidates must take three papers and may take up to five all of which must be drawn from either 1. Buddhism or 2. Eastern Christianity or 3. Hinduism or 4. Islam or 5. Judaism as outlined below. Advanced language options are for candidates who have studied the same language for the First Public Examination.

1. Buddhism

All candidates must offer a paper from either B1A or B1B.

[B1A]: *either* Pali *or* Sanskrit *or* Tibetan

[B1B]: *either* Advanced Pali *or* Advanced Sanskrit *or* Advanced Tibetan Language and Texts

Candidates must offer one paper and may choose up to three papers from the following:

[B2]: Set Texts in a Buddhist Canonical Language: Pali *or* Sanskrit *or* Tibetan

[B3]: Foundations of Buddhism (Theology 2306)

[B4]: Buddhism in Space and Time (Theology 2403)

[B5]: Further Buddhist Texts: Pali *or* Sanskrit *or* Tibetan

2. Eastern Christianity

All candidates must offer *either* [EC1]: Armenian *or* [EC2]: Syriac.

All candidates must offer two and may offer up to four papers from the following:

[EC3]: Early Armenian Theological and Ecclesiastical Texts

[EC5]: Armenian Historical Texts

[EC6]: Syriac Biblical and Exegetical Texts

[EC7]: Armenian Poetry

[EC8]: Syriac Poetry

[EC9]: Armenian Christology and the Development of Doctrine

[EC10]: Syriac Theology and Mystical Texts

3. Hinduism

All candidates must offer *either* paper [H1A]: Sanskrit Language and Texts I *or* [H1B]: Advanced Sanskrit Language and Texts I *or* [H1C]: Hindi Language and Texts I.

All candidates must offer *either* paper [H2A]: Sanskrit Language and Texts II *or* paper [H2B]: Advanced Sanskrit Language and Texts II *or* [H2C]: Hindi Language and Texts II.

All candidates must offer paper [H3]: Brahminism.

Candidates may offer up to two papers from:

[H4]: Texts on the Nature of Dharma

[H5]: Vedic Religion and Brahmanism

[H6]: Shaiva Doctrine and Practice

[H7]: Hindi Bhakti Texts

[H8]: Religion and Society in Hindi Literature

4. Islam

All candidates must offer [IS1]: Translation from Classical Arabic and [IS2]: Islamic Texts.

Candidates must offer one paper and may choose up to three papers from the following:

[IS3]: Hadith

[IS4]: Sufism

[IS5]: Qur'an

[IS6]: Topics in Islamic Law

[IS7]: Theology & Philosophy in the Islamic World

[IS8]: Any other paper, relevant to Islam, in the Honour School of Oriental Studies approved by the Interfaculty Committee.

5. Judaism

All candidates must offer *either* [J1A]: Hebrew Language and Texts *or* [J1B]: Advanced Hebrew Language and Texts.

Candidates must offer one paper and may choose up to three papers from the following:

[J2]: Second Temple Judaism

[J3]: Formation of Rabbinic Judaism

[J4]: History of Jewish-Christian Relations

[J5]: History of Jewish-Muslim Relations

[J6]: History of Jewish Bible Interpretation

[J7]: Modern Judaism

Candidates will be precluded from offering the following combinations of papers:

Hebrew of the Hebrew Bible (Theology 3101) with *Hebrew Language and Texts* (Oriental Studies [J1A]) or with *Advanced Hebrew Language and Texts* (Oriental Studies [J1B]).

Islam in the Classical Period (Theology 2305) with *Hadith* (Oriental Studies [IS3]) or with *Sufism* (Oriental Studies [IS4]) or with *Topics in Islamic Law* (Oriental Studies [IS6]); *Varieties of Judaism 100 BCE-100 CE* (Theology 3310) with *Second Temple Judaism* (Oriental Studies [J2]).

Candidates who offer any of papers *Formation of Rabbinic Judaism*; *Modern Judaism*; *Foundations of Buddhism*; and *Buddhism in Space and Time* must offer them as either Religion or Oriental Studies papers.

Regulations concerning theses and dissertations

A thesis may be offered in Religion (Paper 3000) or a dissertation in Oriental Studies. The regulations governing theses in Religion are the same as those specified for theses in the *Special Regulations for the Honour School of Theology and Religion*. The regulations governing dissertations in Oriental Studies are the same as those specified in *Special Regulations for the Honour School of Oriental Studies*.

Regulations concerning essays

Candidates who take any of papers (3305) *Further Studies in Judaism*; (3306) *Further Studies in Islam*; (3307) *Further Studies in Buddhism*; (3308) *Further Studies in Hinduism* or (3404) *Further Studies in Science and Religion* will be required to submit an extended essay not exceeding 10,000 words, inclusive of notes and appendices but excluding bibliography. The regulations governing extended essays are the same as those specified for extended essays in the *Special Regulations for the Honour School of Theology and Religion.*

Candidates who take papers (3303) *Faith, Reason, and Religion from the Enlightenment to the Romantic Age* or (3405) *Mysticism* will be required to submit two long essays each not exceeding 5,000 words, inclusive of notes and appendices but excluding bibliography. The regulations governing long essays are the same as those specified for long essays in the *Special Regulations for the Honour School*

of Theology and Religion.

Candidates who take papers (3109) *New Testament Theology*; (3110) *Study of a New Testament Book*; (3111) *The Afterlife of the New Testament*; (3112) *The Old Testament in Early Christianity*; (3201) *Contemporary Theology and Culture*; (3406) *Feminist Approaches to Theology and Religion* will be required both to sit a two hour written examination and to submit an essay for each paper offered. Essays should not exceed 2,500 words, inclusive of notes and appendices but excluding bibliography. The regulations governing essays are the same as those specified for essays in the *Special Regulations for the Honour School of Theology and Religion*.

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Honour School of Theology and Oriental Studies

(This course has been renamed FHS Religion and Oriental Studies for students starting from MT 2019. These regulations apply to students starting the FHS Theology and Oriental Studies before MT 2019.)

A

1. The subjects of the Honour School of Theology and Oriental Studies shall be 1 Theology and 2 Oriental Studies. All candidates must offer both 1 and 2.

2. The Honour School of Theology and Oriental Studies shall be under the joint supervision of the Boards of the Faculties of Theology and Religion, and of Oriental Studies, which shall appoint a standing joint committee to make, and to submit to the two boards, proposals for regulations concerning the examination.

3. No candidate shall be admitted to the examination in this School unless he or she has either passed or been exempted from the First Public Examination.

4. The Public Examiners in this School shall be such of the Public Examiners in the Honour Schools of Theology and of Oriental Studies as may be required, together with any additional examiners who may be required who shall be nominated by the committee for the nomination of Public Examiners in one or both of those Honour Schools as appropriate.

B

Candidates are required to offer eight papers. Three papers must be in Theology and three in Oriental Studies; the other two may be in either Theology or Oriental Studies. All candidates will be required to submit as one of their eight papers either a thesis (in Theology) or a dissertation (in Oriental Studies).

(a) Theology

Candidates must offer two papers from:

Paper (2101) *The Narrative World of the Hebrew Bible*;

Paper (2102) *The Poetic World of the Hebrew Bible*;

Paper (2103) *The Gospels*;

Paper (2201) *History of Doctrine*;

Paper (2202) *Ethics I: Christian Moral Reasoning*;

Paper (2203) *Themes in 19th-Century Theology & Religion*;

Paper (2204) *Key Themes in Systematic Theology*;

Paper (2301) *History and Theology of the Early Church (64-337AD)*;

Paper (2302) *Medieval Religions*;

Paper (2303) *Early Modern Christianity 1500-1648*

Paper (2304) *Formation of Rabbinic Judaism*;

Paper (2305) *Islam in the Classical Period*;

Paper (2306) *Foundations of Buddhism*;

Paper (2307) *Hinduism: Sources and Formations*;

Paper (2401) *Modern Judaism*;

Paper (2402) *Islam in Contemporary Society*;

Paper (2403) *Buddhism in Space and Time*;

Paper (2404) *Modern Hinduism*;

Paper (2405) *Science and Religion*.

Candidates must offer one and may offer a further two papers from

Paper (3000) *Thesis;*

Paper (3101) *Hebrew of the Hebrew Bible*;

Paper (3102) *Paul and the Pauline Tradition*;

Paper (3103) *Biblical Interpretation: Perspectives from the Social Sciences*;

Paper (3104) *Gender and Power in Biblical Texts*;

Paper (3105) *Worship and Liturgy in the Hebrew Bible*;

Paper (3106) *Prophecy and Revelation in the Hebrew Bible and Beyond*;

Paper (3107) *Law, Teaching and Wisdom in Biblical Tradition*;

Paper (3108) *Early Interpretation of the Hebrew Bible and Ancient Judaism*;

Paper (3109) *New Testament Theology*;

Paper (3110) *Study of a New Testament Book*;

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Paper (3112) *The Old Testament in Early Christianity*;

Paper (3201) *Contemporary Theology and Culture*;

Paper (3203) *Analytic Philosophy and Christian Theology*;

Paper (3204) *Ethics II: Religious Ethics*;

Paper (3208) *Origen*;

Paper (3209) *Augustine*;

Paper (3210) *Anselm*;

Paper (3211) *Aquinas*;

Paper (3212) *Luther*;

Paper (3213) *Calvin*;

Paper (3214) *Kierkegaard*;

Paper (3215) *Newman*;

Paper (3217) *Barth*;

Paper (3218) *Tillich*;

Paper (3219) *Bonhoeffer*;

Paper (3220) *Rahner*;

[For students starting from MT 2018: Paper (3221) *Liberation Theology and its Legacy;*

Paper (3222) *Postliberal Theology;*

Paper (3223) *Radical Orthodoxy;***]**

Paper (3224) *Modern Debates concerning the Trinity*;

Paper (3225) *Modern Debates concerning Christology*;

Paper (3301) *From Nicaea to Chalcedon*;

Paper (3302) *Saints and Sanctity in the Age of Bede*;

Paper (3303) *Faith, Reason, and Religion from the Enlightenment to the Romantic Age*;

Paper (3304) *Eastern Christianities from Constantinople to Baghdad*;

Paper (3305) *Further Studies in Judaism*;

Paper (3306) *Further Studies in Islam*;

Paper (3307) *Further Studies in Buddhism*;

Paper (3308) *Further Studies in Hinduism*;

Paper (3309) *Studies in the Abrahamic Religions*;

[For students starting from MT 2018: Paper (3310) *Varieties of Judaism 100BCE – 100CE;***]**

Paper (3401) *The Nature of Religion*;

Paper (3402) *Psychology of Religion*;

Paper (3403) *Sociology of Religion*;

Paper (3404) *Further Studies in Science and Religion*;

Paper (3405) *Mysticism*;

Paper (3406) *Feminist Approaches to Theology and Religion*;

Paper 107 *Philosophy of Religion* (Faculty of Philosophy)

Candidates may not offer more than two papers from (3208) *Origen*; (3209) *Augustine*; (3210) *Anselm*; (3211) *Aquinas*; (3212) *Luther*; (3213) *Calvin*; (3214) *Kierkegaard*; (3215) *Newman*; (3217) *Barth*; (3218) *Tillich*; (3219) *Bonhoeffer*; (3220) *Rahner*.

Candidates may not offer more than one paper from (3301) *From Nicaea to Chalcedon*; (3302) *Saints and Sanctity in the Age of Bede*; (3303) *Faith, Reason, and Religion from the Enlightenment to the Romantic Age*; (3304) *Eastern Christianities from Constantinople to Baghdad*.

Candidates may not offer more than two papers from (3303) *Faith, Reason and Religion from the Enlightenment to the Romantic Age*; (3305) *Further Studies in Judaism*; (3306) *Further Studies in Islam*; (3307) *Further Studies in Buddhism*; (3308) *Further Studies in Hinduism*; (3404) *Further Studies in Science and Religion;* and (3405) *Mysticism*.

Candidates may not offer more than one paper from (3401) *The Nature of Religion*; (3402) *Psychology of Religion*; (3403) *Sociology of Religion*; (3404) *Further Studies in Science and Religion*; (3405) *Mysticism*; and (3406) *Feminist Approaches to Theology and Religion*.

Not all papers will be available every year.

(b) Oriental Studies

Individual paper requirements can be found under Special Regulations for the Honour School of Oriental Studies.

Candidates must take three papers and may take up to five all of which must be drawn from either 1. Buddhism or 2. Eastern Christianity or 3. Hinduism or 4. Islam or 5. Judaism as outlined below. Advanced language options are for candidates who have studied the same language for the First Public Examination.

1. Buddhism

All candidates must offer a paper from either B1A or B1B.

[B1A]: *either* Pali *or* Sanskrit *or* Tibetan

[B1B]: *either* Advanced Pali *or* Advanced Sanskrit *or* Advanced Tibetan Language and Texts

Candidates must offer one paper and may choose up to three papers from the following:

[B2]: Set Texts in a Buddhist Canonical Language: Pali *or* Sanskrit *or* Tibetan

[B3]: Foundations of Buddhism (Theology 2306)

[B4]: Buddhism in Space and Time (Theology 2403)

[B5]: Further Buddhist Texts: Pali *or* Sanskrit *or* Tibetan

2. Eastern Christianity

All candidates must offer *either* [EC1]: Armenian *or* [EC2]: Syriac.

All candidates must offer two and may offer up to four papers from the following:

[EC3]: Early Armenian Theological and Ecclesiastical Texts

[EC5]: Armenian Historical Texts

[EC6]: Syriac Biblical and Exegetical Texts

[EC7]: Armenian Poetry

[EC8]: Syriac Poetry

[EC9]: Armenian Christology and the Development of Doctrine

[EC10]: Syriac Theology and Mystical Texts

3. Hinduism

All candidates must offer *either* paper [H1A]: Sanskrit Language and Texts I *or* [H1B]: Advanced Sanskrit Language and Texts I.

All candidates must offer *either* paper [H2A]: Sanskrit Language and Texts II *or* paper [H2B]: Advanced Sanskrit Language and Texts II.

All candidates must offer paper [H3]: Brahminism.

Candidates may offer up to two papers from:

[H4]: Texts on the Nature of Dharma

[H5]: Vedic Religion and Brahmanism

[H6]: Shaiva Doctrine and Practice

4. Islam

All candidates must offer [IS1]: Translation from Classical Arabic and [IS2]: Islamic Texts.

Candidates must offer one paper and may choose up to three papers from the following:

[IS3]: Hadith

[IS4]: Sufism

[IS5]: Qur'an

[IS6]: Topics in Islamic Law

[IS7]: Theology & Philosophy in the Islamic World

[IS8]: Any other paper, relevant to Islam, in the Honour School of Oriental Studies approved by the Interfaculty Committee.

5. Judaism

All candidates must offer *either* [J1A]: Hebrew Language and Texts *or* [J1B]: Advanced Hebrew Language and Texts.

Candidates must offer one paper and may choose up to three papers from the following:

[J2]: Second Temple Judaism

[J3]: Formation of Rabbinic Judaism

[J4]: History of Jewish-Christian Relations

[J5]: History of Jewish-Muslim Relations

[J6]: History of Jewish Bible Interpretation

[J7]: Modern Judaism

Candidates will be precluded from offering the following combinations of papers:

Islam in the Classical Period (Theology 2305) with *Hadith* (Oriental Studies [IS3]) or with *Sufism* (Oriental Studies [IS4]) or with *Topics in Islamic Law* (Oriental Studies [IS6]); *Varieties of Judaism 100 BCE-100 CE* (Theology 3310) with *Second Temple Judaism* (Oriental Studies [J2]).

Candidates who offer any of papers *Formation of Rabbinic Judaism*; *Modern Judaism*; *Foundations of Buddhism*; and *Buddhism in Space and Time* must offer them as either Theology or Oriental Studies papers.

Regulations concerning theses and dissertations

A thesis may be offered in Theology (Paper 3000) or a dissertation in Oriental Studies. The regulations governing theses in Theology are the same as those specified for theses in the *Special Regulations for the Honour School of Theology and Religion*. The regulations governing dissertations in Oriental Studies are the same as those specified in *Special Regulations for the Honour School of Oriental Studies*.

Regulations concerning essays

Candidates who take any of papers (3305) *Further Studies in Judaism*; (3306) *Further Studies in Islam*; (3307) *Further Studies in Buddhism*; (3308) *Further Studies in Hinduism* or (3404) *Further Studies in Science and Religion* will be required to submit an extended essay not exceeding 10,000 words, inclusive of notes and appendices but excluding bibliography. The regulations governing extended essays are the same as those specified for extended essays in the *Special Regulations for the Honour School of Theology and Religion.*

Candidates who take papers (3303) *Faith, Reason, and Religion from the Enlightenment to the Romantic Age* or (3405) *Mysticism* will be required to submit two long essays each not exceeding 5,000 words, inclusive of notes and appendices but excluding bibliography. The regulations governing long essays are the same as those specified for long essays in the *Special Regulations for the Honour School of Theology and Religion*.

Candidates who take papers (3109) *New Testament Theology*; (3110) *Study of a New Testament Book*; (3111) *The Afterlife of the New Testament*; (3112) *The Old Testament in Early Christianity*; (3201) *Contemporary Theology and Culture*; (3406) *Feminist Approaches to Theology and Religion* will be required both to sit a two hour written examination and to submit an essay for each paper offered. Essays should not exceed 2,500 words, inclusive of notes and appendices but excluding bibliography. The regulations governing essays are the same as those specified for essays in the *Special Regulations for the Honour School of Theology and Religion*.

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Honour School of Theology and Religion

A

1. The examination in the Honour School of Theology and Religion shall include:

(1) Biblical Studies

(2) Systematic Theology and Ethics

(3) History of Religions

(4) Religion and Religions

(5) Such other subjects as the Board of the Faculty of Theology and Religion shall from time to time prescribe by regulation.

2. No candidate shall be admitted to examination in this school unless he or she has either passed or been exempted from the First Public Examination.

3. The Examination in this school shall be under the supervision of the Board of the Faculty of Theology and Religion, which shall prescribe the necessary regulations.

B

1. All candidates will be required to offer eight papers from the lists below. All Candidates will be required to submit a thesis (Paper 3000) at the end of Hilary Term of their final year in the Honour School as one of the eight papers in the Final Honour School.

2. All candidates must offer four papers chosen from the list below, with the exception of Senior Status students who may offer up to five papers from the list below.

(1) Biblical Studies

Paper (2101) *The Narrative World of the Hebrew Bible*

Paper (2102) *The Poetic World of the Hebrew Bible*

Paper (2103) *The Gospels*

(2) Systematic Theology and Ethics

Paper (2201) *History of Doctrine*

Paper (2202) *Ethics I: Christian Moral Reasoning*

Paper (2203) *Themes in Nineteenth-Century Theology and Religion*

Paper (2204) *Key Themes in Systematic Theology*

(3) History of Religions

Paper (2301) *History and Theology of the Early Church (64-337AD)*

Paper (2302) *Medieval Religions*

Paper (2303) *Early Modern Christianity 1500-1648*

Paper (2304) *Formation of Rabbinic Judaism*

Paper (2305) *Islam in the Classical Period*

Paper (2306) *Foundations of Buddhism*

Paper (2307) *Hinduism: Sources and Formations*

(4) Religion and Religions

Paper (2401) *Modern Judaism*

Paper (2402) *Islam in Contemporary Society*

Paper (2403) *Buddhism in Space and Time*

Paper (2404) *Modern Hinduism*

Paper (2405) *Science and Religion*

3. All candidates must offer three papers chosen from the list below, with the exception of Senior Status students who may offer up to two papers from the list below if they are offering five papers from 2101 to 2405.

(1) Biblical Studies

Paper (3101) *Hebrew of the Hebrew Bible*;

Paper (3102) *Paul and the Pauline Tradition*;

Paper (3103) *Biblical Interpretation: Perspectives from the Social Sciences*;

Paper (3104) *Gender and Power in Biblical Texts*;

Paper (3105) *Worship and Liturgy in the Hebrew Bible*;

Paper (3106) *Prophecy and Revelation in the Hebrew Bible and Beyond*;

Paper (3107) *Law, Teaching and Wisdom in Biblical Tradition*;

Paper (3108) *Early Interpretation of the Hebrew Bible and Ancient Judaism*;

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CHANGES

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Paper (3109) *New Testament Theology*;

Paper (3110) *Study of a New Testament Book*;

Paper (3111) *The Afterlife of the New Testament*;

Paper (3112) *The Old Testament in Early Christianity*

(2) Systematic Theology and Ethics

Paper (3201) *Contemporary Theology and Culture*;

Paper (3203) *Analytic Philosophy and Christian Theology*;

Paper (3204) *Ethics II: Religious Ethics*;

Paper (3208) *Origen*;

Paper (3209) *Augustine*;

Paper (3210) *Anselm*;

Paper (3211) *Aquinas*;

Paper (3212) *Luther*;

Paper (3213) *Calvin*;

Paper (3214) *Kierkegaard*;

Paper (3215) *Newman*;

Paper (3217) *Barth*;

Paper (3218) *Tillich*;

Paper (3219) *Bonhoeffer*;

Paper (3220) *Rahner*;

Paper (3221) *Liberation Theology and its Legacy*;

Paper (3222) *Postliberal Theology*;

Paper (3223) *Radical Orthodoxy*;

Paper (3224) *Modern Debates concerning the Trinity*;

Paper (3225) *Modern Debates concerning Christology*;

Philosophy Paper 107 *Philosophy of Religion* (as specified in the Regulations for Philosophy in all Honour Schools including Philosophy)

(3) History of Religions

Paper (3301) *From Nicaea to Chalcedon*;

Paper (3302) *Saints and Sanctity in the Age of Bede*;

Paper (3303) *Faith, Reason, and Religion from the Enlightenment to the Romantic Age*;

Paper (3304) *Eastern Christianities from Constantinople to Baghdad*;

Paper (3305) *Further Studies in Judaism*;

Paper (3306) *Further Studies in Islam*;

Paper (3307) *Further Studies in Buddhism*;

Paper (3308) *Further Studies in Hinduism*;

Paper (3309) *Studies in the Abrahamic Religions*;

Paper (3310) *Varieties of Judaism 100BCE - 100CE*

(4) Religion and Religions

Paper (3401) *The Nature of Religion*;

Paper (3402) *Psychology of Religion*;

Paper (3403) *Sociology of Religion*;

Paper (3404) *Further Studies in Science and Religion*;

Paper (3405) *Mysticism*;

Paper (3406) *Feminist Approaches to Theology and Religion*.

4. Not all papers will be available every year.

5. Papers (2101) *The Narrative World of the Hebrew Bible*; (2102) *The Poetic World of the Hebrew Bible*; (2103) *The Gospels*; (2204) *Key Themes in Systematic Theology*; (2301) *History and Theology of the Early Church (64-337AD)*; (2303) *Early Modern Christianity 1500-1648*; (3101) *Hebrew of the Hebrew Bible*; (3102) *Paul and the Pauline Tradition*, and (3301) *From Nicaea to Chalcedon* will be available every year.

6. Candidates may not offer more than two papers from (3303) *Faith, Reason and Religion from the Enlightenment to the Romantic Age*; (3305) *Further Studies in Judaism*; (3306) *Further Studies in Islam*; (3307) *Further Studies in Buddhism*; (3308) *Further Studies in Hinduism*; (3404) *Further Studies in Science and Religion* and (3405) *Mysticism*.

7. All candidates will be required to submit a thesis (Paper 3000) by noon on Monday of Week 9 of Hilary Term in the final year of the Honour School as one of their eight papers. The thesis must not exceed 12,000 words, inclusive of notes and appendices but excluding bibliography. The subject of the thesis need not fall within the areas covered by the papers listed in the Honour School of Theology and Religion. It may overlap any subject or period on which the candidate offers papers, but the candidate should not reproduce the content of his or her thesis in any answer to a question in the examination. Prior approval of the title and subject of the thesis must be obtained from the Board of the Faculty of Theology and Religion. Such approval must be sought not later than 4pm on Friday of Week 3 of Michaelmas Term in the final year of the Honour School. The request for approval should be made electronically on a form found in the course handbook which must be signed by the candidate's tutor stating that this subject has his or her approval. The request must include an abstract of approximately 100 words addressing how the topic will be treated, and an indicative bibliography.

The Thesis should be uploaded to the Assignments section of the Theology and Religion WebLearn site. Each submission will require the candidate to make a declaration indicating that the thesis has the same title as that previously approved by the Faculty Board, and to be his or her own work, and that it has not already been submitted (wholly or substantially) for an Honour School other than one involving Theology and Religion, or another degree of this University, or a degree of any other institution. No thesis shall be ineligible for examination because it has been or is being submitted for any prize of this University.

8. Candidates who take any of papers (3305) *Further Studies in Judaism*; (3306) *Further Studies in Islam*; (3307) *Further Studies in Buddhism*; (3308) *Further Studies in Hinduism*; or (3404) *Further Studies in Science and Religion* will be required to submit an extended essay for each paper by noon on Monday of Week 1 of Trinity Term in the final year of the Honour School. Extended essays should not exceed 10,000 words, inclusive of notes and appendices but excluding bibliography. Prior approval of the subject of the extended essay must be obtained from the Chair of the Study of Religion Subject Group, acting on behalf of the Undergraduate Studies Committee. Such approval must be sought not later than 4pm on Friday of Week 7 of Michaelmas Term in the final year of the Honour School. The request for approval should be made electronically on a form provided by the Faculty Office which must be signed by the candidate's tutor stating that this subject has his or her approval. The request must include an abstract of approximately 100 words addressing how the topic will be treated, and an indicative bibliography.

The extended essay should be uploaded to the Assignments section of the Theology and Religion WebLearn site. Each submission will require the candidate to make a declaration indicating that the extended essay has the same title as that previously approved by the Faculty Board, and to be his or her own work, and that it has not already been submitted (wholly or substantially) for an Honour School other than one involving Theology and Religion, or another degree of this University, or a degree of any other institution. No extended essay shall be ineligible for examination because it has been or is being submitted for any prize of this University.

9. Candidates who take papers (3303) *Faith, Reason, and Religion from the Enlightenment to the Romantic Age* or (3405) *Mysticism* will be required to submit two long essays by noon on Monday Week 1 of Trinity Term in the final year of the Honour School. Essays should not exceed 5,000 words, inclusive of notes and appendices but excluding bibliography. The first of these essays is chosen from a list of prescribed titles; the subject of the second is chosen by the student in consultation with his or her tutor. Prior approval of the title of that essay must be obtained from the Board of the Faculty of Theology and Religion. Such approval must be sought not later than 4p.m. on Friday of Week 4 of Hilary Term of the final year. The request should be made electronically on a form found in the course handbook which must be signed by the candidate's tutor stating that this subject has his or her approval. The request must include an abstract of approximately 100 words addressing how the topic will be treated, and an indicative bibliography.
Each essay should be uploaded to the Assignments section of the Theology and Religion WebLearn site. Each submission will require the candidate to make a declaration indicating that the essay has the same title as that previously approved by the Faculty Board, and to be his or her own work, and that it has not already been submitted (wholly or substantially) for an Honour School other than one involving Theology and Religion, or another degree of this University, or a degree of any other institution. No extended essay shall be ineligible for examination because it has been or is being submitted for any prize of this University.

10. Candidates who take papers (3109) *New Testament Theology*; (3110) *Study of a New Testament Book*; (3111) *The Afterlife of the New Testament*; (3112) *The Old Testament in Early Christianity*; (3201) *Contemporary Theology and Culture*; or (3406) *Feminist Approaches to Theology and Religion* will be required both to sit a two hour written examination and to submit an essay for each paper offered. Essays must be submitted by noon on Monday of Week 9 of Hilary Term in the final year of the Honour School. Essays should not exceed 2,500 words, inclusive of notes and appendices but excluding bibliography. The subject of the essay will be decided in consultation with their subject tutor.

The essay should be uploaded to the Assignments section of the Theology and Religion WebLearn site. Each submission will require the candidate to make a declaration indicating that the essay is his or her own work, and that it has not already been submitted (wholly or substantially) for an Honour School other than one involving Theology and Religion, or another degree of this University, or a degree of any other institution. No essay shall be ineligible for examination because it has been or is being submitted for any prize of this University.

11. All papers not listed in paragraphs 7-10 will be examined by three hour written examination.

Regulations for the Degree of Bachelor of Theology

[For students entering from 1 October 2014:

GENERAL REGULATIONS

1. The examination for the Degree of Bachelor of Theology shall be under the supervision of the Continuing Education Board, which shall have power, subject to the approval of the Education Committee, to make regulations governing the examination.

2. Any person who has been admitted under the provisions of this section as a Student for the Degree of Bachelor of Theology, who has satisfied the conditions prescribed in this section, and who has satisfied the examiners for the degree, may supplicate for the Degree of Bachelor of Theology.

3. No full-time student for the Degree of Bachelor of Theology shall be granted leave to supplicate unless, after admission, they have kept statutory residence and pursued their course of study at Oxford for at least nine terms. Time spent outside Oxford while registered as a student for the Undergraduate Certificate in Theological Studies or as part of an academic programme approved by the Continuing Education Board shall count towards residence for the purposes of this clause. No full-time student for the Degree of Bachelor of Theology shall retain that status for more than twelve terms in all.

4. A student who takes the degree by two years of full-time study and the remainder by means of part-time study shall retain the status of Student for the Degree of Bachelor of Theology for no more than fifteen terms. A student who takes the degree by one year of full-time study and the remainder by means of part-time study shall retain that status for no more than eighteen terms. A student who takes the degree wholly part-time shall retain that status for no more than twenty-one terms.

5. A student may transfer from full-time to part-time status or vice versa with the approval of the Continuing Education Board.

6. Part-time students shall not be required to keep statutory residence, but must attend for such instruction at their Hall for such times as shall be required by the Continuing Education Board.

7. Candidates may be permitted under certain circumstances to suspend status for a maximum of six terms. When a student is entered as a candidate in an examination following return from suspension of status within six terms of the term in which they were originally due to be examined, they shall be entitled to be examined in accordance with the regulations pertaining at the time at which they received teaching for the examination.

8. Candidates for this degree may be admitted by such Permanent Private Halls as have been granted permission to do so.

9. The Registrar shall keep a register of all candidates so admitted.

SPECIAL REGULATIONS

A

1. Candidates may be admitted either onto Part 1 or directly onto Part 2 of the course. Admission directly onto Part 2 is at the discretion of the Continuing Education Board, and candidates so admitted will normally be expected to have satisfactorily completed the Undergraduate Certificate in Theological Studies. Applications for dispensation from this requirement will be considered, in exceptional circumstances only, by the Board. To be dispensed from this requirement, candidates must demonstrate that they have undertaken equivalent study to an equivalent standard. Where candidates are admitted on the basis of having completed the Undergraduate Certificate, work done for the Certificate will be deemed to be work done for the Bachelor of Theology.

2. Part 1 is available on a full time basis over three terms and on a part time basis over six terms. Part 2 is available on a wholly full time basis over six terms and on a wholly part time basis over twelve terms.

3. No candidate may attempt Part 2 until they have either satisfactorily completed or have been dispensed from Part 1.

4. For any candidate who is successful in the examination for the Degree of Bachelor of Theology, and who has already successfully completed the Undergraduate Certificate in Theological Studies (and for the Bachelor of Theology examination has incorporated the assignments submitted for the Undergraduate Certificate) the Degree will subsume their Certificate.

5. Any candidate who has successfully completed Part 1 and who does not either proceed to, or successfully complete, Part 2, and who has not previously successfully completed the Undergraduate Certificate in Theological Studies shall be awarded the Certificate.

6. In the following regulations, the English version of the Bible used will be the New Revised Standard Version with the Apocrypha (Anglicized Edition). The Greek text used will be the The Greek New Testament (United Bible Societies, 4th edn. 1993). The Hebrew text used will be the Biblia Hebraica Stuttgartensia (Stuttgart, 1977).

B

Part 1

7. Every candidate will be required to satisfy the examiners in written assignments or examination papers, as specified, for six papers to include:

i. Each of papers A1 to A4 from Part 1 of the Schedule;

ii. Two further papers from Part 1 of the same Schedule, at least one of which must be selected from Papers A5 to A8.

[For students starting from MT 2017 and before MT 2018: 7. Every candidate will be required to satisfy the examiners in written assignments or examination papers, as specified, for six papers to include:

i. At least one of A1 or A2 from Part 1 of the Schedule;

ii. At least one of A3 or A4 from the Part 1 Schedule;

iii. At least one of A5–A10 from the Part 1 Schedule;

iv. Three other papers from the Part 1 Schedule.**]**

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CHANGES

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2014-15 version (/Regulation/Difference?code=bachoftheo&Year1=2019&Term1=1&Year2=2014&Term2=1)

[For students starting from MT 2017 and before MT 2019: The written work will be submitted via the Department for Continuing Education approved online submission system. Videos or other recordings will be submitted in an appropriate electronic format to the Examiners for the Bachelor in Theology, Rewley House, Wellington Square, Oxford. Work should be submitted for consideration by such dates as the examiners shall determine and shall notify candidates.**]**

The written work will be submitted via the Department for Continuing Education approved online submission system. Videos or other recordings will be submitted in an appropriate electronic format to the Examiners for the Bachelor in Theology, Rewley House, Wellington Square, Oxford. Full-time students must submit or be examined in at least two papers by the end of Hilary Full term, at least two papers by the end of Trinity Full term and the remainder by the Long Vacation submission deadline. Part-time students must submit or be examined in three papers in year 1 and three papers in year 2 with at least one paper by the end of Hilary Full term each year, at least one paper by the end of Trinity Full term each year and the remaining papers for the year by the Long Vacation submission deadline. The exact dates will be published in the course handbook at the beginning of each academic year.

8. Candidates who fail to satisfy the examiners in the written work or the examinations under 7. may be permitted to resubmit work in respect of part or parts of the examination which they have failed, on not more than one occasion, which shall normally be within one year of the initial failure.

Part 2

9. Every candidate will be required to satisfy the examiners in written assignments or examination papers, as specified, for a further twelve papers (or equivalent) to include at least one from each of Sections B, C, D, and E of the Part 2 Schedule.

Paper A9 or A10 from Part 1 of the Schedule may be offered unless already offered for the Undergraduate Certificate. Papers B6 and B7 may normally only be offered if Paper A9 or A10 respectively were offered for the Undergraduate Certificate.

[For students starting from MT 2017 and before MT 2018: 9. Every candidate will be required to satisfy the examiners in written assignments or examination papers, as specified, for a further twelve papers (or eleven see v. below):

i. At least one paper from section B of the Part 2 Schedule;

ii. At least one paper from section C of the Part 2 Schedule;

iii. At least one paper from Section D of the Part 2 Schedule;

iv. At least one paper from Section E of the Part 2 Schedule;

v. Eight, or seven if paper E2 or E3 is chosen, other papers from any paper listed in i–iii above or paper A11 or A12. Candidates who offered either A11 or A12 for the Undergraduate Certificate may not offer that paper in Part 2.**]**

[For students starting from MT 2017 and before MT 2019: The written work will be submitted via the Department for Continuing Education approved online submission system. Videos or other recordings will be submitted in an appropriate electronic format to the Examiners for the Bachelor in Theology, Rewley House, Wellington Square, Oxford. Work should be submitted for consideration by such dates as the examiners shall determine and shall notify candidates**.]**

The written work will be submitted via the Department for Continuing Education approved online submission system. Videos or other recordings will be submitted in an appropriate electronic format to the Examiners for the Bachelor in Theology, Rewley House, Wellington Square, Oxford. In each year of Part 2, full-time students must submit or be examined in at least two papers by the end of Hilary Full term, at least two papers by the end of Trinity Full term and the remainder of papers for the year by the Long Vacation submission deadline. Part-time students must submit three papers in each year of Part 2 with at least one paper by the end of Hilary Full term each year, at least one paper by the end of Trinity Full term each year and the remaining papers for the year by the Long Vacation submission deadline. The exact dates will be published in the course handbook at the beginning of each academic year.

10. All candidates must be assessed by written examinations in at least two papers during the course of their study.

11. Candidates who fail to satisfy the examiners in the written work or the examinations under 9 may be permitted to resubmit work in respect of the paper or papers of the examination which they have failed, on not more than one occasion, which shall normally be within one year of the initial failure.

12. Candidates may be required to attend a viva voce examination at the end of the course.

[Schedule of Papers for students starting from MT 2018

[*Note: Not all options may be available in any one year*]

Part One:

Section A: Introductory papers

A1 *Introduction to the Old Testament*

A2 *Introduction to the New Testament*

A3 *The History of the Church*

A4 *Introduction to Christian Doctrine*

A5 *Christianity in the Contemporary World*

A6 *Introduction to Ministry and Worship*

A7 *Introduction to Christian Faith and Philosophy*

A8 *Introduction to Christian Faith and Science*

A9 *Elementary Biblical Hebrew*

A10 *Elementary Biblical Greek*

Part Two:

Section B: Biblical Studies

B1 *Further Studies in the Old Testament*

B2 *Further Studies in the New Testament*

B3 *Biblical Interpretation*

B4 *An Old Testament Book*

B5 *A New Testament Book*

B6 *Advanced Old Testament Hebrew*

B7 *Advanced New Testament Greek*

Section C: History and Doctrine

C1 *Issues in Church History*

C2 *Issues in Christian Doctrine*

C3 *Ecclesiology*

C4 *Theologies of Salvation*

C5 *A Special Theologian*

Section D: Practical Theology and Religious Studies

D1 *Issues in Christian Ministry*

D2 *The Person and Role of an Ordained Minister*

D3 *Christian Ethics*

D4 *Issues in Mission*

D5 *Issues in Christian Worship*

D6 *Issues in Christian Spirituality*

D7 *World Religions*

D8 *Philosophical Theology*

D9 *Issues in Christian Faith and Science*

D10 *Christian Faith and Psychology*

Section E: Independent Study

E1 *Dissertation* (counts as 2 papers)

E*2 Project* (counts as 2 papers) **]**

[Schedule of Papers for students starting before MT 2018

[*Note: Not all options may be available in any one year*]

Part One:

Section A: Introductory papers

A1 *Introduction to the Old Testament*

A2 *Introduction to the New Testament*

A3 *The History of the Church*

A4 *Introduction to Christian Doctrine*

A5 *Contemporary Mission and Culture*

A6 *Introduction to Spirituality*

A7 *Introduction to Ministry and Worship*

A8 *Introduction to the Study of Religion*

A9 *Introduction to Christian Faith and Philosophy*

A10 *Introduction to Christian Faith and Science*

A11 *Elementary Biblical Hebrew*

A12 *Elementary Biblical Greek*

Part Two:

Section B: Biblical Studies

B1 *Further Studies in the Old Testament*

B2 *Further Studies in the New Testament*

B3 *Biblical Interpretation*

B4 *An Old Testament Book*

B5 *A New Testament Book*

B6 *Advanced New Testament Hebrew*

B7 *Advanced New Testament Greek*

Section C: History and Doctrine

C1 *Issues in Church History*

C2 *Issues in Christian Doctrine*

C3 *Ecclesiology*

C4 *Theologies of Salvation*

C5 *A Special Theologian*

Section D: Practical Theology and Religious Studies

D1 *Issues in Christian Ministry*

D2 *The Person and Role of an Ordained Minister*

D3 *Christian Ethics*

D4 *Issues in Mission*

D5 *Issues in Christian Worship*

D6 *Issues in Christian Spirituality*

D7 *World Religions*

D8 *Philosophical Theology*

D9 *Issues in Christian Faith and Science*

Section E: Independent Study

E1 *Theological Reflection*

E2 *Dissertation* (counts as 2 papers)

E3 *Project* (counts as 2 papers) **]]**

[For students registered for the Bachelor of Theology before 1 October 2014:

1. The examination for the Degree of Bachelor of Theology shall be under the supervision of the Board of the Faculty of Theology and Religion which shall have power to make regulations governing the examination.

2. Any person who has been admitted under the provisions of this section as a Student for the Degree of Bachelor of Theology, who has satisfied the conditions prescribed in this section, and who has satisfied the examiners for the degree may supplicate for the Degree of Bachelor of Theology.

3. No full-time student for the Degree of Bachelor of Theology shall be granted leave to supplicate unless, after admission, he or she has kept statutory residence and pursued his or her course of study at Oxford for at least nine terms. Time spent outside Oxford as part of an academic programme approved by the faculty board shall count towards residence for the purposes of this clause.

4. No full-time student for the Degree of Bachelor of Theology shall retain that status for more than twelve terms in all.

5. Part-time students for the Degree of Bachelor of Theology shall in each case be required to pursue their course of study for twice the number of terms required of an equivalent full-time student. A student who takes the degree by two years full-time and the rest part-time shall retain the status of Student for the Degree of Bachelor of Theology for no more than fifteen terms. A student who takes the degree by one year full-time and the rest part-time shall retain that status for no more than eighteen terms. A student who takes the degree wholly part-time shall retain that status for no more than twenty-one terms. A student may transfer from full-time to part-time status or vice-versa with the approval of the B.Th. Supervisory Committee.

6. Part-time students shall not be required to keep statutory residence, but must attend for such instruction at their college for such times during full term as shall be required by the faculty board concerned, and must also attend at least one week's residential course each year, the total hours of attendance in each year of the course being as prescribed by the faculty board concerned.

7. Students for the Degree of Bachelor of Theology may transfer to the Certificate in Theology with the approval of the B.Th. Supervisory Committee.

8. The B.Th. Supervisory Committee will supervise arrangements for the Bachelor of Theology, the Certificate in Theology and the Certificate for Theology Graduates. This committee will elect its Chair, Secretary, and Treasurer. The Chair and Secretary will form a Standing Committee together with the Chair of Examiners for these courses. In addition to these officers, the committee will consist of two representatives of the Board of the Faculty of Theology and one representative of each of the participating institutions. The committee will have such powers and duties as may from time to time be prescribed by the Board of the Faculty of Theology and Religion.

9. Candidates for this degree may be admitted by Blackfriars; Campion Hall; Harris Manchester College; Mansfield College; Regent's Park College; Ripon College, Cuddesdon; St Benet's Hall; St Stephen's House; and Wycliffe Hall.

10. The Registrar shall keep a register of all candidates so admitted.

A. REGULATIONS FOR THE COURSE OF INSTRUCTION AT BLACKFRIARS; CAMPION HALL; HARRIS MANCHESTER COLLEGE; MANSFIELD COLLEGE; REGENT'S PARK COLLEGE; RIPON COLLEGE, CUDDESDON; ST BENET'S HALL; ST STEPHEN'S HOUSE; AND WYCLIFFE HALL.

A.1 *Course requirements*

Candidates must take at least *twelve* papers. In Part 1 candidates must take all four papers. In Part 2 they must take at least: one paper from section B; either C1 or C4; and one paper from section D. Candidates, including those who take E9 twice, may take a maximum of four papers from section E. Only one paper may be taken from section F. The B.Th. Supervisory Committee may dispense a candidate from individual compulsory papers on the basis of previous academic work, but not from the total number of papers required.

Details of which subjects may or must be taken by two short essays or one long essay in place of written examination papers are given in the syllabus in section B below.

A.2 *Examinations*

Candidates will be examined at the end of each academic year of their course of study. Examination will be held in April or May, beginning on the Monday of the second week of Trinity Term, and in September or October, at the end of the second week before Michaelmas Full Term.

Every candidate shall complete an entry form, showing the subject he or she intends to take in that year, by noon on Friday of the second week of Hilary Term for the May examination, and by noon on Friday of the seventh week of Trinity Term for the Autumn examination.

The examiners may examine the candidate viva voce, no candidate who has passed in a subject may sit that examination again.

A candidate who has failed in more than two subjects in an examination shall be deemed to have failed in all the subjects offered at that examination. A candidate may offer at a subsequent examination a subject or subjects in which he or she has failed. Normally only one resit will be allowed in each subject, provided that the B.Th. Supervisory Committee shall have power in exceptional circumstances and on submission of a case by a candidate's college to approve a second resit.

A.3 *Long Essays*

Approval for the subjects proposed for long essays must be obtained from the B.Th. Supervisory Committee by completing a Long Essay Title Form and submitting it to the Supervisory Committee by noon on the Friday of: Week Four of Michaelmas Term, Week Four of Hilary Term, or Week Six of Trinity Term.

A proposed title must cover a theme within the rubric of the paper. Candidates are advised to seek approval for titles as early as practicable in advance of the examination. After the Long Essay Title Form is returned with dated approval, it must be retained for submission with the completed work.

Long essays must be entirely the candidate’s own work. Candidates may receive tutorial guidance in the early stages of composition, and tutors may read and comment on a first draft.

Candidates must submit two copies of each essay (marked A and B), which must be printed on a single side of paper. Each copy must have a standard title sheet, indicating essay title and candidate number (but not name or college) and word count (including footnotes but not bibliography). Candidates must also submit the approved Long Essay Title Form, with its final section now completed to confirm that the essay is entirely the candidate's own work and that a course of instruction covering the syllabus has been satisfactorily completed. These documents must be placed together in a sealed envelope, marked with the number and title of the paper and the candidate's examination number and addressed to the Chair of Examiners, Bachelor of Theology, Examination Schools, High Street, Oxford OX1 4BG. Long essays must be submitted by noon on the first Monday of Trinity Full Term for the Trinity Term examination, or the second Monday before Michaelmas Full Term for the Long Vacation examination.

Note. All communications for the Supervisory Committee for the Degree of Bachelor of Theology should be addressed to the Secretary of the B.Th. Supervisory Committee, whose address may be obtained from each college's B.Th. course director or from the Theology and Religion Faculty Centre, Gibson Building, ROQ, Oxford OX2 6GG.

B. THE SYLLABUS

† assessed by three-hour written examination

‡ assessed in Part I by two essays of 2,500 words (± 10%), whose titles are to be drawn from a list agreed by tutors and approved by the Supervisory Committee; and in Part II by a long essay of 5,000 words (± 10%), the title of which must be submitted to the Supervisory Committee for approval. Candidates must sign a declaration supported by their society that they have attended an appropriate course of instruction and have adequately covered the syllabus of the paper or, where specified, of the option(s) selected.

§ assessed by other means, as noted in the rubric.

Note that most papers may be examined by more than one means.

Full-time candidates must attempt all Part 1 papers in their first year. They may attempt Part 2 papers at any examination session following the first Trinity Term. Part-time candidates must attempt all Part 1 papers in their first two years. They may attempt Part 2 papers at any examination session after their first year, provided they have completed Part 1 or are completing it in the same session. Any candidate who withdraws from a Part I paper must also withdraw from all Part II papers entered in the same session.

Part 1 papers will be assessed at first year level, and will be given reduced weighting in considering a candidate's degree classification or certificate award.

In all written examinations candidates will be provided with a copy of the New Revised Standard Version with the Apocrypha (Anglicized Edition), except when they are answering questions on Hebrew or Greek texts. Those who wish to answer questions on Hebrew or Greek texts must specify this on their entry forms. The texts used in these cases will be: *The Greek New Testament* (United Bible Societies, 4th edn. 1993); *Biblia Hebraica Stuttgartensia* (Stuttgart, 1977).

0 **PART 1**

This part addresses fundamental issues of Biblical Study, Christian Thought, and Christian Ministry, laying a foundation for further study.

SECTION A. FOUNDATION STUDIES

†A.1 — Old Testament A

Candidates will study the Pentateuch and the Prophetic Books, with particular reference to Genesis, Deuteronomy and Isaiah. They will study specific texts: *either* Genesis 1-3, 15-17, Deuteronomy 5-7, 12, 15-16 and Isaiah 5-11, 49-53 in English; *or* Genesis 1-4 or Jonah in Hebrew. Candidates who wish to prepare for assessment in Hebrew must enter for the written examination with texts in Hebrew. However, in the examination itself they may transfer to texts in English without penalty.

† A.2 — New Testament A

Candidates will study Matthew and 1 Corinthians, and may also study Mark, addressing such issues as methodology in New Testament study, the person and ministry of Jesus, the context and theology of the authors, and ecclesiological issues. They will also study in detail *either* Matthew 9-10, 26-8 (with the option of Markan parallels) and 1 Corinthians 7-11 in English, *or* Matthew 9-10 in Greek, *or* 1 Corinthians 7-8 in Greek. Candidates who wish to prepare for assessment in Greek must enter for the written examination with texts in Greek. However, in the examination itself they may transfer to texts in English without penalty.

‡ **A.3 — Christian Life and Thought**

Foundation studies in this discipline can take different routes:

Either ‡ **A.3.A — Foundations of Christian Thought**

Candidates will study some of the foundational issues involved in the study of Christian theology including faith, revelation, Scripture, authority, tradition, development, religious language, and the relationship of Christian theology to other disciplines.

Or ‡ **A.3.B — Development of Christian Life and Thought**

Candidates will study the development of Christian life and thought in its cultural and historical context, including issues of authority, spirituality and ministry within Christian communities; and sources and forms of theological reflection and conflict. They should demonstrate some awareness of primary sources (in translation).

Candidates will study the following foundational period:

(*a*) First to fifth centuries.

They may also study one of the following periods:

(*b*) Sixth to eleventh centuries;

(*c*) Eleventh to fourteenth centuries;

(*d*) Fifteenth and sixteenth centuries.

Candidates must specify the periods within which the subjects of their essays fall on their examination entrance forms; they cannot subsequently be assessed on these periods in Paper C.2.

‡ **A.4 — Christian Witness and the Contemporary World**

Candidates will study the relationship between Christian faith and contemporary culture, including religious and secular understandings of society, environment, personhood, and faith. Candidates will be expected to reflect on the practice of mission.

0 **PART 2**

SECTION B. BIBLICAL STUDIES

†‡ B.1 — Old Testament B

Candidates will study the Historical Books (Joshua, Judges, 1 and 2 Samuel, 1 and 2 Kings, 1 and 2 Chronicles, Ezra, Nehemiah) and the other Writings (Psalms, Proverbs, Job, Ecclesiastes, Song of Songs, Lamentations, Ruth, Esther, Daniel).

They will also study at least one of the following set texts:

(i) 2 Samuel 1-12 or 2 Kings 17-25 in English;

(ii) Psalms 42-49, 84-89 or Job 1–5, 38–42 in English;

(iii) 2 Kings 21-23 in Hebrew;

(iv) Ruth in Hebrew.

Candidates who wish to prepare for assessment in Hebrew must enter for the written examination with texts in Hebrew. However, in the examination itself they may transfer to texts in English without penalty.

†‡ B.2 — New Testament B

Candidates will study issues of New Testament theology, ethics and interpretation, and at least two of the following books: John, Romans, Hebrews. They may also study the Pastoral Epistles and Revelation. They will study in detail texts from John 1-6, 9-12, 17-20, Romans 1-12, and Hebrews in English; and they may study John 1-3, 6, 17 *and/or* Romans 5-8 in Greek. Candidates being assessed by long essay may write on any New Testament text (except those texts listed in the rubric for paper A.2), so long as they have adequately covered the syllabus of the paper (For those candidates admitted on or after 1 October 2012) in their course of instruction. Candidates who wish to prepare for assessment in Greek must enter for the written examination with texts in Greek. However, in the examination itself they may transfer to texts in English without penalty.

†‡ B.3 — Biblical Interpretation

Candidates will study Part A or Part B or both.

Part A: Candidates will study: central themes in both testaments such as God, creation, the people of God, redemption, messiah, community, worship, hope; and the methodological issues of constructing biblical theology.

Part B: Candidates will study the history and practice of biblical interpretation, including major contemporary trends.

SECTION C. DOCTRINE AND HISTORY

†‡ C.1 — Christian Doctrine

Candidates will study the central doctrines of the Christian church, as set out in the historic creeds and formulae, including critical reflection on traditional and recent expositions of these doctrines and engagement with contemporary theological discussion.

†‡ C.2 — Church History

Candidates will study the development of Christian life and thought in its cultural and historical context, including issues of authority, spirituality, and ministry within Christian communities; and sources and forms of theological reflection and conflict. They should demonstrate some awareness of primary sources (in translation).

Candidates must specify one period for assessment by written exam or long essay, which must not be one on which they were assessed in Paper A.3.B:

(*a*) First to fifth centuries;

(*b*) Sixth to eleventh centuries;

(*c*) Eleventh to fourteenth centuries;

(*d*) Fifteenth and sixteenth centuries;

(*e*) Seventeenth and eighteenth centuries;

(*f*) Nineteenth and twentieth centuries.

†‡ C.3 — Ecclesiology

Candidates will study the theology of the church, including ministry and the sacraments, in its historical development and contemporary practice.

†‡ C.4 — Study of Theology

(Candidates who have taken A.3.A may not take this paper.)

Candidates will study some of the major issues involved in the study of Christian theology, including faith, revelation, reason, Scripture, authority, tradition, development, religious language, and the relationship of Christian thought to other disciplines and other religions.

SECTION D. PRACTICAL THEOLOGY

§ D.1 — Mission and Ministry

This paper will be assessed by an essay of 5,000 words (± 10%), which must be based on a supervised placement of at least twenty-one days in a church or secular setting in which the candidate shares in the experiences of those involved, and must be accompanied by a declaration supported by the student's society that the placement has been undertaken. The essay may be accompanied by additional documentation on the nature of the placement that would not otherwise be available to the examiner, which must not exceed ten A4 pages in total and must not identify the candidate. The essay should contain theological reflection on the placement with the help of the candidate's study of issues of mission and ministry and, as appropriate, of contributory disciplines.

§ D.2 — Christian Ethics

This paper consists of two parts, (*a*) and (*b*):

(*a*) Ethics and Faith (three hour examination or long essay)

Candidates will study the foundations of Christian moral thought and practice; contemporary moral and social problems; and the relation of Christian moral life to faith, witness, and worship. This part of the paper will be assessed either by a long essay of 4,000 words (± 10%), the title of which must be submitted for approval to the Supervisory Committee, or by a three-hour written examination.

(*b*) Ethics and Ministry (two hour examination)

This part of the paper will be assessed by a two-hour written examination. Candidates should demonstrate ethical and pastoral competence in analysis of, reflection on, and response to a particular situation. This will be a situation relating to sexuality, marriage, and the family, unless the Supervisory Committee gives notice otherwise.

†‡ D.3 — Christian Worship

Candidates will study the history and theology of Christian initiation, the Eucharist, the daily worship; the place of prayer in worship; non-verbal aspects of liturgy and their cultural factors; relevant insights from the human sciences; word and sacrament, liturgical symbolism, and the place of preaching; worship and the Church's mission; other forms of corporate worship.

†‡ D.4 — Christian Spirituality

Candidates will study the history and theology of Christian spirituality including major traditions and figures; and the relationship of spirituality to: scripture, liturgy, hymnody, doctrine, and current trends.

SECTION E. OTHER SUBJECTS

†‡ E.1 — Christian Mission

Candidates will study the following: the biblical and theological foundations of mission; the relationship of the Church to the *missio Dei* ; factors in the contemporary world affecting mission, such as industrialisation, urbanisation, secularism, pluralism, and new forms of imperialism. These subjects may be focused through the study of: the history of Christian mission; the distinction between mission and evangelism; the encounter with other faiths; issues of contextualisation; apologetics; liberation movements; and the work of significant missiologists.

†‡ E.2 — Christian Faith and Other Religions

Candidates will study methodology in the study of religion; Christian approaches to other religions; and one religion other than Christianity, chosen from (and to be specified on the entry form): Hinduism, Buddhism, post-Biblical Judaism, Islam, or a religion proposed by the candidate and approved by the Supervisory Committee.

†‡ E.3 — Christian Faith and Philosophy

Candidates will study the relationship between Christianity and the Western philosophical tradition. They will also study relevant issues including: the relation between reason and revelation; the existence of God; the problem of evil; non-objective theism; religious language; religious experience; resurrection and the immortality of the soul.

†‡ E.4 — Christian Faith and Science

Candidates will study the relationship between Christian theology and the development of modern science, including: methodology and epistemology in science and theology; the origin of the universe and humanity; the quantum world; the biosphere and ecosystems; and ethical issues of scientific research and development.

†‡ E.5 — Christian Faith and Social Sciences

Candidates will study the relationship between Christian theology and the social sciences, including such areas as methodology in both disciplines; sociological and anthropological interpretations of religion; theological and sociological understandings of social phenomena; sociological understandings of religious organisation; and theological critiques of social sciences.

†‡ E.6 — Christian Faith and Psychology

Candidates will study the contribution of psychological theory to pastoral theology and pastoral care, in areas such as: developmental theory and the life cycle; human sexuality; love and attachment; and mental health. They will also study: major psychological theories and their critique of religious systems; the counselling movement; the role of the pastor; the nature of pastoral ministry in relation to birth, marriage, and death.

†‡ E.7 — Canon Law

Candidates will study the sources, history, and theology of Western canon law or the Eastern canonical tradition or both (to be specified on the entry form); and current systems of canons, e.g. the Roman Catholic *Code of Canon Law* and the *Canons of the Church of England*, including an introduction to comparative issues.

‡ E.8 — Confessional Study

Candidates will study the tradition of a Christian denomination as expressed in its formularies, liturgy, spirituality, and ethics.

† E.9 —Translation Paper

Candidates may propose texts for approval by the Supervisory Committee, from which passages will be set for translation and comment in a three-hour written examination. The texts must be in a language relevant to theological study, such as Biblical Hebrew, New Testament Greek or Ecclesiastical Latin.

A candidate may offer Paper E.9 twice, so as to be examined on texts in two different languages.

SECTION F. DISSERTATION OR PROJECT

Candidates may either write a dissertation or undertake a project capable of suitable assessment. In either case, it is expected that no college-assessed formative pieces of work will be required.

§ F.1 — Dissertation

Candidates may propose a topic for approval by the Supervisory Committee, a topic which will involve some research and/or interdisciplinary study leading to the composition of a dissertation of 10,000 words (± 10%).

The proposal should include the title, a brief description of the subject and approach envisaged, and a preliminary bibliography.

§ F.2 — Project

Candidates may propose a project for approval by the Supervisory Committee.

The proposal should include the title, a brief description of the subject and approach envisaged, a preliminary bibliography and details of the proposed assessment method.**]**

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Regulations for the Degree of Master of Arts

1. A Bachelor of Arts (other than one covered by the provisions of clause 2 below) or a Bachelor of Fine Art may, with the approval of his or her society, supplicate for the Degree of Master of Arts in or after the twenty-first term from his or her matriculation.

2. A Bachelor of Arts whose qualification for admission to a Final Honour School was the successful completion of a Foundation Course at the Department for Continuing Education may, with the approval of his or her society, supplicate for the Degree of Master of Arts in or after the eighteenth term from his or her matriculation.

3. A Bachelor of Arts or a Bachelor of Fine Art who has been admitted to the Degree of Doctor of Philosophy may supplicate for admission to the Degree of Master of Arts, provided that he or she has satisfied all other necessary conditions, at any time after his or her admission to the Degree of Doctor of Philosophy.

4. If a Bachelor of Civil Law or a Bachelor of Medicine shall first have been admitted to the Degree of Bachelor of Arts, he or she may supplicate for the Degree of Master of Arts with the approval of his or her society in or after the nineteenth term from his or her matriculation, and may retain the Degree of Bachelor of Civil Law or of Medicine, as the case may be.

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Regulations for the Degree of Bachelor of Music

§1. Qualifications of Candidates for the Degree of Bachelor of Music

Any persons who have been admitted to the Degree of Bachelor of Arts and have been placed in the First or Second Class (Division 1) in the Final Honour School of Music may apply to the Board of the Faculty of Music for the appointment of examiners and for leave to supplicate for the Degree of Bachelor of Music.

§2. Musical Exercise for the Degree of Bachelor of Music

1. Candidates shall submit to the Board of the Faculty of Music through the Registrar a Musical Exercise of their own unaided composition. The board shall make and publish regulations concerning the type and content of the Exercise.

2. The Exercise shall be accompanied by:

(1) a statement signed by the candidate that the whole of the Exercise is his or her own unaided work and has not been submitted to any other person for advice, assistance, or revision or presented for examination in whole or in part in the Final Honour School of Music;

(2) a certificate signed by an officer of, or person deputed by, the society to which the candidate belongs, showing that the entry is made with the approval of such society and that he or she has paid the fee prescribed in the appropriate regulation (see Appendix I).

3. The Musical Exercise shall be examined by at least two examiners appointed by the Board of the Faculty of Music. The examiners shall report to the board, and it shall be the duty of the board to decide whether leave to supplicate for the degree should be granted to the candidate, provided that such leave shall in no case be granted unless the examiners have reported that the Exercise submitted by the candidate is of a high standard of merit such as to entitle him or her to supplicate for the Degree of Bachelor of Music.

4. Candidates shall not be permitted to submit their Exercise for approval earlier than the third term after that in which they have passed the examination in the Final Honour School of Music.

5. No candidate shall be permitted to supplicate for the Degree of Bachelor of Music who has not delivered his or her Exercise in a form approved by the examiners to the Registrar, who shall deposit it in the Bodleian Library.

1. *The Exercise for the Degree of Bachelor of Music*

(*a*) The Exercise shall consist of a portfolio of three or more original musical compositions of varied character, lasting in total at least thirty minutes. Music for any combination of three or more of the categories specified below will be acceptable, provided that the portfolio includes some purely instrumental music and some vocal music with words. Candidates may also submit recordings of any of their works, and shall submit recordings of electro-acoustic compositions and of any pieces whose ordering or content is not fixed by the notation. The categories are (i) music for one or two instruments, or instrument and voice; (ii) music for choral or solo vocal ensemble, accompanied or unaccompanied; (iii) music for chamber ensemble, with or without voice or voices; (iv) music for larger forces than the above; (v) music involving electro-acoustic composition, accompanied by a commentary describing the technical procedures.

(*b*) A viva-voce examination may be held unless candidates are individually dispensed by the examiners.

2. *General Regulations about the Exercise*

(*a*) The score of each work must be written out so as to accord with the standards and methods that a professional performer, copyist, or publisher would expect, with rehearsal letters and/or regular bar-numbering. The pages should be numbered consecutively throughout the portfolio.

(*b*) **The Exercise must be accompanied by a declaration on a prescribed form, which must be obtained beforehand by application to the Examination Schools, High Street, Oxford. It must be sent in by the Friday in Trinity Term in the fifth week.**

Form of Declaration

I,..... hereby declare that these compositions are entirely my own unaided work and that no part of them has been presented for examination on any previous occasion.

Signed.....
..... College, in the presence of
.....

Witnesses'.....

names and

addresses.....

in full.....

Date.....

The Exercise must show the private address as well as the name and college of the composer.

It must be strongly bound and paged, and lettered (with clearly stamped lettering) up the spine with title and composer's name, and also on the outside cover with title, name, and college, and the words 'B.Mus. Exercise'.

Any electronic tape submitted in addition to the Exercise must be in a box on which the title, the composer's name and college, and the words 'B.Mus. Exercise' are again clearly shown.

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Regulations Concerning the Status of Graduate Taught Students

General Regulations

§1. Registration of Graduate Taught Students

Any person who, in the opinion of the board concerned, is well-qualified and well-fitted to undertake the programme of study for which application is made, may be admitted to the status of Student for the Degree.

§2. Suspension of Status of Graduate Taught Students

If, for good cause, a student is temporarily unable to carry out his or her coursework or research (if applicable), the board concerned may grant his or her request for a temporary suspension of status. Applications for suspension of status should be made to the board concerned, c/o the relevant Graduate Studies Assistant; and should be accompanied by statements of support from the relevant course director (or the student's supervisor, if applicable) and society. No student may be granted more than the number of terms' or months' suspension of status set out below.

When a student is entered as a candidate in an examination following return from suspension of status, they shall be entitled to be examined in accordance with the regulations pertaining at the time at which they received teaching for the examination, so long as the time elapsed since they were originally due to be examined is not greater than the maximum time permitted for completion set out below.

§3. Termination of Status of a Graduate Taught Student

A student shall cease to hold the status of Student for the Degree through failure to meet the requirements laid down in the regulations governing that degree including failure to meet the requirements within the maximum terms or months permitted for completion.

§4. Reinstatement of Status of a Graduate Taught Student

A student who has withdrawn or who has been withdrawn may apply for reinstatement to his or her former status on the Register within two years of his or her status ceasing. Such applications shall be addressed by the former student to the board concerned, and shall be accompanied by written statements commenting on the application from the candidate's society, the course director or Director of Graduate Studies, and former supervisor (if applicable). The board shall reach a decision on such applications and shall determine the date from which any reinstatement granted under these provisions shall be effective. No reinstatement may be granted under these provisions if the student has held the relevant status for the maximum number of terms allowed under the regulations governing that status.

Programme	Duration	Maximum time permitted	Maximum suspensions permitted
BPhil/MPhil (except MPhil Law and MPhil Socio-Legal Research)	6 terms	12 terms	6 terms
MSt	3 terms	6 terms	3 terms
MSt (part time)	6 terms	12 terms	6 terms
MSc (coursework)	3 terms	6 terms	3 terms
MSc (coursework) (part time)	6 terms	12 terms	6 terms
MSc in Major Programme Management	24 months	48 months	24 months
MSc in Mathematical Finance	24 months	48 months	24 months
MTh	6 terms	12 terms	6 terms
MBA	32 weeks	6 terms	3 terms
MBA (part time) (students admitted before September 2020)	21 months	48 months	24 months
MBA (part-time) September entry (students admitted from September 2020)	26 months	50 months	24 months
MBA (part-time) January entry (students admitted from January 2021)	24 months	48 months	24 months
MFA	40 weeks	2 years	3 terms
MPP	32 weeks	6 terms	3 terms

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Programme	Duration	Maximum time permitted	Maximum suspensions permitted
BCL/MJur	3 terms	6 terms	3 terms
Postgraduate Diplomas (12 months) at the Saïd Business School	12 months	24 months	12 months
Postgraduate Diplomas (24 months) at the Saïd Business School	24 months	48 months	24 months
Postgraduate Diploma in Theology	3 terms	6 terms	3 terms
Postgraduate Diploma in Theology (part time)	6 terms	12 terms	6 terms
Postgraduate Diploma in Musculoskeletal Sciences (part time)	6 terms	12 terms	6 terms
Postgraduate Certificate in Education	3 terms	6 terms	3 terms
Postgraduate Certificate in Supervision of Applied Psychological Practice (part time)	3 terms	6 terms	3 terms
Professional Graduate Certificate in Education	3 terms	6 terms	3 terms

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General Regulations for the Degree of Bachelor of Philosophy or Master of Philosophy

§1. Degrees of Bachelor and Master of Philosophy

(These regulations do not apply to the MPhil in Law or the MPhil in Socio-Legal Research. For the regulations for these degrees see the Regulations for the Degrees of Master of Philosophy in Law and Master of Philosophy in Socio-Legal Research.)

1. Any person who has kept six terms of statutory residence after admission as a student for the Degree of Bachelor or Master of Philosophy (or, in the case of a Student for any of the Degrees of Doctor of Philosophy, Master of Science by Research, Master of Letters, Master of Science by Coursework or Master of Studies who has transferred to the Degree of Bachelor or Master of Philosophy, after his or her admission as a Student for one of these degrees), and who has satisfied the examiners in one of the examinations hereinafter provided may supplicate for the Degree of Bachelor or Master of Philosophy as appropriate; provided that the board or other authority specified in cl. 3 of §2 below may dispense a student on application through his or her college and with the support of his or her supervisor from not more than two terms of such statutory residence if he or she has been granted leave to pursue his or her course of study at some other place than Oxford for those terms under the provisions of cl. 2(*c*) of §3 hereof.

2. A Student for the Degree of Bachelor or Master of Philosophy who is not a graduate of the University may wear the same gown as that worn by Students for the Degree of Doctor of Philosophy.

§2. Examinations for the Degrees of Bachelor and Master of Philosophy

1. For the Degree of Bachelor of Philosophy there shall be an examination in Philosophy.

For the Degree of Master of Philosophy there shall be examinations in Archaeology, Biodiversity, Conservation, and Management, Celtic Studies, Classical Archaeology, Comparative Social Policy, Criminology and Criminal Justice, Development Studies, Eastern Christian Studies, Economic and Social History, Economics, English Studies (Medieval Period), Environmental Change and Management, Evidence-Based Social Intervention, General Linguistics and Comparative Philology, Greek and Latin Languages and Literature, Greek and/or Roman History, History of Science, Medicine, and Technology, International Relations, Japanese Studies, Judaism and Christianity in the Graeco-Roman World, Late Antique and Byzantine Studies, Latin American Studies, Medical Anthropology, Modern British and European History, Modern Chinese Studies, Modern Languages, Music, Nature, Science, and Environmental Governance, Oriental Studies, Philosophical Theology, Politics (Comparative Government, Political Theory, European Politics and Society), Russian and East European Studies, Slavonic Studies, Social Anthropology, Sociology, Theology, Visual, Material and Museum Anthropology, Water Science, Policy and Management, and such other subjects as the University may hereafter determine.

2. There shall be a Register of students who are studying for the Degrees of Bachelor and Master of Philosophy which shall be entitled the Register of Bachelor and Master of Philosophy Students and the University may from time to time determine by decree the conditions of admission to the Register.

3. Subject to such regulations as the University may make under the provisions of cl. 2, any person who has obtained permission from the board concerned (or other authority as hereinafter specified) may enter for the examinations as follows. The bodies specified below shall be responsible for the examinations as listed.

Archaeology—Social Sciences

Biodiversity, Conservation, and Management—Social Sciences

British and European History, from 1500 to the present—History

Celtic Studies—Modern Languages

Classical Archaeology—Social Sciences

Comparative Social Policy—Social Sciences

Criminology and Criminal Justice—Social Sciences

Development Studies—International Development, Queen Elizabeth House

Eastern Christian Studies—Oriental Studies and Theology

Economic and Social History—History

Economics—Social Sciences

English Studies (Medieval Period)—English Language and Literature

Environmental Change and Management—Social Sciences

Evidence-Based Social Intervention—Social Sciences

General Linguistics and Comparative Philology—Linguistics, Philology and Phonetics

Greek and/or Latin Languages and Literature—Classics

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Greek and/or Roman History—Classics

History of Science, Medicine, and Technology—History

International Relations—Social Sciences

Japanese Studies—Social Sciences

Judaism and Christianity in the Graeco-Roman World—Oriental Studies and Theology

Late Antique and Byzantine Studies—Classics and History

Latin American Studies—Social Sciences

Law—Law (see *Regulations for the Degrees of Master of Philosophy in Law and Master of Philosophy in Socio-Legal Research*)

Medical Anthropology—Social Sciences

Modern Chinese Studies—Social Sciences

Modern Languages—Modern Languages

Music—Music

Nature, Society, and Environmental Governance—Social Sciences

Oriental Studies—Oriental Studies

Philosophical Theology—Theology

Philosophy (Bachelor of Philosophy)—Philosophy

Politics (Comparative Government, Political Theory, European Politics and Society)—Social Sciences

Russian and East European Studies—Social Sciences

Slavonic Studies—Modern Languages

Social Anthropology—Social Sciences

Socio-Legal Research – Law (see *Regulations for the Degrees of Master of Philosophy in Law and Master of Philosophy in Socio-Legal Research*)

Sociology and Demography—Social Sciences

Theology—Theology

Visual, Material and Museum Anthropology—Social Sciences

Water Science, Policy and Management—Social Sciences

The subjects of each examination shall be determined by regulation of the board or other authority concerned, which shall have power to include therein a thesis written by the candidate on a subject approved by the board or other authority or by a person or persons to whom the board or other authority may delegate the function of giving such approval. The thesis submitted shall be wholly or substantially the result of work undertaken while a candidate is studying for the Degree of Bachelor or Master of Philosophy, except that a candidate may make application for dispensation from this requirement to the Education Committee not later than the fourth term after his or her admission to the Register of Bachelor and Master of Philosophy Students.

4. Final examination marks shall be released to candidates at the conclusion of the examination. Exceptions to this may be made where assessment takes place throughout the course. In such cases, examination boards must meet formally, with all members present, at interim points in the year in order to agree final marks for specified assessment components. Marks released as final marks may not subsequently be amended without permission of the Proctors.

5. A candidate who has failed to satisfy the examiners in any one of the examinations for the Degrees of Bachelor or Master of Philosophy may enter again for that examination on one (but not more than one) subsequent occasion. Unless the special regulations for the examination specify otherwise, this resit attempt shall normally be taken at the next opportunity, but may be deferred once, i.e. it must be taken at one of the next two opportunities. No candidate who has satisfied the examiners in any one of the examinations for the Degrees of Bachelor or Master of Philosophy may enter again for that same examination.
6. The examiners may award a merit for work of particularly high quality in the whole examination or a distinction for excellence in the whole examination. Candidates who have initially failed any element of assessment shall not normally be eligible for the award of merit or distinction.

§3. Admission of Candidates

1. The Registrar shall keep a Register of students who are studying for the Degrees of Bachelor or Master of Philosophy. The Register shall be entitled the Register of Bachelor and Master of Philosophy Students.

2. No candidate for the Degree of Bachelor or Master of Philosophy shall be admitted to the examination for the degree unless

(*a*) he or she has applied through the Head or a tutor of his or her college to the Registrar to have his or her name entered by the appropriate board or other authority on the Register of Bachelor and Master of Philosophy Students;

(*b*) his or her name shall have been kept on the Register for at least six terms inclusive of the term in which it was placed on the Register;

(*c*) he or she shall have pursued his or her course of study at Oxford for not less than six terms, except that the board or other authority concerned may grant him or her leave of absence for up to two of these terms if it is desirable in the interests of his or her work that he or she should be allowed to pursue his or her studies at some other place; time spent outside Oxford during term as part of an academic programme approved by Council shall count towards residence for the purpose of this clause:

Provided that

(i) a graduate may be admitted to the examination after his or her name has been on the Register and he or she has pursued his or her course of study at Oxford for only four or five terms if he or she has been given leave by the appropriate board or other authority to enter for the examination;

(ii) a Student for the Degree of Doctor of Philosophy or Student for the Degree of Master of Letters or Student for the Degree of Master of Studies or a Diploma Student may apply through his or her college to the appropriate board or other authority for the transference of his or her name to the Register of Students for the Degrees of Bachelor and Master of Philosophy and, if it is transferred, the number of terms he or she held the status of Student for the Degree of Doctor of Philosophy or Student for the Degree of Master of Letters or Student for the Degree of Master of Studies or Diploma Student shall be reckoned for the purpose of this clause.

3. No person shall attend seminars or advanced classes for Bachelor or Master of Philosophy Students unless his or her name is on the Register of Bachelor and Master of Philosophy Students; provided that the holder of a seminar or advanced class may give leave to a person who is not studying for the Degree of Bachelor or Master of Philosophy to attend his or her seminar or advanced class.

4. Any person shall be entitled to have his name entered on the Register of Bachelor and Master of Philosophy Students if he or she has obtained permission from the appropriate faculty board or other authority under the provisions of the appropriate regulation, provided he or she has matriculated as a member of the University.

5. The name of any Bachelor and Master of Philosophy Student may be removed from the Register by the body which entered it.

6. No name shall remain on the Register for more than twelve terms in all.

7. A Student for the Degree of Master of Philosophy shall cease to hold that status if:

(i) he or she shall have been refused permission to supplicate for the Degree of Master of Philosophy;

(ii) the board concerned shall, in accordance with provisions set down by regulation by the Education Committee, and after consultation with the student's society and supervisor, have deprived the student of such status;

(iii) he or she shall have been transferred under the relevant provisions to another status;

(iv) he or she shall not have entered for the relevant examination within the time specified under this subsection.

§4. Supervision of Students for the Degrees

1. Any board or other authority having power to make regulations for the subjects for the Degrees of Bachelor and Master of Philosophy may place a student for those degrees under the supervision of a graduate member of the University or other competent person selected by it, and it shall have power, for sufficient reason, to change the supervisor of any student. If a student requires special supervision in some branch of his or her studies, the supervisor may give this himself or herself or, with the approval of the board or other authority concerned, arrange for it to be given by some other person or persons.

2. A supervisor shall send a report on the progress of a student to the board at the end of each term and at any other time when the board so requires or he or she deems it expedient. The supervisor shall communicate the contents of the report to the student on each occasion that a report is made, so that the student is aware of the supervisor's assessment of his or her work during the period in question. In addition he or she shall inform the board if he or she is of the opinion that a student is unlikely to reach the standard required for the Degree of Bachelor or Master of Philosophy.

§5. Examination Regulations

1. *Preparation and dispatch of B.Phil. and M.Phil. theses*

The theses (two copies) must be typewritten and sent to the Chair of the Examiners for the Degree of B.Phil. [or M.Phil.], c/o the Examination Schools, High Street, Oxford, at least fourteen days before the first day of the examination, except where stated otherwise in the particular regulations for individual courses.

The parcel should bear the words 'B.PHIL. [or M.PHIL.] THESIS IN [here insert subject]' in BLOCK CAPITALS in the bottom left-hand corner. The thesis must be printed or typed with a margin of 3 to 3.5 cms on the left-hand edge of each page (or on the inner edge, whether left-hand or right-hand, in the case of a thesis which is printed on both sides of the paper). Loose-leaf binding is not acceptable.

2. *Deposit of theses or dissertations in a university library*

If the examiners are satisfied that the candidate's thesis or dissertation, as submitted, is of sufficient merit but they consider, nevertheless, that before the thesis is deposited in a university library the candidate should make minor corrections, they may require the candidate to correct the thesis to their satisfaction. The library copy of the thesis must be hard bound.

3. *Submission of theses, dissertations and other material*

Except where otherwise indicated, all material submitted for examination (dissertations, extended essays, etc) shall be accompanied by a statement signed by the candidate indicating that it is the candidate's own work, except where otherwise specified. This statement must be submitted separately in a sealed envelope addressed to the chair of examiners of the degree course in question.

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Bachelor of Philosophy

The regulations made by the Board of the Faculty of Philosophy are as follows:

1. Candidates will be required to attend the B.Phil Pro-seminar throughout the first year of their studies (i.e. the year in which their names are first entered on the Register of B.Phil students). In addition, candidates will be required to attend one graduate class in each of the first three terms of their studies and two graduate classes in the fourth term of their studies.

2. Candidates will be examined by submitting:

(A) Six essays of no more than 5,000 words each, in conformity with the following distribution requirement. Each essay will be assigned to a subject; the six essays must cover at least five subjects. One essay must be on a subject from Group 1 (Theoretical Philosophy), one on a subject from Group 2 (Practical Philosophy) and two on a subject or subjects from Group 3 (History of Philosophy), of which at least one must be concerned with philosophy written before 1800. The remaining two essays may be assigned to subjects in any of the three Groups, provided that the distribution requirement above is met. The list of approved subjects in each Group will be published at the beginning of each academic year in the Graduate Student Handbook. In exceptional circumstances, students may request to have one or more elements of the distribution requirement waived. Candidates wishing to do this must seek approval from the Graduate Studies Committee in Philosophy *as soon as they decide they would like to do so*, and in any case no later than the Friday of the noughth week of the Michaelmas Term of their second year of study. Any such application must be supported by the relevant B.Phil Course Coordinator.

(B) A thesis of no more than 30,000 words, exclusive of bibliographical references, on a subject proposed by the candidate in consultation with his or her supervisor, and approved by the Graduate Studies Committee in Philosophy.

3. Topics for the essays will be chosen by the candidates. Candidates may offer up to two essays on at most one subject not included in the list of approved subjects in the Graduate Student Handbook, provided that the distribution requirement above is met. Candidates wishing to offer an essay or essays on a subject not on the prescribed list must seek approval for the proposed subject from the Graduate Studies Committee in Philosophy *as soon as they decide they would like to offer it*, and in any case no later than Friday of Week 5 of the Trinity Term of the first year of their studies for registration for essays 3 and 4, and Friday of Week 5 of Michaelmas Term of their second year of study for registration for essays 5 and 6. Any such application must be supported by the relevant B.Phil Course Coordinator. Where a subject is approved by the Graduate Studies Committee in Philosophy, the Committee will assign it to one of Groups 1-3.

4. Candidates must inform the Graduate Studies Committee in Philosophy of their thesis title and abstract as soon as they have made their decisions and in any case no later than Friday of the eighth week of Trinity Term of the first year of their studies. Requests for permission to change the thesis title must be submitted for approval, with the support of the candidate's supervisor, to the Director of Graduate Studies in Philosophy *as soon as the candidate has decided to seek such permission*.

5. Assessments are to be submitted electronically on an online assessment submissions platform by 10 a.m. on the Wednesdays of the following weeks. In the first year of study two essays are due in noughth week of Trinity Term. In the second year of study, two essays are due in each of the noughth weeks of Michaelmas and Hilary Terms. Candidates must give notice of the subject of each essay and the Group to which it will be assigned in accordance with the procedures and deadlines specified in the Graduate Student Handbook.

6. The thesis must be submitted electronically on an online assessment platform by 10 a.m. on Wednesday of the eighth week of Trinity Term in the second year of study. The thesis must be accompanied by a brief abstract and a statement of the number of words it contains (exclusive of bibliographical references). A penalty may be imposed on any thesis that exceeds the word limit. Successful candidates will be required to deposit one copy of the thesis in the Bodleian Library.

7. Candidates who fail up to two essays will be permitted to resubmit those essays at any of the subsequent essay submission dates during the first or second year of their studies, or at the thesis submission date in their second year. A resubmitted essay may be on a new topic, and may be on a new subject, provided that the distribution requirement is met. Candidates who fail the thesis but who receive passing marks on all their essays will be permitted to resubmit an amended or different thesis by 10 a.m. on Wednesday of noughth week of the Hilary Term of the year following the whole examination. Candidates who fail three or more essays or two or more essays and the thesis will be permitted to resubmit work for the failed elements of the examination in the following academic year (or over four terms for candidates who fail more than five essays or more than four essays and the thesis). Candidates need only resubmit work for those elements of the Examination that they failed, but no resubmitted essay or thesis can receive a mark of more than 50. Candidates who fail to satisfy the examiners a second time in any part of the examination may not resubmit work for any part of the examination on any subsequent occasion.

8. Candidates for the MSt in Philosophy of Physics may apply to transfer to the second year of the B.Phil in Philosophy. A formal application must be made by Friday of fourth week of the Trinity Term preceding the Michaelmas Term in which they wish to transfer to the B.Phil. Admission of those whose application is approved by the Philosophy Faculty's Graduate Studies Committee shall always be conditional on a level of performance in the examination for the MSt in Philosophy of Physics, as specified in the Graduate Student Handbook.

9. Candidates for the MSt in Philosophy of Physics who have successfully transferred to the second year of the B.Phil in Philosophy shall be deemed to have completed the first year of the B.Phil in Philosophy and the four essays submitted for their MSt examination shall be deemed to replace the first four essays required of candidates for the B.Phil. In the second year of

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study, such candidates will be required to submit two 5,000-word essays by 10 a.m. on Wednesday of noughth week of Hilary Term and a 30,000-word thesis by 10 a.m. on Wednesday of eighth week of Trinity Term, in line with the B.Phil assessments schedule specified under paragraphs 5. and 6. above.

10. Candidates for the MSt in Philosophy of Physics who have successfully transferred to the second year of the B.Phil in Philosophy, may apply for the award of MSt in Philosophy of Physics only if they fail or withdraw from the second year of the B.Phil in Philosophy.

11. Candidates who fail or withdraw from the B.Phil but have completed the requirements for the MSt in Philosophy may be permitted to supplicate for that degree.

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Master of Philosophy in Archaeology

The final intake to the Master of Philosophy in Archaeology was in Michaelmas term 2019; no further cohorts will begin this course and the course will be discontinued at the end of the 2020/21 academic year.

Within the Division of Social Sciences, the course shall be administered by the School of Archaeology. The regulations made are as follows:

1. Candidates for admission must apply to the School of Archaeology. They will be required to produce evidence of their appropriate qualifications for the proposed course including their suitable proficiency in relevant ancient or modern languages.

2. Candidates must follow for six terms a course of instruction in Archaeology.

3. The registration of candidates will lapse from the Register of M.Phil. students on the last day of the Trinity Full Term in the academic year after that in which their name is first entered in it, unless the committee decides otherwise.

4. All candidates are required:

(*a*) to satisfy the examiners in a Qualifying Examination identical with that for the degree of Master of Studies in Archaeology and comprising three subjects governed by regulations 5-8 for that degree, in the Trinity Full Term of the academic year in which their name is first entered on the Register for M.Phil. In the case of failure in one part of the Qualifying Examination, the candidate will have the same rights of resubmission as for the Master of Studies and, if successful, will be granted permission to supplicate for the degree of Master of Studies but will not be permitted to proceed to the second year of the M.Phil. Candidates whose work in the Qualifying Examination is judged by the examiners to be of the standard required for the degree of M.St in Archaeology, but not of the standard required to proceed to the second year of the M.Phil. in Archaeology, will be granted permission to supplicate for the degree of Master of Studies in Archaeology;

(*b*) to upload to the Assignments section of the course WebLearn site no later than noon on the Friday of the sixth week of Trinity Full Term in the academic year after that in which their name is first entered on the Register for M.Phil. students, a thesis of not more than 25,000 words (excluding bibliography and any descriptive catalogue or other factual matter, but including notes and appendices) on the subject approved in accordance with regulations 6 and 10 below;

(*c*) to offer a further subject chosen from Schedules A-D for the Master of Studies in Archaeology and which is normally taught in Michaelmas Term of the second year. [Candidates who offered a subject from Schedule C or D in the Qualifying Examination may not normally offer another subject from the same schedule.] The subject will be examined by two pre-set essays (each of no more than 5,000 words) regardless of the Schedule from which it has been selected;

(*d*) to present themselves for an oral examination as required by the examiners.

5. The choice of subjects for examination and the thesis title must be approved by the candidate's supervisor and submitted for approval by the School of Archaeology Graduate Studies Committee by noon of Friday of the seventh week of Trinity Full Term of the academic year in which the candidate's name is first entered on the Register for M.Phil. students, and such approval having regard to the candidate's previous experience and to the availability of teaching. Notice of the subject must be given to the Registrar (via Student Self Service) no later than Friday of the eighth week of the Michaelmas Full Term preceding the examination.

6. Candidates will be expected to show sufficient general knowledge of the appropriate history and geography for a proper understanding of their subjects.

7. Where subjects are examined by pre-set essays (as specified in 4 above), candidates will propose essay topics in consultation with their supervisor or relevant course provider. The proposed essay titles, countersigned by the supervisor, must be submitted for approval of the Chair of Examiners by no later than noon on Friday of the eighth week of the term in which the instruction for that subject is completed. Candidates must upload their preset essays to the Assignments section of the course WebLearn site no later than noon on Monday of the first week of the term following that in which instruction for that subject was completed. Essays should bear the candidate's examination number but not his or her name.

With respect to preset essays and theses, only the file submitted via WebLearn constitutes a valid submission, no concomitant hard-copy submission may be submitted for any purpose. Each submission must be accompanied by a declaration indicating that it is the candidate's own work.

8. Candidates are advised that adequate reading knowledge of an appropriate language or languages (other than English) may be necessary to reach the standard required by the examiners.

9. Successful candidates will be required to deposit one hard copy of the thesis in the Sackler Library or the Balfour Library, as directed by the examiners. Such candidates will be required to complete a form stating whether they give permission for their thesis to be consulted.

10. Candidates whose work in the Final Examination is judged by the Examiners not to be of the standard required for the degree of M.Phil. in Archaeology but whose work in the Qualifying Examination nevertheless reached the standard required for the degree of M.St in Archaeology, may be offered the option of resitting the M.Phil. Examination under the General Regulations § 2, cl. 4, or of being granted permission to supplicate for the degree of Master of Studies in Archaeology.

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Master of Philosophy in Biodiversity, Conservation and Management

1. The Social Sciences Board shall elect for the supervision of the course a Standing Committee. The Course Director will be responsible to the Standing Committee.

2. During the first year, candidates for the MPhil will:

(*a*) follow a course of instruction for three terms in the MSc in Biodiversity, Conservation and Management under the aegis of the School of Geography and the Environment. They will be assessed in all aspects of the MSc programme, with the exception of the dissertation.

(*b*) develop a thesis topic, the title and proposal for which will be submitted for approval to the Course Director by the end of Hilary Term of the first year, together with the name and approval of a person who has agreed to act as their supervisor during the preparation of the dissertation, on the date specified by the department. Candidates registered for the MSc programme in Biodiversity, Conservation, and Management may request a transfer to the MPhil degree by submitting an application by the deadline stipulated by the Standing Committee.

3. Examinations at the end of the first year will serve to qualify for entry into the second year of the MPhil course. Candidates who fail one or more papers at the end of the first year will be required to resit and pass the failed paper or papers, normally when next offered the following year, before being permitted to proceed with the degree.

4. In the second year, candidates for the MPhil will:

(*a*) offer a thesis of not more than 30,000 words accompanied by an abstract not exceeding 300 words. The maximum word count shall include footnotes, but exclude appendices, references and the abstract. The detailed format and specification of the dissertation shall be approved by the Standing Committee, and be published in the course handbook. The thesis must be uploaded to the course WebLearn Submissions site no later than noon on the first weekday of September at the end of the second year. The submission must be accompanied by a declaration indicating that it is the candidate's own work. Successful candidates will be required to deposit one copy of their thesis in the Bodleian Library, and will be required to sign a form stating whether they will permit their thesis to be consulted.

(*b*) submit one extended essay based on new work set as part of the assessment of the appropriate SoGE MSc elective module not taken in the first year of study. Essays based on an elective taken during Michaelmas Term shall be submitted by noon on the first weekday of Hilary Term. Essays based on an elective taken during Hilary Term, shall be submitted by noon on the first weekday of Trinity Term. These essays must be uploaded to the course WebLearn Submission site by the dates indicated above and must be accompanied by a declaration indicating that it is the candidate's own work. Approval for the topic of the essay must have been obtained from the elective leader prior to submission.

5. Arrangements for reassessment shall be as follows:

Candidates who fail to satisfy the examiners on the thesis and/or the extended essay may resubmit the thesis and/or the extended essay on not more than one occasion, which shall normally be within one year of the original failure.

6. Viva voce examination: Candidates must present themselves for viva voce examination when required to do so by the examiners.

7. The examiners may award a distinction for excellence in the whole examination.

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Master of Philosophy in Celtic Studies

The regulations made by the Board of the Faculty of Medieval and Modern Languages are as follows:

1. All candidates shall be required at the time of admission to satisfy the Board of Faculty of Medieval and Modern Languages (if necessary, by written test) that they possess the appropriate qualifications for the proposed course, including suitable proficiency in relevant languages. Normally the course will be restricted to candidates who have taken a first degree in a relevant subject area.1

2. All candidates shall be required

   (*a*) To offer themselves for written examination as defined in section 5 below.

   (*b*) To present themselves for viva voce examination at the time appointed by the examiners.

3. The subjects and papers of the examination shall be as follows:

   (*a*) Historical and comparative Celtic linguistics.

   (*b*) Irish literature up to the Cromwellian wars. Candidates will be expected to offer nine texts in all, three from each of the three periods, Old Irish, Middle Irish, and Early Modern Irish. The following are the prescribed texts:

   Old Irish:

   Scéla mucce Meic Dathó, ed. R. Thurneysen (Dublin, 1951).

   Togail bruidne Dá Derga, ed. E. Knott (Dublin, 1936).

   Longes mac n-Uislenn, ed. V. Hull (New York, 1949).

   Scéla Cano meic Gartnáin, ed. D. A. Binchy (Dublin, 1963).

   Fingal Rónáin and Other Stories, ed. D. Greene (Dublin, 1955).

   Táin Bó Fraích, ed. W. Meid, rev. edn. (Dublin, 1974).

   Selected passages from *Táin Bó Cúailnge*, Recension I, ed. C. O'Rahilly (Dublin, 1976).

   Middle Irish:

   Stories from the Acallam, ed. M. Dillon (Dublin, 1970).

   Aislinge meic Conglinne, ed. K. H. Jackson (Dublin, 1990).

   Caithreim Cellaig, ed. K. Mulchrone (Dublin, 1933).

   Cath Almaine, ed. P. Ó Riain (Dublin, 1978).

   The Irish Adam and Eve Story from Saltair na Rann, ed. D. Greene and F. Kelly (Dublin, 1976).

   Buile Shuibne, ed. J. G. O'Keeffe (Dublin, 1931).

   Selected passages from *Táin Bó Cúalnge from the Book of Leinster*, ed. C. O'Rahilly (Dublin, 1967).

   Early Modern Irish:

   An introduction to Irish syllabic poetry of the period 1200-1600, ed. E. Knott (2nd edn., Dublin, 1957).

   Tóruigheacht Dhiarmada agus Ghráinne, ed. Nessa Ni Shéaghdha (Dublin, 1967).

   The Bardic poems of Tadhg Dall O Huiginn, ed. E. Knott (2 vols., London, 1922-6).

   Sgéalaigheacht Chéitinn, ed. O. Bergin, 3rd edn. (Dublin, 1930).

   Cath Muighe Tuireadh, ed. B. Ó Cuív (Dublin, 1945).

   Nua-Dhuanaire, vol. 1, ed. P. de Brún, B. Ó Buachalla and Tomás Ó Concheanainn (Dublin, 1975).

   Dánta Gradha, ed. T. F. O'Rahilly, 2nd edn. (Cork, 1926).

   Scottish Poetry from the Book of the Dean of Lismore, ed. W. J. Watson (Edinburgh, 1937).

   (*c*) Welsh literature up to the Reformation. Candidates will be expected to offer nine texts in all, three from each of three periods, Old, Middle and Early Modern Welsh. The following are prescribed texts:

   Old Welsh:

   Canu Taliesin, ed. I. Williams (Cardiff, 1960).

   Canu Aneirin, ed. I. Williams (Cardiff, 1938).

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Canu Llywarch Hen, ed. I. Williams (Cardiff, 1953).

Armes Prydein, ed. I. Williams, Engl. version by R. Bromwich (Dublin, 1972).

M. Haycock, *Blodeugerdd Barddas o Ganu Crefyddol Cynnar* (Y Bala, 1994), Nos. 1-8, 13-14, 16, 18, 21, 30.

Middle Welsh:

Pedeir Keinc y Mabinogi, ed. I. Williams (Cardiff, 1951).

Culhwch and Olwen, ed. R. Bromwich and D. Simon Evans (Cardiff, 1992).

Welsh Court Poems, ed. Rhian Andrews (Cardiff: University Wales Press, 2007).

Historia Peredur vab Efrawc (from Llyfr Gwyn Rhydderch: Y Chwedlau a'r Rhamantau, ed. J. Gwenogvryn Evans (Cardiff, 1973).

Brut y Brenhinedd, ed. B. F. Roberts (Dublin, 1971).

The following shorter tales: *Breudwyt Ronabwy*, ed. M.Richards (Cardiff, 1948), *Breudwyt Maxen Wledic*, ed. B. F. Roberts (Dublin, 2005), *Cyfranc Lludd a Llefelys*, ed. B. F. Roberts (Dublin, 1975).

Early Modern Welsh:

Cerddi Dafydd ap Gwilym, ed. D. Johnston et al. (Cardiff, 2010).

Poems of the Cywyddwyr, ed. E. I. Rowlands (Dublin, 1976).

Rhagymadroddion 1547-1659, ed. Garfield H. Hughes (Cardiff, 1951).

A Welsh Bestiary of Love, ed. G. C. G. Thomas (Dublin, 1988).

Gwaith Tudur Aled, ed. T. Gwynn Jones (Cardiff, 1926).

Gwaith Guto'r Glyn, ed. I. Williams and J. Ll. Williams (Cardiff, 1939).

T. Parry, *Detholion o Destament Newydd* 1567 (Cardiff, 1967).

Llyvyr Iob: Cyvieithad Dr. Morgan 1588, ed. J. Gwenogvryn Evans (Oxford, 1888).

(*d*) Special Subjects

For the special subjects, each candidate may, with the agreement of his/her supervisor, submit an extended essay not exceeding 8,000 words in lieu of a three-hour examination.

(1) The archaeology of Celtic Society in pre-Christian Europe.

(2) The Latin Literature of the British Isles.

(3) The records of Continental Celtic.

(4) Irish and Welsh origin legends.

(5) The Celtic context of Old and Middle English literature.

(6) The history of Ireland up to 1216.

(7) The history of Scotland up to 1153.

(8) The history of Wales *either* from *c* .550 to 1063 *or* from 1063 to 1415.

(9) The history of the Celtic peoples from *c*.400 to *c*.900.

(10) The Normans and the Celtic peoples 1066-1216.

(11) Early Irish Law.

(12) Medieval Welsh Law.

(13) The Ulster Cycle of tales.

(14) The Classical Irish bardic tradition.

(15) *Echtrai* and *immrama*.

(16) The medieval Welsh Arthurian romances.

(17) Middle Cornish language and literature.

(18) Middle Breton language and literature.

(19) Twentieth-Century Scottish Gaelic literature.

(20) Literature of the modern revival in Irish.

(21) The Welsh literary renaissance of the twentieth century.

(22) Language and society in modern Scotland.

(23) The palaeography of medieval Celtic vernacular manuscripts (candidates may restrict themselves either to Irish or to Welsh manuscripts).

(24) The comparative syntax of modern Celtic languages.

(25) The Celtic inscriptions of the British Isles before 800.

(26) The poetry of Cynddelw.

The Special Subjects listed above are not prescriptive: candidates are allowed to offer a Special Subject or Special Subjects of their own devising, provided that these are similar in character and scope to those listed and that they are approved under the arrangements set out in section 6 below.

(*e*) A thesis of approximately 20,000 words and not more than 25,000 words on a subject approved by the board or by a person or persons to whom the board may delegate this function. When seeking approval for the subject of the thesis, every candidate shall submit with the proposed title a written statement of not more than 500 words explaining the scope of the topic and the manner in which it is proposed to treat it.

4. Candidates shall be required to offer three papers and a thesis, as follows:

(*a*) *Either*

(i) Two papers, one on each of two subjects selected from those described in section 3 (*a*), (*b*), and (*c*) above.

(ii) One paper on a Special Subject as described in Section 3 (*d*) above.

Or
(i) One paper on a subject selected from those described in section 3 (*a*), (*b*), and (*c*) above.

(ii) Two papers, one on each of two Special Subjects as described in section 3 (*d*) above.

(*b*) A thesis as described in section 3 (*e*) above.

5. Candidates shall seek approval (by application to the Modern Languages Graduate Office, 41 Wellington Square, Oxford) for the proposed subject of their thesis by the end of the fourth week of the second term after that in which their names have been placed on the register of M.Phil. Students, i.e. normally by the end of the fourth week of Trinity Term in their first year.

The thesis (*two copies*) must be typewritten and must be delivered to the Examination Schools, High Street, Oxford, not later than Friday of the first week of the Trinity Full Term in which the examination is to be taken.2

Successful candidates will be required to deposit one copy of their thesis in the Bodleian Library.3

6. Each candidate's choice of papers shall be subject to the approval of the Board of the Faculty of Medieval and Modern Languages or of a person or persons to whom the board may delegate the function of giving such approval. Approval shall be given only if the choice of papers proposed, and any titles of Special Subjects of the candidate's own devising, have the written support of the candidate's supervisor. Approval of the choice of papers proposed will be dependent on the availability of teaching and examining resources at the relevant times. Candidates shall seek approval (by application to the Modern Languages Graduate Office, 41 Wellington Square, Oxford) by the end of the first term after that in which their names have been placed on the register of M.Phil. students, i.e. normally by the end of Hilary Term in their first year.

A proposal for a Special Subject or Special Subjects of the candidate's own devising shall be accompanied by a *brief* statement of the candidate's view of the character and scope of the Special Subject or Special Subjects proposed.

7. If it is the opinion of the examiners that the work done by a candidate while not of sufficient merit to qualify for the degree of M.Phil. is nevertheless of sufficient merit to qualify for the degree of Master of Studies in Celtic Studies, the candidate shall be given the option of resitting the M.Phil. examination under the appropriate regulation or of being granted permission to supplicate for the Degree of Master of Studies.

8. The examiners may award a distinction for excellence in the whole examination.

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Master of Philosophy in Classical Archaeology

Within the Division of Social Sciences, the course shall be administered by the School of Archaeology. The regulations made are as follows:

1. Candidates for admission must apply to the School of Archaeology. They will be required to produce evidence of their appropriate qualifications for the proposed course, including their suitable proficiency in relevant ancient or modern languages.

2. Candidates must follow for six terms a course of instruction in Classical Archaeology.

3. The registration of candidates shall lapse from the Register of M.Phil. students on the last day of Trinity Term in the academic year after that in which their name is first entered in it, unless the committee decides otherwise.

4. All candidates are required:

(*a*) to satisfy the examiners in a Qualifying Examination identical with that for the degree of Master of Studies in Classical Archaeology and governed by regulations 5-9 for that degree, in the Trinity Full Term of the academic year in which their name is first entered on the Register of M.Phil. students except that under regulation 5(*b*) of that degree a dissertation of not more than 10,000 words may not normally be offered in place of one of the subject options (examined by two pre-set essays). In the case of failure in one part of the qualifying examination, the candidate will have the same rights of resubmission as for the M.St in Classical Archaeology and, if successful, will be granted permission to supplicate for the degree of M.St in Classical Archaeology but will not be permitted to proceed to the second year of the M.Phil. in Classical Archaeology. Candidates whose work in the Qualifying Examination is judged by the examiners to be of the standard required for the degree of M.St. in Classical Archaeology but not of the standard required to proceed to the second year of the M.Phil. in Classical Archaeology, will be granted permission to supplicate for the degree of Master of Studies in Classical Archaeology;

(*b*) to upload to the Assignments section of the course WebLearn site no later than noon on the Friday of the sixth week of Trinity Full Term in the academic year after that in which their name is first entered on the Register for M.Phil. Students, a thesis[1] of not more than 25,000 words (excluding bibliography and any descriptive catalogue or other factual matter, but including notes and appendices) on the subject approved in accordance with regulations 6 and 10 below; the thesis should bear the candidate's examination number but not his or her name;

(*c*) to offer a further subject chosen from Schedules B-C for the Master of Studies in Classical Archaeology to be examined by two pre-set essays each of not more than 5,000 words. [Candidates who offered a subject from Schedule C in the qualifying examination may not normally offer another subject from Schedule C];

(*d*) to present themselves for an oral examination as required by the examiners.

5. The choice of subjects for thesis and pre-set essays must be approved by the candidate's supervisor and by the Graduate Studies Committee of the School of Archaeology, having regard to the candidate's previous experience and to the availability of teaching.

6. Candidates will be expected to show sufficient general knowledge of Ancient History and Geography for a proper understanding of their periods and subjects.

7. The period or subject for examination must be submitted for approval by the Graduate Studies Committee of the School of Archaeology, by noon of Friday of seventh week of the Trinity Full Term of the academic year in which the candidate's name is first entered on the Register for M.Phil. students. Notice of the subject to be offered by candidates must be given to the Registrar (via Student Self-Service) not later than Friday of the eighth week that same term.

8. Where options are being examined by pre-set essays (as specified in 4(c) above), candidates will propose essay topics in consultation with their supervisor or relevant course provider. The proposed essay titles, countersigned by the supervisor, must be submitted for approval to the Chair of Examiners by no later than noon on Friday of the eighth week of the term in which the instruction for that subject is given. Candidates must upload their essays to the Assignments section of the course WebLearn site by no later than noon on the Monday of the first week of the term following that in which the instruction for that subject was given to the Examination Schools, High Street, Oxford. Essays must bear the candidate's examination number but not his or her name.

With respect to pre-set essays and theses, only the file submitted via WebLearn constitutes a valid submission, no concomitant hard-copy submission may be submitted for any purpose. Each submission must be accompanied by a declaration indicating that it is the candidate's own work.

9. The proposed thesis title must be submitted for approval by the committee in time for its meeting in the eighth week of the Trinity Term of the year in which the candidate's name is first entered on the Register for M.Phil. students. The finalised thesis title must be submitted to the Chair of Examiners by no later than noon on Friday of the eighth week in Hilary Term in the academic year after that in which their name is first entered on the Register for M.Phil. students.

10. Candidates are advised that adequate reading knowledge of an appropriate language or languages (other than English) may be necessary to reach the standard required by the examiners.

11. Successful candidates will be required to deposit one copy of the thesis in the Sackler Library. Such candidates will be required to complete a form stating whether they give permission for their thesis to be consulted.

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12. In the case of failure in just one part of the final examination, the candidate will be permitted to retake that part of the examination on one further occasion, not later than one year after the initial attempt. Written papers would be retaken the following year. A candidate who is not judged to have reached the standard required for the degree of Master of Philosophy in Classical Archaeology but whose examinations fulfil the requirements of the M.St in Classical Archaeology may be granted permission to supplicate for the degree of M.St in Classical Archaeology.

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Master of Philosophy in Comparative Social Policy

The regulations made by the Divisional Board of Social Sciences are as follows:

Qualifying Test

Every candidate must pass a qualifying test at the end of the third term from the beginning of the course in the *two* compulsory papers, *Methods of Social Research* and Core Paper: *Comparative Social Policy and Social Policy Analysis,* and *one Optional Paper* from the list of optional papers, specified by the Department of Social Policy and Intervention. This will be from a list published annually by Friday of the sixth week of Michaelmas Full Term in the Department of Social Policy and Intervention. Candidates may, after special permission of the Course Director, offer subjects outside this list. This may also include papers offered in any other relevant master's degree in the University subject to the permission of the relevant Course Director as appropriate. The examiners may examine candidates viva voce. Candidates who fail the qualifying test may, in exceptional circumstances, be allowed to retake the test before the beginning of the first week of the next academic year. The examiners can decide that the retake shall consist of the whole test or parts thereof.

Final Examination

Every candidate must offer:

1. One further option paper. This will be from a list published annually by Friday of the sixth week of Michaelmas Full Term in the Department of Social Policy and Intervention or, in exceptional circumstances and with the special permission of the Course Director, from subjects outside this list.

2. A thesis[1] of not more than 30,000 words that employs comparative method in the study of a social policy topic. The word count applies to the text, but does not include graphs, tables and charts in the main text, or bibliography. An additional word limit of 6,000 words in total applies to the abstract, footnotes, endnotes and technical appendices (including graphs, tables and charts). Candidates are required to upload an electronic copy of the thesis to the WebLearn site by noon on Friday of the sixth week of Trinity Full Term in which the examination is to be taken. The electronic copy must be anonymous. Successful candidates may be required to deposit a copy of their thesis in the Social Science Library.

The examiners may examine any candidate viva voce.

Compulsory Papers

Methods of Social Research

(*a*) A course of practical work in (i) basic principles of statistical inference, and statistical models for the analysis of quantitative social science data, and (ii) the rationale and techniques of qualitative research appropriate to social policy and related social enquiry. Such practical course work in social research methods shall be assessed by a series of assignments set during the first two terms of the course. These shall be listed in the Course Handbook and submission dates set for each assignment. Each of the two quantitative assignments will be of a maximum length of 2,500 words. The qualitative assignment will be of a maximum length of 3,000 words. These shall be marked during the course. Candidates shall submit via the WebLearn site their assignments, and confirm that it is the candidate's own work except where otherwise indicated, by selecting the 'declaration of authorship' box. In the event of any candidate not reaching the pass mark set for either the qualitative or quantitative assignments, one further attempt shall be permitted within the same examination year, though in the event of a successful resubmission only the bare pass mark shall be awarded.

(*b*) Candidates are required to produce two essays of up to 2,500 words evaluating the research design, methods of data collection and analysis, and any ethical or philosophical issues that arise in a specified research paper. The Director of Graduate Studies shall publish two lists of research papers not later than noon on Monday of the first week of the second term; candidates will be required to write two essays, one about one of the quantitative papers and one about one of the qualitative. The submission dates for the essays shall be listed in the Course Handbook. Candidates shall submit their essays via the WebLearn site, and confirm that they are the candidate's own work except where otherwise indicated, by selecting the 'declaration of authorship' box. The electronic copies must be anonymous. In the event of any candidate not reaching the pass mark set for either the qualitative or quantitative essay, one further attempt shall be permitted within the same examination year, though in the event of a successful resubmission only the bare pass mark shall be awarded.

The Core Paper: Comparative Social Policy and Social Policy Analysis

This paper is based on two courses: Comparative Social Policy and Social Policy Analysis.

Option Papers

These will be from a list published annually by Friday of the sixth week of Michaelmas Full Term in the Department of Social Policy and Intervention. In exceptional circumstances and with the special permission of the Course Director, the option paper may be from subjects outside this list. The option paper will be assessed by a 4,000-5,000 word essay, to be submitted to the WebLearn site by noon on the second Wednesday in April. In the event of any candidate not reaching the pass mark set for the essay, one further attempt shall be permitted within the same examination year, normally at the end of the following term, though in the event of a successful resubmission only the bare pass mark shall be awarded.

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Master of Philosophy in Criminology and Criminal Justice

1. Candidates must follow for at least six terms a course of instruction in Criminology and Criminal Justice.

2. There shall be a Board of Studies for the course, to be chaired by the Director of Graduate Studies for Criminology, and also comprising all the members of the Board of Examiners for the Master of Philosophy in Criminology and Criminal Justice for the current year, the Director or Assistant Director of the Centre for Criminology, and a student representative (the latter for open business only).

3. *Admissions*

Candidates may signify their intention to take the M.Phil. in Criminology and Criminal Justice when they apply for the M.Sc. in Criminology and Criminal Justice or after they have been admitted. In either case, a formal application, the form for which is obtainable from the Graduate Studies Office, must then be made by Friday of Week Four of Trinity Term preceding the Michaelmas Term in which they wish to study for the M.Phil. Admission of those whose thesis topics are approved by the Centre for Criminology's Board of Studies and for whom that Committee certifies the availability of supervision will always be conditional on a specified level of performance in the Part I examination.

4. *Residence*

Candidates must keep six terms statutory residence, which may include periods spent in residence while studying for the M.Sc. in Criminology and Criminal Justice.

5. *Courses and examination*

Candidates for the M.Phil. shall satisfactorily complete Part 1 and Part 2. Part 1 and Part 2 shall be taken in that order and shall normally be taken in successive years. A candidate wishing to take Part 2 but not to proceed directly from Part 1 to Part 2 in successive years must seek permission from the Centre for Criminology's Board of Studies. Part 1 shall consist of the courses and examinations as specified for the M.Sc. in Criminology and Criminal Justice.

6. (*a*) *Qualifying Test (Part 1)*

Every candidate must pass a qualifying test by the end of the third term from the beginning of the course, which shall consist of the elements as specified in cll. 3-6 of the examination regulations for the M.Sc. in Criminology and Criminal Justice.

Candidates who fail the qualifying test may be allowed to be reassessed, as specified in cl. 7 of the examination regulations for the M.Sc. in Criminology and Criminal Justice.

7. (*b*) *Final examination (Part 2)*

Candidates shall follow a course of instruction in Empirical Research Methods, satisfy the examiners that they have completed to the required standard such tests or exercises in Research Methods as prescribed as part of such a course of instruction, and be examined by thesis which must not exceed 30,000 words and should not normally be less than 25,000 words. The thesis shall be submitted electronically by noon on Friday of Week 8 of the Trinity term in which the examination is taken. On submitting the thesis, candidates will also be required to submit an online declaration that the thesis is the candidate's own work.

The course in Empirical Research Methods shall be Research Design and Data Collection, and either Qualitative Methods or Quantitative Analysis for Social Scientists, as specified for the M.Sc. in Criminology and Criminal Justice. Where candidates have already taken these courses as part of the M.Sc., they will not be required to take them a second time. Where a candidate has elected to write a thesis that draws significantly on legal research methods, the Director of Graduate Studies (Research) for Criminology, at the suggestion of the prospective thesis supervisor, may grant the candidate exemption from taking Research Design and Data Collection, and either Qualitative Methods or Quantitative Analysis for Social Scientists, and instruct the candidate to take the Legal Research Method Course, as specified for the M.Phil. in Law.

8. Arrangements for reassessment shall be as follows:

Candidates who fail, or withdraw from, either Qualitative Methods or Quantitative Analysis for Social Scientists may resubmit assessments in line with cl. 7 of the examination regulations for the MSc in Criminology and Criminal Justice. Such candidates who have completed successfully all or part of any of the other components may carry forward the marks gained for the successfully completed parts of the degree.

Candidates who fail, or withdraw from, the Legal Research Method course as specified for the M.Phil. in Law (if they have received permission to take this course instead of Research Design and Data Collection and either Qualitative Methods or Quantitative Analysis for Social Scientists), may resit course elements according to the standard arrangements for reassessment for that course. Such candidates who have completed successfully all or part of any of the other components may carry forward the marks gained for the successfully completed parts of the degree.

Candidates who fail, or withdraw from, the M.Phil. thesis may resubmit the thesis by noon on Friday of Week 8 of the term following publication of their results. Such candidates who have completed successfully all or part of any of the other components may carry forward the marks gained for the successfully completed parts of the degree.

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Master of Philosophy in Development Studies

1. The course shall be under the supervision of the Graduate Studies Committee of the Department of International Development.

2. Candidates must follow for six terms courses of instruction as laid down for the M.Phil. in Development Studies by the Graduate Studies Committee.

3. *Core Course in Development Studies* Candidates must pursue a core course in development studies which is taught in the first year of the degree. The core course covers the following aspects: (i) ideas about development: social, political and development theory, and (ii) key themes in development such as agrarian change, urbanisation, social policy, sustainable development, states and governance, and technology and innovation.

4. Candidates will be admitted to take the examination as defined below in a specific year. In exceptional circumstances candidates may be allowed to take an examination later than the one to which they were admitted. Permission for this must be sought from the Proctors through the candidate's college.

5. The registration of candidates shall lapse from the Register of M.Phil. Students on the last day of Trinity Term of their second academic year.

6. *First year examinations*

6.1. Every candidate must pass a qualifying test consisting of the following components to be permitted to progress to the second year of the course. The test comprises the following:

(a) two foundation papers to be taken at the start of the Trinity Term of the first year of study. Details of the foundations papers are set out below in section 6.2;

(b) one written paper in Research Methods, to be taken at the end of the Trinity Term of the first year of study. Questions will be set on qualitative and quantitative methods in the social sciences;

(c) one research design essay of 3,000-5,000 words. Candidates are required to submit the essay in Trinity Term of the first year of study. Candidates should upload the essay to the MPhil Development Studies WebLearn site by the time and date specified in the Course Handbook. The essay must be accompanied by a declaration indicating that it is the candidate's own work.

(d) two core course essays. Candidates are required to submit these essays in the first year of the course at the times and date specified in the Course Handbook. Each essay should cover the topics of two components (one per essay) of the core course in Development Studies as described in section 3 above.

6.2. Candidates will select two foundation papers from the list set out below except that candidates with a non-economics background are required to include Economics as one of the two papers and candidates are not permitted, except with the permission of the Graduate Studies Committee, to offer a paper in the subject of their bachelor's degree.

(a) *History and Politics* Topics may include the themes of state formation and development; encounters between different civilisations; colonialism, collaboration, and resistance; nationalism, decolonisation; class formation, gender relations, and the formation of political identities; politics and policy. Students will be expected to show knowledge of developments in countries from more than one of the following regions: Africa, Asia, and Latin America.

(b) *Economics* The course focuses on the way economists think about development. Topics may include key concepts in economics (e.g. opportunity costs, the role of incentives) and applications to developing countries. The goal is to provide students with an understanding of economics as a discipline that speaks to other social sciences and that can help explain some of the recurring patterns that we see in developing countries.

(c) *Social Anthropology* Topics may include the perspectives of anthropology upon social change, modernity, progress and commonwealth; personhood and well-being; social and personal agency; authority and responsibility in the field of productive activity; marriage, kinship, family and gender in theory and practice; technological innovations; development planning and identity struggles.

6.3. A candidate who fails to pass any of the components of the qualifying test will be permitted to retake/resubmit the failed assessment item(s) before the beginning of the first week of the next academic year.

6.4. The qualifying test marks awarded for the written paper in Research Methods, the research design essay, and the two core course essays will also contribute toward the final outcome of the degree.

7. *Final year examinations*

7.1. Every candidate must satisfy the examiners in following components:

(a) A thesis of not more than 30,000 words (excluding bibliography but including footnotes and appendices) on a topic approved by the MPhil Teaching Committee, to which the Graduate Studies Committee delegates this function. The thesis must be on a topic in the general field of development studies. The topic of the thesis must be chosen in consultation with and with the approval of the candidate's supervisor. If a separate thesis supervisor is required, he or she must have agreed to undertake the supervision prior to the approval of the topic as specified above. The thesis must be delivered to the Examination Schools, High Street, Oxford not later than the Friday of the first week of the Trinity Full Term in which the examination is to be taken.

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(b) Two options courses. Options courses will be assessed either by a timed written examination or by an option course essay normally in Trinity term of the second year of study. Details of the options papers available and the submission requirements for each option will be made available during the first year of the course. Candidates may offer an option course in other relevant masters degrees in the University, subject to permission from the relevant Graduate Studies Committee and from the MPhil Teaching Committee. Applications to do this must be made following the requirements and by the date specified in the Course Handbook.

Where an option course is assessed by an essay and is selected from the list of option courses of the MPhil in Development Studies, candidates will be required to submit the essay electronically via the MPhil in Development Studies learning platform by the time and date specified in the Course Handbook. The essay must be anonymous and accompanied by a declaration indicating that it is the candidate's own work.

Where an option course is assessed by an essay and is offered in another relevant masters degree in the University, candidates are required to follow the submission requirements of the degree in question.

7.2. Failure in one or more components of the final year examination results in failure of the degree. Candidates may re-take the assessment of the failed options paper(s) and/or resubmit the thesis in Trinity Term of the following academic year.

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Master of Philosophy in Economic and Social History

The regulations of the Board of the Faculty of History are as follows:

1. Every candidate must follow for at least six terms a course of instruction in Economic and Social History and must upon entering for the examination produce from his or her society a certificate to that effect.

2. The examination will consist of the following parts:

Qualifying test

Every candidate must pass a qualifying test. The test shall consist of two courses on

(1) Methodological introduction to research in the social sciences and history.

(2) *Either* Quantitative methods and computer applications for historians

or A paper from another established course within the University where this would provide a more appropriate training for the candidate's dissertation focus. Such a choice will need formal approval from both the Course Director and the Chair of the Graduate Studies Committee of the Board of the Faculty of History.

The methodological introduction course will be assessed by an end of course essay of up to 4,000 words. The essay must be uploaded to the Assignments section of the Economic and Social History WebLearn site by noon on Monday of Week 1 of Hilary Term of the candidate's first year. A quantitative methods course is assessed by an assignment to be completed at the beginning of Hilary Term; the completed assignment must be uploaded to the Assignments section of the Economic and Social History WebLearn site by noon on Monday of Week 1 of Hilary Term of the candidate's first year. Each submission will require the candidate to make a declaration indicating that it is their own work. In addition, convenors of qualifying courses will confirm in writing to the chair of examiners not later than Friday of eighth week of Hilary Term the candidates' satisfactory participation in their classes, including the completion of any assignments for the weekly sessions. Any approved alternative qualifying course will be assessed within the format and timetable of the paper's parent course. No candidate who has failed the qualifying test of two courses will be permitted to supplicate for the degree. Candidates who fail a qualifying course once will be permitted to take it again, not later than one year after the initial attempt.

Final examination

The examination shall consist of four papers and a dissertation.

I. Three advanced papers at least two of which must be selected from Schedule I below (Advanced Papers for the M.Phil. and M.Sc. in Economic and Social History), and not more than one from any other M.Phil. the choice of which must be approved by the chair of the Graduate Studies Committee of the History Board not later than Monday of the fourth week of the second Michaelmas Term of the course.

II. *Either*

(i) one paper in a discipline or skill or sources or methods selected from Schedule II below.

or

(ii) A fourth advanced paper selected from Schedule I or from any additional list of papers for the M.Phil. and M.Sc. in Economic and Social History approved by the Graduate Studies Committee of the Board of the Faculty of History and published in the definitive list of Advanced Papers as set out in Schedule I.

III. A dissertation of not more than 30,000 words, including appendices but excluding bibliography on a topic approved by the candidate's supervisor. The dissertation must be uploaded to the Assignments section of the Economic and Social History WebLearn site not later than noon on the Monday of the first week of the Trinity Full Term in which the examination is to be taken. Dissertations must not exceed the permitted length and must be accompanied by a statement verifying that they are the candidate's own work. If they exceed the permitted word length or are not accompanied by the required statement the examiners will reduce the marks awarded. The presentation and footnotes should comply with the requirements specified in the Regulations of the Education Committee for the degree of M.Litt. and D.Phil. and follow the *Conventions for the presentation of essays, dissertations and theses* of the Board of the Faculty of History.

Each dissertation must include a short abstract which concisely summarises its scope and principal arguments, in about 300 words. This is not included in the dissertation word limit.

One printed copy of an M.Phil. dissertation which is approved by the examiners must be deposited in the Bodleian Library. This finalised copy should incorporate any corrections or amendments which the examiners may have requested. It must be in a permanently fixed binding, drilled and sewn, in a stiff board case in library buckram, in a dark colour, and lettered on the spine with the candidate's name and initials, the degree, and the year of submission.

3. Candidates may, if they so wish, be examined in up to two of their four papers (or submit essays in lieu of these papers as provided for above) at the end of their first year.

4. The examiners will permit the use of any hand-held pocket calculator subject to the conditions set out under the heading 'Use of calculators in examinations' in the *Regulations for the Conduct of University Examinations.*

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5. If it is the opinion of the examiners that the work done by a candidate, while not of sufficient merit to qualify for the degree of M.Phil., is nevertheless of sufficient merit to qualify for the degree of Master of Science in Economic and Social History, the candidate shall be given the option of re-sitting the M.Phil. (as provided under the appropriate regulation) or of being granted leave to supplicate for the degree of Master of Science.

6. A candidate who fails the examination will be permitted to re-take it on one further occasion only, not later than one year after the initial attempt.

Such a candidate whose dissertation has been of a satisfactory standard may re-submit the same piece of work, while a candidate who has reached a satisfactory standard on the written papers will not be required to re-take that part of the examination.

Schedule I

Advanced Papers for the M.Phil. and M.Sc. in Economic and Social History

A broad range of the course resources are shared with the corresponding courses in History of Science, Medicine, and Technology, and Advanced Papers are therefore available in the subject areas listed here.

1. Economic and business history

2. History of science and technology

3. Social history

4. Historical demography

5. History of medicine

A descriptive list of Advanced Papers will be published by the Board of the Faculty of History in September for the academic year ahead (not all options may be available in every year). The definitive list of the titles of Advanced Papers for any one year will be circulated to candidates and their supervisors and posted on the Faculty notice board not later than Friday of third week of Michaelmas Term of the academic year in which the paper is to be taken.

Candidates wishing to take an advanced paper from another programme offered by the History Faculty, and exceptionally, by other Faculties, may do so with the permission of the Programme Convenor, the person responsible for the delivery of the requested option/advanced paper, the candidate's supervisor, and the Director of Graduate Studies. Such candidates will be assessed according to the regulations with respect to the form of assessment and deadlines governing that option (i.e. the regulations of the programme under which the advanced paper is offered), but the modes of assessment and deadlines for the other course elements of the programme for which the candidate is registered will remain in force.

Schedule II

The paper in a relevant discipline or skill may be:

1. One of the papers from the M.Phil. in Economics.

2. One of the papers from the M.Phil. in Sociology or in Comparative Social Policy.

3. One of the papers from the M.Phil. in Russian and East European Studies.

4. One suitable paper from another Master's degree under the auspices of the Faculty of History approved from time to time by the Graduate Studies Committee of the Board of History.

5. One suitable paper from another Master's degree on the recommendation of the candidate's supervisor and endorsed by the Course Director.

Choices under Schedule II have to be approved by the chair of the Graduate Studies Committee of the Board of the Faculty of History not later than Monday of the fourth week of the second Michaelmas Term of the course. Candidates wishing to take a paper under 1, 2, 3, or 5 will also need the approval of the appropriate course convenor and the Graduate Studies Committee of the relevant faculty board or inter-faculty committee who need to be satisfied that each candidate has an adequate background in the subject. Not all options may be available in any one year.

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Master of Philosophy in Economics

The regulations made by the Divisional Board of Social Sciences are as follows:

First-year examinations

There will be three compulsory subjects to be examined at the end of the first year of the course.

(*a*) *Macroeconomics*

(*b*) *Microeconomics*

(*c*) *Econometrics*

Details of the content of the three compulsory subjects will be published on the Department of Economics WebLearn site at the beginning of Michaelmas Term each year.

In exceptional circumstances, the Economics Graduate Studies Committee may give permission for a candidate to defer one of these subjects. This subject will then be taken at the same time as the final examination.

Candidates who pass these subjects will proceed to the second year of the course and take the Final Examination at the end of the second year. Candidates who fail only one out of the three subjects may, by permission of the Economics Graduate Studies Committee, proceed to the second year of the course and resit the one failed subject at the same time as the final examination. Otherwise, candidates who fail the first-year examination will be permitted to resit all three subjects at the end of their second year but will not be permitted to enter the final examination at that time. If they then pass the three compulsory subjects, they will be permitted to proceed with the course and enter the final examination at the end of their third year. In exceptional cases, the Economics Graduate Studies Committee may permit the deferral of resitting one of the three subjects at the end of the second year until the final examination. No candidate will be permitted to resit any of the compulsory subjects more than once.

Final Examination

No candidate shall enter the final examination unless he or she has already passed the three compulsory subjects in the first-year examinations, save that the Economics Graduate Studies Committee may permit any candidate who has failed one of the compulsory subjects to resit that subject at the same time as the final examination.

All candidates must offer five second year subjects and submit a thesis.[8] (/examregs/2019-20/mophilinecon/administratorview/#d.en.282022)

Candidates must take at least one starred (*) subject (advanced core subject) and at least one non-starred subject (field subject).

Candidates must deliver two copies of the thesis (clearly marked with the candidate's name, college, and the words 'M.Phil. in Economics' and accompanied by a statement signed by the candidate that it is the candidate's own work except where otherwise indicated) to the Examination Schools, High Street, Oxford OX1 4BG, by noon on Wednesday in the third week of Trinity Full Term in which the final examination is to be taken. Successful candidates will have one copy of their thesis deposited in the Economics Library by the Department at the end of the examination.

Second year subjects for the M.Phil. in Economics

Second year subjects may be offered from the following list:

1. Advanced Macroeconomics 1*
2. Advanced Macroeconomics 2*
3. Advanced Microeconomics 1*
4. Advanced Microeconomics 2*
5. Advanced Econometrics 1*
6. Advanced Econometrics 2*
7. Advanced Econometrics 3*
8. Behavioural Economics
9. Development Economics 1
10. Development Economics 2
11. Economic History 1
12. Economic History 2
13. Financial Economics 1
14. Financial Economics 2
15. Industrial Organisation 1

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16. Industrial Organisation 2
17. International Trade 1
18. International Trade 2
19. Labour Economics
20. Public Economics
21. Empirical Microeconomics
22. Urban and Spatial Economics
23. International Macroeconomics and Finance

Not all subjects on this list will be available every year. The *definitive list* of second year subjects together with information on content and structure will be published on the Department of Economics WebLearn site at the beginning of Michaelmas Term of the year in which the exam is to be taken. The examiners will not provide calculators, but will permit the use of a hand-held pocket calculator in the examination room, both for the first year examinations and for the final examination, subject to the conditions set out under the heading 'Use of calculators in examinations' in the *Regulations for the Conduct of University Examinations*.

A list of permitted calculators will be reviewed annually in the week prior to the first full week of Michaelmas Term and published by the Department of Economics on its WebLearn site.

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Master of Philosophy in English Studies (Medieval Period)

The regulations made by the Board of the Faculty of English Language and Literature are as follows:

Every candidate must follow for at least six terms a course of study in English.

In the first year candidates must follow the courses and submit the essays and dissertations prescribed for the M.St. in English. Candidates must have achieved a pass mark in the first-year assessments before they are allowed to proceed to the second year.

In the second year candidates must offer three of the following subjects and a dissertation.

Syllabus

1. The History of the Book in Britain before 1550 (Candidates will be required to transcribe from and comment on specimens written in English under examination conditions (1 hour).)

2. Old English

3. The Literature of England after the Norman Conquest

4. The Medieval Drama

5. Religious Writing in the Later Middle Ages

6. Medieval Romance

7. Old Norse sagas

8. Old Norse poetry

9. Old Norse special topic (only to be taken by candidates offering either paper 7 or paper 8 or both)

10./11. One or two of the C course special options as on offer in any year, as specified by the M.St. English, provided that they may not re-take any option on which they have submitted examined work as part of their M.St. course.

12./13. Relevant options offered by other Faculties as agreed with the Course Convenors. The teaching and assessment of these options will follow the provisions and requirements as set by the Faculty offering the option.

14. Another option as approved by the Course Convenors.

Examination

The method of examination for each course will be an essay of 6,000-7,000 words to be formatted and submitted electronically as specified in the course handbook not later than noon on Thursday of the tenth week of Michaelmas Term or Hilary Term (depending on the term in which the course was offered).

Candidates must gain approval of the topic of their essays by writing to the Chair of M.St./M.Phil. Examiners, care of the English Graduate Studies Office, by Friday of the sixth week of Michaelmas Term or Hilary Term (depending on the term in which the course was offered).

The dissertation (not more than 15,000 words) on a subject related to their subject of study should be formatted and submitted electronically as specified in the course handbook, not later than by noon on Monday of the eighth week of Trinity Term. The dissertation must be presented in proper scholarly form. Candidates must gain approval of the topic of their dissertation by writing to the Chair of M.St./M.Phil. Examiners care of the English Graduate Studies Office, by Friday of sixth week of Hilary Term, providing an outline of the topic of not more than 200 words.

Candidates are warned that they must avoid duplicating in their answers to one part of the examination material that they have used in another part of the examination, but the dissertation may incorporate work submitted for the first year dissertation.

No candidate who has failed any of the above subjects will be awarded the degree in that examination. Candidates who fail any one of the three papers or the dissertation may re-submit that element by noon on the last Monday of the Long Vacation; candidates who fail more than one element of the examination (including one element plus the translation paper where applicable) must re-submit those elements (and, where applicable, take the translation paper) according to the timetable for the examination in the following year. A candidate may only resubmit or retake a paper on one occasion.

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Master of Philosophy in Environmental Change and Management

1. The Social Sciences Board shall elect for the supervision of the course a Standing Committee. The Course Director will be responsible to the Standing Committee.

2. During the first year, candidates for the MPhil will:

(*a*) follow a course of instruction for three terms in the MSc in Environmental Change and Management under the aegis of the School of Geography and the Environment. They will be assessed in all aspects of the MSc programme, with the exception of the dissertation.

(*b*) develop a thesis topic, the title and proposal for which will be submitted for approval to the Course Director by the end of Hilary Term of the first year, together with the name and approval of a person who has agreed to act as their supervisor during the preparation of the dissertation, on the date specified by the department. Candidates registered for the MSc in Environmental Change and Management may request a transfer to the MPhil degree by submitting an application by the deadline stipulated by the Standing Committee.

3. Examinations at the end of the first year will serve to qualify for entry into the second year of the MPhil course. Candidates who fail one or more papers at the end of the first year will be required to resit and pass the failed paper or papers, normally when next offered the following year, before being permitted to proceed with the degree.

4. In the second year, candidates for the MPhil will:

(*a*) offer a thesis of not more than 30,000 words accompanied by an abstract not exceeding 300 words. The maximum word count shall include footnotes, but exclude appendices, references and the abstract. The detailed format and specification of the dissertation shall be approved by the Standing Committee, and be published in the course handbook. The thesis must be uploaded to the course WebLearn Submissions site no later than noon on the first weekday of September at the end of the second year. The submission must be accompanied by a declaration indicating that it is the candidate's own work. Successful candidates will be required to deposit one copy of their thesis in the Bodleian Library, and will be required to sign a form stating whether they will permit their thesis to be consulted.

(*b*) submit one extended essay based on new work set as part of the assessment of the appropriate SoGE MSc elective module not taken in the first year of study. Essays based on an elective taken during Michaelmas Term shall be submitted by noon on the first weekday of Hilary Term. Essays based on an elective taken during Hilary Term, shall be submitted by noon on the first weekday of Trinity Term. These essays must be uploaded to the course WebLearn Submissions site by the dates indicated above and must be accompanied by a declaration indicating that it is the candidate's own work. Approval for the topic of the essay must have been obtained from the elective leader prior to submission.

5. Arrangements for reassessment shall be as follows:

Candidates who fail to satisfy the examiners on the thesis and/or the extended essay may resubmit the thesis and/or the extended essay on not more than one occasion, which shall normally be within one year of the original failure.

6. Viva voce examination: Candidates must present themselves for viva voce examination when required to do so by the examiners.

7. The examiners may award a distinction for excellence in the whole examination.

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Master of Philosophy in Evidence-Based Social Intervention and Policy Evaluation (EBSIPE)

1. Candidates must follow for at least six terms a course of instruction in Evidence-Based Social Intervention and Policy Evaluation.

2. *Qualifying Test*

Every candidate must pass a qualifying test at the end of Trinity Full Term in the *two* compulsory papers, either *Evidence-Based Social Intervention* or *Policy Evaluation,* and *Evaluation Methods* and one *Optional Paper* from the list of optional papers published annually by Friday of the sixth week of Michaelmas Full Term in the Department of Social Policy and Intervention. The examiners may examine candidates viva voce if required. Candidates who fail the qualifying test will be allowed to retake the test once before the beginning of the first week of the next academic year. The Social Policy and Intervention Graduate Studies Committee can decide that the retake shall consist of the whole test or parts thereof.

3. *Final Examination*

Every candidate must offer:

i One further optional paper, also examined by a three-hour unseen written exam. This will be from a list published annually by Friday of the sixth week of Michaelmas Full Term in the Department of Social Policy and Intervention. Candidates are expected to take options offered through the EBSIPE course. Only in exceptional circumstances and with the special permission of the Course Director, the optional paper may be from subjects outside this list.

ii One research thesis[1] on a topic related to and attentive to the evidence-based social intervention, policy evaluation or evaluation methods. The subject of the thesis must be approved by the supervisor on behalf of the Department and it should not exceed 30,000 words in length. The thesis must be submitted via WebLearn by noon of Friday of the sixth week of Trinity Full Term in which the examination is to be taken. The thesis must be anonymous, and submitted in Word format. Successful candidates may be required to deposit a hard copy of their thesis in the Social Sciences Library.

The examiners may examine any candidate viva voce.

The examiners may award a distinction for excellence in the whole examination on the basis of the material submitted to them in both the qualifying test and the final examination.

Compulsory Papers

Evidence-Based Social Intervention or *Policy Evaluation*. As specified for the M.Sc. in Evidence-Based Social Intervention and Policy Evaluation.

Evaluation Methods. As specified for the M.Sc. in Evidence-Based Social Intervention and Policy Evaluation.

Optional Papers

The list of options will be published annually by Friday of the sixth week of Michaelmas Full Term in the Department of Social Policy and Intervention. In exceptional circumstances and with the special permission of the Course Director, the optional paper may be from subjects outside of this list.

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Master of Philosophy in Greek and/or Latin Languages and Literature

The regulations made by the Board of the Faculty of Classics are as follows:

1. *Course*. Every candidate must follow for at least six terms a course of instruction in Greek and/or Latin Languages and Literature.

2. *Options*. See the schedule below. Candidates are required to offer a thesis (D) and any *two* options chosen from A, B, and C.

3. *Approval of Options*. The choice of options will be subject to the approval of the candidate's supervisor and of the Graduate Studies Committee in Classics, having regard to the candidate's previous experience, the range covered by the proposed options, and the availability of teaching and examining resources. Options under B6-B8 in disciplines other than Greek and/or Latin Languages and Literature require the approval of both the Graduate Studies Committee for Classical Languages and Literature and the Graduate Studies Committee responsible for the discipline concerned.

Candidates must submit their provisional choice of *options* to the Academic Administrative Officers, Ioannou Centre, 66 St. Giles', Oxford, OX1 3LU not later than noon on Monday of Week 0 of Hilary Full Term in the first year of their course; the proposed *thesis title* not later than Tuesday of Week 1 in the Trinity Full Term of their first year; and the proposed titles of any *pre-submitted essays* (see §§ 5 and 6) no later than noon on the Monday of Week 0 of Hilary Full Term of the second year of the course (except that the titles of essays to be examined at the end of the *first year* of study in accordance with cl. 7 below should be submitted no later than the noon on the Monday of Week 0 of Hilary Full Term of the first year of the course).

Not all options may be available in any given year.

4. *Examination*. The texts for the options in Section A will appear in the M.St./M.Phil. handbook issued in Week 0 of the Michaelmas Term preceding the examination. Each of these options will be examined by (i) a written paper (three hours) of passages for translation and comment, in which the passages for comment will be set only from the books listed under α in each case, while passages for translation will be set from the books listed under both α and β in each case, and (ii) by three presubmitted essays (see § 6 below) which between them display knowledge of more than a narrow range of the topic. Passages for translation and comment will be set from the editions listed in the M.St./M.Phil. handbook: for any option approved under 11 the edition will be specified by the Graduate Studies Committee in Classical Languages and Literature.

5. Any candidate whose native language is not English may bring a bilingual (native language to English) dictionary for use in any examination paper where candidates are required to translate Ancient Greek and/or Latin texts into English.

6. *Presubmitted essays*. Essays should each be of between 5,000 and 7,500 words.

The word limit excludes only the bibliography. Candidates may apply to the Graduate Studies Committee no later than three weeks before the submission deadline for dispensation to exclude certain other types of material from the word-count; guidance is provided in the handbook.

Supervisors or others are permitted to give bibliographical help with, and to discuss a first draft of, such essays.

The essays (two typewritten or printed copies) must be delivered in a parcel bearing the words 'Essays submitted for the M.Phil. in Greek and/or Latin Languages and Literature' to the Examination Schools, High Street, Oxford OX1 4BG, to arrive by noon on Wednesday of Week 6 in the appropriate Trinity Full Term.

7. One of the two options taken from A, B and C must be completed by the end of the first year of study. If it is an option to be examined by presubmitted essays, these must be delivered as in § 6 above, but to arrive by noon on the Wednesday of Week 6 in the Trinity Full Term of the first year of study for the M.Phil.

8. In theses and pre-submitted essays all quotations from primary or secondary sources, and all reporting or appropriation of material from those sources, must be explicitly acknowledged. Each candidate must submit a signed declaration of authorship in a sealed envelope together with the thesis or pre-submitted essay.

9. *Oral Examination*. Candidates are required to present themselves for oral examination if summoned by the examiners.

10. *Distinction*. The examiners may award a distinction for excellence in the whole examination.

11. A candidate who fails to satisfy the examiners may enter for the examination on one (but not more than one) subsequent occasion (as provided under the appropriate regulation). If it is the opinion of the examiners that the work done by a candidate, while not of sufficient merit to qualify for the degree of M.Phil., is nevertheless of sufficient merit to qualify for the degree of M.St. in Greek and/or Latin Languages and Literature, the candidate shall be given the option of resitting the M.Phil. or of being granted leave to supplicate for the degree of Master of Studies.

Schedule

Section A

A1. Historiography

A2. Lyric Poetry

A3. Early Greek Hexameter Poetry

A4. Greek Tragedy

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A5. Comedy

A6. Hellenistic Poetry

A7. Cicero

A8. Ovid

A9. Latin Didactic

A10. Neronian Literature*

A11. Latin Literature from Titus to Trajan*

A12. Any other text or combination of texts approved by the Graduate Studies Committee in Classics.

The exact prescribed texts for each of options A1-A11 will be as listed in the Student Handbook.

*N.B. University classes will only be given for one of options A10. *Neronian Literature* and A11. *Latin Literature from Titus to Trajan* each year. For further details, please see the course handbook.

Section B

B1. *The transmission of Greek texts, and the elements of palaeography and textual criticism*, with closer study of Euripides, *Orestes* 1-347 and 1246-1693. Candidates will be required (i) to presubmit two essays on some aspect of the transmission of Greek texts or textual criticism, (ii) sit a paper on Greek Palaeography (1.5 hours), and (iii) to take a paper (Honour School of Literae Humaniores, subject 513: 3 hours) of transcription and of comment on passages in the set text.

B2. *The transmission of Latin texts, and the elements of palaeography and textual criticism*, with closer study of either (a) Seneca, *Medea*: manuscripts, texts, interpretation: manuscripts, texts, interpretation or (b) Catullus 1-14, 27-39, 44-51, 65-7, 69-76, 95-101, 114-1610: manuscripts, texts, interpretation. Candidates will be required (i) to presubmit two essays on some aspect of the transmission of Latin texts or textual criticism, (ii) to sit a paper on Latin Palaeography (1.5 hours), and (iii) to take a paper (Honour School of Literae Humaniores subjects 515 or 524: 3 hours) of transcription and of comment on passages in the set text.

B3. *Greek and Latin Papyrology, with special reference to literary papyri*. Candidates will be required (i) to submit two essays that between them display more than a narrow range of the topic, and (ii) to undertake a practical test, in their own time. In the practical test, they are to prepare and submit an edition, in proper scholarly form, of an original papyrus or small group or papyri. A papyrus or group of papyri will be assigned to each candidate not later than Saturday of Week 6 in the Hilary Full Term preceding the candidate's final term. The edition (two typewritten or printed copies) must be delivered in a parcel bearing the words 'Papyrology practical test submitted for the M.Phil. in Greek and/or Latin Languages and Literature' to the Examination Schools, High Street, Oxford OX1 4BG, to arrive by noon on Wednesday of Week 6 in the appropriate Trinity Full Term.

B4. *Comparative Philology, with special reference to the history of the Greek and/or Latin language*. Two papers will be set. Paper (i), Essays, will cover (a) basic questions about the comparative and/or historical grammar of Greek and/or Latin, and (b) questions about the history of the Greek and/or Latin language. Paper (ii), texts for translation and linguistic commentary, passages set from Greek dialect inscriptions and/or Latin archaic inscriptions, from Greek and/or Latin literary texts, and from Linear B and/or Oscan and Umbrian.

B5. *Reception: Theory and Methods*

Option B5 will be examined by means of four pre-submitted essays and require attendance at the associated classes.

B6. Any option available in the M.Phil. in Classical Archaeology, Schedule B. This option will be examined *either* by two presubmitted essays *or* by a dissertation of not more than 10,000 words. The deadlines for submission of essays will be those of the MPhil in Greek and/or Latin Languages and Literature.

B7. Any option available in the M.Phil. in Greek and/or Roman History, Lists B and C. The mode of assessment will be as specified in the regulations for the M.Phil. in Greek and/or Roman History. However, the deadlines for submission will be those of the MPhil in Greek and/or Latin Languages and Literature.

B8. Any other subject approved by the Graduate Studies Committee in Classics, which will determine the method of examination.

Section C

C1. *Intermediate Greek*. There will be one two-hour paper comprising unseen translation and grammatical questions on prescribed texts and one three-hour paper requiring translation from prescribed texts. A detailed specification and prescribed texts for the paper will appear in the MSt/MPhil handbook issued in Week 0 of the Michaelmas Term preceding the examination. Alternative texts for translation under this head may be offered by agreement with the Graduate Studies Committee.

C2. *Intermediate Latin*. There will be one two-hour paper comprising unseen translation and grammatical questions on prescribed texts and one three-hour paper requiring translation from prescribed texts. A detailed specification and prescribed texts for the paper will appear in the MSt/MPhil handbook published in Week 0 of the Michaelmas Term preceding the examination.

Section D

A thesis of up to 25,000 words, on a subject to be proposed by the candidate in consultation with the supervisor, and approved by the Graduate Studies Committee in Classics. The word limit excludes only the bibliography. Candidates may apply to the Graduate Studies Committee no later than three weeks before the submission deadline for dispensation to exclude certain other types of material from the word-count; guidance is provided in the handbook. Supervisors or others are permitted to give bibliographical help and to discuss drafts.

The thesis (two typewritten or printed copies) must be delivered in a parcel bearing the words 'Thesis for the M.Phil. in Greek and/or Latin Languages and Literature' to reach the Examination Schools, High Street, Oxford OX1 4BG, by noon on Wednesday of Week 6 in the Trinity Full Term in which the examination is to be taken.

The examiners may invite a successful candidate to agree that one copy of his or her thesis be deposited in the Bodleian Library.

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Master of Philosophy in Greek and/or Roman History

1. Every candidate must follow, for at least six terms, a course of instruction in Greek and/or Roman History.

2. Candidates may satisfy the Examiners in not more than three options in the first year of their course.

3.

(*a*) In the case of options in languages, Schedule A below, candidates will be examined by written examination. Candidates taking options A (iii)-(vi) may bring a dictionary for their use in the examination. Any candidate taking either of options A (i) or A (ii) whose native language is not English may bring a bilingual (native language-English) dictionary for use in the examination.

(*b*) For options in topics and techniques, Schedules B and C below, unless otherwise stated below, candidates will be required to pre-submit two essays of not more than 5,000 words in length, which between them display knowledge of more than a narrow range of the topic covered by the course.

(*c*) For the Graduate Seminars, Schedule E below, candidates will be required to pre-submit one essay of not more than 5,000 words, based on a presentation to the Seminar, and one essay of not more than 5,000 words, based on other work done in connection with the Seminar.

(*d*) The word limits for presubmitted essays and for dissertations exclude the bibliography and certain other categories as adumbrated in the MSt/MPhil course handbook, which is to be consulted for further guidance.

(*e*) Supervisors or others are permitted to give bibliographical help with and to discuss drafts of essays.

4. *Oral Examination*. Candidates are required to present themselves for oral examination if summoned by the examiners.

5. If it is the opinion of the examiners that the work done by a candidate, while not of sufficient merit to qualify for the degree of M.Phil., is nevertheless of sufficient merit to qualify for the degree of Master of Studies in Greek and/or Roman History, the candidate shall be given the option of resitting the M.Phil. (as provided under the appropriate regulation) or of being granted leave to supplicate for the degree of Master of Studies.

6. *Syllabus*

Candidates must offer (1) an option from A below, (2) an option from B below (3) an option from B or C below, (4) a dissertation as described in D below, and must take, in the first year of their course, (5) one of the Graduate Seminars in Ancient History as described in E below. The option from A must be (i) or (ii), unless a candidate is dispensed from this requirement by the Graduate Studies Committee for Ancient History.

Not all options may be available in any given year.

A

(i) Intermediate Greek, as prescribed for the Master of Studies in Greek and/or Roman History. Paper A(ii)

(ii) Intermediate Latin, as prescribed for the Master of Studies in Greek and/or Roman History, Paper A(iv).

(iii) French

(iv) German

(v) Italian

(vi) Any other language which the candidate has satisfied the Graduate Studies Committee for Ancient History is relevant to their other papers including any dissertation.

B

(i) Greek Numismatics

(ii) Roman Numismatics

(iii) Greek Epigraphy

(iv) The Epigraphy of the Roman World

(v) Documentary Papyrology. Candidates taking this option will produce an edition of a documentary papyrus and one essay of not more than 5,000 words in length. These should be submitted in accordance with the arrangements set out in 2(e) above.

(vi) Roman Law

(vii) Any of the following papers on the B list of the M.St. in Greek and/or Latin Languages and Literature: B1-4; B7. Presubmitted essays offered under this option will be subject to the normal regulations for the submission of presubmitted essays in the M.Phil. in Greek and/or Roman History.

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(viii) Any of the papers from Schedule B of the M.St. in Classical Archaeology. Presubmitted essays offered under this option will be subject to the normal regulations for the submission of presubmitted essays in the M.Phil. in Greek and/or Roman History.

(ix) Any other subject approved by the Graduate Studies Committee for Ancient History.

C

(i) Greek history to *c*.650 bce

(ii) Greek history to *c*.650-479 bce

(iii) Greek history to *c*.479-336 bce

(iv) Athenian democracy in the Classical age

(v) Alexander and his successors 336-301 bce

(vi) The Hellenistic world 301-*c* .100 bce

(vii) Rome and the Mediterranean world 241-146 bce

(viii) Roman history 146-46 bce

(ix) Cicero

(x) Roman history 46 bce -54 ce

(xi) Roman history 54-138 ce

(xii) Roman history 138-312 ce

(xiii) The ecology, agriculture and settlement history of the ancient Mediterranean world

(xiv) The economy of the Roman Empire

(xv) The provinces of the Roman Empire

(xvi) Greek and/or Roman religion

(xvii) Gender and sexuality in the Greek and/or Roman world

(xviii) Greek and/or Latin historiography

(xix) The Church in the Roman Empire from the beginnings to 312 CE.

(xx) The world of Augustine.

(xxi) The City of Rome. This course is run in collaboration with the British School at Rome, and involves attendance at the residential course organised by the School annually in Rome; only those accepted by the School may take the option.

(xxii) Any other subject approved by the Graduate Studies Committee for Ancient History.

D

A dissertation of not more than 25,000 words on a subject to be approved by the Graduate Studies Committee for Ancient History.

E

Graduate Seminars

(i) Greece and the East

(ii) Rome and the West

These working seminars, organised by members of the faculty in areas of current interest to them, run fortnightly in Michaelmas and Hilary Terms. The topics of the Seminars will vary from time to time. Details are announced in the Graduate handbook for the Degrees of M.St. and M.Phil. in Greek and/or Roman History.

7. All options, including the dissertation, require the approval of the candidate's supervisor and the Graduate Studies Committee for Ancient History, having regard to the candidate's previous experience, the range covered by the chosen options, and the availability of teaching and examining resources. Options under B (vii), (viii), (ix) and C (xxii) in disciplines other than Ancient History require the approval of both the Graduate Studies Committee for Ancient History and the Graduate Studies Committee responsible for the discipline concerned. The options must be submitted for approval not later than the Friday of Week 5 of Michaelmas Term in the candidate's first academic year. Candidates will not normally be allowed to be examined in languages of which they are native speakers or which they have previously studied in taught courses for more than two years.

8.

(a) Two typewritten or printed copies of each essay offered under Schedule E, Graduate Seminars must be sent in a parcel bearing the words 'Essays submitted for the M.Phil. in Greek and/or Roman History' to the Examination Schools, High Street, Oxford, OX1 4BG by noon on the Wednesday of Week 6 of Trinity Term in the first year of the course.

(b) Candidates may, if they wish, submit two essays on options from Schedules B or C by noon on the Wednesday of Week 6 of Trinity Term in the first year of the course. Otherwise, candidates must submit all essays on options from Schedules B and C by noon on the Wednesday of Week 1 of Trinity Term in the final year of the course. Two typewritten or printed copies of all such essays must be sent in a parcel bearing the words 'Essays submitted for the M.Phil. in Greek and/or Roman History' to the Examination Schools, High Street, Oxford, OX1 4BG.

(c) Two typewritten or printed copies of the dissertation (Schedule D) must be sent in a parcel bearing the words 'Dissertation submitted for the M.Phil. in Greek and/or Roman History' to the Examination Schools, High Street, Oxford, OX1 4BG by noon on the Wednesday of Week 6 of Trinity Term in the final year of the course.

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Master of Philosophy in History

The regulations of the Board of the Faculty of History are as follows:

1. Candidates for the Master of Philosophy in History must follow for at least six terms a course of instruction and directed research and must, upon entering the examination, produce from their society a certificate to that effect.

2. Candidates must attend such lectures, seminars and classes as their lead supervisor shall determine. In addition to the formally examined programme elements described below, each candidate will be expected to attend and complete in-course requirements for a series of skills options based on a schedule to be published from year to year by the Faculty's Graduate Studies Committee. The candidate's individual programme, agreed with their supervisor, will be subject to approval by the Director of Graduate Studies, in consultation with the programme convenor, by Friday of Week One of Michaelmas Term; subsequent changes must be agreed by the Director of Graduate Studies not later than Friday of Week Three of Hilary Term. Class teachers will report to the Chair of Examiners on the candidate's attendance and participation, and, where appropriate, test results, not later than Monday of Week Nine of Hilary Term, except in the case of three-term language classes where the respective reporting deadline will be Monday of Week Nine of Trinity Term.

3. Candidates must apply for and follow a particular named strand of the programme, chosen from a list published by the Faculty by 1 September of the year before entry. They may only change to a different strand with the written agreement of their supervisors, the Convener of the MPhil in History and the Director of Graduate Studies.

4. The final examination shall comprise (i) one extended essay based on the programme's core component, (ii) one extended essay based on an Advanced Option, (iii) one extended essay based on a class on the writing of History, (iv) one research methodology essay and (v) a dissertation of not more than 30,000 words in the final year of the programme.

I. During Michaelmas Term of the first year, each candidate shall attend a core programme, comprising introductory lectures, strand-specific classes on sources and historiography, and mixed classes on historical theory and methodological approaches. The core course will be assessed by an extended essay of between 3,000 and 5,000 words. The essay must be uploaded to the Assignments section of the MPhil in History Weblearn site by 12 noon on Monday of Week One of Hilary Term of the first year. The submission will require the candidate to make a declaration indicating that it is their own work. The assessment of the annotated bibliography and the dissertation proposal will be on a pass/fail basis only, and candidates who fail one of these elements will be given the opportunity to submit a revised version in the course of their programme.

II. In Hilary Term of the first year candidates must choose one Option course, normally from the Options for the Master of Studies in History. The choice of Option must be discussed with the candidate's supervisors and will depend on the candidate's training objectives or dissertation project. Details of available Options are published in course handbooks. Candidates wishing to take an Option paper from another programme offered by the History Faculty, and exceptionally, by other Faculties, may do so with the permission of the Programme Convenor, the person responsible for the delivery of the requested option/advanced paper, their supervisor, and the Director of Graduate Studies. Such candidates will be assessed according to the regulations with respect to the form of assessment and deadlines governing that option (ie the regulations of the programme under which the Advanced paper is offered), but the modes of assessment and deadlines for the other course elements of the programme for which the candidate is registered will remain in force. This part of the programme will be assessed either by one extended essay of between 8,000 and 10,000 words or by two extended essays of 4-5,000 words each, depending on the Option taken. The essay should be uploaded to the Assignments section of the MPhil in History Weblearn site by 12 noon on Friday of Week Nine of Hilary Term of the candidate's first year. The submission of the essay will require the candidate to make a declaration indicating that it is their own work. This essay should reflect skills and understanding the candidate has developed by following the choice of Option paper. This essay may complement but must not share significant content with the essay submitted under I. above. Teaching may not be available for all the Advanced Options each year.

III. In Trinity Term candidates take a class on 'Writing History' and finalise a proposal for their dissertation. The Writing History classes will be assessed by an extended essay of between 4,000 and 5,000 words. The essay may complement but must not share significant content with the essays submitted under I. and II. above. The essay should be uploaded to the Assignments section of the MPhil in History Weblearn site by 12 noon on Monday of Week Nine of Trinity Term of the candidate's first year. The submission of the essay will require the candidate to make a declaration indicating that it is their own work.

IV. Candidates must prepare one methodological essay (of up to 7,000 words) and a seminar presentation for a class on 'Historical concepts and controversies', to be examined in Trinity Term of the candidate's second year. Students may choose a topic for their essay and presentation in an area proximate to their dissertation subject, but may not replicate any other material submitted for examination. The essay must be uploaded to the Assignments Section of the MPhil in History Weblearn site by 12 noon on Monday of first week of Trinity Term of the candidate's second year. The candidate will be required to make a declaration indicating that it is their own work.

V. A dissertation of not more than 30,000 words, including footnotes and appendices but excluding bibliography, on a topic approved by the candidate's supervisor. The dissertation must be uploaded to the Assignments Section of the MPhil in History Weblearn site by 12 noon on Monday of Week Eight of Trinity Term of the candidate's second year, accompanied by a declaration indicating that it is the candidate's own work. Dissertations submitted must not exceed the permitted length. If they do the Examiners will reduce the marks awarded. The presentation and footnotes should comply with the requirements specified in the Regulations of the Education Committee for the degrees of M.Litt and D.Phil and follow the Conventions for the presentation of essays, dissertations and theses of the Faculty of History. Each dissertation must include a short abstract which concisely summarises its scope and principal arguments, in about 300 words. One copy of an M.Phil. dissertation which

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is approved by the examiners must be deposited in the Bodleian Library. This final copy should incorporate any corrections or amendments which the examiners may have requested. It must be hard bound, in a dark colour, and lettered on the spine with the candidate's name and initials, the degree, and the year of submission.

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Master of Philosophy in History of Science, Medicine, and Technology

The regulations of the Board of the Faculty of History are as follows:

(1) Every candidate must follow for at least six terms a course of instruction in History of Science, Medicine, and Technology, and must upon entering for the examination produce from his or her society a certificate to that effect.

(2) The examination will consist of the following parts:

Qualifying test

Every candidate must pass a qualifying test. The test shall consist of a course in Methods and Themes in History of Science, Medicine, and Technology (HSMT).

The Methods and Themes in HSMT course will be assessed by an essay of up to 4,000 words. The essay must be uploaded to the Assignments section of the History of Science, Medicine and Technology WebLearn site by noon on Monday of Week 10 of Michaelmas Term of the candidate's first year and accompanied by a declaration that it is the candidate's own work. In addition, convenors of qualifying courses will confirm in writing to the chair of examiners not later than Friday of eighth week of Hilary Term the candidates' satisfactory participation in their classes, including the completion of any assignments for the weekly sessions. No candidate who has failed the qualifying test will be permitted to supplicate for the degree. Candidates who fail the qualifying course once will be permitted to take it again, not later than one year after the initial attempt.

Candidates will submit two 'practice' essays of 3,000 words, one on Friday of Week 3 of Michaelmas Term and one on Friday of Week 6 of Michaelmas Term. Of these two essays and the Methods and Themes in HSMT essay, at least one must address a topic in the history of medicine and at least one must address a topic in the history of science and technology. The essays must address a range of topics in the history of science, medicine, and technology, and may not overlap considerably in subject matter.

Final Examination

The examination shall consist of four papers and a dissertation.

I. Three advanced papers at least two of which must be selected from Schedule I below ('Advanced Papers for the M.Phil. and M.Sc. in History of Science, Medicine, and Technology'), and not more than one from any other M.Phil., the choice of which must be approved by the Chair of the Graduate Studies Committee of the History Board not later than Monday of the fourth week of the second Michaelmas Term of the course.

These papers are each assessed by two essays of 4,000-5,000 words. The essays must be the work of the candidates alone and they must not consult any other person including their supervisors in any way concerning the method of handling the themes chosen. The themes chosen by the candidate must be submitted for approval by the chair of examiners by the examination entry date. Candidates will be informed within two weeks, by means of a letter directed to their colleges, whether the topics they have submitted have been approved. The finished essays must be uploaded to the Assignments Section of the History of Science, Medicine and Technology Weblearn site by noon on Monday of Week 9 of Trinity Term. The essays must be presented in proper scholarly form and accompanied by a declaration that they are the candidate's own work.

II. *Either* (i) one paper in a discipline or skill or sources or methods selected from Schedule II below.

or (ii) A fourth advanced paper selected from Schedule I or from any additional list of papers for the M.Phil. and M.Sc. in History of Science, Medicine, and Technology approved by the Graduate Studies Committee of the Board of the Faculty of History and published in the definitive list of Advanced Papers as set out in Schedule I.

III. A dissertation of not more than 30,000 words, including appendices but excluding bibliography on a topic approved by the candidate's supervisor. The dissertation must be uploaded to the Assignments section of the History of Science, Medicine and Technology WebLearn site not later than noon on the Monday of the first week of the Trinity Term in which the examination is to be taken. Dissertations submitted must not exceed the permitted length. If they do the examiners will reduce the marks awarded. The presentation and footnotes should comply with the requirements specified in the Regulations of the Education Committee for the degree of M.Litt. and D.Phil. and follow the *Conventions for the presentation of essays, dissertations and theses* of the Board of the Faculty of History. The dissertation should be accompanied by a declaration that it is the candidate's own work.

Each dissertation must include a short abstract which concisely summarises its scope and principal arguments, in about 300 words. This is not included in the dissertation word count.

One printed copy of an M.Phil. dissertation which is approved by the examiners must be deposited in the Bodleian Library. This finalised copy should incorporate any corrections or amendments which the examiners may have requested. It must be in a permanently fixed binding, drilled and sewn, in a stiff board case in library buckram, in a dark colour, and lettered on the spine with the candidate's name and initials, the degree, and the year of submission.

3. Candidates may, if they so wish, be examined in up to two of their four papers (or submit essays in lieu of these papers as provided for above) at the end of their first year.

4. If it is the opinion of the examiners that the work done by a candidate, while not of sufficient merit to qualify for the degree of M.Phil., is nevertheless of sufficient merit to qualify for the degree of Master of Science in History of Science, Medicine, and Technology, the candidate shall be given the option of resitting the M.Phil. (as provided under the appropriate regulation) or

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of being granted leave to supplicate for the degree of Master of Science.

5. A candidate who fails the examination will be permitted to retake it on one further occasion only, not later than one year after the initial attempt.

Such a candidate whose dissertation has been of a satisfactory standard may resubmit the same piece of work, while a candidate who has reached a satisfactory standard on the written papers will not be required to retake that part of the examination.

Schedule I

Advanced Papers for the M.Phil. and M.Sc. in History of Science, Medicine, and Technology

A broad range of the course resources are shared with the corresponding courses in Economic and Social History, and Advanced Papers are therefore available in the subject areas listed here.

1. Economic and business history

2. History of science and technology

3. Social history

4. Historical demography

5. History of medicine

A descriptive list of Advanced Papers will be published by the Board of the Faculty of History in September for the academic year ahead (not all options may be available in every year). The definitive list of the titles of Advanced Papers for any one year will be circulated to candidates and their supervisors and posted on the Faculty notice board not later than Friday of third week of Michaelmas Term.

Schedule II

The paper in a relevant discipline or skill may be:

1. One of the papers from the M.Phil. in Economics.

2. One of the papers from the M.Phil. in Sociology or in Comparative Social Policy.

3. One of the papers from the M.Phil. in Russian and East European Studies.

4. One suitable paper from another Master's degree under the auspices of the Faculty of History approved from time to time by the Graduate Studies Committee of the Board of History.

5. One suitable paper from another Master's degree on the recommendation of the candidate's supervisor and endorsed by the Course Director.

Choices under Schedule II have to be approved by the Chair of the Graduate Studies Committee of the Board of the Faculty of History not later than Monday of the fourth week of the second Michaelmas Term of the course. Candidates wishing to take a paper under 1, 2, 3, or 5 will also need the approval of the appropriate course convenor and the Graduate Studies Committee of the relevant faculty board or inter-faculty committee who need to be satisfied that each candidate has an adequate background in the subject. Not all options may be available in any one year.

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Master of Philosophy in International Relations

The regulations made by the International Relations Graduate Studies Committee are as follows:

First-Year Examination

Every candidate must pass a first-year examination before the end of the third term from commencement of the course unless given exemption by the International Relations Graduate Studies Committee. The first-year examination shall be set and administered by the examiners appointed to examine for the M.Phil. in International Relations. This test shall consist of two parts, as follows:

1. A single, three-hour examination paper covering material from the core papers as taught in the first year, namely:

   The Development of the International System: The history of the relations between states in peace and war, and the development of the international system. It will include such topics as: major traditions of thought on International Relations; 19th century imperialism and euro-centrism; the concert system, the balance of power and the causes of the First World War; the peace settlement, collective security and the League of Nations; political and economic co-operation in the interwar period; the USA, Soviet Union, Middle East and Far East in the inter-war years; the impact of revolution, domestic politics and ideology on foreign policy; the causes of the Second World War; post-war reconstruction and the origins of the Cold War; the nuclear revolution and the impact of technological change; the evolution of the Cold war; decolonization, nationalism and self-determination; détente, arms control and regional conflicts; the end of the Cold War; the evolution of international economic institutions; the evolution of security institutions; and international relations in the post-Cold War world.

   Contemporary Debates in International Relations Theory: Ideas about, and explanations of, international relations, concentrating mainly (but not exclusively) on the major theoretical approaches in the academic study of international relations since 1945. The key theories and approaches to be examined include: realism and neo-realism; theories about war, security, and the use of force in international relations; classical liberalism, globalization, and transformation in world politics; theories about inter-state co-operation and transnationalism; the concept of international society; constructivism and the impact of law and norms in international relations; neo-Marxist and critical theory approaches to international relations; normative theory and international ethics.

   Details of the scope and coverage are given in the *Student Handbook*.

2. A designated course of research methods training covering material from the programme as taught in the first year, including written work and/or tests in statistics and in Research Design and Methods in International Relations. The details of these requirements are set out in the *Student Handbook*.

3. Candidates who fail either or both of the first-year written examinations will normally be allowed to retake the failed paper(s) before the beginning of the next academic year.

Final Examination

No candidate shall enter the final examination unless he or she has already passed the first-year examination or has been granted exemption by the Graduate Studies Committee as stated above. In the final examination every candidate must offer:

1. A thesis of not more than 30,000 words, excluding bibliography, to be submitted electronically by noon on Monday in the first week of the Trinity Full Term in which the examination is to be taken. On submitting the thesis, candidates will also be required to submit an online declaration of authorship. The examiners shall exclude from consideration any part of the thesis which is not the candidate's own work or which has been or will be submitted to satisfy the requirements of another course, and the examiners shall have power to require the candidate to produce for their inspection the work so submitted or to be submitted. After the examination process is complete, each successful candidate must deposit one hardbound copy of their thesis in the Bodleian Library.

2. Two subject papers taken from the approved list of optional subjects in International Relations, as published in the *Student Handbook* by the International Relations Graduate Studies Committee on Monday of first week of Michaelmas Term each academic year to apply to candidates being examined in the Trinity Term of that year. Candidates should note that the International Relations subjects available in any particular year will depend on the availability of teaching resources. Not all subjects will be available in every year and restrictions may be placed on the number of candidates permitted to offer certain subjects in any particular year. Candidates may, with the special permission of the International Relations Graduate Studies Committee, offer subjects beyond the approved list of International Relations subjects. Applications must be made by the last Friday of the Trinity Term preceding that in which the examination is to be taken, and must be supported by the student's supervisor. Supervisors should ensure that applications are submitted as early as possible so that if approval is not given, the candidate has sufficient time to choose an alternative.

3. Candidates must present themselves for viva voce examination when requested by the examiners. The examiners shall not normally fail any candidate without inviting him or her to attend such an examination. However, in the case of a failing mark in two of a candidate's final examination papers, the examiners shall not be obliged to ask the candidate for a viva.

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Master of Philosophy in Japanese Studies

1. The Course shall be under the supervision of the Japanese Studies Committee. The Course Director will, where possible, rotate between members of the Faculty of Oriental Studies and the Oxford School of Global and Area Studies.

2. Each candidate will be required to follow a course of instruction in Japanese Studies for six terms.

First year examinations

3. Candidates will be required to present themselves for examination in either:

Mode A:

(i) a compulsory paper in Japanese Language;

(ii) two option subjects at the end of Trinity Term in the year of registration.

Or Mode B:

(i) three option subjects at the end of Trinity Term in the year of registration.

Candidates taking the examination in Japanese Language will also be required to undertake a series of written tests and essays as specified by the Japanese Studies Committee. The forms of assessment, and the dates and times of submission, where applicable, will be notified to students not later than Friday of week 0 of Michaelmas Term.

Candidates must choose option papers from a list which will be published annually and distributed to students by not later than Friday of week 0 of Michaelmas Term.

4. In addition, all candidates will be required to undertake the following assessment:

Research Methods for Area Studies: A take-home test on in the collection and analysis of qualitative data (word limit: 2500 words including footnotes but excluding bibliography) will be released on Monday of Week 8 of Michaelmas Term with the work to be submitted to the Examination Schools by 12 noon on Monday of Week 9 of Michaelmas Term; and a take-home test in quantitative analysis to be set on Monday of Week 8 with the work to be submitted to the Examination Schools by 12 noon on Monday of Week 10 of Hilary Term.

Each submission must be accompanied by a declaration indicating it is the candidate's own work. Two printed copies of each of the items of written work detailed above, and, in addition an electronic copy on a memory stick or CD, must be delivered to the Examination Schools, addressed to the Chair of Examiners for the MPhil in Japanese Studies, c/o the Examination Schools, High Street, Oxford at the times and days specified for each paper.

5. Candidates who pass each of the four elements of the first year will be permitted to proceed to the second year of the course and take the final examinations. Candidates who fail the research methods course overall will be permitted to resubmit a new submission for the failed piece(s) of work within four weeks of publication of the failed mark(s), on a date specified by the Chair of Examiners.

Candidates who fail one or more of the examination papers may, by permission of the MPhil in Japanese Studies Examination Board, proceed to the second year of the course and re-sit the failed papers during the final examination.

6. Students wishing to transfer from the MPhil in Japanese Studies to the MSc in Japanese Studies must apply to the Course Director no later than Friday of week 9 of Hilary Term of their first year.

Final year examinations

7. Candidates will be required to present themselves for examination as specified for either Mode A or Mode B.

Mode A:

(i) *Either* a compulsory paper in Advanced Japanese Language for candidates successfully passing the compulsory core course in Japanese at Upper Intermediate Level in the first year examinations, *or* for candidates successfully passing the compulsory core course in Japanese at Advanced Level in the first year examinations, a compulsory paper in Upper Advanced Japanese Language. Candidates will also be required to undertake a series of written tests and essays as specified by the Japanese Studies Committee. The forms of assessment, and the dates and times of submission, where applicable, will be notified to students by Friday of week 0 of Michaelmas Term.

(ii) One three-hour written option paper chosen from a list published annually and distributed to students by Friday of week 0 of Michaelmas Term, and taken at the end of Trinity Term of the second year of the course.

Or Mode B:

(i) Two three-hour written option papers chosen from a list published annually and distributed to students by Friday of week 0 of Michaelmas Term, and taken at the end of Trinity Term of the second year of the course.

8. Students should select option papers in consultation with their supervisor. With special permission of the Japanese Studies Committee, candidates may choose papers offered by other relevant Master's degrees, subject also to permission by the relevant Graduate Studies Committee. Candidates will take the standard assessment for such options.

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9. In addition, all candidates will be required to undertake the following assessment:

(i) Advanced Research Methods:

One three hour written option paper or appropriate assignments as specified by the department offering the research methods course, as agreed by the Japanese Studies Committee. The forms of assessment, and the dates and times of submission, where applicable, will be notified to students by Friday of week 0 of Michaelmas Term.

(ii) A thesis of not more than 30,000 words (excluding abstract/summary, footnotes, bibliography and appendices) on a subject approved by the Course Director not later than Friday of week 4 of Michaelmas Term in the year in which the examination is to be taken.

The thesis must be submitted by not later than 12 noon on Monday of week 4 of Trinity Term in the year in which the examination is taken. The thesis must be accompanied by a statement that the thesis is the candidate's own work except where otherwise indicated. Two printed copies of the thesis and, in addition an electronic copy on a memory stick or CD, must be delivered to the Examination Schools, addressed to the Chair of Examiners for the MPhil in Japanese Studies, c/o the Examination Schools, High Street, Oxford.

Successful candidates will be required to deposit a hard copy of the thesis in the Bodleian Library.

10. Candidates may be required to attend an oral examination on any part of the examination.

11. Candidates who fail one or more of the elements of the final examination will be permitted to resubmit the relevant work or retake the examination paper or papers, as applicable, on one further occasion only, not later than one year after the first attempt.

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Master of Philosophy in Judaism and Christianity in the Graeco-Roman World

The regulations made by the Boards of the Faculties of Oriental Studies and Theology and Religion are as follows:

I. All candidates shall be required:

(*a*) To satisfy the boards that they possess the necessary knowledge of Hebrew and Greek to profit by the course.

(*b*) To present themselves for a written examination and to offer a dissertation, as specified below.

(*c*) To present themselves for viva voce examination unless individually dispensed by the examiners. (No candidate will be failed without a viva.)

II. Candidates shall offer four papers and a dissertation, not to exceed 20,000 words. The dissertation must be uploaded to the Assignment section of the MPhil Judaism and Christianity in the Graeco-Roman World WebLearn site on Monday in Week 6 of Trinity Term. Each submission will require the candidate to make a declaration indicating that this is their own work. Two papers must be taken on Judaism and two papers must be taken on Christianity, and A(1) and B(1) must be included, unless the boards shall otherwise determine.

A. Judaism

(1) Judaism from 200 BCE to 200 CE.

(2) Jewish historiography (with prescribed texts).

(3) Jewish Bible interpretation (with prescribed texts).

(4) Jewish eschatology (with prescribed texts).

(5) Jewish wisdom literature (with prescribed texts).

B. Christianity

(1) Christianity to 200 CE.

(2) The Gospels and the historical Jesus (with prescribed texts).

(3) Acts and the Pauline corpus (with prescribed texts).

(4) The Apostolic Fathers (with prescribed texts).

(5) The Apologists (with prescribed texts).

Note: Texts will be published in the Course Handbook.

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Master of Philosophy in Late Antique and Byzantine Studies

1. Each candidate will be required to:

(a) follow for at least six terms a course of instruction in Late Antique and Byzantine Studies. Candidates will, when they enter for the examination, be required to produce from their society a certificate that they are following such a course.

(b) present a thesis of not more than 30,000 words on a subject approved by his/her supervisor; the thesis must be uploaded to the Assignments section of the Late Antique and Byzantine Studies WebLearn site by Monday of sixth week of Trinity Term of the candidate's second year at the latest. Each submission will require the candidate to make a declaration indicating that it is their own work.

(c) present himself/herself for a viva voce examination when required to do so by the examiners.

2. Candidates must take four of the following six papers. All candidates take the core paper on History, Art and Archaeology, *or*, if they already have the required linguistic competence, History and Byzantine Literature. For the remainder of their course they choose either the two Language and Literature papers and one other paper (which may be a second single language paper), or, if they already have considerable competence in their chosen language or languages, and their principal interests lie in History, Art and Archaeology, or Religion, they choose Auxiliary Disciplines and two Special Subjects.

I. Compulsory core paper on History, Art, and Archaeology, *or* History and Byzantine Literature:

Either

(a) Late Antiquity (covering the Roman Empire and adjoining regions)

or

(b) Byzantium

The core paper will be taught in classes in Michaelmas and Hilary Terms. Examination will be by two 5,000-word essays, to be uploaded to the Assignments section of the Late Antique and Byzantine Studies WebLearn site by Monday of sixth week of Hilary Term (first essay) and Monday of sixth week of Trinity Term (second essay). Candidates will be required to make a declaration indicating that it is their own work.

II. and III. Language and Literature (teaching in Greek, Latin, Slavonic, Armenian, Syriac, and Arabic will normally be available)

These papers are taught over three terms in classes, with reference to a selection of texts and/or extracts from texts which may vary from year to year according to the interests of candidates. Examination is by two three-hour papers: (candidates are permitted the use of relevant bilingual dictionaries, which will be provided by the faculty)

(a) translation, and

(b) set texts (with passages for translation and comment).

Candidates who are embarking on the study of one of the above languages will normally be expected to take both examinations in that language, but the Committee for Byzantine Studies may in special circumstances permit them to substitute another paper for one of these examination papers, taken at the end of the candidate's first year. Candidates taking a second language in their second year are only required to enter for examination in a single paper, which must be the Language Paper and not the Literature Paper.

IV. Auxiliary Discipline(s):

Either

(*a*) any two of the following: epigraphy, palaeography, numismatics, sigillography

or

(*b*) papyrology: Greek, Coptic or Arabic

or

(*c*) artefact studies: one of ceramics, or mosaics, or ivories, or carved marbles.

Paper IV will be taught by lectures/classes/tutorials. Examination will be by a three-hour paper, except for papyrology which is assessed by two 5,000-word essays on distinct aspects of the subject. The essays for papyrology are to be submitted by Monday of Week 9 of Trinity Term.

V. A Special Subject selected from the subject areas listed under 3. below.

Special Subjects will be taught by lectures/classes/tutorials. Examination will be either by two 5,000-word essays or by a 10,000-word dissertation. (to be uploaded to the Assignments section of the Late Antique and Byzantine Studies WebLearn site by Monday of sixth week of Trinity Term of the candidate's first year). Candidates will be required to make a declaration that the work is their own.

VI. A second Special Subject selected from the subject areas listed under 3. below.

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Special Subjects will be taught by lectures/classes/tutorials. Examination will be either by two 5,000-word essays or by a 10,000-word dissertation (to be uploaded to the Assignments section of the Late Antique and Byzantine Studies WebLearn site by Monday of sixth week of Trinity Term of the candidate's first year). Candidates will be required to make a declaration that the work is their own.

Note: both Special Subjects may be taken from the same section of the list below. Candidates wishing to take an option paper/advanced paper (language varying by programme) from another programme offered by the History Faculty, and exceptionally, by other Faculties, may do so with the permission of the Programme Convenor, the person responsible for the delivery of the requested option/advanced paper, the candidate's supervisor, and the Director of Graduate Studies. Such candidates will be assessed according to the regulations with respect to the form of assessment and deadlines governing that option (i.e. the regulations of the programme under which the option/advanced paper is offered), but the modes of assessment and deadlines for the other course elements of the programme for which the candidate is registered will remain in force.

3. Overview of Special Subjects (for details, please consult the Course Handbook)

(*a*) History: Special Subjects on offer deal either with specific periods or with certain aspects of late Roman and Byzantine history (including military, diplomatic, political, social, economic and religious history) between the fourth and fifteenth centuries, as well as important developments in neighbouring regions.

(*b*) Art and Archaeology: Special Subjects on offer cover sculpture, portraiture, minor arts, monumental art and architecture of the late Roman, Byzantine, and Islamic spheres of influence as well as the archaeology of town and country throughout the Mediterranean and Near Eastern worlds.

(*c*) Literature (texts prescribed in translation): Special Subjects on offer range through historiography, hagiography, poetry and popular literature, and scholarship in the languages available for the degree programme.

(*d*) Religion: Special Subjects on offer cover theological debates and practical spirituality in the fields of Judaism, Christianity, and Islam.

(*e*) Such other subjects as may be approved on application to the Committee for Byzantine Studies.

Note: The list of Special Subjects detailed in the Course Handbook reflects the expertises and interests of current postholders. The list may be altered from time to time with developments of expertise and changes of interest on the part of the postholders.

4. Teaching in all the options may not be available each year, and applicants for admission will be advised whether teaching will be available in the options of their choice.

5. If it is the opinion of the examiners that the work done by a candidate, while not of sufficient merit to qualify for the degree of Master of Philosophy, is nevertheless of sufficient merit to qualify for the degree of M.St. in Late Antique and Byzantine Studies, the candidate shall be given the option of resitting the M.Phil. (as provided by the appropriate regulation) or of being granted leave to supplicate for the degree of Master of Studies.

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Master of Philosophy in Latin American Studies

For the purposes of this examination, 'Latin America' will be interpreted as the eighteen Spanish-speaking republics of the Western Hemisphere, plus Brazil, Haiti, and Puerto Rico.

The regulations are as follows:

Year 1:

1. In the first year, candidates for the M.Phil. in Latin American Studies will:

(*a*) Follow for three terms a course of instruction in the M.Sc in Latin American Studies with the exception of the dissertation. Candidates will present three qualifying examinations.

(*b*) Undertake the Research Methods for Area Studies course: Candidates will submit a 2,500 word maximum take-home test in qualitative methods to be set on Monday of Week 8 and submitted by 12 noon on Monday of week 9 of Michaelmas Term; and a one week take-home test in quantitative analysis to be set on Monday of Week 8 and submitted by 12 noon on Monday of week 9 of Hilary Term. Two printed copies of each of the items of written work described above must be submitted to the Examination Schools, addressed to the Chair of Examiners for the MPhil in Latin American Studies, c/o the Examination Schools, High Street, Oxford. Each submission must be accompanied by a declaration indicating it is the candidate's own work.

(*c*) Develop a thesis topic, which will be the subject of fieldwork in the long vacation between the first and second year. A draft title for the thesis must be submitted for approval by the Latin American Centre Management Committee by 12:00 noon on the Friday of Week 2 of Hilary Term.

(*d*) Candidates may also be required to present themselves for an oral examination if requested to do so by the examiners. The oral examination will focus on the candidate's examination papers.

2. The list of examination papers will be published on the Latin American Centre website and in the *University Gazette* in Week 0 of Michaelmas Term. Specialisation on a single country or a combination of countries is permitted so long as the choice appears in the list of available papers published.

3. Candidates shall be deemed to have passed the qualifying examination if they have passed all three qualifying examination papers and all the components of the Research Methods for Area Studies.

4. Candidates who fail one of the three papers taken at the end of the first year as set out in (*a*) above shall be deemed to have failed the qualifying examination. Such candidates will be required to retake the failed paper and pass it by the start of the Michaelmas Term of their second year, on a date stipulated by the Chair of Examiners, in order to continue the course without interruption.

5. Candidates who fail more than one paper as set out in (*a*) above shall be deemed to have failed the qualifying examination. Such candidates will be permitted to retake the papers failed on one (but not more than one) subsequent occasion, in Trinity Term, one year after the initial attempt. Such candidates must pass the papers that they have retaken in order to continue onto the second year of the course.

6. Candidates who fail the research methods course overall will be permitted to re-submit a new submission for the failed piece(s) of work within four weeks of publication of the failed mark, on a date specified by the Chair of Examiners.

Year 2:

7. In the second year, candidates for the M.Phil. in Latin American Studies will:

(*a*) Offer a thesis of not more than 30,000 words, including footnotes and appendices. An electronic copy of the thesis must be submitted via Weblearn by noon on the Monday of week 5 of Trinity Term in the second year of the course. Only the file submitted via Weblearn constitutes a valid submission; no concomitant hard-copy may be submitted. The submission must be anonymous, and the submission must be accompanied by a declaration indicating that it is the candidate's own work. Successful candidates will be required to deposit one copy of their thesis in the Bodleian Library, and will be required to sign a form stating whether they will permit their thesis to be consulted.

(*b*) Take two additional examination papers from the list; or by agreement with the Latin American Centre Director of Graduate Studies and the relevant department, one of these may be a methodology or other paper from an appropriate M.Phil. elsewhere in the University of Oxford.

(*c*) Candidates will be required to present themselves for an oral examination. The oral examination may focus on the candidate's examination papers, thesis, or both.

8. Candidates shall be deemed to have passed the examination if they have passed all examination papers and the thesis.

9. Candidates who fail one or both second year examination papers or who fail the thesis shall be deemed to have failed the examination. Such candidates will be permitted to resubmit the thesis or retake the relevant examination paper(s) on one (but not more than one) subsequent occasion, in Trinity Term, one year after the initial attempt. Such candidates must pass the thesis or relevant examination paper(s) in order to pass the examination.

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Master of Philosophy in Linguistics, Philology and Phonetics

1. The examination shall consist of:

(a) One general paper as indicated in A.

(b) Three papers which must be chosen from those listed in B or must be those listed in C or those listed in D.

(c) A thesis of not more than 25,000 words on the subject approved in accordance with regulation 4 below and subject to the requirements in clause 5 below.

A.

Linguistic theory.

B.

(i) Phonetics and phonology.

(ii) Syntax.

(iii) Semantics.

(iv) Historical and comparative linguistics.

(v) Psycholinguistics and neurolinguistics.

(vi) History and structure of a language.

(vii) Experimental phonetics.

(viii) Sociolinguisics.

(ix) Computational linguistics.

(x) Any other subject which, from time to time, the Faculty of Linguistics, Philology and Phonetics at its own discretion may consider suitable.

C.

(i) The comparative grammar of Indo-European languages.

(ii) The historical grammar of Indo-European languages.

(iii) Translation from, and linguistic comment upon, texts in Indo-European languages.

D.

(i) The history of one language, or of two or more historically related languages.

(ii) The structure of the language or languages selected.

(iii) One of:

(a) Translation from, and/or linguistic comment upon, texts in the language or languages selected, *or*

(b) Any paper from B above except B (vi), *or*

(c) A project on an aspect of the structure or history of the language, or family of related languages, studied.

2. Paper A must be taken at the end of the first year of study. In addition, a student may take one other module for assessment in the first year, where there are good reasons for doing so. Marks will be moderated by the board of examiners for the relevant year, and then be released as final. A candidate who fails paper A or another module taken in the first year will have the option of sitting the same module(s) again at the end of the second year; modules retaken in the second year shall be subject to the cap on marks for re-examined options (paragraph 6 below). The general paper A and the papers in C and D(i), D(ii) and D(iii)(a) are each assessed by a three-hour written examination. The paper in D(iii)(c) is examined by method (b). The papers in B are assessed by

Either:

(a) a three-hour written examination.

Or:

(b) An essay of between 5,000 and 7,500 words (these limits to exclude symbols and diacritics, figures, the bibliography, appendices consisting of a catalogue of data, questionnaire, or other research instrument used to gather data, any extensive text which is specifically the object of a commentary or linguistic analysis, and any translation of that text, but include quotations and footnotes). For all B papers, the essay must be submitted by uploading it to the Assignments section of the M.St. and M.Phil. Linguistics WebLearn site only. They should be word-processed files converted to PDF using the course coversheet as first page of the essay, bearing on the front the candidate's examination number but not their name or the name

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of their college. The PDF filename should be in this format: 'Candidate Number_Option Name _MPhil in Linguistics'. Candidates must themselves retain a copy of each piece of work. Each submission will require the candidate to make a Declaration of Authorship stating that it is their own work except where otherwise indicated. Candidates must ensure that they receive the email confirming the submission and that the email is retained for future reference.

Or:

(c) A written report of between 5,000 and 7,500 words on the design and execution of an original research project (these limits exclude symbols and diacritics, figures, the bibliography, appendices consisting of a catalogue of data, questionnaire, or other research instrument used to gather data, any extensive text which is specifically the object of a commentary or linguistic analysis, and any translation of that text, but include quotations and footnotes). The research report must be submitted by uploading it to the Assignments section of the M.St. and M.Phil. Linguistics WebLearn site only. They should be word-processed files converted to PDF using the course coversheet as first page of the essay, bearing on the front the candidate's examination number but not their name or the name of their college. The PDF filename should be in this format: 'Candidate Number_Option Name _MPhil in Linguistics'. Candidates must themselves retain a copy of each piece of work. Each submission will require the candidate to make a Declaration of Authorship stating that it is their own work except where otherwise indicated. Candidates must ensure that they receive the email confirming the submission and that the email is retained for future reference.

3. Candidates who wish to offer papers listed in C above must select two Indo-European languages or language groups, one of which must be studied in greater depth than the other. All such combinations are subject to the availability of teaching and the approval of the faculty.

4. The choice of the subjects for the thesis and examination will be subject to the approval of the candidate's supervisor and the faculty, having regard to the candidate's previous experience and to the availability of teaching. Not all options may be offered every year. The subjects which a candidate wishes to offer for examination must be submitted to the faculty for approval not later than Monday of the first week in Michaelmas Term in the academic year in which the candidate is to be examined. The subject of the thesis must be submitted for approval by the faculty not later than Monday of the first week in Michaelmas Term in the academic year in which the candidate is to be examined.

5. The word limit for the thesis excludes the bibliography, appendices consisting of a catalogue of data, any extensive text which is specifically the object of a commentary or linguistic analysis, and any translation of that text, but includes quotations and footnotes. Candidates are required to submit the thesis by delivering two copies to the Examination Schools, High Street, Oxford, not later than noon on the Friday of the first week of the Trinity Term in the academic year in which they are examined.

6. The examiners may require a successful candidate to deposit one of the submitted copies of their thesis in the Bodleian Library. Such a candidate will be required to complete a form stating whether they give permission for their thesis to be consulted.

7. If it is the opinion of the examiners that the work done by a candidate is not of sufficient merit to qualify them for the degree of MPhil but is nevertheless of sufficient merit to qualify them for the Degree of Master of Studies in Linguistics, Philology and Phonetics, the candidate shall be given the option of re-sitting the MPhil examination under the appropriate regulation or of being granted permission to supplicate for the Degree of Master of Studies.

8. Candidates requesting re-examination should be required to re-sit or resubmit any unit of assessment in which they have failed to achieve a pass mark. The highest mark awarded for a re-examined unit of assessment should be the pass mark.

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Master of Philosophy in Medical Anthropology

Within the Division of Social Sciences, the course shall be administered by the School of Anthropology. The regulations made by the divisional board are as follows:

1. The Division of Social Sciences shall elect for the supervision of the course a Standing Committee, namely the Teaching Committee of the School of Anthropology, which shall have power to arrange lectures and other instruction. The course director shall be responsible to the Standing Committee.

The examination shall consist of the following:

1. *Qualifying Examination*

Every candidate will be required to satisfy the examiners in an examination for which, if he or she passes at the appropriate level, he or she will be allowed to proceed to the second year of the M.Phil. Candidates must follow a course of instruction in Medical Anthropology for at least three terms, and will, when entering for the examinations, be required to produce a certificate from their supervisor to this effect. Every candidate for the M.Phil. qualifying examination will be required to satisfy the examiners in four papers, described below, to be taken in the Trinity Term of the academic year in which the candidate's name is first entered on the Register of M.Phil. Students or, with the approval of the Divisional Board, in a subsequent year. Papers 1, 2 and 3 will each be assessed by a three-hour paper. Paper 4 (option) may be assessed either by one three-hour paper or by coursework essay. For those taking Paper 4 assessed by coursework essay, the essay must be submitted electronically via WebLearn not later than noon of the Thursday of the second week of Trinity Term; each essay must be anonymous, accompanied by confirmation that it is the candidate's own work, and submitted in electronic file format. The following four papers shall be taken:

(1) Critical Medical Anthropology

The scope of this paper includes discussion of cross-cultural concepts of health, disease, sickness, pain, illness causation, diagnosis and treatment, from conjoined socio-cultural perspectives and human ecology. It explores metaphor and narrative at the interface of biological and cultural processes, the distribution of disease patterns in the light of environmental change, social inequality, global mobility and marginality, and the co-existence of conventional, alternative, and traditional health systems.

(2) *Biocultural Approaches to Medicine*

The scope of this paper includes issues of public health and policy on a comparative and global basis. It draws on ethnographies of particular societies to illustrate and test theoretical claims in medical anthropology. It discusses infectious diseases, specific health campaigns, evolutionary trends and life histories, alongside culturally defined concepts of risk, vulnerability, fate, evil, pollution, divination, religion, and shamanism.

(3) Anthropologies of the Body

The scope of this paper comprises ecological and socio-cultural perspectives, and explores links to other fields and disciplines, including the place of material culture in medicine. It includes a critique of basic assumptions and methods in medical anthropology and consideration of the concept of well-being as being broader than conventional concepts of health. Themes for discussion include the phenomenology of the body, growth and personhood, gender, ageing and dying, notions of resistance and resilience, relationships between biodiversity and adaptability, reproduction, and fertility, and nutrition.

(4) *Option paper*

Candidates must select one option paper from the list of those available, published by the end of the third week of Michaelmas Term.

2. *Final Examination*

Candidates must follow a course of instruction in Medical Anthropology for at least three terms, and will, when entering for the final examination, be required to produce a certificate from their supervisor to this effect. The final examination shall be taken in the Trinity Term of the academic year following that in which the candidate's name is first entered on the Register of M.Phil. Students or, with the approval of the Divisional Board, in a subsequent year.

Each candidate shall be required:

(1) to submit evidence of practical work and a research proposal in accordance with I below;

(2) to submit a thesis in accordance with II below;

(3) to present himself or herself for oral examination if required by the examiners. The oral examination may be on the candidate's written assignments, or dissertation, or both.

I. *Methods of fieldwork and social research*

The satisfactory completion of a course of practical work in (i) ethnographic fieldwork methods, including participant observation, archival research, in-depth interviewing, questionnaire design, coding and qualitative data analysis; (ii) basic principles in descriptive statistics and statistical inference for the analysis of quantitative social science data; (iii)

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language-focused methods of data collection and their interpretation.

Candidates are required to choose any two of the three courses listed above and shall submit to the Examination Schools by noon on Thursday of fifth week of the third term of the second year of the course the portfolio of the two courses of practical work completed, together with a research proposal, accompanied by a statement that they are the candidate's own work except where otherwise indicated.

The research proposal should not exceed 2,500 words. It need not be on the theme of the thesis, but should reflect the candidate's competence in conceiving and structuring an independent research project.

II. *Thesis*

Each candidate shall be required to submit a thesis of not more than 30,000 words (excluding references and appendices) on a subject approved by the supervisor. He or she shall send to the Teaching Committee of the School of Anthropology, with the written approval of his or her supervisor, and on the form provided for that purpose, a preliminary title of the thesis, together with a paragraph describing its scope, by noon on the Thursday of the fifth week of the Trinity term of the first year of the course. A further form, identical in its provision, and confirming or amending the earlier submission as necessary, shall be submitted to the above Committee by noon on the Monday of second week of Michaelmas Term in the academic year following that in which his or her name was entered on the Register of M.Phil. Students. The thesis must be submitted via WebLearn not later than noon on Thursday of the fifth week of Trinity Full Term of the second year of the M.Phil. The thesis must be anonymous, accompanied by confirmation that it is the candidate's own work, and submitted in electronic file format. The thesis shall be provided with an abstract of up to 250 words, to be placed immediately after the title page. The word count shall be stated on the title page of the thesis.

The Examiners shall require a successful candidate to deposit a copy of his or her thesis in the Tylor Library. If the thesis is superseded by a D.Phil. thesis by the same student partly using the same material, the Divisional Board of Social Sciences may authorise the withdrawal of the M.Phil. thesis from the Tylor Library. Such candidates will be required to sign a form stating whether they give permission for their thesis to be consulted.

III. *Resits*

In order to pass the degree, a student must pass all its assessed components. Where one or more components are failed, the student will be given the opportunity to re-sit or re-submit them once, as the case may be. Any subsequent award of the degree on successful completion of all the assessed components may be delayed by up to three terms, i.e. until the Examination Board next meets.

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Master of Philosophy in Modern Chinese Studies

1. The Course shall be under the supervision of the Chinese Studies Committee. The Course Director will, where possible, rotate between members of the Faculty of Oriental Studies and the Oxford School of Global and Area Studies.

2. Each candidate will be required to follow a course of instruction in Modern Chinese Studies for six terms.

First year examinations

3. Candidates will present themselves for a three-hour written examination on the core course Study of Contemporary China in week 0 of Hilary Term.

4. Candidates must offer one written and one oral Chinese language examination at the end of Trinity Term. Candidates will be examined in Chinese I (Qualifying) or Chinese II (Qualifying). Those who have followed the Chinese II course will not be permitted to enter for the Chinese I examination.

5. Candidates will choose one option paper from a list approved by the Chinese Studies Committee. This list, including details of the assessment method, will be published in the Course Handbook by the Course Director and distributed to students by not later than Friday of week 0 of Michaelmas Term. Students should select one of these papers in consultation with their supervisor. With special permission of the Chinese Studies Committee, candidates may choose a paper offered by other relevant Master's degrees in the University, subject also to permission by the relevant Graduate Studies Committee. Candidates will take the standard assessment paper for such an option.

Research Methods

6. Candidates will complete *either*:

Research Methods for Area Studies: Candidates will submit a 2,500 word maximum take-home test in qualitative methods to be set on Monday of Week 8 and submitted by 12 noon on Monday of week 9 of Michaelmas Term; and a take-home test in quantitative analysis to be set on Monday of Week 8 and submitted by 12 noon on Monday of week 9 of Hilary Term.

Or:

Modern China Humanities: Candidates will submit two 3,000 word maximum essays that explore some aspect of modern China from a humanities perspective. The first essay will be submitted by 12 noon on Monday of week 9 of Michaelmas Term and the second essay will be submitted by 12 noon on Monday of week 9 of Hilary Term.

Each submission must be accompanied by a declaration indicating it is the candidate's own work. Two printed copies of each of the items of written work detailed above, and, in addition an electronic copy on a memory stick or CD, must be delivered to the Examination Schools, addressed to the Chair of Examiners for the MPhil in Modern Chinese Studies, c/o the Examination Schools, High Street, Oxford at the times and days specified for each paper.

7. Candidates will be required to pass the core course examination, language examination and either the Research Methods for Area Studies course overall for the Modern China Humanities course overall to be allowed to progress to the second and final year. Candidates who fail the Research Methods for Area Studies course overall or the Modern China Humanities Course overall will be permitted to resubmit a new submission for the failed piece(s) of work within four weeks of publication of the failed mark(s), on a date specified by the Chair of Examiners. Candidates who fail any of the other components will be given the opportunity to retake the component(s) before the commencement of the next academic year. Candidates who fail the option paper will be required to re-sit and pass the failed paper when next offered the following year.

8. Students wishing to transfer from the MPhil Modern Chinese Studies to the MSc in Contemporary Chinese Studies must apply to the Course Director no later than noon on Friday of week 8 of Michaelmas Term.

9. Candidates are required to spend a period of at least three months on an approved course of language study in China after the examinations at the end of Trinity Term of the first year, and before the start of Hilary Term of the second year.

Final year examinations

10. Candidates must offer one written and one oral Chinese language examination at the end of Trinity Term. Candidates will be examined in Chinese I (Final) or Chinese II (Final). Those who have followed the Chinese II course will not be permitted to enter for the Chinese I examination.

11. Candidates will choose one further option paper from a list approved by the Chinese Studies Committee. This list, including details of the assessment method, will be published in the Course Handbook by the Course Director at the beginning of each academic year. Students should select one of these papers in consultation with their supervisor. With special permission of the Chinese Studies Committee, candidates may choose a paper offered by other relevant Master's degrees in the University, subject also to permission by the relevant Graduate Studies Committee. Candidates will take the standard assessment for such an option.

12. Candidates will complete a 20,000 word thesis (including all footnotes and appendices but excluding the table of contents, abstract and the bibliography of cited works). The title of the thesis must be approved by the Course Director by 12 noon on Friday of week 1 of Hilary Term in the academic year in which the examination is taken. The thesis must be submitted by 12 noon on Tuesday of week 2 in Trinity Term. The thesis must be accompanied by a statement that the thesis is the candidate's own work except where otherwise indicated.

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13. Two bound printed copies of the thesis and an electronic copy on a memory stick or CD must be delivered to the Examination Schools, addressed to the Chair of Examiners for the MPhil in Modern Chinese Studies, c/o the Examination Schools, High Street, Oxford at the times and days specified. Successful candidates will be required to deposit a hard copy of the thesis in the Bodleian Library.

14. Candidates may be required to attend an oral examination on any part of the examination.

15. Candidates who fail one or more of the examination papers or the thesis will be permitted to retake the examination paper(s) or resubmit the thesis on one further occasion, which will normally be within one year of the initial failure.

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Master of Philosophy in Modern Languages

1. Candidates must follow a Programme chosen from those listed in the 'Handbook for Taught-Course Graduate Students'.

In order to gain admission to the course, applicants must show evidence of linguistic ability compatible with advanced literary study in the language(s) chosen to study. Comparative Literature candidates shall not be required to have reading fluency in more than two languages other than English. Unless otherwise stated, candidates will be expected to write in English unless explicit permission is obtained to write in the language (or one of the languages) studied. In the case of Comparative Literature candidates, writing in more than one language in addition to English will not be authorised.

All candidates must follow a course of instruction in Modern Languages at Oxford for a period of six terms. In exceptional circumstances, the Board of the Faculty of Medieval and Modern Languages may permit an extension of time. Candidates shall, when entering their name for the examination, be required to produce from their society a certificate stating that they are following the course of instruction for the period prescribed.

2. All candidates shall be required:

(a) To offer A, B, C, D, and E as defined in 3 below.

(b) To present themselves for viva voce examination at the time appointed by the examiners.

3. The examination shall consist of the following:

(A) One of the following options:

(i) Key Questions in Critical Thought

(ii) Spaces of Comparison

(iii) History of Ideas in Germany from the Eighteenth to the Twentieth Century

(iv) Palaeography, History of the Book and Digital Humanities

Candidates are required to submit an essay on one of the options above of between 5,000 and 7,000 words in total.

The essays should be formatted and submitted electronically as specified in the course handbook, by noon on Thursday of Week 10 of Hilary Term.

Each copy must have a cover sheet giving the candidate's name, college, the title of the essay, the name of the candidate's supervisor, and the title of the 'method' option submitted.

The work submitted under (i), (ii) or (iv) must be written in English; the work submitted under (iii) may be written in English or German.

(B) A thesis, which may be written in English or, with the approval of the Medieval and Modern Languages Faculty Board, in the language appropriate to the literature concerned, of approximately 20,000 words and not more than 25,000 words, on a subject approved by the Board or by a person or persons to whom the Board may delegate this function. The subject of the thesis shall be related either to the fields of study represented by (A) (i), (ii), (iii) or (iv) above or to one or more of the candidate's Special Subjects (C). When seeking approval for the subject of the thesis, every candidate shall submit with the proposed title a written statement of not more than 500 words explaining the scope of the topic and the manner in which it is proposed to treat it. Candidates are required to register the subject area or title of their dissertation with the Modern Languages Graduate Office by the end of Week 4 of Hilary Term of their second year. The thesis should be formatted and submitted electronically as specified in the course handbook, by noon on Thursday of Week 7 of Trinity Term.

Successful candidates will be required to deposit one copy of their thesis in the Bodleian Library.

(C) Three Special Subjects.

(i) and (ii) Candidates must select two Special Subjects from those listed in the 'Graduate Studies in Modern Languages' handbook associated with the programme which they are following; candidates may select a special subject from a different programme with approval from their supervisor; (iii) the third Special Subject must be of the candidate's own devising, worked out under supervisory guidance.

Candidates will normally offer two Special Subjects from the same language and area, or from different areas in the same language. The Comparative Literature Programme will contain Special Subjects from two different languages, or one at least of the special subjects (C, D, and E) is comparative in scope

Approval of Special Subjects (i) and (ii) must be sought, by application to the Modern Language Graduate Office, 41 Wellington Square, Oxford by the end of the fourth week of Michaelmas Term of the first year. Approval of Special Subject (iii) and proposed title of the Dissertation must be sought, by application to the Modern Language Graduate Office, 41 Wellington Square, Oxford by the end of the fourth week of Hilary Term of the second year.

The Special Subjects must have the written support of the candidate's supervisor and be approved by or on behalf of the Medieval and Modern Languages Faculty Board. A proposal for a Special Subject of the candidate's own devising shall be accompanied by a statement (of approximately 100 words) of the character and scope of the subject proposed.

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Candidates will be assessed on an essay, or two essays (which may be written in English, or, with the approval of the Medieval and Modern Languages Faculty Board, in the language appropriate to the literature concerned), on the topics they have agreed with the supervisor of each Special Subject.

The essay or essays submitted for each Special Subject should be between 5,000 and 7,000 words in total.

Students are required to submit work for assessment on all four of the non- dissertation components (A, C, D, and E). Of these four, the component gaining the lowest passing mark will be discounted in the final assessment. A fail mark must always be included in the final assessment.

The Special Subject should be formatted and submitted electronically as specified in the course handbook. The special subject for Michaelmas Term should be submitted by noon on Thursday of Week 10 of Michaelmas Term of the candidate's first year. The special subject for Hilary Term should be submitted by noon on Thursday of Week 10 of Hilary Term of the candidate's first year. The self-devised special subject should be submitted by noon on Thursday of Week 4 of Michaelmas Term of the candidate's second year.

4. Candidates for Comparative Literature should ensure that either at least one of the special subjects (C, D, and E) is comparative in scope or the three special subjects are concerned with different languages. The dissertation must deal explicitly with comparative issues.

5. If it is the opinion of the examiners that the work done by a candidate, while not of sufficient merit to qualify for the degree of M.Phil., is nevertheless of sufficient merit to qualify for the Degree of Master of Studies in Modern Languages, the candidate shall be given the option of re-sitting the M.Phil. examination under the appropriate regulation, or of being granted permission to supplicate for the Degree of Master of Studies.

6. In the case of re-submission, candidates shall be required to submit all the material by noon on Thursday of the sixth week of the first Trinity Term following their first examination. Candidates may resubmit on one occasion only.

7. The examiners may award a Distinction for excellence in the whole examination.

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Master of Philosophy in Modern South Asian Studies

1. The course shall be under the supervision of the Modern South Asian Studies Teaching Committee. The Course Director(s) will, where possible, rotate between members of the Faculty of Oriental Studies and the Oxford School of Global and Area Studies.

2. Each candidate will be required to follow a course of instruction in Modern South Asian Studies for six terms.

First year examinations

3. During the first year, candidates for the MPhil complete the following:

(a) Core Course in Modern South Asian Studies

The course will be assessed by one take-home 5,000 word maximum essay. Essay questions will be issued on Monday of Week 1 of Michaelmas Term and should be submitted by 12 noon on Monday of Week 1 of Trinity Term.

(b) Research Methods

Candidates will complete one of the following two courses in Research Methods:

(i) Research Methods for Area Studies: Candidates will submit a 2,500 word maximum take-home test in qualitative methods to be set on Monday of Week 8 and submitted by 12 noon on Monday of Week 9 of Michaelmas Term; and a take-home test in quantitative analysis to be set on Monday of Week 8 and submitted by 12 noon on Monday of Week 9 of Hilary Term.

(ii) Qualitative Research Methods in Humanities: Candidates will submit a 2,500 word maximum take-home test in qualitative methods to be set on Monday of Week 8 and submitted by 12 noon on Monday of Week 9 of Michaelmas Term; and a 2,500 word essay on Historical Methods or Literature and Language to be set by Monday of Week 4 of Hilary Term and submitted by 12 noon on Monday of Week 9 of Hilary Term.

(c) either a language or non-language track:

(i) Language track

Candidates will complete an intensive language course in Hindi or a substitute core language as specified in the Course Handbook (teaching for some languages may not be available every year), based on knowledge of grammar, translation and reading comprehension to be assessed by a three-hour written examination at the end of Trinity term of the first year.

Candidates will also be required to satisfy the examiners in one option paper from a list approved by the Modern South Asian Studies Teaching Committee to be assessed by one three-hour written examination in Trinity Term. This list will be published by the Course Director(s) in the Course Handbook at the beginning of each academic year. The availability of options in any one year will depend on teaching resources and the level of student interest. Students should select this paper in consultation with their supervisor. With special permission of the Modern South Asian Studies Teaching Committee, candidates may choose a paper offered by another relevant Master's degree in the University, subject also to permission by the relevant Graduate Studies Committee. Candidates will take the standard assessment for such options.

(ii) Non-language track

Candidates will choose two option papers from a list approved by the Modern South Asian Studies Teaching Committee each of which will be assessed by one three-hour written examination in Trinity Term. This list will be published by the Course Director(s) in the Course Handbook at the beginning of each academic year. The availability of options in any one year will depend on teaching resources and the level of student interest. Students should select two of these papers in consultation with their supervisor. Native speakers or advanced learners may substitute one option paper with an appropriate advanced language option (further details are provided in the Course Handbook). With special permission of the Modern South Asian Studies Teaching Committee, candidates may choose papers offered by other relevant Master's degrees in the University, subject also to permission by the relevant Graduate Studies Committee. Candidates will take the standard assessment for such options.

4. Two printed copies of each of the items of written work detailed above and, in addition, an electronic copy in both Word and PDF format on a memory stick, must be delivered to the Examination Schools, addressed to the Chair of Examiners for the MPhil Modern South Asian Studies, c/o the Examination Schools, High Street, Oxford at the times and days specified for each paper. Each submission must be accompanied by a declaration indicating it is the candidate's own work.

5. To be permitted to progress to the second year of the MPhil course all candidates must pass the core course essay, the research methods course overall, and for students following the language track, the language examination. A candidate who fails the research methods course overall will be permitted to re-submit a new submission for the failed piece(s) of work within four weeks of publication of the failed mark, on a date specified by the Chair of Examiners. A candidate who fails the core essay or the language examination paper will be permitted to re-submit the essay or re-sit the paper on one further occasion, normally at the beginning of the September preceding the second year.

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A candidate who fails any of the option papers will be permitted to re-sit the paper(s) on one further occasion when next examined. If a student fails both option papers they will be required to resit and pass both option papers before proceeding to the second year of the MPhil course.

6. Students are permitted to transfer from the MPhil Modern South Asian Studies to the MSc in Modern South Asian Studies, or to transfer from the MPhil Modern South Asian Studies language track to the non-language track. Applications for transfer must be sent to the Course Director(s) by noon of Monday of week 4 of Hilary Term in the first year of the course. Where a candidate transfers from the MPhil Modern South Asian Studies language track, the first year core language examination will constitute an advanced language option.

Final year examinations

7. Candidates will complete a course in Advanced Research Methods.

8. Candidates will be required to present themselves for examination as specified for either the language or non-language track.

(a) Language track:

(i) Candidates will complete the intensive language course commenced in the first year progressing to an advanced level, in Hindi or a substitute core language as specified in the Course Handbook (teaching for some languages may not be available every year), based on knowledge of grammar, translation, reading comprehension and literary context, to be assessed by a three-hour written examination at the end of Trinity Term.

(ii) Candidates will choose one option paper from a list approved by the Modern South Asian Studies Teaching Committee which will be assessed by one three-hour written examination in Trinity Term. This list will be published by the Course Director(s) in the Course Handbook at the beginning of each academic year.

(b) Non-language track:

(i) Candidates will choose one option paper from a list approved by the Modern South Asian Studies Teaching Committee, which will be assessed by one three-hour written examination in Trinity Term. This list will be published by the Course Director(s) in the Course Handbook at the beginning of each academic year.

9. The availability of options in any one year will depend on teaching resources and the level of student interest. Students should select a paper in consultation with their supervisor. With special permission of the Modern South Asian Studies Teaching Committee, candidates may choose a paper offered by other relevant Master's degrees in the University, subject also to permission by the relevant Graduate Studies Committee. Candidates will take the standard assessment for such an option.

10. Candidates will complete a 30,000 word maximum thesis (full details of what is included in the word count are provided in the Course Handbook). The title of the thesis must be approved by the Course Director(s) by 12 noon on Monday of Week 3 of Michaelmas Term in the academic year in which the examination is taken. The thesis must be submitted by 12 noon on Monday of Week 4 in Trinity Term. The thesis must be accompanied by a statement that the thesis is the candidate's own work except where otherwise indicated.

11. Two printed copies of each of the items of written work detailed above and, in addition, an electronic copy in both Word and PDF format on a memory stick, must be delivered to the Examination Schools, addressed to the Chair of Examiners for the MPhil in Modern South Asian Studies, c/o the Examination Schools, High Street, Oxford at the times and days specified for each paper. Each submission must be accompanied by a declaration it is the candidate's own work. Successful candidates may be required to deposit a hard copy of the thesis in the Bodleian Library.

12. Candidates may be required to attend an oral examination on any part of the examination.

13. A candidate who fails either any of the written examination papers or the thesis will be permitted to re-sit/re-submit on one further occasion when next examined.

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Master of Philosophy in Music

The regulations made by the Board of the Faculty of Music are as follows:

Each candidate will be required:

1. To follow for at least six terms a course of study in music.

2. To have satisfied the examiners in a Qualifying Examination identical to that for the degree of Master of Studies in Music, and governed by the regulations for that degree, in the Trinity Full Term of the academic year in which their name is entered on the Register of graduate students. Candidates whose work in the Qualifying Examination meets the standard required for the degree of Master of Studies in Music but not of the standard required to proceed to the second year of the M.Phil. in Music may supplicate for the degree of Master of Studies in Music. Students must achieve an overall average mark of 65 in their first year and a mark of over 70 in their Part 2 submission in order to meet the qualifying standard. Candidates whose work in the Qualifying Examination is not judged by the examiners to be of the standard required for the degree of Master of Studies may retake the examination on one occasion only. Only candidates who reach the required standard to proceed to the second year at the first attempt may do so.

3. To specialise in musicology, performance or composition. The choice of specialism should correspond to that pursued for the Qualifying Examination, but the subject matter of work submitted must be different from that offered for examination in the first year. Students may change specialism with special dispensation from the Course Convenor.

4. To submit two substantial pieces of work, named 'Part 3' and 'Part 4' as a continuation of the numbering in the regulations for the degree of Master of Studies. The elements of the examination will be determined by the candidate's chosen specialism.

5. Candidates specialising in musicology will be required to submit:

   Part 3: a written project of between 8,000 and 12,000 words in length (or equivalent), which may be *either* a short dissertation or an edition with commentary *or* an analysis *or* a portfolio of essays and ethnographic work. Music Ethnography portfolios may be submitted in a variety of formats, including recordings with commentary, video, photography, transcription and analysis. The topic of the project must be submitted for approval to the Masters' Course Convenor, Faculty of Music, by noon on Friday of Week 4 of Michaelmas Term. The project must be submitted, not later than noon on Tuesday of Week 7 of Trinity Term.

   Part 4: *either* a dissertation of between 22,000 and 25,000 words in musicology or ethnomusicology *or* a substantial editorial exercise (edition), with prefatory matter, of comparable length. The topic for the dissertation or edition must be submitted for approval to the Masters' Course Convenor, Faculty of Music, by noon on Friday of Week 4 of Michaelmas Term. Subject to the approval of the Masters' Course Convenor, a dissertation may be a development of written work submitted for the M.St. The dissertation or edition must be submitted, not later than noon Tuesday of Week 10 of Trinity Term. Successful candidates will be required to deposit one copy of the dissertation or edition in the Music Faculty Library; minor corrections, as required by the examiners, must be incorporated prior to deposit in the library.

6. Candidates specialising in performance will be required to submit:

   Part 3: *either* a dissertation of between 17,000 and 19,000 words in musicology or ethnomusicology *or* a substantial editorial exercise (edition), with prefatory matter, of comparable length. The topic for the dissertation or edition must be submitted for approval to the Masters' Course Convenor, Faculty of Music, by noon on Friday of Week 4 of Michaelmas Term. Subject to the approval of the Masters' Course Convenor, a dissertation may be a development of written work submitted for the M.St. The dissertation or edition must be submitted, not later than noon on Tuesday of the seventh week of Trinity Term. Successful candidates will be required to deposit one copy of the dissertation or edition in the Music Faculty Library; minor corrections, as required by the examiners, must be incorporated prior to deposit in the library.
   Part 4: a recital of forty-five minutes' duration, vocal or instrumental, of at least two contrasted pieces. The proposed programme must be submitted for approval to the Director of Performance, Faculty of Music, by Friday of Week 3 of Hilary Term.

7. Candidates specialising in composition will be required to submit:

   Part 3: a written project of between 8,000 and 12,000 words in length (or equivalent), which may be *either* a short dissertation *or* an edition with commentary *or* an analysis *or* a portfolio of essays and ethnographic work. Music Ethnography portfolios may be submitted in a variety of formats, including recordings with commentary, video, photography, transcription and analysis. The topic of the project must be submitted for approval to the Masters' Course Convenor, Faculty of Music, by noon on Friday of Week 4 of Michaelmas Term. The project must be submitted, not later than noon on Tuesday of Week 7 of Trinity Term.

   Part 4: a portfolio of at least two well-contrasted compositions totalling between thirty-five and forty-five minutes in duration. The portfolio of compositions must be submitted, not later than noon on Tuesday of Week 10 of Trinity Term.

   All submissions must be formatted and submitted as specified in the handbook for the course. The assessments must be submitted by uploading it to the Assignments Section of the Masters Music Submission Weblearn only; no concomitant copy submission may be submitted, for any purpose. Electronic submissions must be received by the deadline; technical problems external to the WebLearn system will not be accepted as grounds for excusing lateness. Written work shall be submitted as word-processed files converted to PDF using the course coversheet as first page of the work, bearing on the

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front the candidate's examination number but neither their name nor the name of their college. Candidates must themselves retain a copy of each piece of work and must ensure that they receive the email confirming the submission and that the email is retained for future reference.

8. The examiners may award a distinction for excellence in the whole examination. In this case the work will normally display an excellent command of the subject studied, evidence of critical understanding, and some demonstration of an original conceptual approach.

9. A candidate who fails the final examination will be permitted to retake it on one further occasion only, not later than one year after the initial attempt. Such a candidate whose work has been of satisfactory standard in one or more elements examined will be required to resubmit for examination the element(s) which fell below the pass mark when originally examined.

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Master of Philosophy in Nature, Society, and Environmental Governance

1. The Social Sciences Board shall elect for the supervision of the course a Standing Committee. The Course Director will be responsible to the Standing Committee.

2. During the first year, candidates for the MPhil will:

(*a*) follow a course of instruction for three terms in the MSc in Nature, Society and Environmental Governance under the aegis of the School of Geography and the Environment. They will be assessed in all aspects of the MSc programme, with the exception of the dissertation.

(*b*) develop a thesis topic, the title and proposal for which will be submitted for approval to the Course Director by the end of Hilary Term of the first year, together with the name and approval of a person who has agreed to act as their supervisor during the preparation of the dissertation, on the date specified by the department. Candidates registered for the MSc programme in Nature, Society, and Environmental Governance may request a transfer to the MPhil degree by submitting an application by the deadline stipulated by the Standing Committee.

3. Examinations at the end of the first year will serve to qualify for entry into the second year of the MPhil course. Candidates who fail one or more papers at the end of the first year will be required to resit and pass the failed paper or papers, normally when next offered the following year, before being permitted to proceed with the degree.

4. In the second year, candidates for the MPhil will:

(*a*) offer a thesis of not more than 30,000 words accompanied by an abstract not exceeding 300 words. The maximum word count shall include footnotes, but exclude appendices, references and the abstract. The detailed format and specification of the dissertation shall be approved by the Standing Committee, and be published in the course handbook. The thesis must be uploaded to the course WebLearn Submissions site no later than noon on the first weekday of September at the end of the second year. The submission must be accompanied by a declaration indicating that it is the candidate's own work. Successful candidates will be required to deposit one copy of their thesis in the Bodleian Library, and will be required to sign a form stating whether they will permit their thesis to be consulted.

(*b*) submit one extended essay based on new work set as part of the assessment of the appropriate SoGE MSc elective module not taken in the first year of study. Essays based on an elective taken during Michaelmas Term shall be submitted by noon on the first weekday of Hilary Term. Essays based on an elective taken during Hilary Term, shall be submitted by noon on the first weekday of Trinity Term. These essays must be uploaded to the course WebLearn Submissions site by the dates indicated above and must be accompanied by a declaration indicating that it is the candidate's own work. Approval for the topic of the essay must have been obtained from the elective leader prior to submission.

5. Arrangements for reassessment shall be as follows:

Candidates who fail to satisfy the examiners on the thesis and/or the extended essay may resubmit the thesis and/or the extended essay on not more than one occasion, which shall normally be within one year of the original failure.

6. Viva voce examination: Candidates must present themselves for viva voce examination when required to do so by the examiners.

7. The examiners may award a distinction for excellence in the whole examination.

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Master of Philosophy in Oriental Studies

The regulations made by the Board of the Faculty of Oriental Studies are as follows:

1. All candidates must present themselves for a written examination in one of the following subjects.

(i) Cuneiform Studies.

(ii) Egyptology (including Graeco-Roman and Christian Egypt).

(iii) Modern Middle Eastern Studies.

(iv) Classical Indian Religion.

(v) Jewish Studies.

(vi) Jewish Studies in the Graeco-Roman Period.

(vii) Islamic Art and Architecture.

(viii) Ottoman Turkish Studies.

(ix) Islamic Studies and History.

(x) Tibetan and Himalayan Studies.
(xi) Traditional East Asia: Classical, Medieval, and Early-Modern.

(xii) Buddhist Studies.

(xiii) Eastern Christian Studies.

2. Candidates for subject (i) must satisfy the Oriental Studies Board by the time of their qualifying examination that they possess a working knowledge of French and German; candidates for (ii) must satisfy the Oriental Studies Board by the time of their qualifying examination that they possess a working knowledge of French and German, and candidates who wish to offer Greek papyrology must possess a fluent knowledge of Greek; and for subject (v) candidates should possess a working knowledge of either Hebrew or Yiddish. For subject (vi), candidates must satisfy the Oriental Studies Board before admission to the course that they possess a working knowledge of Hebrew. For subject (viii) and the Turkish option in subject (ix) candidates should possess a sound reading knowledge of Modern Turkish or Arabic or Persian. For subject (xi) Traditional East Asia: Classical, Medieval, and Early-Modern, candidates should possess a good proficiency (normally at least two years' study or equivalent) in modern Chinese, Japanese, or Korean.

3. A candidate who fails any part or parts of the Qualifying Examination may retake such part or parts during the Long Vacation prior to the second year of the course, except candidates for (iii) Modern Middle Eastern Studies, (iv) Classical Indian Religion, (v) Jewish Studies, and (x) Tibetan and Himalayan Studies. A candidate who fails any part or parts of the Qualifying Examination for these four courses may retake such part or parts during Trinity Term of the first year of study except where stated otherwise in the particular regulations for individual courses.

4. A candidate who fails any part or parts of the Final Examination may retake such part or parts on one occasion in the following academic year.

5. Subject to such regulations as the board may hereinafter make, every candidate must offer a thesis on a subject approved by the board (or by a person or persons to whom it may delegate the power of giving such approval), and as far as possible falling within the scope of the subject offered by the candidate in the examination. Applications for approval of the thesis subject must reach the Board of the Faculty of Oriental Studies, Oriental Institute, on or before Monday of noughth week of Hilary Term in the second year of the course. A title approval form is available on the Oriental Studies website. Two typewritten copies and an electronic copy in PDF format on a memory stick or CD, of the thesis must be submitted to the Chair of the Examiners, name of degree, c/o Examination Schools, High Street, Oxford OX1 4BG, by the following submission deadlines: for (i), (iii), (iv), (vi), (viii), (x), (xiii), not later than 12 noon on the Thursday of the second week of the Trinity Term in which the examination is taken, for (ii), (vii) and (xii), not later than 12 noon on the Thursday of the fourth week of the Trinity Term in which the examination is taken; for (v), (ix) and (xi) by 12 noon on Thursday of sixth week of Trinity Term.

The work must bear the candidate's examination number (but not the candidate's name). Candidates must include a signed declaration sealed in an envelope addressed to the Chair of Examiners that the work is the candidate's own. For general regulations concerning theses, see the General Regulations for the Degree of Bachelor of Philosophy or Master of Philosophy.

Successful candidates will be required to deposit one copy of the thesis in the Bodleian. Work submitted for the degree of M.Phil. may subsequently be incorporated in a thesis submitted for the degree of D.Phil.

6. Candidates may be required to attend a viva voce, except where stated otherwise in the particular regulations for individual courses in the following pages.

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(i) Cuneiform Studies

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A. *Qualifying Examination*

Each candidate will be required, unless exempted by the Oriental Studies Board, to pass a qualifying examination in Akkadian Texts and Akkadian Grammar and Unprepared Translation not later than the end of Trinity term of the first year.

B. *Final Examination*

The following papers are assessed by a written examination paper at the end of Trinity Term of the final year.

Each candidate will be required to offer the following papers:

1. Prepared translations of Sumerian texts and related essay questions (1 paper)

2. Prepared translations of Akkadian texts and related essay questions (1 paper)

A list of prepared texts in the Sumerian and Akkadian languages will be provided to the candidate after they have successfully passed the qualifying examination. Lists of set texts must be submitted by the examiners to the faculty office by Friday of seventh week of Michaelmas term.

3. Unprepared translations of Akkadian (1 paper)

4. History and Civilization of Ancient Mesopotamia (1 paper)

Candidates are required to submit two essays, each of not more than 2,500 words in length, which display knowledge of more than just a narrow range of the topic. The subject of the essays will be published by 12 noon, Thursday of Week 8 of Michaelmas Term of the second year of the course for the first essay and by 12 noon, Thursday Week 8 of Hilary Term of the second year of the course for the second essay. Candidates will be contacted with details on how to collect or access the question paper. The essays must be submitted to the Examination Schools by 12 noon on Thursday of Weeks 9 of Michaelmas Term and Hilary Term respectively. For each essay two printed copies and a signed form certifying that the essay is the candidate's own work must be delivered in an envelope marked 'Essay presubmitted for the M.Phil. in Cuneiform Studies' to the Examination Schools, High Street, Oxford OX1 4BG.

5. The Cuneiform World in Context and Ancient Near Eastern Inscribed Artefacts;

(*a*) The Cuneiform World in Context (one half paper)

A list of options will be published in the course handbook. Candidates must specify which of these options they will pursue no later than the end of the third term of the first year. Not all options may be available every year.

(*b*) Ancient Near Eastern Inscribed Artefacts (one half paper)

C. *Thesis*

Each candidate will be required to present a thesis of not more than 25,000 words on a subject approved by the board. The thesis needs to include a substantial cuneiform-related element.

(ii) Egyptology

This course covers topics relating to dynastic, Graeco-Roman, and Christian Egypt.

A. *Qualifying Examination*

Each candidate will be required, unless exempted by the Oriental Studies Board, to pass a qualifying examination in Egyptian and/or Coptic not later than the end of the Trinity term of the first year. Candidates offering options relating to the Graeco-Roman period may be required to pass a qualifying examination in Greek.

B. *Final Examination*

1. Syllabus A: A candidate who has a first degree in Egyptology or equivalent qualification must offer Section I, *three* papers from Section II, and a thesis of not more than 25,000 words on a subject to be approved by the board.

2. Syllabus B: All other candidates must offer Section I, *two* papers from Section II, Section III, and a thesis of not more than 25,000 words on a subject to be approved by the board.

3. All applications for approval of options must reach the Senior Academic Administrator, Oriental Institute, on or before Monday in the second week of Michaelmas Term of the second year. For options under Section II applicants must include a detailed definition of the topics offered and a list of primary sources, to be countersigned by their supervisors.

Section I

For the Final Examination the following papers will be set:

(i) A general paper on Egyptology. Questions will be set on method, theory, bibliography, and the history of Egyptology. Candidates will be expected to answer some questions outside the areas of their fields of specialisation.

(ii) Unprepared translation from Egyptian texts.

Passages may be set for translation from texts of all periods from the end of the Old Kingdom to the Conquest of Alexander. Texts of other periods may be set with the permission of the board.

Section II

A special field selected from a list published in the course handbook of which one will be on an appropriate category of primary source material.

Some special fields may not be available every year.

Candidates for Syllabus A will be examined by methods (i), (ii), and (iii).

Candidates for Syllabus B will be examined by methods (i) and (ii).

The examination methods are as follows:

(i) *Take-home examination*. One paper in the special field will be set as a take-home examination. The answer or answers for this examination should be typed and presented in proper scholarly form. Candidates will be informed as to which paper is to be examined as a take-home on Friday of eighth week of the Hilary Term of the second year; conventions for the setting of the paper will be released at the same time. The question paper for the take-home examination will be published to candidates in the Oriental Institute at 9 a.m. on Monday of first week of Trinity term of the second year. Candidates will be contacted with details on how to collect or access the question paper. The completed examination must be handed in to the Examination Schools, High Street, Oxford no later than 12 noon on Monday of second week of Trinity term. The completed paper should not exceed 5,000 words in length.

If candidates for a different degree are taking the same subject and are to be examined in a three-hour examination, M.Phil. candidates may instead take that examination. Applications to take the three-hour examination should be submitted to the Faculty Board by Friday of the first week in Michaelmas Term of the second year.

(ii) *Assessed essays*. For a second topic in the special field, candidates will be required to presubmit two essays of not more than 5,000 words each, which between them display command of more than a narrow range of the topic. Supervisors or others are permitted to give bibliographical help and to discuss drafts of essays. Such essays (two printed copies) must be delivered in a parcel bearing the words 'Essays presubmitted for the M.Phil. in Egyptology' to the Examination Schools, High Street, Oxford OX1 4BG by noon on the Thursday of the eighth week of Hilary Term of the second year.

(iii) *Examination paper* (Syllabus A only). One three-hour examination on an area within the special field.

Section III

Prescribed texts in Middle Egyptian and one other phase of Egyptian (either Old Egyptian, Late Egyptian, Demotic or Coptic) (one paper). Some languages may not be available every year. Lists of set texts must be submitted by the examiners to the Faculty Office by Friday of seventh week of Michaelmas Term of the first year and subsequently published in the Course Handbook.

(iii) Modern Middle Eastern Studies

A. *Qualifying Examination*

Every candidate must pass a qualifying examination not later than the end of the second term of the first year. A candidate with an intermediate level of proficiency (the equivalent of 2-3 years of study) in Arabic, Persian or Turkish may offer respectively Advanced Arabic, Advanced Persian or Advanced Turkish. A candidate with native fluency or who has satisfied the examiners in the Second Public Examination in Arabic or Persian or Turkish or Hebrew, or has passed a similar examination in another university, must offer a different language for examination. The examination will consist of two papers:

(i) A language examination in Arabic or Intermediate Arabic or Advanced Arabic or Hebrew or Persian or Advanced Persian or Turkish or Advanced Turkish, (subject to the availability of teaching), based on grammar knowledge and reading comprehension.

(ii) A general methodological paper on the Middle East in the twentieth century.

B. *Final Examination*

1. All candidates must offer

(*a*) one language paper in Arabic or Hebrew or Persian or Turkish, subject to the availability of teaching, based on knowledge of grammar, translation from the Oriental language to English, and reading comprehension or, for candidates who offered Advanced Arabic, Advanced Persian, or Advanced Turkish for the Qualifying Examination, one language paper in Arabic, Persian, or Turkish respectively based on prose composition, translation from the Oriental language to English, and reading comprehension;

(*b*) a thesis of not more than 30,000 words on a subject to be approved by the board;

(*c*) three papers from a list of options published in the course handbook. A candidate may offer a paper on a subject not included on the list, with the approval of the board.

Teaching for some options may not be available in every year. Applicants for admission will be advised whether teaching will be available in the options of their choice.

2. All applications for special subjects requiring the approval of the board must reach the Senior Academic Administrator, Oriental Institute, on or before the Monday in the second week of the Michaelmas Full Term of the second year.

(iv) Classical Indian Religion

A. *Qualifying Examination*

Candidates must pass a qualifying examination in Sanskrit not later than the end of the second term of the academic year in which the candidate's name is first entered on the register of M.Phil. students unless exempted by the Board of the Faculty of Oriental Studies.

B. *Final Examination*

Candidates will be required to offer the following four papers, but a candidate may submit a thesis of not more than 20,000 words on a subject approved by the board[13] instead of Paper (iv).

(i) Unprepared translation from epic and commentarial Sanskrit and Translation from the set books in two of the sections.

Lists of set texts will be available from the Faculty office by Friday of seventh week of Michaelmas Term. This written examination will take place at the end of Trinity Term.

(ii) History of Indian Religions I

(iii) History of Indian Religions II

In Papers (ii) and (iii), each of which is assessed by a three-hour examination, candidates will be expected to show background knowledge of relevant social and political history. Emphasis will be laid on the study of primary sources, which may, however, be read in translation.

(iv) Approaches to the study of Indian religion: Candidates will be asked to give a critical appreciation of the contributions of different disciplines (theology, anthropology, philology etc.) and to discuss the application of various theoretical approaches (e.g. evolutionism, diffusionism, dialectical materialism, phenomenology, structuralism) to the subject. This written examination will take place at the end of Trinity Term.

(v) Jewish Studies

A. *Qualifying Examination*

Candidates must pass a qualifying examination in Biblical Hebrew or Modern Hebrew or Yiddish not later than the end of the Hilary term of the first year of the course unless exempted by the Board of the Faculty of Oriental Studies. The examination will consist of a language examination in Biblical Hebrew or Modern Hebrew or Yiddish based on grammar knowledge and reading comprehension. Candidates, who will submit a take-home essay in their first year of the course to partially fulfil the requirements of (*b*) in the Final Examination, must enter for this paper in their first year. Marks will not be moderated for Final Examination take-home essays taken in the first year of the course until the end of the second year of the course.

B. *Final Examination*

All candidates must offer

(*a*) one language paper in Biblical Hebrew or Modern Hebrew or Yiddish based on grammar knowledge, reading comprehension, and translation into English.

(*b*) Four papers from a list published in the course handbook, to be examined either by three-hour written examination held at the end of Trinity term of the second year of the course or by take-home essay examination, as set out in the course handbook.

Candidates must pass a qualifying examination in Modern Hebrew or Yiddish not later than the end of the Hilary term of the first year unless exempted by the Board of the Faculty of Oriental Studies. The examination will consist of a language examination in Hebrew based on grammar knowledge and reading comprehension.

For papers to be examined by take-home essay examination this will consist of the submission of two essays of not more than 2,500 words each. The essays must be submitted to the Examination Schools, High Street, Oxford, by 12 noon on the Friday of noughth week of the term following that in which the paper was taught. The essay topics will be published, on Friday of eighth week of the term in which the paper is taught. When a paper assessed by take-home essay is taught in the first year of the course, candidates must enter for the paper in the first year. Candidates proposing to offer a paper not included in the list must obtain the permission of the Board of the Faculty of Oriental Studies.

Teaching for some options may not be available in every year. Applicants for admission will be advised whether teaching will be available in the options of their choice. Prescribed texts will be reported to the Faculty Board's second meeting of Michaelmas Full Term in the first year of the course.

C. *Thesis*

A candidate shall submit a thesis of not more than 30,000 words on a topic selected in consultation with their supervisor and approved by the Faculty Board.

(vi) Jewish Studies in the Graeco-Roman Period

A. *Qualifying Examination*

Candidates must pass a qualifying examination in Jewish Studies not later than the end of the Trinity term of the first year unless exempted by the Board of the Faculty of Oriental Studies.

B. *Final Examination*

Every candidate shall submit a thesis of not more than 30,000 words and 4 written examinations. The written examinations shall consist of one paper on Jewish literature, history, and institution from 200 BC to AD425 and three further papers from a list published in the course handbook.

(vii) Islamic Art and Architecture

A. *Qualifying Examination*

Every candidate will be required to satisfy the examiners in a qualifying examination not later than the end of the Trinity term of the first year. The examination will include:

(*a*) a three-hour written examination: History of Islamic Art and Architecture, *c.550-c.1900*.

(*b*) a language examination in Arabic or Persian or Turkish.

B. *Final Examination*

This shall be taken in the Trinity Term of the second year.

1. Every candidate must follow for at least six terms a course of instruction in Islamic Art and Architecture.

2. The examination will include:

(*a*) A paper on a topic of Islamic art and architecture or related fields (e.g. Islamic archaeology; non-Islamic art, architecture and archaeology; Islamic studies; history; museology) to be selected by the candidate in consultation with the candidate's supervisor. This paper will be examined by an extended essay of between 5,000 and 6,000 words. Applications for the approval of the essay topic should be submitted to the Faculty office by Monday of sixth week of Hilary Term of the first year.

(*b*) Arabic or Persian or Turkish language examination.

(*c*) Arabic or Persian or Turkish prepared texts. This is a written examination paper.

(*d*) A portfolio, containing reports on the practical work completed during the course (according to the schedule given in the Course Handbook).

(*e*) A thesis of not more than 30,000 words on a subject to be approved by the Faculty Board.

3. Candidates must submit the extended essay in (a) above not later than noon on the Monday of first week of Michaelmas Term of the second year.

The extended essay must be submitted in printed form and an electronic copy in PDF on a memory stick. Two printed copies and the memory stick must be submitted in a securely sealed parcel clearly addressed to the Chair of Examiners, M.Phil. in Islamic Art and Architecture (Oriental Studies), Examination Schools, High Street, Oxford. The parcels must bear the words 'FINAL EXAMINATION FOR THE M.PHIL. IN ISLAMIC ART AND ARCHITECTURE (EXTENDED ESSAY). Each piece of work must bear the candidate's examination number (but not the candidate's name, which must be concealed). Candidates must include a signed declaration sealed in an envelope addressed to the Chair of Examiners that the work is the candidate's own.

4. Candidates must submit the portfolio in (e) above not later than 12 noon on Monday of fourth week of Trinity Term of the second year. Two printed copies and one digital copy on a memory stick must be submitted in a securely sealed parcel clearly addressed to the Chair of Examiners, M.Phil. in Islamic Art and Architecture (Oriental Studies), Examination Schools, High Street, Oxford. The parcels must bear the words 'FINAL EXAMINATION FOR THE M.PHIL. IN ISLAMIC ART AND ARCHITECTURE (PORTFOLIO)'. The portfolio must bear the candidate's examination number (but not the candidate's name, which must be concealed). Candidates must include a signed declaration sealed in an envelope addressed to the Chair of Examiners that the work is the candidate's own.

(viii) Ottoman Turkish Studies

A. *Qualifying Examination*

Every candidate will be required, unless exempted by the Oriental Studies Board, to pass a qualifying examination in Ottoman Turkish not later than the end of the Trinity term of the first year.

B. *Final Examination*

Every candidate will be required to offer the following four papers and a thesis of not more than 30,000 words. Lists of set texts will be available in the Course Handbook.

(1) Essay questions on Ottoman history and institutions, 1453-1699.

(2) Ottoman historical texts.

(3) Ottoman texts in modern transcription and post-1928 Ottomanising texts.

(4) Ottoman documents.

Teaching for the course may not be available in every year: applicants for admission will only be accepted if teaching is available.

(ix) Islamic Studies and History

A. *Qualifying Examination*

Each candidate will be required, unless exempted by the Oriental Studies Board, to pass a qualifying examination in Arabic or Persian or Ottoman Turkish or any other language approved by the Faculty Board not later than the end of the Trinity term of the first year. The content of the examination shall be of such nature as to satisfy the board that the candidate is capable of using pre-modern texts in the respective language.

B. *Final Examination*

1. The examination shall take place not later than the end of the Trinity term of the second year.

2. The Final Examination shall consist of the following six units (1-6).

(1) A language examination in Arabic, or Persian, or Ottoman Turkish, or any other language approved by the Faculty Board. This written examination will take place at the end of Trinity Term of the second year.

(2) Islamic History. This written examination will take place at the end of Trinity Term of the second year.

(3) Islamic Studies. Candidates are required to submit an essay of not more than 5000 words in length (excluding bibliography but including footnotes). The question paper will be published by the examiners by 12 noon on Friday of eighth week of Hilary Term of the second year. Two copies of the essay must be submitted to the Examination Schools, High Street, Oxford by 12 noon on Friday of noughth week of Trinity Term of the second year.

(4) and (5) Two option papers which will be examined either as a written examination paper at the end of Trinity Term or by means of a take-home research paper of up to 5,000 words. A list of options and how they will be assessed will be available in the course handbook by noughth week of Trinity Term in the first year. Teaching for some options may not be available in every year. All candidates must obtain the approval of the Board of the Faculty of Oriental Studies for the papers they wish to offer. All applications requiring approval of the Board must reach the Senior Academic Administrator, Oriental Institute, not later than the Monday in the second week of Michaelmas Term of the second year.

For options assessed by means of a take-home research paper, the question paper will be published by the examiners by 12 noon on Friday of eighth week of the term in which the option is taught, and two copies of the essays must be submitted to the Examination Schools, High Street, Oxford by 12 noon on Friday of the following week. Candidates will be contacted with details of how to collect or access the questions. The examination for at least one of these optional papers, whether conducted in the Examination Schools or as a take-home essay, must require the student to demonstrate the ability to use Arabic, Persian, or Turkish primary sources.

(6) A thesis of 25,000 words on a subject approved by the Oriental Studies Faculty Board.

(x) Tibetan and Himalayan Studies

A. *Qualifying Examination*

Candidates must pass a qualifying examination in Tibetan language at the end of the Hilary Term of their first year. This will consist of a written and an oral examination.

B. *Final Examination*

All candidates will be required to offer four written examination papers at the end of Trinity Term of the second year, an extended essay of 5,000 words, and a thesis of not more than 25,000 words.

1. The four written examination papers will be:

   (i) Language and grammar

   (ii) Modern Tibetan prepared translation

   (iii) Classical Tibetan prepared translation

   (iv) History and civilisation of Tibet and the Himalayas. Topics covered will include the history, politics, religion, and anthropology of the region.

2. Candidates are required to submit one essay of no more than 5,000 words on aspects of the history and civilisation of Tibet and the Himalayas. The topic will be published by 5pm on the last Friday of term in which teaching for the paper is completed. The essay must be submitted to the Examination Schools, High Street, Oxford, by 12 noon on the Friday of Week 0 of the term following that in which formal teaching for this paper is completed. When the paper is taught in the first year of the course, candidates must enter for the paper in the first year.

3. Candidates must submit a thesis of not more than 25,000 words on a topic selected by the candidate in consultation with their supervisor and approved by the Faculty Board.

(xi) Traditional East Asia: Classical, Medieval, and Early Modern

A. *Qualifying Examination*

Every candidate will be required, unless exempted by the Board of the Faculty of Oriental Studies, to satisfy the examiners in an examination, to be known as the Qualifying Examination for the M.Phil. in Traditional East Asia: Classical, Medieval, and Early Modern, not later than the end of the third term after that in which the candidate's name is first entered on the Register of M.Phil. Students. All candidates must offer:

1. A language examination in modern Chinese or modern Japanese or modern Korean

2. A language examination in classical Chinese or classical Japanese or middle Korean

3. Three submitted essays on traditional East Asia. The essays, which must be of not more than 2,500 words each, must be written by the candidate, one in each of the three terms of the first year, and must be chosen by the candidate to represent the candidate's best written performance in that term. Each essay must be submitted to the Examination Schools, High Street, Oxford, by 12 noon on the Friday of ninth week of the term in which the paper is taught.

B. *Final Examination*

This shall be taken in the Trinity Term of the academic year following that in which the candidate's name is first entered on the Register of M.Phil. Students or, with the approval of the faculty board, in a subsequent year. All candidates must offer:

1. Prescribed texts in one of the following: (i) Classical Chinese; (ii) Classical Japanese; (iii) Middle Korean; (iv) Classical Chinese and Classical Japanese; (v) Classical Chinese and Middle Korean; (vi) Middle Korean and Classical Japanese. This is a written examination paper.

2. Research Bibliography and Methodology on one of the following: (i) China; (ii) Japan; (iii) Korea. This paper will be set as a take-home examination. The answer or answers should be typed and presented in proper scholarly form. The question paper will be published to candidates at 10 a.m. on Tuesday of ninth week of the Trinity Term in which the Final Examination is to be taken. Candidates will be contacted with details of how to collect or access the questions. The completed examination must be submitted to the Examination Schools no later than 5 p.m. on Friday of the same week.

3. Thesis. Candidates must submit a thesis of not be more than 30,000 words on a subject selected by the candidate in consultation with his or her supervisor and approved by the Board of the Faculty of Oriental Studies.

4. The examiners will examine every candidate by viva voce unless excused.

(xii) Buddhist Studies

A. *Qualifying examination*

Each candidate must pass a qualifying examination not later than the end of the Trinity term of the first year. The examination will consist of two papers:

(i) A three-hour examination in the chosen primary Buddhist Language (either Sanskrit, Tibetan, or Classical Chinese).

(ii) A three-hour examination on basic aspects of Buddhist thought and history.

B. *Final examination*

In the Trinity Term of their second year, all candidates must offer:

(i) an advanced language paper consisting in a translation from seen and unseen texts in the chosen primary Buddhist Language, to be assessed by a three-hour examination

(ii) a thesis of not more than 20,000 words on a subject approved by the Board

(iii) a paper on Approaches to the study of Buddhism, to be assessed by three-hour examination

(iv) *Either*

(*a*) a language paper in a second primary Buddhist language (either Sanskrit, Tibetan, or Classical Chinese), to be assessed by three-hour examination. The second primary Buddhist language can be studied either at a basic or at an advanced level. The former will be assessed by a three-hour examination in the chosen second primary Buddhist language (as for paper (ii) of the Qualifying examination); the latter by a translation from seen and unseen texts in the chosen second primary Buddhist language, to be assessed by a three-hour examination (as for paper (i) of the Final examination). Students who intend to study a second primary Buddhist language at an advanced level must satisfy the Faculty Board that they possess an adequate knowledge of the chosen language.

Or

(*b*) A paper chosen from a list published in the course handbook, assessed as specified by the course instructor. Applications for approval of the chosen topic must be sent to the Senior Academic Administrator or before the Monday in second week of Michaelmas Full Term preceding the examination. A paper chosen from a list published in the course handbook, assessed as specified in the course handbook. Applications for approval of the chosen topic must be sent to the Senior Academic Administrator on or before the Monday in second week of Michaelmas Term of the second year.

(xiii) Eastern Christian Studies

I. Every candidate shall be required

(a) to sit a written examination, as prescribed below;

(b) to submit a thesis of not more than 30,000 words on a subject approved by the Faculty Board.

(c) to attend a viva voce examination, unless individually dispensed by the examiners.

II. The written examination shall consist of four papers. Lists of set texts will be available in the Course Handbook.

(1) A general paper on the development of doctrine and the history of the Church in the Christian East to AD717.

(2), (3), (4) Three papers on one of the following options.

A. Greek

(i) The philosophical background of the Greek Fathers.

(ii) The history of the Church in the Byzantine Empire, AD 717- 886.

(iii) Byzantine ecclesiastical texts.

The three papers will include passages for comment as well as general questions relating to the set texts.

B. Armenian with Greek

(i) Armenian historical texts.

(ii) Armenian theological and ecclesiastical texts.

(iii) A translation paper from Greek ecclesiastical texts. Passages for translation will be set from unspecified texts and set texts.

Papers (i) and (ii) will include passages for translation and comment as well as general questions relating to the set texts.

C. Syriac with Greek

(i) Syriac historical texts.

(ii) Syriac theological texts.

(iii) as Paper B (iii) above.

Papers (i) and (ii) will include passages for translation and comment as well as general questions relating to the set texts.

Teaching in all three options (Greek, Armenian with Greek, Syriac with Greek) may not be available every year, and applicants for admission will be advised whether teaching will be available in the option of their choice.

Note. Candidates with sufficient knowledge of Greek may offer Paper A (i) in place of Paper B (iii)/C (iii). Except in the case of Papers A (i) and B (iii)/C (iii), and subject to the approval of the faculty boards, a candidate may offer texts — or, in the case of Paper A (ii), a period of Greek church history — other than those specified in the regulations.

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Master of Philosophy in Philosophical Theology

The regulations made by the Boards of the Faculty of Theology and Religion and the Faculty of Philosophy are as follows:

Candidates shall be required:

(*a*) To present themselves for a written examination in three of the papers prescribed below, the selection to depend on their previous qualifications;

(*b*) to present a dissertation of not more than 30,000 words on a topic in philosophical theology to be approved by the Joint Standing Committee for Graduate Studies in Philosophical Theology. The completed dissertation must be uploaded to the Assignment section of the MPhil Philosophical Theology WebLearn site by *Friday of Week 8 of Trinity Term*. Each submission will require the candidate to make a declaration indicating that this is their own work;

(*c*) to present themselves for a viva voce examination unless individually dispensed by the examiners.

1. *Philosophy of Religion*

with syllabus for examination the same as that for essays for the B.Phil. in Philosophy.

2. *Either Moral Philosophy*

or Metaphysics and Theory of Knowledge

or Philosophical Logic and Philosophy of Language

or Philosophy of Science

or Philosophy of Mind and of Action

with syllabus for examination the same as that for essays for the B.Phil. in Philosophy.

3. *History of Philosophical Theology*

The paper will contain questions on philosophical influences on theology during the patristic period, the early medieval period, and the period 1760-1860. Candidates are required to show knowledge of two of the three periods, and, within each of those two periods, of some of the principal relevant writings, viz. for the patristic period of works of Origen and Augustine, for the early medieval period of works of Anselm and Aquinas, and for the period 1760-1860 of works of Kant, Kierkegaard, and Schleiermacher. Study of texts in the original languages will not be required.

4. Either *The Development of Christian Doctrine to ad 787* or *Theology in Western Europe from Gabriel Biel to Jacob Arminius*

as specified for the M.Phil. in Theology (paper 1 of Section A and paper 1 of Section C of the Christian Doctrine option).

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Master of Philosophy in Politics (Comparative Government, Political Theory, European Politics and Society)

The regulations made by the Politics Graduate Studies Committee are as follows:

Each candidate must pass the Qualifying Test at the end of the third term from the beginning of the course. The Qualifying Test consists of two *compulsory* papers (unless a candidate is granted exemption by the Politics Graduate Studies Committee):

(1) A single three hour written examination paper testing knowledge of the candidate's core subject (*Theory of Politics* or *Comparative Government* or *European Governance*).

Theory of Politics

Compulsory paper for Political Theory students only. A critical examination of political concepts and theories, including social concepts and theories with political relevance.

Comparative Government

Compulsory paper for Comparative Government students only. The theory and practice of government in modern states.

European Governance

Compulsory paper for European Politics and Society students only. The theory and practice of government in European states, including the UK, and the theory and practice of integration in Europe.

(2) A research methods paper (*Research Methods in Political Science* or *Research Methods in Political Theory*).

Research Methods in Political Science

Compulsory paper for Comparative Government and European Politics and Society students only.

Research Methods in Political Theory

Compulsory paper for Political Theory students only.

Research Methods in Political Science and Research Methods in Political Theory are assessed in the following way. The candidate must submit:

(i) A Research Design Proposal of between 4000 and 6000 words, excluding the title page, contents, bibliography and any methodological appendices, on the subject of the student's proposed MPhil thesis. One copy of the Research Design Proposal must be submitted electronically by noon on the Friday of sixth week of Trinity Term. The work must be anonymous and accompanied by a signed declaration that it is the candidate's own work except where otherwise indicated and that it has not previously been submitted for assessment, either at Oxford or at another institution. Only the file submitted via Weblearn constitutes a valid submission; no concomitant hard-copy may be submitted for any purpose.

(ii) Research methods training coursework. Candidates will satisfactorily complete a programme of core and optional research methods training, as specified in the Student Handbook. Further details regarding these courses are provided in the Student Handbook.

For a candidate for the degree of M.Phil. to pass the Qualifying Test and proceed to the second year of study, the candidate must pass: the research methods paper (all elements of coursework and the Research Design Proposal) and the written examination.

Candidates who fail the written examination (paper (1) above) will normally be able to retake it before the beginning of the next academic year.

The mark for the written examination part of the Qualifying Test (paper (1) above) is carried forward and included in the final classification process for the degree of M.Phil.

Final Examination

No candidate shall enter the Final Examination unless he or she has already passed the Qualifying Test. In the Final Examination every candidate must offer:

(1) A thesis of not more than 30,000 words, excluding the title page, contents, bibliography and any methodological appendices. The thesis must be submitted electronically by noon on the Monday of first week of Trinity Term. On submitting the thesis, candidates will also be required to submit an online declaration of authorship. The examiners shall exclude from consideration any part of the thesis which is not the candidate's own work or which has been or will be submitted to satisfy the requirements of another course, and the examiners shall have power to require the candidate to produce for their inspection the work so submitted or to be submitted. After the examination process is complete, each successful candidate must deposit one hardbound copy of their thesis in the Bodleian Library.

(2) Two papers, taken from the approved list of optional subjects in Politics, as published in the *Student Handbook* by the Politics Graduate Studies Committee on Monday of first week of Michaelmas Term each academic year (to apply to candidates being examined in the Trinity Term of that year). Candidates should note that the Politics subjects available in

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any particular year will depend on the availability of teaching resources. Not all subjects will be available in every year, and restrictions may be placed on the number of candidates permitted to offer certain subjects in any particular year. The method of assessment will be either timed written examination or extended essay and will be specified in the approved list of optional subjects. The submission requirements for each optional subject will be specified in the approved list of optional subjects.

Candidates may, with special permission of the Politics Graduate Studies Committee, offer subjects outside this list. Applications must be made by the last Friday of the Trinity Term preceding that in which the examination is to be taken, and must be supported by the candidate's supervisor. Supervisors should ensure that applications are submitted as early as possible so that if approval is not granted the candidate has sufficient time to choose an alternative.

When candidates sit optional papers offered at departments other than the Department of Politics and International Relations, they are bound by the regulations of the M.Phil. in Politics.

Where optional subjects are examined by extended essay, candidates will propose essay topics in consultation with their supervisor or relevant course provider. The proposed essay title, countersigned by the supervisor, must be submitted for approval of the Chair of Examiners by no later than noon on Friday of the eighth week of the term in which the instruction for that subject is completed. Candidates must upload their extended essay to the Assignments section of the course WebLearn site no later than noon on Monday of the seventh week of Trinity term in the second year of the course. Essays should bear the candidate's examination number but not their name.

With respect to extended essays and theses, only the file submitted via WebLearn constitutes a valid submission, no concomitant hard-copy submission may be submitted for any purpose. Each submission must be accompanied by a declaration indicating that it is the candidate's own work.

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Master of Philosophy in Russian and East European Studies

The regulations made by the Russian and East European Studies Management Committee are as follows:

First year examinations

Candidates will be required to sit written examinations on two compulsory papers, to be taken in the eighth week of Trinity Full Term at the end of the first year of the course:

1. An examination paper on *Contemporary Russian and East European Studies Part 1*.
2. An examination paper on *Contemporary Russian and East European Studies Part 2*.

Candidates will also be required to submit one extended essay on History of Russia, the USSR and Eastern Europe in the Twentieth Century of 4,500 words, excluding bibliography. Two copies of the extended essay should be submitted to the Examination Schools, High Street, Oxford, by 12 Noon on Monday in the fifth week of Hilary Term in the first year of the course. An electronic copy should also be submitted to the programme by the same deadline. The essay must be accompanied by a statement that it is the candidate's own work except where otherwise indicated.

Research Methods for Area Studies: Candidates will submit a 2,500 word maximum take-home test in qualitative methods to be set on Monday of Week 8 and submitted by 12 noon on Monday of week 9 of Michaelmas Term; and a take-home test in quantitative analysis to be set on Monday of Week 8 and submitted by 12 noon on Monday of week 9 of Hilary Term. Two printed copies of each of the items of written work described above must be submitted to the Examination Schools, addressed to the Chair of Examiners for the MPhil in Russian and East European Studies, c/o the Examination Schools, High Street, Oxford. An elecronic copy should also be submitted to the programme by the same deadline. Each submission must be accompanied by a declaration indicating it is the candidate's own work.

Language Requirement. All candidates will be required to pass a Russian language qualifying exam. The specific arrangements for the provision and methods of assessment of language training are governed by the Examination Conventions and Notes of Guidance of the year of matriculation of the candidates.

Candidates who pass these qualifying papers and the extended essay may proceed to the second year of the course and take the final examination at the end of the second year. Candidates who fail the research methods course overall will be permitted to re-submit a new submission for the failed piece(s) of work within four weeks of publication of the failed mark, on a date specified by the Chair of Examiners. Candidates who fail the extended essay will be required to re-submit by 12 noon on Monday of week one of Trinity Term of the same year. Candidates who fail one or more of the examination papers may, by permission of the Russian and East European Studies Management Committee, proceed to the second year of the course and re-sit the failed papers on one subsequent occasion during the final examination.

Final Examination

The final examination shall consist of:

(a) a thesis of at least 25,000 words but not more than 30,000 words on a subject approved by the Management Committee for Russian and East European Studies, to be delivered to the Examination Schools, High Street, Oxford, by 12 Noon on Monday in the fourth week of Trinity Term in which the final examination is taken. The thesis must be accompanied by a statement that it is the candidate's own work except where otherwise indicated. An electronic copy should also be submitted to the Programme by the same deadline.

(b) two subjects (optional courses) chosen from a list, which is approved annually by the Russian and East European Studies Management Committee. The selection of subjects has to be approved by the Russian and East European Studies Management Committee in Trinity Term, Year 1. A candidate who fails the Final Examination may enter again, on one subsequent occasion, usually in Trinity Term, provided that this is still within the twelve terms of his or her registration.

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Master of Philosophy in Slavonic Studies

The regulations made by the Board of the Faculty of Medieval and Modern Languages are as follows:

1. Candidates will be required to satisfy the examiners in a Qualifying Examination identical with that for the M.St. in Slavonic Studies, in the academic year in which their names are first entered on the Register of M.Phil. Students, before proceeding to the final examination for the M.Phil. in the following year. Holders of the M.St. in Slavonic Studies are exempt from this Qualifying Examination.

2. In the final examination for the M.Phil. each candidate will be required to take two subjects from the Schedules listed for the MSt., excluding Schedule v. Candidates must take at least one subject from Schedule 2 i-iv, if they have not already done so for the M.St. or for the Qualifying Examination. Candidates may not repeat subjects which they have taken for the M.St. or for the Qualifying Examination, nor take subjects from Schedules from which they have already taken two subjects for the M.St. or for the Qualifying Examination. Candidates may not take subjects which they have already studied in a first degree course.

3. Each candidate will be required to present a thesis of approximately 20,000 words and not more than 25,000 words. Candidates are required to register the subject area or title of their thesis with the Modern Languages Graduate Office by the end of the fourth week of Hilary Term of their second year. The subject of the thesis should fall within the area of Slavonic languages and literatures. The MPhil thesis should be submitted electronically as specified in the course handbook by noon on Thursday of sixth week of Trinity Term in the second year. Work submitted in the thesis for the Degree of M.Phil. may subsequently be incorporated in a thesis submitted for the Degree of D.Phil.

4. Candidates must present themselves for oral examination unless dispensed by the examiners.

5. Candidates will be expected to be able to read secondary literature in at least one European language other than English and the Slavonic languages, and may be required to demonstrate this ability. Candidates will also be expected to attend a course of lectures on bibliographical, library, and archival resources in the field of Slavonic Studies.

6. If it is the opinion of the examiners that the work done by a candidate is not of sufficient merit to qualify him for the Degree of M.Phil. but that nevertheless his or her work in the Qualifying Examination was of sufficient merit to qualify him or her for the Degree of M.St. in Slavonic Studies, the candidate shall be given the option of resitting the M.Phil. examination under the appropriate regulation or of being granted permission to supplicate for the Degree of Master of Studies.

7. The examiners may award a distinction for excellence in the whole examination.

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Master of Philosophy in Social Anthropology

The Social Sciences Divisional Board shall elect for the supervision of the course a Standing Committee, namely the Teaching Committee of the School of Anthropology, which shall have power to arrange lectures and other instruction. The course director shall be responsible to that committee.

The examination shall consist of the following:

1. *Qualifying Examination*

Every candidate will be required to satisfy the examiners in an examination for which, if he or she passes at the appropriate level, he or she will be allowed to proceed to the second year of the M.Phil. Candidates must follow a course of instruction in Social Anthropology for at least three terms, and will, when entering for the examinations, be required to produce a certificate from their supervisor to this effect. The Qualifying Examination shall be taken in the Trinity Term of the academic year in which the candidate's name is first entered on the Register of M.Phil. students or, with the approval of the divisional board, in a subsequent year.

Each candidate will be required to satisfy the examiners in Part I (papers 1 - 3) of the syllabus described in the Schedule for the M.Sc. in Social Anthropology, and governed by regulation 4 for that degree.

2. *Final Examination*

This shall be taken in the Trinity Term of the academic year following that in which the candidate's name is first entered on the Register of M.Phil. Students or, with the approval of the Teaching Committee, in a subsequent year.

Each candidate shall be required:

(i) to present himself or herself for written examination or to submit for examination one coursework essay, as required for the course, in one of the optional areas or topics available for that year, other than that taken by the candidate in the M.Phil. Qualifying Examination the previous year;

(ii) to submit via WebLearn not later than noon on Thursday of the fifth week of Trinity Term an essay of not more than 5,000 words in the field of general Social Anthropology, on a topic to be selected from a list set by the examiners at the beginning of the third week of Trinity Term; the essay must be anonymous, accompanied by confirmation that it is the candidate's own work, and submitted in electronic file format;

(iii) to submit a thesis in accordance with the regulations below;

(iv) to present himself or herself for oral examination if required by the examiners.

3. *Thesis*

Each candidate shall be required to submit a thesis of not more than 30,000 words (excluding references and appendices) on a subject approved by the supervisor. He or she shall send to the Teaching Committee of the School of Anthropology, with the written approval of his or her supervisor, and on a form provided for that purpose, a preliminary title of the thesis, together with a paragraph describing its scope, by noon on the Thursday of the fifth week of the Trinity Term of the first year of the course. A further form, identical in its provisions, and confirming or amending the earlier submission as necessary, shall be submitted to the above Committee by noon on the Monday of the second week of the Michaelmas Term in the academic year following that in which his or her name was entered on the Register of M.Phil. Students. The thesis must be submitted via WebLearn not later than noon on Thursday of the second week of the Trinity Full Term of the second year of the M.Phil. The thesis must be anonymous, accompanied by confirmation that it is the candidate's own work, and submitted in electronic file format. The thesis shall be provided with an abstract of up to 250 words, to be placed immediately after the title page. The word count shall be stated on the title page of the thesis.

The examiners shall require a successful candidate to deposit a copy of his or her thesis in the Tylor Library. If the thesis is superseded by a D.Phil. thesis by the same student partly using the same material, the Teaching Committee of the School of Anthropology may authorise the withdrawal of the M.Phil. thesis from the Tylor Library. Such candidates will be required to sign a form stating whether they give permission for their thesis to be consulted.

If it is the opinion of the examiners that the work which has been required of a candidate is not of sufficient merit to qualify him or her for the Degree of M.Phil. the candidate shall be given the option of resitting the M.Phil. examination under the appropriate regulation.

4. *Resits*

In order to pass the degree, a student must pass all its assessed components. Where one or more components are failed, the student will be given the opportunity to re-sit or re-submit them once, as the case may be. Any subsequent award of the degree on successful completion of all the assessed components may be delayed by up to three terms, i.e. until the Examination Board next meets.

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Master of Philosophy in Sociology and Demography

The regulations made by the Graduate Studies Committee of the Department of Sociology are as follows:

Qualifying test

Every candidate must pass a qualifying test at the end of the third term from the beginning of the course in the four compulsory papers, Methods of Social Research, Sociological Analysis, Demographic Analysis, Life Course Research and one Optional Paper from the list of optional papers, specified by the Department of Sociology. This list will be published annually by Friday of the third week of Michaelmas Full Term in the Department of Sociology. Where coursework forms a part of the assessment, two typewritten copies must be delivered to the Examination Schools, High Street, Oxford, by noon on Friday of the eighth week of the Trinity Full Term in which the examination is to be taken unless otherwise specified in the Graduate Studies Handbook, or, in the case of options taken outside the Department of Sociology, as specified by the department or faculty concerned. The examiners may examine candidates viva voce. Candidates who fail the qualifying test are allowed to retake the test before the beginning of the first week of the next academic year. Such candidates are required to retake only those elements of the qualifying test that they have failed. Candidates who fail only one out of the five papers may, by permission of the Sociology Graduate Studies Committee, proceed to the second year of the course and re-sit the failed paper at the same time as the final examination. No candidate will be permitted to re-sit any of the compulsory papers more than once.

Final Examination

Every candidate must offer:

1. One further optional paper from the list of optional papers specified by the Department of Sociology;

2. A paper in the Replication project as specified in the Graduate Studies Handbook;

3. A thesis9 of not more than 30,000 words on a topic within the subject of the course, to be specified jointly by supervisor and student; two typewritten copies to be delivered to the Examination Schools, High St, Oxford, by noon on Friday of the sixth week of the Trinity Full Term in which the examination is to be taken. Successful candidates will be required to deposit a copy of their thesis in the Department of Sociology. Candidates are warned that they should avoid repetition in their theses of material used in their option papers and that substantial repetition may be penalised.

The examiners may examine any candidate viva voce.

The examiners may award a Distinction for excellence in the whole examination on the basis of the material submitted to them in both the qualifying and the final examination.

Compulsory Papers

Methods of Social Research

The satisfactory completion of a course of practical work including (i) statistical methods, and (ii) research design. Candidates shall submit reports of the practical work completed to the Examination Schools, High Street, Oxford, by the following deadlines: for (i) statistical methods by 12 noon on Friday of the fifth week of the second term of the course; for (ii) research design by 12 noon on Monday of the first week of the third term of the course. The reports must be accompanied by a statement that they are the candidate's own work except where otherwise indicated. For (i) statistical methods, candidates will also be required to take a two-hour in-class test to be held on the Friday preceding the first week of the second term of the course. The Director of Graduate Studies, or a deputy, shall draw to the attention of the examiners the names of any candidates who have failed to complete to a satisfactory level of quality the course of practical work, and the examiners may require candidates to retake the course or a specified part thereof. The reports of practical work shall be available for inspection by the examiners.

Sociological Analysis

The object and objective of sociological analysis in relation to other social sciences. The nature of different sociological explanations, their possibilities and methodological implications. The relevance of rationality and of its limits with regard to both individual agents and institutions. The interrelationships between description and explanation, theory and empirical data, macro- and micro-levels of analysis as they emerge from areas of major sociological enquiry.

Demographic Analysis

The object and objective of demographic analysis in relation to other social sciences. Core demographic concepts, their related indicators and methods; and their application to the study of populations and population change. Demographic transition; the Second Demographic Transition; Fertility; Mortality; Migration; Life Tables; Temporal dimensions in demography; Demographic data.; Population projections.

Life Course Research

The theoretical foundation and practical implementation of the multilevel, actor-oriented life course approach in its application to demographic and sociological problems; the theoretical implications of life course designs; methods, design, and statistical techniques of life course research; key life course events (including births, deaths, migrations and relationship transitions); the role of the historical and geographical context for individual life courses; the role of kinship and network ties; and the role of human development (e.g. generalising the traditional demographic emphasis on period, cohort and age).

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Master of Philosophy in Theology

The regulations made by the Board of the Faculty of Theology and Religion are as follows:

Candidates for the M.Phil. in Theology are required to follow a course of instruction and directed research for six terms and to present themselves for examination in one of five subjects:

I. Old Testament

II. New Testament

III. Christian Doctrine, specialising in one of seven fields:

History of Doctrine: Patristic Theology (c. AD 100-787)

Issues in Theology with special reference to Theology from 1780 to the present day

IV. Ecclesiastical History, specialising in one of five historical periods:

AD 200-600

AD 400-1100

AD 1000-1500

AD 1400-1800

AD 1800-the present

V. Christian Ethics

The examination consists of three elements:

A. Two written examinations (or in Old Testament, route II, one written examination) each of three hours' duration. The specific requirements of each subject may be found below.

B. Three essays of not more than 5,000 words each or one long essay of not more than 15,000 words. The specific requirements of each subject may be found below. Each submission will require the candidate to make a declaration that this is their own work.

C. A dissertation of not more than 30,000 words.

The dissertation proposal, chosen in liaison with the candidate's supervisor, must be submitted for consideration by the Faculty's Graduate Studies Committee *by Monday of Week 0 of Michaelmas Term in Year 2*. The completed dissertation must be uploaded to the Assignment section of the MPhil Theology WebLearn site by Friday of Week 8 of Trinity Term.

All essay and dissertation proposals should comprise a title, a short statement of how the subject will be treated, a bibliography of core texts (both primary and secondary), and the signature of the supervisor indicating his or her approval. The titles and content of the essays and dissertation should not substantially overlap with each other.

All submitted work should be double-spaced in font-size 12.

Candidates must not put their names on the written examination papers or on any submitted work.

Each candidate is also required to present himself or herself for an oral (viva voce) examination unless individually dispensed by the examiners. The oral examination will take place within a few days of the written examination and may include a discussion of the candidate's work in any of the three elements listed above.

I. OLD TESTAMENT

Two routes are possible, route I involving two written examinations and route II only one:

Route I.

A. There will be two written examinations:

1. Prescribed Hebrew Texts in Trinity Term of Year 1; and

2. *Either* **(a) Unseen passages from the Hebrew Bible**

or **(b) The Aramaic portions of the Old Testament**

or **(c) Passages from the Septuagint**

in Trinity Term of Year 2.

B. Candidates will write *either* one long essay (up to 15,000 words) *or* three short essays (up to 5,000 words each). The topic(s) will be chosen by the candidates in liaison with the supervisor. Essay proposals must be submitted for consideration by the Faculty's Graduate Studies Committee not later than Monday of Week 0 of Hilary Term in Year 1. The completed essays must be uploaded to the Assignment section of the MPhil Theology WebLearn site on Monday in Week 8 of Trinity Term of Year 1.

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Route II.

A. There will be one written examination in Prescribed Hebrew Texts. The written examination will take place at the end of Trinity Term in Year 2.

B. Candidates will write *both* one long essay (up to 15,000 words) in one of the following subject areas, *and* three short essays (up to 5,000 words each) in another. The topic(s) will be chosen by the candidates in liaison with the supervisor. Essay proposals must be submitted for consideration by the Faculty's Graduate Studies Committee not later than Monday of Week 0 of Hilary Term in Year 1. The completed essays must be uploaded to the Assignment section of the MPhil Theology WebLearn site on Monday in Week 8 of Trinity Term of Year 1.

Routes I and II.

C. All candidates offer a dissertation of up to 30,000 words. The topics of the essays and the dissertation will be chosen by the candidate in liaison with the supervisor.

II. NEW TESTAMENT

A. There will be two written examinations at the end of Trinity Term in Year 1:

1. The Religion and Literature of the New Testament: the Four Gospels and Acts in Greek.

2. The Religion and Literature of the New Testament: The Epistles and Apocalypse in Greek.

B. Candidates will write *either* one long essay (up to 15,000 words) *or* three short essays (up to 5,000 words each) on a topic or topics in any of the following subject areas: (1) New Testament Theology; (2) Varieties of Judaism, 200 B.C. – C.E. 200; (3) the History and Principles of Biblical Study. The topic(s) will be chosen by the candidates in liaison with the supervisor. Essay proposals must be submitted for consideration by the Faculty's Graduate Studies Committee not later than Monday of Week 5 of Trinity Term in Year 1. The completed essays must be uploaded to the Assignment section of the MPhil Theology WebLearn site on Monday in Week 8 of Trinity Term of Year 2.

C. All candidates offer a dissertation of up to 30,000 words.

III. CHRISTIAN DOCTRINE

Candidates will be required to offer one of the following sections:

Section A. History of Doctrine: Patristic Theology

Section B. Issues in Theology with special reference to Patristic Theology

Section C. Issues in Theology with special reference to Theology from 1780 to the present day

Section A. History of Doctrine: Patristic Theology

A. There will be two written examinations:

1. The Development of Christian Doctrine to A.D. 451in Trinity Term of Year 1.

2. *Either* **(a) Hellenistic Philosophy and Christian Theology**

Or **(b) Christology of the Patristic Era** in Trinity Term of Year 2.

Candidates may choose whether to translate and comment on Greek or on Latin texts. The prescribed texts for both examination papers will be listed in the Handbook for the M.Phil. in Theology for the year in which the candidates commenced their course.

B. In Year 1, candidates will write *either* one long essay (up to 15,000 words) *or* three short essays (up to 5,000 words each) on a topic or topics falling within the Patristic era, chosen by each candidates in liaison with the supervisor; if necessary a special supervisor will be appointed in addition to the overall supervisor. Essay proposals must be submitted for consideration by the Faculty's Graduate Studies Committee not later than Monday of Week 0 of Hilary Term in Year 1. The completed essays must be uploaded to the Assignment section of the MPhil Theology WebLearn site on Monday in Week 8 of Trinity Term of Year 1.

C. All candidates offer a dissertation of up to 30,000 words.

Section B. Issues in Theology with special reference to Patristic Theology

A. There will be two written examinations:

1.Themes in Modern Theology in Trinity Term of Year 1.

2. *Either* **(a) The Development of Christian Doctrine to 451 A. D.**, as in Section A.A.1 above;

or **(b) Issues in Theology: Hellenistic Philosophy and Christian Theology (English);**

or **(c) Issues in Theology: Christology of the Patristic Period (English)** in Trinity Term of Year 2.

Passages for comment in (b) and (c) will be chosen from the same texts prescribed in Section A.A.2 above, but here in English only.

B. Candidates will write either one long essay (up to 15,000 words) or three short essays (up to 5,000 words each) on a topic or topics falling within the Patristic era, chosen by each candidate in liaison with the supervisor; if necessary a special supervisor will be appointed in addition to the overall supervisor. Essay proposals must be submitted for consideration by the Faculty's Graduate Studies Committee not later than Monday of Week 0 of Hilary Term in Year 1. The completed essays must be uploaded to the Assignment section of the MPhil Theology WebLearn site on Monday in Week 8 of Trinity Term of Year 1.

C. All candidates offer a dissertation of up to 30,000 words.

Section C. Issues in Theology with special reference to Theology from 1780 to the present day

A. There will be two written examinations in Trinity Term of Year 1:

1. Themes in Modern Theology and

2. *Figures in Modern Theology;*

B. Candidates will write *either* one long essay (up to 15,000 words) *or* three short essays (up to 5,000 words each) on a topic or topics falling within Modern Theology chosen by each candidate in liaison with the supervisor. Essay proposals must be submitted for consideration by the Faculty's Graduate Studies Committee not later than Monday of Week 5 of Trinity Term in Year 1. The completed essays must be uploaded to the Assignment section of the MPhil Theology WebLearn site on Monday in Week 8 of Trinity Term of Year 2.

C. All candidates offer a dissertation of up to 30,000 words.

IV. ECCLESIASTICAL HISTORY

A. There will be two general papers, assessed in Trinity Term of Year 1

1. A Written Examination on the Nature and Practice of Ecclesiastical History.

2. A General paper on *one* of the following historical periods, assessed by three essays (up to 5,000 words each):

(a) AD 200-600

(b) AD 400-1100

(c) AD 1000-1500

(d) AD 1400-1800

(e) AD 1800 - the present

Essay proposals must be submitted for consideration by the Faculty's Graduate Studies Committee not later than Monday of Week 0 of Hilary Term in Year 1. The completed essays must be uploaded to the Assignment section of the MPhil Theology WebLearn site on Monday in Week 8 of Trinity Term of Year 1.

B. In Year 2, candidates will write *either* one long essay (up to 15,000 words) *or* three short essays (up to 5,000 words each) on a topic or topics in ecclesiastical history, chosen by each candidate in liaison with the supervisor. Students may choose to write their long essay or one or more of their short essays on a topic which falls outside their primary period of study, provided that they obtain the prior written permission of their supervisor and the course coordinator. Essay proposals must be submitted for consideration by the Faculty's Graduate Studies Committee not later than Monday of Week 5 of Trinity Term in Year 1. The completed essays must be uploaded to the Assignment section of the MPhil Theology WebLearn site on Monday in Week 8 of Trinity Term of Year 2.

C. All candidates offer a dissertation of up to 30,000 words.

V. CHRISTIAN ETHICS

A. There will be two written examinations in Trinity Term of Year 1:

1. Christian Moral Concepts and Methodology.

2. Select Texts and Practical Issues in Christian Ethics.

B. Candidates will write *either* one long essay (up to 15,000 words) *or* three short essays (up to 5,000 words each) on a topic or topics in Christian ethics, chosen by each candidate in liaison with the supervisor. Essay proposals must be submitted for consideration by the Faculty's Graduate Studies Committee not later than Monday of Week 5 of Trinity Term in Year 1. The completed essays must be uploaded to the Assignment section of the MPhil Theology WebLearn site on Monday in Week 8 of Trinity Term of Year 2.

C. All candidates offer a dissertation of up to 30,000 words.

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Master of Philosophy in Visual, Material, and Museum Anthropology

1. The Social Sciences Board shall elect for the supervision of the course a Standing Committee, namely the Teaching Committee of the School of Anthropology, which shall have power to arrange lectures and other instruction. The course director shall be responsible to that committee. In order to pass the degree, a student must pass all its assessed components. Where one or more components are failed, the student will be given the opportunity to re-sit or re-submit them once, as the case may be. Any subsequent award of the degree on successful completion of all the assessed components may be delayed by up to three terms, i.e. until the Examination Board next meets.

2. The examinations shall consist of the following:

(1) Qualifying Examination Every candidate will be required to satisfy the examiners in an examination for which, if he or she passes at the appropriate level, he or she will be allowed to proceed to the second year of the M.Phil. Candidates must follow a course of instruction in Visual, Material, and Museum Anthropology for at least three terms, and will, when entering for the examinations, be required to produce a certificate from their supervisor to this effect. The Qualifying Examination shall be taken in the Trinity Term of the academic year in which the candidate's name is first entered on the Register of M.Phil. students or, with the approval of the divisional board, in a subsequent year. Each candidate will be required to satisfy the examiners in papers 1-4 on the syllabus described in the Schedule for the M.Sc. in Visual, Material, and Museum Anthropology, and governed by regulation 4 for that degree, except that for Paper 3(a) an outline proposal for the M.Phil. thesis research of no more than 2,500 words should be submitted.

(2) Final Examination This shall be taken in the Trinity Term of the academic year following that in which the candidate's name is first entered on the register of M.Phil. students or, with the approval of the divisional board, in a subsequent year. Each candidate shall be required:

(i) to present themselves for written examination or to submit for examination one coursework essay, as required for the course, in one of the optional areas or topics available for that year, other than that taken by the candidate in the M.Phil. Qualifying Examination the previous year;

(ii) to submit via WebLearn not later than noon on Thursday of the fifth week of Trinity Term an essay of 5,000 words (three copies) in the field of Visual, Material, and Museum Anthropology, on a topic to be selected from a list set by the examiners at the beginning of the third week of Trinity Term (candidates should not duplicate any material already used in their submission for paper 2 in the Qualifying Examination in the previous year); the essay must be anonymous, accompanied by confirmation that it is the candidate's own work, and submitted in electronic file format;

(iii) to submit a thesis in accordance with the regulations below;

(iv) to present themselves for oral examination if required by the examiners.

Thesis

3. Each candidate shall be required to submit a thesis of not more than 30,000 words (excluding references and appendices) on a subject approved by the supervisor. The thesis may be based on the analysis of objects or photographs in the collections of the Pitt Rivers Museum, or a topic from one of the subject areas covered during the qualifying year, including option topics. The candidate shall send to the Teaching Committee of the School of Anthropology, with the written approval of his or her supervisor, and on the form provided for that purpose, the proposed preliminary title of the thesis, together with a paragraph describing its scope, by noon on the Thursday of the fifth week of the Trinity term of the first year of the course. A further form, identical in its provisions, and confirming or amending the earlier submission as necessary, shall be submitted to the above Committee by noon on Monday of the second week of Michaelmas Term in the academic year following that in which his or her name was entered on the register of M.Phil. students. The thesis must be submitted via WebLearn not later than Thursday of the second week of the Trinity Full Term of the second year of the M.Phil. The thesis must be anonymous, accompanied by confirmation that it is the candidate's own work, and submitted in electronic file format. The thesis shall be provided with an abstract of up to 250 words, to be placed immediately after the title page. The word count shall be stated on the title page of the thesis.

4. The examiners shall require a successful candidate to deposit a copy of his or her thesis in the Balfour Library. If the thesis is superseded by a D.Phil. thesis by the same student partly using the same material, the Graduate Studies Committee of the School of Anthropology may authorise the withdrawal of the M.Phil. thesis from the Balfour Library. Such candidates will be required to sign a form stating whether they give permission for their thesis to be consulted.

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Master of Philosophy in Water Science, Policy and Management

1. The Social Sciences Board shall elect for the supervision of the course a Standing Committee. The Course Director will be responsible to the Standing Committee.

2. During the first year, candidates for the MPhil will:

(*a*) follow a course of instruction for three terms in the MSc in Water Science, Policy and Management under the aegis of the School of Geography and the Environment. They will be assessed in all aspects of the MSc programme, with the exception of the dissertation.

(*b*) develop a thesis topic, the title and proposal for which will be submitted for approval to the Course Director by the end of Hilary Term of the first year, together with the name and approval of a person who has agreed to act as their supervisor during the preparation of the dissertation, on the date specified by the department. Candidates registered for the MSc programme in Water Science, Policy and Management may request a transfer to the MPhil degree by submitting an application by the deadline stipulated by the Standing Committee.

3. Examinations at the end of the first year will serve to qualify for entry into the second year of the MPhil course. Candidates who fail one or more papers at the end of the first year will be required to resit and pass the failed paper or papers, normally when next offered the following year, before being permitted to proceed with the degree.

4. In the second year, candidates for the MPhil will:

(*a*) offer a thesis of not more than 30,000 words accompanied by an abstract not exceeding 300 words. The maximum word count shall include footnotes, but exclude appendices, references and the abstract. The detailed format and specification of the dissertation shall be approved by the Standing Committee, and be published in the course handbook. The thesis must be uploaded to the course WebLearn Submissions site no later than noon on the first weekday of September at the end of the second year. The submission must be accompanied by a declaration indicating that it is the candidate's own work. Successful candidates will be required to deposit one copy of their thesis in the Bodleian Library, and will be required to sign a form stating whether they will permit their thesis to be consulted.

(*b*) submit one extended essay based on new work set as part of the assessment of the appropriate SoGE MSc elective module not taken in the first year of study. Essays based on an elective taken during Michaelmas Term shall be submitted by noon on the first weekday of Hilary Term. Essays based on an elective taken during Hilary Term, shall be submitted by noon on the first weekday of Trinity Term. These essays must be uploaded to the course WebLearn Submissions site by the dates indicated above and must be accompanied by a declaration indicating that it is the candidate's own work. Approval for the topic of the essay must have been obtained from the elective leader prior to submission.

5. Arrangements for reassessment shall be as follows:

Candidates who fail to satisfy the examiners on the thesis and/or the extended essay may resubmit the thesis and/or the extended essay on not more than one occasion, which shall normally be within one year of the original failure.

6. Viva voce examination: Candidates must present themselves for viva voce examination when required to do so by the examiners.

7. The examiners may award a distinction for excellence in the whole examination.

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General Regulations for the Degree of Master of Studies

§1. Degree of Master of Studies

1. Any person who has

(*a*) been admitted as a student for the Degree of Master of Studies under the provisions of this section,

(*b*) satisfied the examiners in one of the examinations prescribed in this section, and

(*c*) kept three terms of statutory residence as a matriculated member of the University after admission as a Student for the Degree of Master of Studies,

may supplicate for the Degree of Master of Studies.

2. For the purpose of this section the words 'board' or 'faculty board' shall include any committee or other body authorised to admit candidates for the Degree of Master of Studies.

§2. Examinations for the Degree of Master of Studies

1. The examinations for the degree and the bodies responsible for the supervision of each examination shall be as listed below.

[See Table 25 (#univ-9780199202669-tableGroup-26)]

2. The subjects of each examination shall be determined, subject to the approval of the Education Committee, by regulation of the board concerned, which shall have power to arrange lectures and courses of instruction for the examination.

3. No full-time student shall be admitted as a candidate for examination for the degree until he or she shall have spent at least three terms at work in Oxford after his or her admission as a student for the degree; time spent outside Oxford during term as part of an academic programme approved by Council shall count towards residence for the purpose of this clause.

4. Part-time students for the degree shall in each case be required to pursue their course of study for twice the number of terms required of an equivalent full-time student. Part-time students will not be required to keep statutory residence but must attend for such instruction and undertake such supervised fieldwork as the faculty board or committee concerned shall require. The Director of Graduate Studies of the faculty board concerned, or the director of the department concerned, as the case may be, shall keep a register of attendance of part-time students. No student shall be granted leave to supplicate unless the register shows satisfactory attendance by him or her.

5. Final examination marks shall be released to candidates at the conclusion of the examination. Exceptions to this may be made where assessment takes place throughout the course. In such cases, examination boards must meet formally, with all members present, at interim points in the year in order to agree final marks for specified assessment components. Marks released as final marks may not subsequently be amended without permission of the Proctors.

6. A candidate who has failed to satisfy the examiners in any one of the examinations may enter again for that examination on one, but not more than one, subsequent occasion. Unless the special regulations for the examination specify otherwise, this resit attempt shall normally be taken at the next opportunity, but may be deferred once, i.e. it must be taken at one of the next two opportunities. No candidate who has satisfied the examiners in any one of the examinations may enter again for the same examination.

7. The examiners may award a merit for work of particularly high quality in the whole examination or a distinction for excellence in the whole examination. Candidates who have initially failed any element of assessment shall not normally be eligible for the award of merit or distinction.

§3. Admission of Candidates

1. Any person may be admitted by the board concerned as a candidate for an examination for the Degree of Master of Studies provided the following conditions have been satisfied:

(*a*) The application must be supported by the candidate's college.

(*b*) A candidate must either (i) have passed all the examinations required for the Degree of Bachelor of Arts and have obtained first or good second class honours in the Second Public Examination, or have obtained such honours in a degree examination of another university, such university having been approved by Council for the purpose of senior status, or (ii) in the opinion of the board, be otherwise adequately qualified to undertake the course.

2. An application for admission of a candidate who has passed the examinations required for the Degree of Bachelor of Arts shall be sent to the Registrar by the head or tutor of his or her college, and shall be accompanied by a statement of the subject which he or she proposes to study and evidence of his or her fitness to undertake a course of study therein.

3. An application for admission by a graduate of another university shall be sent to the Registrar by the head or tutor of the college to which he or she belongs or to which he or she has applied for admission, and shall be accompanied by all the necessary certificates from his or her previous university and by a statement of the subject which he or she proposes to study and evidence of his or her fitness to undertake a course of study therein.

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4. An application for admission by any other candidate shall be sent to the Registrar by the head or tutor of the college to which he or she belongs or to which he or she has applied for admission, and shall be accompanied by evidence of his or her previous education and by a statement of the subject which he or she proposes to study and evidence of his or her fitness to undertake a course of study therein.

5. The Registrar shall bring any application submitted under cll. 2, 3, or 4 before the appropriate board for its approval. Such approval shall not be granted unless the board is satisfied that the candidate is well-fitted to enter on the course of study proposed by him or her.

6. A board shall have power to appoint a standing committee of its own members to consider the applications of candidates and to report to the board.

7. It shall be the duty of the Registrar to notify a candidate of the decision of a board as soon as may be.

8. A member of the University who holds the status of Probationer Research Student or the status of student for another higher degree or postgraduate diploma within the University may, with the approval of the board which admitted him or her, transfer to the status of Student for the Degree of Master of Studies, in which case the date of his or her admission as a Probationer Research Student or to the status of student for a higher degree or post-graduate diploma shall then be reckoned, unless the board shall determine otherwise, as the date of his or her admission as a Student for the Degree of Master of Studies.

9. A candidate for the B.Phil. in Philosophy may, with the approval of the Board of the Faculty of Philosophy, transfer to the status of a Student for the Degree of Master of Studies in Philosophy. The application must be submitted not later than Friday of the fourth week of the Hilary Full Term of the year in which he or she wishes to take the examination for the Degree of Master of Studies. The date of the candidate's admission as a B.Phil. Student shall then be reckoned as the date of his or her admission as a Student for the Degree of Master of Studies.

10. A student holding the status of Probationer Research Student may, with the approval of the board which admitted him or her, be admitted as a candidate for an examination for the Degree of Master of Studies. Time spent as a student holding the status of Probationer Research Student shall count as time spent working for the Degree of Master of Studies.

11. A Student for the Degree of Master of Studies who is not a graduate of the University may wear the same gown as that worn by Students for the Degree of Doctor of Philosophy.

12. A Student for the Degree of Master of Studies shall cease to hold such status if

(i) he or she shall have been refused permission to supplicate for the Degree of Master of Studies, or

(ii) the board concerned shall, in accordance with provisions set down by regulation by the Education Committee, and after consultation with the student's society and supervisor, have deprived the student of such status;

(iii) he or she shall have been transferred under the relevant provisions to another status;

(iv) he or she shall not have entered for the relevant examination within six terms for a full-time student and twelve terms for a part-time student.

§4. Supervision of Students

1. Every candidate on admission as a Student for the Degree of Master of Studies shall be placed by the board which admitted him or her under the supervision of a graduate member of the University or other competent person selected by the board, and the board shall have power for sufficient reason to change the supervisor of any student.

2. It shall be the duty of a supervisor of a student to direct and superintend the work of the student for any part of the student's course in which supervision is required and to undertake such duties as shall be from time to time set out in the relevant Policy and Guidance issued by the Education Committee.

3. The supervisor shall send a report on the progress of the student to the board at the end of each term and at any other time when the board so requests, or he or she deems it expedient. The supervisor shall communicate the contents of the report to the student on each occasion that a report is made, so that the student is aware of the supervisor's assessment of his or her work during the period in question. In addition, he or she shall inform the board at once if he is of the opinion that the student is unlikely to reach the standard required for the Degree of Master of Studies.

The Registrar shall send a copy of each report by the supervisor to the student's society.

Table 25 ()

Examination	Board
Ancient Philosophy	Philosophy
Archaeological Science	Social Sciences
Archaeology	Social Sciences
Bible Interpretation	Oriental Studies
British and European History, from 1500 to the present (full-time)	History
British and European History, from 1500 to the present (part-time)	History
Celtic Studies	Modern Languages
Chinese Studies	Oriental Studies
Classical Archaeology	Social Sciences

Classical Armenian Studies	Oriental Studies
Classical Hebrew Studies	Oriental Studies
Creative Writing	Continuing Education
Diplomatic Studies	Continuing Education
English	English Language and Literature
English Language	English Language and Literature
Film Aesthetics	Modern Languages
General Linguistics and Comparative Philology	Faculty of Linguistics, Philology and Phonetics
Global and Imperial History	History
Greek and/or Latin Languages and Literature	Classics
Greek and/or Roman History	Classics
Historical Studies	Continuing Education
History of Art and Visual Culture	History
History of Design	Continuing Education
International Human Rights Law	Continuing Education
Islamic Art and Archaeology	Oriental Studies
Islamic Studies and History	Oriental Studies
Japanese Studies	Oriental Studies
Jewish Studies	Oriental Studies
Jewish Studies in the Graeco-Roman Period	Oriental Studies
Korean Studies	Oriental Studies
Late Antique and Byzantine Studies	Classics and History
Literature and Arts	Continuing Education
Medieval History	History
Medieval Studies	History
Mindfulness-Based Cognitive Therapy	Continuing Education
Modern Languages	Modern Languages
Modern South Asian Studies	History and Oriental Studies
Music	Music
Oriental Studies	Oriental Studies
Philosophical Theology	Theology
Philosophy	Philosophy
Philosophy of Physics	Philosophy
Practical Ethics	Humanities/Continuing Education

Psychodynamic Practice	Continuing Education
Slavonic Studies	Modern Languages
Study of Religions	Theology
Syriac Studies	Oriental Studies
Theology	Theology
US History	History
Women's Studies	Modern Languages
Yiddish Studies	Modern Languages

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Master of Studies in Ancient Philosophy

1. Every candidate must follow for at least three terms a course of instruction in Ancient Philosophy. Candidates will, when they enter for the examination, be required to produce from their society a certificate that they are following such a course.

2. Every candidate shall be required to offer (i) three essays in Ancient Philosophy: one on the first subject (refer to 4. below) and the other two on the second subject (refer to 5. below); and (ii) a thesis in Ancient Philosophy of 10,000-15,000 words.

3. The choice of subjects must be notified on the entry form for the examination, to be submitted by Friday of fourth week of Michaelmas Term.

4. The first subject shall be chosen from the list of undergraduate papers in ancient philosophy 0130-0135, as specified in the special regulations for *Philosophy in all Honour Schools including Philosophy*. The subject will be assessed by one 5,000 word essay on a topic (relevant to the subject) to be chosen by the candidate and approved by the Chair of Examiners no later than Friday of seventh week of Michaelmas Term. The essay must be word-processed and submitted electronically via an online assessment submission platform by 10 a.m. on the Friday of ninth week of Michaelmas Term in the year in which the examination is taken.

5. The second subject shall be a dedicated class taught across the Michaelmas and Hilary terms of the year of examination. The subject will be assessed by two 5,000 word essays on two topics (relevant to the subject) to be chosen by the candidate and approved by the Chair of Examiners no later than Friday of fifth week of Hilary Term. The essays must be word-processed and submitted electronically via an online assessment submission platform by 10 a.m. on Friday of ninth week of Hilary Term in the year in which the examination is taken.

6. Candidates may not be permitted to offer certain combinations of subjects.

7. The reading lists for all subjects will include texts both in the original language and in translation; candidates' readings will be guided by their supervisor(s) according to their level of Ancient Greek.

8. Candidates must offer a thesis of no more than 10,000-15,000 words, exclusive of bibliographical references, on a subject proposed by the candidate in consultation with his or her supervisor and approved by the Graduate Studies Committee in Philosophy. A subject and thesis title must be submitted to the Committee no later than the fifth week of the Hilary Term of the year in which the examination is to be taken. Requests for permission to make later changes to the thesis title should be submitted, with the support of the candidate's supervisor to the Director of Graduate Studies in Philosophy *as soon as the candidate has decided to seek permission*. The thesis must be word-processed and submitted electronically via an online assessment submission platform by 10 a.m. on Wednesday of eighth week of Trinity Term in the year in which the examination is taken. The thesis shall be accompanied by a brief abstract and statement of the number of words it contains (exclusive of bibliographical references). Successful candidates will be required to deposit one copy of the thesis in the Bodleian Library (candidates will also be required to sign a form stating that they give permission for the thesis to be consulted).

9. Candidates who have not submitted any assessment as prescribed by the due date shall, unless they show exceptional cause, be deemed to have failed the assessment in question.

10. Each essay shall be the candidate's own work. The candidate may discuss a draft (but not more than one) of each essay with his or her supervisor. The candidate's supervisor may provide bibliographical advice on essays throughout.

11. A candidate who fails one or more elements of the examination may apply to retake them either in the September immediately following the failed examination, or in the year immediately following the failed examination, in line with the normal assessment timetable for the course. A candidate may retake only the failed element(s) of the examination; all failed elements have to be retaken together, either in the September immediately following the examination or during the immediately following academic year. No resubmitted essay or thesis can receive a mark of more than 50. Failure to satisfy the examiners a second time in any part of the examination will lead to failure of the whole MSt.

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Master of Studies in Bible Interpretation

1. Before admission to the course, candidates must satisfy the Board of the Faculty of Oriental Studies that they possess the necessary qualification in Classical Hebrew, Aramaic or Syriac, to profit by the course. Teaching for a second language from these three will be provided during the course if required. Evidence of proficiency in Greek or Latin will be expected if options in either of these languages are chosen.

2. Every candidate must follow for at least three terms a course of study in Bible Interpretation.

3. *Syllabus*

There will be four Units. Units (i), (ii), and (iii) are each assessed by a written examination paper.

Unit (i) Essay questions on general background and methodology.

Unit (ii) Prescribed texts I. Passages for translation and comment, and essay questions on prescribed texts (a passage, or passages, for unprepared translation may also be set).

Unit (iii) Prescribed texts II. Passages for translation and comment, and essay questions on prescribed texts (a passage, or passages, for unprepared translation may also be set).

Units (ii) and (iii) must be chosen from two of the following:

(*a*) Hebrew biblical and exegetical texts

(*b*) Aramaic (Targum) texts

(*c*) Syriac biblical and exegetical texts

(*d*) Greek biblical and exegetical texts

(*e*) Latin biblical and exegetical texts

Unit (iv) A thesis of not more than 15,000 words (excluding bibliography), on a topic selected in consultation with the candidate's supervisor and approved by the Faculty Board. Applications for such approval should be submitted to the Faculty office by Monday of Week 0 of Hilary Term. Two typewritten copies and an electronic copy of the thesis in PDF format in a memory stick or CD, must be delivered to the Chair of Examiners, M.St. in Bible Interpretation, Examination Schools, High Street, Oxford, not later than 12 noon on Friday of fourth week of Trinity Term. The work must bear the candidates' examination number (but not the candidates' name.) Candidates must include a signed declaration sealed in an envelope addressed to the Chair of Examiners that the work is the candidates own.

4. Lists of set texts must be submitted to the Faculty office by Friday of seventh week of Michaelmas Term.

5. Candidates may be required to attend a viva.

Teaching for some options may not be available in every year. Applicants for admission will be advised of this.

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Master of Studies in Celtic Studies

1. All candidates shall be required at the time of admission to satisfy the Board of the Faculty of Medieval and Modern Languages (if necessary, by written test) that they possess the appropriate qualifications for the proposed course, including suitable proficiency in relevant languages. Normally the course will be restricted to candidates who have taken a first degree in a relevant subject area.

2. All candidates must follow a course of instruction in Celtic Studies at Oxford for a period of three terms, unless the Board of the Faculty of Medieval and Modern Languages in exceptional circumstances shall permit an extension of time, and they shall, when they enter their names for the examination, be required to produce from their society a certificate stating that they are following the course of instruction for the period prescribed.

3. Candidates shall be required:

(*a*) to offer themselves for written examination as defined below.

(*b*) to offer themselves for viva voce examination at the time appointed by the examiners.

4. The subjects and papers of the examination shall be as follows:

(*a*) *Either*

(1) Two papers, one on each of two subjects selected from the following:

(i) Historical and comparative Celtic linguistics.

(ii) Irish literature up to the Cromwellian wars (4(*b*) for the M.Phil. in Celtic Studies).

(iii) Welsh literature up to the Reformation (4(*c*) for the M.Phil. in Celtic Studies).

Or

(2) Two papers as follows:

(i) One paper on a subject selected from those described in section (*a*) (1) above.

(ii) One paper on a Special Subject to be chosen from the list given in section 4(*d*) of the regulations for the M.Phil. in Celtic Studies. Candidates are allowed to offer a Special Subject of their own devising provided that it is similar in character and scope to those listed for the M.Phil. in Celtic Studies and that it is approved under the arrangements set out in section 7 of the regulations for that M.Phil. (Candidates shall, however, seek approval for their choice of Special Subject, whether it involves a title of their devising or not, by application to the Modern Languages Graduate Office, 41 Wellington Square, Oxford, by the end of the fourth week of their first term as a student for the examination).

(*b*) A dissertation of approximately 8,000 words and not more than 10,000 words on a topic approved by the Board of the Faculty of Medieval and Modern Languages or by a person or persons to whom the board may delegate the function of giving such approval. Candidates shall seek approval (by application to the Modern Languages Graduate Office, 41 Wellington Square, Oxford) for the proposed topic of their dissertation by the end of the fourth week of their second term as a student for the examination.

The dissertation must be the work of the candidate alone and aid from others must be limited to prior discussion as to the subject and advice on presentation. It must be presented in proper scholarly form. Two copies, typed in double-spacing on one side only of quarto or A4 paper, each copy bound or held firmly in a stiff cover, must be delivered to the Chair of the Examiners for the Degree of M.St. in Celtic Studies, c/o Examination Schools, High Street, Oxford, not later than Monday of the fourth week of the Trinity Full Term in which the examination is to be taken.

5. Other arrangements for the above papers and subjects shall be as specified for the M.Phil. in Celtic Studies.

6. The examiners may award a distinction for excellence in the whole examination.

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Master of Studies in Classical Archaeology

1. Within the Division of Social Sciences, the course shall be administered by the Committee for the School of Archaeology. The regulations made are as follows:

2. Candidates for admission must apply to the Committee for the School of Archaeology. They will be required to produce evidence of their appropriate qualifications for the proposed course, including their suitable proficiency in relevant ancient or modern languages.

3. Candidates must follow for three terms a course of instruction in Classical Archaeology.

4. The registration of candidates will lapse on the last day of the Trinity Term in the academic year of their admission, unless it shall have been extended by the committee.

5. The written examination shall comprise three subjects:

(*a*) one subject on a period selected from Schedule A below, to be examined by written paper;

(*b*) two subjects selected from Schedules B–C [not more than one subject may normally be taken from Schedule C] examined by two pre-set essays (each of not more than 5,000 words).

In lieu of one of the subjects in (*b*) above, M.St. (but not normally M.Phil.) candidates may offer, with the permission of the committee, a dissertation of not more than 10,000 words (excluding bibliography and descriptive catalogue or similar factual matter, but including notes and appendices).

The topic of the dissertation must be approved by the candidate's supervisor and by the School of Archaeology Committee for Graduate Studies. The topic of the dissertation must be clearly distinct from the topics covered by other pre-set essays submitted by the candidate under 5(b). The dissertation must be the work of the candidate alone, and aid from others must be limited to prior discussion of the subject, bibliographic advice, help with access to study material and advice on presentation. The dissertation must be a new piece of work, substantially different from any dissertation previously submitted by the candidate for a degree of this or another university. When the dissertation is submitted, it must be accompanied by a statement, signed by the candidate, confirming that these conditions have been met. The proposed title of the dissertation, countersigned by the supervisor, must be submitted for approval by the committee by noon on the Friday of the seventh week of the Michaelmas Full Term preceding the examination. Candidates must upload their dissertation to the Assignments section of the course WebLearn site no later than noon on the Monday of the fifth week of Trinity Full Term and should bear the candidate's examination number but not his or her name.

Schedule A: Periods

Aegean Area, 2000-1100 BC

Early Iron Age Greece, 1200-700 BC

Archaic, 700-480 BC

Classical, 500-300 BC

Hellenistic, 330-30 BC

Late Republican, 200-30 BC

Early Imperial, 30 BC-AD 120

Middle Imperial, AD 70-250

Late Antiquity, AD 280-650

Byzantine, AD 600-1453

Schedule B: Subjects

Aegean Bronze Age trade: interaction and identities

Aegean Bronze Age Scripts

Aegean Bronze Age religion

Topics in Aegean Prehistory

Aegean and the East, 1200-600 BC

Burials, settlements, and society in Early Greece, 1200-650 BC

Archaeology of the Early Greek polis, 800-450 BC

Early Ionia, 1000-450 BC

Etruscan Italy

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Greek sculpture

Greek vases

Archaeology of Athens and Attica 600-50 BC

The archaeology of ancient Macedonia, 600-100 BC

Greek funerary archaeology, 600-100 BC

Archaeology of Greek women

Greek coinage

Greek and Roman wall painting

History of collections: classical art

Historical narrative in Hellenistic and Roman art

Roman sculpture

Roman portraits

Roman Provincial Art

Problems and methods in ancient art-history

Roman architecture

Topography of Rome (This may be taken in conjunction with the British School at Rome taught course only if accepted by the British School at Rome on its programme, and it involves attendance at the residential course organised by the British School at Rome in Rome.)

Pompeii and Ostia

Greek and Roman housing

Archaeology of the Roman economy

The archaeology of Roman urban systems

Roman North Africa

Landscape archaeology in the Greek and Roman world

Maritime archaeology of the Greek and Roman Mediterranean

Myth in Greek and Roman Art

Roman Britain

Roman coinage

Byzantine Constantinople

Late Roman and Byzantine mosaics and painting

Late Roman and Byzantine architecture

The archaeology of lived religion in Late Antiquity

Schedule C: Other subjects

Any subject offered in the M.St. in Archaeology, Byzantine Studies, Greek and/or Latin Languages and Literature, Greek and Roman History, History of Art, Women's Studies.

Candidates may apply for other subjects, to be taken under Schedule B, to be approved by the committee, which shall define their scope and inform both the candidate and the examiners of this definition in writing.

Not all subjects may be available in any one year.

6. Candidates will be expected to show a general knowledge of Ancient History and Geography, so far as they are concerned with their periods and subjects.

7. Candidates must present themselves for an oral examination as required by the examiners.

8. The period and subjects to be offered by candidates and their chosen method of examination, duly approved by their supervisors, must be submitted for approval to the Graduate Studies Committee of the School of Archaeology by noon of Friday of seventh week of the Michaelmas Full Term preceding the examination. Notice of subjects to be offered by candidates must be given to the Registrar (via Student Self Service) not later than Friday of the eighth week of that same term.

9. Candidates offering pairs of pre-set essays will propose essay topics in consultation with their supervisor or relevant course provider. The proposed essay titles, countersigned by the supervisor, must be submitted for approval of the Chair of Examiners by no later than noon on Friday of the eighth week of the term in which the instruction for that subject is given. Candidates must upload their pre-set essays to the Assignments section of the course WebLearn site no later than noon on Monday of the first week of the term following that in which the instruction for that subject was given. Essays should bear the candidate's examination number but not his or her name.

With respect to preset essays and theses, only the file submitted via WebLearn constitutes a valid submission, no concomitant hard-copy submission may be submitted for any purpose. Each submission must be accompanied by a declaration indicating that it is the candidates's own work.

10. In the case of failure in just one part of the examination, the candidate will be permitted to retake that part of the examination on one further occasion, not later than one year after the initial attempt. Written papers would be retaken the following year.

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Master of Studies in Classical Armenian Studies

1. Before admission to the course, candidates must satisfy the Board of the Faculty of Oriental Studies that they possess the necessary qualifications to profit by the course.

2. Every candidate must follow for at least three terms a course of instruction in Classical Armenian Studies.

3. *Syllabus*

There will be four Units. Each unit is examined by a written paper.

Unit (i). Essay questions on the language, literature, history, and culture of Ancient and Medieval Armenia.

Units (ii), (iii), (iv). Passages for translation and commentary, and essay questions on prescribed texts in Classical and, where relevant, post-Classical Armenian, with special reference to three of the following subjects (passages for unprepared translation from and into Classical Armenian will be set):

(1) Biblical texts.

(2) Homiletic and polemical literature.

(3) Hagiographic texts.

(4) Historical literature of the 5th-9th centuries.

(5) Historical literature of the 10th-14th centuries.

(6) Religious and secular verse.

(7) Any other subject approved by the Board.

4. Lists of set texts must be submitted to the Faculty office by Friday of seventh week of Michaelmas Term.

5. Candidates may be required to attend a viva.

Teaching for the course may not be available in every year. Applicants for admission will be advised of this.

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Master of Studies in Classical Hebrew Studies

1. Before admission to the course, candidates must satisfy the Board of the Faculty of Oriental Studies that they possess the appropriate qualifications in Classical Hebrew to profit by the course.

2. Every candidate must follow for at least three terms a course of study in Classical Hebrew Studies.

3. *Syllabus*

There will be four Units. Each unit is examined by a written paper.

Unit (i) Essay questions on the history and literature of Israel and Judah in the Biblical period.

Unit (ii) Prepared and unprepared Biblical texts.

Units (iii) and (iv) *Two* of the following:

(1) Classical Hebrew Language;

(2) The principles and practice of textual criticism;

(3) North-west Semitic epigraphy;

(4) Aramaic;

(5) Dead Sea Scrolls;

(6) Ugaritic;

(7) Any other subject approved by the Board.

4. Lists of set texts must be submitted to the Faculty office by Friday of seventh week of Michaelmas Term.

5. Candidates may be required to attend a viva.

Teaching for some options may not be available in every year. Applicants for admission will be advised of this.

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Master of Studies in Comparative Literature and Critical Translation

1. Candidates must follow a course of instruction in Comparative Literature and Critical Translation at Oxford for a period of three terms, unless the Humanities Divisional Board in exceptional circumstances shall permit an extension of time.

2. The course shall comprise:

(a) A core course of one lecture and one seminar each week during Michaelmas Term, weeks 1-6, and Hilary Term, weeks 1-6.

(b) An option taken during Michaelmas Term. This option may be taught and examined within the faculties of Oriental Studies, Medieval and Modern Languages, or English Language and Literature.

(c) An option taken during Hilary Term. This option may be taught and examined within the faculties of Oriental Studies, Medieval and Modern Languages, or English Language and Literature.

(d) Dissertation supervision in Hilary and Trinity Terms.

3.Assessment shall comprise:

(a) A 4,000 word essay relating to the core course.

(b) Written work of up to 7,000 words as specified in the regulations of the host faculty, relating to the option taken during Michaelmas term.

(c) Written work of up to 7,000 words as specified in the regulations of the host faculty, relating to the option taken during Hilary term.

(d) A dissertation of between 10,000 and 12,000 words.

4. There should not be substantial overlap between any of the pieces of writing offered for assessment.

5. Assessment (a) will be the essay relating to the core course. This must consist of an answer to a question on the take-home examination paper which will be released at noon on Thursday of the sixth week of Hilary Term; the answer must be submitted by noon on Thursday of the eighth week of Hilary Term.

6. Assessment (b) will be the written work relating to the option taken during Michaelmas term. This element must follow the regulations of the faculty providing the option.

7. Assessment (c) will be the written work relating to the option taken during Hilary term. This element must follow the regulations of the faculty providing the option.

8. Assessment (d) will be the dissertation, which must be submitted by noon on Monday of the eighth week of Trinity Term. Candidates must have gained approval of the topic of their dissertation by writing to the Chair of Examiners of the M.St. in Comparative Literature and Critical Translation, care of the Education Support Team, Humanities Division, by Friday of the sixth week of Hilary Term, providing an outline of the topic in not more than 200 words.

9. Assessments (b) and (c) must be formatted and submitted according to the specifications of the faculty that is providing the option being examined.

10. Assessments (a) and (d) must be formatted and submitted as specified in the handbook for the MSt in Comparative Literature and Critical Translation. The assessments must be submitted by uploading it to the Assignments Section of the MSt in Comparative Literature and Critical Translation Weblearn only; no concomitant copy submission may be submitted, for any purpose. Electronic submissions must be received by the deadline; technical problems external to the WebLearn system will not be accepted as grounds for excusing lateness. Written work shall be submitted as word-processed files converted to PDF using the course coversheet as first page of the work, bearing on the front the candidate's examination number but neither their name nor the name of their college. Candidates must themselves retain a copy of each piece of work and must ensure that they receive the email confirming the submission and that the email is retained for future reference. Each submission of written work must be accompanied by a Declaration of Authorship from the candidate that it is their own work except where otherwise indicated, to be completed online at the same time as that of submission.

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Master of Studies in Creative Writing

1. Every candidate must follow for at least six terms a part-time course of instruction in Creative Writing.

2. The course will consist of lectures, seminars, workshops, individual tutorials, and a placement.

3. The examination will consist of the following parts:

   (*a*) Two assignments selected from two of the genres listed in the schedule below. Assignments submitted for 1, 4, or 5 in the schedule should be no more than 2,500 words of prose. Assignments submitted for 3 in the schedule should be no more than 130 lines of poetry. Assignments submitted for 2 in the schedule should be: no more than 15 minutes (or *c*. 2500 words) of radio drama; between 12 and 15 minutes stage play (no more than 2,500 words); approximately 15 minutes or no more than 2,500 words of screen play.

   (*b*) Two critical appraisal assignments of no more than 2,500 words, selected from two of the genres listed in the schedule below.

   (*c*) A portfolio of creative writing which may be no more than either approximately 7,000 words of prose or approximately 350 lines of poetry; or no more than 40 minutes (or *c*. 7,000 words) of radio drama; or a stage play of between 35 and 40 minutes (no more than 7,500 words); or approximately 40 minutes or no more than 7,000 words of screenplay.

   (*d*) Two extended critical essays, one of no more than 4,000 words and one of no more than 5,000 words, the latter related to the genre in which the final project is written, and both to be approved by the candidate's supervisor.

   (*e*) A report on the candidate's placement of no more than 2,500 words.

   (*f*) A final project on a topic selected by the candidate in consultation with his or her supervisor and approved by the examiners. The final project may take the format of one of the following:

      (i) a piece of prose fiction or narrative non fiction of approximately 25,000 words;

      (ii) radio drama totalling 90 minutes or approximately 18,000 words;

      (iii) a 90-110 minutes stage play (approx. 15,000 to 23,000 words);

      (iv) a screenplay of up to two hours in length (entire); approximately 110-120 pages (12pt Courier) 25,000 words;

      (v) a ninety-minute TV play (approximately 18,000 words);

      (vi) a collection of poetry of between 40 and 60 pages *and* between 600 and 1,200 lines.

   Candidates may be required to attend a viva voce examination.

   The second extended essay under 3(*d*) and the final project under 3(*f*) must be submitted in hard copy and in digital copy format to be prescribed in the course handbook not later than noon on the third Friday in September of the final year of the course to the Chair of Examiners for the Degree of M.St. in Creative Writing, c/o Examination Schools, High Street, Oxford.

   All other elements of assessed work shall be submitted via the Department for Continuing Education approved online submission system for consideration by such dates as the examiners shall determine and shall notify the candidates and tutors at the start of each academic year.

   All assessed work (3(*a*) to 3(*f*)) must be accompanied by a statement that it is the candidate's own work.

4. A candidate who fails to satisfy the examiners in 3 may be permitted to resubmit work in respect of part or parts of the examination which they have failed for examination on one further occasion, not later than one year after the initial attempt.

Schedule

1. Prose fiction

2. Drama

3. Poetry

4. Narrative non-fiction

5. Any other option approved by the Board of Study.

The schedule of assessment for any one year will be circulated to candidates and supervisors by the second week of Michaelmas Term.

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Master of Studies in Diplomatic Studies

1. Candidates must follow a course of instruction over one year in the subject of diplomatic studies.

2. Candidates will be required to satisfy the examiners in the following:

   i. Four written papers, each of three hours' duration, one on each of the topics below:

      a) Diplomatic Practice

      b) International Politics

      c) International Trade and Finance

      d) Public International Law

   ii. A dissertation of not more than 15,000 words on a topic chosen by the candidate in consultation with the supervisor and approved by the examiners. The dissertation must be delivered in hard copy and in electronic copy, format to be prescribed in the course handbook, to the Examiners c/o the Registry, Department for Continuing Education, Wellington Square, Oxford by no later than noon on the first Friday in September of the year in which the course is undertaken.

3. Candidates may be required to attend a viva voce examination at the end of the course of studies at the discretion of the examiners.

4. The examiners may award a distinction to candidates for the Master of Studies.

5. Candidates who fail to satisfy the examiners in each of the written papers or in the dissertation may be permitted to resit the part or parts of the examination which they have failed on one further occasion only not later than one year after the initial attempt.

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Master of Studies in English

Every candidate must follow for at least three terms a course of study in English.

Syllabus

The following subjects are prescribed:

A. Literature, Contexts, and Approaches

B. Bibliography, Palaeography, and Theories of Text

C. Special Options

The Faculty Board shall prescribe from year to year the particular courses which will be offered for each of these subjects. Courses under A will be taught over Michaelmas and Hilary Terms. Courses on bibliography and palaeography will be taught mainly in Michaelmas Term and courses on Theories of Text in Hilary Term. There will be two lists of Special Options, one for Michaelmas Term and one for Hilary Term, or candidates may request that one of their two Special Options be chosen from the list of Special Subjects published by the Faculty of Medieval and Modern Languages. Where a candidate is permitted to take an option from Medieval and Modern Languages, the exam regulations, handbook and conventions from Medieval and Modern Languages relating to that option will be followed.

Candidates must take A and B and two Special Option subjects from C: one in Michaelmas Term and one in Hilary Term. They must also offer a dissertation. Courses under A will be divided according to chronological period or subject and candidates must take a course appropriate to their period or subject of specialisation.

Candidates will be required to attend the lectures and classes prescribed by the Faculty Board for the courses they have chosen, and undertake such written work, exercises or presentations for those courses as the course tutors shall prescribe.

Essays

In Michaelmas Term candidates will be required to submit an essay of 5,000-6,000 words on the special option taken under C in that term; to be formatted and submitted as specified in the course handbook, not later than noon on Thursday of the tenth week of Michaelmas Term.

In Hilary Term, candidates will be required to submit the following:

1. An essay of 5,000-6,000 words on a topic related to the special option taken under C in that term, to be formatted and submitted as specified in the course handbook, not later than noon on Monday of the tenth week of Hilary Term.

2. An essay of 5,000-6,000 words on a topic related to an option taken under B (in either term), to be formatted and submitted as specified in the course handbook, not later than noon on Thursday of the tenth week of Hilary Term.

Candidates must gain approval of the topic of their essays by writing to the Chair of the M.St./M.Phil. Examiners, care of the English Faculty Office, by Friday of the sixth week of Michaelmas Term (for the first essay) and of Hilary Term (for the second and third essays).

Candidates offering the course in bibliography, palaeography and theories of text in the period up to 1550 under B will be required to pass a test in transcription and dating in week 5 of Hilary Term. Those who do not achieve a satisfactory mark in the test will be required to retake it at the start of Trinity Term. Any candidate not achieving a satisfactory mark at that stage will be deemed to have failed the whole examination. The test will not contribute to the final marks awarded by the examiners.

Candidates offering the course in bibliography in the period 1550 to 1700 under B will be required also to attend a course in manuscript reading and transcription and to pass a test in transcription at the end of Michaelmas Term. Those who do not achieve a satisfactory mark in this test will be required to retake it at the start of Hilary Term. Any candidate not achieving a satisfactory mark at that stage will be deemed to have failed the whole examination. The test will not contribute to the final marks awarded by the examiners.

Not later than noon on Monday of the eighth week of Trinity Term, candidates must submit a dissertation (10,000-11,000 words) on a subject related to their course of study. The dissertation must be formatted and submitted electronically as specified in the course handbook. The dissertation must be presented in proper scholarly form. Candidates must gain approval of the topic of their dissertation by writing to the Chair of the M.St./M.Phil. Examiners, care of the English Graduate Studies Office, by Friday of the sixth week of Hilary Term, providing an outline of the topic of not more than 200 words.

No candidate who has failed any of the above subjects will be awarded the degree in that examination. Candidates who fail any part of the examination other than the test in bibliography described above may resubmit that part by noon on the last Monday of the following Long Vacation. A candidate may resubmit a paper on only one occasion.

Candidates whose course of study includes the American Studies C Special Option and a dissertation on a topic recognised by the English Graduate Studies Committee for English as being within the interdisciplinary field of English and American studies shall be awarded, if successful, degree of Master of Studies with the title English and American Studies.

Candidates whose course of study includes the World Literatures in English A and a dissertation on a topic recognised by the English Graduate Studies Committee for English as being within the field of World Literatures in English shall be awarded, if successful, the degree of Master of Studies with the title World Literatures in English.

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The examiners may award a distinction for excellence in the whole examination.

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Master of Studies in Film Aesthetics

1. Candidates must follow a course of instruction in Film Aesthetics at Oxford for a period of three terms, unless the Humanities Division in exceptional circumstances shall permit an extension of time.

2. Assessment shall comprise two 6,000 word essays, a 3,000 word essay, and a 10,000 word dissertation.

3. Each essay topic should bear a clear and identifiable relation to a specified part of the course and there should not be substantial overlap between the essay topics.

4. The topic for the *first essay* shall be drawn from one or more of the courses specified for Michaelmas Term. Each candidate shall submit their essay topic to the chair of examiners by email for approval by noon on the Friday of Week 7 in Michaelmas Term. Written approval of essay topics will be given to candidates by noon on the Friday of Week 8 in Michaelmas Term. The first essay shall be submitted by noon on the Friday of Week 9 in Trinity Term.

5. The topic for the *second essay* shall be drawn from one or more of the courses specified for Hilary Term. Each candidate shall submit their essay topic to the chair of examiners by email for approval by noon on the Friday of Week 7 in Hilary Term. Written approval of essay topics will be given to candidates by noon on the Friday of Week 8 in Hilary Term. The second essay shall be by noon on the Friday of Week 9 in Trinity Term.

6. Each candidate shall submit their *dissertation* topic, with the prior approval of the course coordinator, to the chair of examiners, for approval by noon on the Friday of Week 7 in Hilary Term. Written approval of dissertation topics will be given to candidates by noon on the Friday of Week 8 in Hilary Term. Dissertations shall be submitted, by noon on the Friday of Week 6 in Trinity Term.

7. Candidates shall also submit an essay of 3,000 words entitled 'The Concept Essay' where they will examine an aspect of a concept from philosophical aesthetics or more specifically film aesthetics. This essay shall be submitted within the portfolio which also contains the first essay and the second essay, all of them clearly marked by noon on the Friday of Week 9 in Trinity Term.

8. Assessments must be formatted and submitted as specified in the handbook for the MSt in Film Aesthetics. The assessments must be submitted by uploading it to the Assignments Section of the MSt in Film Aesthetics Weblearn only; no concomitant copy submission may be submitted, for any purpose. Electronic submissions must be received by the deadline; technical problems external to the WebLearn system will not be accepted as grounds for excusing lateness. Written work shall be submitted as word-processed files converted to PDF using the course coversheet as first page of the work, bearing on the front the candidate's examination number but neither their name nor the name of their college. Candidates must themselves retain a copy of each piece of work and must ensure that they receive the email confirming the submission and that the email is retained for future reference. Each submission of written work must be accompanied by a Declaration of Authorship from the candidate that it is their own work except where otherwise indicated, to be completed online at the same time as that of submission.

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Master of Studies in Global and Imperial History

The regulations of the Board of the Faculty of History are as follows:

1. Candidates for this degree must follow for at least three terms a course of instruction and directed research and must, upon entering the examination, produce from their society a certificate to that effect.

2. Candidates must attend such lectures, seminars and classes as their supervisor shall determine, in addition to the formally examined programme elements described below.

3. The final examination shall comprise (i) one extended essay of 4,000-5,000 words based on the programme's Concepts and Themes course, (ii) one extended essays of between 6,500 and 7,500 words each based on an Advanced Option, and (iii) a dissertation of not more than 15,000 words.

I. During Michaelmas Term each candidate will attend core classes on concepts and themes in global and imperial history from CE 1400. The core classes will be assessed by an extended essay of between 4,000 and 5,000 words, which must be uploaded to the Assignments section of the Global and Imperial History Weblearn site by 12 noon on Monday of Week One of Hilary Term.

In Hilary Term candidates will take one Advanced Option. Details of available Advanced Options are published in the course handbook. Approval of an Advanced Option choice must be obtained from the programme convenor and the Director of Graduate Studies by Friday of Week 4 of Michaelmas Term. The Advanced Option essay must be uploaded to the Assignments section of the Global and Imperial History Weblearn site by 12 noon on Monday of Week 9 of Hilary Term. The essay should reflect the skills and understanding acquired by the candidate through attending the Advanced Option classes. It may compliment – but may not share significant content with – the dissertation.

II. Each candidate must submit a dissertation of not more than 15,000 words on a topic, to be negotiated with the supervisor, in the candidate's chosen subject area. The dissertation must include a short abstract which concisely summarises in about 300 words its scope and principal arguments.

The dissertation must be uploaded to the Assignments section of the Global and Imperial History WebLearn site by 12 noon on Monday of Week Nine of Trinity Term. Material submitted under (i) and (ii) may be summarised or further developed in the dissertation, but no significant part of the dissertation should reproduce or paraphrase other work submitted for examination. Each submission will require the candidate to make a declaration that it is their own work.

4. A candidate who fails one component of the examination will be permitted to retake it on one further occasion only, not later than one year after the initial attempt.

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Master of Studies in Greek and/or Latin Languages and Literature

1. *Course*.

Every candidate must follow for at least three terms a course of instruction in Greek and/or Latin Languages and Literature.

2. *Syllabus*

Candidates must take three options from lists A, B, C, and D below, at least one of which must be drawn from B or C. Not more than one dissertation (D) may be offered. Every candidate must offer at least one option that requires detailed study of Greek or Latin or of texts in those languages. Options which meet this criterion are specified in the Handbook.

A

The texts for each option will appear in the M.St./M.Phil. handbook issued in Week 0 of the Michaelmas Term preceding the examination. Each option will be examined by (*a*) one paper of translation (1½ hours) and (*b*) two pre-submitted essays. The texts listed in the handbook are those which should be studied in preparation for the pre-submitted essays. Passages will be set for translation only from those texts in section (α); the edition will be that listed in the handbook.

For any option approved under A11 the edition will be specified by the Graduate Studies Committee in Classical Languages and Literature.

A1. Historiography

A2. Lyric Poetry

A3. Early Greek Hexameter Poetry

A4. Greek Tragedy

A5. Comedy

A6. Hellenistic Poetry

A7. Cicero

A8. Ovid

A9. Latin Didactic

A10. Neronian Literature*.

A11. Latin Literature from Titus to Trajan*.

A12. Any other text or combination of texts approved by the Graduate Studies Committee for Classical Languages and Literature.

*N.B. University classes will be given for only one of options A10. *Neronian Literature* and A11. *Latin Literature from Titus to Trajan* each year. For further details, please see the course handbook.

B

B1. *Methods and Techniques of Scholarship*. Candidates choosing this option are required to offer *two* of the following topics:

(*a*) Greek Literary Papyrology;

(*b*) Greek Palaeography;

(*c*) Latin Palaeography;

(*d*) Greek Metre;

(*e*) Latin Metre.

Each of these topics will be examined in one paper of 1½ hours, except for (a) Greek Literary Papyrology, which will be examined by a practical test taken in the candidate's own time (as prescribed for option B3 Greek and Latin Papyrology in the M.Phil. in Greek and/or Latin Languages and Literature). Option B1(a) may not be combined with option B9 below.

B2. *Greek textual criticism*: Euripides, *Orestes* 1-347 and 1246-1693: papyri, manuscripts, text. (Honour School of Literae Humaniores, subject 513).

B3. *Latin textual criticism. Either*

(*a*) Seneca, *Medea*: manuscripts, text, interpretation (Honour School of Literae Humaniores, subject 524) *or*

(*b*) Catullus 1-14, 27-39, 44-51, 65-7, 69-76, 95-101, 114-16: manuscripts, text, interpretation (Honour School of Literae Humaniores, subject 515)

University classes will be given for only one of these options each year.

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B4. *Historical Linguistics and Comparative Philology*. This option includes an introduction to the methods and aims of historical and comparative linguistics, the reconstruction of the Indo-European protolanguage and its development into Latin and Greek. The questions set will require specific competence in one of the two classical languages but not necessarily in both. An opportunity will be given for (optional) commentary on Greek or Latin texts.

Each of options B2-B4 will be examined in one paper of three hours.

B5. Any option available in the M.St. in Classical Archaeology, Schedule B. This option will be examined *either* by two presubmitted essays *or* by a dissertation of not more than 10,000 words. The deadlines for submission of essays will be those of the M.St. in Greek and/or Latin Languages and Literature.

B6. Any option available in the M.St. in Greek and/or Roman History, Lists B, and C. The mode of assessment will be as specified in the regulations for the M.St. in Greek and/or Roman History. However, the deadlines for submission will be those of the M.St. in Greek and/or Latin Languages and Literature.

B7. *Reception: Theory and Methods*. This option will be examined by two presubmitted essays and requires attendance at the associated classes.

B8. *Greek and Latin Literary Papyrology*. This option will be examined by one presubmitted essay of up to 5,000 words and by a practical test taken in the candidate's own time (as prescribed for Greek and Latin Papyrology in the M.Phil. for Greek and/or Latin Languages and Literature). This option may not be combined with option B1(*a*) above.

B9. Any other subject proposed with the aim of developing skills needed for future research and approved by the Graduate Studies Committee in Classical Languages and Literature, which will determine the method of examination.

C

EITHER (1) Classical Greek: *either*

(*a*) *Elementary Greek*. There will be one three-hour paper, consisting of passages of Greek which will test knowledge of Attic grammar and competence in translation from Greek into English.

or

(*b*) *Intermediate Greek*. There will be one two-hour paper comprising unseen translation and grammatical questions on prescribed texts and one three-hour paper requiring translation from prescribed texts. A detailed specification and prescribed texts for the paper will appear in the M.St./M.Phil. handbook issued in Week 0 of the Michaelmas Term preceding the examination. Alternative texts for translation under this head may be offered by agreement with the Graduate Studies Committee in Classical Languages and Literature.

OR (2) Latin: *either*

Elementary Latin. There will be one three-hour paper, consisting of passages of Latin prose which will test knowledge of classical Latin grammar and competence in translation from Latin into English.

or

Intermediate Latin. There will be one two-hour paper comprising unseen translation and grammatical questions on prescribed texts and one three-hour paper requiring translation from prescribed texts. A detailed specification and prescribed texts for the paper will be published in the M.St./M.Phil. course handbook not later than Monday of Week 0 of the Michaelmas Term preceding the examination.

D

A dissertation (if offered) should be of not more than 10,000 words on a subject to be proposed by the candidate in consultation with the overall supervisor or the supervisor for the dissertation, and approved by the Graduate Studies Committee in Classical Languages and Literature.

3. The choice of options and/or dissertation will be subject to the approval of the candidate's supervisor and the Graduate Studies Committee in Classical Languages and Literature, having regard to the candidate's previous experience, the range covered by the candidate's choices, and the availability of teaching and examining resources. Options under B5, B6, and B10 in disciplines other than Greek and/or Latin Languages and Literature require the approval of both the Graduate Studies Committee for Classical Languages and Literature and the Graduate Studies Committee responsible for the discipline concerned. The options which the candidate wishes to offer must be submitted to the Academic Administrative Officer, Ioannou Centre, 66 St. Giles', Oxford OX1 3LU, for approval not later than the Wednesday of Week 1 of Michaelmas Full Term. The candidate should also indicate by this date whether or not he or she wishes to offer a dissertation; the title of the dissertation need not be given until the Friday of Week 1 of Hilary Term (see under 8(i) below).

Not all options may be available in any given year.

4. In those options for which candidates are examined by presubmitted essays the essays should each be no more than 5,000 words in length. Where two essays are required, they should between them display knowledge of more than a narrow range of the topic. Supervisors or others are permitted to give bibliographical help with, and to discuss a first draft of, such essays. Supervisors are also required to certify that, in their tutorial and class work, students have covered a wider range of topics within the overall subject.

5. The word limits for pre-submitted essays and for dissertations exclude only the bibliography. Candidates may apply to the Graduate Studies Committee no later than three weeks before the submission deadline for dispensation to exclude certain other types of material from the word-count; guidance is provided in the handbook.

6. Candidates are required to present themselves for oral examination if summoned by the examiners.

7. The examiners may award a distinction for excellence in the whole examination.

8. Approval and submission of essays and dissertations:

(i) Candidates who offer a combination of options requiring the submission of four or more presubmitted essays must submit any two of those essays in Hilary Term.

Candidates who offer a combination of options requiring the submission of fewer than four presubmitted essays may submit two essays in Hilary Term if they wish, Alternatively, they may submit these essays in Trinity Term as described under (ii) below.

Candidates must submit the proposed titles of any essays which they are expecting to submit in Hilary Term to the Academic Administrative Officer, Ioannou Centre, 66 St. Giles', Oxford OX1 3LU, not later than noon on Monday of Week 0 of Hilary Full Term.

Two typewritten or printed copies of each essay should be delivered in a parcel bearing the words 'Essays submitted for the M.St. in Greek and/or Latin Languages and Literature' to the Examination Schools, High Street, Oxford OX1 4BG, to arrive not later than noon on the Thursday of Week 5 of Hilary Full Term.

(ii) Candidates must submit the proposed titles of any remaining presubmitted essays to the Academic Administrative Officer, Ioannou Centre, 66 St Giles', Oxford OX1 3LU, not later than noon on Friday of Week 1 of Trinity Full Term.

Two typewritten or printed copies of each essay should be delivered in a parcel bearing the words 'Essays submitted for the M.St. in Greek and/or Latin Languages and Literature' to the Examination Schools, High Street, Oxford OX1 4BG, to arrive not later than noon on the Wednesday of Week 6 of Trinity Full Term.

(iii) Candidates offering a dissertation (D) must submit the proposed title of their dissertation to the Academic Administrative Officer, Ioannou Centre, 66 St. Giles', Oxford OX1 3LU, not later than noon on Monday of Week 0 of Hilary Full Term.

Two typewritten or printed copies of the dissertation should be delivered in a parcel bearing the words 'Dissertation for the M.St. in Greek and/or Latin Languages and Literature' to the Examination Schools, High Street, Oxford, OX1 4BG, to arrive not later than noon on the Wednesday of Week 6 of Trinity Full Term.

9. In theses and presubmitted essays all quotations from primary or secondary sources, and all reporting or appropriation of material from those sources, must be explicitly acknowledged. Each candidate must submit a signed declaration of authorship in a sealed envelope together with the thesis or presubmitted essay.

10. *Use of bilingual dictionaries in examinations*:

Any candidate whose native language is not English may bring a bilingual (native language to English) dictionary for use in any examination paper where candidates are required to translate Ancient Greek and/or Latin texts into English.

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Master of Studies in Greek and/or Roman History

1. Every candidate must follow, for at least three terms, a course of instruction in Greek and/or Roman History.

2.

(*a*) In the case of options in languages, Schedule A below, candidates will be examined by written examination. Candidates taking options A (v)-(viii) may bring a dictionary for their use in the examination. Any candidate taking options A (i)-(iv) whose native language is not English may bring a bilingual (native language-English) dictionary for use in the examination.

(*b*) For options in topics and techniques, Schedules B and C below, unless otherwise stated below, candidates will be required to pre-submit two essays of not more than 5,000 words in length, which between them display knowledge of more than a narrow range of the topic covered by the course.

(*c*) The word limits for presubmitted essays and for dissertations exclude the bibliography and certain other categories as adumbrated in the MSt/MPhil course handbook, which is to be consulted for further guidance.

(*d*) Supervisors or others are permitted to give bibliographical help with and to discuss drafts of essays. Such essays (two typewritten or printed copies) must be sent in a parcel bearing the words 'Essays presubmitted for the M.St. in Greek and/or Roman History' to the Examination Schools, High Street, Oxford, OX1 4BG, to reach there by noon on the Wednesday of Week 6 of the Trinity Term in which the examination is to be taken.

3. *Oral Examination*. Candidates are required to present themselves for oral examination if summoned by the examiners.

4. *Syllabus*

Candidates must offer (1) an option from A below, (2) an option from B or C below, and (3) a dissertation as described in D below. The option from A must be (i), (ii), (iii), or (iv), unless a candidate is dispensed from this requirement by the Graduate Studies Committee for Ancient History. In addition, all candidates must attend and participate in one of the Graduate Seminars in Ancient History as described in E below, although this will not be a subject of examination.

A

(i) *Elementary Greek*. There will be one three-hour paper, consisting of passages of Greek which will test knowledge of Attic grammar and competence in translation from Greek into English.

(ii) *Intermediate Greek*. There will be one three-hour paper comprising passages for translation from prescribed texts and a passage for unseen translation. A detailed specification and prescribed texts for the paper will be published in the MSt/MPhil course handbook not later than Monday of Week 0 of the Michaelmas Term preceding the examination. Alternative texts for translation under this head may be offered by agreement with the Graduate Studies Committee for Ancient History.

(iii) *Elementary Latin*. There will be one three-hour paper, consisting of passages of Latin prose which will test knowledge of classical Latin grammar and competence in translation from Latin into English.

(iv) *Intermediate Latin*. There will be one three-hour paper comprising passages for translation from prescribed texts and a passage for unseen translation. A detailed specification and prescribed texts for the paper will be published in the MSt/MPhil course handbook not later than Monday of Week 0 of the Michaelmas Term preceding the examination. Alternative texts for translation under this head may be offered by agreement with the Graduate Studies Committee for Ancient History.

(v) French

(vi) German

(vii) Italian

(viii) Any other language which the candidate has satisfied the Graduate Studies Committee for Ancient History is relevant to their other papers including any dissertation.

B

(i) Greek Numismatics.

(ii) Roman Numismatics.

(iii) Greek Epigraphy.

(iv) The epigraphy of the Roman World.

(v) Documentary papyrology. Candidates taking this option will produce an edition of a documentary papyrus and one essay of not more than 5,000 words in length. These should be submitted in accordance with the arrangements set out in 2(d) above.

(vi) Roman Law.

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(vii) Any of the following papers on the B list of the M.St. in Greek and/or Latin Languages and Literature: B1-4; B7. Presubmitted essays offered under this option will be subject to the normal regulations for the submission of presubmitted essays in the M.St. in Greek and/or Roman History.

(viii) Any of the papers from Schedule B of the M.St. in Classical Archaeology. Presubmitted essays offered under this option will be subject to the normal regulations for the submission of presubmitted essays in the M.St. in Greek and/or Roman History.

(ix) Any other subject approved by the Graduate Studies Committee for Ancient History.

C

(i) Greek history to *c* .650 bce

(ii) Greek history *c* .650-479 bce

(iii) Greek history 479-336 bce

(iv) Athenian democracy in the Classical age

(v) Alexander and his successors 336-301 bce

(vi) The Hellenistic world 301-*c*.100 bce

(vii) Rome and the Mediterranean World 241-146 bce

(viii) Roman history 146-46 bce

(ix) Cicero

(x) Roman history 46 bce -54 ce

(xi) Roman history 54-138 ce

(xii) Roman history 138-312 ce

(xiii) The ecology, agriculture, and settlement history of the ancient Mediterranean world

(xiv) The economy of the Roman Empire

(xv) The provinces of the Roman Empire

(xvi) Greek and/or Roman religion

(xvii) Gender and sexuality in the Greek and/or Roman world

(xviii) Greek and/or Latin historiography

(xix) The Church in the Roman Empire from the beginnings to 312 CE

(xx) The world of Augustine

(xxi) The City of Rome. This course is run in collaboration with the British School at Rome, and involves attendance at the residential course organised by the School annually in Rome; only those accepted by the School may take the option.

(xxii) Any other subject approved by the Graduate Studies Committee for Ancient History.

D

A dissertation of not more than 10,000 words on a subject to be approved by the Graduate Studies Committee for Ancient History.

The dissertation (two typewritten or printed copies) must be sent in a parcel bearing the words 'Dissertation for the M.St. in Greek and/or Roman History' to The Chair of Examiners, c/o Examinations Schools, High Street, Oxford, to arrive no later than noon on the Wednesday of Week 6 of the Trinity Full Term in which the examination is to be taken.

E

Graduate Seminars

(i) Greece and the East

(ii) Rome and the West

These working seminars, organised by members of the faculty in areas of current interest to them, run fortnightly in Michaelmas and Hilary Terms. The topics of the Seminars will vary from time to time. Details are announced in the Graduate Handbook for the Degrees of Master of Studies and Master of Philosophy in Greek and/or Roman History.

5. All options, including the dissertation, require the approval of the candidate's supervisor and the Graduate Studies Committee for Ancient History, having regard to the candidate's previous experience, the range covered by the chosen options and the availability of teaching and examining resources. Options under B (vii), (viii), (ix) and C (xxii) in disciplines other than Ancient History require the approval of both the Graduate Studies Committee for Ancient History and the Graduate Studies Committee responsible for the discipline concerned. The options must be submitted for approval not later than the Friday of Week 5 of the Michaelmas Term in the academic year in which the candidate intends to be examined. Candidates will not normally be allowed to be examined in languages of which they are native speakers or which they have previously studied in taught courses for more than two years.

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Master of Studies in Historical Studies

1. Candidates must follow a course of instruction in Historical Studies. The course is available on a part time basis only, to be studied over a period of three terms.

2. Candidates for admission will be required to have successfully completed the Postgraduate Certificate in Historical Studies normally not more than three terms before admission to the MSt.

3. Every candidate shall be required to satisfy the examiners in the following:

(*a*) A survey of secondary literature of not more than 2,500 words;

(*b*) A survey of primary sources for dissertation of not more than 2,500 words;

(*c*) A dissertation proposal of not more than 1,500 words;

(*d*) Two oral presentations;

(*e*) A dissertation of not more than 15,000 words on a topic selected by the candidate in consultation with the supervisor and approved by any two of the examiners.

Assignments under 3(*a*) to (*c*) shall be submitted via the Department for Continuing Education approved online submission system for consideration by such dates as the examiners shall determine and of which they shall notify candidates. Presentations under 3(d) shall be delivered at such times and locations as are provided in the course handbook.

The dissertation under clause 3(*e*) shall be submitted in hard copy and in digital copy, format to be prescribed in the course handbook, to the examiners for the MSt in Historical Studies c/o Examination Schools High Street Oxford OX1 4BG, no later than noon on the first Friday in June of the year in which the course is taken.

4. Candidates may be required to attend a viva voce examination at the end of the course of studies at the discretion of the examiners.

5. The examiners may award a distinction to candidates for the MSt.

6. A candidate who fails to satisfy the examiners in the dissertation may be permitted to resubmit on one further occasion only, not later than one year after the initial failure.

7. A candidate who is successful in the examination for the MSt in Historical Studies shall have his or her Postgraduate Certificate subsumed by the Master of Studies.

Schedule

Unit 1: Using Archives and Analysing Sources

Unit 2: Theoretical Approaches to History

Unit 3: Writing History

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Master of Studies in History (Full-Time)

The regulations of the Board of the Faculty of History are as follows:

1. Candidates for this degree must follow for at least three terms a course of instruction and directed research and must, upon entering the examination, produce from their society a certificate to that effect.

2. Candidates must attend such lectures, seminars and classes as their lead supervisor shall determine. In addition to the formally examined programme elements described below, each candidate will be expected to attend and complete in-course requirements for a series of skills options based on a schedule to be published from year to year by the Faculty's Graduate Studies Committee. The candidate's individual programme, agreed with their supervisor, will be subject to approval by the Director of Graduate Studies, in consultation with the programme convenor, by Friday of Week One of Michaelmas Term; subsequent changes must be agreed by the Director of Graduate Studies not later than Friday of Week Three of Hilary Term. Class teachers will report to the Chair of Examiners on the candidate's attendance and participation, and, where appropriate, test results, not later than Monday of Week Nine of Hilary Term, except in the case of three-term language classes where the respective reporting deadline will be Monday of Week Nine of Trinity Term.

3. Candidates must apply for and follow a particular named strand of the programme, chosen from a list published by the Faculty by 1 September of the year before entry. They may only change to a different strand with the written agreement of their supervisors, the Convener of the MSt in History and the Director of Graduate Studies.

4. The final examination for candidates in History shall comprise (i) one extended essay based on the programme's core component, (ii) one extended essay based on an Option, and (iii) a dissertation of not more than 15,000 words.

I. During Michaelmas Term each candidate shall attend a core programme, comprising introductory lectures, strand-specific classes on sources and historiography, and mixed classes on historical theory and methodological approaches. The core course will be assessed by an extended essay of between 3,000 and 5,000 words. The essay must be uploaded to the Assignments section of the MSt in History Weblearn site by 12 noon on Monday of Week One of Hilary Term. The submission will require the candidate to make a declaration indicating that it is their own work.

II. In Hilary Term candidates must choose one Option course, normally from the Options for the Master of Studies in History. The choice of Option must be discussed with the candidate's supervisors and will depend on the candidate's training objectives or dissertation project. Details of available Options are published in course handbooks. Candidates wishing to take an Option paper from another programme offered by the History Faculty, and exceptionally, by other Faculties, may do so with the permission of the Programme Convenor, the person responsible for the delivery of the requested option/advanced paper, their supervisor, and the Director of Graduate Studies. Such candidates will be assessed according to the regulations with respect to the form of assessment and deadlines governing that option (ie the regulations of the programme under which the Advanced paper is offered), but the modes of assessment and deadlines for the other course elements of the programme for which the candidate is registered will remain in force. This part of the programme will be assessed either by one extended essay of between 8,000 and 10,000 words or by two extended essays of 4-5,000 words each, depending on the Option taken. The essay should be uploaded to the Assignments section of the MSt in History Weblearn site by 12 noon on Friday of Week Nine of Hilary Term. The submission of the essay will require the candidate to make a declaration indicating that it is their own work. This essay should reflect skills and understanding the candidate has developed by following the choice of Option paper. This essay may complement but must not share significant content with the essay submitted under I. above. Teaching may not be available for all the Advanced Options each year.

III. Each candidate must prepare a dissertation of not more than 15,000 words on a topic in his or her chosen subject area. The dissertation must include a short abstract which concisely summarises in about 300 words its scope and principal arguments. The dissertation must be uploaded to the Assignments section of the MSt in History Weblearn site by 12 noon of Monday of Week Nine of Trinity Term and should be accompanied by a declaration that it is the candidate's own work. Material submitted under I and II may be summarised or substantially further developed in the dissertation, but no significant part of the dissertation should reproduce or paraphrase other work submitted for examination.

5. A candidate who fails the examination will be permitted to retake it on one further occasion only, not later than one year after the initial attempt.

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Master of Studies in History (Part-Time)

The regulations of the Board of the Faculty of History are as follows:

1. Candidates for this degree must follow for at least six terms a course of instruction and directed research and must, upon entering the examination, produce from their society a certificate to that effect.

2. Candidates must attend such lectures, seminars and classes as their lead supervisor shall determine. In addition to the formally examined programme elements described below, each candidate will be expected to attend and complete in-course requirements for a series of skills options based on a schedule to be published from year to year by the Faculty's Graduate Studies Committee. The candidate's individual programme, agreed with their supervisor, will be subject to approval by the Director of Graduate Studies, in consultation with the programme convenor, by Friday of Week One of Michaelmas Term; subsequent changes must be agreed by the Director of Graduate Studies not later than Friday of Week Three of Hilary Term. Class teachers will report to the Chair of Examiners on the candidate's attendance and participation, and, where appropriate, test results, not later than Monday of Week Nine of Hilary Term, except in the case of three-term language classes where the respective reporting deadline will be Monday of Week Nine of Trinity Term.

3. Candidates must apply for and follow a particular named strand of the programme, chosen from a list published by the Faculty by 1 September of the year before entry. They may only change to a different strand with the written agreement of their supervisors, the Convener of the MSt in History and the Director of Graduate Studies.

4. The final examination for candidates in History shall comprise (i) one extended essay based on the programme's core component, (ii) one extended essay based on an Option, and (iii) a dissertation of not more than 15,000 words.

I. During Michaelmas Term of the first year each candidate shall attend two elements of a core programme, comprising introductory lectures and strand-specific classes on sources and historiography.

II. In Hilary Term of the first year candidates must choose one Option course, normally from the Options for the Master of Studies in History. The choice of Option must be discussed with the candidate's supervisors and will depend on the candidate's training objectives or dissertation project. Details of available Options are published in course handbooks. Candidates wishing to take an Option paper from another programme offered by the History Faculty, and exceptionally, by other Faculties, may do so with the permission of the Programme Convenor, the person responsible for the delivery of the requested option/advanced paper, their supervisor, and the Director of Graduate Studies. Such candidates will be assessed according to the regulations with respect to the form of assessment and deadlines governing that option (ie the regulations of the programme under which the Advanced paper is offered), but the modes of assessment and deadlines for the other course elements of the programme for which the candidate is registered will remain in force. This part of the programme will be assessed either by one extended essay of between 8,000 and 10,000 words or by two extended essays of 4-5,000 words each, depending on the Option taken. The essay should be uploaded to the Assignments section of the MSt in History Weblearn site by 12 noon on Friday of Week Nine of Hilary Term of the first year. The submission of the essay will require the candidate to make a declaration indicating that it is their own work. This essay should reflect skills and understanding the candidate has developed by following the choice of Option paper. This essay may complement but must not share significant content with the essay submitted under I. above. Teaching may not be available for all the Advanced Options each year.

III. During the Michaelmas Term of the second year each candidate will attend core classes on theory and methods. The core classes will be assessed by an extended essay of between 3,000 and 5,000 words. The essay must be uploaded to the Assignments Section of the MSt in History Weblearn site by 12 noon on Monday of Week One of Hilary Term in the second year. The essay should be accompanied by a declaration that they are the candidate's own work.

IV. Each candidate must prepare a dissertation of not more than 15,000 words on a topic in their chosen subject area. The dissertation must include a short abstract which concisely summarises in about 300 words its scope and principal arguments. The dissertation must be uploaded to the Assignments section of the MSt in History Weblearn site by 12 noon of Monday of Week Nine of Trinity Term of the second year and should be accompanied by a declaration that it is the candidate's own work. Material submitted under I and II may be summarised or substantially further developed in the dissertation, but no significant part of the dissertation should reproduce or paraphrase other work submitted for examination.

5. A candidate who fails the examination will be permitted to retake it on one further occasion only, not later than one year after the initial attempt.

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Master of Studies in History of Art and Visual Culture

The regulations of the Board of the Faculty of History are as follows:

1. Every candidate must follow for at least three terms a course of instruction in the History of Art, and must, upon entering for the examination, produce from his or her society a certificate to this effect.

2. *Syllabus*

The course shall comprise: I, one compulsory paper; II, one optional paper chosen by the candidate; and III, a dissertation.

I. The compulsory paper entitled 'Theory and Methods in the History of Art' will be assessed by three essays of between 1,200 and 1,500 words each. A choice of topics for these essays as prescribed by the examiners will be published on the Canvas pages for this degree programme by noon on Monday of week zero of Trinity Term. Two copies of each essay submitted must be delivered to the Examination Schools, High Street, Oxford OX1 4BG, by noon on Thursday of week zero of Trinity Term in the year in which the examination is to be taken.

II. Optional papers will cover topics and issues of art history and visual culture from the later Middle Ages to the present, as approved from time to time by the Committee of the History of Art. A definitive list of the optional papers available in any one year will be posted on the notice boards of the Faculty of History by Friday of fourth week of Michaelmas Term at the latest. Optional papers will be examined by one short essay of 2,500 words and one research project of 7,500 words.

III. A dissertation of not more than 15,000 words on a topic in the history of art, to be approved by the candidate's supervisor and the Head of the Department of History of Art prior to the submission of essay and dissertation titles to the Chair of Examiners for the degree.

3. Candidates shall make written application for the approval of the titles of their essay and research project in their optional paper, and also notify the examiners of the title of their dissertation by the examination entry date.

4. Two typewritten or printed copies of each essay and research project for the optional paper must be sent to the Chair of the Examiners for the M.St in History of Art and Visual Culture, c/o Examination Schools, High Street, Oxford OX1 4BG by noon on Friday of Week Nine of Hilary Term. Two typewritten or printed copies of the dissertation must be sent to the Chair of Examiners at the same address by noon on Monday of Week Nine of Trinity Term. The dissertation must include a short abstract which concisely summarizes its scope and principal arguments, in about 300 words. Both the essays and the dissertations must be (individually) securely and firmly bound in either hard or soft covers; and the presentation and footnotes should comply with the requirements specified in the Regulations of the Education Committee for the degrees of M.Litt. and D.Phil. and follow the *Conventions for the presentation of dissertations and theses* of the Board of the Faculty of History.

5. The examiners may award a distinction for excellence in the whole examination.

6. A candidate who fails the examination will be permitted to re-take the examination on one further occasion only, not later than one year after the initial attempt. Such a candidate whose dissertation has been of satisfactory standard will not be required to re-submit the dissertation, while a candidate who has reached a satisfactory standard on *both* the option and the prescribed theory and methods essays will not be required to re-take those parts of the examination.

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Master of Studies in History of Design

1. Candidates must follow a course of instruction in the History of Design. The course is available on a part time basis only to be followed over a period of six terms.

2. Every candidate will be required to satisfy the examiners in the following:

(*a*) A written assignment for each of the three papers taught in Year 1

(i) Materials and Techniques: an object case study of not more than 2,500 words

(ii) Historical Methods: a methodology and critical sources review of not more than 3,000 words

(iii) A research project of not more than 5,000 words.

(*b*) A written assignment of not more than 5,000 words for each of two Advanced papers selected from the Schedule below.

(*c*) A dissertation of not more than 15,000 words on a topic approved by any two of the examiners.

Assignments under 2(*a*) and (*b*) shall be submitted via the Department for Continuing Education approved online submission system, for consideration by such dates as the examiners shall determine and of which they shall notify candidates. The dissertation under 2(*c*) must be submitted in hard copy and in digital copy, format to be prescribed in the course handbook, not later than noon on the last Monday in September of the second year of the course to the Chairman of Examiners for the Degree of the MSt in History of Design c/o Examination Schools, High Street, Oxford OX1 4BG.

3. Each candidate must attend a *viva voce* examination when required to do so by the examiners.

4. The examiners may award a distinction for excellence in the whole examination.

5. Candidates who fail to satisfy the examiners in any part or parts of the examination may be permitted to resubmit work in respect of the part or parts of the examination which they have failed on not more than one occasion which shall normally be within one year of the original failure.

Schedule

Advanced Papers are available in the following areas:

- *Decoration in Modern France*
- *The Arts and Crafts Tradition in Modern Britain*
- *Design in the Machine Age*
- *Design, Body, Environment*
- *Visual Cultures of the World Wars*
- *Academic Writing and Contemporary Practice**
- *Early Period*

* This Advanced Paper will be assessed by means of two written assignments: a Documentation Project and a Critical Sources Review; each 1,500 words in length.

Not all advanced papers will be available in any one year and the definitive list of advanced papers available in any one year will be circulated to candidates and their supervisors during the second week of Michaelmas Term.

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Master of Studies in International Human Rights Law

1. Candidates must follow a course of instruction in International Human Rights Law. The course will be taken on a part-time basis over six terms.

2. Every candidate will be required to satisfy the examiners in the following:

(a) Two assignments, each of not more than 3,000 words, on the subject of The Fundamentals of International Human Rights Law;

(b) Four written examinations, each of three hours' duration, to include two papers from each of:

(i) Implementation and Development of International Human Rights Law;

(ii) Populations at Risk;

Papers taken are to be chosen from a list in the handbook to be published by the first week of Michaelmas Term each year.

(c) A dissertation of not more than 12,000 words on a topic selected by the student in consultation with the supervisor and agreed by any two of the Examiners.

The assignments under 2 (a) and the dissertation under 2 (c) will be submitted to the examiners via the approved electronic submission system for receipt by such date as the examiners shall determine and shall notify the candidates and tutors. Hard copies will not be accepted.

3. Candidates may be required to attend a viva voce examination at the end of the course of study at the discretion of the examiners.

4. Candidates who fail to satisfy the examiners in the written assignments under 2(a), the examinations under 2 (b) or the dissertation under 2(c) will be permitted to resubmit work in respect of the part or parts of the examination which they have failed on not more than one occasion which shall normally be within one year of the original failure.

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Master of Studies in Islamic Art and Architecture

1. Before admission to the course, candidates must satisfy the Board of the Faculty of Oriental Studies that they possess the necessary qualifications in Arabic or Persian or Ottoman Turkish to profit by the course.

2. Every candidate must follow for at least three terms a course of instruction in Islamic Art and Architecture.

3.The examination will consist of the following four units:

Unit 1.

Candidates shall submit a thesis of between 12,000 and 15,000 words in length (excluding bibliography), which should be equivalent to a substantial draft chapter or chapters of a proposed thesis for the M.Litt. or the D.Phil. (For submission, see under 7 below.)

Unit 2.

Candidates shall submit **EITHER**

2A: a portfolio containing reports on the practical work completed during the course, according to the schedule given in the Course Handbook. (For submission, see under 6 below.)

OR

2B: a report or reports on practical work completed on one or more objects, buildings or sites that will form part of a proposed thesis for the M.Litt. or the D.Phil., to be selected by the candidate in consultation with the candidate's supervisor. (For submission, see under 6 below.)

Units 3 and 4.

Candidates shall take any one of the following:

a. two examination papers, which may be any combination of language and non-language papers. When an elective paper is shared with another degree, the regulations for the paper follow that of the home degree.

b. two essays of between 5,000 and 7,000 words in length, which may be any two of the following:

(i) an essay on the theoretical issues raised by the subject which the candidate is proposing for the thesis for the M.Litt. or D.Phil.;

(ii) an essay on a topic relevant to the subject of the proposed thesis for the M.Litt. or D.Phil.;

(iii) an essay discussing the historical or literary background, or the source material, relevant to the proposed thesis for the M.Litt. or D.Phil.

c. one examination paper under (a) above and one essay under (b) above.

4. Applications for the approval of the choice between Unit 2A and Unit 2B and, if applicable, of the title or titles of the reports under 2B, and of the titles of the examination papers and/or essays for Units 3 and 4, to the Faculty Office on or before Monday of second week of Michaelmas Term.

5. Applications for the approval of the subject of their thesis must be submitted to the Faculty Office by Monday of nought week of Hilary Term.

6. Lists of any set texts prescribed for examination under Units 3 and 4 of the examination must be submitted to the Faculty Office by Friday of seventh week of Michaelmas Term.

7. All work submitted to the Chair of Examiners must be in typewritten form (except for figure, illustrations and images). Two printed copies and one electronic copy in PDF (e.g. on a CD or a USB stick drive) of all submitted work (Unit 1, Unit 2 and, where applicable, Units 3 and 4, above) must be submitted, securely sealed and addressed to the Chair of Examiners, M.St. in Islamic Art and Architecture, Examination Schools, High Street, Oxford, not later than 12 noon on Friday of fourth week of Trinity Term. The work must bear the candidate's examination number (but not the candidate's name, which must be concealed). Candidates must include a signed declaration sealed in an envelope addressed to the Chairman of Examiners that the work is the candidate's own.

8. Candidates may be required to attend a viva.

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Master of Studies in Islamic Studies and History

The regulations of the Board of the Faculty of Oriental Studies is as follows:

1. Candidates for the MSt in Islamic Studies and History must follow for at least three terms a course of instruction and directed research and must, upon entering the examination, produce from their society a certificate to that effect.

2. Candidates must attend such lectures, seminars, classes, and language classes as the convenors of the course shall determine, and must undertake any language tests set by the language teachers.

The final examination consists of the following four units, which all candidates must take:

(i) and (ii) Two optional papers chosen from the M.Phil. in Islamic Studies and History. Tuition for each of these two papers will take place either in Michaelmas or Hilary Term.

(iii) A prescribed take-home essay on methods and research materials related to one of the subjects studied under (i) and (ii). A choice of essay questions as prescribed by the examiners will be published on the WebLearn pages for this degree programme by noon on Friday of fourth Week of Hilary Term. They will be required to select one question from this paper, and prepare an essay of up to 4,000 words (excluding bibliography). Candidates must submit two typewritten copies of this essay in a sealed envelope addressed to the Chair of the Examiners of the M.St. in Islamic Studies and History, c/o Examination Schools, High Street, Oxford OX1 4BG, by noon on Friday of eighth week of the Hilary Term. The work must bear the candidates examination number (but not the candidates' name). Candidates must include a signed declaration sealed in an envelope addressed to the Chair of Examiners that the work is the candidates own.

(iv) A thesis of no more than 15,000 words (excluding bibliography), or two essays of no more than 6,000 words (excluding bibliography), on a topic (or topics) selected in consultation with the candidate's supervisor and approved by the Faculty Board. Candidates are required to submit two typewritten copies of the dissertation to the Chair of the Examiners, at the address above, by noon on Friday of fourth Week of Trinity Term.

3. The examiners may award a Distinction to candidates who have performed with special merit in the whole examination.

4. The examiners may examine any candidate by viva voce.

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Master of Studies in Jewish Studies

1. Before admission to the course, candidates must satisfy the Board of the Faculty of Oriental Studies that they possess the necessary qualifications to profit by the course.

2. Every candidate must follow for at least three terms a course of instruction in Jewish Studies.

3. There will be two tracks: Syllabus A and Syllabus B:

Syllabus A:

Unit (i) Three terms of *either* Biblical Hebrew, *or* Modern Hebrew, *or* Yiddish. Written examination will take place at the end of Trinity Term.

Unit (ii) Two options, one option to be taken in Michaelmas Term and one option to be taken in Hilary Term.

Unit (iii) A thesis of not more than 15,000-words (excluding bibliography), on a topic selected in consultation with the candidate's supervisor and approved by the Faculty Board. Applications for such approval should be submitted to the Faculty office by Monday of Week 0 of Hilary Term. Two typewritten copies and an electronic copy, in PDF format in a memory stick or CD, of the thesis must be submitted to the Chair of Examiners, M.St in Jewish Studies (Oriental Studies), Examination Schools, High Street, Oxford, not later than 12 noon on Friday of Week 6 of Trinity Term. The work must bear the candidate's examination number (but not the candidate's name, which must be concealed). Candidates must include a signed declaration sealed in an envelope addressed to the Chair of Examiners that the work is the candidate's own.

Syllabus B:

Unit (i): Three terms of *either* Biblical Hebrew, *or* Modern Hebrew, *or* Yiddish. Written examination will take place at the end of Trinity Term.

Unit (ii): Four options to be taken in Michaelmas Term, Hilary Term or Trinity Term. Options examined by essay must be taken in Michaelmas or Hilary Term.

4. A list of options for unit (ii) will be published in the Course Handbook.

The method of examination will be either by three-hour written examination held at the end of Trinity Term or by essay examination. The method of examination of each option will be determined in advance and will be published in the course handbook. The essay topics will be published on the Friday of Week 8 of the term in which the option is taught. Candidates will be contacted with details of how to collect or access the question paper. The essay examination will consist of two essays of not more than 2,500 words each for *Syllabus A* and not more than 3,000 words each for *Syllabus B*. Two type-written copies of each essay must be submitted to the Examination Schools, High Street, Oxford by 12 noon on the Friday of Week 0 of the term following that in which the option was taught. The work must bear the candidate's examination number (but not the canidate's name, which must be concealed). Candidates must include a signed declaration sealed in an envelope addressed to the Chair of Examiners that the work is the candidate's own.

5. Lists of set texts must be submitted to the Faculty office by Friday of Week 7 of Michaelmas Term.

6. Candidates may be required to attend a viva.

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Master of Studies in Jewish Studies in the Graeco-Roman Period

1. Before admission to the course, candidates must satisfy the Board of the Faculty of Oriental Studies that they possess the necessary qualification in the Hebrew language to profit by the course. Those wishing to take options (*e*) or (*f*) must show evidence of their knowledge of Greek.

2. Every candidate must follow for at least three terms a course of study in Jewish Studies in the Graeco-Roman Period.

3. *Syllabus*

There will be four Units. Each unit is examined by a written paper.

Unit (i) Essay questions on Jewish history and institutions from 200 BCE to 135 CE.

Units (ii), (iii) and (iv) Prescribed texts. Select one paper for each unit from the following list:

(*a*) Dead Sea scrolls

(*b*) Mishnah

(*c*) Midrash

(*d*) Targum

(*e*) Septuagint

(*f*) Hellenistic Jewish literature

(*g*) Any other subject approved by the Board.

4. Lists of set texts must be submitted to the Faculty office by Friday of Week 7 of Michaelmas Term.

5. Candidates may be required to attend a viva.

Teaching for some options may not be available in every year. Applicants for admission will be advised of this.

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Master of Studies in Korean Studies

1. Before admission to the course, candidates must satisfy the Board of the Faculty of Oriental Studies that they possess the necessary qualification to profit by the course. Candidates must have a knowledge of Korean at least up to the standard of a first degree.

2. Every candidate must follow for at least three terms a course of instruction in Korean Studies.

3. *Syllabus*

There will be four Units:

Unit (i) Set texts.

Unit (ii) *Either* Korean Language

or Classical Chinese

or Modern Japanese

Candidates who already possess a sufficient knowledge of Modern Korean will be required to choose Classical Chinese or Modern Japanese.

Unit (iii) Bibliography and techniques of Koreanology.

The examination will take the form of exercises to be set after examinations for Units (i) and (ii) have taken place. Each candidate will be assigned one or more exercises set on a topic directly relating to the course of instruction he or she has followed, and will be required to submit a written answer to the Chair of Examiners by a date which the Chair will announce at the conclusion of the written papers, but which shall, in any case, be not sooner than two days and not later than seven days from the date of the examination. Two copies must be submitted, securely sealed and addressed. The work must bear the candidate's examination number (but not the candidate's name, which must be concealed). Candidates must include a signed declaration sealed in an envelope addressed to the Chair of Examiners that the work is the candidate's own.

Unit (iv) A thesis of not more than 15,000 words (excluding bibliography), on a topic selected in consultation with the candidate's supervisor and approved by the Faculty Board. Applications for such approval should be submitted to the Faculty office by Monday of noughth week of Hilary Term.

Two typewritten copies and an electronic copy in PDF format on a memory stick or CD of the thesis must be submitted to the Chair of Examiners, M.St in Korean Studies (Oriental Studies), Examination Schools, High Street, Oxford, not later than 12 noon on Friday of sixth week of Trinity Full Term.

4. Lists of set texts must be submitted to the Faculty office by Friday of seventh week of Michaelmas Term.

5. Every candidate will be examined by a viva unless he or she shall have been individually excused by the examiners.

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Master of Studies in Late Antique and Byzantine Studies

1. Candidates must satisfy the Committee for Byzantine Studies and the appropriate Faculty Boards that they possess the necessary qualifications in Greek (ancient or modern) and/or Latin to profit by the course.

2. Every candidate must follow for at least three terms a course of instruction in Late Antique and Byzantine Studies. Candidates will, when they enter for the examination, be required to produce from their society a certificate that they are following such a course.

3. Candidates must take three of the following five papers. All candidates take the core paper on History, Art and Archaeology, *or*, if they already have the required linguistic competence, History and Byzantine Literature. For the remainder of their course they choose either the two Language and Literature papers, or, Auxiliary Disciplines and one Special Subject.

I. Core paper on History, Art and Archaeology , *or* History and Byzantine Literature:

Either

(*a*) Late Antiquity (covering the Roman Empire and adjoining regions)

or

(*b*) Byzantium

The core paper will be taught in classes in Michaelmas and Hilary Terms. Examination will be by two 5,000 word essays, to be uploaded to the Assignments section of the Late Antique and Byzantine Studies WebLearn by Monday of sixth week of Hilary Term (essay 1) and Monday of sixth week of Trinity Term (essay 2). Each submission will require the candidate to make a declaration indicating that it is their own work.

II. and III. Language and Literature (teaching in Greek, Latin, Slavonic, Armenian, Syriac, and Arabic will normally be available).

These papers are taught over three terms in classes, with reference to a selection of texts and/or extracts from texts which may vary from year to year according to the interests of candidates. Examination is by two three-hour papers (candidates are permitted the use of relevant bilingual dictionaries, which will be provided by the faculty):

(*a*) translation, and

(*b*) set texts (with passages for translation and comment).

Candidates who are embarking on the study of one of the above languages will normally be expected to take both examinations in that language, but the Committee for Byzantine Studies may in special circumstances permit them to substitute another paper for one of these examination papers. Candidates cannot normally offer an examination in the language which qualified them for admission to the degree programme in the first instance.

IV. Auxiliary Discipline(s):

Either

(*a*) any two of the following: epigraphy, palaeography, numismatics, sigillography

or

(*b*) papyrology: Greek or Coptic or Arabic

or

(*c*) artefact studies: one of ceramics or mosaics or ivories or carved marbles.

Paper IV will be taught by lectures/classes/tutorials. Examination will be by a three-hour paper, except for papyrology which is assessed by two 5,000 word essays on distinct aspects of the subject. The essays for papyrology are to be submitted by Monday of Week 9 of Trinity Term.

V. A Special Subject selected from the subject areas listed under 4. below.

Special Subjects will be taught by lectures/classes/tutorials. Examination will be either by two 5,000 word essays or by a 10,000 word dissertation (to be uploaded to the Assignments section of the Late Antique and Byzantine Studies WebLearn site by Monday of sixth week of Trinity Term). Each submission will require the candidate to make a declaration indicating that it is their own work.

4. Overview of Special Subject (for details please consult the Course Handbook)

(*a*) History: Special Subjects on offer deal either with specific periods or with certain aspects of late Roman and Byzantine history (including military, diplomatic, political, social economic and religious history) between the fourth and fifteenth centuries, as well as important developments in neighbouring regions.

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(*b*) Art and Archaeology: Special Subjects on offer cover sculpture, portraiture, minor arts, monumental art and architecture of the late Roman, Byzantine and Islamic spheres of influence, as well as the archaeology of town and country throughout the Mediterranean and Near Eastern worlds.

(*c*) Literature (texts prescribed in translation): Special Subjects on offer range through historiography, hagiography, poetry, popular literature and scholarship in the languages available for the degree programme.

(*d*) Religion: Special Subjects on offer cover theological debates and practical spirituality in the fields of Judaism, Christianity, and Islam.

(*e*) Such other subjects as may be approved on application to the Committee for Byzantine Studies.

Candidates wishing to take an option paper/advanced paper (language varying by programme) from another programme offered by the History Faculty, and exceptionally, by other Faculties, may do so with the permission of the Programme Convenor, the person responsible for the delivery of the requested option/advanced paper, the candidate's supervisor, and the Director of Graduate Studies. Such candidates will be assessed according to the regulations with respect to the form of assessment and deadlines governing that option (ie the regulations of the programme under which the option/advanced paper is offered), but the modes of assessment and deadlines for the other course elements of the programme for which the candidate is registered will remain in force.

Note. The list of Special Subjects detailed in the Course Handbook reflects the expertise and interests of current postholders. The list may be altered from time to time with development of expertise and changes of interest on the part of the postholders.

5. Teaching in all the options may not be available each year, and applicants for admission will be advised whether teaching will be available in the options of their choice.

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Master of Studies in Linguistics, Philology and Phonetics (Advanced Study)

1. Candidates shall normally have a degree in a subject which has given them at least some experience of linguistic or philological work. Those intending to offer options chosen from C or D below should normally have, and may be required to demonstrate, some knowledge of the chosen (group of) language(s) and those intending to offer options chosen from C will normally be expected to be able to read secondary literature in French and German.

2. Every candidate shall pursue a course of study in Linguistics, Philology and Phonetics for at least one academic year under the supervision of the faculty.

3. The examination shall consist of three parts:

(a) one general paper as indicated in A;

(b) two papers both of which must be chosen from those listed in B, or those listed in C (except that, at the discretion of the faculty, candidates may submit a paper from list B in place of one of those from list C), or those listed in D.

In addition, the award of the degree is subject to:

(c) the completion and submission at a time specified by the lecturers of the practical courses preparing for (a) of sets of practical problems; a complete list of names of students who have satisfied this condition is to be made available by the lecturers concerned to the Chair of Examiners.

A.

Linguistic Theory.

B.

(i) Phonetics and phonology.

(ii) Syntax.

(iii) Semantics.

(iv) Historical and comparative linguistics.

(v) Psycholinguistics and neurolinguistics.

(vi) History and structure of a language.

(vii) Experimental phonetics.

(viii) Sociolinguistics.

(ix) Computational linguistics.

(x) Any other subject which, from time to time, the Faculty of Linguistics, Philology and Phonetics at its own discretion may consider suitable.

C.

(i) The comparative grammar of Indo-European languages.

(ii) The historical grammar of Indo-European languages.

(iii) Translation from, and linguistic comment upon, texts in Indo-European languages.

D.

(i) The history of one language, or of two or more historically related languages.

(ii) The structure of the language or languages selected.

(iii) One of:

(a) Translation from, and/or linguistic comment upon, texts in the language or languages selected, *or*

(b) Any paper from B above except B(vi), *or*

(c) A project on an aspect of the structure or history of the language, or family of related languages, studied.

4. The general paper A and the papers in C and D are each assessed by a three-hour written examination. The paper in D(iii)(c) is examined by method (b). The papers in B are assessed by:

Either

(a) A three-hour written examination

Or

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(b) An essay of between 5,000 and 7,500 words (these limits to exclude symbols and diacritics, figures, the bibliography, appendices consisting of a catalogue of data, questionnaire, or other research instrument used to gather data, any extensive text which is specifically the object of a commentary or linguistic analysis, and any translation of that text, but include quotations and footnotes). For all B papers, the essay must be submitted by uploading it to the Assignments section of the M.St. and M.Phil. Linguistics WebLearn site only. They should be word-processed files converted to PDF using the course coversheet as first page of the essay, bearing on the front the candidate's examination number but not their name or the name of their college. The PDF filename should be in this format: 'Candidate Number_Option Name _M.St. in Linguistics'. Candidates must themselves retain a copy of each piece of work. Each submission will require the candidate to make a Declaration of Authorship stating that it is their own work except where otherwise indicated. Candidates must ensure that they receive the email confirming the submission and that the email is retained for future reference.

Or

(c) A written report of between 5,000 and 7,500 words on the design and execution of an original research project (these limits exclude symbols and diacritics, figures, the bibliography, appendices consisting of a catalogue of data, questionnaire, or other research instrument used to gather data, any extensive text which is specifically the object of a commentary or linguistic analysis, and any translation of that text, but include quotations and footnotes). The research report must be submitted by uploading it to the Assignments section of the M.St. and M.Phil. Linguistics WebLearn site only. They should be word-processed files converted to PDF using the course coversheet as first page of the essay, bearing on the front the candidate's examination number but not their name or the name of their college. The PDF filename should be in this format: 'Candidate Number_Option Name _M.St. in Linguistics'. Candidates must themselves retain a copy of each piece of work. Each submission will require the candidate to make a Declaration of Authorship stating that it is their own work except where otherwise indicated. Candidates must ensure that they receive the email confirming the submission and that the email is retained for future reference.

In addition, the lecturer on the course of instruction may require:

(a) one or more practical problem set(s), to be completed and submitted at a time specified by the lecturer; and

(b) one or more oral presentation(s) in a public forum.

For each paper in B, the lecturer on the course of instruction shall prescribe a suitable combination of these options, and shall make available to the Chair of Examiners evidence showing the extent to which each candidate has pursued an adequate course of work.

5. Candidates who wish to offer papers listed in C above must select two Indo-European languages or language groups, one of which must be studied in greater depth than the other. All such combinations are subject to the availability of teaching and the approval of the faculty.

6. The language or languages selected by candidates who wish to offer the papers mentioned in D above may be ancient (e.g. Ancient Greek, Latin, Sanskrit, Akkadian, etc.) or modern (e.g. French, Italian, German, English, Turkish, etc.). Only languages for which teaching is available at the time can be offered.

7. The choice of the subjects for examination will be subject to the approval of the candidate's supervisor and the faculty, having regard to the candidate's previous experience and the availability of teaching. Not all options may be offered every year. The subjects which a candidate wishes to offer for examination must be submitted to the faculty for approval not later than Monday of Week Five of the Michaelmas Term in the academic year in which the candidate is to be examined.

8. Each candidate is required to present themselves for an oral examination if and when required by the examiners.

9. Candidates requesting re-examination should be required to resit or resubmit any unit of assessment in which they have failed to achieve a pass mark. The highest mark awarded for a re-examined unit of assessment should be the pass mark.

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Master of Studies in Linguistics, Philology and Phonetics (Research Preparation)

1. Candidates shall normally have a degree in which linguistics forms at least 50% of the teaching and assessment, or who can otherwise demonstrate that they have studied linguistics to an equivalent level. Those intending to offer options chosen from C or D below should normally have, and may be required to demonstrate, some knowledge of the chosen (group of) language(s) and those intending to offer options chosen from C will normally be expected to be able to read secondary literature in French and German.

2. Every candidate shall pursue a course of study in Linguistics, Philology and Phonetics for at least one academic year under the supervision of the faculty.

3. The examination shall consist of two parts:

(a) two papers both of which must be chosen from those listed in B, or those listed in C (except that, at the discretion of the faculty, candidates may submit a paper from list B in place of one of those from list C), or those listed in D.

(b) a thesis of no more than 15,000 words to be written on a subject within the field of the MSt. The word limit excludes the bibliography, appendices consisting of a catalogue of data, any extensive text which is specifically the object of a commentary or linguistic analysis, and any translation of that text, but includes quotations and footnotes.

The thesis (in two typewritten copies) must be sent in a parcel bearing the words 'Thesis for the MSt in Linguistics, Philology and Phonetics (Research Preparation)' to the Examination Schools, High Street, Oxford, not later than noon on the Friday of the first week of the Trinity Term in the academic year in which the examination takes place.

B.

(i) Phonetics and phonology.

(ii) Syntax.

(iii) Semantics.

(iv) Historical and comparative linguistics.

(v) Psycholinguistics and neurolinguistics.

(vi) History and structure of a language.

(vii) Experimental phonetics.

(viii) Sociolinguistics.

(ix) Computational linguistics.

(x) Any other subject which, from time to time, the Faculty of Linguistics, Philology and Phonetics at its own discretion may consider suitable.

C.

(i) The comparative grammar of Indo-European languages.

(ii) The historical grammar of Indo-European languages.

(iii) Translation from, and linguistic comment upon, texts in Indo-European languages.

D.

(i) The history of one language, or of two or more historically related languages.

(ii) The structure of the language or languages selected.

(iii) One of:

(a) Translation from, and/or linguistic comment upon, texts in the language or languages selected, *or*

(b) Any paper from B above except B (vi), *or*

(c) A project on an aspect of the structure or history of the language, or family of related languages, studied.

4. The papers in C and D are each assessed by a three-hour written examination. The paper in D(iii) (c) is examined by method (b). The papers in B are assessed by:

Either

(a) A three-hour written examination.

Or

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(b) An essay of between 5,000 and 7,500 words (these limits to exclude symbols and diacritics, figures, the bibliography, appendices consisting of a catalogue of data, questionnaire, or other research instrument used to gather data, any extensive text which is specifically the object of a commentary or linguistic analysis, and any translation of that text, but include quotations and footnotes). For all B papers, the essay must be submitted by uploading it to the Assignments section of the M.St. and M.Phil. Linguistics WebLearn site only. They should be word-processed files converted to PDF using the course coversheet as first page of the essay, bearing on the front the candidate's examination number but not their name or the name of their college. The PDF filename should be in this format: 'Candidate Number_Option Name _M.St. in Linguistics'. Candidates must themselves retain a copy of each piece of work. Each submission will require the candidate to make a Declaration of Authorship stating that it is their own work except where otherwise indicated. Candidates must ensure that they receive the email confirming the submission and that the email is retained for future reference.

Or

(c) A written report of between 5,000 and 7,500 words on the design and execution of an original research project (these limits exclude symbols and diacritics, figures, the bibliography, appendices consisting of a catalogue of data, questionnaire, or other research instrument used to gather data, any extensive text which is specifically the object of a commentary or linguistic analysis, and any translation of that text, but include quotations and footnotes). The research report must be submitted by uploading it to the Assignments section of the M.St. and M.Phil. Linguistics WebLearn site only. They should be word-processed files converted to PDF using the course coversheet as first page of the essay, bearing on the front the candidate's examination number but not their name or the name of their college. The PDF filename should be in this format: 'Candidate Number_Option Name _M.St. in Linguistics'. Candidates must themselves retain a copy of each piece of work. Each submission will require the candidate to make a Declaration of Authorship stating that it is their own work except where otherwise indicated. Candidates must ensure that they receive the email confirming the submission and that the email is retained for future reference.

In addition, the lecturer on the course of instruction may require:

(a) one or more practical problem set(s), to be completed and submitted at a time specified by the lecturer; and

(b) one or more oral presentation(s) in a public forum.

For each paper in B, the lecturer on the course of instruction shall prescribe a suitable combination of these options, and shall make available to the Chair of Examiners evidence showing the extent to which each candidate has pursued an adequate course of work.

5. Candidates who wish to offer papers listed in C above must select two Indo-European languages or language groups, one of which must be studied in greater depth than the other. All such combinations are subject to the availability of teaching and the approval of the faculty.

6. The language or languages selected by candidates who wish to offer the papers mentioned in D above may be ancient (e.g. Ancient Greek, Latin, Sanskrit, Akkadian, etc.) or modern (e.g. French, Italian, German, English, Turkish, etc.). Only languages for which teaching is available at the time can be offered.

7. The choice of the subjects for examination will be subject to the approval of the candidate's supervisor and the faculty, having regard to the candidate's previous experience and the availability of teaching. Not all options may be offered every year. The subjects which a candidate wishes to offer for examination must be submitted to the faculty for approval not later than Monday of the fifth week of the Michaelmas Term in the academic year in which the candidate is to be examined.

8. The subject of the thesis must be submitted for approval by the faculty not later than Monday of the fifth week of the Michaelmas Term in the academic year in which the candidate is to be examined.

9. Each candidate is required to present themselves for an oral examination if and when required by the examiners.

10. Candidates requesting re-examination should be required to resit or resubmit any unit of assessment in which they have failed to achieve a pass mark. The highest mark awarded for a re-examined unit of assessment should be the pass mark.

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Master of Studies in Literature and Arts

1. Every candidate must follow for six terms a part-time course of instruction in interdisciplinary study in the Humanities (Literature, History and History of Art).

2. The course will consist of lectures, seminars, on-line courses and individual tutorials.

3. Every candidate will be required to satisfy the examiners in the following parts:

   (*a*) Four essays, each of no more than 5,000 words in length.

   (*b*) A dissertation on a topic selected by the candidate in consultation with the Course Director and their supervisor and approved by the examiners. The dissertation must be of no more than 11,000 words in length, and will need to demonstrate knowledge and awareness of more than one subject discipline.

Candidates may be required to attend a viva voce examination if the Examiners require further information in order to make a judgement on an individual candidate.

The dissertation under 3(*b*) must be submitted in hard copy and in digital copy, format to be prescribed in the course handbook, not later than noon on the third Thursday in September of the final year of the course to the Chair of Examiners for the Degree of MLA, Department for Continuing Education, 1 Wellington Square, Oxford. All other elements of assessed work shall be submitted via the approved online submission system for consideration by such dates as the examiners shall determine and shall notify the candidates and tutors at the start of each academic year.

The assessed work under 3(*a*) and 3(*b*) must be accompanied by a statement that it is the candidate's own work.

4. A candidate who fails to satisfy the examiners in 3 will be permitted to resubmit work in respect of part or parts of the examination which they have failed for examination on one further occasion. In the case of 3(*a*), candidates should resubmit work within one year, but normally not later than three months after the initial attempt. In the case of 3(*b*), candidates should resubmit work not later than twelve months after the initial attempt.

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Master of Studies in Medieval Studies

1. Candidates for the M.St. in Medieval Studies must follow for at least three terms a course of instruction and directed research and must, upon entering the examination, produce from their society a certificate to that effect.

2. The course shall be assessed by the following:

(a) Attendance at classes and seminars of one compulsory medieval language course, taken over three terms, and any associated tests.

(b) Attendance at the Interdisciplinary Research Methods seminars and workshops.

(c) Assessment of a course of Palaeography and/or codicology classes taught within one of the participating faculties.

(d) One option taken during Michaelmas Term, from the subject options made available by the participating faculties in any given year and term. Students are required to write an essay of between 5,000 and 7,000 words as specified in the regulations of the host faculty, relating to this option.

(e) One option taken during Hilary Term, from the subject options made available by the participating faculties in any given year and term. Students are required to write an essay of between 5,000 and 7,000 words as specified in the regulations of the host faculty, relating to this option.

(f) A dissertation of between 10,000 and 12,000 words.

3. Assessment (a) will be the certification of the candidate's attendance and participation, and, where appropriate test results, submitted by the medieval language class teacher to the Chair of the Board of Examiners.

4. Assessment (b) will be the certification of satisfactory participation of the Interdisciplinary Research Methods seminar and workshops, submitted by the convenors of the seminars to the Chair of the Board of Examination.

5. Assessment (c) will be assessed and submitted according to the practices of the faculty within which the candidate is working for the Palaeography/ codicology element. Unless otherwise instructed through the host programme.

6. Assessment (d) will be the written work relating to the option taken during Michaelmas term. This element must follow the regulations of the faculty providing the option. Candidates will be assessed in the format prescribed by the procedures of the host programmes, provided the assessment does not exceed the equivalent of an essay of between 5,000 and 7,000 words. Assessments must be submitted to, and according to the practices of, the host programme.

7. Assessment (e) will be the written work relating to the option taken during Hilary term. This element must follow the regulations of the faculty providing the option Candidates will be assessed in the format prescribed by the procedures of the host programmes, provided the assessment does not exceed the equivalent of an essay of between 5,000 and 7,000 words. Assessments must be submitted to, and according to the practices of, the host programme.

8. Assessment (f) will be the dissertation, which must be submitted to the Medieval Studies online submission site no later than 12 noon on Monday of Week 9 of Trinity Term. The dissertation must be accompanied by a short abstract which concisely summarises its scope and principal arguments, in about 300 words.

9. Assessments (a), (c), (d) and (e) must be formatted and submitted according to the specifications of the faculty that is providing the material being examined.

10. Assessment (f) must be formatted and submitted as specified in the handbook for the MSt in Medieval Studies. The assessment must be submitted by uploading it to the Assignments Section of the MSt in Medieval Studies Weblearn only; no concomitant copy submission may be submitted, for any purpose. Electronic submissions must be received by the deadline; technical problems external to the WebLearn system will not be accepted as grounds for excusing lateness. Written work shall be submitted as word-processed files converted to PDF using the course coversheet as first page of the work, bearing on the front the candidate's examination number but neither their name nor the name of their college. Candidates must themselves retain a copy of each piece of work and must ensure that they receive the email confirming the submission and that the email is retained for future reference. Each submission of written work must be accompanied by a Declaration of Authorship from the candidate that it is their own work except where otherwise indicated, to be completed online at the same time as that of submission.

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Master of Studies in Mindfulness-Based Cognitive Therapy

1. Candidates must follow a course of instruction in Mindfulness-Based Cognitive Therapy (MBCT) over six terms. The course is designed to develop knowledge of the theoretical basis of MBCT and of related research and clinical principles, and to develop the competencies required in order to become an effective MBCT practitioner and teacher. The course places equal emphasis on critical understanding of theory, on critical appreciation of research, and on candidates' capacity to demonstrate these through evidence of knowledge, understanding and the ability to apply these in practice. The course is available on a part-time basis only.

2. Every candidate will be required to satisfy the examiners in the following

(*a*) Assignments as follows:

(i) two essays, each of not more than 4,000 words, demonstrating the capacity critically to appraise theory, research and clinical literature relevant to MBCT (Year I)

(ii) one written reflective analysis of not more than 4,000 words of personal meditation practice, relating experience to theory, research, and clinical principles. (Year I)

(iii) one written project report, of no more than 4,000 words, describing the development, delivery and evaluation of a programme of MBCT teaching suitable for the student's client group, submitted with instructional materials as specified in the handbook, and digital recordings of all MBCT classes delivered (Year II)

(*b*) A dissertation of not more than 10,000 words on a topic selected by the candidate, and approved by the course committee, related to the theory and practice of MBCT (Year II);

The written assignments under 2(*a*) shall be submitted to the examiners for consideration by such date as the examiners shall determine and shall notify candidates. Written assignments shall be submitted via the approved online submission system. Recordings shall be submitted by such means and such dates as are provided in the course handbook. Two hard copies and a digital copy, format to be prescribed in the course handbook, of the dissertation under 2(*b*) shall be delivered to the examiners for the MSt. in Mindfulness-Based Cognitive Therapy c/o Examination Schools, High Street, Oxford, OX1 4BG no later than noon on 31 July in the final year of the course, or the immediately preceding Friday if that date falls on a weekend.

3. Candidates may be required to attend a viva voce examination at the end of the course of study.

4. Candidates who fail to satisfy the examiners in any of the assessed work may be permitted to resubmit work in the part or parts of the examination which they have failed on one further occasion only which shall normally be within one year of the original failure.

5. The examiners may award a Distinction for the Master of Studies.

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Master of Studies in Modern Languages

1. Candidates must follow a Programme chosen from those listed in the 'Handbook for Taught-Course Graduate Students'.

In order to gain admission to the course, applicants must show evidence of linguistic ability compatible with advanced literary study in the language(s) chosen to study. Comparative Literature candidates shall not be required to have reading fluency in more than two languages other than English. Unless otherwise stated, candidates will be expected to write in English unless explicit permission is obtained to write in the language (or one of the languages) studied. In the case of Comparative Literature candidates, writing in more than one language in addition to English will not be authorised.

All candidates must follow a course of instruction in Modern Languages at Oxford for a period of three terms, unless the Board of the Faculty of Medieval and Modern Languages in exceptional circumstances shall permit an extension of time, and candidates shall, when entering their name for the examination, be required to produce from their society a certificate stating that they are following the course of instruction for the period prescribed.

2. All candidates shall be required:

(*a*) To offer A, B, C, and D as defined in 3 below.

(*b*) To present themselves for viva voce examination at the time appointed by the examiners.

3. The examination shall consist of the following:

(A) One of the following options:

(i) Key Questions in Critical Thought

(ii) Spaces of Comparison

(iii) History of Ideas in Germany from the Eighteenth to the Twentieth Century

(iv) Palaeography, History of the Book and Digital Humanities

Candidates are required to submit an essay on one of the options above of between 5,000 and 7,000 words in total.

The essays should be formatted and submitted electronically as specified in the course handbook, by noon on Thursday of Week 10 of Hilary Term.

Each copy must have a cover sheet giving the candidate's name, college, the title of the essay, the name of the candidate's supervisor, and the title of the 'method' option submitted.

The work submitted under (i), (ii) or (iv) must be written in English; the work submitted under (iii) may be written in English or German.

Approval must be sought for the choice of options in (A) by the end of the fourth week of Michaelmas Term.

(B) A dissertation of between 10,000 and 12,000 words written in English, or, with the approval of the Medieval and Modern Languages Faculty Board, in the language appropriate to the literature concerned, on a topic connected with those offered in (A) (i), (ii), or (iii) above or (C) below, but distinct from those covered by the essays submitted under (A) or (C), and approved by the Modern Languages Board. Candidates are required to register the subject area or title of their dissertation with the Modern Languages Graduate Office by the end of the fourth week of Hilary Term.

The dissertation should be formatted and submitted electronically as specified in the course handbook, by noon on Thursday of Week 7 of Trinity Term.

(C and D) Two Special Subjects

Candidates may select two Special Subjects from those listed in the 'Graduate Studies in Modern Languages' handbook as associated with the programme which they are following; candidates may select a special subject from a different programme with the approval of their supervisor; or candidates may propose Special Subjects of their own devising, provided that each subject has the written support of the candidate's supervisor and is approved by or on behalf of the Medieval and Modern Languages Faculty Board. A proposal for a Special Subject of the candidate's own devising shall be accompanied by a statement (of approximately 100 words) of the character and scope of the subject proposed. Approval of all Special Subjects must be sought, by application to the Modern Languages Graduate Office, 41 Wellington Square, Oxford by end of the fourth week of Michaelmas Term. Approval of Special Subjects proposed will be dependent on the availability of teaching and examining resources at the relevant time.

Candidates will normally offer two Special Subjects from the same language and area or from different areas in the same language. The Comparative Literature Programme will contain Special Subjects from two different languages.

Candidates will be examined on an essay, or two essays (which may be written in English, or, with the approval of the Medieval and Modern Languages Faculty Board, in the language appropriate to the literature concerned), on the topics they have agreed with the supervisor of each Special Subject. The length of the work submitted for each Special Subject should be between 5,000 and 7,000 words in total.

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4. Candidates for Comparative Literature should ensure that either at least one of the special subjects (C and D) is comparative in scope or the two special subjects are concerned with different languages. The dissertation must deal explicitly with comparative issues.

5. In addition to submitting the dissertation (B), students are required to submit work for assessment on all three of the non-dissertation components (A, C, and D). Of these three, the lowest passing mark will be discounted in the final assessment. A fail mark must always be included in the final assessment.

The Special Subject essays for Michaelmas Term should be formatted and submitted electronically as specified in the course handbook, by noon on Thursday of Week 10 of Michaelmas Term. The Special Subject essays for Hilary Term should be formatted and submitted electronically as specified in the course handbook, by noon on Thursday of Week 10 of Hilary Term.

In the case of resubmission, candidates shall be required to resubmit all the material by noon on Thursday of the Week 6 of the first Trinity Term following their first examination. Candidates may resubmit on one occasion only.

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Master of Studies in Music

1. Each candidate will be required:

   (*a*) to follow for at least three terms a course of study in music;

   (*b*) to specialise in musicology, performance or composition;

   (*c*) to take a two-part examination (Part 1 and Part 2).

2. The elements of the examination will be determined by the candidate's chosen specialism.

3. Candidates specialising in musicology will be required to submit:

   Part 1a: an essay or exercise on issues and methods in music studies, in response to a core seminar, of 6,000 words (or equivalent in notation, visual documentation, or analytical diagrams), must be submitted, not later than noon on Tuesday of Week 10 of Michaelmas Term.

   Part 1b: an essay of 6,000 words, in response to an elective seminar. The essay must be submitted, not later than noon on Tuesday of Week 10 of Hilary Term.

   A portfolio of appropriately assessed language work that is directly relevant to the candidate's intended field of research may be substituted for Part 1b with the approval of the Masters Convenor which must be sought by noon on Friday of Week 4 of Michaelmas Term.

   Part 1c: an annotated bibliography of 4,000 words, explicitly related to the dissertation. The bibliography must be submitted, not later than noon on Tuesday of Week 3 of Trinity Term.

   Part 2: a dissertation of 13,000 words (this word limit includes footnotes but excludes bibliography and appendices) in musicology or ethnomusicology, or an editorial exercise (edition), with prefatory matter, of comparable length. The topic for the dissertation or edition must be submitted for approval to the Masters Course Convenor, Faculty of Music, by noon on Friday of Week 3 of Hilary Term. The dissertation or edition must be submitted, not later than noon on Tuesday of Week 10 of Trinity Term.

4. Candidates specialising in performance will be required to submit:

   Part 1a: a lecture-recital consisting of a 10-minute lecture on a research topic related to a 20-minute recital, both to be given by the candidate in an examination in Week 0 or Week 1 of Hilary Term.

   Part 1b: an essay of 6,000 words, in response to an elective seminar. The essay must be submitted, not later than noon Tuesday of Week 10 of Hilary Term.

   Part 1c: an essay of 6,000 words, on a topic of the candidate's choice. The essay must be submitted, not later than noon on Tuesday of Week 3 of Trinity Term.

   Part 2: a recital of not more than forty-five minutes' duration, vocal or instrumental, of at least two contrasted pieces, to be performed not later than Week 10 of Trinity Term; and a programme note of no more than 1,200 words. The proposed programme must be submitted for approval to the Masters Course Convenor, Faculty of Music, by noon on Friday of Week 7 of Hilary Term.

5. Candidates specialising in composition will be required to submit:

   Part 1a: a musical composition of not more than eight minutes produced in response to techniques presented in composition seminars, which must be submitted not later than noon on Tuesday of Week 10 of Michaelmas Term.

   Part 1b: an essay of 6,000 words, in response to an elective seminar. The essay must be submitted, not later than noon on Tuesday of Week 10 of Hilary Term.

   Part 1c: in consultation with the student's composition supervisor: EITHER: an essay of 6,000 words on a topic of the candidate's choice OR an 8 minute composition in response to composition seminars. The work must be submitted, not later than noon on Tuesday of Week 3 of Trinity Term.

   Part 2: a musical composition or portfolio of compositions, of not more than twenty-five minutes' duration in total, which must be submitted not later than noon on Tuesday of Week 10 of Trinity Term.

6. All submissions must be formatted and submitted as specified in the handbook for the course. The assessments must be submitted by uploading it to the Assignments Section of the Masters Music Submission Weblearn only; no concomitant copy submission may be submitted, for any purpose. Electronic submissions must be received by the deadline; technical problems external to the WebLearn system will not be accepted as grounds for excusing lateness. Written work shall be submitted as word-processed files converted to PDF using the course coversheet as first page of the work, bearing on the front the candidate's examination number but neither their name nor the name of their college. Candidates must themselves retain a copy of each piece of work and must ensure that they receive the email confirming the submission and that the email is retained for future reference.

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7. A candidate who fails the examination will be permitted to retake it on one further occasion only, not later than one year after the initial attempt. Such a candidate whose work has been of satisfactory standard in one or more elements examined will be required to resubmit for examination the element(s) which fell below the passmark when originally examined.

Oxford 1+1 MBA programme

Candidates registered on the Oxford 1+1 MBA programme will follow an additional two or three month bridging programme at the end of their third term of the combined programme.

Each candidate will be appointed an academic advisor from the Saïd Business School to plan an individual course of study which will include as a minimum, the following three compulsory elements:

(*i*) Normally two meetings during the bridging programme with the senior advisor appointed by the Saïd Business School at the start of the Oxford 1+1 MBA programme.

(*ii*) A formatively assessed Integrative Development Plan of up to 3,000 words. Candidates would be required to critically reflect on their learning from the Masters programme and relate this both to their forthcoming MBA programme as well as to their career goals. The meetings with the advisor will frame the design, delivery and discussion of the plan.

(*iii*) Attendance of the MBA pre-course as described in the joining instructions for the MBA class, unless granted exemption by the MBA Committee on the grounds of prior formal study or work experience.

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Master of Studies in Oriental Studies

The Regulations made by the Board of the Faculty of Oriental Studies are as follows:

§1. General Regulations

1. Before admission to the course, candidates must satisfy the Board of the Faculty of Oriental Studies that they possess the necessary qualifications to profit by the course. The Board will not permit students to be admitted to the course if an M.St. in a particular subject under the aegis of the Board is considered more appropriate.

2. Candidates shall be required to attend for at least three terms such lecture courses and participate in such seminars as their supervisor shall specify.

3. Applications for approval of options must reach the Senior Academic Administrator, Oriental Institute, on or before Monday of week 0 of Hilary Term.

4. The dates for papers examined by three-hour sit-down examination will be published no later than five weeks before the examination.

5. In the case of failure in at most one examination, candidates may retake that examination at the next opportunity following their initial attempt.

§2. Syllabus

1. Each candidate will be required to offer all of the following three papers:

(a) Option paper 1; and

(b) Option paper 2; and

(c) Research methods and materials.

1.1. Papers 1(a) and 1(b) will be examined as three-hour sit-down examinations. They may be any combination of language or non-language papers. Proposed titles of these papers must be approved as defined under §1.3. If a chosen paper is also available to be offered for another degree, the regulations of that other degree will apply to the examination of the chosen paper.

1.2. Paper 1(c) will be examined as a take-home examination. The candidate must submit an essay of between 5,000 and 7,000 words on research methods and materials relating to the area of study relating to 1(a) and 1(b). The essay must be submitted not later than seven days from the date on which the topic was set, and in accordance with the regulations under §1.3.

2. In addition to the papers in §2.1, each candidate will be required to offer one of the following two papers:

(a) Option paper 3;

(b) A substantial draft chapter or chapters of a proposed thesis for the M.Litt or the D.Phil.

2.1. For paper 2(a), each candidate shall submit two essays of between 5,000 and 7,000 words in length each (excluding bibliography), on a topic to be approved as defined under §1.3. Guidelines for the scope and submission of this paper are published in the PGT Student Handbook Oriental Studies.

2.2. For paper 2(b), each candidate shall submit a paper of between 12,000 and 15,000 words in length, excluding bibliography, on a topic to be approved as defined under §1.3. Guidelines for the scope and submission of the thesis are published in the PGT Student Handbook Oriental Studies.

2.3. For papers 2(a) and 2(b), proposed titles must be approved as defined under §1.3.

3. Each candidate may be required to attend a viva.

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Master of Studies in Philosophical Theology

Candidates shall be required:

(*a*) to present themselves for a written examination in two of the papers prescribed below, the selection to depend on their previous qualifications;

(*b*) to present a dissertation of not more than 15,000 words on a topic in philosophical theology to be approved by the Joint Standing Committee for Graduate Studies in Philosophical Theology;

(*c*) to present themselves for a viva voce examination unless individually dispensed by the examiners (no candidate will be failed without a viva).

Candidates must make a written application for approval of the essay topic, to reach the Joint Standing Committee for Graduate Studies in Philosophical Theology not later than Monday of fifth week in Hilary Term. In cases where there is some uncertainty about the acceptability of the proposal, candidates are advised to submit their applications earlier if possible. All applications should be accompanied by a recommendation from the candidate's supervisor. The dissertation must be uploaded to the Assignment section of the MSt Philosophical Theology WebLearn site by the Friday of eighth week in Trinity Term of the year in which the examinations are taken. Each submission will require the candidate to make a declaration stating that this is their own work. The candidate's name should not appear on the dissertation.

1. *Philosophy of Religion*

The examination will contain questions on arguments for and against the existence of God, problems related to various supposed divine attributes and perhaps problems of religious language, on other standard issues in the philosophy of religion, and occasionally on some Christian doctrines.

2. *History of Philosophical Theology*

The paper will contain questions on philosophical influences on theology during the patristic period, the early medieval period, and the period 1760-1860. Candidates are required to show knowledge of two of the three periods and, within each of those two periods, of some of the principal relevant writings, viz. for the patristic period of works of Origen and Augustine, for the early medieval period of works of Anselm and Aquinas, and for the period 1760-1860 of works of Kant, Kierkegaard, and Schleiermacher. Study of texts in the original languages will not be required. Lectures, tutorials etc.: as for Paper 3 of the M.Phil. in Philosophical Theology.

3. Either *The Development of Christian Doctrine to ad 451*

or *Theology in Western Europe from Gabriel Biel to Jacob Arminus*

See regulations for Paper 1 of Section A and Paper 1 of Section C of the Christian Doctrine option of the M.Phil. in Theology in the 'Course Regulations for the M.Phil. in Theology' section of the course handbook.

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Master of Studies in Philosophy

1. Every candidate must follow for at least three terms a course of instruction in Philosophy. Candidates will, when they enter for the examination, be required to produce from their society a certificate that they are following such a course.

2. Candidates will be required to attend the BPhil Pro-seminar. In addition, candidates will be required to attend two graduate classes in each of the three terms of their studies.

3. Candidates will be examined by submitting four essays of no more than 5,000 words each, in conformity with the following distribution requirement. One essay must be on a subject from Group 1 (Theoretical Philosophy), one on a subject from Group 2 (Practical Philosophy) and one on a subject from Group 3 (History of Philosophy).The one remaining essay may be assigned to a subject in any of the three Groups. The list of approved subjects in each Group will be the same as the list published for the BPhil in Philosophy in the Graduate Student Handbook.

4. Topics for the essays will be chosen by the candidates. Candidates may offer up to two essays on at most one subject not included in the list of approved subjects in the Graduate Student Handbook. Candidates wishing to offer an essay or essays on a subject not on the prescribed list must seek approval for the proposed subject from the Graduate Studies Committee in Philosophy *as soon as they decide they would like to offer it*, and in any case no later than the Friday of the fifth week of Trinity Term. Any such application must be supported by the relevant Course Coordinator. Where a subject is approved by the Graduate Studies Committee in Philosophy, the Committee will assign it to one of Groups 1-3.

5. All essays must be word-processed and submitted electronically via an online assessment submission platform by 10 a.m. on the Wednesdays of the following weeks: two essays are due in noughth week of Trinity Term and two essays must be submitted in noughth week of the Michaelmas Term following the year in which candidates are first entered on the Register of M.St. students. Candidates must give notice of the subject of each essay and the Group to which it will be assigned in accordance with the procedures and deadlines specified in the Graduate Student Handbook.

6. Candidates who fail up to two essays will be permitted to resubmit those essays; a resubmitted essay may be on a new topic, and may be on a new subject, provided that the distribution requirement is met. Candidates who choose to resubmit one or two failed essays must do so by 10 a.m. on Wednesday of noughth week of the following Michaelmas Term where the failed essay or essays had been submitted during the first year of the degree, or by Wednesday of noughth week of the following Hilary Term where the essay or essays had been submitted in noughth week of Michaelmas Term. Candidates who fail three or more essays will be permitted to resubmit work for the failed elements of the examination during the following academic year. Candidates need only resubmit work for those elements of the examination that they failed. No resubmitted essay can receive a mark of more than 50. Candidates who fail to satisfy the examiners a second time in any part of the examination may not re-submit work for any part of the examination on any subsequent occasion.

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Master of Studies in Philosophy of Physics

1. Every candidate must follow for at least three terms a course of instruction in Philosophy of Physics. Candidates will, when they enter for the examination, be required to produce from their society a certificate that they are following such a course.

2. Every candidate shall be required to offer the following subjects:

(i) *Philosophy of Physics*.

(ii) *Philosophy of Science*.

(iii) One further subject chosen from the following list: Metaphysics and the Theory of Knowledge; Philosophy of Mind and Action; Philosophical Logic and the Philosophy of Language; Philosophy of Mathematics.

3. The choice of subjects must be notified on the entry form for the examination, to be submitted to the Examination Schools, High Street, Oxford by Friday of Week 7 of Hilary Term.

4. Candidates will be examined by submitting:

(i) Two essays of no more than 5,000 words each on topics within the philosophy of physics. At most one essay may fall under each of the following subjects: (a) the philosophy of quantum theory; (b) the philosophy of space, time and symmetry; (c) the philosophy of statistical mechanics and thermodynamics; (d) other topics in the philosophy of physics.

(ii) One essay of no more than 5,000 words on a topic in the philosophy of science (to be understood as excluding topics specifically in the philosophy of physics as specified under 4. (i) above).

(iii) One essay of no more than 5,000 words, falling under one of the following subjects: (a) Metaphysics and the Theory of Knowledge; (b) Philosophy of Mind and Action; (c) Philosophical Logic and the Philosophy of Language; (d) Philosophy of Mathematics.

5. Topics for the two Philosophy of Physics essays will be prescribed by the examiners and topics for the Philosophy of Science and the elective subject will be chosen by the candidates.

6. All assessments must be word-processed and submitted in electronic format to an online assessment submission platform. The Philosophy of Physics essays must be submitted by 10am on Wednesday of Week 0 of Trinity Term in the year that the examination is to be taken. The Philosophy of Science essay must be submitted by 10am on Friday of Week 9 of Trinity Term in the year that the examination is to be taken. The last essay (for Metaphysics and the Theory of Knowledge; Philosophy of Mind and Action; Philosophical Logic and the Philosophy of Language; or Philosophy of Mathematics) must be submitted by 10am on Monday of Week 10 of Trinity Term in the year that the examination is to be taken.

7. Candidates who have not submitted any essay(s) as prescribed by the due dates above shall, unless they show exceptional cause to the examiners, be deemed to havefailed the essay in question.

8. A candidate will be deemed to have passed the examination if they obtain a passing mark on all four essays. In addition, a mark for the Philosophy of Science or elective paper (but not both) judged to be narrowly below passing quality may be compensated for by strong performance on the Philosophy of Physics papers, provided that the candidate's average performance remains above the level judged sufficient for a pass by the Examiners.

9. A candidate who fails one element of the examination (i.e. one of the four essays), which has not been compensated in line with the provisions made under paragraph 8., may apply to retake that element either in the September immediately following the examination, or in the year immediately following the failed examination, in line with the normal assessment submission timetable for the course. A candidate who fails two or more elements may retake the examination in the year immediately following the failed examination. It is necessary for a candidate to retake only the failed elements of the examination. No resubmitted essay can receive a mark of more than 50. Failure to satisfy the examiners a second time in any part of the examination will lead to failure of the whole MSt.

10. In the case of candidates whose formal application to transfer to the second year of the B.Phil in Philosophy has been conditionally approved by the Graduate Studies Committee of the Faculty, the Board of Examiners for the M.St in Philosophy of Physics shall assess whether the candidate's overall performance meets the level of performance specified in the Graduate Student Handbook as a condition for entrance to the B.Phil in Philosophy. If so, the candidate shall be deemed to have withdrawn from the examination for the M.St in Philosophy of Physics, and their MSt essays shall be deemed to have been submitted for the B.Phil in Philosophy.

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Master of Studies in Practical Ethics

1. The Divisional Board of Humanities, jointly with the Continuing Education Board, shall elect for the supervision of the course a Standing Committee, which shall have the power to arrange lectures and other instruction.

2. Candidates must follow a course of instruction in Practical Ethics. The course is available on a part time basis only.

3. The policy of the Continuing Education Board on variable intensity part-time study shall apply to this award.

4. The minimum period of registration on the MSt shall be three terms and the maximum period of registration shall be twelve terms.

5. Where a candidate undertakes a module under 10. below, the date of registration for the award shall retrospectively be deemed to be the first day of the term in which the module was taken.

6. Every candidate shall be required to satisfy the examiners in the following:

(a) Assignments totalling not more than 3,500 words for each of six modules, which must include the module listed in Schedule A and five modules selected from the list in Schedule B; and

(b) A dissertation of not more than 15,000 words on a research project selected by the candidate in consultation with the supervisor and approved by the Standing Committee. The dissertation must be submitted within three terms of the date of approval, notwithstanding the maximum permitted period of registration.

7. The assessed work set out in clause 6(a) shall be submitted via the approved online submission system to the examiners for consideration by such date as the examiners shall determine and of which they shall notify candidates. The dissertation under clause 6(b) shall be submitted in hard copy and in a digital copy, format to be prescribed in the course handbook, to the examiners for the MSt in Practical Ethics c/o Examination Schools High Street Oxford OX1 4BG.

8. Candidates may be required to attend a viva voce examination at the end of the course of studies at the discretion of the examiners.

9. Candidates who fail to satisfy the examiners in any part of the examination will be permitted to resubmit work in respect of the part or parts of the examination which they have failed on not more than one occasion which shall normally be within one year of the original failure.

10. The Standing Committee shall have the discretion to deem satisfactory completion of a module including the associated assessment prior to registration for the MSt as having met the examination requirements in respect of that module. Such discretion will normally only be exercised if the time elapsed between commencement of the accredited module concerned and registration for the MSt is not more than two years.

11. The maximum number of modules taken prior to registration for the MSt shall be three.

Schedule A

1. Ethical Concepts and Methods (Introductory Module)

Schedule B (not all modules may be available every year)

2. Ethics of Beginning and End of Life

3. Neuroethics

4. Philosophy, Psychiatry and Mental Health

5. Well-Being, Disability and Enhancement

6. Research Ethics and Empirical Ethics

7. Artificial Intelligence Ethics

8. Data Ethics

9. Climate, Environment and Animal

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Master of Studies in Psychodynamic Practice

1. Candidates will be expected to have satisfactorily completed the Postgraduate Diploma in Psychodynamic Practice.

2. The course will consist of Day Workshops, research methodology and application seminars, clinical seminars, individual clinical and research tutorials, and continuing personal therapy and supervised practice. The course will be taken on a part-time basis for a period of one year's duration.

3. Every candidate will be required to satisfy the examiners in the following:

(*a*) submission of a dissertation of no more than 15,000 words on a topic selected by the candidate in consultation with the research tutor and course director and approved by any two of the examiners. The dissertation must be submitted in hard copy and in digital copy, format to be prescribed in the course handbook, to the Examiners for the MSt in Psychodynamic Practice c/o Department for Continuing Education, Wellington Square, Oxford, OX1 2JA, for receipt not later than noon on the last Friday of September in the year in which the course is studied. Material already submitted for the Postgraduate Diploma in Psychodynamic Practice may not be included;

(*b*) participation in a minimum of 200 hours of client/patient contact, with placement supervisions at a minimum ratio of 1:6, and submission of an end-of-year report by a candidate's placement supervisor, including those client/patient and supervision hours completed during the Postgraduate Diploma in Psychodynamic Practice, with the condition that placement work is ongoing throughout the MSt course;

(*c*) participation in a minimum of 40 hours of personal therapy (exceptions may be made for candidates who have had extensive personal therapy previously);

(*d*) submission of annual reports from both research and clinical tutors;

(*e*) a viva voce examination at the end of the course of study.

4. A candidate whose dissertation fails to satisfy the examiner will be permitted to resubmit on one further occasion only not later than one year after the initial failure.

5. If any candidate who is successful in the examination for the Degree of Master of Studies in Psychodynamic Practice has previously successfully completed the Postgraduate Diploma in Psychodynamic Practice, the Master of Studies will subsume their diploma.

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Master of Studies in Slavonic Studies

1. Candidates must have taken *either* Russian (as sole language *or* as one of two languages) *or* Czech (with Slovak) in the Oxford Honour School of Modern Languages, *or* have taken a comparable degree in a Slavonic language from another university, *or* must satisfy the committee that they possess the necessary qualifications in a Slavonic language to profit by the course.

2. Candidates must follow for at least three terms a course of instruction in Slavonic Studies.

3. Each candidate will be required to take one language from Schedule 1 and three subjects from Schedules 2-10. The list of schedules will be available in the handbook for that year and will be made available to incoming students by the Graduate Studies Office early in the Long Vacation.

4. Candidates may take no more than two subjects from any one Schedule. Candidates may not take subjects which they have already studied in a first degree course.

5. Candidates will be examined by written examination, unless otherwise specified in the handbook.

6. Options available from the M.St./M.Phil. in Modern Languages will be examined under the regulations for those courses.

7. In lieu of written examination in one subject a candidate may elect under Schedule 2 to submit an essay of 5,000 to 7,000 words on a subject of the candidate's choice.

The subject of the essay should fall within the areas of Slavonic languages and literatures. Candidates are required to register the subject area or title of their essay with the Modern Languages Graduate Office by the end of the fourth week of Hilary Term. The essay should be submitted electronically as specified in the course handbook by noon on Thursday of sixth week of Trinity Term. Work submitted in the form of an essay for the Degree of M.St. may subsequently be incorporated in a thesis submitted for the Degree of M.Phil., or may be used as the basis for the piece of written work required for admission to the status of student for the Degrees of M.Litt. or D.Phil.

8. Candidates must present themselves for oral examination unless dispensed by the examiners.

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Master of Studies in Study of Religions

1. Each candidate will be required to follow a course of instruction for three terms and present himself or herself for examination in three subjects as set out in the syllabus.

2. A 10,000-15,000 word dissertation must be offered. All candidates must normally make a written application for approval of the topic no later than Monday of 5th week of Hilary Term. The application should be submitted to the Faculty of Theology and Religion for consideration by the Theology and Religion Graduate Studies Committee. In cases where there is some uncertainty about the acceptability of the proposal, candidates are asked to submit their applications earlier if possible. All applications should be accompanied by a recommendation from the candidate's supervisor. The dissertation must be uploaded to the Assignment section of the MSt Study of Religions WebLearn site by Friday of 8th week in Trinity Term in the year of examination. Each submission will require the candidate to make a declaration indicating that this is their own work.

Titles for the two shorter essays must normally be submitted to the Faculty of Theology and Religion no later than Monday of 5th week of Hilary Term for consideration by the Graduate Studies Committee. Two copies of the essays uploaded to the Assignment section of the MSt Study of Religions WebLearn site by the Friday of 0th week of Trinity Term in the year in which the examination is taken. Decisions on the suitability of titles for both dissertation and essays will be taken in consultation with the Chair of Examiners for that year. Each submission will require the candidate to make a declaration indicating that this is their own work.

3. Each candidate will be required to present himself or herself for an oral (viva voce) examination unless individually dispensed by the examiners. This may include discussion of both the examination paper and any pre-submitted work.

4. The examiners may award a distinction to candidates who have performed with special merit in the whole examination.

5. A candidate who fails the examination will be permitted to retake it on one further occasion only, not later than one year after the initial attempt. Such a candidate whose 10,000-15,000 word essay has been of satisfactory standard may resubmit the same piece of work, while a candidate who had reached a satisfactory standard on the written papers will not be required to retake that part of the examination.

Syllabus

Candidates must offer the paper on the Nature of Religion, which is comprised of the following two elements: Theories and Methods in the Study of Religion and Themes in the Interaction between Religions, and two papers selected from papers on the major texts and doctrines of (*a*) Buddhism, (*b*) Christianity, (*c*) Islam, (*d*) Judaism, or (*e*) Hinduism, or (*f*) any other paper that may from time to time be approved by the Board of the Faculty of Theology and Religion.

The candidate's two chosen religions will be examined by two papers, of which one will consist of two essays of up to 5,000 words and one will consist of a dissertation of 10,000–15,000 words. Between them, essays and dissertations must deal with the two chosen religions only. Essays and dissertations on the interactions, relations or comparisons between the two religions, or approaches taken from one view towards others, are also encouraged, with the proviso that there is no overlap between essays and dissertation. Decisions on the suitability of titles for both dissertation and essays will be taken in consultation with the Chair of Examiners for that year.

Candidates will not normally be allowed to substitute a long essay or two short essays for the paper on The Nature of Religion (Theories and Methods in the Study of Religion and Themes in the Interaction between Religions). Any candidate who believes that he or she has special grounds for seeking a dispensation must present a case to the Graduate Studies Committee, with the supervisor's approval, before the fifth week of Hilary Term.

The Nature of Religion, consisting of Theories and Methods in the Study of Religion and Themes in the Interaction between Religions

The first part of this paper 'Theories and Methods in the Study of Religion' will require that students demonstrate an advanced understanding of the main classical and contemporary approaches to the study of religions. It will cover the work of some of the most important scholars in the field, and consider the history of the field of the study of religion, through its methods and theories, over the 20th century up to the present. The paper will also assess the work of these theoretical and methodological approaches as they influence our understanding of contemporary religious developments in the modern world.

The second part of this paper, 'Themes in the Interaction between Religions' will require that students demonstrate an advanced understanding of different ways in which religions interact with each other. The paper will explore various themes touching on interactions between religions including the role of inter-religious disputations in the way religions define themselves and the religious other.

(*a*) *Buddhism*

The paper will require that students investigate the fundamental aspects of Buddhist thought, mainly as reflected by early Buddhist teaching. It will also explore the ways in which Buddhism has changed during the course of its history, adapting to diverse cultural contexts in the pre-modern and modern world.

(*b*) *Christianity*

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For this paper, students may study any aspect of Christian life or thought at any period of the Common Era and in any part of the world. Christianity is here understood to encompass groups and systems that are commonly deemed heterodox or heretical, together with those that are commonly regarded as offshoots of Christianity (e.g. Manichees, Latter-Day Saints, Jehovah's Witnesses). Topics may be historical, sociological or theological, but students taking theological texts as their principal subject are strongly encouraged to take account of the historical and social background.

(*c*) *Islam*

This paper offers students the opportunity either to gain a broad grounding in the historical origins and development of Islam, or to specialise in a chosen area of Islamic intellectual and socio-political history. On the classical period, topics may include: the Prophethood of Muhammad; the Qur'an; the Hadith; Shi'ism; Islamic theology (*kalam*); Islamic law (*shari'a*) and the Sunni schools; Sufism *(tasawwuf)* and the major Sufi orders; Islam and other religions. On developments in the modern period, topics may include: Islamic reformism (*al-Nahda*); Wahhabism; Hadith controversies; Sufism and anti-Sufism; Jihad; Sunni-Shi'i sectarianism; Muslim majority-minority relations; Muslim discourse on feminism; and Muslim discourse on politics, state and democracy.

(*d*) *Judaism*

This paper will develop students' understanding of Judaism as the evolving religious expression of Jews, providing scope for the study of the developments in different periods reflecting the range of expertise in the University. The core of the paper assumes that students develop a conceptual understanding of the thought and practice that underpin Judaism.

(*e*) *Hinduism*

This paper offers a thematic and historical approach to Hinduism. It will explore textual sources, categories, practices, and social institutions that formed Hindu traditions and consider seminal debates on caste, ritual, and politics. It will conclude with a consideration of Hinduism and modernity. The paper will approach the study of Hinduism through anthropological, Indological and theological methods.

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Master of Studies in Syriac Studies

1. Candidates must satisfy the Board of the Faculty of Oriental Studies before admission to the course that they possess the necessary qualification in the Syriac language to profit by the course.

2. Every candidate must follow for at least three terms a course of study in Syriac Studies.

3. *Syllabus*

There will be four Units. Each unit is examined by a written paper.

Unit (i) Essay questions on the history, literature, and culture of the Syriac Churches.

Units (ii), (iii), and (iv) Passages for translation and comment, and essay questions on prescribed texts in Syriac, with special reference to *three* of the following subjects (a passage, or passages, for unprepared translation may also be set):

(1) Biblical versions;

(2) Exegetical literature;

(3) Early poetry;

(4) Liturgy;

(5) Historical literature;

(6) Secular literature;

(7) Monastic literature;

(8) Hagiography;

(9) Translations of Greek patristic texts;

(10) Theological texts;

(11) Any other subject approved by the Board.

4. Lists of set texts must be submitted to the Faculty office by Friday of Week 7 of Michaelmas Term.

5. Candidates may be required to attend a viva.

Teaching for the course may not be available in every year. Applicants for admission will be advised of this.

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Master of Studies in Theology

Candidates for the M.St. in Theology are required to follow a course of instruction and directed research for three terms and to present themselves for examination in one of seven subjects

I. Old Testament

II. New Testament

III. Christian Doctrine, specialising in one of two fields:

History of Doctrine: Patristic Theology (c. AD 100-787)

Modern Theology (post-1789)

IV. Ecclesiastical History, specialising in one of five historical periods:

AD 200-600

AD 400-1100

AD 1000-1500

AD 1400-1800

AD 1800-the present

V. Christian Ethics

VI. Science & Religion

VII. Biblical Interpretation

The examination consists of three elements:

A Two essays of not more than 5,000 words each

Essay proposals must be submitted for consideration by the Faculty's Graduate Studies Committee *by Monday of Week 0 of Hilary Term*. The completed essays must be submitted for examination *by Friday of Week 0 of Trinity Term*.

B A dissertation of not more than 15,000 words

The dissertation proposal must be submitted for consideration by the Faculty's Graduate Studies Committee *by Monday of Week 0 of Hilary Term*. The completed dissertation must be submitted for examination *by Friday of Week 8 of Trinity Term.*

C A written examination of three hours' duration

The written examination takes place *in Trinity Term*.

All essay and dissertation proposals should comprise a title, a short statement of how the subject will be treated, a bibliography of core texts (both primary and secondary), and the signature of the supervisor indicating his or her approval. The titles and content of the essays and dissertation should not substantially overlap with each other. For candidates intending to proceed to doctoral study, the topic of the dissertation should normally be such as to provide a foundation for doctoral research.

All submitted work should be double-spaced in font-size 12.

Candidates must not put their names on the written examination papers or on any submitted work. All submitted work must be uploaded to the Assignment section of the MSt Theology WebLearn site. Each submission will require the candidate to make a declaration indicating that this is their own work.

Each candidate is also required to present himself or herself for an oral (viva voce) examination unless individually dispensed by the examiners. This may include a discussion of the candidate's work in any of the three elements listed above.

Within this general pattern, particular requirements pertain to certain subjects, as indicated below.

I. OLD TESTAMENT

A and B (essays and dissertation) as above.

C (the written examination) is on prescribed Old Testament Texts in Hebrew.

II. NEW TESTAMENT

A and B (essays and dissertation) as above.

C (the written examination) is on prescribed New Testament Texts in Greek.

III. CHRISTIAN DOCTRINE

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A and B (essays and dissertation): All work must fall within one of the two specialised fields listed above under Christian Doctrine.

C (the written examination) takes particular forms for the different fields. In the History of Doctrine specialisms, the examination includes passages for translation and comment from prescribed texts: Greek or Latin texts in the case of Patristic Theology. Essays will be set on the prescribed texts and general topics within the same period. In the Modern Doctrine field, the examination will be on Methods & Styles in Theology.

IV. ECCLESIASTICAL HISTORY

A and B (essays and dissertation): Students may choose to write one of their essays on a topic which falls outside their primary period of study, provided that they obtain the prior written permission of their supervisor and the course coordinator.

C (the written examination) is a general paper on the Nature & Practice of Ecclesiastical History. Candidates will be expected to show knowledge of a range of historiographical approaches to key questions in ecclesiastical history and of the variety of approaches to historical method which have emerged as a result of the professionalisation of teaching and research in history and of the introduction of new methods into the writing of history.

V. CHRISTIAN ETHICS

A and B (essays and dissertation): The topic of one essay must be one or more select texts in Christian Ethics, which may include classic expressions of diverse Christian traditions, the works of major theologians, or texts on a chosen ethical theme; the topic of the other essay must be a practical issue—whether sexual, medical, economic, or political—in terms of Christian ethics; the topic of the dissertation must fall within Christian Ethics.

C (the written examination) is on Christian Moral Concepts & Methodology: Contemporary & Historical Discussions.

VI. SCIENCE AND RELIGION

A and B (essays and dissertation) as above. In proposing titles for essays and the dissertation, candidates should explain in which pieces of work they will demonstrate competence in (a) exploring a historical debate in which scientific and religious issues are involved; (b) exploring a philosophical debate with a bearing on the discussion of science and religion; (c) analysing a contemporary issue on the interface between science and religion.

C (the written examination) is on topics in Science and Religion.

VII. BIBLICAL INTERPRETATION

A and B (essays and dissertation): All work must fall within one period in the history of biblical study. The period is selected by the student in consultation with his or her supervisor.

C (the written examination) is on the History & Principles of Biblical Study with special reference to a selected period. The period is the same one as that on which the student has worked for the essays and dissertation; where there is more than one candidate in the examination, each will be able to answer on the period which he or she has studied.

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Master of Studies in Traditional China

1. Before admission to the course, candidates must either have taken a degree in Chinese in the Honour School of Oriental Studies at Oxford or a comparable degree from another university, or must otherwise satisfy the Board of the Faculty of Oriental Studies that they possess the necessary qualifications in the Chinese language to profit by the course.

2. Every candidate must follow for at least three terms a course of instruction in Chinese Studies.

3. *Syllabus* There will be four Units.

4. Unit (i) Prescribed texts, with special reference to a subject approved by the Board. This is a written examination paper.

5. Unit (ii) Either Classical Chinese unprepared translation or Japanese or another Asian language approved by the Board. This is a written examination paper. Candidates may choose a language other than Classical Chinese only if the Board is satisfied that they possess a good knowledge of Classical Chinese. Candidates who have taken Chinese in the Honour School of Oriental Studies at Oxford are required to take Japanese or another Asian language.
6. Unit (iii) Bibliography and techniques of sinology, with special reference to the subject chosen in Unit (i). Exercises will be set after examinations for Units (i) and (ii) have taken place. Each candidate will be assigned one or more exercises set on a topic directly relating to the course of instruction he/she has followed, and will be required to submit a written answer to the Chair of Examiners by a date which the Chair will announce, but which shall, in any case, be not sooner than two days and not later than seven days following the examinations. Two copies of each typewritten essay must be submitted to the Chair of Examiners, M.St. in Traditional China, Examination Schools, High Street, Oxford. Candidates must include a signed declaration sealed in an envelope addressed to the Chair of Examiners that the work is the candidate's own.

7. Unit (iv) A thesis of not more than 15,000 words (excluding bibliography) on a topic selected in consultation with the candidate's supervisor and approved by the Faculty Board. Applications for such approval should be submitted to the Faculty office by Monday of Week 0 of Hilary Term. Two typewritten copies and an electronic copy of the thesis in PDF format in a memory stick or CD, must be submitted to the Chairman of the Examiners, name of degree, c/o Examination Schools, High Street, Oxford OX1 4BG. not later than 12 noon on Friday of Week 4 of Trinity Term. The work must bear the candidates' examination number (but not the candidates' name). Candidates must include a signed declaration sealed in an envelope addressed to the Chair of Examiners that the work is the candidates own.

8. Lists of set texts must be submitted to the Faculty office by Friday of seventh week of Michaelmas Term.

9. Candidates may be required to attend a viva.

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Master of Studies in Women's Studies

1. Every candidate must follow, for at least three terms, a course of instruction in Women's Studies. Candidates will, when they enter for the examination, be required to produce from their society a certificate that they are following such a course.

2. Candidates are required to present themselves for viva voce examination if summoned by the examiners.

3. *Syllabus:*

Candidates must offer A and B below, two options from C, and a dissertation (D).

A. Feminist Theory

B. Approaches to Feminist Research

C. Options. Candidates must follow two of a range of option courses approved by the Joint Standing Committee for Women's Studies. A full list of the options available is given in the course handbook for the academic year in question.

D. A dissertation of up to 12,000 words (and not less than 10,000), including footnotes but excluding bibliography, on a subject proposed by the candidate in consultation with the dissertation supervisor. Appendices should be avoided but must in any case be approved by the Chair of Examiners on an individual basis. Cases must be made on the basis that they are required for the examiners to understand the content of the dissertation. The approval form, detailing the title and subject of the dissertation, must be approved and forwarded electronically by the dissertation supervisor, to the Chair of Examiners (c/o Graduate Studies Administrator for Women's Studies) not later than Friday of fifth week of Hilary Term. The subject matter of the dissertation may be related to that of either or both of the two pieces of written work submitted for the Options courses, but material deployed in such pieces of work may not be repeated in the dissertation.

4. In the case of C candidates will be examined by the submission of written work. The essays submitted under C should be of 6,000-7,000 words, including footnotes and excluding bibliography. The approval form detailing the topics of the written work proposed, countersigned by the dissertation supervisor must be submitted for approval to the Chair of Examiners (c/o Graduate Studies Administrator for Women's Studies) not later than Friday of Week 5 of Hilary Term. The first piece of written work under C must be submitted not later than noon on Friday of Week 8 of Hilary Term; the second piece of written work under C must be submitted not later than noon on Friday of Week 1 of Trinity Term. Students must also include in the same documents a brief abstract (no more than 300 words) outlining the rationale and the approach of the option essays.

5. In the case of D, the dissertation must be submitted not later than noon on Friday of eighth week of Trinity Term. Students must also include in the same document a brief abstract (no more than 500 words) outlining the rationale and approach of the thesis.

6. Assessments must be formatted and submitted as specified in the handbook for the MSt in Women's Studies. The assessments must be submitted by uploading it to the Assignments Section of the MSt in Women's Studies Weblearn only; no concomitant copy submission may be submitted, for any purpose. Electronic submissions must be received by the deadline; technical problems external to the WebLearn system will not be accepted as grounds for excusing lateness. Written work shall be submitted as word-processed files converted to PDF using the course coversheet as first page of the work, bearing on the front the candidate's examination number but neither their name nor the name of their college. Candidates must themselves retain a copy of each piece of work and must ensure that they receive the email confirming the submission and that the email is retained for future reference. Each submission of written work must be accompanied by a Declaration of Authorship from the candidate that it is their own work except where otherwise indicated, to be completed online at the same time as that of submission.

7. A candidate who fails to submit any of the three written elements (that is, the two pieces of written work and the dissertation) by the dates specified above shall be deemed to have withdrawn from the examination.

8. If the two pieces of written work, submitted for C and/or the dissertation, submitted for D, fail the examination, the candidate shall not be granted leave to supplicate for the degree of M.St. Such a candidate is permitted to resubmit the elements of the examination which have failed to satisfy the examiners, on one further occasion only. The two pieces of written work submitted for C shall be resubmitted by noon on Friday of first week of the Trinity Term following their first examination. The dissertation (D) shall be resubmitted by not later than noon of Friday of eighth week of the Trinity Term following their first examination.

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Master of Studies in Yiddish Studies

1. All candidates shall be required at the time of admission to satisfy the board (if necessary, by written and oral tests) that they possess the appropriate qualifications for the proposed course, including suitable proficiency in written and spoken Yiddish. Normally the course will be restricted to candidates who have taken a first degree in a relevant subject area.

2. All candidates must follow a course of instruction in Yiddish Studies at Oxford for a period of three terms, unless the Board of the Faculty of Medieval and Modern Languages in exceptional circumstances shall permit an extension of time and they shall, when they enter their names for the examination, be required to produce from their society a certificate stating that they are following the course of instruction for the period prescribed.

3. *Syllabus*

Candidates must offer both components of A below, one option from B, and a dissertation (C).

A.

(i) Modern Yiddish Literature (1864-1939).

(ii) History of the Yiddish Language.

Assessment of these subjects is by 'take-home' examination, one of which must be submitted by Friday of Week 9 of Hilary Term and one by Friday of Week 1 of Trinity Term. The examination papers will be distributed on the Friday of the preceding week.

B.

(i) Old Yiddish Literature (survey).

(ii) Old Yiddish Literature: Secular and Religious Trends.

(iii) Old Yiddish: Between Folklore and Literature.

(iv) Nineteenth-Century Yiddish Literature.

(v) Modern Yiddish Poetry.

(vi) Yiddish Drama and Theatre.

(vii) Twentieth-Century Centres of Yiddish Literature and Culture.

(viii) Sociology of Yiddish.

(ix) History of Yiddish Studies.

(x) Yiddish Stylistics.

(xi) Yiddish Bibliography and Booklore.

(xii) Any other option approved by the board.

Unless the subject is governed by regulations laid down elsewhere, the subject is examined by submission of an essay of 5,000–7,000 words, to be submitted by Friday of Week 1 of Trinity Term.

Candidates shall seek approval (by application to the Modern Languages Graduate Office, 37 Wellington Square, Oxford) of their proposed option by the end of the fourth week of their first term.

Teaching for some options listed under B may not be available in every year. Applicants for admission will be advised of this.

C.

A dissertation of approximately 10,000 words and not more than 12,000 words on a subject proposed by the candidate in consultation with the supervisor and approved by the Board of the Faculty of Medieval and Modern Languages. Candidates shall seek approval (by application to the Modern Languages Graduate Office, 41 Wellington Square, Oxford) for the proposed topic of their dissertation by the end of the fourth week of their second term.

The dissertation must be presented in proper scholarly form. Two copies, typed in double-spacing on one side only of A4 paper, each bound or held firmly in a stiff cover bearing on the front the candidate's examination number but neither his or her name nor the name of his or her college, must be delivered in a parcel bearing the words 'Dissertation submitted for the M.St. in Yiddish Studies' to the Examination Schools, High Street, Oxford, not later than noon on the Friday of the eighth week of Trinity Term. Candidates must themselves retain one copy of the dissertation.

Supervisors or others are permitted to give bibliographical help during the preparation of the dissertation and to discuss drafts.

5. The examiners may award a distinction for excellence in the whole examination.

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General Regulations for the Degree of Master of Science by Coursework

§ 1. Degree of Master of Science by Coursework

1. Any person who has been admitted to the status of student for the degree of Master of Science by Coursework, who has satisfied the conditions prescribed by this section, and has satisfied the examiners as required, may supplicate for the Degree of Master of Science by Coursework.

2. The Education Committee shall have power to make and vary such regulations as may be necessary for carrying out the duties laid upon it and upon the Registrar by this section.

3. For the purposes of this section, the words 'board', 'faculty board', or 'board of the faculty' shall include any committee authorised to admit candidates for the Degree of Master of Science by Coursework.

4. A Student for the Degree of Master of Science by Coursework who is not a graduate of the University may wear the same gown as that worn by Students for the Degree of Doctor of Philosophy.

§ 2. Admission of Candidates for the Degree of Master of Science by Coursework

1. A candidate seeking admission as a Student for the Degree of Master of Science by Coursework shall apply to the board under whose aegis the proposed course of study falls. Candidates for admission shall be required to provide such information as the board may determine from time to time by regulation. Applicants shall in addition be required to undertake such other tests and meet such conditions as, subject to the approval of the Education Committee, a board may determine by regulation.

2. Applications shall be made through the Registrar, and it shall be the duty of the Registrar to submit each application to the board concerned and to inform the candidate of the outcome, as soon as may be.

3. No person shall be admitted as a Student for the Degree of Master of Science by Coursework under these provisions unless he or she is also a member of a college, and unless the application for admission as a Student for the Degree of Master of Science by Coursework has the approval of that college. The Registrar shall forward the application to the candidate's college or to the college to which the candidate wishes to apply for membership, as appropriate; and admission by the faculty board shall be conditional upon admission by an approved society.

4. A student registered for any other higher degree or diploma in the University may apply for transfer to the status of Student for the Degree of Master of Science by Coursework.[1] (../../../../examregs/2019-20/grftdomosciebycour/#d.en.283474) The board concerned shall have power to make such transfer, provided that it is satisfied that the student is well qualified and well fitted to undertake the course of study for which application is made, and that the application has the support of the candidate's society. A candidate who transfers status in this way shall be reckoned as having held the status of Student for the Degree of Master of Science by Coursework from the time of admission to his or her previous status, unless the board shall determine otherwise.

5. A student holding the status of Probationer Research Student may, with the approval of the board which admitted him or her, be admitted as a candidate for an examination for the Degree of Master of Science by Coursework. Time spent as a student holding the status of Probationer Research Student shall count as time spent working for the Degree of Master of Science.

§ 3. Supervision of Students for the Degree of Master of Science by Coursework

1. Every candidate on admission as a Student for the Degree of Master of Science by Coursework shall be placed by the board concerned under the supervision of a member of the University or other competent person selected by the board, and the board shall have power for sufficient reason to change the supervisor of any student or to arrange for joint supervision by more than one supervisor, if it deems it necessary.

2. It shall be the duty of the supervisor of a student entered upon a course of study to direct and superintend the work of the student, to meet the student regularly, and to undertake such duties as shall from time to time be set out in the relevant Policy and Guidance issued by the Education Committee.

3. The supervisor shall submit a report on the progress of a student to the board three times a year, and at any other time when the board so requests or the supervisor deems it expedient. The supervisor shall communicate the contents of the report to the student on each occasion that a report is made, so that the student is aware of the supervisor's assessment of his or her work during the period in question. In addition, the supervisor shall inform the board at once if he or she is of the opinion the student is unlikely to reach the standard required for the Degree of Master of Science by Coursework.

4. It shall be the duty of every Student for the Degree of Master of Science by Coursework to undertake such guided work and to attend such seminars and lectures as his or her supervisor requests; to attend such meetings with his or her supervisor as the supervisor reasonably arranges; and to fulfil any other requirements of the Education Committee as set out in relevant Policy and Guidance issued by the Education Committee.

§ 4. Residence and other Requirements for Students for the Degree of Master of Science by Coursework

1. No full-time Student for the Degree of Master of Science by Coursework shall be granted leave to supplicate unless, after admission, he or she has kept statutory residence and pursued his or her course of study at Oxford for at least three terms.

2. No full-time Student for the Degree of Master of Science by Coursework shall retain that status for more than six terms in all, except that any candidate for the Examination in Education may retain that status for nine terms in all.

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3. Part-time students for the Degree of Master of Science by Coursework shall in each case be required to pursue their course of study for twice the number of terms required of an equivalent full-time student. Part-time students shall not be required to keep statutory residence but must attend for such instruction and undertake such supervised fieldwork as the faculty concerned shall require. The Director of Graduate Studies of the board concerned, or director of the department concerned, as the case may be, shall keep a register of attendance of part-time students. No student shall be granted leave to supplicate unless the register shows satisfactory attendance by him or her.

4. Part-time students may hold the status of Student for the Degree of Master of Science by Coursework for up to twice the number of terms for which equivalent full-time students may hold that status except where an extension of time is permitted by special regulation.

5. A Student for the Degree of Master of Science by Coursework shall cease to hold that status if:

(i) he or she shall have been refused permission to supplicate for the Degree of Master of Science by Coursework;

(ii) the board concerned shall, in accordance with provisions set down by regulation by the Education Committee, and after consultation with the student's society and supervisor, have deprived the student of such status;

(iii) he or she shall have been transferred under the relevant provisions to another status;

(iv) he or she shall not have entered for the relevant examination within the time specified under this subsection.

§ 5. Examination of Students

1. The examinations for the Degree of Master of Science by Coursework shall be under the supervision of the boards authorised to admit candidates for the Degree of Master of Science by Coursework. The examinations for the degree and the bodies responsible for the supervision of each examination are listed below.

[See Table 26 (#univ-9780199202669-tableGroup-27)]

2. No candidate shall be permitted to take an examination under the preceding clause unless he or she has been admitted as a candidate for the examination in question by the body responsible for the course and has satisfied any other conditions prescribed in the regulations for that course.

3. Final examination marks shall be released to candidates at the conclusion of the examination. Exceptions to this may be made where assessment takes place throughout the course. In such cases, examination boards must meet formally, with all members present, at interim points in the year in order to agree final marks for specified assessment components. Marks released as final marks may not subsequently be amended without permission of the Proctors.

4. A candidate who has failed to satisfy the examiners in the examination may enter again for the examination on one, but not more than one, subsequent occasion. Unless the special regulations for the examination specify otherwise, this resit attempt shall normally be taken at the next opportunity, but may be deferred once, i.e. it must be taken at one of the next two opportunities. No candidate who has satisfied the examiners in the examination may enter again for the same examination.
5. The examiners may award a merit for work of particularly high quality in the whole examination or a distinction for excellence in the whole examination. Candidates who have initially failed any element of assessment shall not normally be eligible for the award of merit or distinction.

Table 26 ()

Examination	*Board*
African Studies	Social Sciences
Applied Landscape Archaeology	Continuing Education
Applied Linguistics and Second Language Acquisition	Social Sciences
Applied Linguistics for Language Teaching	Social Sciences
Applied Statistics	Mathematical, Physical and Life Sciences
Archaeology	Social Sciences
Archaeological Science	Social Sciences
Biodiversity, Conservation, and Management	Social Sciences
Clinical and Therapeutic Neuroscience	Medical Sciences
Clinical Embryology	Medical Sciences
Clinical Trials	Medical Sciences
Cognitive and Evolutionary Anthropology	Social Sciences
Cognitive Behavioural Therapy	Continuing Education
Comparative Social Policy	Social Sciences

Computer Science	Mathematical, Physical and Life Sciences
Contemporary Chinese Studies	Social Sciences
Criminology and Criminal Justice	Law
Economic and Social History	History
Economics for Development	Social Sciences
Education	Social Sciences
Educational Assessment	Social Sciences
English Local History	Continuing Education
Environmental Change and Management	Social Sciences
Evidence-Based Health Care	Medical Sciences/Continuing Education
Evidence-Based Social Intervention	Social Sciences
Experimental and Translational Therapeutics	Medical Sciences/Continuing Education
Financial Economics	Social Sciences
Global Governance and Diplomacy	Social Sciences
Global Health Science and Epidemiology	Medical Sciences
History of Science, Medicine, and Technology	History
Integrated Immunology	Medical Sciences
International Health and Tropical Medicine	Medical Sciences
Japanese Studies	Social Sciences
Latin American Studies	School of Interdisciplinary Area Studies
Law and Finance	Social Sciences
Learning and Teaching	Social Sciences
Major Programme Management	Social Sciences
Management Research	Social Sciences
Mathematical and Computational Finance	Mathematical, Physical and Life Sciences
Mathematical and Theoretical Physics	Mathematical, Physical and Life Sciences
Mathematical Finance	Mathematical, Physical and Life Sciences
Mathematical Modelling and Scientific Computation	Mathematical, Physical and Life Sciences
Mathematics and Foundations of Computer Science	Mathematical, Physical and Life Sciences
Medical Anthropology	Social Sciences
Microelectronics, Optoelectronics and Communications	Continuing Education/Mathematical, Physical and Life Sciences
Migration Studies	Social Sciences
Modern Chinese Studies	Social Sciences
Modern South Asian Studies	Social Sciences

Musculoskeletal Sciences	Medical Sciences
Nanotechnology for Medicine and Health Care	Continuing Education/Mathematical, Physical and Life Sciences
Nature, Society, and Environmental Governance	Social Sciences
Neuroscience	Medical Sciences
Paediatric Infectious Diseases	Medical Sciences/Continuing Education
Pharmacology	Medical Sciences
Political Theory Research	Social Sciences
Politics Research	Social Sciences
Precision Cancer Medicine	Medical Sciences
Psychological Research	Medical Sciences
Radiation Biology	Medical Sciences
Refugee and Forced Migration Studies	Social Sciences
Russian and East European Studies	Social Sciences
Sleep Medicine	Medical Sciences
Social Anthropology	Social Sciences
Social Data Science	Social Sciences
Social Science of the Internet (full-time)	Social Sciences
Social Science of the Internet (part-time)	Social Sciences
Sociology	Social Sciences
Software and Systems Security	Mathematical, Physical and Life Sciences
Software Engineering	Mathematical, Physical and Life Sciences
Software Engineering Programme	Mathematical, Physical and Life Sciences
Surgical Science and Practice	Medical Sciences/Continuing Education
Sustainable Urban Development	Continuing Education
Taxation (part-time)	Social Sciences
Teacher Education (part-time)	Social Sciences
Theoretical and Computational Chemistry	Mathematical, Physical and Life Sciences
Translational Health Sciences (full-time)	Medical Sciences/Continuing Education
Translational Health Sciences (part-time)	Medical Sciences/Continuing Education
Visual, Material and Museum Anthropology	Social Sciences
Water Science Policy and Management	Social Sciences

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Evidence-Based Health Care Programme

(*new regulations for students registering on any of the awards listed from 1 October 2012 and available to existing students*)

A. Definition of the Programme

1. The Continuing Education Board and the Medical Sciences Board shall jointly offer a Programme in Evidence-Based Health Care Studies at postgraduate level.

2. The Continuing Education Board and the Medical Sciences Board shall jointly elect for the supervision of the Programme a Standing Committee which shall have the power to arrange lectures and other instruction.

3. The subject of the Programme shall be Evidence-Based Health Care Studies.

4. The policy of the Continuing Education Board on variable intensity part-time postgraduate study applies to this Programme.

5. The following awards shall be available within the Programme:

I. MSc in Evidence-Based Health Care

II. MSc in Evidence-Based Health Care (Medical Statistics)

III. MSc in Evidence-Based Health Care (Systematic Reviews)

IV. Postgraduate Diploma in Evidence-Based Health Care

V. Postgraduate Certificate in Evidence-Based Health Care

VI. Postgraduate Diploma in Health Research

VII. Postgraduate Certificate in Health Research

VIII. Postgraduate Certificate in Teaching Evidence-Based Health Care

IX. Postgraduate Certificate in Qualitative Health Research Methods

B. Progression

6. Students admitted to the Programme with the intention of studying towards one of the M.Sc. awards are required to matriculate, involving admission by a college of the University. Students admitted to the Programme intending to study towards a Postgraduate Certificate or Postgraduate Diploma who subsequently apply for admission to one of the MSc. awards will be required at that point to matriculate and to be admitted by a college.

7. Students who have satisfied the requirements for the award of the Postgraduate Certificate or the Postgraduate Diploma and who do not wish to continue their studies may end their registration at that point and be awarded the Postgraduate Certificate or Postgraduate Diploma as the case may be.

C. Duration

8. The minimum period of registration on the Programme shall be three terms.

9. The maximum period of registration shall be six terms for each of the Postgraduate Certificates, nine terms for each of the Postgraduate Diplomas and twelve terms for each of the MSc awards.

D. Study criteria for eligibility for awards

10. The modules available in the Programme are specified in the Schedule below. Not all modules are available for each award. Any additional restrictions on permitted combinations of modules will be given on the course website. Modules available will be published by the end of the Michaelmas Term in the year before registering on the course. Every candidate for a given award will be required to satisfy the examiners in the following:

I. *MSc in Evidence-Based Health Care*

(i) submission of the required assessed work relating to modules i) and ii) and from four modules selected from iii) to xx) or xxx) of the schedule at H. Each of the assessments shall be of not more than 4,000 words per module;

(ii) submission of a dissertation of not more than 15,000 words on a subject selected by the candidate in consultation with the supervisor and approved by the Standing Committee. Approval must be sought no later than the first day of the ninth term of registration. The dissertation must be submitted within three terms of the date of approval, notwithstanding the maximum permitted period of registration.

II. *MSc in Evidence-Based Health Care (Medical Statistics)*

(i) Submission of the required assessed work relating to modules xi) and xvi) and from four modules of which up to three may be selected from modules xvii), xviii) and xxi) or xxx) and up to two may be selected from modules ii), vi), either viii) or xix) (but not both), or xxx) of the schedule at H. Each of the assessments shall be of not more than 4,000 words per module;

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(ii) Submission of a dissertation as set out in I.(ii) above.

III. *MSc in Evidence-Based Health Care (Systematic Reviews)*

(i) submission of the required assessed work relating to each of the six modules: i), ii) viii), xviii), xix) and xx) or xxx) from the schedule at H. Each of the assessments shall be of not more than 4,000 words per module;

(ii) submission of a dissertation as set out in I(ii) above.

IV. *Postgraduate Diploma in Evidence-Based Health Care*

(i) submission of the required assessed work relating to either modules i) and ii); or modules xi) and xvi) and from any four of modules iii) to xxi) or xxx) of the schedule at H. Each of the assessments shall be of not more than 4,000 words per module.

V. *Postgraduate Certificate in Evidence-Based Health Care*

(i) submission of the required assessed work relating to either modules i) and ii); or modules xi) and xvi); and relating to one module selected from modules iii) to xxi) or xxx) of the schedule at H. Each of the assessments shall be of not more than 4,000 words per module.

VI. *Postgraduate Diploma in Health Research*

(i) submission of the required assessed work, relating to:

a. modules i) and ii) and any three of modules selected from modules iii) to xi), or xiv) to xv) or xxx) of the schedule at H, or of the modules indicated as available in the regulations for the MSc in Experimental and Translational Therapeutics; and relating to

b. one additional module taken from above, or xii) of the schedule at H, or from those indicated in the regulations for the MSc in Surgical Science and Practice;

Each of the assessments shall be of not more than 4,000 words.

VII. *Postgraduate Certificate in Health Research*

(i) submission of the required assessed work, relating to modules i) and ii) and any one module selected from modules iii) to x) or xiv) or xv) in the schedule at H, or one of the modules indicated as available from the regulations for the MSc in Experimental and Translational Therapeutics. Each of the assessments shall be of not more than 4,000 words.

VIII. *Postgraduate Certificate in Teaching Evidence-Based Health Care*

Submission of the required assessed work relating to modules xii), xxii) and xxiii). Each of the assessments shall be of not more than 4,000 words.

IX. *Postgraduate Certificate in Qualitative Health Research Methods*

Submission of the required assessed work relating to modules x), xv) and xxiv). Each of the assessments shall be of not more than 4,000 words.

11. Assignments shall be submitted (via the online submission system) to the examiners for consideration by such dates as the examiners shall determine and of which they shall notify candidates. Dissertations shall be submitted in hard copy and in an electronic format, as prescribed in the course handbook, to the Examiners c/o Examination Schools, High Street, Oxford OX1 4BG for consideration by such dates as the examiners shall determine and of which they shall notify candidates.

Assignments and dissertations must be accompanied by a statement that they are the candidate's work except where otherwise indicated.

12. Provided the Standing Committee is satisfied that a student on the Programme has undertaken equivalent study, of an appropriate standard, normally at another institution of higher education, or has appropriate work experience to an equivalent standard, the committee shall have the discretion to permit the candidate to be exempted from the submission of a written assignment in respect of one module for a Postgraduate Certificate, two modules for a Postgraduate Diploma and three modules for any of the M.Sc awards. In exercising this discretion the Standing Committee shall have consideration to the length of time that has elapsed since the study or work experience was undertaken.

E. The Examinations

13. Students on the Register shall enter for the examination for the award of the M.Sc. in Evidence-Based Health Care or the MSc in Evidence-Based Health Care (Medical Statistics) or the MSc in Evidence-based Health Care (Systematic Reviews) or the award of the Postgraduate Diploma or the Postgraduate Certificate in Health Research or the Postgraduate Certificate in Teaching Evidence-Based Health Care or the Postgradaute Certificate in Qualitative Health Research Methods or the Postgraduate Certificate in Qualitative Health Research Methods.

14. Candidates are required to attend a viva voce examination at the end of the course of studies leading to each award unless dispensed by the examiners.

15. Candidates who fail to satisfy the examiners in any of the assignments or the dissertation under 10 above will be permitted, normally within one year of the original failure, to resubmit work in respect of the part or parts they have failed on not more than one occasion for each assignment without being required to repeat attendance at the relevant module or modules.

F. Prior Undertaking of modules for credit

16. The Standing Committee shall have the discretion to deem satisfactory completion of a module including the associated assessment prior to registration for an award listed under 5 above as having met the examination requirements in respect of that module under 10. above.

17. The maximum number of modules taken prior to registration for an award that can contribute to the achievement of the award shall be one for the Postgraduate Certificates, three for the Postgraduate Diplomas and three for each of the MSc awards.

G. Subsuming of previous modules and awards under the Programme

18. If any student who has previously successfully completed one of the Postgraduate Certificates and ended their registration on the Programme subsequently is re-admitted to another award listed under 5, the Standing Committee shall have the discretion to deem satisfactory completion of modules within that Postgraduate Certificate as having met the examination requirements in respect of the modules under 10. above.

19. If any student who has previously successfully completed one of the Postgraduate Diplomas and ended their registration on the Programme subsequently is re-admitted to any of the MSc awards, the Standing Committee shall have the discretion to deem satisfactory completion of modules within that Postgraduate Diploma as having met the examination requirements in respect of the modules under 10 above. Such discretion will normally only be exercised if the time elapsed between first registration on a module contributing to the Postgraduate Diploma and registering for the MSc is not more than two years.

20. If a student who has been awarded a Postgraduate Diploma or Postgraduate Certificate is subsequently awarded a higher award, the MSc or Postgraduate Diploma will subsume the lower award.

H. Schedule of Modules

i) Practice of Evidence-Based Health Care

ii) Introduction to Study Design and Research Methods

iii) Ethics for Biosciences

iv) Knowledge into Action

v) Clinical Epidemiology

vi) Evidence-Based Diagnosis and Screening

vii) Introduction to Statistics for Health Care Research

viii) Systematic Reviews

ix) Randomized Control Trials

x) Qualitative Research Methods

xi) Essential Medical Statistics

xii) Teaching Evidence-Based Practice

xiii) The History and Philosophy of Evidence-Based Health Care

xiv) Clinical Trial Management

xv) Mixed Methods in Health Research

xvi) Statistics for Clinical Trials

xviii) Big Data Epidemiology

xviii) Meta-Analysis

xix) Complex Reviews

xx) Realist Reviews and Realist Evaluation

xxi) Statistical Computing with R and Stata

xxii) Developing Practice in Medical Education

xxiii) Course Design, Assessment and Evaluation

xxiv) Advanced Qualitative Research Methods
xxx) Any other module as defined by the Programme Director and approved by the Standing Committee.

Additional modules available (as specified above) from the regulations for the MSc in Experimental and Translational Therapeutics

Structure of clinical trials and experimental therapeutics

Drug development, pharmacokinetics and imaging

Pharmacodynamics, biomarkers and personalised therapy

Adverse drug reactions, drug interactions, and pharmacovigilance

How to do research on therapeutic interventions: protocol preparation

Biological therapeutics

Additional modules available (as specified above) from the regulations for the MSc in Surgical Science and Practice

Human factors, teamwork and communication

Becoming a clinical educator

Quality improvement science and systems analysis

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Master of Science by Coursework in African Studies

1. Each candidate will be required to follow a course of instruction in African Studies for three terms, and will, when they enter their names for the examination, be required to produce a certificate from their supervisors to this effect.

2. Candidates will be required to present themselves for examination in the compulsory paper in Themes in African History and the Social Sciences in Trinity Term. In addition, each candidate will be required to submit the following written work:

(i) One 4,500 word essay for the compulsory core course in Methodology, Ethics and Research Strategies selected from a list of questions approved by the African Studies Teaching Committee and made available to candidates by Friday of Week 7 of Michaelmas Term. The essay must be submitted not later than 12 noon on the first Monday of Hilary Term in the year in which the examination is taken.

(ii) One 15,000 word dissertation, which must include discussion of the comparative reading, historiography, or theory relevant to the dissertation. The title of the dissertation must be approved by the African Studies Teaching Committee not later than 12 noon on the last day of eighth week of Michaelmas Full Term in the year in which the examination is taken. The dissertation must be submitted not later than 12 noon on Friday of sixth week of Trinity Full Term in the year in which the examination is taken.

(iii) One 4,500 word essay for one option paper, selected from a list of at least eight questions prepared by the course convenor and made available to candidates by Monday of Week 6 of Hilary Term. The essay must be submitted not later than 12 noon on Friday of Week 2 of Trinity Term in the year in which the examination is taken.

Two typewritten or word processed copies of the written work detailed above must be delivered to the Examination Schools, addressed to the Chair of Examiners for the M.Sc. in African Studies, c/o Examination Schools, High Street, Oxford at the times and days specified. One electronic copy of the dissertation must be submitted along with the physical copies to the Examination Schools. The electronic copy must be anonymous, submitted in word format, and identical in content and length to the physical copies of the dissertation.

3. A candidate must pass all components of the examination in order to pass the degree. A candidate who fails any element of the examination will be permitted to retake or resubmit it on one further occasion within six terms of his or her initial registration. A candidate who fails one or more of the compulsory or optional papers will be required to resit both papers. In the case of a failed essay or dissertation, the resubmitted dissertation can be on the same topic and include previously submitted work.

Schedule

The structure of the course is as follows:

(*a*) *Compulsory core course in Methodology, Ethics and Research Strategies*: ethics, politics; disciplinary approaches including history, politics, anthropology; conducting interviews: oral traditions, questionnaires, archives on and in Africa; visual materials, photographs and films; practical aspects of research.

(*b*) *Compulsory core course in Themes in African History and the Social Sciences*: key features of African states; social and economic change and the dilemmas of development; globalisation and conflict in the post-colonial era; environmental history and politics.

(*c*) *Optional paper*: Candidates must choose one optional paper from a list published annually and distributed to students by the last day of eighth week of Michaelmas Full Term.

Oxford 1+1 MBA programme

Candidates registered on the Oxford 1+1 MBA programme will follow an additional two or three-month bridging programme at the end of their third term of the combined programme.

Each candidate will be appointed an academic advisor from the Saïd Business School to plan an individual course of study which will include as a minimum, the following three compulsory elements:

(i) Normally two meetings during the bridging programme with the senior advisor appointed by the Saïd Business School at the start of the Oxford 1+1 MBA programme.

(ii) A formatively assessed Integrative Development Plan of up to 3,000 words. Candidates would be required to critically reflect on their learning from the Masters programme and relate this both to their forthcoming MBA programme as well as to their career goals. The meetings with the advisor will frame the design, delivery and discussion of the plan.

(iii) Attendance of the MBA pre-course as described in the joining instructions for the MBA class, unless granted exemption by the MBA Committee on the grounds of prior formal study or work experience.

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Master of Science by Coursework in Applied Landscape Archaeology

1. Candidates must follow a course of instruction in Applied Landscape Archaeology. The course is available on a part-time basis only over a period of six terms.

2. Every candidate will be required to satisfy the examiners in the following:

   a) Two written assignments each of no more than 2,500 words for each of the two core topic courses on:

      i. Method and Theory in Landscape Archaeology;

      ii. Managing 21st Century Landscapes;

   One core topic will be taken in each year of the course;

   b) A written assignment of not more than 5,000 words for each of four Advanced Papers taken from the Schedule below. At the discretion of the Course Director, one of the Advanced Papers may be substituted by a portfolio of not more than 5,000 words on topics covered during a placement undertaken with the approval of the Course Director. Candidates will take two Advanced Papers per year of the MSc;

   c) A log book of not more than 2,500 words documenting the field training week;

   d) A dissertation of not more than 15,000 words, on a topic selected by the candidate in consultation with the supervisor and approved by the examiners;

   e) A viva voce examination at the end of the course of study.

   Assignments shall be delivered via the approved online submission system to the Registry Department for Continuing Education 1 Wellington Square Oxford OX1 2JA for consideration by the examiners by such dates as the examiners shall determine and of which they shall notify candidates. The dissertation must be delivered in hard copy and in digital copy in a format prescribed in the course handbook not later than noon on the last Monday in September of the second year of the course to the Chairman of Examiners for the Degree of MSc in Applied Landscape Archaeology c/o Examination Schools High Street Oxford.

3. The examiners may award a distinction for excellence in the whole examination.

4. A candidate who fails a core topic or advanced paper, or whose dissertation fails to satisfy the examiners, may be permitted to retake the paper, or resubmit the dissertation, on one further occasion only, not later than one year after the initial attempt.

Schedule

Advanced Papers are available in the following areas:

1. Archaeological prospection
2. Reading the historic landscape
3. Artefacts and Ecofacts in the landscape
4. Digital landscapes
5. Placement work

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Master of Science by Coursework in Applied Linguistics and Second Language Acquisition

1. Candidates may normally only be admitted to the course if they have successfully obtained an honours degree in a discipline related to applied linguistics.

2. The course shall consist of six taught modules and a dissertation.

3. An electronic copy of each of the three Michaelmas Term assignments must be uploaded to the Assignments section of the Department of Education's Higher Degrees WebLearn site no later than noon on the Friday of Week 0 Hilary Term, and an electronic copy of each of the three Hilary Term assignments must be uploaded to the Assignments section of the Department of Education's Higher Degrees WebLearn site no later than noon on the Friday of Week 0 of Trinity Term.

4. Candidates will also be required to submit a dissertation of between 15,000 and 20,000 words (including footnotes/endnotes but excluding appendices and references or bibliography) on a subject selected by the candidate in consultation with the supervisor, which must be closely related to one or more of the themes of the course. The subject and title selected by the candidate must be approved by the Course Director at a time to be announced at the beginning of the academic year in which the examination is taken.

5. An electronic copy of the dissertation must be uploaded to the Department of Education's Higher Degrees WebLearn site by noon on the second Friday of August of the year in which the final Module examination has been taken. This copy should be anonymous except for the candidate number. The dissertation must be accompanied by a declaration indicating that it is the candidate's own work. Candidates will also be required to submit a hardbound copy of the dissertation to the Department of Education no later than one week after submission of the electronic copy. The hardbound copy of the dissertation of each candidate who passes the examination shall be retained by the department for deposit in the departmental library.

6. If a candidate receives a failing mark for any of the summative assessments, they may resubmit the assessment on one further occasion, either by a date for resubmission which will be published by the Course Director when the results are released, and will be no sooner than 6 weeks from the release of the results, or when the assessment is next examined the following year. If a candidate fails the dissertation, they may resubmit the dissertation one further time on the next occasion when this is examined. Candidates who fail any modules or the dissertation at the first attempt cannot normally be awarded more than 50 at resubmission.

7. The candidate may also be examined orally. The oral examination will normally be on the candidate's dissertation.

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Master of Science by Coursework in Applied Linguistics for Language Teaching (Part-time)

1. Candidates for the M.Sc. in Applied Linguistics for Language Teaching shall normally have successfully obtained an honours degree. They shall normally be engaged as teachers of a second or foreign language at the time of application, and shall expect to continue this engagement during the course.

2. Every candidate must follow a part-time course of instruction in Applied Linguistics for Language Teaching as determined by the Course Director. All candidates on the course are required to complete six summatively assessed taught modules, and two formatively assessed modules, or, in exceptional cases and as determined by the Course Director, to give evidence of equivalent learning for one of these two formatively assessed modules. Candidates must also submit a dissertation.

3. Candidates shall be deemed to have passed the examination if they pass all six assessed modules and pass the dissertation.

4. In each of the two years of this part-time course, an electronic copy of each take-home examination for the two Michaelmas Term modules must be uploaded to the Department of Education's Higher Degrees WebLearn site, no later than noon on the Friday of Week 0 of Hilary Term, and an electronic copy of the take-home examination for the Hilary Term module must be uploaded to the same place no later than noon on the Friday of Week 0 of Trinity Term. Each take-home examination must be accompanied by a declaration indicating it is the candidate's own work. Marks will be released to candidates during Hilary Term and Trinity Term of each year after a meeting of the Examination Board.

5. Candidates who successfully complete the two formatively assessed modules and the six summatively assessed taught modules and who choose not to continue with their programme of study may be awarded a Postgraduate Diploma in Applied Linguistics for Language Teaching.

6. Candidates are required to submit a dissertation of between 15,000 and 20,000 words (including footnotes/endnotes but excluding appendices and references or bibliography) on a subject selected by the candidate in consultation with their supervisor, which must be closely related to one or more of the themes of the course. The subject and title selected by the candidate must be approved by the Course Director at a time to be announced at the beginning of the academic year in which the dissertation is submitted.

7. An electronic copy of the dissertation must be uploaded to the Department of Education's Higher Degrees WebLearn site not later than noon on the second Friday of August of the year in which the final Module examination has been taken. This copy should be anonymous except for the candidate number. The dissertation must be accompanied by a declaration indicating that it is the candidate's own work. Candidates will also be required to submit a hardbound copy of the dissertation to the Department of Education no later than one week after submission of the electronic copy. The hard bound copy of the dissertation of each candidate who passes the examination shall be retained by the department for deposit in the departmental library.

8. If a candidate receives a failing mark for any of the summative assessments, they may resubmit the assessment on one further occasion, either by a date for resubmission which will be published by the Course Director when the results are released, and will be no sooner than 6 weeks from the release of the results, or in the corresponding term of the following year when assessments take place. If a candidate fails the dissertation, they may resubmit the dissertation one further time on the next occasion when this is examined. Candidates who fail any modules or the dissertation at the first attempt cannot normally be awarded more than 50 at resubmission.

9. If a failing mark is received on the dissertation, either at the time of the original submission or upon re-sit and a passing mark has been received for 6 assessed modules, the student may apply to exit the programme with a Postgraduate Diploma in Applied Linguistics for Language Teaching.

10. The candidate may also be examined orally. The oral examination will normally be on the candidate's dissertation.

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Master of Science by Coursework in Archaeological Science

1. Within the Division of Social Sciences, the course shall be administered by the School of Archaeology. The regulations made are as follows:

2. Candidates for admission must apply to the School of Archaeology.

3. Candidates must follow a course of instruction in Archaeological Science for at least three terms and for a substantial part of the three subsequent vacations, as determined by the course timetable.

4. The written examination shall consist of:

(*a*) three papers on the syllabus described in the Schedule, to be taken as written examinations in the second week of Trinity Term, *and*

(*b*) one pre-set essay of no more than 10,000 words, the subject and length of which must be submitted for approval to the Chair of Examiners by noon on the Friday of the sixth week of Hilary Term. Candidates must upload their essay to the Assignments section of the course WebLearn site by noon on the Monday of first week of Trinity Term. Essays must bear the candidate's examination number but not his or her name, and must include a statement of the number of words.

(*c*) in lieu of one of the three papers described in the Schedule, candidates may, with the permission of the School of Archaeology's Graduate Studies Committee, take one of the options from the M.St in Archaeology or M.St in Classical Archaeology (Schedule B only), to be examined by two pre-set essays, each of approximately 5,000 words. Candidates taking such an option would be examined on one pre-set essay of approximately 5,000 words on a topic in Archaeological Science in lieu of the requirements laid out in b) above.

5. Each candidate will be required to submit a dissertation of no more than 20,000 words, (excluding bibliography and/or catalogues), on a research area selected in consultation with the supervisor and approved by a person designated for this purpose by the Chair of Examiners for Archaeological Science. Proposed titles must be submitted for approval to the Chair of Examiners by noon on the Friday of the sixth week of Hilary Term.

6. Candidates must upload their dissertation to the Assignments section of the course WebLearn site no later than noon on the Friday four weeks and two days before the start of the following Michaelmas Term.

With respect to essays and dissertations, only the file submitted via WebLearn constitutes a valid submission; no concomitant hard-copy submission must be submitted for any purpose. Each submission must be accompanied by a declaration indicating that it is the candidate's own work.

7. The examiners may require to see the records of practical work carried out during the course.

8. Candidates must present themselves for an oral examination if required by the examiners. This may be on one of the candidate's written papers, or dissertation, or both.

9. The examiners may award a distinction for excellence in the whole examination.

10. In the case of failure in just one part of the examination (written papers, extended essay(s), dissertation), the candidate will be permitted to retake that part of the examination on one further occasion, not later than one year after the initial attempt. Written papers would be retaken the following year. Pass or failure in the written papers will be taken as an average of all written papers and in the case of failure all written papers must be retaken. If the candidate passes all parts of the examination except the dissertation, the dissertation may be considered as a practical report as defined in the schedule for the M.St and, if of a sufficiently high standard, the candidate may be granted permission to supplicate for the degree of M.St.

Schedule

(i) *Principles and practice of scientific dating*

The principles of scientific dating methods including radiocarbon, luminescence, uranium series and dendro-chronology. The practical aspects of these methods and the problems encountered in their application. The statistical analysis of chronological information in the study of archaeological sites and cultures.

(ii) *Bio-archaeology*

Scientific methods for the study of biological remains from archaeological sites; introduction to the analysis of plant and faunal remains including indicators of disease and artefactual analysis; theoretical and practical aspects of quantitative methods for diet reconstruction by isotopic analysis; introduction to ancient DNA studies; residue analysis.

(iii) *Materials analysis and the study of technological change*

Introduction to the history of technology; theoretical and practical aspects of materials analysis methods—SEM, microprobe, TIMS, ICP, ICP-MS, XRF, XRD, PIXE, FTIR, and NAA; application of analysis to different material types—stone, ceramics, vitreous materials and metals; provenance of raw materials; case studies of application to archaeological problems.

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Master of Science by Coursework in Archaeology

1. The Course shall be under the supervision of the Graduate Studies Committee of the School of Archaeology.

2. Each candidate will be required to follow a course of instruction in Archaeology for three terms.

3. Candidates will complete a course in Archaeological Principles: Data and Theory and will submit a portfolio consisting of the work candidates carry out for and during their classes, including a research proposal of no more than 300 words based on their initial ideas for their dissertation. The portfolio will be submitted by noon on Wednesday of week 0 of Hilary Term. The portfolio will be marked pass/fail only.

4. Candidates will select their chosen stream as part of their application. Candidates wishing to change stream will be required to apply to the Graduate Studies Committee by no later than Friday of week 2 of Michaelmas term. Changes beyond this date will not normally be permitted. Not all streams will be offered every year, and changes to stream are subject to availability.

5. Candidates will present themselves for a three-hour written examination on a course from List A from their chosen stream as set out in the Course Handbook at the beginning of Hilary term.

6. Candidates will submit two pre-set essays (each of no more than 5,000 words) for a course from List B in the same stream as the written examination in clause 5, as set out in the Course Handbook. One essay will be submitted by noon on Tuesday of week 0 of Trinity term and the second by Tuesday of week 2 of Trinity term.

7. Candidates will submit two pre-set essays (each of no more than 5,000 words) for a second course from one of the following (taking into account any requirements for combinations of courses set out in the Course Handbook): i) a course offered and available from List B in any stream, or ii) an option offered and available from Schedule B in the MSt in Classical Archaeology taught in Hilary Term, or iii) a subject offered and available in the MSc in Archaeological Science, unless the module under clause 6 is a subject offered in the MSc in Archaeological Science. One essay will be submitted by noon on Tuesday of week 0 of Trinity term and the second by Tuesday of week 2 of Trinity term.

Candidates will propose the pre-set essay topics under clauses 6 and 7 in consultation with the relevant course tutor and their supervisor (if they are different). The four essay titles must be submitted for approval by the Chair of Examiners by noon on Friday of week 7 of Hilary term.

8. Candidates will complete a dissertation of no more than 15,000 words (excluding bibliography and appendices, but including notes) on a topic agreed with their supervisor. The topic of the dissertation must be related to the stream candidates are following but clearly distinct from the topics covered by pre-set essays submitted by the candidate under clauses 6 and 7. The proposed title of the dissertation must be submitted for approval by the Chair of Examiners by 12 noon on Friday of week 6 of Hilary term. The dissertation must be submitted by the last Wednesday of August in the year in which the examination is taken.

9. Candidates must upload their Archaeological Principles' portfolio, four pre-set essays, and dissertation to the Assignments section of the course WebLearn site by the specified deadlines. Each individual piece of written work must be accompanied by a statement that it is the candidate's own work except where otherwise indicated.

10. Candidates must present themselves for an oral examination if required by the examiners.

11. In the case of failure of the Archaeological Principles' portfolio, candidates will have the opportunity to resubmit a revised portfolio within three weeks of publication of the fail, on a date to be specified by the Chair of Examiners. Candidates who fail the written examination, any of the pre-set essays, or the dissertation will be permitted to re-sit the examination, or resubmit the pre-set essay(s) and/or dissertation, on one further occasion only, not later than one year after the first attempt.

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Master of Science by Coursework in Biodiversity, Conservation, and Management

1. The Social Sciences Divisional Board shall elect for the supervision of the course a Standing Committee.

2. Candidates must follow a course of instruction in Biodiversity, Conservation, and Management for at least three terms.

3. The examination will consist of:

(i) a written examination of three three-hour papers based on core courses as described in the schedule;

(ii) two assessed essays based on elective courses. These must be uploaded to the course WebLearn Submissions site by the times and dates specified at the start of the course. Each submission must be accompanied by a declaration indicating that it is the candidate's own work;

(iii) a dissertation on a subject selected in consultation with the supervisor and Course Director and approved by the Course and Academic Directors.

4. Candidates must submit to the Course Director by the end of Hilary Term in the year in which they enter the examination, the title and a brief statement of the form and scope of their dissertation, together with the name of a person who has agreed to act as their supervisor during preparation of the dissertation.

5. The dissertation shall be of a maximum length of 15,000 words and accompanied by an abstract not exceeding 150 words. The maximum word count shall include footnotes, but exclude appendices, references and the abstract. The detailed format and specification of the dissertation shall be approved by the Standing Committee, and published in the course handbook.

6. The dissertation must be uploaded to the course WebLearn Submissions site no later than noon on the first weekday of September in the year in which the written examination is taken. The submission must be accompanied by a declaration indicating that it is the candidate's own work.

7. In the written examination, the examiners will permit the use of hand-held pocket calculators subject to the conditions set out under the heading 'Use of calculators in examinations' in the *Regulations for the Conduct of University Examinations*.

8. The examiners may also examine any candidate viva voce on the candidate's written papers, dissertation, or both.

9. Arrangements for reassessment shall be specified by the Standing Committee and published in the course handbook.

10. The examiners may award a distinction for excellence in the whole examination.

Schedule

(*a*) *Core courses*.

Three core courses will be examined under the following heads:

(i) *Biodiversity science*.

Candidates will be expected to have knowledge of and a critical understanding of the major contemporary themes in biodiversity science and conservation including an appreciation of the various research methods used to collect scientific data.

(ii) *Conservation ethics and values*.

Candidates will be expected to have knowledge of the various ethical frameworks and value systems adopted by conservationists and how differing value systems can influence the development of effective conservation practice and policy.

(iii) *Biodiversity policy and management*.

Candidates will be expected to have knowledge of the techniques and conceptual basis of contemporary conservation planning and the international and national legal frameworks for implementing conservation policy.

(*b*) *Elective courses*

Candidates will be expected to show advanced knowledge of two of the option elective courses on offer in any one year.

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Master of Science by Coursework in Clinical and Therapeutic Neuroscience

1. The Divisional Board of Medical Sciences shall elect for the supervision of the course an Organising Committee which shall have power to arrange lectures and other instruction.

2. The Organising Committee shall appoint for each candidate an academic advisor.

3. Each candidate shall follow a course of study in Clinical and Therapeutic Neuroscience for at least three terms and for a substantial part of the three subsequent vacations, as determined by the course timetable, and will, when entering for the examination, be required to produce a certificate from the Organising Committee to this effect.

4. Candidates shall be examined in all of the following ways:

(i) each candidate must pass a qualifying examination at the end of Michaelmas term. This will consist of one two-hour computer-based 'Best Answer Question' paper on the topics covered in Modules 1 and 2, as set out in the Schedule. Candidates who fail the qualifying examination once shall be permitted to take it again in the first week of Hilary term.

(ii) each candidate will be required to submit to the examiners online via the approved submission system a pdf of a typed essay of not more than 3,000 words on a topic chosen by the student and approved by the Organising Committee for each of the two modules in Hilary and Trinity terms (4 essays in total), as set out in the Schedule. Candidates must submit their essay titles for approval by the Organising Committee by deadlines determined by the Organising Committee and provided to students in the Examination Conventions.

(iii) each candidate will be required to submit to the examiners online via the approved submission system a pdf dissertation of not more than 6,000 words (excluding bibliography and appendices) on each of the two research projects chosen for study, as set out in the Schedule.

(iv) each candidate will be required to give a public poster presentation on each of their research projects, on dates to be determined by the Organising Committee. The poster presentation for the first research project is compulsory for each candidate but will not be formally assessed or contribute to the final marks. The poster presentation for the second research project is compulsory for each candidate and will be summatively assessed by viva voce.

(v) each candidate will be required to participate in the compulsory Journal Club and give a presentation. Journal Club presentations will not contribute to final marks.

5. The dissertations on the first and second research projects must be submitted to the Chair of Examiners, online via the approved submission system, by dates to be specified by the Organising Committee and which will be provided to students in the Examination Conventions. The essays for each module must be submitted online via the approved submission system by deadlines determined by the Organising Committee and provided to students in the Examination Conventions.

6. Each submission must be accompanied by a certificate indicating that it is the candidate's own work.

7. The viva voce examinations will be conducted in September of the third term of the course on dates to be determined by the examiners.

8. A candidate who fails any of the assessments for the award is permitted to retake only those assessments that have been failed. `

9. The examiners shall retain one copy of each dissertation of each successful candidate for deposit in the most appropriate departmental library.

SCHEDULE

The syllabus for study will include three principal components:

(a) Introduction to brain disorders and treatments

Two modules consisting of lectures on psychiatric and neurological disorders, their current treatments and unmet needs. Candidates will attend lectures on basic neuroanatomy, pharmacokinetics and neuropharmacology which are provided by the taught MSc in Pharmacology course. Candidates will be required to attend a seminar and practical class on statistics, and instruction on essay writing and journal clubs, approved by the Organising Committee.

Module 1: *The Psychopathology, Clinical features, and Molecular Neuropathology of Brain Disorders*

Module 2: *Pharmacological, Neurological and Psychological Treatments*

(b) *Therapeutic neuroscience courses*

This will consist of four taught courses consisting of lectures, seminars, practicals, and journal clubs, approved by the Organising Committee. Candidates will be required to attend some lectures (specified by the Origanising Committee) provided by the taught MSc in Pharmacology course, and will receive instruction on poster design and presentation, and dissertation reports.

Module 3: *Medicinal Chemistry and Computational Modelling*

Module 4: *Experimental Models*

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Module 5: *Bioassays and Biomarkers*

Module 6: *Clinical Trials, Mobile Technology and Digital Health*

(c) *Laboratory research projects*

Two research projects based on the candidate's laboratory placements, each under the supervision of a research supervisor, on subjects selected in consultation with the Organising Committee. The research projects shall be in separate areas of clinical and therapeutic neuroscience.

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Master of Science by Coursework in Clinical Embryology

1. The Divisional Board of Medical Sciences shall appoint for the supervision of the course an Organising Committee, which shall have the power to arrange lectures and other instruction.

2. The Organising Committee shall appoint for each candidate an academic adviser.

3. Each candidate shall follow a course of study in Clinical Embryology for at least three terms and for a substantial part of the three subsequent vacations, as determined by the course timetable, and will, when entering for the examination, be required to produce a certificate from their academic adviser to this effect.

4. Candidates shall be examined in all of the following ways:

(i) Each candidate must pass a Multiple Choice Question (MCQ) examination at the end of Michaelmas Term. The examination shall normally consist of a two-hour computer-based assessment on the topics covered in modules I–V, as set out in the Schedule. Candidates who fail the examination shall be permitted to take it on one further occasion in Week 0 of Hilary Term. Candidates must pass this examination in order to proceed with the remainder of the course.

(ii) Each candidate must submit a typewritten or printed essay of not more than 4,000 words (appendices, bibliography, tables, and figure legends should not be included in the final word count; in-text reference citations are to be included in the final word count) on a topic approved by the Organising Committee. The arrangements for approval will be notified to candidates not later than the start of Michaelmas Term of the academic year in which the examination is taken. The essay must be submitted by noon, Thursday of Week 9 of Hilary Term. In the event that they are deemed not to have achieved the required standard in this element of the examination, candidates will have the opportunity to revise and resubmit their essay by noon, Friday of Week 3 of Trinity Term.

(iii) Each candidate must pass a written examination in Week 0 of Trinity Term. The examination shall consist of a three-hour written paper on the topics covered in modules VI-X, as set out in the Schedule. Candidates who fail the examination shall be permitted to take it on one further occasion, no sooner than three weeks after the first occasion. Candidates must pass this examination in order to proceed with their research project.

(iv) Each candidate must submit a typewritten or printed dissertation of not more than 10,000 words (appendices, bibliography, tables, and figure legends should not be included in the final word count; in-text reference citations are to be included in the final word count) on the research project as set out in the Schedule below. The research project and the subject of the dissertation must have been approved by the Organising Committee. The arrangements for approval will be notified to candidates not later than the start of Michaelmas Term of the academic year in which the examination is taken. In the event that they are deemed not to have achieved the required standard in this element of the examination, candidates will have the opportunity to revise and resubmit their dissertation by the date to be determined by the examiners.

(v) Each Candidate shall be examined viva voce on their dissertation, and shall give a short oral presentation on their research project. The presentation will be composed of 5 slides, take no more than 5 minutes and will be assessed as part of the viva. The viva voce examination will normally be conducted in September of the year in which the candidate is examined on dates to be determined by the examiners. In the event that they are deemed not to have achieved the required standard in this element of the examination, candidates will have the opportunity to have another viva voce, date to be determined by the examiners.

5. Each written submission (consisting of three hard copies plus an electronic copy) must be sent to the Chair of Examiners, M.Sc. in Clinical Embryology, c/o Examination Schools, High Street, Oxford on the following dates:

(*a*) The dissertation on the research project must be submitted by dates to be specified by the Organising Committee and published in the *University Gazette* not later than the start of Michaelmas Term of the academic year in which the examination is taken.

(*b*) The essay must be submitted by noon on Thursday of Week 9 of Hilary Term.

Each written submission must be accompanied (in a separate sealed envelope addressed to the Chair of Examiners) by a certificate indicating that it is the candidate's own work and a USB stick containing an electronic copy of each written submission.

6. The examiners may award a distinction for excellence in the whole examination.

Schedule

(A) *Modules*

I Essential Cellular and Molecular Biology

II Laboratory Methods and Practical Skills

III The Mammalian Reproductive System

IV Fertilisation and Early Embryogenesis

V Embryonic Development and Pregnancy

VI Infertility

VII Assisted Reproductive Technology (ART)

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VIII Assisted Conception: Skills and Techniques

IX Micromanipulation in ART

X Infertility and ART: Developments and Current Issues

(B) *Research project*

A research project under the supervision of a research supervisor. Students will undertake reading and research in relation to their research project during Trinity Term and the Long Vacation. The subject of each student's dissertation and the supervision arrangements for each student must be approved by the Organising Committee.

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Master of Science by Coursework in Clinical Trials

A. Definition of the Programme

The Divisional Board of Medical Sciences will offer a Master's Course in Clinical Trials at postgraduate level.

The Divisional Board of Medical Sciences will appoint an Organising Committee to supervise the course, which will have the power to arrange teaching, assessments and other instruction.

The Organising Committee will appoint a dissertation supervisor for each candidate.

B. Progression

Students admitted with the intention of studying towards the award of the MSc are required to matriculate, involving admission by a college of the University. Matriculation will be *in absentia* for MSc in Clinical Trials students.

C. Duration

To be eligible for the award of an MSc, each candidate will follow a course of study in Clinical Trials for at least six terms.

Candidates may be permitted in certain circumstances to suspend status, for a maximum of six terms. Any such period shall not count to the minimum permitted period of registration and no fee liability will be incurred during such periods.

D. Study criteria for eligibility for awards

The modules available within the Programme are specified in the Schedule below. Every candidate for the MSc award will be required to satisfy the examiners as detailed below:

(i) completion of all modules in schedule below;

(ii) submission of four summative assessments as follows:

a) A report of not more than 2,500 words on a topic selected by the Examination Board and based on modules 1 and 2 studied as set out in the Schedule to be submitted online via the approved submission system at end of Hilary Term in Year 1.

b) A scientific poster based on materials studied in the first 4 modules incorporating material covered in Modules 3 and 4 to be submitted online via the approved submission system at the end of the Long Vacation in Year 1.

c) An essay of not more than 3,000 words selected from a list provided by the Examination Board and based on modules 5 and 6 as set out in the Schedule to be submitted online via the approved submission system in Michaelmas term in Year 2.

d) A recorded 15-minute PowerPoint presentation on a topic selected by the Examination Board and based on material studied in modules 7 and 8 to be submitted online via the approved submission system at the end of Trinity term in Year 2.

(iii) Submission of a dissertation of not more than 10,000 words (excluding tables, graphs, references and bibliography), comprising a research proposal in the style of a grant application for a randomized trial, and to include a systematic review of previous evidence, on a topic selected by the candidate in consultation with the supervisor and approved by the Organising Committee. Approval must be sought no later than the end of Michaelmas term in the academic year of submission. The dissertation must be submitted online via the approved submission system, after the end of Trinity term in Year 2 on a date to be specified in the course handbook;

(iv) Attendance at the first Residential School following at least 3 terms of study and prior to submission of the dissertation.

(v) An examination paper with questions referring to modules 1 to 4 set out in the Schedule to be held in the Long Vacation of Year 1.

E. Exit Awards

(i) Candidates who have failed the requirement of the MSc but have satisfied the requirements for the award of the Postgraduate Diploma (all the requirements for the MSc, except completion of the dissertation) may be awarded the Postgraduate Diploma.

(ii) Candidates who have satisfied the requirements for the award of the Postgraduate Diploma (all the requirements for the MSc, except completion of the dissertation) and who do not wish to continue their studies, may end their registration and at that point be awarded the Postgraduate Diploma.

Schedule

1. Introduction to the principles of randomised trials
2. Design to implementation
3. Regulatory and ethical framework and participant involvement
4. Data management and analysis
5. Big data, new technologies and routine health care

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6. Health economics for clinical trials and patient reported outcomes
7. Meta-analysis and reporting
8. Different types of trials and populations

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Master of Science by Coursework in Cognitive and Evolutionary Anthropology

1. Candidates must follow a course of instruction in Cognitive and Evolutionary Anthropology, including training in research, for at least three terms, and will, when entering for the examination, be required to produce a certificate from their supervisor to this effect.

2. Candidates will be required to present themselves for written and (if requested by the examiners) oral examinations and to submit a dissertation in a prescribed form on an approved topic as defined in (6) and (7) below.

3. The written examination will consist of four papers, one in each of the subjects listed in the Schedule.

4. For Paper 1, candidates will be required to complete a take-home examination paper (provided by the course convener not later than the Friday of eighth week of Michaelmas Term), which must be submitted by the Thursday of week 0 of Hilary Term anonymously via WebLearn, accompanied by confirmation that it is the candidate's own work.

5. For each of Papers 2, 3 and 4, candidates will be required to sit an examination.

6. Candidates will be required to submit a dissertation of no more than 15,000 words in length, on a topic agreed with their supervisors. The proposed title of the dissertation, together with a paragraph describing its scope and the supervisor's written endorsement, must be submitted to the Chair of Examiners by Thursday of the fifth week of Trinity Term. The dissertation must be submitted via WebLearn not later than noon on the last Wednesday in August in the year in which the examination is taken. The dissertation must be anonymous, accompanied by confirmation that it is the candidate's own work, and submitted in electronic file format. The dissertation shall be provided with an abstract of up to 250 words, to be placed immediately after the title page. The word count shall be stated on the title page of the thesis.

7. The four papers will be taken to constitute Part I of the degree and the dissertation to constitute Part II. At the close of the written examinations, the examiners will issue a list of those who have satisfied them in Part I.

8. The oral examination, if held, may be on any or all of the candidate's assessed essays, and/or the dissertation.

9. In order to pass the degree, a student must pass all its assessed components. Where one or more components are failed, the student will be given the opportunity to re-sit or re-submit them once, as the case may be. Any subsequent award of the degree on successful completion of all the assessed components may be delayed by up to three terms, i.e. until the Examination Board next meets.

Schedule

Paper 1. *Quantitative Methods in the Human Sciences*

(*a*) Hypothesis testing

(*b*) Statistical analysis

(*c*) Research design

Paper 2. *Principles of Evolution and Behaviour*

(*a*) Primate and hominin phylogeny and evolution

(*b*) Primate and hominin physiology

(*c*) Primate and human diet and subsistence

(*d*) Reconstructing past behaviour from primatology and archaeology

Paper 3. *Evolution and Human Behaviour*

(*a*) History of evolutionary approaches to human behaviour

(*b*) Human evolutionary psychology

(*c*) Human behavioural ecology

(*d*) Cultural evolutionary processes

Paper 4. *Mind and Culture*

(*a*) Cognitive and evolutionary explanations in anthropology

(*b*) Pan-human cognition: developmental and evolutionary perspectives

(*c*) Cognitive origins of culture

(*d*) Communication and transmission of culture.

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Master of Science by Coursework in Cognitive Behavioural Therapy

1. The MSc shall only be available to those who are enrolled on or who have successfully completed the Postgraduate Diploma in Cognitive Behavioural Therapy.

2. The course will consist of research seminars and supervision, lectures, tutorials, seminars and classes on the principle and practice of cognitive behavioural therapy and clinical practice in cognitive behavioural therapy as appropriate.

3. The course will be taken on a part-time basis over a period of six terms.

4. Every candidate will be required to satisfy examiners in the following:

a) the assessment requirements for the Postgraduate Diploma in Cognitive Behavioural Therapy;

and
b) either (i) submission of a dissertation of no more than 15,000 words on a topic selected by the candidate in consultation with the supervisor and approved by the course tutors;

or (ii) an additional specialism taken from the Schedule for the Postgraduate Diploma in Cognitive Behavioural Therapy and assessed according to the regulations for that specialism. Students may not offer a specialism that has already been examined for the Postgraduate Diploma in Cognitive Behavioural Therapy.

The dissertation must be submitted to the examiners in hard copy and electronic format as prescribed in the course handbook to the Examiners for the MSc in Cognitive Behavioural Therapy, c/o Examination Schools, High Street, Oxford, OX1 4GB, by the last Friday in September of the second year of the course. Material already submitted for the Postgraduate Diploma in Cognitive Behavioural Therapy may not be included.

Written assignments for the additional specialism shall be submitted via the approved online submission system to the examiners for consideration by such dates as the examiners shall determine and of which they shall notify candidates.

Recordings of clinical and supervision sessions shall be submitted by such means and such dates as are provided in the course handbook. Presentations shall be delivered at such times and locations as are provided in the course handbook.

5. Candidates may be required to attend a viva voce examination at the end of the course of study at the discretion of the examiners.

6. A candidate whose dissertation fails to satisfy the examiners under 4.b)(i) may be permitted to resubmit on one further occasion only not later than one year after the initial failure. A candidate who fails to meet the assessment requirements for an additional specialism under 4.b)(ii) may be permitted to retake the assessment on one occasion only in accordance with the regulations for the Postgraduate Diploma in Cognitive Behavioural Therapy within one year of the initial failure.

7. A candidate who fails to satisfy the examiners in the requirements for the MSc may supplicate for the Postgraduate Diploma in Cognitive Behavioural Therapy provided the requirements of that award have been met.

8. Where a candidate who has been awarded a Postgraduate Diploma in Cognitive Behavioural Therapy or a Postgraduate Certificate in Cognitive Behavioural Therapy or a Postgraduate Certificate in Enhanced Cognitive Behavioural Therapy is subsequently awarded the Master of Science in Cognitive Behavioural Therapy, the MSc will subsume the lower award(s).

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Master of Science by Coursework in Comparative Social Policy

Every candidate must follow, for at least three terms, a course of instruction in Comparative Social Policy.

The examination will be in four parts.

A. One compulsory paper in *Methods of Social Research*. As specified for the M.Phil. in Comparative Social Policy.

B. The core paper in *Comparative Social Policy and Social Policy Analysis.* As specified for the M.Phil. in Comparative Social Policy.

C. One option paper. This will be from the list of optional papers as specified for the M.Phil. in Comparative Social Policy. In exceptional circumstances and with the special permission of the Course Director, the option paper may be from subjects outside this list.

D. A thesis of not more than 10,000 words on a topic within the subject of the course, to be specified jointly by supervisor and student. The thesis should employ comparative method in the study of a social policy topic. This word count applies to the text, but does not include graphs, tables and charts in the main text, or bibliography. An additional word limit of 2,000 words in total applies to the abstract, footnotes, endnotes and technical appendices (including graphs, tables and charts). Candidates are required to submit an electronic copy of the thesis to the WebLearn site by noon of the weekday on or nearest to 15 August of the year in which the examination is to be taken. The electronic copy must be anonymous. Successful candidates may be required to deposit a copy of their thesis in the Social Science Library.

The examiners may examine any candidate viva voce.

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Master of Science by Coursework in Computer Science

1. The Divisional Board of Mathematical, Physical and Life Sciences, in consultation with the Faculty of Computer Science, shall elect for the supervision of the course an Organising Committee which shall have power to arrange lectures and other instruction.

2. Candidates must follow a course of instruction in Computer Science for at least three terms and a substantial part of the three subsequent vacations, as determined by the course timetable.

3. The examination shall be in three parts, as follows:

(i) Candidates shall be assessed on six courses, including at most two from Schedule A and at least two from Schedule C, chosen from a list of topics approved by the Organising Committee by the beginning of Michaelmas Full Term in the academic year of the examination. The mode of assessment shall be either written assignment or written examination, as detailed in the Course Handbook and on the website www.cs.ox.ac.uk/teaching/MSCinCS/ (http://www.cs.ox.ac.uk/teaching/MSCinCS/) . The list of courses shall be divided into three sections: Schedule A, Schedule B and Schedule C, as detailed on the website www.cs.ox.ac.uk/teaching/MSCinCS/ (http://www.cs.ox.ac.uk/teaching/MSCinCS/) .

(ii) Candidates shall submit a dissertation of not more than 30,000 words, plus not more than 30 pages of diagrams, tables, listing etc., and (where applicable) the source code, on a subject selected by the candidate in consultation with the supervisor and approved by the director of the course. The associated source code is neither included in the word count nor the 30-page limit of additional material.

(iii) There shall be an examination viva voce, unless the candidate shall have been individually dispensed by the examiners, on the dissertation and on any of the topics for which he or she submitted a written assignment or written examination, to take place in week minus 1 of Michaelmas Term of the following academic year. The exact date will be given in the Course Handbook.

4. Every candidate must submit to the director of the course no later than the first Monday in Trinity Full Term in the year of the examination the title and a brief statement of the form and scope of his or her dissertation, together with an essay of not more than 3,000 words, describing the background of the project, its objectives and its plan of work. The submission must be approved by the person who has agreed to act as supervisor during the preparation of the dissertation.

Candidates will be expected to demonstrate in their dissertation an understanding of the topics studied in the course.

5. An electronic copy of the dissertation and, where applicable, associated source code, must be uploaded to the Assignments section of the Computer Science Weblearn site not later than the date given in the Course Handbook.

One copy of the thesis of each successful candidate will normally be presented to the Department of Computer Science.

6. By a date in each term to be specified in the Course Handbook, each candidate in consultation with their supervisor must submit for approval by the director of the course a list of topics which will be taken in that term. The choice must exclude any topics which substantially overlap the candidate's undergraduate degree or other recent academic study. Candidates are allowed to take examinations in a maximum of four courses per term.

7. For each topic, the lecturer on the course of instruction shall prescribe a schedule of practical work, tutorial exercises and a written assignment or written examination, and shall make available to the Chair of Examiners evidence showing the extent to which each candidate has pursued an adequate course of practical and class work.

8. The completed assignment should be submitted as follows:

Where a topic requires electronic submission candidates must upload an electronic copy of the completed assignment for each topic and, where applicable, associated source code, to the Assignments section of the Computer Science WebLearn site not later than noon on the date given in the Course Handbook.

Where a topic requires hard copy submission the completed assignment for each topic must be delivered not later than noon on the date given in the Course Handbook to the M.Sc. Examiners (Computer Science), c/o Examination Schools, High Street, Oxford.

The exact method of submission for each assignment will be specified in the Course Handbook.

Not later than noon on the date given in the Course Handbook, practicals for all topics must be submitted as described in the Course Handbook.

Examinations for topics to be assessed by written examination will take place in Week 0 of the following term.

9. No candidate shall attend classes or receive any form of individual tuition in the subject of an assignment between the time when the assignment is made available to the candidate and the time fixed for the delivery of the assignment to the examiners.

10. Any candidate who has not achieved an average of at least 50 in their best four courses taken during Michaelmas and Hilary Term shall be deemed to have failed the degree course and will not be permitted to submit a dissertation.

11. To satisfy the examiners for the degree of MSc in Computer Science, a candidate must attain an average of at least 50 (pass) on a selection of their best six courses, including at most two courses from Schedule A and at least two courses from Schedule C, pass in the dissertation, pursue an adequate course of practical work and achieve an overall pass in practicals, and unless

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dispensed under cl.3 (iii) above satisfy the examiners in the viva voce examination.

12. The examiners may award a distinction for excellence in the whole examination.

13. If a candidate receives a failing mark for any of the summative assessments, they may retake the assessment (or equivalent) in the year following the initial attempt as set out in the Examination Conventions.

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Master of Science by Coursework in Contemporary Chinese Studies

1. The Course shall be under the supervision of the Chinese Studies Committee. The Course Director will, where possible, rotate between members of the Faculty of Oriental Studies and the Oxford School of Global and Area Studies.

2. Each candidate will be required to follow a course of instruction in Contemporary Chinese Studies for three terms.

3. Candidates will present themselves for a three-hour written examination on the core course Study of Contemporary China in Week 0 of Hilary Term.

4. Candidates will choose two option papers from a list approved by the Chinese Studies Committee. This list, including details of the assessment method, will be published in the Course Handbook by the Course Director and distributed to students by no later than Friday of week 0 of Michaelmas Term. Students should select two of these papers in consultation with their supervisor. With special permission of the Chinese Studies Committee, candidates may choose papers offered by other relevant Master's degrees in the University, subject also to permission by the relevant Graduate Studies Committee. Candidates will take the standard assessment papers for such options.

5. Candidates will complete a course in Research Methods for Area Studies: Candidates will submit a 2,500 word maximum take-home test in qualitative methods to be set on Monday of week 8 and submitted by 12 noon on Monday of week 9 of Michaelmas Term; and a take-home test in quantitative analysis to be set on Monday of Week 8 and submitted by 12 noon on Monday of week 9 of Hilary Term.

6. Candidates will complete a 12,000 word thesis (including all footnotes and appendices but excluding the table of contents, abstract and the bibliography of cited works). The title of the thesis must be approved by the Course Director not later than 12 noon on Friday of week 1 of Hilary Term in the academic year in which the examination is taken. The thesis must be submitted by 12 noon of the weekday on or nearest to 1 September in the year in which the examination is taken. The thesis must be accompanied by a statement that the thesis is the candidate's own work except where otherwise indicated.

7. Each submission must be accompanied by a declaration indicating it is the candidate's own work. Two printed copies of each of the items of written work detailed above, and, in addition an electronic copy on a memory stick or CD, must be delivered to the Examination Schools, addressed to the Chair of Examiners for the MSc in Contemporary Chinese Studies, c/o the Examination Schools, High Street, Oxford at the times and days specified for each paper. Successful candidates will be required to deposit a hard copy of the thesis in the Bodleian Library.

8. Students wishing to transfer from the MSc in Contemporary Chinese Studies to the MPhil in Modern Chinese Studies must apply to the Course Director no later than noon on Friday of week 8 of Michaelmas Term. Permission to change programme will only be granted for students who have satisfactorily passed any formative language assessments agreed by the Course Committee and published in the Course Handbook.

9. Candidates who fail Research Methods for Area Studies overall will be permitted to resubmit a new submission for the failed piece(s) of work within four weeks of publication of the failed mark(s), on a date to be specified by the Chair of Examiners. Candidates who fail one or more of the examination papers or the thesis will be permitted to retake the examination paper(s) or resubmit the thesis on one further occasion only, not later than one year after the first attempt.

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Master of Science by Coursework in Criminology and Criminal Justice (Full-time)

1. Every candidate must follow, for at least three terms, a course of instruction in Criminology and Criminal Justice.

2. There shall be a Board of Studies for the course, to be chaired by the Director of Graduate Studies for Criminology and also comprising all the members of the Board of Examiners for the Master of Science in Criminology and Criminal Justice for the current year, the Director or Assistant Director of the Centre for Criminology and a student representative (the latter for open business only).

3. The course will consist of the following elements: a core course in Criminological Theories and Understanding Criminal Justice; a compulsory course in Research Design and Data Collection; five option courses; and a 12,000-15,000 word dissertation on a topic agreed by the Board of Studies submitted in the final term. The required format for the dissertation is the common format prescribed for all law theses, which is printed in the Faculty of Law's Graduate Students' Handbook.

4. The options are listed in the Schedule below.

Not all options will necessarily be taught or examined in any one year. Details of those which will be available will be published in the Graduate Student Handbook produced by the Centre for Criminology for the year of admission, subject to any amendment posted on the designated notice board in the Centre for Criminology by Monday of Week Minus One of the Michaelmas Term of each academic year.

5. In addition to the options set out in the Schedule, candidates may offer any other option that may be approved from time to time by regulation published in the *Gazette* by the end of Monday of Week Minus One of the Michaelmas Term of each academic year.

6. The course shall be assessed as follows:

(i) *Criminological Theories and Understanding Criminal Justice*: Examined by a 3 hour examination in Week Nought of Trinity Term.

(ii) *Options* and *Research Design and Data Collection*:
The compulsory course Research Design and Data Collection and the option course Quantitative Analysis for Social Scientists, and Qualitative Methods shall be examined by an assessed essay of 2,500 to 3,000 words (inclusive of footnotes, but excluding bibliography and appendices), to be written between Friday of Week Seven and Thursday of Week Ten of the term in which the course runs. A choice from three titles (as determined by the Board of Examiners) will be emailed to students and posted on the designated noticeboard at the Centre for Criminology by noon on Friday of Week Seven of the relevant term. The essay shall be submitted electronically by noon on Thursday of Week 10 of the relevant term. On submitting the essay, candidates will also be required to submit an online declaration. In addition, candidates taking Quantitative Analysis for Social Scientists and/or Qualitative Methods shall be required to complete to the satisfaction of the Course Tutor for the option a form of continuous assessment, which will be approved by the Board of Studies and the details of which will be published in the Graduate Student Handbook for the relevant year.

All other option courses shall be examined by means of an assessed essay of no less than 3,500 and no more than 4,500 words (inclusive of footnotes, but excluding bibliography and appendices), for which time will be set aside during Weeks 8, 9 and 10 of Michaelmas and Hilary terms. A selection of three titles (as determined by the Board of Examiners) shall be emailed to students and posted on the designated notice board at the Centre for Criminology by noon on Friday of Week 7 of the relevant term. Each essay shall be submitted by noon on Thursday of Week 10 of the relevant term. On submitting each essay, candidates will also be required to submit an online declaration of authorship. Candidates will be contacted with details of how to submit the essay.

(iii) *Dissertation*: The dissertation shall be submitted electronically by noon on Wednesday of Week Eight of the final term. On submitting the dissertation, candidates will also be required to submit an online declaration of authorship. Candidates will be contacted with details of how to submit the dissertation.

7. Arrangements for reassessment shall be as follows:

(i) *Core Course*: Candidates who fail, or withdraw from, the core course examination may resit the examination according to the standard timetable for examination in the following academic year.

(ii) *Options* and *Research Design and Data Collection*: Candidates who have failed to obtain an aggregate mark of 50 per cent for assessment for the optional courses or Research Design and Data Collection, or who have withdrawn from any assessment, may resubmit assessments for which they obtained a mark of 49 per cent or less. Candidates may resubmit assessed essays, according to the standard timetable for submitting essays in the following academic year. Essays must be submitted electronically, and on submitting the essay, candidates will also be required to submit an online declaration of authorship. Candidates will be contacted with details of how to submit the essay.

(iii) *Continuous assessment element of Research Design and Data Collection, Quantitative Analysis for Social Scientists and Qualitative Methods:* Candidates who fail to complete an assignment which forms part of the continuous assessment element of Quantitative Analysis for Social Scientists and/or Qualitative Methods to the satisfaction of the respective Course Tutor may be required to resubmit that assignment once by noon on Thursday of Week Ten of the relevant term.

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(iv) *Dissertation*: Candidates who fail, or withdraw from, the dissertation may resubmit the dissertation by the required date in Trinity Term of the following academic year.

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Comparative and Transnational Criminal Justice

Comparative Criminal Justice, Security and Human Rights

Crime and the Family

Criminal Justice in Transitional Settings

Criminal Justice, Migration and Citizenship

Desistance from Crime: The Role of Criminal Justice Agencies

Global Criminology

Law, Economics and Crime

Mafias

News Media, Crime and Policy

Policing Global Insecurities

Prisons

Psychology, Law and Criminal Justice

Public and Private Policing

Public Opinion, Crime and Criminal Justice

Qualitative Methods

Quantitative Analysis for Social Scientists

Race and Gender

Research Design and Data Collection

Restorative Justice

Risk, Security and Criminal Justice

Sentencing

The Death Penalty

The Politics of Crime Control

Theorising Punishment

Transitional Justice

Victims

Victims and Restorative Justice

Violence and Civilisation

Youth Justice

Oxford 1+1 MBA programme

Candidates registered on the Oxford 1+1 MBA programme will follow an additional two or three-month bridging programme at the end of their third term of the combined programme.

Each candidate will be appointed an academic advisor from the Saïd Business School to plan an individual course of study which will include as a minimum, the following three compulsory elements:

(i) Normally two meetings during the bridging programme with the senior advisor appointed by the Saïd Business School at the start of the Oxford 1+1 MBA programme.

(ii) A formatively assessed Integrative Development Plan of up to 3,000 words. Candidates would be required to critically reflect on their learning from the Masters programme and relate this both to their forthcoming MBA programme as well as to their career goals. The meetings with the advisor will frame the design, delivery and discussion of the plan.

(iii) Attendance of the MBA pre-course as described in the joining instructions for the MBA class, unless granted exemption by the MBA Committee on the grounds of prior formal study or work experience.

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Master of Science by Coursework in Criminology and Criminal Justice (Part-time)

1. Every candidate must follow, for at least six terms on a part-time basis, a course of instruction in Criminology and Criminal Justice.

2. There shall be a Board of Studies for the course, to be chaired by the Director of Graduate Studies for Criminology and also comprising all the members of the Board of Examiners for the Master of Science in Criminology and Criminal Justice for the current year, the Director or Assistant Director of the Centre for Criminology and a student representative (the latter for open business only).

3. The course will consist of the following elements: a core course in Criminological Theories and Understanding Criminal Justice; a compulsory course in Research Design and Data Collection; five option courses; and a 12,000-15,000 word dissertation on a topic agreed by the Board of Studies submitted in the final term. The required format for the dissertation is the common format prescribed for all law theses, which is printed in the Faculty of Law's Graduate Students' Handbook.

4. The options are listed in the Schedule below.

Not all options will necessarily be taught or examined in any one year. Details of those which will be available over a two-year period will be published in the Graduate Student Handbook produced by the Centre for Criminology for the year of admission, subject to any amendment posted on the designated notice board in the Centre for Criminology by Monday of Week Minus One of the Michaelmas Term of each academic year.

5. In addition to the options set out in the Schedule, candidates may offer any other option that may be approved from time to time by regulation published in the *Gazette* by the end of Monday of Week Minus One of the Michaelmas Term of each academic year.

6. The course shall be assessed as follows:

(i) *Criminological Theories and Understanding Criminal Justice:* Examined by a 3 hour examination in Week Nought of Trinity Term in the first year of the course.

(ii) *Options and Research Design and Data Collection:*

The compulsory course Research Design and Data Collection, and option courses Quantitative Analysis for Social Scientists, and Qualitative Methods shall be examined by an assessed essay of 2,500 to 3,000 words (inclusive of footnotes, but excluding bibliography and appendices), to be written between Friday of Week Seven and Thursday of Week Ten of the term in which the course runs. A choice from three titles (as determined by the Board of Examiners) will be emailed to students and posted on the designated noticeboard at the Centre for Criminology by noon on Friday of Week Seven of the relevant term. The essay shall be submitted electronically by noon on Thursday of Week 10 of the relevant term. On submitting the essay, candidates will also be required to submit an online declaration. In addition, candidates taking Quantitative Analysis for Social Scientists and/or Qualitative Methods shall be required to complete to the satisfaction of the Course Tutor for the option a form of continuous assessment, which will be approved by the Board of Studies and the details of which will be published in the Graduate Student Handbook for the relevant year.

All other option courses shall be examined by means of an assessed essay of no less than 3,500 and no more than 4,500 words (inclusive of footnotes, but excluding bibliography and appendices), for which time will be set aside during Weeks 8, 9 and 10 of Michaelmas and Hilary terms. A selection of three titles (as determined by the Board of Examiners) shall be emailed to students and posted on the designated notice board at the Centre for Criminology by noon on Friday of Week 7 of the relevant term. Each essay shall be submitted by noon on Thursday of Week 10 of the relevant term. On submitting each essay, candidates will also be required to submit an online declaration of authorship. Candidates will be contacted with details of how to submit the essay.

(iii) *Dissertation:* The dissertation shall be submitted electronically by noon on Wednesday of Week Eight of the final term. On submitting the dissertation, candidates will also be required to submit an online declaration of authorship. Candidates will be contacted with details of how to submit the dissertation.

7. Arrangements for reassessment shall be as follows:

(i) *Core Course:* Candidates who fail, or withdraw from, the core course examination may resit the examination according to the standard timetable for examination in the following academic year.

(ii) *Options and Research Design and Data Collection:* Candidates who have failed to obtain an aggregate mark of 50 per cent for assessment for the optional courses or Research Design and Data Collection, or who have withdrawn from any assessment, may resubmit assessments for which they obtained a mark of 49 per cent or less. Candidates may resubmit assessed essays, according to the standard timetable for submitting essays in the following academic year. Essays must be submitted electronically, and on submitting the essay, candidates will also be required to submit an online declaration of authorship. Candidates will be contacted with details of how to submit the essay.

(iii) *Continuous assessment element of Research Design and Data Collection, Quantitative Analysis for Social Scientists and Qualitative Methods:* Candidates who fail to complete an assignment which forms part of the continuous assessment element of Quantitative Analysis for Social Scientists and/or Qualitative Methods to the satisfaction of the respective Course Tutor may be required to resubmit that assignment once by noon on Thursday of Week Ten of the relevant term.

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(iv) *Dissertation:* Candidates who fail, or withdraw from, the dissertation may resubmit the dissertation by the required date in Trinity Term of the following academic year.

SCHEDULE

Comparative and Transnational Criminal Justice

Comparative Criminal Justice, Security and Human Rights

Crime and the Family

Criminal Justice in Transitional Settings

Criminal Justice, Migration and Citizenship

Desistance from Crime: The Role of Criminal Justice Agencies

Global Criminology

Law, Economics and Crime

Mafias

News Media, Crime and Policy

Policing Global Insecurities

Prisons

Psychology, Law and Criminal Justice

Public and Private Policing

Public Opinion, Crime and Criminal Justice

Qualitative Methods

Quantitative Analysis for Social Scientists

Race and Gender

Research Design and Data Collection

Restorative Justice

Risk, Security and Criminal Justice

Sentencing

The Death Penalty

The Politics of Crime Control

Theorising Punishment

Transitional Justice

Victims

Victims and Restorative Justice

Violence and Civilisation

Youth Justice

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Master of Science by Coursework in Economic and Social History

The regulations of the Board of the Faculty of History are as follows:

1. Every candidate must follow for at least three terms a course of instruction in Economic and Social History and must upon entering for the examination produce from his or her society a certificate to that effect.

2. The examination will consist of the following parts:

Qualifying test

Every candidate must pass a qualifying test. The test shall consist of two courses on

(1) Methodological introduction to research in the social sciences and history.

(2) *Either* Quantitative methods and computer applications for historians

or A paper from another established course within the University where this would provide a more appropriate training for the candidate's dissertation focus. Candidates wishing to do so must obtain the permission of the Programme Convenor, the person responsible for the delivery of the requested advanced paper, the candidate's supervisor, and the Director of Graduate Studies. Such candidates will be assessed according to the regulations with respect to the form of assessment and deadlines governing that option (i.e. the regulations of the programme under which the option/advanced paper is offered), but the modes of assessment and deadlines for the other course elements of the programme for which the candidate is registered will remain in force.

The methodological introduction course will be assessed by an end of course essay of up to 4,000 words. The essay must be uploaded to the Assignments section of the Economic and Social History WebLearn site by noon on Monday of Week 1 of Hilary Term. A quantitative methods course is assessed by an assignment to be completed over the Christmas Vacation; the completed assignment must be uploaded to the Assignments section of the Economic and Social History WebLearn site by noon on Monday of Week 1 of Hilary Term. Essays should be accompanied by a declaration that they are the candidate's own work. In addition, convenors of qualifying courses will confirm in writing to the Chair of Examiners not later than Friday of eighth week of Hilary Term the candidates' satisfactory participation in their classes, including the completion of any assignments for the weekly sessions. Any approved alternative qualifying course will be assessed within the format and timetable of the paper's parent course. No candidate who has failed the qualifying test of two courses will be permitted to supplicate for the degree. Candidates who fail a qualifying course once will be permitted to take it again, not later than one year after the initial attempt.

Final examination

The examination shall consist of two papers and a dissertation.

I. One advanced paper selected from Schedule I below.

II. *Either* (i) one paper in a relevant discipline or skill or sources or methods selected from Schedule II below;

or (ii) a second advanced paper selected from Schedule I or from any additional list of papers for the M.Phil. and M.Sc. in Economic and Social History approved by the Graduate Studies Committee of the Board of the Faculty of History and published in the definitive list of Advanced Papers as set out in Schedule I.

III. A dissertation of not more than 15,000 words, including appendices but excluding bibliography, on a topic approved by the candidate's supervisor. The dissertation must be uploaded to the Assignments section of the Economic and Social History WebLearn site not later than noon on the last Friday in August of the year in which the examination is taken. Dissertations submitted must not exceed the permitted length. If they do the examiners will reduce the marks awarded. The presentation and footnotes should comply with the requirements specified in the Regulations of the Education Committee for the degrees of M.Litt. and D.Phil. and follow the *Conventions for the presentation of dissertations and theses* of the Board of the Faculty of History. Dissertations should be accompanied by a declaration that they are the candidate's own work.

Each dissertation must include a short abstract which concisely summarises its scope and principal arguments, in about 300 words. This is not included in the dissertation word limit.

For I and II, the assessment requirements for the individual papers set out in Schedule I ('Advanced Papers for M.Phil. and M.Sc. in Economic and Social History') and Schedule II below will be specified in the course handbook. The assessment will take the form of a three-hour written examination or the submission of an essay of 8,000-10,000 words or two essays of 5,000 words each. The essays must be the work of the candidates alone and they must not consult any other person including their supervisors in any way concerning the method of handling the themes chosen. The themes chosen by the candidate must be submitted for approval by the chair of examiners by the examination entry date. Candidates will be informed within two weeks, by means of a letter directed to their colleges, whether the topics they have submitted have been approved. The finished essays must be uploaded to the Assignments section of the Economic and Social History WebLearn site by noon on Monday of Week 9 of Trinity Full Term. The essays must be presented in proper scholarly form, and accompanied by a declaration that they are the candidate's own work.

3. The examiners will permit the use of any hand-held pocket calculator subject to the conditions set out under the heading 'Use of calculators in examinations' in the *Regulations for the Conduct of University Examinations*.

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4. A candidate who fails the examination will be permitted to re-take it on one further occasion only, not later than one year after the initial attempt.

Such a candidate whose dissertation has been of satisfactory standard may re-submit the same piece of work, while a candidate who has reached a satisfactory standard on the written papers will not be required to re-take that part of the examination.

Schedule I

Advanced Papers for the M.Phil. and M.Sc. in Economic and Social History

A broad range of the course resources are shared with the corresponding courses in History of Science, Medicine, and Technology, and Advanced Papers are therefore available in the subject areas listed here.

1. Economic and business history
2. History of science and technology
3. Social history
4. Historical demography
5. History of medicine

A descriptive list of Advanced Papers will be published by the Board of the Faculty of History in September for the academic year ahead (not all options may be available in every year). The definitive list of the titles of Advanced Papers for any one year will be circulated to candidates and their supervisors and posted on the Faculty notice board not later than Friday of third week of Michaelmas Term.

Schedule II

The paper in a relevant discipline or skill may be:

1. One of the papers from the M.Phil. in Sociology or in Comparative Social Policy.
2. One suitable paper from another Master's degree under the auspices of the Faculty of History approved from time to time by the Graduate Studies Committee of the Board of the Faculty of History.
3. One suitable paper in a related skill or discipline other than those specified in paragraphs 1 to 2 above on the recommendation of the candidate's supervisor and endorsed by the Course Director.

Choices under Schedule II have to be approved by the chair of the Graduate Studies Committee of the Board of the Faculty of History not later than Monday of the fourth week of Michaelmas Term. Candidates wishing to take a paper under 1 or 3 will also need the approval of the appropriate course convenor and the Graduate Studies Committee of the relevant faculty board or inter-faculty committee who need to be satisfied that each candidate has an adequate background in the subject. Not all options may be available in any one year.

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Master of Science by Coursework in Economics for Development

1. Every candidate for the M.Sc. must follow a course of instruction in Economics for Development for at least three terms. Candidates will, when entering for the examination, be required to produce a certificate from their society to this effect.

2. The examination will consist of:

(*a*) the following written papers, the syllabuses for which are given in the schedule:

(i) Macroeconomic Theory and International Trade

(ii) Microeconomic Theory

(iii) Development Economics

(iv) Quantitative Methods

(*b*) a dissertation.

The dissertation shall be on a topic falling within the general field of development economics. The topic shall be selected by the student in consultation with the supervisor, and approved by the Course Director by the end of the first week of the Trinity Full Term in which the examination is taken. The maximum length and form of the disseration and instructions for submission will be communicated to candidates by the Chair of Examiners.

3. The candidate may also be examined orally.

Schedule

(i) *Macroeconomic Theory and International Trade*

Questions will be set on aspects of macroeconomic theory and the theory of international trade, central to the study of economic development. Full details of course content and structure will be provided in the *M.Sc. Economics for Development Handbook* published at the beginning of Michaelmas Full Term of the academic year in which the examination is taken.

(ii) *Microeconomic Theory*

Questions will be set on aspects of microeconomic theory central to the study of economic development. Full details of course content and structure will be provided in the *M.Sc. Economics for Development Handbook* published at the beginning of Michaelmas Full Term of the academic year in which the examination is taken.

(iii) *Development Economics*

Questions will be set on topics in development economics from a series of taught modules. The modules offered, which may vary from year to year, will normally be listed in the *M.Sc. Economics for Development Handbook* issued at the beginning of Michaelmas Full Term of the academic year in which the examination is taken, or as an addendum to the Handbook no later than 8th week of Michaelmas Full Term.

(iv) *Quantitative Methods*

Questions will be set on the theory and practice of quantitative methods used in the study of economic development. Full details of course content and structure will be provided in the *M.Sc. Economics for Development Handbook* published at the beginning of Michaelmas Full Term of the academic year in which the examination is taken.

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Master of Science by Coursework in Education

1. Candidates must follow for three terms a course of instruction in Education, specialising in one of the following pathways: Comparative and International Education, Higher Education, Learning and Technology, Child Development and Education, or Research Design and Methodology. The Research Design and Methodology course may be undertaken on a part-time basis and must be followed for six terms over two years.

2. Candidates take a combination of six one term required pathway-specific core papers and option papers. Candidates will be informed of the available options, along with the assessment requirement, by Friday of noughth week of Michaelmas Term in the year in which the examination is taken. On some pathways, students are also required to successfully complete a research internship. Part-time students take four papers in their first year, and two papers in their second year, alongside their dissertation.

3. Exceptionally, candidates may offer one paper from a relevant Master's degree in another department in the University, in place of one option paper, subject to permission from the relevant pathway convenor and the Course Director. Applications to take such a paper must normally be made by Friday of the fifth week of Michaelmas Term.

4. Papers are normally assessed by one or more coursework assignments totalling no more than 3,000 words (inclusive of footnotes but excluding bibliography and appendices). All such assignments must be uploaded to the Assignments section of the Higher Degrees WebLearn site by the times and dates specified at the start of the course. For part-time students, times and dates will be specified at the beginning of each year of the course. Each submission must be accompanied by a declaration indicating that it is the candidate's own work. Exceptionally, candidates are assessed by unseen examination.

5. Candidates are also required to submit a dissertation of 15,000–20,000 words (including footnotes/endnotes but excluding appendices and references or bibliography), the title to be selected in consultation with the supervisor, on a topic relevant to the pathway being followed. The subject and title selected by the candidate must be approved by the Course Director at a time to be announced at the beginning of the academic year in which the dissertation is to be submitted.

6. An electronic copy of the dissertation must be uploaded to the Assignments section of the Department of Education's Higher Degrees WebLearn site, not later than noon on the second Friday in August in the year in which the written examination is taken. For part-time students, this will be during the second year of the course. This copy should be anonymous except for the candidate number, and accompanied by a declaration indicating that it is the candidate's own work. Candidates are also required to submit a hardbound copy of the work to the Department of Education no later than one week after submission of the electronic copy. The hard bound copy of the dissertation of each candidate who passes the examination shall be retained by the department for deposit in the departmental library.

7. If a candidate receives a failing mark for any of the summative assessments, they may resubmit the assessment on one further occasion, either by a date for resubmission which will be published by the Course Director when the results are released, and will be no sooner than 6 weeks from the release of the results, or when the assessment is next examined the following year. If a candidate fails the dissertation, they may resubmit the dissertation one further time on the next occasion when this is examined. Candidates who fail any of the core or option papers at the first attempt cannot normally be awarded more than 50 at resubmission.

8. Candidates may also be required to attend an oral examination. The oral examination will normally be on the candidate's dissertation.

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Master of Science by Coursework in Educational Assessment (Part-time)

1. Candidates must follow for six terms a course of instruction specializing in Educational Assessment. This course is available on a part-time basis only.

2. The examination shall consist of three core papers, one option paper, and a dissertation. Candidates will be informed of the available options by Friday of 0th week of Michaelmas Term in the year they start their course.

3. Papers are normally assessed by one or more coursework assignments totaling no more than 4,500 words (inclusive of footnotes but excluding bibliography and appendices). The details of the assessment requirements for each paper will be provided in the Course Handbook. All such assignments must be uploaded to the Assignments section of the Department of Education's Professional Programmes WebLearn site by the times and dates specified in the course handbook at the start of the course. Each submission must be accompanied by a declaration indicating that it is the candidate's own work.

4. Candidates are required to submit a dissertation of 15,000 – 20,000 words (inclusive of footnotes/endnotes but excluding appendices and references or bibliography), the title to be selected in consultation with the supervisor, on a topic relevant to the course. The subject and title selected by the candidate must be approved by the course director at a time to be announced at the beginning of the academic year in which the examination is taken.

5. The dissertation must be uploaded to the Assignments section of the Department for Education's Professional Programmes WebLearn site not later than noon on the second Friday in August in the final year of the course. Copies should be anonymous except for the candidate number, and accompanied by a declaration indicating that it is the candidate's own work.

6. If a candidate receives a failing mark for any of the summative assessments, they may resubmit the assessment on one further occasion normally when the assessment is next examined the following year. If a candidate fails the dissertation, they may resubmit the dissertation one further time on the next occasion when this is examined.

7. Candidates may also be required to attend an oral examination. The oral examination will normally be on the candidate's dissertation.

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Master of Science by Coursework in Endovascular Neurosurgery (Interventional Neuroradiology)

This course was withdrawn with effect from the 2018-19 academic year.

1. The Medical Sciences Board shall elect for the supervision of the course an Organising Committee which shall have the power to arrange lectures and other instruction.

2. Every candidate must follow for at least three terms or, in the case for part-time students, for at least six terms, a course of instruction in Endovascular Neurosurgery (Interventional Neuroradiology).

3. Candidates will be required to present themselves for written and oral examination and to submit a logbook and a dissertation in prescribed form on an approved topic.

4. Candidates will be required to take three papers of three hours each:

Paper 1: Pathology, Physiology and Anatomy relevant to Endovascular Neurosurgery and Interventional Neuroradiology

Paper 2: Diagnosis in Endovascular Neurosurgery and Interventional Neuroradiology

Paper 3: Interventional Neuroradiological Techniques

Examination questions will reflect aspects of the subject as described in the schedule.

5. Candidates must be registered with the General Medical Council, hold an appropriate contract with the National Health Service, and have had appropriate experience in Diagnostic Radiology and/or Neurosurgery or Neurology.

6. Each candidate will be required to submit a logbook of 10,000-15,000 words (excluding references, legends and acknowledgements) for examination describing a minimum of 10 cases in which the student has participated in the patient's diagnosis and/or treatment.

7. Each candidate will be required to submit a dissertation of no more than 15,000 words (excluding legends and citations) on a subject selected in consultation with the candidate's supervisor and approved by the Organising Committee. The dissertation may vary from an account of original research work to a survey of the literature. Dissertations which reproduce substantially work submitted in the other written assignments will not be admissible.

8. Three printed copies of each of the required written submissions (dissertation and log book) must be delivered to the Department, c/o Chair of the Examiners. These must be submitted by a date to be specified by the Organising Committee and notified to students not later than eighth week of Hilary Term in the year in which the examination is taken as a date that would usually fall after the two week period following the end of the written examinations in Trinity term of the same academic year. Each written submission must be accompanied by a Declaration of Authorship signed by the candidate confirming that it is his or her own work.

9. An oral examination will be held and this may include questions on the candidate's dissertation, logbook, or written examination papers.

10. The examiners may award a distinction for excellence in the whole examination.

11. The examiners shall retain two copies of the dissertation of each candidate who passes the examination, for deposit in the departmental library.

Schedule

Paper 1: Pathology, Physiology, and Anatomy relevant to Endovascular Neurosurgery and Interventional Radiology

Pathology of lesions amenable to interventional neuroradiological techniques. The natural history of such conditions and the indications for interventional measures. Anatomy of the central nervous system with special reference to vascular anatomy including common variations to the normal pattern. The embryology and phylogeny of the blood supply of the head and spine. Vascular physiology with special reference to the cerebral and spinal circulations. Normal and potential sites of collateral circulation. Endovascular routes to lesion of the head and spine.

Paper 2: Diagnosis in Endovascular Neurosurgery and Interventional Neuroradiology

The clinical and radiological diagnosis of conditions amenable to interventional neuroradiological techniques including recognition of common symptoms and signs associated with such conditions.

Radiological and other imaging techniques for localisation and evaluation of cerebral and spinal lesion, including angiography, myelography, CT and MR scanning, Doppler ultrasound (transcranial and intra-operative), and the use of radio-pharmaceuticals. Electrophysiological and cerebral blood flow measurement techniques as well as neurological and cardiovascular monitoring pertinent to interventional neuroradiological procedures.

Paper 3: Interventional Neuroradiological Techniques

Interventional techniques for biopsy, embolisation, thrombolysis, and angioplasty. Delivery systems: their construction and applications. Embolisation materials including balloons, coils, stents, particulate and liquid embolic agents and their advantages and disadvantages for different applications. Pre-and post-procedural precautions, including indications for treatment, informed

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consent, and the recognition and management of complications.

The official name, constitution pharmacology, modes of administration, clinical agents used in interventional neuroradiological techniques. Sedation and the provision of analgesia during procedures. In particular the use of anticoagulation, fibrinolytic, and anticonvulsant agents.

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Master of Science by Coursework in Energy Systems (Full-time)

1. The Divisional Board of Mathematical Physical and Life Sciences shall elect for the supervision of the course a Standing Committee, which shall have the power to arrange lectures and other instruction. The Course Director will be responsible to the Standing Committee.

2. Candidates must follow a course of instruction in Energy Systems.

3. The course is available on a full-time basis for a minimum of 3 terms.

4. In the following 'the Course Handbook' refers to the Energy Systems Handbook and supplements to this published by the Standing Committee for Energy Systems.

5. Candidates will complete and be assessed on the following parts:

(a) Submission of written assignments in each of the following foundation modules:

i. Energy Sources

ii. Energy Demand

iii. Energy Infrastructure

(b) Submission of written assignments corresponding to a minimum of six and a maximum of seven further taught modules chosen from those listed in the Course Handbook,

(c) A group case study project,

(d) The whole cohort industrial case study,

(e) A dissertation of not more than 15,000 words on a topic selected by the candidate in consultation with the supervisor and approved by the Standing Committee.

6. Candidates must satisfactorily complete the Industrial visit and associated dissemination activity to the satisfaction of the examiners.

7. The assessed work set out in clause 5(a) to 5 (c) shall be submitted electronically, in accordance with details given in the Course Handbook.

8. Electronic copies of the dissertation in clause 5(e) must be submitted via the approved online submission system not later than noon on the first Monday in September.

9. The examiners may also examine any candidate viva voce on any of the elements listed in clause 5.

10. Candidates who fail to satisfy the examiners in any part of the examination will be permitted to resubmit work in respect of the part or parts of the examination which they have failed for examination on not more than one occasion which shall normally be within one year of the original failure.

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Master of Science by Coursework in Energy Systems (Part-time)

1. The Divisional Board of Mathematical Physical and Life Sciences shall elect for the supervision of the course a Standing Committee, which shall have the power to arrange lectures and other instruction. The Course Director will be responsible to the Standing Committee.

2. Candidates must follow a course of instruction in Energy Systems.

3. The course is available part-time as either:

(i) a 2-year programme for a minimum of 6 terms

or

(ii) a 3-year programme for a minimum of 9 terms.

For both programmes, the Board (or its delegate) may approve up to three terms of extension and up to three terms of suspension.

4. In the following 'the Course Handbook' refers to the Energy Systems Handbook and supplements to this published by the Standing Committee for Energy Systems.

5. Candidates will complete and be assessed on the following parts:

(a) Submission of written assignments in each of the following foundation modules:

i. Energy Sources

ii. Energy Demand

iii. Energy Infrastructure

(b) Submission of written assignments corresponding to a minimum of six and a maximum of seven further taught modules chosen from those listed in the Course Handbook,

(c) A group case study project,

(d) The whole cohort industrial case study,

(e) A dissertation of not more than 15,000 words on a topic selected by the candidate in consultation with the supervisor and approved by the Standing Committee.

6. Candidates must satisfactorily complete the Industrial visit and associated dissemination activity to the satisfaction of the examiners.

7. The assessed work set out in clause 5(a) to 5 (c) shall be submitted electronically, in accordance with details given in the Course Handbook.

8. Electronic copies of the dissertation in clause 5(e) must be submitted via the approved online submission system not later than noon on the first Monday in September at the end of the second year of the programme for those on the 2-year programme and at the end of the third year of the programme for those on the 3-year programme.

9. The examiners may also examine any candidate viva voce on any of the elements listed in clause 5.

10. Candidates who fail to satisfy the examiners in any part of the examination will be permitted to resubmit work in respect of the part or parts of the examination which they have failed for examination on not more than one occasion which shall normally be within one year of the original failure.

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Master of Science by Coursework in English Local History

1. Candidates must follow a course of instruction in English Local History. The course is available on a part-time basis only over a period of six terms.

2. Every candidate will be required to satisfy the examiners in the following:

(a) A qualifying test consisting of satisfactory completion of a course on Concepts and Methods: an introduction to research into local history;

(b) Skills for local history: one written assignment of no more than 3,000 words in length for each of two courses from the list below:

(1) Sources, Methods and Foundations in Medieval Local History

(2) Sources, Methods and Foundations in Early Modern Local History

(3) Sources, Methods and Foundations in Modern Local History

(c) Advanced papers

Two written assignments for each of two papers, each assignment to be of not more than 5,000 words.

Papers taken are to be chosen from a list in the handbook to be published by the first week of Michaelmas Term each year. Not all options may be available every year. Other papers may be offered subject to the approval of the Graduate Studies Committee of the History Faculty Board and the examiners.

(d) Dissertation

A dissertation of not more than 15,000 words, on a topic selected by the candidate in consultation with the supervisor and approved by any two of the examiners.

Assignments under a), b) and c) shall be submitted via the Department for Continuing Education approved online submission system for consideration by the examiners by such dates as the examiners shall determine and of which they shall notify candidates. The dissertation must be delivered in hard copy and in a digital format as prescribed in the course handbook not later than noon on the last Monday in September of the second year of the course to the Chairman of Examiners for the Degree of MSc in English Local History c/o Examination Schools High Street Oxford.

3. Candidated may be required to attend a viva voce examination by the examiners.

4. The examiners may award a distinction for excellence in the whole examination.

5. Candidates who fail to satisfy the examiners in any part or parts of the examination may be permitted to resubmit work in respect of the part or parts which they have failed on not more than one occasion which shall normally be within one year of the initial failure.

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Master of Science by Coursework in Environmental Change and Management

1. The Social Sciences Divisional Board shall elect for the supervision of the course a Standing Committee. The Course Director will be responsible to the Standing Committee.

2. Candidates must follow a course of instruction in Environmental Change and Management for at least three terms, and will, when entering for the examination be required to produce a certificate from the Course Director to this effect.

3. The examination will consist of:

(i) a written examination of three papers on the syllabus described in the schedule:

(ii) a dissertation on a subject selected in consultation with the supervisor and Course Director and approved by the Course and Academic Directors.

(iii) two assessed essays based on Elective courses. These must be uploaded to the course WebLearn Submissions site by the times and dates specified at the start of the course. Each submission must be accompanied by a declaration indicating that it is the candidate's own work.

(iv) one assessed piece of coursework on methods and techniques for environmental management. This must be uploaded to the course WebLearn Submissions site by the time and date specified at the start of the course. The submission must be accompanied by a declaration indicating that it is the candidate's own work.

4. Candidates must submit to the Course Director by the end of the Hilary Term in the year in which they enter the examination, the title and a brief statement of the form and scope of their dissertation, together with the name of a person who has agreed to act as their supervisor during preparation of the dissertation.

5. The dissertation shall be of a maximum of 15,000 words and accompanied by an abstract not exceeding 150 words. The maximum word count shall include footnotes, but exclude appendices, references and the abstract. The detailed format and specification of the dissertation shall be approved by the Standing Committee, and be published in the course handbook.

6. The dissertation must be uploaded to the course WebLearn Submissions site no later than noon on the first weekday of September in the year in which the written examination is taken. The submission must be accompanied by a declaration indicating that it is the candidate's own work.

7. In the written examination the examiners will permit the use of any hand-held pocket calculators subject to the conditions set out under the heading 'Use of calculators in examinations' in the *Regulations for the Conduct of University Examinations*.

8. The examiners may also examine any candidate viva voce on the candidate's written papers, dissertation, or both.

9. Arrangements for reassessment shall be specified by the Standing Committee and published in the course handbook.

10. The examiners may award a distinction for excellence in the whole examination.

Schedule

(i) *Understanding environmental change*. Candidates will be expected to have integrative knowledge of the critical issues in current and future environmental change as applied to terrestrial, aquatic, and atmospheric systems. Forces driving change including resource scarcity, competition, population, land use, pollution, technological change, and climatic factors.

(ii) *Responding to environmental change*. Candidates will be expected to have knowledge of governance, economics, ethics, law, and sociocultural dimensions of mitigating and adapting to environmental change. Strategies appropriate for the management of changing environments.

(iii) *Methods and techniques for environmental management*. Candidates will be expected to have knowledge of methods for environmental appraisal and management. These may include: basic computing and modelling, experimental design, data acquisition and handling; remote sensing and GIS; methods of ecological economic and social analysis.

(iv) *Electives.* Candidates will be expected to show advanced knowledge of two of the elective courses on offer in any one year.

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Master of Science by Coursework in Evidence-Based Social Intervention and Policy Evaluation (EBSIPE)

1. Candidates must follow for at least three terms a course of instruction in Evidence-Based Social Intervention and Policy Evaluation.

2. Every candidate will be required to satisfy the examiners in the following:

(i) A compulsory core paper, in *either* Evidence-Based Social Intervention *or* Policy Evaluation, examined by a three-hour unseen written examination;

(ii) A compulsory Evaluation Methods paper, for which students will be examined on the basis of a methods work book (consisting of two research methods essays and one statistics assignment each of up to 3,000 words; and two critical appraisals, one qualitative (up to 2,500 words) and one quantitative (up to 2,500 words)). These are to be submitted throughout the year anonymously and in Word format via WebLearn, accompanied by confirmation that it is the candidate's own work.
(iii) One Option paper examined by a three-hour unseen written examination;

(iv) One research thesis on a topic related to, and attentive to evidence-based intervention, policy evaluation or evaluation methods. The subject of the thesis must be approved by the supervisor on behalf of the Department and should not exceed 10,000 words in length.

The thesis must be submitted via WebLearn no later than noon on 15 August or the weekday nearest to 15 August of the year in which the examination has been taken. The thesis must be anonymous, and submitted in Word format. Successful candidates may be required to deposit a hard copy of their thesis in the Social Science Library.

3. A candidate who fails the examination may enter for one subsequent examination only, provided this is within six terms of his or her initial registration. A candidate who has attained a satisfactory mark in any one of the four components (i through iv) of the examination in item 2 above will not be required to retake the component(s) that received a pass mark.

4. Each candidate must attend a viva voce when required to do so by the examiners.

5. The examiners may award a distinction for excellence in the whole examination.

Schedule

(i) *Evidence-Based Social Intervention and Policy Evaluation* (core course): Candidates will be expected to have a knowledge of major theories underlying evidence-based social interventions or policy evaluation research. The course will use exemplary intervention and evaluation research studies to illustrate important theoretical, ethical, methodological, and practice issues.

(ii) *Evaluation Methods* (core course): Candidates will be expected to have a knowledge of major quantitative and qualitative techniques, and research designs for understanding social problems and evaluating social interventions and policies. In the event of failure of any of the five methods workbook assignments, candidates are able to resubmit that assignment once. The maximum mark awarded for re-submitted elements is 50 except in exceptional circumstances. Candidates must pass all five assignments to successfully pass the methods workbook.

(iii) *Option course*: This will enable students to link evidence-based solutions to a range of social problems. The list of options will be published annually by Friday of the sixth week of Michaelmas Full Term in the Department of Social Policy and Intervention. Candidates are expected to take options offered through the EBSIPE course. Only in exceptional circumstances and with the special permission of the Course Director, the optional paper may be from subjects outside this list.

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Master of Science by Coursework in Experimental and Translational Therapeutics

1. The Medical Sciences Board, in consultation with the Continuing Education Board, shall elect for the supervision of the course a Standing Committee that shall have the power to arrange lectures and other instruction.

2. The course is available on a part time basis only and shall consist of instruction in the theory and practice of Experimental and Translational Therapeutics.

3. The policy of the Continuing Education Board on variable intensity part-time postgraduate study shall apply to this award.

4. The minimum period of registration for the M.Sc. course shall be three terms and the maximum period of registration shall be twelve terms.

5. Every candidate will be required to satisfy the examiners in the following:

(*a*) six written assignments, each of not more than 4,000 words in length, one from each of the six modules specified;

(*b*) a dissertation of not more than 15,000 words (including tables, appendices, footnotes but excluding reference list) on a subject selected by the candidate in consultation with the supervisor and approved by the Standing Committee. Approval must be sought no later than the first day of the ninth term of registration. The dissertation must be submitted within three terms of the date of approval, notwithstanding the maximum permitted period of registration.

The assignments set out in (a) shall be submitted via the approved online submission system. The dissertation under (b) shall be submitted in hard copy and in a digital format as prescribed in the course handbook to the examiners c/o Registry, Department for Continuing Education, 1 Wellington Square, Oxford, OX1 2JA. All work must be delivered for consideration by such date as the examiners shall determine and shall notify candidates.

6. Candidates may be required to attend a viva voce examination at the end of the course of studies at the discretion of the examiners.

7. The examiners may award a distinction to candidates for the M.Sc.

8. Candidates who fail to satisfy the examiners in any of the assignments or the dissertation under 5 above may be permitted to resubmit work in respect of the part or parts they have failed on not more than one occasion for each assignment without being required to repeat attendance at the relevant module or modules. The resubmission shall normally be within one year of the original failure.

9. Provided the Standing Committee is satisfied that a student on the award has undertaken equivalent study, of an appropriate standard, normally at another institution of higher education, or has appropriate work experience to an equivalent standard, the committee may permit the candidate to be exempted from the submission of a written assignment in respect of up to three modules. In exercising this discretion the Standing Committee shall take into consideration the length of time that has elapsed since the study or work experience was undertaken.

10. The Standing Committee may deem satisfactory completion of a module (including the associated assessment) undertaken prior to registration for the award as having met the examination requirements in respect of that module. Such discretion will normally only be exercised if the time elapsed between commencement of the accredited module concerned and registration for the award is not more than two years. The maximum number of modules taken prior to registration for the award that may be counted in this way shall be three.

Module Schedule

(1) Structure of clinical trials and experimental therapeutics*

(2) Drug development, pharmacokinetics and imaging*

(3) Pharmacodynamics, biomarkers and personalised therapy*

(4) Adverse drug reactions, drug interactions, and pharmacovigilance*

(5) How to do research on therapeutic interventions: protocol preparation*

(6) Biological therapeutics*

(7) Any other module as defined by the programme director and approved by the Standing Committee.

* Also available to students on the PG Certificate and Diploma in Health Research.

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Master of Science by Coursework in Financial Economics

1. Candidates must follow for at least three terms a course of instruction in Financial Economics. Candidates must complete:

(*a*) all courses from the Schedule, and satisfy the examiners in the assignment and/or examination associated with each course;

(*b*) five electives, of which one may be an individual project. Candidates must satisfy the examiners in the assignment/examination/written report associated with each course, the list of electives to be published annually by the MFE Standing Committee before the first Monday of Hilary Term. If chosen, individual project written reports to be of not more than 10,000 words and must be submitted online, as set out in the assessment section of the programme learning platform. Such projects must be approved by the MFE Standing Committee;

(*c*) candidates may be required to attend an oral examination on any of the above.

2. Assignments and projects must be presented not later than the time and date stipulated for each exercise; these will be published by the MFE Standing Committee before the first Monday of each term in which the assignment or project must be undertaken. Assignments, projects and practical work should be submitted online, as set out in the assessment section of the programme learning platform.

3. In exceptional circumstances, a candidate wishing to take an examination later than the one to which he or she has been admitted may do so by application to the Chair of Examiners, via his or her College Senior Tutor or Tutor for Graduates.

4. Candidates are permitted on only one occasion to resubmit or retake failed assessment items on any course on which they have failed to achieve the required standard.

Schedule

The following courses are required to be taken during Michaelmas and Hilary Terms. Details can be found in the course handbook:

(*a*) Corporate Finance

(*b*) Economics

(*c*) Asset Pricing

(*d*) Financial Econometrics.

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Master of Science by Coursework in Global Governance and Diplomacy

1. Each candidate will be required to follow a course of instruction in Global Governance and Diplomacy for three terms, and will, when they enter their names for the examination, be required to produce a certificate from their supervisors to this effect.

2. Candidates must offer:

(i) A foundation paper in Global Governance and Diplomacy.

(ii) A mandatory paper in Research Methods.

(iii) Two option papers to be selected from a list published annually by the Course Director by Monday of Week Nought of Michaelmas Full Term.

(iv) One 10,000-12,000 word dissertation in the analysis of an issue in global governance or diplomacy. The topic of the dissertation must be approved by the Course Director at the end of Hilary Full Term by the date specified in the Course Handbook. The dissertation must be submitted to the Examination Schools not later than noon on Thursday of sixth week of Trinity Full Term.

3. Candidates may be required to attend an oral examination on any part of the examination.

Schedule

i. Global Governance and Diplomacy:

a. the sources, mechanisms, processes and practices of global governance at the subnational, national, international, and transnational levels: at the subnational, national, and transnational levels, the focus is on globalisation; at the international, transnational and supranational levels, the focus is on regional integration; at the level of inter-state governance, the focus is on international organisations, international regimes, and multilateralism.

b. substantive knowledge and theoretical background concerning institutions and processes of international diplomacy, including key themes of diplomatic thought, paradigms of international negotiation, ethical boundaries of diplomatic engagement, and transformative implications of digital technologies.

ii Research Methods: common research methods in the social sciences including but not limited to the topics of concept formation, causal analysis, single and comparative case study methods, case selection, qualitative interviewing, historical and ethnographic methods, genealogy, and statistical approaches and instruments.

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Master of Science by Coursework in Global Health Science and Epidemiology

1. The Divisional Board of Medical Sciences will appoint an Organising Committee to supervise the course, which will have the power to arrange lectures and other instruction.

2. The Organising Committee of the course will appoint an academic adviser for each candidate.

3. Each candidate must follow a course of study in Global Health Science and Epidemiology for at least three terms and for a substantial part of the three subsequent vacations, as determined by the course timetable.

4. Candidates shall be examined in all of the following ways:

(i) A report of not more than 2500 words on an analysis of a dataset based on a research question approved by the Examination Board and based on material studied in the Principles of Statistics and Principles of Epidemiology modules. Additionally, candidates must submit an annotated copy of all statistical code used for the data analysis.

(ii) An assignment of not more than 4000 words selected from a choice of topics approved by the Examination Board and based on the modules studied as set out in the Schedule.

(iii) An examination paper relating to the Principles of Epidemiology, and the Principles of Statistics.

(iv) An examination paper, relating to Advanced Global Health Science, relating to the remaining modules set out in the Schedule, with the exception of Principles of Epidemiology, and Principles of Statistics modules.

(v) A dissertation of not more than 10,000 words on a research project as set out in the Schedule below. The research project and the subject of the dissertation must have been approved by the Organising Committee of the course.

5. Candidates may be examined viva voce and this examination will take place on dates to be determined by the examiners.

6. The arrangements for submission of the dissertation will be notified to candidates at the start of the Michaelmas Term of the academic year in which the examination is taken.

7. The written submissions for assessment (i) and (ii) must be uploaded to the Assignments section of the appropriate section of the course WebLearn site by the dates to be specified by the Organising Committee of the course and published in the University *Gazette*, not later than the start of Michaelmas term of the academic year in which the examination is taken. Each submission must be accompanied by a declaration of authorship by the candidate.

8. An electronic copy of the Dissertation must be uploaded to the Assignments section of the appropriate section of the course WebLearn site by the dates to be specified by the Organising Committee of the course, not later than the start of Michaelmas term of the academic year in which the examination is taken. Each submission must be accompanied by a declaration of authorship by the candidate.

Schedule

1. Introduction to Global Health Science

2. Principles of Epidemiology

3. Principles of Statistics

4. Non-Communicable Diseases

5. Communicable Diseases

6. Maternal and Child Health

7. Health Economics

8. Clinical Trials and Meta-Analyses

9. Nutritional Epidemiology

10. Implementation Strategies

11. Record Linkage and Bio-Informatics

12. Genetic Epidemiology

13. International Research Ethics

Research Project: A research project will be conducted under the supervision of a research placement supervisor. Following the written examinations, students will undertake reading and research in relation to their research project during Trinity Term and part of the long vacation. The subject of each student's dissertation, and the supervision arrangements for each student must be approved by the Organising Committee of the course.

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Master of Science by Coursework in History of Science, Medicine, and Technology

The regulations of the Board of the Faculty of History are as follows:

1. Every candidate must follow for at least three terms a course of instruction in History of Science, Medicine and Technology, and must upon entering for the examination produce from his or her society a certificate to that effect.

2. The examination will consist of the following parts:

Qualifying test

Every candidate must pass a qualifying test. The test shall consist of a course in Methods and Themes in History of Science, Medicine and Technology (HSMT).

The Methods and Themes in HSMT course will be assessed by a methodological essay of up to 4,000 words. The essay must be uploaded to the Assignments section of the History of Medicine, Science and Technology WebLearn site by noon on Monday of Week 10 of Michaelmas Term accompanied by a declaration that it is the candidate's own work. In addition, convenors of qualifying courses will confirm in writing to the chair of examiners not later than Friday of eighth week of Hilary Term the candidates' satisfactory participation in their classes, including the completion of any assignments for the weekly sessions. No candidate who has failed the qualifying test will be permitted to supplicate for the degree. Candidates who fail the qualifying course once will be permitted to take it again, not later than one year after the initial attempt.

Candidates will submit two 'practice' essays of 3,000 words, one on Friday of Week 3 of Michaelmas Term and one on Friday of Week 6 of Michaelmas Term. Of these two essays and the Methods and Themes in HSMT essay, at least one must address a topic in the history of medicine and at least one must address a topic in the history of science and technology. The essays must address a range of topics in the history of science, medicine, and technology, and may not overlap considerably in subject matter.

Final examinations

The examination shall consist of two papers and a dissertation.

These papers are each assessed by two essays of 4,000-5,000 words. The essays must be the work of the candidates alone and they must not consult any other person including their supervisors in any way concerning the method of handling the themes chosen. The themes chosen by the candidate must be submitted for approval by the Chair of Examiners by the examination entry date. Candidates will be informed within two weeks, by means of a letter directed to their colleges, whether the topics they have submitted have been approved. The finished essays must be uploaded to the Assignments section of the History of Medicine, Science and Technology WebLearn site by noon on Monday of Week 9 of Trinity Full Term. The essays must be presented in proper scholarly form and accompanied by a declaration that they are the candidate's own work.

I. One advanced paper selected from Schedule I below.

II. *Either* (i) one paper in a relevant discipline or skill or sources or methods selected from Schedule II below;

or (ii) a second advanced paper selected from Schedule I or from any additional list of papers for the M.Phil. and M.Sc. in History of Science, Medicine, and Technology approved by the Graduate Studies Committee of the Board of the Faculty of History and published in the definitive list of Advanced Papers as set out in Schedule I.

III. A dissertation of not more than 15,000 words, including appendices but excluding bibliography, on a topic approved by the candidate's supervisor. The dissertation must be uploaded to the Assignments section of the History of Medicine, Science and Technology WebLearn site not later than noon on the last Friday in August of the year in which the examination is taken. Dissertations submitted must not exceed the permitted length. If they do the examiners will reduce the marks awarded. The presentation and footnotes should comply with the requirements specified in the Regulations of the Education Committee for the degrees of M.Litt. and D.Phil. and follow the *Conventions for the presentation of dissertations and theses* of the Board of the Faculty of History. The dissertation should be accompanied by a declaration that it is the candidate's own work.

Each dissertation must include a short abstract which concisely summarises its scope and principal arguments, in about 300 words. This is not included in the dissertation word count.

3. A candidate who fails the examination will be permitted to retake it on one further occasion only, not later than one year after the initial attempt.

Such a candidate whose dissertation has been of satisfactory standard may resubmit the same piece of work, while a candidate who has reached a satisfactory standard on the written papers will not be required to retake that part of the examination.

Schedule I

Advanced Papers for the M.Phil. and M.Sc. in History of Science, Medicine, and Technology

A broad range of the course resources are shared with the corresponding courses in Economic and Social History, and Advanced Papers are therefore available in the subject areas listed here.

1. Economic and business history

2. History of science and technology

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3. Social history

4. Historical demography

5. History of medicine

A descriptive list of Advanced Papers will be published by the Board of the Faculty of History in September for the academic year ahead (not all options may be available in every year). The definitive list of the titles of Advanced Papers for any one year will be circulated to candidates and their supervisors and posted on the Faculty notice board not later than Friday of third week of Michaelmas Term.

Schedule II

The paper in a relevant discipline or skill may be:

1. One of the papers from the M.Phil. in Sociology or in Comparative Social Policy.

2. One suitable paper from another Master's degree under the auspices of the Faculty of History approved from time to time by the Graduate Studies Committee of the Board of the Faculty of History.

3. One suitable paper in a related skill or discipline other than those specified in paragraphs 1 to 2 above on the recommendation of the candidate's supervisor and endorsed by the Course Director.

Choices under Schedule II have to be approved by the Chair of the Graduate Studies Committee of the Board of the Faculty of History not later than Monday of the fourth week of Michaelmas Term. Candidates wishing to take a paper under 1 or 3 will also need the approval of the appropriate course convenor and the Graduate Studies Committee of the relevant faculty board or inter-faculty committee who need to be satisfied that each candidate has an adequate background in the subject. Not all options may be available in any one year.

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Master of Science by Coursework in Integrated Immunology

1. The Divisional Board of Medical Sciences shall appoint for the supervision of the course an Organising Committee, which shall have the power to arrange the teaching, assessment and other instruction.

2. The Organising Committee shall appoint an academic mentor for each candidate.

3. Each candidate shall:

(*a*) follow a course of study in Integrated Immunology for at least three terms and for a substantial part of the three vacations, as determined by the course timetable;

(*b*) attend all organised sessions including lectures, tutorials, class-directed learning, problem-based learning and continuing professional development sessions which will be compulsory (a record of attendance is kept).

4. Candidates shall be examined in all of the following ways:

(i) At the end of Michaelmas Term (normally in Week 10), each candidate must pass a computer-based examination on the topics in the Schedule for Term 1. Candidates who fail the examination once will be permitted to take it again on one further occasion, normally in Week 0 of Hilary Term, in order to proceed with the course.

(ii) At the end of Hilary Term (normally in Week 10), each candidate must pass a computer-based examination on the topics in the Schedule for Term 2. Candidates who fail the examination once will be permitted to take it again on one further occasion, normally in Week 0 of Trinity Term, in order to proceed with the course.

(iii) Each candidate will be required to submit to the examiners online via the approved submission system a pdf of a typed essay of not more than 4,000 words by noon, Monday of Week 8 of Michaelmas Term. Candidates will propose their own essay titles based on a list of topics provided at the start of Michaelmas Term. Titles will be subject to approval by the Organising Committee, and candidates must submit their proposed titles by deadlines determined by the Organising Committee, as detailed in the Course Handbook. Each candidate shall make a public presentation on their essay to the examiners and will be examined viva voce, at the end of Michaelmas Term at a time to be notified by the examiners. Candidates will have the opportunity to revise and re-submit their essay by noon, Friday of the week preceding Week 0 of Hilary Term, in the event that they are deemed not to have passed this element of the examination.

(iv) Each candidate will be required to submit to the examiners online via the approved submission system a pdf of two typed clinical commentaries of not more than 3,000 words each by noon, Monday of Week 8 of Hilary Term. The subjects of the clinical commentaries must have been approved by the Examining Board. Each candidate will be required to make a public presentation of one of their commentaries and will be examined viva voce, at the end of Hilary Term at a time to be notified by the examiners. Candidates will have the opportunity to revise and re-submit their clinical commentaries by noon, Friday of the week preceding Week 0 of Trinity Term, in the event that they are deemed not to have passed this element of the examination.

(v) Each candidate will be required to submit to the examiners online via the approved submission system a pdf of a typed research dissertation of not more than 10,000 words (excluding bibliography and appendices) on the research project selected for study as set out in the Schedule. The dissertation must be submitted by a date in late July to be specified by the Organising Committee and published in the University *Gazette* not later than the start of Michaelmas Term of the academic year in which the examination is taken.

(vi) Each candidate shall make a presentation of their research project and will be examined viva voce, normally in the first week of September in the year of examination on a date to be determined by the examiners. Candidates will have the opportunity to resubmit the research dissertation to an Examining Board sitting in Michaelmas, Hilary or Trinity Term of the following year (and which will be according to the Examiners' discretion in each case), in the event they are deemed not to have reached the required standard. In exceptional circumstances, candidates may be permitted to redo the research project and resubmit the research dissertation, usually in Trinity Term of the following year.

5. The examiners may examine any candidate viva voce on any part of the examination.

6. Candidates must pass each element of the examination to pass overall.

7. Candidates must pass each element of the examination in each term before being permitted to progress to the next term.

8. Candidates will be allowed one opportunity to retake or resubmit each of the required elements should they fail to reach the necessary standard. Students failing to pass any element on the second attempt will normally be judged to have failed to reach the necessary standard for the award.

9. The examiners may award a distinction for excellence in the whole examination.

10. The required written submissions must be sent to the Chair of Examiners, M.Sc. in Integrated Immunology, c/o Examination Schools, High Street, Oxford.

Schedule

The syllabus for study will be:

Term 1: Fundamental aspects of immunology

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The dynamic anatomy of immunity

Innate immunity

Antigen presentation and recognition

Adaptive immunity

Phylogenetically ancient systems

Term 2: Clinical and Applied Aspects of Immunology

Infection and immunity

Failure of immunity

Aberrant and unwanted immunity

The immunology of cancer

Manipulation of immunity

Term 3: A basic or clinical research project

The project will be chosen in consultation with the Organising Committee. A research supervisor will be assigned who will provide regular supervision and guidance during the course of the 14-week laboratory-based research project in Oxford.

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Master of Science by Coursework in International Health and Tropical Medicine

1. The Divisional Board of Medical Sciences will appoint for the supervision of the course an Organising Committee, which will have the power to arrange lectures and other instruction.

2. The Organising Committee will appoint for each candidate an academic adviser.

3. Each candidate must follow a course of study in International Health and Tropical Medicine for at least three terms and for a substantial part of the three subsequent vacations, as determined by the course timetable.

4. Candidates will be examined in all of the following ways:

(i) A written examination paper relating to Paradigms and Tools for Global Health.

(ii) An online submission in the form of a 2,000-2,500 word piece of written work with an additional 300 word executive summary, to be completed within 48 hours of receipt of the examination questions, relating to Challenges and Change in International Health, and Global Health Research and Practice. The online submission will be done via the authorised online submission site.

(iii) For all options except Mathematical Modelling of Infectious Diseases: One printed essay of 3,000-4,000 words (excluding bibliography, references, tables and figures). The topic of the essay must be selected from a choice of titles approved by the Organising Committee and based on the optional modules studied as set out in the Schedule.

For the Mathematical Modelling of Infectious Diseases module: A computer program or piece of mathematical analysis (both of which are the equivalent of 1,000 words) accompanied by a short report of 2,000 to 3,000 words.

(iv) A type-written dissertation of not more than 10,000 words (excluding references, tables, figures, bibliography and appendices) on the research project as set out in the Schedule below. The research project and the subject of the dissertation must have been approved by the Organising Committee.

5. Candidates may be examined viva voce and this examination will take place on dates to be determined by the examiners.

6. The arrangements for approval of written work for submission will be notified to candidates not later than the start of the Michaelmas Term of the academic year in which the examination is taken.

7. Candidates will submit their two essays online via the authorised online submission site, by dates to be specified by the Organising Committee and published in the University Gazette not later than the start of Michaelmas Term of the academic year in which the examination is taken. Each submission must be accompanied by a declaration of the candidate's authorship.

8. Candidates will submit the dissertation online via the authorised online submission site. The submission must be accompanied by a declaration of the candidate's authorship.

9. A candidate who fails the written examination paper described in section 4 (i) or the online submission described in section 4 (ii) will be permitted to re-sit the failed component(s) on one further occasion, during September of the Long Vacation of the same academic year as their original examination attempt. A candidate who fails any of the submitted assessments will be permitted to re-submit the failed component(s) on one further occasion, ideally within the same academic year before the final examination board or alternatively at the time these assessments are submitted during the following academic year.

Schedule

A. *Core Modules*

1. Paradigms and Tools for Global Health

2. Challenges and Change in International Health

3. Global Health Research and Practice

B. *Options*

1. Vaccinology

2. Reproductive, Maternal, Newborn and Child Health

3. International Development and Health

4. Development, Environment and Health

5. Case Studies in Field Epidemiology

6. Mathematical Modelling of Infectious Diseases

7. Research During Outbreaks

C. *Research placement*: Students will produce a dissertation based on a research placement that will normally be undertaken overseas. A research placement supervisor will be assigned to each student in addition to their academic adviser. The subject of each student's dissertation, the research placement, and the supervision arrangements for each student must be approved by the Organising Committee.

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Master of Science by Coursework in Japanese Studies

1. The Course shall be under the supervision of the Japanese Studies Committee. The Course Director will, where possible, rotate between members of the Faculty of Oriental Studies and the Oxford School of Global and Area Studies.

2. Each candidate will be required to follow a course of instruction in Japanese Studies for three terms.

3. Candidates will be required to present themselves for examination in either:

(i) a compulsory paper in Japanese Language; and in two option subjects at the end of Trinity Term in the year of registration (Mode A); or

(ii) three option subjects at the end of Trinity Term in the year of registration (Mode B).

Candidates taking the examination in Japanese Language will also be required to undertake a series of written tests and essays as specified by the Japanese Studies Committee. The forms of assessment, and the dates and times of submission, where applicable, will be notified to students not later than Friday of week 0 of Michaelmas Term.

Candidates must choose option papers from a list which will be published annually and distributed to students by not later than Friday of week 0 of Michaelmas Term.

4. In addition, all candidates will be required to undertake the following assessment:

(i) Research Methods for Area Studies: A take-home test on the collection and analysis of qualitative data (word limit: 2500 words including footnotes but excluding bibliography) will be released on Monday of Week 8 of Michaelmas Term with the work to be submitted to the Examination Schools by 12 noon on Monday of Week 9 of Michaelmas Term; and a take-home test in quantitative analysis to be set on Monday of Week 8 with the work to be submitted by 12 noon on Monday of Week 10 of Hilary Term.

(ii) One 12,000 word dissertation (excluding abstract/summary, footnotes, bibliography, and appendices). The title of the dissertation must be approved by the Course Director by not later than 12 noon on Friday of week 4 of Hilary Term in the year in which the examination is taken. The dissertation must be submitted by not later than 12 noon of the weekday on or nearest to 1 September in the year in which the examination is taken. The dissertation must be accompanied by a statement that the dissertation is the candidate's own work except where otherwise indicated.

Each submission must be accompanied by a declaration indicating it is the candidate's own work. Two printed copies of each of the items of written work detailed above, and, in addition an electronic copy on a memory stick or CD, must be delivered to the Examination Schools, addressed to the Chair of Examiners for the MSc in Japanese Studies, c/o the Examination Schools, High Street, Oxford at the times and days specified for each paper.

Successful candidates will be required to deposit a hard copy of the dissertation in the Bodleian Library.

5. Candidates who fail the research methods course overall will be permitted to resubmit a new submission for the failed piece(s) of work within four weeks of publication of the failed mark(s), on a date specified by the Chair of Examiners.

Candidates who fail one or more of the examination papers or the dissertation will be permitted to retake the examination paper(s) or resubmit the dissertation on one further occasion only, not later than one year after the first attempt.

6. Students wishing to transfer from the MSc in Japanese Studies to the MPhil in Japanese Studies must apply to the Course Director no later than Friday of week 9 of Hilary Term.

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Master of Science by Coursework in Latin American Studies

For the purposes of this examination, 'Latin America' will be interpreted as the eighteen Spanish-speaking republics of the Western Hemisphere, plus Brazil, Haiti, and Puerto Rico.

The regulations are as follows:

1. Candidates for the M.Sc in Latin American Studies will:

   (*a*) Follow a course of instruction for three terms and present three examination papers at the end of Trinity Term in the year of registration. These papers must include at least two of the core papers from among the following five disciplines: Economics, History, International Relations, Politics and Sociology.

   (*b*) Submit a dissertation, not exceeding 10,000 words, including footnotes and appendices. A draft title for the dissertation must be submitted for approval by the Latin American Centre Management Committee by 12:00 noon on the Friday of Week 2 of the Hilary Term preceding the written examination. An electronic copy of the dissertation must be submitted via WebLearn by noon on the Monday of Week 5 of Trinity Term in the calendar year in which the examination is taken. Only the file submitted via Weblearn constitutes a valid submission; no concomitant hard-copy may be submitted. The submission must be anonymous, and the submission must be accompanied by a declaration indicating that it is the candidate's own work.

   (*c*) Candidates may also be required to present themselves for an oral examination if requested to do so by the examiners. The oral examination may focus on the candidate's examination papers, dissertation, or both.

2. The list of examination papers will be published on the Latin American Centre website and in the *University Gazette* in Week 0 of Michaelmas Term. Candidates must take the core paper in Economics if they wish to take a further paper in that discipline. Specialisation on a single country or a combination of countries is permitted so long as the choice appears in the list of available papers published.

3. Candidates shall be deemed to have passed the examination if they have passed all examination papers and the dissertation.

4. Candidates must achieve marks of 50 or above in all four components to pass the examination. Candidates who achieve marks below 50 in any component will be permitted to retake the paper/resubmit the dissertation on one further occasion only, in Trinity term one year after the first attempt.

5. The examiners may award a distinction for excellence in the whole examination.

Oxford 1+1 MBA programme

Candidates registered on the Oxford 1+1 MBA programme will follow an additional two or three-month bridging programme at the end of their third term of the combined programme.

Each candidate will be appointed an academic advisor from the Saïd Business School to plan an individual course of study which will include as a minimum, the following three compulsory elements:

(i) Normally two meetings during the bridging programme with the senior advisor appointed by the Saïd Business School at the start of the Oxford 1+1 MBA programme.

(ii) A formatively assessed Integrative Development Plan of up to 3,000 words. Candidates would be required to critically reflect on their learning from the Masters programme and relate this both to their forthcoming MBA programme as well as to their career goals. The meetings with the advisor will frame the design, delivery and discussion of the plan.

(iii) Attendance of the MBA pre-course as described in the joining instructions for the MBA class, unless granted exemption by the MBA Committee on the grounds of prior formal study or work experience.

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Master of Science by Coursework in Law and Finance

1. Candidates must follow for at least three terms a course of instruction in Law and Finance.

2. Candidates must complete the following courses, and satisfy the examiners in the summative assessment in each case:

(*a*) all courses from Schedule A; *and*

(*b*) either two law electives from Schedule B, or one law elective from Schedule B and an individual dissertation, or one elective from Schedule B and the Corporate Valuation course plus one further elective from Schedule C, as prescribed for the Master in Business Administration or Master of Science in Financial Economics.

3. Candidates may, in place of one of the law electives from Schedule B, complete two 'half-options' from Schedule D.
4. Not all electives will necessarily be taught or examined in any one year. Details of those which are available will be published in the M.Sc. in Law and Finance Handbook for the year of the examination, subject to any amendment posted on the designated course website by Monday of week minus 1 of the Michaelmas Term before the examination is held.

5. With the consent of the MLF Academic Director and the Subject Group Convener of the Course in question, candidates may offer as an alternative to one or both law electives from Schedule B, any other course listed in the handbook for BCL and M.Jur students (subject to the same limitations imposed on BCL and M.Jur students).

6. With the consent of the MLF Academic Director, candidates may offer as an alternative to one or both electives from Schedule C, one or more courses from the list of electives prescribed for the Master in Business Administration or Master of Science in Financial Economics which are not already listed in Schedule C.

7. Candidates may offer a dissertation under the regulations for the Bachelor of Civil Law and Magister Juris. Further details will be published in the M.Sc. Law and Finance Handbook and Examination Conventions.

8. Course assignments, where set, must be submitted not later than the time and date stipulated for each exercise; these will be published by the Board of Examiners before the first Monday of each term in which the assignment or project must be undertaken. Such assignments shall be submitted electronically via WebLearn by the times and dates specified. Candidates will be contacted with details of how to submit the assignments. On submitting the assignments, candidates will also be required to submit a declaration of authorship.

9. The degree of M.Sc. shall be awarded to any candidate who achieves marks of at least 50 per cent in assessments for all courses (for which purposes a dissertation, if offered, shall count as one course), with satisfactory completion of pass/fail course assessment components where relevant.

10. Candidates are permitted on only one occasion to resubmit or retake failed assessment items on any course on which they have failed to achieve the required standard.

Schedule A

Law and Economics of Corporate Transactions

Finance

First Principles of Financial Economics

Schedule B

Business Taxation in a Global Economy

Commercial Negotiation and Mediation

Competition Law
Conflict of Laws

Corporate Finance Law
Corporate Insolvency Law

European Business Regulation

International Economic Law
Law and Computer Science

Legal Concepts in Financial Law

Principles of Financial Regulation

Regulation

Transnational Commercial Law

Schedule C

Corporate Valuation

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Investing in Public Equity

Entrepreneurial Finance Project
Mergers, Acquisitions and Restructuring

Private Equity and Debt

Investing in Private Markets

Schedule D

Comparative Copyright

Comparative Corporate Governance

Corporate Control: Law and Finance

Incentivising Innovation

Principles of Intellectual Property Law

Trade Marks and Brands

Oxford 1+1 MBA Programme

Candidates registered on the Oxford 1+1 MBA programme will follow an additional two or three-month bridging programme at the end of their third term of the combined programme.

Each candidate will be appointed an academic advisor from the Saïd Business School to plan an individual course of study which will includes as a minimu, the following three compulsory elements:

(i) Normally two meetings during the bridging programme with the senior advisor appointed by the Saïd Business School at the start of the Oxford 1+1 MBA programme.

(ii) A formatively assessed Integrative Development Plan of up to 3,000 words. Candidates would be requested to critically reflect on their learning from the Masters programme and relate this both to their forthcoming MBA programme as well as to their career goals. The meetings with the advisor will frame the design, delivery and discussion of the plan.

(iii) Attendance of the MBA pre-course as described in the joining instructions for the MBA class, unless granted exemption by the MBA Committee on the grounds of prior formal study or work experience.

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Master of Science by Coursework in Learning and Teaching

1. Candidates for the M.Sc. in Learning and Teaching may only be admitted to the course if they are graduates who have been awarded Qualified Teacher Status in the United Kingdom, or an equivalent UK or overseas award recognised by the Departmental Board. They must also be employed in a teaching post within a school or other educational setting. All candidates will be admitted initially for the Postgraduate Diploma in Learning and Teaching.

2. Every candidate must follow for at least three and at most nine terms a part-time course of instruction in Learning and Teaching.

3. The course will consist of one programme of study, covering four main topics, and a research and development project. The examination shall be in three parts as follows:

Part 1 will be examined by one coursework assignment as described in clause 4 below.

Part II will be examined by one coursework assignment as described in clause 4 below.

Part III will be examined by a research and development project report as described in clause 6 below.

Those candidates who meet the criteria set out in clause 7 below will be exempt from Part I of the programme.

4. Parts I and II of the M.Sc. in Learning and Teaching shall each be examined by means of one coursework assignment relating to the content of the Part. (Candidates may choose, in consultation with their supervisors, whether the assignment should be presented as a single piece of work, focused on the same issue, explored from the two different perspectives required, or as two smaller scale pieces, each focused on a different topic within the programme of study but linked by a reflective introduction that brings the two studies together within the candidate's own practice of professional learning.) The assignment must be between 8,000 and 10,000 words in length, or their equivalent. One electronic copy of the assignment (in a software format available in the department) must be submitted via the online Examinations portal to the Chair of Examiners, Postgraduate Diploma/M.Sc. in Learning and Teaching. The deadline for submission of assignments will take place before Week 5 of Trinity Term of the candidate's second year of study (or the first year if the candidate is exempted from Part I), and will be no later than noon on a date specified by the examiners and published in the course handbook..

5. Part III of the M.Sc. in Learning and Teaching shall be examined through a research and development project report, which presents a systematic account of a substantial practitioner research enquiry, focused on the design and implementation of a specific innovation in teaching and learning with a strong emphasis on the choice of appropriate criteria, and relevant evidence for evaluating its impact. The research and development work must involve a significant degree of collaboration with other adults, either engaging others in research; or enabling others to learn from research findings within the candidate's own school or educational setting. The research and development project report must be between 15,000 and 20,000 words in length, or their equivalent. One electronic copy (in a software format available in the department) must be submitted via the online Examinations portal to the Chair of Examiners, M.Sc. in Learning and Teaching no later than noon on the third Friday in September of the candidate's third year on the course.

6. Those candidates who meet any of the following criteria will be exempt from Part I of the examination and will only be required to undertake Parts II and III.

(*a*) Those candidates who have, since October 2007, successfully completed the course leading to the award of a Postgraduate Certificate in Education at the University of Oxford (i.e. the Oxford Postgraduate Certificate in Education examined at Master's level).

(*b*) Those candidates who have successfully completed a Postgraduate Certificate in Education at another university, assessed at Master's level and including an award equivalent to at least one third of a full Master's degree.

(*c*) Those candidates who have successfully completed the course leading to a Postgraduate Diploma in Educational Studies from the University of Oxford.

7. Candidates who fail to satisfy the examiners in an assignment or in the research and development project may be permitted to resubmit the assignment or project report on one occasion only. For both an assignment and a research development project the deadline for resubmission is normally the standard submission deadline for the following year. For Part I and Part II assignments, the candidate can choose to resubmit within the deadline set for the next Part III research and development project within the same academic year (as described in clause 6 above).

8. Candidates who fail outright an assignment within either Part I or Part II of the examination will not normally be permitted to embark on the next year's programme of study within the M.Sc. in Learning and Teaching until they have successfully resubmitted their assignment. Candidates who are awarded a marginal fail will normally be permitted to embark on the next year's programme of study within the M.Sc. in Learning and Teaching, but will be required to resubmit the assignment.

9. Candidates may also be examined orally on their final research and development project.

10. Candidates who successfully complete Parts I and II of the M.Sc. in Learning and Teaching (or who are exempt from Part I and successfully complete Part II) and who choose not to continue with their programme of study may be awarded a Postgraduate Diploma in Learning and Teaching. Candidates who successfully complete Parts I and II of the M.Sc. in Learning

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and Teaching (or who are exempt from Part I and successfully complete Part II) and receive a fail mark for Part III, either at the time of the original submission (and do not wish to re-sit) or after re-submission, may apply to exit the programme with a Postgraduate Diploma in Learning and Teaching.

Schedule

Programme of study:

Teachers and Learners

Part I: Teacher identity and agency

Part II: Pupil identity and agency

Curriculum, pedagogy and assessment

Part I: Curriculum, pedagogy and assessment - introduction

Part II: Mediation, alignment and assessment design

Responding to pupils

Part I: Learners, diversity and inclusion

Part II: Motivation and task design

Schools, equity and achievement

Part I: Educational research, professional communities and networks

Part II: Policy, schooling and research

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Master of Science by Coursework in Major Programme Management

1. Candidates will follow for twenty-four months (part time), a programme of instruction in Major Programme Management.

2. The programme will consist of eight compulsory courses, as prescribed in the schedule, and a dissertation of 10,000 words. Candidates must satisfy the examiners in the assessment associated with each component. Modes of assessment and submission dates will be published by the M.Sc. Director and distributed to all candidates in the first week of the Michaelmas Term of the year in which the assessment takes place. All pieces of assessment will be submitted online, as set out in the assessment section of the programme learning platform.

3. Dissertation

(a) The title of the dissertation must be approved by the MMPM Programme Committee no later than eight weeks after the end of Module 8.

(b) The dissertation should demonstrate an ability to identify, formulate, implement and present a project in the area of Major Programme Management. The dissertation, not exceeding 10,000 words in length, must be submitted online, as set out in the assessment section of the programme learning platform, by noon on the first Monday of September at the end of the second year of the course. All material submitted for the dissertation shall be accompanied by a declaration of authorship statement indicating that it is the candidate's own work.

(c) The Research Methods assignment may be submitted as part of the dissertation providing:

(i) it has not been submitted in whole or in part for another degree of the University of Oxford, or a degree of any other university, and the candidate submits a statement to that effect;

(ii) the dissertation itself is substantially new;

(iii) the candidate also submits both the original Research Methods assignment itself and a statement specifying the extent of what is new.

4. Candidates who fail to satisfy the Examiners in the assessment of any one of the components may retake/resubmit the failed assessment only once, no morethan twelve months after the final meeting of the Board of Examiners, excluding any period of suspension. Candidates who fail to satisfy the examiners in the dissertation may resubmit it on one, but no more than one, occasion which shall normally be by Week 10 of the Hilary Term in the following year.

5. The Examiners may choose to examine any candidate or group viva voce.

6. If, for good cause, a student is temporarily unable to carry out their studies, the MSc Director(s) concerned may grant him or her a request for a temporary suspension of status, for not less than one month and not more than twelve months at any one time. Applications for suspension of status should be made to the MSc Director(s) concerned, c/o the relevant Graduate Studies Assistant; and will require additional approval from the Director of Graduate Studies. No student may be granted more than twenty-four months' suspension of status in this way by the MSc Director.

Schedule of Core Courses

(i) Designing and Managing Successful Programmes

(ii) Major Programme Risk

(iii) Systems Thinking

(iv) Governance & Stakeholder Management

(v) Commercial Leadership

(vi) Research Methods

(vii) Managing Performance

(viii) Globalisation and Major Programmes

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Master of Science by Coursework in Management Research

1. Candidates must follow for three terms a course of instruction in Management Research and will, when entering for the examination be required to produce a certificate from a supervisor for the M.Sc. in Management Research appointed for the purpose to this effect.

2. The course will consist of two parts and candidates must satisfy the examiners in the assessment (assignment/examination/practical work) associated with each component in Part One and Part Two. Modes of assessment and submission dates will be published by the M.Sc. Director and distributed to all candidates in the first week of the term in which the assessment takes place.

(a) *Part One*

(i) *Introduction to Research Methods*, as prescribed in the Schedule. This course has two components-Management Research Methods, and Statistical Research Methods (both of which are assessed in Part One).

(ii) *Management and Organisational Theory*, (core course in Management Research) as prescribed in the Schedule.

(b) *Part Two*

(i) *Advanced Research Methods*. One of two possible Advanced Research Methods courses (Qualitative or Quantitative).

(ii) *Two elective courses*. Two required specialist elective courses, one elective to be taken and assessed in Hilary Term, and one elective to be taken and assessed in Trinity term, chosen from the list of subjects and rubrics approved by the M.Sc. Director and published in the *Gazette* not later than the end of the Trinity term of the academic year preceding the year of the examination.

(iii) *Dissertation.* Candidates are required to submit a dissertation in an agreed field of management research. The dissertation should demonstrate an ability to identify, formulate, implement and present a research project. Three typewritten copies of the dissertation, not exceeding 15,000 words in length (including endnotes, appendices, tables, but excluding references), must be submitted to the Examination Schools and addressed to the Chair of Examiners for the M.Sc. in Management Research, c/o Examination Schools, High Street, Oxford, by noon on the first Monday of August in the calendar year in which the examination is taken.

3. Candidates who fail to satisfy the Examiners in any one of the *Part One* Introduction to Research Methods components, or the Management and Organisational Theory core course assessment may retake/resubmit the failed assessment only once, by Week 10 of Trinity Term in the year in which the examination is taken. Candidates who fail to satisfy the examiners in *Part Two* the Advanced Research Methods course or in either one of the two required electives my resit or resubmit the failed elective only once, by Week 0 of Hilary Term in the following year. Candidates who fail to satisfy the Examiners in Part Two in the dissertation may resubmit it on one, but no more than one, subsequent occasion, which shall be by Week 0 of Hilary term in the following year.

4. The Examiners may choose to examine any candidate or group viva voce.

5. The Examiners may award a distinction for excellence for the overall examination of the course.

Schedule

(*a*) *Research Methods (Introduction to Research Methods and Advanced Research Methods)*

The two components address and discuss the nature of research in management studies and its relation to other social sciences, epistemology, strategies for literature review, research design, qualitative methods, interviewing, questionnaire design and ethnography, data sources and data collection, statistical methods, statistical and econometric modelling, analysis and interpretation of qualitative and quantitative data and the presentation of research results.

(*b*) *Management and Organisational Theory*

The course aims to demonstrate and introduce the wide range of social science perspectives which can be brought to bear in the study of management and organisations. It will explore a range of epistemological and ontological interpretations of management in organisations, especially emphasising recent developments in theory. It will do so by treating a series of key substantive issues and topics-for example, trust and accountability; rationality; language and discourse, technology-from each of two broadly contrasting theoretical commitments. The first commitment comprises those perspectives and frameworks that focus on structure and institutionalised arrangements. A second comprises those approaches that emphasise action and process.

By the end of the course students should be equipped to identify and evaluate the relative merits of a diversity of theoretical perspectives. A second and complementary purpose of the course is to provide sufficient understanding of key concepts within management and organisation theory to enable the student to make informed decisions on optional areas of study offered in subsequent terms.

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Master of Science by Coursework in Mathematical and Computational Finance

1. The Divisional Board of Mathematical, Physical and Life Sciences shall appoint for the supervision of the course a supervisory committee, which shall have the power to approve lectures and other instruction. The committee shall appoint a course organiser who will be responsible for ensuring that the programme is set up and the decisions of the committee are carried out.

2. The course organiser shall arrange for the appointment of a supervisor for each candidate.

3. Each candidate shall follow a course of study in Mathematical and Computational Finance for at least three terms and for a substantial part of the intervening vacations.

4. The examination will consist of the following parts:

(i)Two written examinations, and one take-home project, which will cover the Michaelmas Term core courses in mathematical methods, data and numerical analysis, based on the schedule below. The written examinations will be organised within the department.

(ii) Two written examinations, and one take-home project, which will cover the Hilary Term core and optional courses in mathematical methods, data and numerical analysis, based on the schedule below. The written examinations will be organised within the department.

(iii) Two courses in Financial Computing with C++ which will be assessed by two practical assessments within the Department. The details will be specified in the Course Handbook on the Course Website.

(iv) A dissertation of between twenty-five and forty pages on a topic approved by the examiners.

More detail on these requirements will be set out each year in the Course Handbook on the Course Website.

5. Take-home projects shall be submitted electronically. Submission shall be in accordance with both the details given in the Course Handbook on the Course Website and with the deadlines which the examiners shall determine and notify candidates of. In exceptional cases where a candidate is unable to submit work electronically, he or she must apply to the Standing Committee for permission to submit the work in paper form to the Examiners, c/o the Academic Administrator for Mathematical Finance, Mathematical Institute. Such applications must reach the Mathematical Institute not less than two weeks before the deadline for submitting the work.

6. An electronic version of the dissertation along with a declaration of authorship form must be submitted no later than noon on a date in June to be specified by the examiners. The dissertation should be submitted in pdf or other machine-readable format in accordance with instructions which the examiners shall determine and notify candidates of.

7. The examiners may award a distinction for excellence in the whole course.

8. A candidate who has failed to satisfy the examiners in the examination may enter again for the examination on one, but not more than one, subsequent occasion.

Schedule

Mathematical methods including stochastic analysis, partial differential equations, probability and statistics.

Mathematical models of financial markets; associated topics in financial economics.

The numerical solution of ordinary, partial and stochastic differential equations.

Monte Carlo methods.

Numerical methods for optimisation.

Statistical analysis of financial data and machine learning.

Programming in appropriate languages, and use of relevant packages.

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Master of Science by Coursework in Mathematical and Theoretical Physics

1. The Examination in Mathematical and Theoretical Physics shall be under the supervision of the Mathematical, Physical and Life Sciences Board.

2. The Divisional Board of Mathematical, Physical and Life Sciences shall appoint for the supervision of the course a supervisory committee, which shall have the power to approve lectures and other instruction. The committee shall appoint a Director of Studies who will be responsible for ensuring that the programme is set up and the decisions of the committee are carried out.

3. The subject of the MSc of Mathematical and Theoretical Physics shall be Mathematical and Theoretical Physics and related subjects.

4. In the following 'the Course Handbook' refers to the Mathematical and Theoretical Physics Handbook and supplements to this published by the Joint Supervisory Committee for Mathematical and Theoretical Physics.

5. Each candidate shall follow a course of study in Mathematical and Theoretical Physics for three terms.

6. Candidates will complete and be assessed on units according to the following:

(i) Candidates will offer a minimum of 10 units for examination but may offer further units if they wish, subject to the guidance in the Course Handbook. One unit corresponds to a 16 hour lecture course.

(ii) At least four units will be assessed by written, invigilated examinations. Examination details will be published in the Course Handbook.

(iii) Candidates may offer a dissertation which may count as one or two units. The dissertation will follow the guidelines and procedures of the Mathematical and Theoretical Physics Course Handbook.

(iv) Three further units will be assessed by marked timed written examinations, take-home papers or mini-projects. The remaining three units may either consist of practicals or formal assessments. The Course Handbook will specify which units will be assessed by each method mentioned above and will set out the rules governing submission of coursework.

7. A candidate who fails to satisfy the Examiners may retake the examination on at most one subsequent occasion. This resit attempt shall normally be taken at the next opportunity, but may be deferred once, i.e. it must be taken at one of the next two opportunities. In such a case the examiners will specify at the time of failure which components of the examination may or must be redone.

8. Syllabus and examination details will be published each year in the Course Handbook and on the course web pages by the beginning of the Michaelmas Full Term in the academic year of the examination.

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Master of Science by Coursework in Mathematical Finance

For students registering on the M.Sc. in Mathematical Finance in or after January 2012 and available to those who enrolled on the M.Sc. or PG Dip. in Mathematical Finance in or before January 2011 and who have not already been awarded the relevant qualification.

1. Every student must follow a part-time course of instruction in the theory and practice of Mathematical Finance.

2. The Mathematical, Physical and Life Sciences Board shall elect for the supervision of the M.Sc. a Supervisory Committee which shall have the power to arrange lectures and other instruction.

3. The following awards shall be available to students registering on the M.Sc. in Mathematical Finance:

(i) M.Sc. in Mathematical Finance

(ii) Postgraduate Diploma in Mathematical Finance

4. Admission is only to the M.Sc. in Mathematical Finance.

5. Exceptionally, a candidate for the M.Sc. in Mathematical Finance may apply to be awarded the Postgraduate Diploma in Mathematical Finance, subject to such a candidate having satisfied the criteria for that award as set out in clauses 7 and 10 below. Candidates so awarded the Postgraduate Diploma cease, at that point, to be registered for the M.Sc. in Mathematical Finance, and may not normally be re-admitted to the M.Sc.

6. To be eligible for the award of an M.Sc., a student must be on the Register for the M.Sc. for at least seven terms.

7. To be eligible for the Postgraduate Diploma, a student must be on the Register for the M.Sc. for at least four terms.

8. A student may apply to extend for five further terms up to a maximum of twelve terms in total.

9. Every candidate will be required to satisfy the examiners in the following:

(*a*) *M.Sc. in Mathematical Finance*

(i) attendance at each core module as detailed in Section A, and three advanced modules from Section B, of the Schedule below;

(ii) two written examinations, covering material relevant to the core modules in Section A of the Schedule;

(iii) three assignments chosen from the advanced modules in Section B of the Schedule. Assignments should be of no more than ten sides of A4 in length (excluding tables, appendices, footnotes and bibliography);

(iv) a dissertation of not more than forty five sides of A4 in length (excluding the abstract, tables, appendices, footnotes and bibliography), on a subject selected by the candidate in consultation with the supervisor and approved by the Supervisory Committee.

(*b*) *Postgraduate Diploma in Mathematical Finance*

(i) attendance at each core module as detailed in Section A, and three advanced modules from Section B, of the Schedule below;

(ii) two written examinations, covering material relevant to the core modules in Section A of the Schedule;

(iii) three assignments chosen from the advanced modules in Section B of the Schedule. Assignments should be of no more than ten sides of A4 in length (excluding tables, appendices, footnotes and bibliography).

The assignments under (*a*) (iii) and (*b*) (iii) above, and the dissertation under (*a*) (iv) above, shall usually be submitted electronically, in accordance with details given in the handbook, by such date as the examiners shall determine and shall notify candidates.

Any candidate who is unable, for some reason, to submit work electronically must apply to the Supervisory Committee for permission to submit the work in paper form to the examiners c/o the Academic Administrator for Mathematical Finance, Mathematical Institute. Such applications must reach the Mathematical Institute two weeks before the deadline for submitting the work.

10. Candidates may be required to attend a viva voce examination at the end of the course of studies (for the M.Sc. or the Postgraduate Diploma) at the discretion of the examiners.

11. The examiners may award a distinction to candidates for the M.Sc. or Postgraduate Diploma.

12. Candidates who fail to satisfy the examiners in the written examinations under 9 (*a*) (ii) or (*b*) (ii), the assignments under 9 (*a*) (iii) or (*b*) (iii), or the dissertation under 9 (*a*) (iv) may be permitted to resubmit work in respect of the part or parts of the examination which they have failed on one further occasion. In the case of the written examinations, this shall normally be on the occasion of the written examinations next following; in the case of assignments or the dissertation, the work shall normally be resubmitted within one year of the decision of the examiners.

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13. In the exceptional circumstances that a candidate previously awarded the Postgraduate Diploma is re-admitted to the M.Sc. and is successful in the examination for the M.Sc. having for that examination incorporated the assignments submitted for the Postgraduate Diploma, then the subsequent award will subsume his or her previous award.

Schedule

Section A: Core Modules

The Supervisory Committee shall approve the content of four core modules to be given each year which shall be published in the handbook. The following components will be covered: Mathematical Techniques; Derivative Pricing; Portfolio Theory and Asset Pricing; Numerical Methods; Interest Rates.

Candidates may, in exceptional circumstances, and with the permission of the Supervisory Committee, be exempt from attendance at part of the first core module undertaken.

Section B: Advanced Modules

The Supervisory Committee shall approve the content of at least three advanced modules to be given each year which shall be made known to students by the end of Week Eight of the Trinity term in the calendar year in which the written examination is held.

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Master of Science by Coursework in Mathematical Modelling and Scientific Computing

1. The Divisional Board of Mathematical, Physical and Life Sciences shall appoint for the supervision of the course a supervisory committee, including a member from outside the University, which shall have the power to approve lectures and other instruction. The committee shall appoint a Course Director who will be responsible for ensuring that the programme is set up and the decisions of the committee are carried out.

2. The Course Director shall arrange for the appointment of a supervisor for each candidate.

3. Each candidate shall follow a course of study in Mathematical Modelling and Scientific Computing for three terms and their corresponding vacations.

4. Candidates will complete and be assessed on all the following parts:

(i) Four written examinations on core course material in mathematical methods and numerical analysis. These examinations will be organised within the department [1 unit each];

(ii) Two Special Topics chosen from a list that will be published each year. One special topic should be labelled 'Modelling' and one should be labelled 'Scientific Computing'. These Special Topics will be assessed by a written project [1 unit each];

(iii) Case Studies in Mathematical Modelling and Scientific Computing. Students will submit a project on each of these courses for assessment [1 unit each];

(iv) One further Special Topic or one further Case Study in either Mathematical Modelling or Scientific Computing [1 unit];

(v) A dissertation on a topic approved by the examiners. The dissertation need not necessarily contain original research to pass. [4 units].

The detailed requirements will be set out each year on the course website.

5. The dissertation must be submitted not later than noon on a date to be specified by the examiners which will normally be at the end of August or early September.

6. Candidates will be required to attend an oral examination at the end of the course of studies.

7. In addition to the academic elements of the course there will be a programme of career development activities requiring participation from each student.

8. The examiners may award a distinction for excellence in the whole course.

9. A candidate who fails the course will be permitted to retake it on one further occasion only. This resit attempt shall normally be taken at the next opportunity, but may be deferred once, i.e. it must be taken at one of the next two opportunities. In such a case the examiners will specify at the time of failure which of the assessed components of the course may or must be redone. No candidate who has satisfied the examiners in any one of the examinations may enter again for the same examination.

Schedule

Mathematical methods including ordinary and partial differential equations, distributions, asymptotics and the mathematics of data. Mathematical modelling and application of mathematics to problems in physical sciences, biology and medicine, industry and other areas.

The numerical solution of ordinary and partial differential equations. Finite element methods, numerical linear algebra, numerical methods for optimisation and approximation.

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Master of Science by Coursework in Mathematical Sciences

1. The Examination in Mathematical Sciences shall be under the supervision of the Mathematical, Physical and Life Sciences Board.

2. The Divisional Board of Mathematical, Physical and Life Sciences shall appoint for the supervision of the course a Joint Supervisory Committee, which shall have the power to approve lectures and other instruction. The committee shall appoint a Course Director who will be responsible for ensuring that the programme is set up and the decisions of the committee are carried out.

3. The subjects of the MSc in Mathematical Sciences shall be Mathematics, Statistics and related subjects.

4. In the following, 'the Course Handbook' refers to the MSc in Mathematical Sciences Handbook and course web pages published by the Joint Supervisory Committee.

5. Each candidate shall follow a course of study in Mathematical Sciences for at least three terms.

6. Candidates shall offer a minimum of eight units and a maximum of ten units from the schedule of units (see below).

(a) Up to two of these units may be from the schedule of Computer Science units.

(b) Two of the units offered must be a dissertation.

7. The examiners may award a distinction for excellence in the whole examination.

8. A candidate who fails the course will be permitted to retake it on one further occasion only. This resit attempt shall normally be taken at the next opportunity, but may be deferred once, i.e. it must be taken at one of the next two opportunities. In such a case the examiners will specify at the time of failure which of the assessed components of the course may or must be redone. No candidate who has satisfied the examiners in any one of the examinations may enter again for the same examination.

9. Syllabus and examination details will be published each year in the Course Handbook and on the course web pages by the beginning of the Michaelmas Full Term in the academic year of the examination.

Schedule of Units

The final list of units will be published in the Course Handbook by the beginning of the Michaelmas Full Term in the academic year of the examination concerned, together with the following details:

1. *'weight' as either a unit or double unit;*

2. *method of assessment;*

(The course handbook will indicate the method of assessment or indicate where details on the method of assessment are specified.)

3. *rules governing submission of any dissertation or mini-project, including deadlines;*

(No part of any dissertation or mini-project submitted may include work previously submitted for this or any other degree).

4. *syllabus content;*

5. *whether there is a requirement to register or apply for a place to take a unit, and details of any registration or application procedure.*

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Master of Science by Coursework in Mathematics and Foundations of Computer Science

1. The Divisional Board of Mathematical, Physical and Life Sciences shall elect for the supervision of the course a Standing Committee which shall have power to arrange lectures and other instruction.

2. Candidates shall follow for at least three terms a course of instruction in Mathematics and the Foundations of Computer Science.

3. The examination shall be in three parts, as follows:

(*a*) Candidates shall successfully complete a written assignment on each of five courses chosen from a list of courses approved by the Standing Committee and published in the course handbook. The list of courses shall be divided into two sections: Section A (Mathematical Foundations) and Section B (Applicable Theories). Each section shall be divided into schedule I (basic) and schedule II (advanced). Candidates shall be required to satisfy the examiners in at least two courses taken from Section B and in at least two courses taken from schedule II (these need not be distinct).

(*b*) Candidates shall submit a short dissertation on a topic selected by the candidate in consultation with the supervisor and approved by the Standing Committee. The dissertation must bear regard to course material from Sections A or B. Between thirty-five and sixty-five typed pages is the preferred length.

(*c*) There shall be an oral examination on the dissertation and its background material, and the candidate shall normally be expected to give a short presentation on the dissertation.

4. Candidates must submit to the chair of the Standing Committee by the end of the second week of Trinity Term in the year in which they enter the examination, the title and a brief statement of the form and scope of their dissertation, together with the name of a person who has agreed to act as their supervisor during the preparation of the dissertation.

5. The typewritten copies of the dissertation must be submitted in accordance with guidance provided in the Course Handbook not later than noon on a date specified by the examiners which will normally be in early September in the year in which the examination is taken.

6. Each candidate in consultation with their supervisor shall notify the director of the course of their intention to offer a written assignment for a lecture course not later than the deadlines as specified in the Course Handbook. No candidate may offer more than four courses in one term. There will be a written assignment for each course. The topics in the assignment will be suggested by the relevant lecturer not later than the Friday of eighth week of the term during which the course is given. These topics will be sufficient to offer options appropriate to the course. The choice of topics will vary from year to year. Completed assignments must be submitted not later than noon on the date specified by the examiners in the Course Handbook, together with a signed statement that the work offered for assessment is the candidate's own.

7. A candidate who does not submit a written assignment on a course for which he or she has entered, by noon on the deadline specified in the Course Handbook, shall be deemed to have failed the course in question.

8. If a candidate is deemed to have failed a particular course, he or she shall not be permitted to re-enter for examination in that course in the same year.

Any candidate who has not satisfied the examiners in four courses, at least one of which shall have been taken from schedule II and at least one from Schedule B, by the beginning of the Trinity Term shall be deemed to have failed the examination.

9. A candidate who fails the examination will be permitted to retake it on one further occasion only. This resit attempt shall normally be taken at the next opportunity, but may be deferred once, i.e. it must be taken at one of the next two opportunities. In such a case the examiners will specify at the time of failure which of the assessed components of the course may or must be redone. No candidate who has satisfied the examiners in this examination may enter again for the same examination.

10. The examiners may award a distinction for excellence in the whole examination.

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Master of Science by Coursework in Medical Anthropology

1. The Social Sciences Divisional Board shall elect for the supervision of the course a Standing Committee, namely the Teaching Committee of the School of Anthropology, which shall have power to arrange lectures and other instruction. The course director will be responsible to this committee.

2. Candidates must follow a course of instruction in Medical Anthropology for at least three terms, and will, when entering for the examination, be required to produce a certificate from their supervisor to this effect.

3. Candidates will be required to present themselves for written and, where invited, oral examinations, and to submit a dissertation in prescribed form on an approved topic as defined below.

4. The examination will consist of four papers on the syllabus described in the Schedule. Papers 1, 2 and 3 will each be assessed by a three-hour paper. Paper 4 (option) may be assessed either by one three-hour paper or by coursework essay. For those taking Paper 4 assessed by coursework essay, the essay must be submitted electronically via WebLearn not later than noon of the Thursday of the second week of Trinity Term; each essay must be anonymous, accompanied by confirmation that it is the candidate's own work, and submitted in electronic file format.

5. Each candidate will be required to submit a dissertation of no more than 10,000 words, on a subject selected in consultation with the supervisor and approved by the Chair of Examiners. The proposed title of the dissertation together with a paragraph describing its scope and the supervisor's written endorsement, must be submitted to the Chair of Examiners by Thursday of the fifth week of Trinity Term.

6. The dissertation must be submitted via WebLearn not later than noon on the last Wednesday in August in the year in which the examination is taken. The dissertation must be anonymous, accompanied by confirmation that it is the candidate's own work, and submitted in electronic file format. The dissertation shall be provided with an abstract of up to 250 words, to be placed immediately after the title page. The word count shall be stated on the title page of the dissertation.

7. An oral examination, if held, may be on the candidate's written papers, or dissertation, or both.

The four papers will be taken to constitute Part I of the degree and the dissertation to constitute Part II. At the close of the written examinations, the examiners will publish a list of those who have satisfied them in Part I.

8. In order to pass the degree, a student must pass all its assessed components. Where one or more components are failed, the student will be given the opportunity to re-sit or re-submit them once, as the case may be. Any subsequent award of the degree on successful completion of all the assessed components may be delayed by up to three terms, i.e. until the Examination Board next meets.

Schedule

Every candidate will be required to satisfy the examiners in four papers as follows:

1. *Critical Medical Anthropology*

The scope of this paper includes discussion of cross-cultural concepts of health, disease, sickness, pain, illness causation, diagnosis and treatment, from conjoined sociocultural perspectives and human ecology. It explores metaphor and narrative at the interface of biological and cultural processes, the distribution of disease patterns in the light of environmental change, social inequality, global mobility and marginality, and the coexistence of conventional, alternative and traditional health systems.

2. *Biocultural Approaches to Medicine*

The scope of this paper includes issues of public health and policy on a comparative and global basis. It draws on ethnographies of particular societies to illustrate and test theoretical claims in medical anthropology. It discusses infectious diseases, specific health campaigns, evolutionary trends and life histories, alongside culturally defined concepts of risk, vulnerability, fate, evil, pollution, divination, religion, and shamanism.

3. *Anthropologies of the Body*

The scope of this paper comprises ecological and socio-cultural perspectives, and explores links to other fields and disciplines, including the place of material culture in medicine. It includes a critique of basic assumptions and methods in medical anthropology and consideration of the concept of well-being as being broader than conventional concepts of health. Themes for discussion include the phenomenology of the body, growth and personhood, gender, ageing and dying, notions of resistance and resilience, relationships between biodiversity and adaptability, reproduction and fertility, and nutrition.

4. *Option paper*

Candidates must select one option paper from those taught each year for the M.Sc. in Social Anthropology. Titles of options will be made available by the end of the third week of Michaelmas Term and candidates may select any option from the published list.

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Master of Science by Coursework in Microelectronics, Optoelectronics and Communications

1. The Divisional Board of Mathematical Physical and Life Sciences, jointly with the Continuing Education Board, shall elect for the supervision of the course a Standing Committee, which shall have the power to arrange lectures and other instruction.

2. Candidates must follow a course of instruction in Microelectronics, Optoelectronics and Communications. The course is available on a part-time basis only over a period of not less than six terms.

3. Where for urgent reason a student is unable to attend a unit they may be permitted by the course director to seek an extension of time for up to three terms.

4. Every candidate shall be required to satisfy the examiners in the following:

(a) A portfolio of work for the units listed in the Schedule below;

(b) Completion of all practicals to the satisfaction of the examiners;

(c) A dissertation of not more than 15,000 words selected by the candidate in consultation with the supervisor and approved by the Standing Committee.

The assessed work set out in clause 4(a) shall be submitted electronically, in accordance with details given in the handbook, by such date as the examiners shall determine and of which they shall notify candidates.

The dissertation in 4(c) shall be submitted electronically, in accordance with details given in the handbook, and in hard copy to the examiners for the MSc in Microelectronics, Optoelectronics and Communications c/o Registry, Department of Continuing Education, 1 Wellington Square, Oxford OX1 2JA, by such date as the examiners shall determine and of which they shall notify candidates.

5. Candidates may be required to attend a viva voce examination at the end of the course of studies at the discretion of the examiners.

6. The examiners may award a distinction to candidates for the M.Sc.

7. Candidates who fail to satisfy the examiners in any part of the examination may be permitted to resubmit work in respect of the part or parts of the examination which they have failed for examination on not more than one occasion which shall normally be within one year of the original failure.

Schedule

1. Fundamentals of Microelectronics and Communications

2. Wireless Communications

3. Advanced Microelectronics

4. Fundamentals of Optoelectronic Devices and Applied Optics

5. Optical Communications

6. *Either*

Engineering in Society

or

Organic Electronics and Nanotechnology for Optoelectronic Devices

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Master of Science by Coursework in Migration Studies

1. The course shall be under the supervision of the Migration Studies Teaching Committee and regulated by the joint Graduate Studies Committee of the Department of International Development and the School of Anthropology and Museum Ethnography.

2. Candidates must follow a course of instruction in Migration Studies for at least three terms and will be expected to attend such lectures and seminars as their supervisor/course director shall recommend.

3. The final examination shall be taken in Trinity Term of the academic year in which the candidate's name is first entered on the Register of M.Sc Students or, with the approval of the Board, in a subsequent year.

4.Each candidate will be required to satisfy the examiners in five papers in accordance with I, II, III, IV, and V below.

I *The Politics of Movement: International Migration in the Social Sciences*

5. This paper will provide an interdisciplinary perspective on history and politics of global mobility and migration, as well as engage with different epistemological approaches to studying mobility and migration. Assessment of this paper will take place in the form of one written essay of a maximum of 5,000 words (excluding notes and bibliography). This essay will be expected to display an understanding of key concepts and analysis in the economics, politics, sociology and anthropology of migration. Candidates shall submit their essay to the Examination Schools no later than 12 noon on Tuesday of the first week of the Hilary Term of the course, accompanied by a statement that the essay is the candidate's own work except where otherwise indicated.

II *Migration, Globalisation and Social Transformation*

6. This paper will be examined by means of a three-hour written examination to be taken during Trinity Term. Candidates will be expected to display understanding of the major debates in contemporary migration, including theoretical and thematic questions that currently drive research in the field of migration studies. Topics to be covered will vary from year to year, depending on changes in the focus of migration studies.

III *Elective paper*

7.Candidates' understanding of the two options they choose will be assessed through two sets of questions in an options paper. A list of papers approved for this purpose by the Standing Committee will be available from the course director by Monday of sixth week of Michaelmas Term. Students are free to elect any one of these papers in consultation with their supervisor. The examiners may, at their discretion, either require candidates to sit the standard examination paper for this elective paper, or else set a paper specifically for students on the M.Sc. in Migration Studies.

IV *Methods in Social Research*

8.Each student must display an understanding of research methods relevant to migration studies, which will be assessed by satisfactory completion of a course of practical work. This paper will cover (i) participant observation, in-depth interviewing, archival research, and qualitative data analysis; (ii) basic principles of statistical inference, and statistical models for the analysis of quantitative social science data; (iii) methods of data collection, including questionnaire design, interviewing and coding; and (iv) basic principles of statistical modelling in the social sciences.

9.Assessment of this paper shall take the form of two pieces of coursework, written during Michaelmas Term and Hilary Term. Candidates shall submit a portfolio consisting of copies of all coursework to the Examination Schools no later than 12 noon on Tuesday of noughth week of the Trinity Term of the course, accompanied by a statement that the coursework is the candidate's own work except where otherwise indicated.

V*Dissertation*

10.Each candidate shall be required to submit a dissertation of not more than 15,000 words (excluding abstract, bibliography and appendices) on a subject approved by the supervisor. The candidate shall send to the Standing Committee, with the written approval of his or her supervisor, the proposed title of the dissertation for consideration by the Standing Committee, by noon on the Friday of the second week of Hilary Term in the academic year in which his or her name was entered on the Register of M.Sc. Students.

11.The dissertation (two copies) must be typewritten and delivered to the Examination Schools, High Street, Oxford, not later than noon on Thursday of eighth week of Trinity Term in the year in which the examination is taken. An electronic copy must also be submitted to the M.Sc in Migration Studies Course Coordinator, again by the date and time specified above. The dissertation must be presented in proper scholarly form, in 1.5 line spacing and double-sided on A4 paper, each copy bound or held firmly in a stiff cover. The dissertation must be marked for the attention of the Chair of Examiners, M.Sc. in Migration Studies, c/o Examination Schools, High Street, Oxford. The word count shall be stated on the outside front cover of the dissertation. The examiners shall retain a copy of the dissertation of each candidate who passes the examination for deposit in the Social Sciences Library.

12.If it is the opinion of the examiners that the work done by a candidate is not of sufficient merit to qualify for the degree of M.Sc., the candidate shall be given the option of re-sitting the M.Sc. examination on one further occasion only, normally not later than one year after the first attempt.

Oxford 1+1 MBA programme

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Candidates registered on the Oxford 1+1 MBA programme will follow an additional two or three-month bridging programme at the end of their third term of the combined programme.

Each candidate will be appointed an academic advisor from the Saïd Business School to plan an individual course of study which will include as a minimum, the following three compulsory elements:

(i) Normally two meetings during the bridging programme with the senior advisor appointed by the Saïd Business School at the start of the Oxford 1+1 MBA programme.

(ii) A formatively assessed Integrative Development Plan of up to 3,000 words. Candidates would be required to critically reflect on their learning from the Masters programme and relate this both to their forthcoming MBA programme as well as to their career goals. The meetings with the advisor will frame the design, delivery and discussion of the plan.

(iii) Attendance of the MBA pre-course as described in the joining instructions for the MBA class, unless granted exemption by the MBA Committee on the grounds of prior formal study or work experience

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Master of Science by Coursework in Modern Middle Eastern Studies

1. Candidates in Mode A or 'language track' of the MSc in Modern Middle Eastern Studies (MMES) will be required to present themselves for a three-hour written examination in an intermediate or advanced paper in either Arabic or Hebrew Language. Mode A students will take two optional papers in Hilary and Trinity Terms, examined through 5,000 word take-home essays. Candidates in Mode B or 'non-language track' will take three optional papers over Michaelmas, Hilary and Trinity Terms, examined through 5,000 word take-home essays. Students will collect essay titles on Monday of week 6 of the term in which the option is taught. The deadline for submitted finished essays will be Monday Noon of 0th week in the following term in the case of Michaelmas and Hilary terms, and Friday Noon of 12th week in Trinity Term.

Candidates will choose optional papers from a list approved by the Course Committee. This list will be published in the Course Handbook at the beginning of each academic year. Candidates will choose these papers in consultation with their supervisor. With special permission of the Course Committee, candidates may choose papers offered by other relevant Master's degrees in the University, subject also to permission by the relevant Graduate Studies Committee. Candidates will follow the same examination procedures for such options as for the listed options.

2. In addition, all candidates will be required to undertake the following assessment:

(i) Research Methods for Area Studies: Candidates will submit a 2,500 word maximum practical take-home test in qualitative methods to be set on Monday of Week 6 and submitted by 12 noon on Monday of week 9 of Michaelmas Term; a one week take-home test in quantitative analysis to be set on Monday of Week 6 and submitted by 12 noon on Monday of week 9 of Hilary Term.

(ii) One 12,000 word dissertation (including all notes and references but excluding the bibliography): the title of the dissertation must be approved by the Course Coordinator by 12 noon on Friday of week 2 of Hilary Term in the year in which the examination is taken. The dissertation must be submitted by 12 noon of the weekday on or nearest to 1 September in the year in which the examination is taken. The dissertation must be accompanied by a statement that the dissertation is the candidate's own work except where otherwise indicated.

Two typewritten or word processed copies of each of the items of written work detailed above and, in addition, an electronic copy of the dissertation in PDF format on a memory stick or CD, must be delivered to the Examination Schools, addressed to the Chair of Examiners for the M.Sc. in Modern Middle Eastern Studies, c/o Examination Schools, High Street, Oxford at the times and days specified. Successful candidates will be required to deposit one copy of the dissertation in the Bodleian Library.

3. Candidates who fail the research methods course overall will be permitted to re-submit a new submission for the failed piece(s) of work within four weeks of publication of the failed mark, on a date specified by the Chair of Examiners. Candidates who fail one or more of the elements of the final examination will be permitted to resubmit the relevant work or retake the examination paper(s), as applicable, on one further occasion only, not later than one year after the first attempt.

Schedule

The structure of the course is as follows:

Either **Mode A** (for students who do not have sufficient Arabic or Hebrew for research purposes)

(a) Compulsory class in either intermediate or advanced Arabic Language, or intermediate of advanced Hebrew Language; taught throughout Michaelmas, Hilary and Trinity Terms.

(b) Research Methods: taken in Michaelmas and Hilary Terms (qualitative and quantitative methods respectively).

(c) Optional papers: Candidates must choose **two** optional papers, taken in Hilary and Trinity Terms.

(d) Dissertation: submitted by 12 noon of the weekday on or nearest to 1 September in the year in the examination is taken.

Or **Mode B** (for students who have sufficient Arabic or Hebrew for research purposes)

(a) Research Methods: taken in Michaelmas and Hilary Terms (qualitative and quantitative methods respectively).

(b) Optional papers: Candidates must choose **three** optional papers, taken in Michaelmas, Hilary and Trinity Terms.

(c) Dissertation: submitted by 12 noon of the weekday on or nearest to 1 September in the year in the examination is taken.

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Master of Science by Coursework in Modern South Asian Studies

1. The course shall be under the supervision of the Modern South Asian Studies Teaching Committee. The Course Director(s) will, where possible, rotate between members of the Faculty of Oriental Studies and the Oxford School of Global and Area Studies.

2. Each candidate will be required to follow a course of instruction in Modern South Asian Studies for three terms.

3. Candidates will complete the core course in Modern South Asian Studies. The course will be assessed by one take-home 5,000 word maximum essay. Essay questions will be issued on Monday of Week 1 of Michaelmas Term and should be submitted by 12 noon on Monday of Week 1 of Trinity Term.

Research Methods

Candidates will complete one of the following two courses in Research Methods:

(i) Research Methods for Area Studies: Candidates will submit a 2,500 word maximum take-home test in qualitative methods to be set on Monday of Week 8 and submitted by 12 noon on Monday of Week 9 of Michaelmas Term; and a take-home test in quantitative analysis to be set on Monday of Week 8 and submitted by 12 noon on Monday of Week 9 of Hilary Term.

(ii) Qualitative Research Methods in Humanities: Candidates will submit a 2,500 word maximum take-home test in qualitative methods to be set on Monday of Week 8 and submitted by 12 noon on Monday of Week 9 of Michaelmas Term; and a 2,500 word essay on Historical Methods or Literature and Language to be set by Monday of Week 4 of Hilary Term and submitted by 12 noon on Monday of Week 9 of Hilary Term.

4. Candidates will choose two option papers from a list approved by the Modern South Asian Studies Teaching Committee each of which will be assessed by one three-hour written examination in Trinity Term. This list will be published by the Course Director(s) in the Course Handbook at the beginning of each academic year. The availability of options in any one year will depend on teaching resources and the level of student interest. Students should select two of these papers in consultation with their supervisor. Native speakers or advanced learners may substitute one option paper with an appropriate advanced language option (further details are provided in the Course Handbook). With special permission of the Modern South Asian Studies Teaching Committee, candidates may choose papers offered by other relevant Master's degrees in the University, subject also to permission by the relevant Graduate Studies Committee. Candidates will take the standard assessment for such options.

5. Candidates will complete a 12,000 word thesis (full details of what is included in the word count are provided in the Course Handbook). The title of the thesis must be approved by the Course Director(s) by 12 noon on Friday of Week 1 of Hilary Term in the academic year in which the examination is taken. The thesis must be submitted by 12 noon of the weekday on or nearest to 1 September in the year in which the examination is taken. The thesis must be accompanied by a statement that the thesis is the candidate's own work except where otherwise indicated.

6. Two printed copies of each of the items of written work detailed above and, in addition, an electronic copy in both Word and PDF format on a memory stick, must be delivered to the Examination Schools, addressed to the Chair of Examiners for the MSc in Modern South Asian Studies, c/o the Examination Schools, High Street, Oxford at the times and days specified for each paper. Each submission must be accompanied by a declaration indicating it is the candidate's own work. Successful candidates may be required to deposit a hard copy of the thesis in the Bodleian Library.

7. Students wishing to transfer from the MSc in Modern South Asian Studies to the MPhil in Modern South Asian Studies (non-language track) must normally apply to the Course Director(s) by 12 noon of Monday of Week 4 of Hilary Term. Candidates will need the support of their supervisor(s), and must satisfy the Teaching Committee that they have good reasons for wishing to change and well thought-out plans for the second year of the MPhil including the thesis.

8. A candidate who fails the research methods course overall will be permitted to re-submit a new submission for the failed piece(s) of work within four weeks of publication of the failed mark, on a date specified by the Chair of Examiners. A candidate who fails the core course essay will be permitted to re-submit the essay on one further occasion, normally at the beginning of the September following the term in which the written papers are first taken but at the latest within one year of the original submission. If a candidate fails either of the written papers or the thesis, they may re-sit/resubmit one further time on the next occasion when examined.

9. Candidates may be required to attend an oral examination on any part of the examination.

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Master of Science by Coursework in Musculoskeletal Sciences

1. The Medical Sciences Board shall elect for the supervision of the course an Organising Committee, which shall have the power to arrange teaching, assessments and other instruction.

2. The Organising Committee shall appoint for each candidate two academic supervisors.

3. Candidates will hold a first-class or strong upper second-class undergraduate degree with honours (or equivalent international qualifications), in biological sciences and/or related topics or will be medically qualified. In special circumstances, candidates from other medically related subjects (e.g. nurses and/or allied health professionals) will be considered.

4. Candidates shall follow a course of study in Musculoskeletal Sciences on a part-time basis for at least six terms, and including vacations, as determined by the course timetable. The course commences every two years and runs for two years.

5. Candidates shall be examined in all of the following ways:

(i) Year 1

(*a*) Each candidate shall submit a literature review of no more than 4,000 words on a topic selected by the candidate and approved by the Organising Committee. The review must be submitted in June on a date to be specified by the Organising Committee and published in the course handbook not later than the start of Michaelmas Term of the academic year in which the examination is taken.

(*b*) Each candidate must pass an examination in September on a date to be specified by the Organising Committee which will be published in the student handbook not later than the start of Michaelmas Term of the academic year in which the examination is taken. The examination will comprise two elements: the first of these will consist of a one-hour computer-based assessment comprising multiple-choice questions; the second of these will constitute a two-hour written paper.

(ii) Year 2

(*a*) Each candidate will be assessed on their presentation skills by means of a public oral presentation on his or her research topic. The presentation must take place in March on a date to be specified by the Organising Committee and published in the course handbook not later than the start of Michaelmas Term of the academic year in which the examination is taken.

(*b*) Each candidate must submit a written summative research proposal of no more than 10,000 words on a topic selected by the candidate and approved by the Organising Committee. The proposal must be submitted in June on a date to be specified by the Organising Committee and published in the course handbook not later than the start of Michaelmas Term of the academic year in which the examination is taken.

(*c*) Each candidate must pass an examination in September on the date to be specified by the Organising Committee and published in the course handbook not later than the start of Michaelmas Term of the academic year in which the examination is taken. The examination will comprise two elements: the first of these will consist of a one-hour computer-based assessment comprising multiple-choice questions; the second of these will constitute a two-hour written paper.

6. Candidates may be examined viva voce on their research proposal. The viva voce examination will normally be conducted at the end of the course.

7. Candidates must pass each examination and written assignment in order to pass overall.

8. Candidates will be allowed one opportunity to retake or resubmit each of the required elements, normally within two months of the original failure, should they fail to reach the necessary standard. Candidates failing to pass any element at the second attempt will normally be judged to have failed to reach the necessary standard for the award and will not be permitted to continue.

9. The required written submissions must be uploaded to the virtual learning environment specified by the organising committee and published in the course handbook not later than the start of Michaelmas Term of the academic year in which the examination is taken. Submissions must be accompanied by an electronic declaration of authorship and originality. The assignment will be checked for plagiarism with a software programme called Turnitin.

10. The examiners may award a Postgraduate Diploma to candidates who have satisfied the requirements for all assessments with the exception of the written research proposal and who do not wish to continue their studies, or who fail to meet the required standard for the written research proposal.

Schedule

Candidates are required to complete all of the following modules:

1. Principles of Musculoskeletal Diseases
2. Research, Statistics and Epidemiology

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3. Scientific Aspects of Common Musculoskeletal Diseases

4. Advanced Rheumatology

5. Advanced Orthopaedics

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Master of Science by Coursework in Nanotechnology for Medicine and Health Care

1. The Divisional Board of Mathematical Physical and Life Sciences, jointly with the Continuing Education Board, shall elect for the supervision of the course a Standing Committee, which shall have the power to arrange lectures and other instruction.

2. Candidates must follow a course of instruction in Nanotechnology for Medicine and Healthcare. The course is available on a part time basis only.

3. The policy of the Continuing Education Board on variable intensity part time study shall apply to this award.

4. The minimum period of registration on the M.Sc. shall be three terms and the maximum period of registration shall be twelve terms.

5. Where a candidate undertakes a module under 10. below, the date of registration for the award shall retrospectively be deemed to be the first day of the term in which the module was taken.

6. Every candidate shall be required to satisfy the examiners in the following:

(*a*) A portfolio of assignments (written reports, problem sheets and presentations) for each of Modules 1-3 in the Schedule, totalling not more than 2500 words in length for Module 1, and not more than 6000 words for each of Modules 2 and 3;

(*b*) Assignments totalling not more than 4,000 words for each of Modules 4, 5, and 6.

(*c*) A dissertation of not more than 15,000 words on a research project selected by the candidate in consultation with the supervisor and approved by the Standing Committee. The dissertation must be submitted within three terms of the date of approval, notwithstanding the maximum permitted period of registration.

The assessed work set out in clause 6(*a*) and (*b*) shall be submitted via the approved online submission system to the examiners for consideration by such date as the examiners shall determine and of which they shall notify candidates.

The dissertation under clause 6(*c*) shall be submitted in hard copy and in a digital format as prescribed in the course handbook to the examiners for the MSc in Nanotechnology for Medicine and Healthcare c/o Examination Schools, High Street, Oxford, OX1 4BG.

7. Candidates may be required to attend a viva voce examination at the end of the course of studies at the discretion of the examiners.

8. The examiners may award a distinction to candidates for the M.Sc..

9. Candidates who fail to satisfy the examiners in any part of the examination may be permitted to resubmit work in respect of the part or parts of the examination which they have failed for examination on not more than one occasion which shall normally be within one year of the original failure.

10. The Standing Committee shall have the discretion to deem satisfactory completion of a module including the associated assessment prior to registration for the M.Sc. as having met the examination requirements in respect of that module. Such discretion will normally only be exercised if the time elapsed between commencement of the accredited module concerned and registration for the M.Sc. is not more than two years.

11. The maximum number of modules taken prior to registration for the M.Sc. shall be three.

12. If any student who has previously successfully completed the Postgraduate Certificate and ended their registration on the Programme is subsequently re-admitted to the M.Sc., the Standing Committee shall have the discretion to deem satisfactory completion of modules within the Postgraduate Certificate as having met the examination requirements in respect of the module. Such discretion will normally only be exercised if the time elapsed between first registration on a module contributing to the Postgraduate Certificate and registration for the M.Sc. is not more than two years.

13. If a student who has been awarded the Postgraduate Certificate in Nanotechnology is subsequently awarded the M.Sc. then the M.Sc. will subsume the Postgraduate Certificate.

Schedule

1. The Wider Context of Nanotechnology

2. The Fundamental Science of Nanotechnology

3. Fundamental Characterisation for Nanotechnology

4. Introduction to Bionanotechnology

5. Nanomedicine –Science and Applications

6. Clinical Translation and Commercialisation of Nanomedicine

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Alternative modules where approved by the Standing Committee from those listed for the Postgraduate Programme in Evidence Based Health Care and from those listed for the M.Sc. in Experimental Therapeutics.

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Master of Science by Coursework in Nature, Society, and Environmental Governance

1. The Social Sciences Divisional Board shall elect for the supervision of the course a Standing Committee. The Academic Director(s) and Course Director will be responsible to the Standing Committee.

2. Candidates must follow a course of instruction in Human Geography for at least three terms, and will, when entering for the examination, be required to produce a certificate from the Course Director to this effect.

3. The examination will consist of:

(i) a written examination of one two-hour paper in *Research Skills* and two three-hour papers in *Theory and Analysis* and *Policy and Governance*;

(ii) two assessed essays based upon elective courses. These must be uploaded to the course WebLearn Submissions site by the times and dates specified at the start of the course. Each submission must be accompanied by a declaration indicating that it is the candidate's own work;

(iii) a policy brief based upon the fieldtrip undertaken in Hilary Term. The policy brief must be uploaded to the course WebLearn Submissions site by the time and date specified at the start of the course. The submission must be accompanied by a declaration indicating that it is the candidate's own work;

(iv) a dissertation on a subject selected in consultation with the supervisor and the Course Director and approved by the Course and Academic Directors.

4. Candidates must submit to the Course Director by the end of Hilary Term in the year in which they enter the examination, the title and a brief statement of the form and scope of their dissertation, together with the name of a person who has agreed to act as their supervisor during preparation of the dissertation.

It may be (*a*) a theoretical argument related to themes in contemporary human geography and/or environmental governance, or (*b*) a piece of empirically based research, or (*c*) an extended treatment of an issue which is intended to be the basis for future research for the degree of M.Litt. or D.Phil. In that case (*c*), it may be part of a proposal and/or application for further degree study.

5. The dissertation shall be of a maximum length of 15,000 words and accompanied by an abstract not exceeding 150 words. The maximum word count shall include footnotes, but exclude appendices, references and the abstract. The detailed format and specification of the dissertation shall be approved by the Standing Committee, and published in the course handbook.

6. The dissertation must be uploaded to the course WebLearn Submissions site no later than noon on the first weekday of September in the year in which the written examination is taken. The submission must be accompanied by a declaration indicating that it is the candidate's own work.

7. In the written examination the examiners will permit the use of hand-held pocket calculators subject to the conditions set out under the heading 'Use of calculators in examinations' in the *Regulations for the Conduct of University Examinations*.

8. The examiners may also examine any candidate viva voce on the candidate's written papers, dissertation, or both.

9. Arrangements for reassessment shall be agreed by the Standing Committee and published in the course handbook.

Schedule

(*a*) *Core courses*

The core courses will be examined under the following heads:

1. *Research Skills*

Candidates will be expected to have a knowledge of research methods in social, environmental, and geographical research. These will include qualitative and quantitative methods relevant to contemporary research themes.

2. *Theory and Analysis*

Candidates will be expected to have knowledge of relevant debates in human geography and related disciplines concerning the relations between nature and society, science and environmental politics, and global and local political and economic processes.

3. *Policy and Governance*

Candidates will be expected to have knowledge of relevant debates and issues concerning environmental policy and governance, and corporate environmental management.

(*b*) *Elective courses*

Candidates will be expected to show advanced knowledge of two of the elective courses on offer in any one year.

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Master of Science by Coursework in Neuroscience

1. The Divisional Board of Medical Sciences shall elect for the supervision of the course an Organising Committee which shall have power to arrange lectures and other instruction.

2. The Organising Committee shall appoint for each candidate an academic advisor.

3. Each candidate shall follow a course of study in Neuroscience for at least three terms and for a substantial part of the three subsequent vacations, as determined by the course timetable, and will, when entering for the examination, be required to produce a certificate from the Organising Committee to this effect.

4. Candidates shall be examined in all of the following ways:

(i) each candidate must pass a qualifying examination at the end of the first term from the beginning of the course. The test shall consist of the satisfactory completion of the Neuroscience Introductory Course and one three-hour written paper on the topics covered in that course, as set out in the Schedule; the Organising Committee shall not later than the end of the Hilary Term preceding the examination submit to the examiners a list of candidates who have satisfactorily completed the qualifying examination. Candidates who fail the qualifying examination once shall be permitted to take it again before the first week of Hilary Term of the year of the final examination;

(ii) each candidate will be required to submit to the examiners online via WebLearn a pdf of a typed essay of not more than 3,000 words on a topic approved by the Organising Committee in each of the four modules chosen for study, as set out in the Schedule, *or* in the case of the modules specified by the Organising Committee one practical notebook in each module chosen for study; candidates must submit their titles for approval by deadlines determined by the Organising Committee and posted in the *Gazette* no later than the end of the preceding term;

(iii) each candidate will be required to submit to the examiners three copies of a typewritten or printed dissertation of not more than 10,000 words (excluding bibliography and appendices) on each of the two research projects chosen for study, as set out in the Schedule;

(iv) each candidate will be required to give a public oral presentation on each of his or her research projects, on dates to be determined by the Organising Committee.

(v) each candidate will be required to participate in the compulsory Journal Club and give a presentation.

5. Each candidate will be examined viva voce.

6. Before being given leave to supplicate, candidates must have demonstrated understanding of and competence in the topics covered by the professional development programme as set out in the Schedule, to the satisfaction of the programme organisers, who shall submit a certificate to the examiners to this effect.

7. The dissertations on the first and second research projects must be submitted to the Chair of Examiners, M.Sc. in Neuroscience, c/o Examination Schools, High Street, Oxford by dates to be specified by the Organising Committee and which will be published in the University Gazette not later than the start of Michaelmas Term of the academic year in which the examination is taken.

8. The essays for each module must be submitted online via Weblearn by deadlines determined by the Organising Committee and posted in the Gazette no later than the end of the preceding term.

9. The practical notebooks must be submitted to the Chair of Examiners, M.Sc. in Neuroscience, c/o Examination Schools, High Street, Oxford by deadlines determined by the Organising Committee and posted in the Gazette no later than the end of the preceding term.

10. Each submission must be accompanied by a certificate indicating that it is the candidate's own work.

11. The viva voce examinations will be conducted in September in the year in which the candidate is examined on dates to be determined by the examiners.

12. The examiners may award a distinction for excellence in the whole examination.

13. The examiners shall retain one copy of each dissertation of each successful candidate for deposit in the most appropriate departmental library.

Schedule

The syllabus for study will include four principal components:

(*a*) *Professional Development Programme for Neuroscientists*

Candidates will be required to follow a programme of Professional Development courses to provide transferable skills for a career in scientific research. The programme will consist of practical exercises and taught classes with interactive discussions and practical assignments in the following areas:

(i) Presentation skills, verbal and written;

(ii) Career planning, assessing personal skills and values, curricula vitae, and interview techniques;

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(iii) Exploitation of science: patents and intellectual property;

(iv) Ethical and social issues in science.

(*b*) *Introduction to Neuroscience*

Five module introduction to neuroscience, each consisting of lectures and practicals. Candidates who have already received training in neuroscience may, at the discretion of the Organising Committee, be exempted from attendance at one or more of the introductory modules. Such candidates will be required to pass the qualifying examination which will cover the topics covered in the Introduction to Neuroscience. They will be required to follow an alternative course of instruction approved by the Organising Committee.

Module I: Introduction to the brain

Module II: Neuroanatomy

Module III: Neuronal Cell and Molecular Biology

Module IV: Synapses and transduction

Module V: Systems overview.

Candidates will also be required to take courses on experimental design, computing, and statistics, approved by the Organising Committee.

(*c*) *Specialist neuroscience courses*

This will consist of five taught courses consisting of lectures, seminars, practicals, and demonstrations, chosen from a list of courses in neuroscience to be approved annually by the Organising Committee. These will be grouped under three headings: molecular, cellular, and systems, and candidates will be required to choose at least one course under each of the three headings. Details of the courses available in each academic year will be published in the Course Handbook and on the course website not later than the start of Michaelmas Term of the academic year in which the examination is taken.

(*d*) *Laboratory research projects*

Two research projects based on the candidate's laboratory placements, each under the supervision of a research supervisor, on subjects selected in consultation with the Organising Committee. The research projects shall be in separate areas of neuroscience.

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Master of Science by Coursework in Paediatric Infectious Diseases

1. The Divisional Board of Medical Sciences, jointly with the Continuing Education Board, shall elect for the supervision of the course a Standing Committee, which shall have the power to arrange lectures and other instruction.

2. Candidates for admission will be required to have completed the Postgraduate Diploma in Paediatric Infectious Diseases not more than six terms before admission to the M.Sc. A candidate who is subsequently unsuccessful in the Postgraduate Diploma in Paediatric Infectious Diseases will not be permitted to remain on the register for the M.Sc.

3. The course may be taken on a part-time basis over a period of three terms.

4. Every candidate shall be required to satisfy the examiners in a dissertation of not more than 15,000 words on a research project selected by the candidate in consultation with the supervisor and approved by the Standing Committee.

The dissertation under clause 4 shall be submitted in hard copy and digital copy, format to be prescribed in the course handbook, to the examiners for the M.Sc. in Paediatric Infectious Diseases c/o Examination Schools, High Street, Oxford, OX1 4BG, no later than noon on the 30th September in the final year of the course, or the immediately preceding Friday if that date falls on a weekend.

5. Candidates may be required to attend a viva voce examination at the end of the course of studies at the discretion of the examiners.

6. The examiners may award a distinction to candidates for the M.Sc.

7. A candidate who fails to satisfy the examiners in the dissertation may be permitted to resubmit on one further occasion only, not later than one year after the initial failure.

8. A candidate who is successful in the examination for the M.Sc. in Paediatric Infectious Diseases and has previously completed the Postgraduate Diploma in Paediatric Infectious Diseases shall have his or her Diploma subsumed by the M.Sc.

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Master of Science by Coursework in Pharmacology

1. The Divisional Board of Medical Sciences shall appoint for the supervision of the course an Organising Committee, which shall have the power to arrange lectures and other instruction.

2. The Organising Committee shall appoint for each candidate an academic advisor (*mentor*).

3. Candidates shall:

(*a*) follow a course of study in Pharmacology for at least three terms and for a substantial part of the three subsequent vacations, as determined by the course timetable;

(*b*) attend compulsory practical classes (a record of attendance will be kept);

4. Candidates shall be examined in all of the following ways:

(i) each candidate must pass a computer-based qualifying examination at the end of Michaelmas Term. The test shall consist of multiple choice questions on the topics covered by the Pharmacology Introductory Course, as set out in the Schedule, and must be completed in two and a half hours. Candidates who fail the qualifying examination once shall be permitted to take it again before the end of the Hilary Term of the year of the final examination.

(ii) each candidate will sit a three-hour data handling and experimental design examination (also known as the quantitative examination) before the end of Hilary term. Candidates who fail once (<50% of the maximum mark) shall be permitted to sit the examination on one further occasion before the end of the Trinity Term of the year of the final examination.

(iii) each candidate will complete a two part examination.

Part A: An essay examination at the beginning of Trinity Term on the material covered in the Advanced Pharmacology courses. The mark will contribute to the final course mark according to the pre-specified weighting.

Part B: Each candidate will be required to submit the dissertation on-line via a secure submission site. The dissertation should be of not more than 10,000 words (excluding bibliography and appendices) on the research project selected for study as set out in the Schedule. The mark will contribute to the final course mark according to the pre-specified weighting.

Those who fail shall be permitted to re-sit Part A and submit a rewrite of Part B on one further occasion. The resit and resubmission will occur with the following year's examination cycle.

(iv) each candidate will be required to keep a record of practical work using the designated electronic system for review by the examiners.

5. Each candidate shall be examined by giving an oral presentation (viva voce) on their research project to the examiners.

6. Each candidate must pass all assessment units, or a resit, in order for the degree to be awarded.
7. Before being given leave to supplicate, candidates must have demonstrated understanding of and competence in the topics covered by the professional development programme as set out in the Schedule, to the satisfaction of the programme organisers, who shall submit a certificate to the examiners to this effect.

8. The dissertation must be submitted to the Chair of Examiners, M.Sc. in Pharmacology, c/o Examination Schools, High Street, Oxford by dates to be specified by the Organising Committee and which will be published in the *University Gazette* not later than the start of Michaelmas Term of the academic year in which the examination is taken.

The submission must be accompanied by a certificate indicating that it is the candidate's own work.

9. The viva voce examination will normally be conducted in September in the year in which the candidate is examined on dates to be determined by the examiners.

10. The examiners shall retain one copy of each dissertation of each successful candidate for deposit in the Department of Pharmacology.

Schedule

The syllabus for study will include four principal components:

(*a*) *Professional Development Programme for Pharmacologists*

To provide transferable skills for a career in scientific research, this programme will consist of classes, exercises and interactive discussions in the following areas:

(i) Presentation skills, verbal and written;

(ii) Career planning, assessing personal skills and values, curricula vitae and interview techniques;

(iii) Exploitation of science: getting ideas to the marketplace, patents, intellectual property rights; the relationship between academic and industrial research; government science policy and research funding;

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(iv) Ethical and social issues in science.

Creativity and teamwork are integral components of the learning undertaken during the practical classes and research projects. Time management and learning skills are developed as part of the structured timetable of examinations and coursework submission deadlines throughout the year.

(*b*) *Introduction to Pharmacology*

Three module introduction to pharmacology, each consisting of lectures and practical classes. Candidates who have already received training in some of the topic areas covered may, at the discretion of the Organising Committee, be exempted from attendance at one or more of the introductory lecture series. Such candidates will be required to pass the qualifying examination, which will cover the topics covered in the Introduction to Pharmacology.

Module I: Cell & Receptor Pharmacology

Module II: Tissue and Organ Pharmacology

Module III: Neuropharmacology

Candidates will also be required to take courses on experimental design, data interpretation, computing and statistics, approved by the Organising Committee. Candidates will have the option to obtain a Home Office licence. Those candidates who wish to carry out a research project involving animal work will be required to attend the Home Office Licence course for modules 1 to 4 in due time. Students will not be permitted to carry out a project involving animal work without the licence should they change their mind at a later stage.

(*c*) *Advanced pharmacology courses*

This will consist of the following five taught courses consisting of lectures, seminars and practical classes: Cardiovascular & Systems Pharmacology, Cell Signalling, Neuropharmacology I, Neuropharmacology II, Drug Discovery.

(*d*) *Research Project Dissertation*

Candidates shall submit a dissertation on a research project undertaken under the supervision of a research supervisor. The subject of each dissertation and the supervision arrangements for each student must be approved by the Organising Committee. The research project will normally be laboratory-based, but in exceptional circumstances students may undertake a library-based project, subject to approval from the Organising Committee.

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Master of Science by Coursework in Political Theory Research

The regulations made by the Politics Graduate Studies Committee are as follows:

M.Sc. Examination

A candidate for the M.Sc. in Political Theory Research shall follow a course of instruction in Political Theory Research for twelve months. Each candidate must pass the M.Sc. Examination at the end of Trinity Term in the two compulsory papers. Each candidate must also submit a thesis during the Long Vacation.

Compulsory papers

(1) *Theory of Politics*

(Compulsory paper taken from the M.Phil. in Politics)

A critical examination of political concepts and theories, including social concepts and theories with political relevance. The paper is assessed by a single three hour written examination at the end of Trinity Term.

(2) *Research Methods in Political Theory*

(Compulsory paper taken from the M.Phil. in Politics)

The paper is assessed in the following way. The candidate must submit:

(i) A Research Design Proposal of between 4000 and 6000 words, excluding the title page, contents, bibliography and any methodological appendices, on research design as it bears on the subject of the candidate's proposed M.Sc. thesis. One copy of the Research Design Proposal must be submitted electronically by noon on the Friday of sixth week of Trinity Term. The work must be anonymous and must be accompanied by a separate signed declaration that it is the candidate's own work except where otherwise indicated, and that it has not previously been submitted for assessment, either at Oxford or at another institution.

(ii) Research methods training coursework. Candidates will satisfactorily complete a programme of core and optional research methods training, as specified in the *Student Handbook*. Candidate who fail elements of the research methods training coursework are normally permitted to submit a second time (or, if the coursework is assessed by a test, to resit that test) by a date specified in the *Student Handbook*.

The Thesis

Each candidate must submit a thesis of not more than 15,000 words, excluding the title page, contents, bibliography and any methodological appendices. The thesis must be submitted electronically by noon on the last Friday of August following the end of Trinity Full Term. On submitting the thesis, candidates will also be required to submit an online declaration of authorship. The examiners shall exclude from consideration any part of the thesis which is not the candidate's own work or which has been or will be submitted to satisfy the requirements of another course, and the examiners shall have power to require the candidate to produce for their inspection the work so submitted or to be submitted. After the examination process is complete, each successful candidate must deposit one hardbound copy of their thesis in the Bodleian Library.

With respect to the Research Design Proposal and the thesis, only the file submitted via WebLearn constitutes a valid submission; no concomitant hard-copy submission may be submitted for any purpose.

For a candidate to pass the degree of M.Sc. in Political Theory Research, the candidate must pass: the *Research Methods in Political Theory* paper (all elements of coursework and the Research Design Proposal), the *Theory of Politics* paper, and the thesis.

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Master of Science by Coursework in Politics Research

The regulations made by the Politics Graduate Studies Committee are as follows:

M.Sc. Examination

A candidate for the M.Sc. in Politics Research shall follow a course of instruction in Politics Research for twelve months. Each candidate must pass the M.Sc. Examination at the end of Trinity Term in the two compulsory papers. Each candidate must also submit a thesis during the Long Vacation.

Compulsory papers

(1) A single three hour written examination paper testing knowledge of the candidate's core subject (*Comparative Government or European Governance*).

Comparative Government

Compulsory paper taken from the M.Phil. in Politics

The theory and practice of government in modern states.

European Governance

Compulsory paper taken from the M.Phil. in Politics

The constitutions and formal structure of governments in European states, including the UK, and the theory and practice of integration in Europe.

(2) *Research Methods in Political Science*

(Compulsory paper taken from the M.Phil. in Politics)

The paper is assessed in the following way. The candidates must submit:

(i) A Research Design Proposal of between 4000 and 6000 words, excluding the title page, contents, bibliography and any methodological appendices, on research design as it bears on the subject of the candidate's proposed M.Sc. thesis. One copy of the Research Design Proposal must be submitted electronically by noon on the Friday of sixth week of Trinity Term. The work must be anonymous and must be accompanied by a separate signed declaration that it is the candidate's own work except where otherwise indicated, and that it has not previously been submitted for assessment, either at Oxford or at another institution.

(ii) Research methods training coursework. Candidates will satisfactorily complete a programme of core and optional research methods training, as specified in the *Student Handbook*. Candidates who fail elements of the research methods training coursework are normally permitted to submit a second time (or, of the coursework is assessed by a test, to resit that test) by a date specified in the *Student Handbook*.

The Thesis

Each candidate must submit a thesis of not more than 15,000 words, excluding the title page, contents, bibliography and any methodological appendices. The thesis must be submitted electronically by noon on the last Friday of August following the end of Trinity Full Term. On submitting the thesis, candidates will also be required to submit an online declaration of authorship. The examiners shall exclude from consideration any part of the thesis which is not the candidate's own work or which has been or will be submitted to satisfy the requirements of another course, and the examiners shall have power to require the candidate to produce for their inspection the work so submitted or to be submitted. After the examination process is complete, each successful candidate must deposit one hardbound copy of their thesis in the Bodleian Library.

With respect to the Research Design Proposal and the thesis, only the file submitted via WebLearn constitutes a valid submission; no concomitant hard-copy submission may be submitted for any purpose.

For a candidate to pass the degree of M.Sc. in Politics Research, the candidate must pass: the *Research Methods in Political Science* paper (all elements of coursework and the Research Design Proposal), the written examination paper (*Comparative Government* or *European Governance*), and the thesis.

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Master of Science by Coursework in Precision Cancer Medicine

1. The Medical Sciences Divisional Board will elect an Organising Committee for the supervision of the course. The Organising Committee will oversee teaching provision and will nominate Examiners for the Examinations Board.

2. The Organising Committee will arrange teaching and student supervision and will appoint an Academic Advisor and a Dissertation Supervisor for each candidate.

3. Each candidate will follow a course of study in Precision Cancer Medicine for at least six terms.

4. Each candidate for the MSc award will be required to satisfy the examiners in the following:

(i) Online attendance at all modules specified in the Schedule.
(ii) Completion of formative coursework.
(iii) An essay of a maximum of 2,500 words selected from a choice of essay titles based on modules 1-4 of the Schedule.
(iv) A problem-solving assessment of a maximum of 2,500 words selected from a choice of tasks based on modules 1-5 of the Schedule.
(v) Attendance at the Residential School following at least five terms of study.
(vi) A 3-hour written examination that will consist of short written essays. As the materials from modules 1-5 will be tested via the assessed coursework, the exam will focus mainly on material taught in the later modules (modules 6-8) but will also draw on some topics from the earlier modules.
(vii) A dissertation of not more than 10,000 words on the research project as set out in the Schedule. The research project and the subject of the dissertation must be approved by the Organising Committee.

5. The essay, problem-solving assessment and the dissertation will be submitted via an authorised online submission platform, details of which will be notified to students by the Course Administrator, by dates to be specified by the Organising Committee and published in the course handbook no later than the start of Michaelmas Term of the first year of the course.

6. The examiners shall retain one copy of each dissertation of each successful candidate for electronic deposit in the Radcliffe Science Library.

7. Candidates must pass each assessment in order to pass the examination overall.

8. Candidates who have failed any assessment at second attempt will be deemed to have failed the requirements of the MSc.

9. Candidates who have failed the requirements of the MSc but have satisfied the requirements for the award of the Postgraduate Diploma (all the requirements for the MSc, except completion of the dissertation) may be awarded the Postgraduate Diploma.

10. Candidates who have satisfied the requirements for the award of the Postgraduate Diploma (all the requirements for the MSc, except completion of the dissertation) and who do not wish to continue their studies, may end their registration and at that point be awarded the Postgraduate Diploma.

Research Project:
A research project will be conducted under the supervision of a dissertation supervisor. The subject of each student's dissertation and the supervision arrangements for each student must be approved by the Organising Committee.

Schedule:
1. Introduction to Human Genetics and Genomics
2. Omics Techniques and their application to Genomic Medicine
3. Clinical Interpretation of Precision Diagnostics and Response Monitoring
4. Clinical Bio-informatics
5. Treatment, Pharmacogenomics, Clinical Trials and Experimental Cancer Therapeutics
6. Ethics and Health Economics
7. Global Perspective on Molecular Pathology, Imaging and Early Detection
8. Onco-immunology and Genomics

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Master of Science by Coursework in Psychological Research

1. The Divisional Board of Medical Sciences shall appoint for the supervision of the course an Organising Committee, which shall have the power to arrange lectures and other instruction.

2. The Organising Committee shall appoint an academic adviser for each candidate.

3. Each candidate shall follow a course of study in Psychological Research for at least three terms and for a substantial part of the three subsequent vacations, as determined by the course timetable.

4. The examination shall consist of the following parts:

A. Core Modules

Candidates shall be examined in each of five core modules:

I. *Research Evaluation*

Each candidate shall be required to submit one electronic copy of a 2,000 word review of a journal article assigned by the Organising Committee. This assignment must be uploaded to the Assignments section of the Degrees WebLearn site by the time and date specified at the start of the course in the Course Handbook. Each submission must be accompanied by a declaration indicating that it is the candidate's own work

II. *Statistical Theory and Methods*

(*a*) Each candidate shall be required to submit one electronic copy of each of the four Statistical Workshop assessments based on data analyses carried out during statistical workshops. All such assignments must be uploaded to the Assignments section of the Degrees WebLearn site by the times and dates specified at the start of the course in the Course Handbook. Each submission must be accompanied by a declaration indicating that it is the candidate's own work.

(*b*) Each candidate shall also be required to sit a two-hour written examination. The examination will be marked on a pass/fail basis and candidates failing to reach the required standard will have one further opportunity to enter for the examination before the end of the academic year.

III. *MatLab Programming for Experimental Psychology*

Each candidate shall be required to submit one electronic copy of a piece of MatLab code that they have produced, as well as one electronic copy of a report of no more than 3,000 words that explains the code. All such assignments must be uploaded to the Assignments section of the Degrees Weblearn site by the time and date specified at the start of the course in the Course Handbook. Each submission must be accompanied by a declaration indicating that it is the candidate's own work. Each candidate shall make a brief oral presentation of their code to a group of two assessors, after which, the candidate shall be assessed *viva voce* on the code. The form of the presentation to the assessors shall be specified in the course information at the beginning of the academic year of the examination. Candidates who do not give a presentation and do not pass the viva voce assessment to a satisfactory standard will be deemed to have failed the module.

IV. *Philosophical Foundations of Psychology*

Each candidate shall be required to submit one electronic copy of an essay of no more than 3,000 words. This assignment must be uploaded to the Assignments section of the Degrees WebLearn site by the times and dates specified at the start of the course in the Course Handbook. Each submission must be accompanied by a declaration indicating that it is the candidate's own work. Essay topics must be approved by the Organising Committee.

V. *Project Design*

Each candidate shall be required to submit one electronic copy of a 3,000 word review of relevant literature and methods relating to their chosen research project. This assignment must be uploaded to the Assignments section of the Degrees WebLearn site by the time and date specified at the start of the course in the Course Handbook. Each submission must be accompanied by a declaration indicating that it is the candidate's own work. Each candidate shall make an oral presentation on the methodological aspects of their own research project. Candidates who fail to give a presentation will be deemed to have failed the module.

B. Optional Modules

Candidates shall be assessed in each of three optional modules, selected from the following list:

I. *Computer Modelling of Brain Function*

II. *Brain and Cognition*

III. *Affective Science*

IV. *Developmental Science*

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For each optional module undertaken, candidates shall be required to submit one electronic copy of an essay of no more than 3,000 words. All such assignments must be uploaded to the Assignments section of the Degrees WebLearn site by the times and dates specified at the start of the course in the Course Handbook. Each submission must be accompanied by a declaration indicating that it is the candidate's own work. Essay topics must be approved by the Organising Committee.

For the Computer Modelling of Brain Function optional module, each candidate shall additionally be required to submit one electronic copy of a portfolio of reports based on practical work completed during the module. This assignment must be uploaded to the Assignments section of the Degrees WebLearn site by the time and date specified at the start of the course in the Course Handbook. Each submission must be accompanied by a declaration indicating that it is the candidate's own work.

C. Research Project

Candidates shall be required to submit not later than noon on the first Monday in September, one electronic copy of a dissertation of not more than 10,000 words in length (excluding bibliography and any appendices) on his or her research project. This assignment must be uploaded to the Assignments section of the Degrees WebLearn site. Each submission must be accompanied by a declaration indicating that it is the candidate's own work.

Candidates shall also be required to deliver a poster presentation based on their research project. However, this shall not contribute to the overall result for this module. The date on which candidates are required to deliver their presentations will be in the Long Vacation.

5. Candidates must achieve a pass in each of the modules in order to pass the examination overall. In the event that a candidate is deemed not to have achieved the required standard in an element of the examination, he or she will have the opportunity to re-submit or re-sit the relevant assessment on one further occasion.

6. Each written submission must be accompanied by a statement signed by the candidate confirming that it is his or her own work.

7. Candidates may be required to attend an oral examination at the discretion of the examiners and this may include questions on the candidate's dissertation, or on any other element of the examination.

Schedule

A. Core Modules

I. *Research Evaluation* This module is delivered as a series of oral presentations prepared by individual students followed by group discussions. The focus is on research articles that illustrate the use of particular kinds of methodology and/or design.

II. *Statistical Theory and Methods* This module comprises a series of statistical lectures and statistical workshops.

III. *MatLab Programming for Experimental Psychology* This module provides practical training in MatLab programming for psychologists. This will provide students with programming skills early on in the course, which can then be used in research projects.

IV. *Philosophical Foundations of Psychology* This module begins with historical and foundational issues and progresses to philosophical issues arising from areas of contemporary research in psychology. Topics studied will include some of: the subject matter of psychology; levels of description; the epistemology of psychology; psychological understanding; cognitive science; the study of neuropsychological and psychiatric disorders; the scientific study of consciousness; and philosophical issues arising from areas of contemporary research.

V. *Project Design* This module provides practical instruction in research and presentation skills. Students will undertake detailed planning of the Research Project.

B. Optional Modules

I. *Computer Modelling of Brain Function* This module provides an introduction to the goals and methods of computational modelling in the context of cognitive neuroscience, covering the architecture, function, and properties of a number of basic prototypical classes of neural network. It also looks at how these basic neural networks provide building blocks for larger-scale models of brain function. Lectures will be supplemented by practical sessions providing hands-on experience of computational modelling.

II. *Brain and Cognition* This module covers methods used in research in cognitive psychology and neuropsychology. It presents foundational knowledge from neuroanatomy, neurological disorders, neurological and psychological assessment and the use of experimental methods, to familiarise students with the diverse methodologies which contribute to cognitive neuropsychology. Methodologies deployed in the investigation of perception and cognition are discussed and evaluated.

III. *Affective Science* This module provides a critical analysis of the range of methods and approaches used in social psychology and the study of individual differences.

IV. *Developmental Science* This module addresses theories and methods used in selected areas of developmental psychology. Experimental methods are reviewed and evaluated with examples from recent research. Attention is also given to studies of brain function during typical and atypical development and to the uses of fMRI, EEG and other neuroimaging techniques. We will discuss particular issues arising from the study of infants, children and those with developmental disorders, and consider translation to the clinic and the classroom.

C. Research Project

1. Each student shall carry out a project involving data collection and analysis under the supervision of a research supervisor, on a subject selected in consultation with the academic advisor and approved by the Organising Committee. The Organising Committee shall be responsible for the appointment of the research supervisor.

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Master of Science by Coursework in Radiation Biology

1. The Medical Sciences Board shall elect for the supervision of the course an Organising Committee, which shall have the power to arrange lectures and other instruction.

2. The Organising Committee shall assign a project supervisor for each candidate.

3. Each candidate shall follow a course of study in Radiation Biology for at least three terms and for a substantial part of the three subsequent vacations, as determined by the course timetable.

4. Candidates shall be examined in all of the following ways:

(i) Each candidate must pass a qualifying examination at the end of Michaelmas Term. The examination shall be on modules 1-6 in the Schedule. Candidates who fail the qualifying examination shall be permitted to re-take it on one further occasion only in Week 0 of Hilary Term.

(ii) Each candidate will be required to submit to the examiners an assignment of 3,000 words (excluding figures and figure legends, tables and bibliography) by uploading it to the Assignments Section of the MSc in Radiation Biology WebLearn site by noon, Friday of Week 7 of Hilary Term. A choice of assignment titles will be provided to students by Week 8 of Michaelmas Term. Candidates must pass this assignment in order to proceed with the course. Those who fail the assignment shall be permitted to re-take it on one further occasion only. The assignment should be re-submitted by noon, Friday of Week 8 of Trinity Term. The assignment will account for 15 per cent of the final marks.

(iii) Each candidate must pass a three-hour written examination at the end of Hilary Term (normally in Week 9). The examination shall be on the modules set out in the Schedule. In order to proceed with the course, candidates who fail the examination shall be permitted to re-take it on one further occasion only in Week 0 of Trinity Term. The examination will account for 25 per cent of the final marks.

(iv) Each candidate shall undertake an original laboratory research project of approximately six months. Candidates will be examined on their project in three ways:

a. Each candidate will be required to submit to the examiners three copies of a typewritten or printed research dissertation of not more than 10,000 words (excluding figures and figure legends, tables, bibliography and appendices) based on the research project. The dissertation must be submitted by a date to be specified by the Organising Committee and which will be outlined on the MSc Radiation Biology WebLearn site not later than the start of Michaelmas Term of the academic year in which the examination is taken.

b. Each candidate will be expected to give a presentation to the examiners and assessors on his or her research project after submission of the dissertation.

c. Each candidate will be examined viva voce by the examiners.

(v) The dissertation, presentation and viva voce will be given a single grade and account for 60 per cent of the final marks. Candidates must pass this component and those who fail this component once shall be permitted to re-take it on one further occasion with submission, presentation and viva voce only at the times these elements are examined during the following academic year.

5. The required written submissions must be sent to the Chair of Examiners, M.Sc. in Radiation Biology, c/o Examination Schools, High Street, Oxford.

6. The examiners shall retain one copy of each dissertation of each successful candidate for deposit in the Radcliffe Science Library.

Schedule

The modules for study will be:

Physics and Chemistry of Radiation Action

Molecular Radiation Biology

Cellular Radiation Biology

Normal Tissue and Applied Radiation Biology

Whole Body Exposure and Carcinogenesis

Radiation Epidemiology

Imaging Technologies

Tumour Microenvironment

Applications of Radiation Therapy

Translational Radiation Biology

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Clinical Radiation Biology
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Master of Science by Coursework in Refugee and Forced Migration Studies

1. Candidates will be expected to attend such lectures and seminars as their supervisor/course director shall recommend.

2. Every candidate will be required to satisfy the examiners in three written papers, an individual research design essay, and a thesis as follows:

Paper I: International Legal and Ethical frameworks

International legal and ethical frameworks in relation to refugees and displaced persons. International and domestic application of individual and group rights to displaced persons and refugees. Activities and involvement of the relevant international organs, governments, and intergovernmental and non-governmental organisations relevant to forced migration. Concepts of migration and intervention and their justifications. Ethical issues raised by migration.

Paper II: Political and Anthropological frameworks

Theories of the causes of forced migration and humanitarian crises. Historical dimensions, political and social dynamics of forced migration. Social, political and cultural constructions of place and space. Impact of forced migration on gender relations and age structures. Coercion and conflict. Implications of forced migrants for conceptualising the modern state and the international order. Security and stability of states. States responses to refugee movements and immigration. Comparing political forms and their response to refugees. Cooperation and the refugee regime. The lived experiences of refugees and forced migrants through displacement, encampment, resettlement and asylum. The formation of refugee identity, notions of home and belonging. Interactions between forced migrants and aid agencies, governments and the UNHCR. The process of flight and displacement. The experience of encampment and its effects on social systems, memory and identity. Anthropology of humanitarian citizenship, integration and exile.

Paper III: Contemporary issues in the study of Forced Migration

Environmental and development-induced displacement. Poverty and vulnerability. Impact of forced migrants on host populations and governments. Agency, coping mechanisms and survival strategies of affected populations. Nationalism, ethnicity and group identity. Consequences of resettlement programmes for livelihood and economic autonomy. Repatriation and local-level social reconstruction. Institutional responses to forced migrants. Refugees and regional politics. The history and politics of humanitarian aid. Border enforcement, deportation, detention, and security. Post-colonial perspectives and criminological perspectives on forced migration.

Individual Research Design Essay

Each student must display an understanding of research methods relevant to forced migration. This will be in the form of an individual research design essay of approximately, but no more than 3,000 words. The essay will engage with topics which may include: epistemology of social science; social science paradigms; ethics and values; quantitative, qualitative, and participatory methods of data collection.

The essay must be presented in a proper scholarly form and submitted electronically via Weblearn, no later than Friday noon in Week Seven of Hilary Term. Only the file submitted via Weblearn shall constitute a valid submission; no additional hard-copy may be submitted, for any purpose.

Multidisciplinary Thesis

Each student will be required to write a thesis of not less than 10,000 and not more than 15,000 words on a topic relevant to forced migration. The purpose of this thesis is to ensure that the students have engaged in a multidisciplinary analysis of a single issue in forced migration to gain an awareness of the complex interrelations in the field.

The topic of the thesis will require approval by the chair of examiners. This thesis must be the work of the candidate alone and aid from others must be limited to prior discussion as to the subject and advice on presentation. The thesis must be submitted electronically via Weblearn by noon on Thursday of Week Eight of Trinity Term. The thesis must be presented in proper scholarly form, in 1.5 line spacing. Only the file submitted via Weblearn shall constitute a valid submission; no additional hard-copy may be submitted, for any purpose. The examiners, with permission, shall retain a copy of all candidates' theses that achieve a distinction for deposit in the Social Sciences Library.

3. Candidates may be required to attend an oral examination, which may relate to one or more elements of the candidate's assessed work.

4. A candidate who fails the examination will be permitted to retake it on one further occasion only, not later than one year after the initial attempt.

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Master of Science by Coursework in Russian and East European Studies

Candidates will be required to sit written examinations on two compulsory papers, to be taken in eighth week of Trinity Full Term:

1. An examination paper on Contemporary Russian and East European Studies Part 1.
2. An examination paper on Contemporary Russian and East European Studies Part 2.

Candidates will also be required to submit one extended essay on History of Russia, the USSR and Eastern Europe in the Twentieth Century of 4,500 words, excluding bibliography. Two copies of the extended essay should be submitted to the Examination Schools, High Street, Oxford, by 12 Noon Monday in the fifth week of Hilary Term. An electronic copy should also be submitted to the programme by the same deadline. The essay must be accompanied by a statement that it is the candidate's own work except where otherwise indicated.

Research Methods for Area Studies: Candidates will submit a 2,500 word maximum take-home test in qualitative methods to be set on Monday of Week 8 and submitted by 12 noon on Monday of week 9 of Michaelmas Term; and a take-home test in quantitative analysis to be set on Monday of Week 8 and submitted by 12 noon on Monday of week 9 of Hilary Term. Two printed copies of each of the items of written work described above must be submitted to the Examination Schools, addressed to the Chair of Examiners for the MSc in Russian and East European Studies, c/o the Examination Schools, High Street, Oxford. An electronic copy should also be submited to the programme by the same deadline. Each submission must be accompanied by a declaration indicating it is the candidate's own work.

Candidates will be required to submit a thesis of at least 12,000 words but not more than 15,000 words on a subject approved by the Management Committee for Russian and East European Studies, to be delivered to the Examination Schools, High Street, Oxford, by 12 Noon on Monday in the sixth week of Trinity Term. The thesis must be accompanied by a statement that it is the candidate's own work except where otherwise indicated. An electronic copy should also be submitted to the programme by the same deadline.

Candidates who fail the research methods course overall will be permitted to re-submit a new submission for the failed piece(s) of work within four weeks of publication of the failed mark, on a date specified by the Chair of Examiners.

Candidates who fail the extended essay will be required to re-submit by 12 noon on Monday of week one of Trinity term of the same year. Candidates who fail one or more of the examination papers will be permitted to retake it on one subsequent occasion the following year

In the case of a failed thesis, a candidate may submit again, on one subsequent occasion, usually in Trinity Term, provided that this is still within the six terms of his or her registration.

Oxford 1+1 MBA programme

Candidates registered on the Oxford 1+1 MBA programme will follow an additional two or three-month bridging programme at the end of their third term of the combined programme.

Each candidate will be appointed an academic advisor from the Saïd Business School to plan an individual course of study which will include as a minimum, the following three compulsory elements:

(i) Normally two meetings during the bridging programme with the senior advisor appointed by the Saïd Business School at the start of the Oxford 1+1 MBA programme.

(ii) A formatively assessed Integrative Development Plan of up to 3,000 words. Candidates would be required to critically reflect on their learning from the Masters programme and relate this both to their forthcoming MBA programme as well as to their career goals. The meetings with the advisor will frame the design, delivery and discussion of the plan.

(iii) Attendance of the MBA pre-course as described in the joining instructions for the MBA class, unless granted exemption by the MBA Committee on the grounds of prior formal study or work experience.

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Master of Science by Coursework in Sleep Medicine

1. The Divisional Board of Medical Sciences shall elect for the supervision of the course an Organising Committee. The Organising Committee will oversee teaching provision and will nominate Examiners for the Examinations Board.

2. The Course Committee shall arrange teaching, student supervision and assessments and shall appoint for each candidate a dissertation supervisor.

3. Students admitted to the M.Sc. course are required to matriculate, involving admission by a college of the University.

4. To be eligible for the award a candidate must have been on the Course Register for a period of not less than two years, and not more than four years.

5. Candidates may be permitted in certain circumstances to suspend status, for a maximum of six terms. Any such period shall not count to the minimum permitted period of registration and no fee liability will be incurred during such periods.

6. Every candidate for an M.Sc. award will be required to satisfy the examiners in the following:

(i) attendance at all modules specified in the *Schedule*;

(ii) completion of each of the MCQ examinations prior to the Final Meeting of the Board of Examiners;

(iii) submission of eight essays of not more than 4,000 words each (excluding references, appendices, tables, figures or figure legends), relating to each of modules (i) to (viii). Two essays will be submitted at the end of Hilary Term in each year of the course, and two essays will be submitted at the end of Trinity Term in each year of the course, on dates to be specified by the Course Committee and published in the course handbook no later than the start of Michaelmas Term of the first year of the course. Each essay topic will be selected by the Board of Examiners. The essay topics will be distributed to the students at the start of Michaelmas term of the academic year in which the examination is taken;

(iv) submission of a dissertation of not more than 10,000 words (excluding tables, graphs, references and bibliography), on a subject selected by the candidate in consultation with the dissertation supervisor and approved by the Course Committee. Approval must be sought by no later than the end of Hilary Term in the first year of the course. The dissertation must be submitted in the Long Vacation of the second year of the course on a date to be specified by the Course Committee and published in the course handbook no later than the start of Michaelmas Term of the first year of the course;

(v) attendance at the Residential School following at least 2 terms of study and prior to submission of the dissertation.

7. Candidates may be required to attend a viva voce after submission of the dissertation, on a date to be arranged by the examiners. Viva voce will normally cover the content of all the assessed work and will be conducted via video conference.

8. Essays shall be submitted to the Chair of Examiners, M.Sc. in Sleep Medicine, c/o Registry, Department for Continuing Education, 1 Wellington Square, Oxford OX1 2JA. The format of each submission and the deadlines for submission shall be specified by the Course Committee and published in the course handbook at the start of Michaelmas Term of the first year of the course.

8. Essays shall be submitted, in electronic format via Moodle Assignment Submission System, to the Chair of Examiners, M.Sc. in Sleep Medicine. The format of each submission and the deadlines for submission shall be specified by the Course Committee and published in the course handbook at the start of Michaelmas Term of the first year of the course.

9. Dissertations shall be submitted in electronic format via a secure authorised online method to the Chair of Examiners, M.Sc. in Sleep Medicine, c/o Examination Schools, High Street, Oxford OX1 4BG, by dates to be specified by the Course Committee and published in the course handbook no later than the start of Michaelmas Term of the first year of the course.

9. Dissertations shall be submitted in electronic format via Moodle Assignment Submission System, to the Chair of Examiners, M.Sc. in Sleep Medicine, by dates to be specified by the Course Committee and published in the course handbook no later than the start of Michaelmas Term of the first year of the course.

10. All written submissions must be accompanied by a statement that they are the candidate's own work except where otherwise indicated.

11. Candidates must pass each assessment in order to pass the examination overall.

12. The examiners shall retain one copy of each dissertation of each successful M.Sc. candidate for deposit in the appropriate departmental library.

13. The examiners may award a distinction for excellence in the whole examination.

13. Candidates who fail to satisfy the examiners in the:

(i) extended essays will be permitted, by 2pm Thursday of Week 8 of the term following the term in which the results were notified to the candidate, to resubmit work in respect of the part or parts they have failed on not more than one occasion.

(ii) dissertation will be permitted, by 2pm on the first Thursday in September in the year following the original date of submission, to resubmit the work in respect to the part or parts they have failed on not more than one occasion.

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14. Candidates who fail the extended essays or dissertation at the second attempt will be judged to have failed to reach the necessary standard for the award.

15. Candidates who have failed the dissertation but have satisfied the requirements for the award of the Postgraduate Diploma may be awarded the Postgraduate Diploma.

16. Candidates who have satisfied the requirements for the award of the Postgraduate Diploma and who do not wish to continue their studies, may end their registration and at that point be awarded the Postgraduate Diploma.

17. In the case that a candidate who has been awarded the Postgraduate Diploma is readmitted to the M.Sc. then the following apply:

(i) If any candidate who is successful in the examination for the M.Sc. has previously successfully completed the Postgraduate Diploma, then the subsequent award will subsume his or her previous award.

(ii) If any student who has previously successfully completed the Postgraduate Diploma and ended their registration on the Programme subsequently is re-admitted to the M.Sc., the Course Committee shall have the discretion to deem satisfactory completion of modules within the Postgraduate Diploma as having met the attendance and examination requirements in respect of the modules (i)-(viii) specified in the *Schedule*. Such discretion will normally only be exercised if the time elapsed between completion of the final module contributing to the Postgraduate Diploma and registering for the M.Sc. is not more than three years.

(iii) Candidates will be required to submit a dissertation as specified in point 6(v) above, however the deadline for approval of the dissertation subject will be the end of Friday of Week 8 of Michaelmas Term following readmission.

18. In the case of a candidate who is readmitted they will be subject to the Examination Conventions in force at the date of their readmission.

19. In the case that a candidate has undertaken a module (as outlined in the Schedule) for credit prior to enrolling onto the MSc in Sleep Medicine programme, the organising committee shall have discretion to deem satisfactory completion of the module (including the associated assessment) prior to registration for the MSc in Sleep Medicine. The organising committee shall decide if the candidate has met the attendance and examination requirements in respect of that module under 6.i-iii above. Such discretion will normally only be exercised if the time elapsed between commencement of the accredited module concerned and registration for the MSc in Sleep Medicine is not more than three years. The maximum number of modules taken for credit prior to registration for the MSc in Sleep Medicine that can contribute to the achievement of the award shall be three.

Schedule

(i) The Physiological Basis of Sleep

(ii) Introduction to Sleep Medicine and Methodological Approaches

(iii) Circadian Rhythm Disruption and Sleep

(iv) Insomnia

(v) Sleep-disordered Breathing and Sleep-related Movement Disorders

(vi) Hypersomnias and Parasomnias

(vii) Sleep in Specialist Populations

(viii) Sleep and Society

(ix) Research Methods 1: Introduction to scientific method and research design

(x) Research Methods 2: Handling data and research dissemination

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Master of Science by Coursework in Social Anthropology

1. The Social Sciences Divisional Board shall elect for the supervision of the course a Standing Committee, namely the Teaching Committee of the School of Anthropology, which shall have power to arrange lectures and other instruction. The course director shall be responsible to that committee.

2. Candidates must follow a course of instruction in Social and Cultural Anthropology for at least three terms, and will, when entering for the examinations, be required to produce a certificate from their supervisor to this effect.

3. Candidates will be required to present themselves for written and (if requested) oral examinations and to submit written work for assessment, including a dissertation in prescribed form on an approved topic as defined below.

4. Three papers will be taken to constitute Part I of the degree, as follows. Paper 1 will be examined by one coursework essay and by one three-hour paper; Papers 2 and 3 (options) will each be examined either by coursework essay or by one three-hour paper. The dissertation will be taken to constitute Part II of the degree. A candidate who fails any of the component parts of the examination may re-take or re-submit that part of the examination on one occasion only. At the close of the written examinations, the examiners will publish a list of those who have satisfied them in Part I.

5. The assessed written work will consist of:

(i) one essay of no more than 5,000 words for Paper 1, for which a list of essay titles will be announced no later than Friday of the seventh week of Michaelmas Term. The essay must be submitted electronically via WebLearn not later than noon of the Thursday of the first week of Hilary Term; the essay must be anonymous, accompanied by confirmation that it is the candidate's own work, and submitted in electronic file format.

(ii) a dissertation of no more than 10,000 words, on a subject selected in consultation with the supervisor and approved by the Chair of Examiners. The proposed title of the dissertation, together with a paragraph describing its scope and the supervisor's written endorsement, must be submitted to the Chair of Examiners by Thursday of the fifth week of Trinity Term.

6. The dissertation must be submitted via WebLearn not later than noon on the last Wednesday in August in the year in which the examination is taken. The dissertation must be anonymous, accompanied by confirmation that it is the candidate's own work, and submitted in electronic file format. The dissertation shall be provided with an abstract of up to 250 words, to be placed immediately after the title page. The word count shall be stated on the title page of the dissertation.

7. The written examination will consist of one three-hour paper for Paper 1. Papers 2 and 3 (options) may each be assessed either by one 3-hour paper or by coursework essay. For those taking Papers 2 and 3 assessed by coursework essay, each essay must be submitted electronically via WebLearn not later than noon of the Thursday of the second week of Trinity Term; each essay must be anonymous, accompanied by confirmation that it is the candidate's own work, and submitted in electronic file format.

8. The oral examination (if requested) may be on any of the candidate's written papers, assessed written work, or dissertation.

Schedule

Students must satisfy the examiners in three papers, one of a general nature and two options.

1. *Theories, Approaches and Themes in Social Anthropology*

2. Option Paper I

3. Option Paper II

Paper 1 is examined by assessed essay submitted in Hilary Term and by one three-hour paper sat in Trinity Term. The two option papers (Papers 2 and 3 above) may be examined by assessed essay or by a three-hour sat examination, and must be selected from the list of options offered.

Options offered may vary from year to year. The list for the current academic year will be issued by the Director of Graduate Studies or his or her delegate by the end of the third week of Michaelmas term.

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Master of Science by Coursework in Social Data Science

1. The course shall be under the supervision of the Graduate Studies Committee of the Oxford Internet Institute.

2. Candidates must follow for three terms a course of instruction in Social Data Science.

3. The examination will be in nine parts, as follows:

Part 1: Compulsory core paper in 'Foundations and Frontiers of Social Data Science' assessed by the submission of written course work. Details of and arrangements for submission of the written course work shall be notified to candidates via WebLearn by Monday of week 1 of Michaelmas Term.

Part 2: Compulsory core paper in 'Applied Analytical Statistics' assessed by written coursework. Details of and arrangements for submission of the written coursework shall be notified to candidates via WebLearn by Monday week 1 of Michaelmas Term.

Part 3: Compulsory core paper in 'Research Design for Social Data Science' assessed by written coursework. Details of and arrangements for submission of the written course work shall be notified to candidates via WebLearn by Friday of week 4 of Hilary Term.

Part 4: Compulsory core paper in 'Fundamentals of Social Data Science in Python' assessed by a project and a written report. Details of and arrangements for submission of the written coursework shall be notified to candidates via WebLearn by Monday week 1 of Michaelmas Term.

Part 5: Compulsory core paper in 'Data Analytics at Scale' assessed by a project and written report. Details of and arrangements for submission of the written course work shall be notified to candidates via WebLearn by Monday of week 1 of Michaelmas Term.

Part 6: Compulsory core paper in 'Machine Learning' assessed by completed problem sets and written report. Details of and arrangements for submission of the written course work shall be notified to candidates via WebLearn by Monday of week 1 of Michaelmas Term.

Parts 7-8: Two option papers, to be chosen from a list to be published on the Oxford Internet Institute website annually by Monday of week 1 of Michaelmas Term or another paper agreed by the Director of Graduate Studies. Not all options may be available every year. The option papers will be assessed by arrangements which are specified in the reading lists for each paper, details of and arrangements for submission of which shall be notified to candidates by Monday of week 1 of Michaelmas Term.

Part 9: A thesis not to exceed 15,000 words on a topic within the subject of the course, to be specified jointly by supervisor and student, and approved by the Course Director and the Board of Examiners. The thesis must be submitted via WebLearn by noon of the weekday on or nearest to the 1st of August of the year in which the examination is to be taken.

4. All written assignments must be uploaded to the course WebLearn by the times and dates specified at the start of the course. Each submission must be accompanied by a declaration indicating that it is the candidate's own work.

5. The examiners may examine any candidate viva voce.

6. Candidates who receive a failing mark for any of the summative assessments, may re-sit or resubmit the assessment on one further occasion, normally on the next occasion when examined and within one year of the original failure.

Oxford 1+1 MBA programme

Candidates registered on the Oxford 1+1 MBA programme will follow an additional two or three-month bridging programme at the end of their third term of the combined programme.

Each candidate will be appointed an academic advisor from the Saïd Business School to plan an individual course of study which will include, as a minimum, the following three compulsory elements:

(i) Normally two meetings during the bridging programme with the senior advisor appointed by the Saïd Business School at the start of the Oxford 1+1 MBA programme.

(ii) A formatively assessed Integrative Development Plan of up to 3,000 words. Candidates would be required to critically reflect on their learning from the Masters programme and relate this both to their forthcoming MBA programme as well as to their career goals. The meetings with the advisor will frame the design, delivery and discussion of the plan.

(iii) Attendance of the MBA pre-course as described in the joining instructions for the MBA class, unless granted exemption by the MBA Committee on the grounds of prior formal study or work experience.

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Master of Science by Coursework in Social Science of the Internet (Full-time)

1. Candidates must follow for three terms a course of instruction in Social Science of the Internet.
2. The examination will be in eleven parts, as follows:

   Part 1: Compulsory core methods paper in 'Digital Social Research Methods: Methods Core' assessed by written coursework. Details of and arrangements for submission of the written coursework shall be notified to candidates by the end of 4th week of Michaelmas Term

   Part 2: Compulsory core paper in 'Digital Social Research Methods: Statistics Core' assessed by examinations.

   Parts 3-6: Four (4) methods option modules, to be chosen from a list to be published on the Oxford Internet Institute annually by the first Monday of Michaelmas Term. Students will normally select two modules from the first four-week period and two modules from the second four-week period of the list. Students wishing to take three options during a single four-week period must first seek permission from the Director of Graduate Studies. Not all methods options may be available every year. The methods option papers will be assessed by arrangements which are specified in the reading lists for each module, details and arrangements for submission of which shall be notified to candidates by the first Monday of Michaelmas Term.

   Part 7: Compulsory core paper in 'Social Dynamics of the Internet', assessed by examination.

   Part 8: Compulsory core paper in 'Internet Technologies and Regulation', assessed by examination.

   Part 9-10: Two (2) option papers, to be chosen from a list to be published on the Oxford Internet Institute website annually by the first Monday of Michaelmas Term. Not all options may be available every year. The option papers will be assessed by arrangements which are specified in the reading lists for each paper, details of and arrangements for submission of which shall be notified to candidates by the first Monday of Michaelmas Term.

   Part 11: A thesis not to exceed 15,000 words on a topic within the subject of the course, to be specified jointly by supervisor and student, and approved by the director of the course and the Board of Examiners. The thesis must be submitted via WebLearn by noon of the weekday on or nearest to the 1st of August of the year in which the degree is to be taken.

3. All written assignments must be uploaded to the course WebLearn site by the times and dates specified at the start of the course. Each submission must be accompanied by a declaration indicating that it is the candidate's own work.
4. The examiners may examine any candidate viva voce.

Oxford 1+1 MBA programme

Candidates registered on the Oxford 1+1 MBA programme will follow an additional two or three-month bridging programme at the end of their third term of the combined programme.

Each candidate will be appointed an academic advisor from the Saïd Business School to plan an individual course of study which will include as a minimum, the following three compulsory elements:

(i) Normally two meetings during the bridging programme with the senior advisor appointed by the Saïd Business School at the start of the Oxford 1+1 MBA programme.

(ii) A formatively assessed Integrative Development Plan of up to 3,000 words. Candidates would be required to critically reflect on their learning from the Masters programme and relate this both to their forthcoming MBA programme as well as to their career goals. The meetings with the advisor will frame the design, delivery and discussion of the plan.

(iii) Attendance of the MBA pre-course as described in the joining instructions for the MBA class, unless granted exemption by the MBA Committee on the grounds of prior formal study or work experience.

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Master of Science by Coursework in Social Science of the Internet (Part-time)

1. Candidates must follow for six terms a course of instruction in Social Science of the Internet.

2. The examination will be in eleven parts, normally split over two years as follows:

(i) **First year:**

Part 1: Compulsory core methods paper in 'Digital Social Research Methods: Methods Core' assessed by written coursework. Details of and arrangements for submission of the written coursework shall be notified to candidates by the end of 4th week of Michaelmas Term.

Parts 3-4: Two methods option modules, to be chosen from a list to be published on the Oxford Internet Institute annually by the first Monday of Michaelmas Term. Students will normally select one module from the first four-week period and one module from the second four-week period of the list. Not all methods options may be available every year. The methods option papers will be assessed by arrangements which are specified in the reading lists for each module, details and arrangements for submission of which shall be notified to candidates by the first Monday of Michaelmas Term.

Part 7: Compulsory core paper in 'Social Dynamics of the Internet', assessed by examination.

Part 9: One option paper, to be chosen from a list to be published on the Oxford Internet Institute website annually by the first Monday of Michaelmas Term. Not all options may be available every year. The option papers will be assessed by arrangements which are specified in the reading lists for each paper, details of and arrangements for submission of which shall be notified to candidates by the first Monday of Michaelmas Term.

In addition, students will be required to write a 2,000 word thesis proposal during Trinity Term and the long vacation, to be submitted by noon on Monday of week 1 of their second year. Students will give a formal presentation of their thesis proposal and will receive written formative feedback from a member of faculty other than their supervisor.

(ii) **Second year:**

Part 2: Compulsory core paper in 'Digital Social Research Methods: Statistics Core' assessed by examinations.

Parts 5-6: Two further methods option modules, to be chosen from a list to be published on the Oxford Internet Institute annually by the first Monday of Michaelmas Term. Students will normally select one module from the first four-week period and one module from the second four-week period of the list. Not all methods options may be available every year. The methods option papers will be assessed by arrangements which are specified in the reading lists for each module, details and arrangements for submission of which shall be notified to candidates by the first Monday of Michaelmas Term.

Part 8: Compulsory core paper in 'Internet Technologies and Regulation', assessed by examination.

Part 10: One further option paper, to be chosen from a list to be published on the Oxford Internet Institute website annually by the first Monday of Michaelmas Term. Not all options may be available every year. The option papers will be assessed by arrangements which are specified in the reading lists for each paper, details of and arrangements for submission of which shall be notified to candidates by the first Monday of Michaelmas Term.

Part 11: A thesis not to exceed 15,000 words on a topic within the subject of the course, to be specified jointly by supervisor and student, and approved by the director of the course and the Board of Examiners. The thesis must be submitted via WebLearn by noon of the weekday on or nearest to the 1st of August of the year in which the degree is to be taken.

3. Prerequisite conditions for papers will be notified to candidates by the first Monday of Michaelmas Term and must be obeyed at all times.

4. Under exceptional circumstances, with permission from the Director of Graduate Studies, students may elect to delay until the second year an examination that would normally take place during the first year, or may elect to sit during the first year an examination that would normally take place during the second year (provided the student is able to meet all prerequisites for the paper). No changes to the normal examination sequence will be approved by the Director of Graduate Studies that would result in more than 70% of the non-thesis marks being examined in a single year.

5. All written assignments must be uploaded to the course WebLearn site by the times and dates specified at the start of the course. Each submission must be accompanied by a declaration indicating that it is the candidate's own work.

6. The examiners may examine any candidate viva voce.

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Master of Science by Coursework in Sociology

Every candidate must follow, for at least three terms, a course of instruction in Sociology.

The examination will be in four parts:

A. A compulsory paper in *Methods of Social Research*.

B. A compulsory paper in *Sociological Analysis*.

C. Two option papers. These will be from a list published annually by Friday of the third week of Michaelmas Full Term in the Department of Sociology.

D. A thesis of not more than 10,000 words on a topic within the subject of the course to be specified jointly by supervisor and student. Candidates are warned that they should avoid repetition in their theses of material used in their option papers and that substantial repetition may be penalised. Two typewritten copies of the thesis must be delivered to the Examination Schools, High Street, Oxford, by noon of the weekday on or nearest to 1 September of the year in which the examination is to be taken. Successful candidates will be required to deposit a copy of their thesis in the Department of Sociology.

The examiners may examine any candidate viva voce.

The examiners may award a Distinction for excellence in the whole examination on the basis of the material submitted to them.

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Master of Science by Coursework in Sociology (Part-time)

Every candidate must follow, for at least six terms, a course of instruction in Sociology.

The examination will be in five parts, split over two years as follows:

First year

A. A compulsory paper in *Methods of Social Research*.

B. One option paper. This will be from a list published annually by Friday of the third week of Michaelmas Full Term in the Department of Sociology.

Second Year

C. A compulsory paper in *Sociological Analysis*.

D. A second option paper. This will be from a list published annually by Friday of the third week of Michaelmas Full Term in the Department of Sociology.

E. A thesis of not more than 10,000 words on a topic within the subject of the course to be specified jointly by supervisor and student. Candidates are warned that they should avoid repetition in their theses of material used in their option papers and that substantial repetition may be penalised. Two typewritten copies of the thesis must be delivered to the Examination Schools, High Street, Oxford, by noon of the weekday on or nearest to 1 September of the second year. Successful candidates will be required to deposit a copy of their thesis in the Department of Sociology.

The examiners may examine any candidate viva voce.

The examiners may award a Distinction for excellence in the whole examination on the basis of the material submitted to them.

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Master of Science by Coursework in Statistical Science

1. The Divisional Board of Mathematical, Physical and Life Sciences shall elect for the supervision of the course a Standing Committee which shall have power to arrange lectures and other instruction.

2. Candidates shall follow for at least three terms a course of instruction in Statistics.

3. The examination will consist of:

(i) a written examination consisting of two papers on the syllabus described in the schedule;

(ii) a dissertation on a subject selected in consultation with the supervisor and approved by the chair of the committee.

4. Two typewritten or printed copies of the dissertation must be sent not later than noon on the second Monday in September in the year in which the written examination is taken, to the M.Sc. examiners (Statistical Science), c/o Examination Schools, High Street, Oxford. The examiners may retain one copy of the dissertation of each candidate who passes the examination for deposit in an appropriate departmental library.

5. Each candidate will be expected to have displayed evidence of the ability to apply statistical methods to real data.

The examiners will take into account the results of an assessment of ability to apply statistical methods to real data organised by the supervisory committee. The supervisory committee will be responsible for notifying the candidates of the arrangements for the assessment, and for forwarding the assessed material to the chair of the examiners before the end of the Trinity Term in the year in which the assessment is made. The supervisory committee may specify that one of the practical assessments will be carried out as group projects, the details of which will be given in the Course Handbook.

6. The specification of calculators permitted in the written examinations will be announced by the Examiners in the Hilary Term preceding the examination.

7. In the written examination the examiners will permit the use of bilingual dictionaries.

8. The examiners may also examine any candidate viva voce.

9. The examiners may award a distinction for excellence in the whole examination.

10. If it is the opinion of the examiners that the work done by the candidate is not of sufficient merit to qualify for the Degree of M.Sc., but is nevertheless of sufficient merit to qualify for the Postgraduate Diploma in Statistical Science, the candidate shall be given the option of retaking the M.Sc. examination on one further occasion, not later than one year after the initial attempt, or of being issued with a postgraduate diploma. In the event of a candidate's work not being of sufficient merit to qualify for the award of the M.Sc., the examiners will specify which of the components of the course may or must be redone.

Schedule

Paper 1: Principles of statistical analysis

Paper 2: Further statistical methodology

Topics for Papers 1 and 2 will be published in the Course Handbook by the beginning of Michaelmas Term of the academic year in which the written examination is to be taken.

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Master of Science by Coursework in Surgical Science and Practice

(*new regulations for students registering on any of the awards listed from 1 October 2012 and available to existing students*)

1. The Medical Sciences Board, jointly with the Continuing Education Board, shall elect for the supervision of the course a Standing Committee, which shall have the power to arrange lectures and other instruction.

2. The course is available on a part time basis only and shall consist of instruction in the theory and practice of Surgical Science and Practice.

3. The policy of the Continuing Education Board on variable intensity part time study shall apply to this award.

4. The minimum period of registration on the M.Sc. shall be three terms and the maximum period of registration shall be twelve terms.

5. Every candidate will be required to satisfy the examiners in the following:

(a) Six written assignments, one on each of the modules in the Schedule below, each of not more than 4,000 words in length.

(b) A dissertation of not more than 15,000 words (including tables, appendices and footnotes but excluding reference list), on a subject selected by the candidate in consultation with the supervisor and approved by the Standing Committee. Approval must be sought no later than the first day of the ninth term of registration. The dissertation must be submitted within three terms of the date of approval, notwithstanding the maximum permitted period of registration.

The assignments set out in clause 5(a) shall be submitted via the approved online submission system. The dissertation under 5 (b) shall be submitted in hard copy and digital copy, format to be prescribed in the course handbook, to the Examiners for the MSc in Surgical Science and Practice c/o Department for Continuing Education, 1 Wellington Square, Oxford OX1 2JA, for consideration by such date as the examiners shall determine and shall notify candidates.

6. Candidates may be required to attend a viva voce examination at the end of the course of studies at the discretion of the examiners.

7. Candidates who fail to satisfy the examiners in any part of the examination under 5 (a)-(b) above will be permitted to resubmit work in respect of the part or parts of the examination that they have failed, on not more than one occasion for each assignment without being required to repeat attendance at the relevant module or modules. The resubmission will normally be within one year of the original failure.

8. Provided the Standing Committee is satisfied that a student on the award has undertaken equivalent study, of an appropriate standard, normally at another institution of higher education, or has appropriate work experience to an equivalent standard, the committee may permit the candidate to be exempted from the submission of a written assignment in respect of up to three modules. In exercising this discretion the Standing Committee shall take into consideration the length of time that has elapsed since the study or work experience was undertaken.

9. The Standing Committee may deem satisfactory completion of a module (including the associated assessment) prior to registration for the award as having met the examination requirements in respect of that module. Such discretion will normally only be exercised if the time elapsed between commencement of the accredited module concerned and registration for the award is not more than two years. The maximum number of modules taken prior to registration for the award that may count in this way shall be three.

Schedule

Practice of Evidence-Based Healthcare

Quality improvement science and systems analysis*

Leadership and Management in Health Care

Becoming a Clinical Educator*

Human factors, teamwork and communication*

Healthcare Innovation and Technology

Any other module as defined by the Course Director and approved by the Standing Committee.

* Also available to students registered for the PG Diploma in Health Research

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Master of Science by Coursework in Sustainable Urban Development

1. The Continuing Education Board shall elect for the supervision of the course a course committee that shall have the power to arrange lectures and other instruction in the theory and practice of Sustainable Urban Development.

2. The course is available on a part-time basis only over a period of six terms.

3. Candidates may be permitted to seek an extension of time for up to three terms.

4. Every candidate will be required to satisfy the examiners in the following:

   a) seven written assignments, each being on one of the units listed in the Schedule below, and each of not more than 3000 words in length;

   b) a dissertation of not more than 15,000 words (excluding tables, appendices, footnotes and bibliography), on a subject selected by the candidate in consultation with the supervisor and approved by the course committee.

The assessed work set out in clause 4 a) shall be submitted through an electronic submission system to the examiners for consideration by such date as the examiners shall determine and of which they shall notify candidates. The assessed work set out in clause 4 b) shall be submitted in hard copy and in a digital format as prescribed in the course handbook to the examiners c/o, Examination Schools, High Street, Oxford OX1 4BG for consideration by such date as the examiners shall determine and of which they shall notify candidates.

5. Candidates may be required to attend a viva voce examination at the end of the course of studies at the discretion of the examiners.

6. The examiners may award a distinction to candidates for the MSc.

7. Candidates who fail to satisfy the examiners in any part of the examination may be permitted to resubmit work in respect of the part or parts of the examination that they have failed for examination on not more than one occasion which shall normally be within one year of the original failure.

8. The course committee shall have the discretion to permit any candidate to be exempted, in exceptional circumstances, from submitting an assignment, provided that the committee is satisfied that such a candidate has undertaken equivalent study, or have appropriate work experience to an equivalent standard.

Schedule

Introducing Sustainable Urban Development

Climate Change and the Built Environment

Place-making and Urban Design

Financing Sustainability

Sustainable Transport

Urbanism, Community and City-building

Leadership, Governance and Future Cities

Urbanisation and the Global South

Any other subject approved by the course committee.

Not all units will be available in any one year.

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Master of Science by Coursework in Taxation (Part-time)

1. Candidates must follow for six terms, a part-time programme of instruction in Taxation.

2. Candidates will be required to take a total of nine courses, comprised of three compulsory courses and six elective courses. The three compulsory courses are (i) Tax Principles and Policy, (ii) Principles of International Taxation and (iii) Tax Research Round Table.

3. The six elective courses must be taken from the list of courses prescribed in the MSc Taxation handbook and/or examination conventions. The details of the electives are set out in the relevant Student Handbook and shall be determined by regulation by the M.Sc. Management Committee, which shall arrange lectures and courses of instruction for the assessment. In addition to the elective courses in the MSc Taxation handbook and/or examination conventions, candidates may substitute one other course that may be approved by the M.Sc. Management Committee from time to time and notified to students by the end of the Monday of week minus 1 of the Michaelmas Term of the year in which the assessment for the subject takes place.

4. Not all elective courses will necessarily be taught or examined in any one year. Depending on the availability of teaching resources, the Law Faculty may limit the number of candidates who may take a course.

5. The assessment shall consist of (a) written examinations and (b) course assignments. Candidates must satisfy the examiners in the assessment associated with each component. Modes of assessment and submission dates will be published by one of the Directors of the M.Sc. in Taxation and distributed to all candidates in the first week of the Michaelmas Term of the academic year in which the assessment takes place. All course assignments shall be submitted electronically. On submitting the assignments, candidates will also be required to submit an online declaration of authorship. Candidates will be contacted with details of how to submit the assignments.

6. The date for notification of the electives to be offered by candidates is the first week of the Michaelmas Term of each year in which the assessments for those electives take place. Save in exceptional circumstances, no student may change their choice of elective at a later date.

7. Candidates for the M.Sc. may, with permission, offer a dissertation to replace two electives, which must be written in English and must not exceed 12,000 words (including notes, but excluding bibliography and tables of cases or other legal sources) on a subject to be proposed by the candidate in consultation with the supervisor, and approved by one of the Directors of the M.Sc. in Taxation. The dissertation shall be wholly or substantially the result of work undertaken whilst registered for the Degree of Master of Science in Taxation. In deciding whether to give approval, the Director of the M.Sc. in Taxation shall take into account the suitability of the subject matter and availability of appropriate supervision. Candidates should submit the proposed title of the dissertation and a synopsis of its scope in not more than 500 words not later than noon on Monday of Week Zero of the candidate's fourth term of study to the administrator of the M.Sc. in Taxation. Once the topic and supervisor have been confirmed by or on behalf of a Director of the M.Sc. in Taxation, the M.Sc. Administrator will communicate that information to the student and Chair of the Examination Board for the Master of Science in Taxation.

8. The required format for this dissertation is the common format prescribed for all law theses, which is printed in the relevant Student Handbook.

9. No later than noon on Friday of the fifth week of the candidate's sixth term the dissertation should be submitted electronically via WebLearn. In order to ensure anonymity, the dissertation must bear the candidate's examination number but not the candidate's name nor the name of the candidate's college. The examiners shall exclude from consideration any part of the candidate's dissertation which is not the candidate's own work or which has been submitted to satisfy the requirements of another programme, and the examiners shall have power to require the candidate to produce for their inspection the work so submitted.

10. Candidates who fail to satisfy the examiners in the assessment of any one of the components (other than Tax Principles and Policy and the dissertation) may retake/resubmit the failed assessment only once, no more than six months after the release of results for the original piece of assessment. Candidates who fail the examination in Tax Principles and Policy may re-sit the examination on one, but no more than one, occasion. Candidates must re-sit the Tax Principles and Policy examination at the first opportunity, which will be in Week 10 of the Trinity Term of the first year. Candidates who fail to satisfy the examiners in the dissertation may resubmit it on one, but no more than one, occasion which shall be by 12 noon on Thursday of Week 10 of the Hilary Term in the following year.

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Master of Science by Coursework in Teacher Education (Part-time)

1. Every candidate must follow for six terms a part-time course of instruction in Teacher Education, approved by the Academic Committee of the Department of Education. All candidates on the course will be required to complete three summatively assessed units of study, two formatively assessed residential units and a research and development dissertation.

2. The M.Sc. in Teacher Education shall be examined by means of three assignments relating to the content of each of the three units and a research and development dissertation. Assignments one and two must be between 4,000 and 5,000 words in length, and assignment three must be a maximum of 10,000 words in length. All word counts include tables, charts and diagrams and assignments must be written in accordance with guidance given in the unit. Assignments one and two must be uploaded to the Assignments section of the Professional Programmes WebLearn site by no later than noon on Monday of Week 1 of Hilary and Trinity terms respectively. Assignment three must be uploaded to the Assignments section of the Professional Programmes WebLearn site by no later than noon on the third Friday in September in the candidate's first year of the course.
3. The deadline for resubmission of assignments one and two will be noon on the Monday falling 14 weeks after the initial submission date, following the term in which the unit is taken. The deadline for resubmission of assignment three will be noon on Monday of week 1 of Hilary term in the candidate's second year of the course.

4. Candidates who successfully complete the first formatively assessed residential unit and the three summatively assessed units of study and who choose not to continue with their programme of study may be awarded a Postgraduate Diploma in Teacher Education.

5. The research and development dissertation will present a systematic account of a substantial practitioner research enquiry, focused on the design and implementation of a specific innovation in teacher education with a strong emphasis on the choice of appropriate criteria, and relevant evidence for evaluating its impact. The dissertation must be between 15,000 and 20,000 words in length. The dissertation must be uploaded to the Assignments section of the Professional Programmes WebLearn site by no later than noon on the third Friday in September in the candidate's second year on the course.

6. Candidates may also be examined orally on their final research and development dissertation before the Michaelmas term Examination Board meeting. All candidates will be informed of the date at the start of the second year, as they will be required to attend Oxford in person.
7. If the dissertation is awarded a failing mark, the candidate may resubmit the dissertation one further time on the next occasion when it is examined. If having passed the three assessments a failing mark is received for the dissertation, either at the time of the original submission (and the candidate does not wish to re-sit) or after re-submission, students may apply to exit the programme with a Postgraduate Diploma.

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Master of Science by Coursework in Theoretical and Computational Chemistry

1. An Organising Committee shall be appointed which shall have power to arrange lectures and other instruction.

2. Candidates shall follow for at least three terms a course of instruction in Theoretical and Computational Chemistry, as determined by the course timetable.

3. The following routes shall be available:

(*a*) M.Sc. in Theory and Computational Chemistry with progression to Probationer Research Student Status at the University of Oxford for a maximum of a further three terms in the Centre for Doctoral Training in Theory and Modelling in Chemical Sciences;

(*b*) M.Sc. in Theory and Computational Chemistry with progression to doctoral study at a partner institution in the Centre for Doctoral Training in Theory and Modelling in Chemical Sciences;

(*c*) M.Sc. in Theory and Computational Chemistry with no further progression to doctoral study at Oxford or with partner universities in the Centre for Doctoral Training in Theory and Modelling in Chemical Sciences.

4. The examination shall be in two parts, as follows:

(*a*) Candidates shall successfully complete the prescribed coursework and/or tests on each of the taught modules offered, as specified below.

(*b*) Candidates shall submit a project report on each of two short projects selected by the candidate in consultation with the supervisor, and approved by the organising committee. One of these projects shall be at Oxford and the other at one of the other partner institutions. The project report shall be assessed by the supervisor and one other academic appointed by the organising committee.

5. The Director of the Centre for Doctoral Training in Theory and Modelling in Chemical Sciences or an appointed deputy shall make available to the examiners a certificate showing the extent to which the candidate has an adequate command of the topics in the modules offered and the assessments of the two short projects.

6. The nature of the assessed work for each module will depend on the nature of the module and will be specified in the course handbook. Completed assignments must be submitted, via the Administrator for the Centre for Doctoral Training in Theory and Modelling in Chemical Sciences, by the corresponding deadline specified in the course handbook.

7. Any candidate who has failed four or more modules of any type at the first attempt will not be permitted to progress to the second year of the doctoral programme in the Centre for Doctoral Training in Theory and Modelling in Chemical Sciences.

8. Assessed work for any failed module may be resubmitted before noon on 1st September for consideration by the board of examiners.

9. A candidate who has failed to satisfy the examiners may enter again for the examination on one, but not more than one, subsequent occasion, not later than one year after the initial attempt, and need only resubmit the assessed work for failed modules. Such candidates will not be permitted to progress to the second year of the doctoral training programme in the Centre for Doctoral Training in Theory and Modelling in Chemical Sciences.

10. Candidates may be examined viva voce at the Examiners' discretion.

11. The examiners may award a distinction for excellence in the whole examination.

12. The Director of the Centre for Doctoral Training in Theory and Modelling in Chemical Sciences or an appointed deputy shall have power to delete courses and to add other lecture courses to this list, and shall publish full details of any such changes in the *University Gazette* by not later than the Friday of the eighth week of the Trinity Term in the year preceding the examination.

13. The organising committee shall decide to which of the participating universities the student will transfer for their doctoral project in the second year, based on consultation with students and prospective doctoral supervisors, together if required with the results of the M.Sc.

List of taught modules

14. The following eight modules shall be designated *core courses* and must be offered by all candidates: Quantum Mechanics, Statistical Mechanics, Mathematics 1, Statistics, Computer Programming and Numerical Methods, Methods of Computer Simulation, Electronic Structure Theory, Software Development Training.

15. The following nine modules shall be designated *option courses* and candidates must offer five of these for assessment: Applied Computational Chemistry, Biomolecular Simulation, Mathematics 2, Quantum Mechanics in Condensed Phases, Intermolecular Potentials, Chemical Informatics, Chemical Reaction Dynamics, Advanced Statistical Mechanics, Advanced Quantum Mechanics.

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Master of Science by Coursework in Translational Health Sciences (Full-time)

1. The Medical Sciences Board, jointly with the Continuing Education Board, shall elect for the supervision of the course a Standing Committee, which shall have the power to arrange lectures and other instruction.

2. The course shall consist of instruction in the theory and practice of Translational Health Sciences.

3. The minimum period of registration for the M.Sc. shall be three terms.

4. A candidate may transfer from full-time to part-time status with the approval of the Standing Committee. Candidates will not normally be permitted to transfer from part-time to full-time status.

5. The following awards shall be available within the Programme:

i. MSc in Translational Health Sciences

ii. Postgraduate Diploma in Translational Health Sciences

iii. Postgraduate Certificate in Translational Health Sciences

6. Candidates who have satisfied the requirements for the award of the Postgraduate Certificate or the Postgraduate Diploma and who do not wish to continue their studies may end their registration at that point and be awarded the Postgraduate Certificate or Postgraduate Diploma as the case may be. The awards of Postgraduate Diploma and Postgraduate Certificate are only available to those students registered for the MSc.

7. Every candidate for an award will be required to satisfy the examiners in the following:

i. MSc in Translational Health Sciences

(a) The module listed under Schedule A and five of the modules listed under Schedule B. For each of the modules, candidates will be required to submit a written assignment of not more than 4,000 words and participate in a group presentation of twenty minutes.

(b) A dissertation of not more than 15,000 words on a subject selected by the candidate in consultation with the supervisor and approved by the Standing Committee no later than the first day of the third term.

ii. Postgraduate Diploma in Translational Health Sciences

The module listed under Schedule A and five of the modules listed under Schedule B. For each of the modules, candidates will be required to submit a written assignment of not more than 4,000 words and participate in a group presentation of twenty minutes.

iii. Postgraduate Certificate in Translational Health Sciences

The module listed under Schedule A and two of the modules listed under Schedule B. For each of the modules, candidates will be required to submit a written assignment of not more than 4,000 words and participate in a group presentation of twenty minutes.

The assignments set out in clause 7 shall be submitted via the approved online submission system by the dates specified in the handbook provided at the beginning of the course. Presentations shall be delivered at such times and locations as are provided in the course handbook.

The dissertation under 7 i. (b) shall be submitted in hard copy and in digital copy, format to be prescribed in the course handbook, to the Examiners for the MSc in Translational Health Sciences c/o Examination Schools, High Street, Oxford by no later than noon on the third Friday in September of the year in which the course is taken.

Assignments and dissertations must be accompanied by a statement that they are the candidate's work except where otherwise indicated.

8. Candidates may be required to attend a viva voce examination at the end of the course of studies at the discretion of the examiners.

9. Candidates who fail to satisfy the examiners in any of the written assignments are permitted to resubmit work in respect of the part or parts of the examination that they have failed on not more than one occasion for each assignment without being required to repeat attendance at the relevant module or modules. The resubmission will normally be within one year of the original failure.

10. Candidates who fail to satisfy the examiners in the required number of group presentations are permitted a resit attempt in respect of the presentation or presentations that they have failed on not more than one occasion for each assignment without being required to repeat attendance at the relevant module or modules. The resit attempt will require submission of an individual written assignment of not more than 1,000 words. The resubmission will normally be within one year of the original failure.

11. Provided the Standing Committee is satisfied that a student on the award has undertaken equivalent study of an appropriate standard, normally at another institution of higher education, or has appropriate work experience to an equivalent standard, the committee may permit the candidate to be exempted from the submission of a written assignment in respect of up to three modules. In exercising this discretion the Standing Committee shall take into consideration the length of time that has elapsed since the study or work experience was undertaken.

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12. The Standing Committee may deem satisfactory completion of a module (including the associated coursework and presentation) prior to registration for the award as having met the examination requirements in respect of that module. Such discretion will normally only be exercised if the time elapsed between commencement of the accredited module concerned and registration for the award is not more than two years. The maximum number of modules taken prior to registration for the award that may count in this way shall be three.

Schedule A

i. Introduction and Research Methods for Translational Health Sciences

Schedule B

ii. Behavioural Science and Complex Interventions

iii. Economics and Regulation in Translational Science

iv. Ethics and Justice in Translational Science

v. Healthcare Organisations and Policy

vi. Patients, Citizens and the Politics of Evidence

vii. Research Impact and Health Research Systems

viii. Technological Innovation and Digital Health

ix. Translational Science and Global Health

xxx. Any other module as defined by the Programme Director and approved by the Standing Committee.

Note: not all modules may be available in all years in which the course is run

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Master of Science by Coursework in Translational Health Sciences (Part-time)

1. The Medical Sciences Board, jointly with the Continuing Education Board, shall elect for the supervision of the course a Standing Committee, which shall have the power to arrange lectures and other instruction.

2. The course shall consist of instruction in the theory and practice of Translational Health Sciences

3. The policy of the Continuing Education Board on variable intensity part time study shall apply to this award.

4. The minimum period of registration shall be four terms. The maximum period of registration shall be twelve terms.

5. A candidate may transfer from full-time to part-time status with the approval of the Standing Committee. Candidates will not normally be permitted to transfer from part-time to full-time status.

6. The following awards shall be available within the Programme:

i. MSc in Translational Health Sciences

ii. Postgraduate Diploma in Translational Health Sciences

iii. Postgraduate Certificate in Translational Health Sciences

7. Candidates who have satisfied the requirements for the award of the Postgraduate Certificate or the Postgraduate Diploma and who do not wish to continue their studies may end their registration at that point and be awarded the Postgraduate Certificate or Postgraduate Diploma as the case may be. The awards of Postgraduate Diploma and Postgraduate Certificate are only available to those students registered for the MSc.

8. Every candidate for an award will be required to satisfy the examiners in the following:

i. MSc in Translational Health Sciences

(a) The module listed under Schedule A and five of the modules listed under Schedule B. For each of the modules, candidates will be required to submit a written assignment of not more than 4,000 words and participate in a group presentation of twenty minutes.

(b) A dissertation of not more than 15,000 words on a subject selected by the candidate in consultation with the supervisor and approved by the Standing Committee. Approval must be sought no later than the first day of the ninth term of registration. The dissertation must be submitted within three terms of the date of approval which will be by the end of the ninth term, notwithstanding the maximum permitted period of registration.

ii. Postgraduate Diploma in Translational Health Sciences

The module listed under Schedule A and five of the modules listed under Schedule B. For each of the modules, candidates will be required to submit a written assignment of not more than 4,000 words and participate in a group presentation of twenty minutes.

iii. Postgraduate Certificate in Translational Health Sciences

The module listed under Schedule A and two of the modules listed under Schedule B. For each of the modules, candidates will be required to submit a written assignment of not more than 4,000 words and participate in a group presentation of twenty minutes.

The assignments set out in clause 8 shall be submitted via the approved online submission system by the dates specified in the handbook provided at the beginning of the course. Presentations shall be delivered at such times and locations as are provided in the course handbook.

The dissertation under 8 i. (b) shall be submitted in hard copy and in digital copy, format to be prescribed in the course handbook, to the Examiners for the MSc in Translational Health Sciences c/o Examination Schools, High Street, Oxford for consideration by such date as the examiners shall determine and shall notify candidates. Assignments and dissertations must be accompanied by a statement that they are the candidate's work except where otherwise indicated.

9. Candidates may be required to attend a viva voce examination at the end of the course of studies at the discretion of the examiners.

10. Candidates who fail to satisfy the examiners in any of the written assignments are permitted to resubmit work in respect of the part or parts of the examination that they have failed on not more than one occasion for each assignment without being required to repeat attendance at the relevant module or modules. The resubmission will normally be within one year of the original failure.

11. Candidates who fail to satisfy the examiners in the required number of group presentations are permitted a resit attempt in respect of the presentation or presentations that they have failed on not more than one occasion for each assignment without being required to repeat attendance at the relevant module or modules. The resit attempt will require submission of an individual written assignment of not more than 1,000 words. The resubmission will normally be within one year of the original failure.

12. Provided the Standing Committee is satisfied that a student on the award has undertaken equivalent study of an appropriate standard, normally at another institution of higher education, or has appropriate work experience to an equivalent standard, the committee may permit the candidate to be exempted from the submission of a written assignment in respect of up to three

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modules. In exercising this discretion the Standing Committee shall take into consideration the length of time that has elapsed since the study or work experience was undertaken.

13. The Standing Committee may deem satisfactory completion of a module (including the associated coursework and presentation) prior to registration for the award as having met the examination requirements in respect of that module. Such discretion will normally only be exercised if the time elapsed between commencement of the accredited module concerned and registration for the award is not more than two years. The maximum number of modules taken prior to registration for the award that may count in this way shall be three.

Schedule A

i. Introduction and Research Methods for Translational Health Sciences

Schedule B

ii. Behavioural Science and Complex Interventions

iii. Economics and Regulation in Translational Science

iv. Ethics and Justice in Translational Science

v. Healthcare Organisations and Policy

vi. Patients, Citizens and the Politics of Evidence

vii. Research Impact and Health Research Systems

viii. Technological Innovation and Digital Health

ix. Translational Science and Global Health

xxx. Any other module as defined by the Programme Director and approved by the Standing Committee.

Note: not all modules may be available in all years in which the course is run.

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Master of Science by Coursework in Visual, Material, and Museum Anthropology

1. The Social Sciences Divisional Board shall elect for the supervision of the course a Standing Committee, namely the Teaching Committee of the School of Anthropology, which shall have power to arrange lectures and other instruction. The course director will be responsible to that committee.

2. Candidates must follow a course of instruction in Visual, Material and Museum Anthropology for at least three terms, and will, when entering for the examination, be required to produce a certificate from their supervisor to this effect.

3. Four papers will be taken to constitute Part I of the degree, as follows. Paper 1 will be examined by coursework essay; Paper 2 will be examined either by coursework essay or one three-hour paper; Paper 3 will be examined by a portfolio of reports (including notes) on trials of three research methods and a research proposal; Paper 4 will be examined by one three-hour paper. The dissertation will be taken to constitute Part II of the degree. A candidate who fails any of the component parts of the examination may re-take or re-submit that part of the examination on one occasion only. At the close of the written examinations, the examiners will publish a list of those who have satisfied them in Part I.

4. Candidates will be required to submit written work, required for Papers 1 and 3, comprising an essay for Paper 1 and a research proposal (Paper 3(a)) and three copies of a portfolio of reports (including notes) on trials of three research methods (Paper 3(b)) for Paper 3; to present themselves for a written examination for Papers 2 and 4 (where relevant), and to submit a dissertation in prescribed form on an approved topic as defined below.

5. The assessed written work will consist of:

(i) one essay of no more than 5,000 words for Paper 1 on the syllabus described in the Schedule; for Paper 1 a list of essay titles will be announced no later than Friday of the seventh week of Michaelmas Term. The essay, together with any associated non-textual materials, must be submitted electronically via WebLearn not later than noon of the Thursday of the first week of Hilary Term; the essay and associated materials must be anonymous, accompanied by confirmation that it is the candidate's own work, and submitted in electronic file format; non-textual and multimedia materials shall not constitute more than fifteen minutes of viewing/reading time.

(ii) an outline proposal for the MSc dissertation research of no more than 2,500 words for Paper 3(a) on the syllabus described in the Schedule. A template will be provided for the proposal on Friday of eighth week of Hilary Term. The research proposal or essay, together with any associated non-textual materials, must be submitted electronically via WebLearn not later than noon of the Thursday of the fifth week of Trinity Term; the essay and associated materials must be anonymous, accompanied by confirmation that it is the candidate's own work, and submitted in electronic file format; non-textual and multimedia materials shall not constitute more than fifteen minutes of viewing/reading time.

(iii) The research methods portfolio for Paper 3(b) must be delivered in hard copy not later than noon on the Thursday of the fifth week of Trinity Term to the Chair of Examiners, M.Sc. in Visual, Material, and Museum Anthropology, c/o Examination Schools, High Street, Oxford. Non-print materials shall not constitute more than fifteen minutes of viewing/reading time in the case of video or multimedia submissions.

(iv) a dissertation of no more than 10,000 words, on a subject selected in consultation with the supervisor and approved by the Chair of Examiners. The proposed title of the dissertation together with a paragraph describing its scope and the supervisor's written endorsement, must be submitted to the Chair of Examiners by Thursday of the fifth week of Trinity Term. The dissertation, together with any associated non-print materials, must be submitted via WebLearn not later than noon of the last Wednesday in August in the year in which the examination is taken. The dissertation must be anonymous, accompanied by confirmation that it is the candidate's own work, and submitted in electronic file format, with the exception of any non-print materials, which must be submitted electronically in an appropriate file format. The dissertation shall be provided with an abstract of up to 250 words, to be placed immediately after the title page. The word count shall be stated on the title page of the thesis. Non-print materials shall not constitute more than fifteen minutes of viewing/reading time in the case of video or multimedia submissions.

6. The written examination will consist of one three-hour paper for Paper 4 (Fundamental Concepts in Visual, Material and Museum Anthropology) on the syllabus described in the Schedule. Paper 2 (option) may be assessed either by one three-hour paper or by coursework essay. For those doing Paper 2 assessed by coursework essay, the essay must be submitted electronically via WebLearn not later than noon of the Thursday of the second week of Trinity Term; the essay and any associated materials must be anonymous, accompanied by confirmation that it is the candidate's own work, and submitted in electronic file format.

7. There will be no oral examination.

8. In order to pass the degree, a student must pass all its assessed components. Where one or more components are failed, the student will be given the opportunity to re-sit or re-submit them once, as the case may be. Any subsequent award of the degree on successful completion of all the assessed components may be delayed by up to three terms, i.e. until the Examination Board next meets.

Schedule

Every candidate will be required to satisfy the examiners in four papers as follows, and a dissertation:

1. *Contemporary themes in Visual, Material, and Museum Anthropology*

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Topics central to this paper include: the changing roles and meanings of artefacts over time; the legacies of anthropology's history in the present – with special reference to museums and material culture; issues of representation, politics and power; theoretical and methodological shifts in the analysis of material culture, museums and display; fieldwork, collecting, archival processes and other methodologies central to the production of anthropological knowledge. Case studies may focus on topics such as: visual culture (including photography, the internet, art and aesthetics); music and performance; museum ethics and relationships with 'source communities'; landscape and the built environment; religion, identity, and material culture; dress and body modification; mass production and trade; debates concerning tradition, modernity and authenticity; transnational cultural flows; the wider issues of cross-cultural investigation; phenomenological, semiotic and post-structuralist approaches to visual media and material culture; time, memory and perception; film and photographs as material culture; social uses and local practices of visual media use, including indigenous media and indigenous curation; professional visual media production; visual media and contemporary arts practices; image ethics; digital media practice; audience response and reception theory; art, performance, and display; detailed study of the work of one or more contemporary ethnographic filmmaker, artist, or photographer. *[Note: some topics may vary slightly from year to year].*

2. *Option paper*

Candidates must select one option paper from those taught each year for M.Sc. candidates at the Institute of Social and Cultural Anthropology. Titles of options available will be made known by the end of the third week of Michaelmas Term and candidates may select any option from the published list.

3. *Research Methods in Visual, Material and Museum Anthropology*

This paper focuses on visual, material, or museum-related anthropological theory and methods. The scope of this paper includes: fieldwork and data collection methods, visual and non-visual, including photo-, object- and film/video-elicitation; qualitative and quantitative techniques; cultural property and indigenous rights; preparing research proposals; museum display and design; ethical problems; curating exhibitions, artefacts and photographs; working with artists, curators, 'culture brokers' and 'source communities'; elementary still photographic, video and digital multimedia production; exhibition design, analysis and presentation techniques.

4. *Fundamental Concepts in Visual, Material, and Museum Anthropology*

This paper focuses on anthropology's distinctive contribution to understanding social and cultural form and process, and the role of human creativity within them, with particular reference to artefacts of material and visual culture, and to the collection, display, production, circulation and consumption of such artefacts. Attention will be paid to the subject's history and its place within broader concerns of politics, colonialism, and culture; issues of power and identity in relation to visual, material and museum anthropology; the formation of museum collections and visual archives; and also to the place of the socio-cultural in constituting such 'natural' phenomena as ecology, landscape, and population. The scope of this paper includes the following topics: the history and development of anthropological photography and object analysis, of documentary and ethnographic film, and of visual display in and beyond museums; an introduction to film and photographic theory, to material culture theory and to anthropological theories of representation, exchange and consumption; the Colonial archive and Colonial documentary practices; the ethnography of film, photography and other visual representational practices.

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Master of Science by Coursework in Water Science, Policy and Management

1. The Social Sciences Divisional Board shall elect for the supervision of the course a Standing Committee. The Academic Director and Course Director will be responsible to the Standing Committee.

2. Candidates must follow a course of instruction in Water Science, Policy and Management for at least three terms, and will, when entering for the examination, be required to produce a certificate from the Course Director to this effect.

3. The examination will consist of:

(i) a written examination of three papers based on core courses as described in the schedule;

(ii) two assessed essays based on elective courses. These must be uploaded to the course WebLearn Submissions site by the times and dates specified at the start of the course. Each submission must be accompanied by a declaration indicating that it is the candidate's own work;

(iii) a dissertation on a subject selected in consultation with the supervisor and Course Director and approved by the Course and Academic Directors.

4. Candidates must submit to the Course Director by the end of Hilary Term in the year in which they enter the examination, the title and a brief statement of the form and scope of their dissertation, together with the name of a person who has been agreed by the Course Director or Academic Director to act as their supervisor during preparation of the dissertation.

5. The dissertation shall be of a maximum length of 15,000 words and accompanied by an abstract not exceeding 150 words. The maximum word count shall include footnotes, but exclude appendices, references and the abstract. The detailed format and specification of the dissertation shall be approved by the Standing Committee, and published in the course handbook.

6. The dissertation must be uploaded to the course WebLearn Submissions site no later than noon on the first weekday of September in the year in which the written examination is taken. The submission must be accompanied by a declaration indicating that it is the candidate's own work.

7. In the written examination, the examiners will permit the use of hand-held pocket calculators subject to the conditions set out under the heading 'Use of calculators in examinations' in the Special Regulations concerning Examinations.

8. The examiners may also examine any candidate viva voce on the candidate's written papers, dissertation or both.

9. Arrangements for reassessment shall be specified by the Standing Committee and published in the course handbook.

10. The examiners may award a distinction for excellence in the whole examination.

0 **Schedule**

(*a*) *Core courses*

The core courses will be examined under the following heads:

1. *Water Science*

Candidates will be expected to have knowledge and a critical understanding of the physical, chemical and biological processes, and interactions across the hydrological cycle at the global, basin/catchment and hillslope scale, of the relationship of water to health and disease, and of the engineering and technological solutions to water supply and sanitation.

2. *Water and Society*

Candidates will be expected to have knowledge and a critical understanding of the arguments and issues related to the legal, social, political and institutional dimensions of water decision-making. Along with the economic approaches, modelling tools, and analysis techniques that can be used to support policy.

3. *Water Management*

Candidates will be expected to have knowledge and a critical understanding of relevant debates and issues concerning water management.

(*b*) *Elective courses*

Candidates will be expected to show advanced knowledge of two of the elective courses on offer in any year.

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Software Engineering Programme

For students registering on the M.Sc. in Software Engineering or the M.Sc. in Software and Systems Security on or after 1 April 2010.

A. Definition of the Programme

1. The Mathematical, Physical and Life Sciences Divisional Board shall offer a Programme of Studies in Software Engineering at postgraduate level.

2. The subjects of the Programme shall be Software Engineering, Software and Systems Security, and Object Technology.

3. The following awards shall be available within the Programme:

i. M.Sc. in Software Engineering

ii. M.Sc. in Software and Systems Security

iii. Postgraduate Diploma in Software Engineering

iv. Postgraduate Diploma in Software and Systems Security

v. Postgraduate Certificate in Software Engineering

vi. Postgraduate Certificate in Software and Systems Security

vii. Postgraduate Certificate in Object Technology

4. The Mathematical, Physical and Life Sciences Divisional Board shall elect for the supervision of the Programme a Supervisory Committee which shall have the power to arrange lectures and other instruction.

B. Progression

5. Entry to the Programme is to the M.Sc., Postgraduate Diploma or Postgraduate Certificate in Software Engineering, the M.Sc., Postgraduate Diploma or Postgraduate Certificate in Software and Systems Security, or the Postgraduate Certificate in Object Technology.

6. Based on satisfactory performance and with the approval of the Programme Director, a candidate may transfer from the M.Sc., Postgraduate Diploma or Postgraduate Certificate in Software Engineering to the M.Sc., Postgraduate Diploma or Postgraduate Certificate in Software and Systems Security, or vice versa, subject to being eligible to study for the relevant award as set out in sections C and D below. Transfer is also permitted from the Postgraduate Certificate in Object Technology to one of Postgraduate Certificates or Postgraduate Diplomas set out in clause 3 above.

7. Based on satisfactory performance and with the approval of the Programme Director, a candidate for the M.Sc. in Software Engineering or for the M.Sc. in Software and Systems Security may be awarded one of the Postgraduate Certificates or Postgraduate Diplomas set out in clause 3 above, or a candidate for the Postgraduate Diploma in in Software Engineering or Software and Systems Security may be awarded one of the Postgraduate Certificates set out in clause 3 above, subject to such a candidate having satisfied the criteria for the award of the relevant Postgraduate Certificate or Postgraduate Diploma as set out in section D below.

C. Eligibility for awards: duration of study

8. To be eligible for the award of an M.Sc., a student must have been on the Register for the Programme for a period of not less than two years, and not more than four years.

9. To be eligible for the award of a Postgraduate Diploma, a student must have been on the Register for the Programme for a period of not less than one year, and not more than three years.

10. To be eligible for the award of a Postgraduate Certificate, a student must have been on the Register for the Programme for a period of not less than one year, and not more than two years.

11. The Programme Director shall have power

a. to grant suspension from the Register for a period or periods totalling not more than three terms during each of the maximum periods given in clauses 8, 9, and 10 above;

b. to approve an extension of time of not more than three terms to each of the maximum periods given in clauses 8, 9, and 10 above;

subject to the total periods of suspensions and extensions not exceeding six terms overall.

D. Eligibility for awards: study and examinations

12. Schedules A-C of modules will be published at http://www.cs.ox.ac.uk/softeng/handbook/schedules.html. If insufficient students register for a module the Programme Director may make the decision not to offer that module.

13. Every candidate will be required to satisfy the examiners in the following:

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a. M.Sc. in Software Engineering

(i) attendance at a minimum of ten modules chosen from those in the Schedule, comprising a programme of study approved by the Supervisory Committee;

(ii) submission of at least ten written assignments corresponding to those modules;

(iii) participation in a project module

(iv) submission of a dissertation of not more than 20,000 words (including appendices and footnotes but excluding bibliography) on a subject selected by the candidate in consultation with the supervisor and approved by the Supervisory Committee. In preparation for the dissertation, candidates will be required to submit a proposal following participation in the project module. Dissertations submitted which differ from the topic approved by the Supervisory Committee may not be marked by the examiners;

b. M.Sc. in Software and Systems Security

(i) attendance at a minimum of ten modules chosen from those in the Schedule, of which at least six should come from Schedule C, together comprising a programme of study approved by the Supervisory Committee;

(ii) submission of at least ten written assignments corresponding to those modules attended;

(iii) participation in a project module;

(iv) submission of a dissertation of not more than 20,000 words (including appendices and footnotes but excluding bibliography) on a subject selected by the candidate in consultation with the supervisor and approved by the Supervisory Committee. In preparation for the dissertation, candidates will be required to submit a proposal following participation in the project module. Dissertations submitted which differ from the topic approved by the Supervisory Committee may not be marked by the examiners;

(v) the subject of the projects and dissertation shall relate to software and systems security, and must have been approved as such by the Supervisory Committee.

c. Postgraduate Diploma in Software Engineering

(i) attendance at a minimum of eight modules chosen from those in the Schedule, comprising a programme of study approved by the Supervisory Committee;

(ii) submission of at least eight written assignments corresponding to those modules attended.

d. Postgraduate Diploma in Software and Systems Security

(i) attendance at a minimum of eight modules chosen from those in the Schedule, of which at least five should come from Schedule C, comprising a programme of study approved by the Supervisory Committee;

(ii) submission of at least eight written assignments corresponding to those modules attended.

e. Postgraduate Certificate in Software Engineering

(i) attendance at a minimum of four modules, chosen from the Schedule, together comprising a programme of study approved by the Supervisory Committee;

(ii) submission of at least four written assignments, corresponding to those modules attended.

f. Postgraduate Certificate in Software and Systems Security

(i) attendance at a minimum of four modules, chosen from the Schedule, at least three of which chosen from Schedule C, together comprising a programme of study approved by the Supervisory Committee;

(ii) submission of at least four written assignments, corresponding to those modules attended.

g. Postgraduate Certificate in Object Technology

(i) attendance at a minimum of four modules, chosen from the Schedule, at least three of which chosen from Schedule B, together comprising a programme of study approved by the Supervisory Committee;

(ii) submission of at least four written assignments, corresponding to those modules attended.

The assignments and, for the M.Sc., two typewritten or printed copies of the dissertation, shall be forwarded to the examiners for consideration by such dates as the examiners shall determine and shall notify to candidates, supervisors and tutors. The assignments and the dissertation must be accompanied by a statement that it is the candidate's work except where otherwise indicated. Candidates are usually required to submit the assignments electronically. Details will be given in the programme handbook. Any candidate who is unable, for some reason, to submit practical work electronically must apply to the Programme Director for permission to submit the work in paper form. Such applications must reach the Programme Director two weeks before the deadline for submitting the work. The two copies of the dissertation shall be addressed to the Chair of Examiners, Software Engineering Programme, c/o Examination Schools, High Street, Oxford, OX1 4BG.

14. Provided the Supervisory Committee is satisfied that a candidate has undertaken equivalent study, of an appropriate standard, normally at another institution of higher education, the committee shall have the discretion to permit the candidate to be exempted from attending, and submitting the written assignment for, modules chosen from Schedule A, B, or C, as required under clause 12 above as follows:

a. For the M.Sc.: up to two of the total of ten modules for which written assignments are required;

b. For the award of the Postgraduate Diploma: up to two of the total of eight modules;

c. For the award of the Postgraduate Certificate: up to one of the total of four modules.

That equivalent study might consist of modules from Schedule A, B, or C completed and assessed prior to the commencement of the student's period of study; or it might take the form of courses of an appropriate standard from another institution of higher education. In either case, the equivalent study should have been completed no longer than 2 years prior to matriculation.

15. Candidates may be required to attend a viva voce examination as part of the examination for each award at the discretion of the examiners.

16. The examiners may award a distinction for excellence in the whole examination for each award.

17. Candidates who fail to satisfy the examiners in the assignments under clause 13 above may be permitted to resubmit work in respect of part or parts of the examination which they have failed for examination on not more than one occasion which shall normally be within one year of the initial failure. No written assignment shall be submitted to the examiners on more than one occasion.

E. Subsuming of previous awards under the Programme

18. In the exceptional circumstances that a candidate granted approval under clause 7 above to be awarded of one of the Postgraduate Certificates or Postgraduate Diplomas (set out in clause 3 above) is readmitted to one of the M.Scs (set out in clause 3 above), then the following apply:

a. If any candidate who is successful in the examination for the Postgraduate Diploma has previously successfully completed the Postgraduate Certificate, and for that examination has incorporated the assignments submitted for the Postgraduate Certificate into the Postgraduate Diploma, then the Postgraduate Diploma will subsume his or her Certificate.

b. If any candidate who is successful in the examination for the M.Sc. has previously successfully completed the Postgraduate Diploma or the Postgraduate Certificate, and for that examination has incorporated the assignments submitted for the Postgraduate Certificate or Postgraduate Diploma into the M.Sc., then the subsequent award will subsume his or her previous award.

F. Examination Conventions and Readmission

19. In the case of a candidate who is readmitted they will be subject to the Examination Conventions in force at the date of their readmission.

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Master of Theology (in Applied Theology) and Postgraduate Diploma in Applied Theology

There shall be a Committee for the supervision of arrangements for the Degree of Master of Theology and for the Postgraduate Diploma in Applied Theology which shall be called the Master of Theology Steering Committee.

Postgraduate Diploma

A candidate may complete the course either in ONE year full-time (residential) or TWO years part-time (non-residential).

Candidates who have successfully completed the PG Diploma at an appropriate level may subsequently proceed to Part II of the MTh on the recommendation of the MTh Steering Committee. At the discretion of the Committee, transfer of PG Diploma candidates to Part II of the MTh course may be allowed to those candidates who have reached the required standard in the four papers submitted by the end of their first year.

In the event that a student has not received all their marks for Part I by the time they need to begin Part II of the MTh, they may be provisionally accepted onto Part II of the MTh course by the MTh Steering Committee. When the students' marks for Part I are released, if the student has successfully completed the PG Diploma at an appropriate level, the MTh Steering Committee may confirm the student's place on Part II of the MTh course. When the marks are released, if the student has not successfully completed the PG Diploma at an appropriate level, the MTh Steering Committee may not confirm the student's place on Part II of the MTh course.

MTh

Full-time residential candidates will complete Part I of the course in one year and one additional residential year for Part II [dissertation]. Submission of Unit 2 (Experiential Project with Theological Reflection) may be delayed until the April submission after the first year of the course.

MTh part-time non-residential candidates will complete Part I of the course in two years part-time and two additional years for Part II [dissertation]. For part-time students there shall be no residential requirement for Part II.

MTh candidates may change from full-time to part-time after the first year of study.

Assessment

It is the student's responsibility to ensure that research is carried out according to good research ethics practice, and that CUREC clearance has been received, where needed, before any research has taken place. For information please see the student pamphlet.

In the PG Diploma and in Part I of the MTh and all PG Diploma candidates will take the first two units and any two others. All units in the PG Diploma and in Part I of the MTh are examined by extended essays of not more than 7,000 words.

A request for approval for the specific titles of the extended essays submitted in Part I, written on the appropriate form, must reach the Course Director by Monday 6th week Hilary Term in order for it to reach the MTh Steering Committee by the Friday week 6 Hilary Term (for essays to be submitted in the following Trinity Term). For essays to be submitted in the following Long Vacation, titles must reach the Course Director by Monday week 6 Trinity Term in order for it to reach the MTh Steering Committee by the Friday week 6 Trinity Term.

In Part I of the MTh, a candidate whose extended essay fails to reach the level which the examiners have determined to be the pass mark may be allowed at the discretion of the examiners to resubmit the same title on one further occasion only, within the next two examination periods, provided that no extended essay is submitted later than the submission of the dissertation. Permission to resubmit the same titles as the failed extended essay must be sought in writing from the Chair of Examiners by Friday week 6 Hilary Term (for essays to be submitted in the following Trinity Term), and by the Friday in week 6 Trinity Term (for essays to be submitted in the following Long Vacation).

Part II of the MTh will consist of a dissertation of between 15,000 and 20,000 words on an aspect of applied theology. All Candidates for Part II are required to present themselves for a viva voce examination unless individually dispensed by the examiners.

Proposed titles for Part II MTh dissertations may be submitted to the MTh Steering Committee before the completion of Part 1, and must normally be submitted at least a full term before planned submission.

In Part II, if the dissertation fails to reach the required level, a candidate may revise and resubmit a dissertation at one further examination period, not later than three terms after the first submission.

Any PG Diploma or MTh candidates who have initially failed any element of assessment shall not normally be eligible for the award of merit or distinction.

Assessed work must be uploaded by Friday 0th week Trinity Term and/or Friday 0th week Michaelmas Term. All submitted work must be double-spaced, font size 12.

Candidates must not put their names on their submitted assessments. All submitted work must be uploaded to the Assignment section of the MTh or PG Diploma in Applied Theology WebLearn site. Each submission will require the candidate to make a declaration indicating that this is his or her own work.

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Full-time students for the MTh must submit their dissertation within six terms of beginning the course; part-time students must submit their dissertation within twelve terms of beginning the course; students who change from full-time to part-time status after three terms must submit their dissertation within nine terms of beginning the course. This regulation is not affected by a student's need to resubmit a Part I Unit, except in the event of a full-time student needing to resubmit Unit 2 in the Trinity Term of the student's second year of study. At its absolute discretion, the MTh Steering Committee may grant permission, either for the resubmission to occur after the submission of the dissertation or for the submission of the dissertation to be delayed until the Trinity Term examination in the following academic year.

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Regulations for the Degree of Master of Business Administration

§1. Degree of Master of Business Administration (Full-time and Part-time)

1. Any person who has been admitted to the status of student for the Degree of Master of Business Administration, who has satisfied the conditions prescribed by this section, and who has satisfied the examiners as required, may supplicate for the Degree of Master of Business Administration.

2. The Social Sciences Board with the concurrence of the Education Committee shall have power to make and vary such regulations as may be necessary for carrying out the duties laid upon it and upon the Registrar by this section.

3. A Student for the Degree of Master of Business Administration who is not a graduate of the University may wear the same gown as that worn by Students for the Degree of Doctor of Philosophy.

§2. Admission of Candidates

1. A candidate seeking admission as a Student for the Degree of Master of Business Administration shall apply to the MBA Committee. Candidates for admission shall be required to provide such information as the committee may determine from time to time by regulation. Applicants shall in addition be required to undertake such other tests and meet such conditions as, subject to the approval of the Social Sciences Board, the committee may determine by regulation.

2. No person shall be admitted as a Student for the Degree of Master of Business Administration under these provisions unless he or she is also a member of some college, hall, or other approved society, and unless the application for admission as a Student for the Degree of Master of Business Administration has the approval of that society. The Head of **[For students starting before MT 2015:** MBA programmes**] [For students starting from MT 2015:** Admissions**]** shall forward the application to the candidate's society or to the society to which the candidate wishes to apply for membership, as appropriate; and admission by the committee shall be conditional upon admission by an approved society.

3. A student registered for any other higher degree or diploma in the University may apply for transfer to the status of Student for the Degree of Master of Business Administration. The committee shall have power to make such transfer, provided that it is satisfied that the student is well qualified and well fitted to undertake the course of study for which application is made, and that the application has the support of the candidate's society. A candidate who transfers status in this way shall be reckoned as having held the status of Student for the Degree of Master of Business Administration from the time of admission to his or her previous status, unless the committee shall determine otherwise.

§3. Supervision of Students

1. Every candidate on admission as a Student for the Degree of Master of Business Administration shall be placed by the MBA Committee under the supervision of a member of the University or other competent person selected by the committee, and the committee shall have power for sufficient reason to change the supervisor of any student or to arrange for joint supervision by more than one supervisor, if it deems necessary.

2. It shall be the duty of the supervisor of a student entered upon a course of study to direct **[For students starting before MT 2015:** and superintend**]** the work of the student, to meet the student regularly, and to undertake such duties as shall be from time to time set out in the Divisional Board's memorandum of guidance for students and supervisors.

3. The supervisor shall submit a report on the progress of a student to the committee three times a year, and at any other time when the committee so requests or the supervisor deems expedient. The supervisor shall communicate the contents of the report to the student on each occasion that a report is made, so that the student is aware of the supervisor's assessment of his or her work during the period in question. In addition, the supervisor shall inform the committee at once if he or she is of the opinion that the student is unlikely to reach the standard required for the Degree of Master of Business Administration.

4. It shall be the duty of every Student for the Degree of Master of Business Administration to undertake such guided work and to attend such seminars and lectures as his or her supervisor requests; to attend such meetings with his or her supervisor as the supervisor reasonably arranges; and to fulfil any other requirements of the Divisional Board as set out in its memorandum of guidance for students and supervisors.

§4. Residence and other Requirements

1. No full-time Student for the Degree of Master of Business Administration shall be granted leave to supplicate unless, after admission, he or she has kept statutory residence and pursued his or her course of study at Oxford for at least thirty-seven weeks.

2. No full-time Student for the Degree of Master of Business Administration shall retain that status for more than six terms in all.

3. Part-time students for the Degree of Master of Business Administration shall in each case be required to pursue their course of study over an elapsed time of 21 months. Part-time students shall not be required to keep statutory residence but must attend for such instruction and undertake such supervised coursework as the MBA committee shall require. The part-time MBA Director shall keep a register of attendance of part-time students. No student shall be granted leave to supplicate unless the register shows satisfactory attendance by him or her.

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4. Part-time students may hold the status of Student for the Part-time Degree of Master of Business Administration for a period not exceeding 48 months.

5. A Student for the Degree of Master of Business Administration shall cease to hold that status if:

(*a*) he or she shall have been refused permission to supplicate for the Degree of Master of Business Administration;

(*b*) the MBA Committee shall, in accordance with provisions set down by regulation by the Divisional Board, and after consultation with the student's society and supervisor, have deprived the student of such status;

(*c*) he or she shall have been transferred under the relevant provisions to another status; or

(*d*) he or she shall not have entered for the relevant examination within the time specified under this sub-section.

§5. Examination of Students

1. The examination for the Degree of Master of Business Administration shall be under the supervision of the MBA Committee. The subjects of each examination shall be determined by regulation by the committee, which shall have power to arrange lectures and courses of instruction for the assessment. The assessment shall consist of:

(*a*) course assignments;

(*b*) written examinations;

[For students starting before MT 2015: (c) written reports on a business project approved by the committee;

(*d*) class participation; and

(*e*) an oral examination; provided that the committee shall have power by regulation to authorise the examiners to dispense individual candidates from the oral examination. This provision notwithstanding, the examiners may, if they deem expedient, set a candidate a further written examination after examining the candidate orally.**]**

[For students starting from MT 2015: (*c*) oral presentations;

(*d*) written or oral reports on a business project approved by the committee;

(*e*) class participation; and

(*f*) an oral examination; provided that the committee shall have power by regulation to authorise the examiners to dispense individual candidates from the oral examination. This provision notwithstanding, the examiners may, if they deem expedient, set a candidate a further written examination after examining the candidate orally.**]**

2. No candidate shall be permitted to take an examination under the preceding clause unless he or she has been admitted as a candidate for the examination in question by the committee and has satisfied any other conditions prescribed in the regulations for that course.

3. Unless otherwise provided in this sub-section, the number and distribution of examiners shall be as set out in the relevant regulation.

4. A candidate who has failed to satisfy the examiners in the examination may enter again on one, but not more than one, subsequent occasion for that part of the examination which he or she failed.

A. Full-time students

1. Candidates must follow for at least three terms a course of instruction in Management Studies. Candidates must complete components (*a*)-(*e*) below:

[For students starting before MT 2015: (*a*) all eight courses from Schedule A;

(*b*) EITHER nine electives taken in Hilary term, Trinity term and the summer, a maximum of two of which can be completed by taking equivalent (up to four) 'half' electives;

OR seven electives, a maximum of two of which can be completed by taking equivalent (up to four) 'half' electives, and a Strategic Consulting Project (SCP) that is undertaken in a group during the Summer. The SCP must be approved by the MBA Director and is assessed through a report of not more than 15,000 words.

A list of Hilary and Trinity term electives will be published by the MBA Director no later than the first Monday of Michaelmas Term. Summer electives will be published no later than the first Monday of Hilary Term.

(*c*) The integration modules on Global Rules of the Game, Responsible Leadership, and Entrepreneurship;

(*d*) Entrepreneurship Project (EP), which requires completion of assignments given in the Integration Modules and a report in the form of a business plan, which should not exceed a total of 8,000 words. The EP must be undertaken in a group and approved by the MBA Director;

(*e*) Global Opportunities & Threats Oxford (GOTO), which requires the completion of assignments in the Integration Modules, two additional group assignments and a group project in the form of a written report of not more than 8,000 words.

2. Students must satisfy the examiners in all assessments/examinations associated with components (*a*)-(*e*) above, but may fail one of the eight courses from component (a) or one of the elective courses from component (b) and still pass the programme as a whole. Candidates may be required to attend an oral examination on any part.**]**

[For students starting from MT 2015: (*a*) all eight courses from the Schedule;

(*b*) EITHER nine electives, a maximum of two of which can be completed by taking equivalent (up to four) half electives;

OR seven electives, a maximum of two of which can be completed by taking equivalent (up to four) half electives, and a summer project, which must be approved by the MBA Director.

A list of electives will be published by the MBA Director no later than the first Monday of the preceding term.

(*c*) the integration modules on Global Rules of the Game, Responsible Leadership, and Entrepreneurship;

(*d*) an Entrepreneurship Project (EP);

(*e*) Global Opportunities & Threats Oxford (GOTO).

2. Students must satisfy the examiners in all assessments associated with components (*a*)-(*e*) above, but may fail one of the eight courses from component (a) or one of the elective courses from component (b) and still pass the programme as a whole. Candidates may be required to attend an oral examination on any part.**]**

3. The examiners may award a distinction for excellence in the whole examination to candidates for the Degree.

4. In exceptional circumstances, a candidate wishing to take an examination later than the one to which he or she has been admitted may do so by application to the Chair of Examiners.

B. Part-time students

1. Candidates taking the course on a part-time basis must follow for not less than 21 months a course of instruction in Management Studies. Candidates must complete components (*a*) to (*g*) below:

[For students starting before MT 2015: (*a*) all eight courses from Schedule A;

(*b*) six electives, a maximum of two of which can be completed by taking equivalent (up to four) 'half' electives. The list of electives to be published not later than the first day of the first module of the second year of the programme;

(*c*) Entrepreneurship Project (EP), which requires completion of a report in the form of a business plan, which should not exceed a total of 8,000 words. The EP must be approved by the Director of the part-time MBA;

(*d*) the Global Rules of the Game integrative module, and the assessment associated with this course;

(*e*) the Strategic Leader integrative module and the assessment associated with this course;

(*f*) the Business in Emerging Markets module and satisfy the examiners in the form of an essay submission associated with this module of not more than 5,000 words;

(*g*) Global Opportunities & Threats Oxford (GOTO), and the assessment associated with this course;

2. Students must satisfy the examiners in all assessments/examinations associated with components (*a*)-(*g*) above, but may fail one of the eight courses from component (a) or one of the elective courses from component (b) and still pass the programme as a whole. Candidates may be required to attend an oral examination on any part.**]**

[For students starting from MT 2015: (*a*) all eight courses from the Schedule;

(*b*) six electives, a maximum of two of which can be completed by taking equivalent (up to four) half electives. The list of electives will be published by the Director of the part-time MBA not later than the first day of the first module of the second year of the programme;

(*c*) an Entrepreneurship Project (EP);

(*d*) the Global Rules of the Game integrative module;

(*e*) the Strategic Leader integrative module;

(*f*) the Business in Emerging Markets module;

(*g*) Global Opportunities & Threats Oxford (GOTO).

2. Students must satisfy the examiners in all assessments associated with components (*a*)–(*g*) above, but may fail one of the eight courses from component (*a*), or one of the elective courses from component (*b*), or one of the components (*d*) to (*g*) and still pass the programme as a whole. Candidates may be required to attend an oral examination on any part.**]**

3. The MBA Committee shall have the discretion to permit any candidate to the part-time MBA to be exempted from up to four courses providing that the Committee is satisfied that such a candidate has completed equivalent study of an appropriate standard, and has passed the assessment associated with that equivalent study, on either the Postgraduate Diploma in Financial Strategy, the Postgraduate Diploma in Global Business, the Postgraduate Diploma in Organisational Leadership, or the Postgraduate Diploma in Strategy and Innovation (previously the Postgraduate Diploma in Advanced Strategy) no more than five years before initial registration for the part-time MBA. Application for exemptions will only be permitted until 31st December 2017, after which candidates on any Postgraduate Diploma may only transfer onto the part-time MBA under clause 4 below.

4. The MBA Committee shall have the discretion to permit any candidate to transfer onto the part-time MBA from either the Postgraduate Diploma in Financial Strategy, the Postgraduate Diploma in Global Business, the Postgraduate Diploma in Organisational Leadership, or the Postgraduate Diploma in Strategy and Innovation, providing that the Committee is satisfied that such a candidate has completed equivalent study of an appropriate standard on the four courses on the respective Postgraduate Diploma, and has passed the assessment associated with these four courses.

5. With the approval of the Director of the part-time MBA, a candidate may substitute core courses or electives on the part-time MBA with core courses from the Postgraduate Diploma in Financial Strategy, the Postgraduate Diploma in Global Business, the Postgraduate Diploma in Organisational Leadership, the Postgraduate Diploma in Strategy and Innovation, or M.Sc. in Major Programme Management, assuming that core course falls within the permitted registration period for the part-time MBA.

6. The examiners may award a distinction for excellence in the whole examination to candidates for the Degree.

7. In exceptional circumstances, a candidate wishing to take an examination later than the one to which he or she has been admitted may do so by application to the Chair of Examiners.

Schedule [For students starting before MT 2015: A]

(*a*) Analytics

(*b*) Firms & Markets

(*c*) Accounting

(*d*) Strategy

(*e*) Business Finance

(*f*) Leadership Fundamentals

(*g*) Technology & Operations Management

(*h*) Marketing

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Executive Master of Business Administration (Part-time)

§1. Degree of Master of Business Administration

1. Any person who has been admitted to the status of student for the Degree of Master of Business Administration, who has satisfied the conditions prescribed by this section, and who has satisfied the examiners as required, may supplicate for the Degree of Master of Business Administration.

2. The Social Sciences Board with the concurrence of the Education Committee shall have power to make and vary such regulations as may be necessary for carrying out the duties laid upon it and upon the Registrar by this section.

3. A Student for the Degree of Master of Business Administration who is not a graduate of the University may wear the same gown as that worn by Students for the Degree of Doctor of Philosophy.

§2. Admission of Candidates

1. A candidate seeking admission as a Student for the Degree of Master of Business Administration shall apply to the EMBA Committee. Candidates for admission shall be required to provide such information as the committee may determine from time to time by regulation. Applicants shall in addition be required to undertake such other tests and meet such conditions as, subject to the approval of the Social Sciences Board, the committee may determine by regulation.

2. No person shall be admitted as a Student for the Degree of Master of Business Administration under these provisions unless he or she is also a member of some college, hall, or other approved society, and unless the application for admission as a Student for the Degree of Master of Business Administration has the approval of that society. The Head of Admissions shall forward the application to the candidate's society or to the society to which the candidate wishes to apply for membership, as appropriate; and admission by the committee shall be conditional upon admission by an approved society.

3. A student registered for any other higher degree or diploma in the University may apply for transfer to the status of Student for the Degree of Master of Business Administration. The committee shall have power to make such transfer, provided that it is satisfied that the student is well qualified and well fitted to undertake the course of study for which application is made, and that the application has the support of the candidate's society. A candidate who transfers status in this way shall be reckoned as having held the status of Student for the Degree of Master of Business Administration from the time of admission to his or her previous status, unless the committee shall determine otherwise.

§3. Supervision of Students

1. Every candidate on admission as a Student for the Degree of Master of Business Administration shall be placed by the EMBA Committee under the supervision of a member of the University or other competent person selected by the committee, and the committee shall have power for sufficient reason to change the supervisor of any student or to arrange for joint supervision by more than one supervisor, if it deems necessary.

2. It shall be the duty of the supervisor of a student entered upon a course of study to direct the work of the student, to meet the student regularly, and to undertake such duties as shall be from time to time set out in the Divisional Board's memorandum of guidance for students and supervisors.

3. The supervisor shall submit a report on the progress of a student to the committee three times a year, and at any other time when the committee so requests or the supervisor deems expedient. The supervisor shall communicate the contents of the report to the student on each occasion that a report is made, so that the student is aware of the supervisor's assessment of his or her work during the period in question. In addition, the supervisor shall inform the committee at once if he or she is of the opinion that the student is unlikely to reach the standard required for the Degree of Master of Business Administration.

4. It shall be the duty of every Student for the Degree of Master of Business Administration to undertake such guided work and to attend such seminars and lectures as his or her supervisor requests; to attend such meetings with his or her supervisor as the supervisor reasonably arranges; and to fulfil any other requirements of the Divisional Board as set out in its memorandum of guidance for students and supervisors.

§4. Residence and other Requirements

1. Part-time students for the Degree of Master of Business Administration admitted in September shall be required to pursue their course of study for 26 months and part-time students for the Degree of Master of Business Administration admitted in January shall be required to pursue their course of study for 24 months. Part-time students shall not be required to keep statutory residence but must attend for such instruction and undertake such supervised coursework as the EMBA committee shall require. The part-time MBA Director shall keep a register of attendance of part-time students. No student shall be granted leave to supplicate unless the register shows satisfactory attendance by him or her.

2. Part-time students may hold the status of Student for the Part-time Degree of Master of Business Administration for a period not exceeding 48 months.

3. A Student for the Degree of Master of Business Administration shall cease to hold that status if:

(*a*) he or she shall have been refused permission to supplicate for the Degree of Master of Business Administration;

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(*b*) the EMBA Committee shall, in accordance with provisions set down by regulation by the Divisional Board, and after consultation with the student's society and supervisor, have deprived the student of such status;

(*c*) he or she shall have been transferred under the relevant provisions to another status; or

(*d*) he or she shall not have entered for the relevant examination within the time specified under this sub-section.

§5. Examination of Students

1. The examination for the Degree of Master of Business Administration shall be under the supervision of the EMBA Committee. The subjects of each examination shall be determined by regulation by the committee, which shall have power to arrange lectures and courses of instruction for the assessment. The assessment shall consist of:

(*a*) course assignments;

(*b*) written examinations;

(*c*) oral presentations;

(*d*) written or oral reports on a business project approved by the committee;

(*e*) class participation; and

(*f*) an oral examination; provided that the committee shall have power by regulation to authorise the examiners to dispense individual candidates from the oral examination. This provision notwithstanding, the examiners may, if they deem expedient, set a candidate a further written examination after examining the candidate orally.

Assignments and reports must be submitted online, as set out in the assessment section of the programme learning platform, by the stipulated submission date.

2. No candidate shall be permitted to take an examination under the preceding clause unless he or she has been admitted as a candidate for the examination in question by the committee and has satisfied any other conditions prescribed in the regulations for that course.

3. Unless otherwise provided in this sub-section, the number and distribution of examiners shall be as set out in the relevant regulation.

4. A candidate who has failed to satisfy the examiners in the examination may enter again on one, but not more than one, subsequent occasion for that part of the examination which they failed. Re-sits or re-submissions of assessed course components must take place no more than twelve months after the final meeting of the Board of Examiners, excluding any period of suspension.

5. Part-time candidates must follow a course of instruction in Management Studies and must complete components (*a*) to (*d*) below:

(*a*) all thirteen courses from the Schedule;

(*b*) four electives, a maximum of two of which can be completed by taking equivalent (up to four) 'half' electives. The list of electives will be published by the Director of the part-time MBA not later than the first day of the first module of the second year of the programme;

(*c*) an Entrepreneurship Project (EP);

(*d*) Global Opportunities & Threats Oxford (GOTO).

6. Students must attempt all assessments associated with components (a)-(d) above, but may fail one of the elective courses from component (b) (or two half elective courses) and still pass the programme as a whole. Candidates may be required to attend an oral examination on any part.
7. The EMBA Committee shall have the discretion to permit any candidate to the part-time MBA to be exempted from up to four courses providing that the Committee is satisfied that such a candidate has completed equivalent study of an appropriate standard, and has passed the assessment associated with that equivalent study, on either the Postgraduate Diploma in AI for Business, the Postgraduate Diploma in Financial Strategy, the Postgraduate Diploma in Global Business, the Postgraduate Diploma in Organisational Leadership, or the Postgraduate Diploma in Strategy and Innovation no more than five years before initial registration for the part-time MBA.

8.With the approval of the Director of the part-time MBA, a candidate may substitute core courses or electives on the part-time MBA with core courses from the Postgraduate Diploma in AI for Business, the Postgraduate Diploma in Financial Strategy, the Postgraduate Diploma in Global Business, the Postgraduate Diploma in Organisational Leadership, the Postgraduate Diploma in Strategy and Innovation, or M.Sc. in Major Programme Management, assuming that core course falls within the permitted registration period for the part-time MBA.
9.The examiners may award a distinction for excellence in the whole examination to candidates for the Degree.

10.In exceptional circumstances, a candidate wishing to take an examination later than the one to which he or she has been admitted may do so by application to the Chair of Examiners.

Schedule

(a) Firms and Markets

(b) Analytics

(c) Leadership Fundamentals

(d) Governance and Ethics

(e) Global Rules of the Game

(f) Strategy

(g) Accounting

(h) Technology and Operations Management

(i) Business Finance

(j) Business in Emerging Markets

(k) Marketing

(l) Negotiations

(m) The Strategic Leader

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Master of Business Administration (Full-time)

§1. Degree of Master of Business Administration

1. Any person who has been admitted to the status of student for the Degree of Master of Business Administration, who has satisfied the conditions prescribed by this section, and who has satisfied the examiners as required, may supplicate for the Degree of Master of Business Administration.

2. The Social Sciences Board with the concurrence of the Education Committee shall have power to make and vary such regulations as may be necessary for carrying out the duties laid upon it and upon the Registrar by this section.

3. A Student for the Degree of Master of Business Administration who is not a graduate of the University may wear the same gown as that worn by Students for the Degree of Doctor of Philosophy.

§2. Admission of Candidates

1. A candidate seeking admission as a Student for the Degree of Master of Business Administration shall apply to the MBA Committee. Candidates for admission shall be required to provide such information as the committee may determine from time to time by regulation. Applicants shall in addition be required to undertake such other tests and meet such conditions as, subject to the approval of the Social Sciences Board, the committee may determine by regulation.

2. No person shall be admitted as a Student for the Degree of Master of Business Administration under these provisions unless he or she is also a member of some college, hall, or other approved society, and unless the application for admission as a Student for the Degree of Master of Business Administration has the approval of that society. The Head of Admissions shall forward the application to the candidate's society or to the society to which the candidate wishes to apply for membership, as appropriate; and admission by the committee shall be conditional upon admission by an approved society.

3. A student registered for any other higher degree or diploma in the University may apply for transfer to the status of Student for the Degree of Master of Business Administration. The committee shall have power to make such transfer, provided that it is satisfied that the student is well qualified and well fitted to undertake the course of study for which application is made, and that the application has the support of the candidate's society. A candidate who transfers status in this way shall be reckoned as having held the status of Student for the Degree of Master of Business Administration from the time of admission to his or her previous status, unless the committee shall determine otherwise.

§3. Supervision of Students

1. Every candidate on admission as a Student for the Degree of Master of Business Administration shall be placed by the MBA Committee under the supervision of a member of the University or other competent person selected by the committee, and the committee shall have power for sufficient reason to change the supervisor of any student or to arrange for joint supervision by more than one supervisor, if it deems necessary.

2. It shall be the duty of the supervisor of a student entered upon a course of study to direct the work of the student, to meet the student regularly, and to undertake such duties as shall be from time to time set out in the Divisional Board's memorandum of guidance for students and supervisors.

3. The supervisor shall submit a report on the progress of a student to the committee three times a year, and at any other time when the committee so requests or the supervisor deems expedient. The supervisor shall communicate the contents of the report to the student on each occasion that a report is made, so that the student is aware of the supervisor's assessment of his or her work during the period in question. In addition, the supervisor shall inform the committee at once if he or she is of the opinion that the student is unlikely to reach the standard required for the Degree of Master of Business Administration.

4. It shall be the duty of every Student for the Degree of Master of Business Administration to undertake such guided work and to attend such seminars and lectures as his or her supervisor requests; to attend such meetings with his or her supervisor as the supervisor reasonably arranges; and to fulfil any other requirements of the Divisional Board as set out in its memorandum of guidance for students and supervisors.

§4. Residence and other Requirements

1. No full-time Student for the Degree of Master of Business Administration shall be granted leave to supplicate unless, after admission, he or she has kept statutory residence and pursued his or her course of study at Oxford for at least thirty-seven weeks.

2. No full-time Student for the Degree of Master of Business Administration shall retain that status for more than six terms in all.

3. A Student for the Degree of Master of Business Administration shall cease to hold that status if:

(*a*) he or she shall have been refused permission to supplicate for the Degree of Master of Business Administration;

(*b*) the MBA Committee shall, in accordance with provisions set down by regulation by the Divisional Board, and after consultation with the student's society and supervisor, have deprived the student of such status;

(*c*) he or she shall have been transferred under the relevant provisions to another status; or

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(*d*) he or she shall not have entered for the relevant examination within the time specified under this sub-section.

§5. Examination of Students

1. The examination for the Degree of Master of Business Administration shall be under the supervision of the MBA Committee. The subjects of each examination shall be determined by regulation by the committee, which shall have power to arrange lectures and courses of instruction for the assessment. The assessment shall consist of:

(*a*) course assignments;

(*b*) written examinations;

(*c*) oral presentations;

(*d*) written or oral reports on a business project approved by the committee;

(*e*) class participation; and

(*f*) an oral examination; provided that the committee shall have power by regulation to authorise the examiners to dispense individual candidates from the oral examination. This provision notwithstanding, the examiners may, if they deem expedient, set a candidate a further written examination after examining the candidate orally.

Assignments and reports must be submitted online, as set out in the assessment section of the programme learning platform, by the stipulated submission date.

2. No candidate shall be permitted to take an examination under the preceding clause unless he or she has been admitted as a candidate for the examination in question by the committee and has satisfied any other conditions prescribed in the regulations for that course.

3. Unless otherwise provided in this sub-section, the number and distribution of examiners shall be as set out in the relevant regulation.

4. A candidate who has failed to satisfy the examiners in the examination may enter again on one, but not more than one, subsequent occasion for that part of the examination which he or she failed. Re-sits or re-submissions of assessed course components must take place no more than twelve months after the final meeting of the Board of Examiners, excluding any period of suspension.

5. Candidates must follow for at least three terms a course of instruction in Management Studies. Candidates must complete components (*a*)-(*e*) below:

(*a*) all nine courses from the Schedule;

(*b*) EITHER eight electives, a maximum of two of which can be completed by taking equivalent (up to four) half electives;

OR six electives, a maximum of two of which can be completed by taking equivalent (up to four) half electives, and a summer project, which must be approved by the MBA Director.

A list of electives will be published by the MBA Director no later than the preceding term. Candidates who have taken an MBA elective as part of another degree programme successfully completed at Oxford cannot normally take the same elective again as part of the MBA;

(*c*) the integration modules on Global Rules of the Game and Entrepreneurship;

(*d*) an Entrepreneurship Project (EP);

(*e*) Global Opportunities & Threats Oxford (GOTO).

6. Students must attempt all assessments associated with components (*a*)-(*e*) above, but may fail one of the elective courses from component (b) (or two half-elective courses) and still pass the programme as a whole. Candidates may be required to attend an oral examination on any part.

7. In exceptional circumstances, a candidate wishing to take an examination later than the one to which he or she has been admitted may do so by application to the Chair of Examiners.

Schedule

(*a*) Analytics

(*b*) Firms & Markets

(*c*) Accounting

(*d*) Strategy

(*e*) Business Finance

(*f*) Organisational Behaviour

(*g*) Technology & Operations Management

(*h*) Marketing

(*i*) Capitalism in Debate

Regulations for the Degree of Master Of Fine Art

1. Any person who has been admitted to the status of Student for the Degree of Master of Fine Art, who has satisfied the conditions prescribed by this section, and who has satisfied the examiners as required, may supplicate for the Degree of Master of Fine Art.

2. The Education Committee shall have power to make and vary such regulations as may be necessary for carrying out the duties laid upon it and upon the Registrar by this section.

3. A Student for the Degree of Master of Fine Art who is not a graduate of the University may wear the same gown as that worn by Students for the Degree of Doctor of Philosophy.

§2. Admission of Candidates

1. A candidate seeking admission as a Student for the Degree of Master of Fine Art shall apply to the Committee for the Ruskin School of Art. Candidates for admission shall be required to provide such information as the Committee may determine from time to time by regulation. Applicants shall in addition be required to undertake such other tests and meet such conditions as, subject to the approval of the Education Committee, the Committee may determine by regulation.

2. A student registered for any other higher degree or diploma in the University may apply for transfer to the status of Student for the Degree of Master of Fine Art. The Committee shall have power to make such transfer, provided that it is satisfied that the student is well-qualified and well-fitted to undertake the course of study for which application is made, and that the application has the support of the candidate's society. A candidate who transfers status in this way shall be reckoned as having held the status of Student for the Degree of Master of Fine Art from the time of admission to his or her previous status, unless the Committee shall determine otherwise.

§3. Supervision of Students

1. Every candidate on admission as a Student for the Degree of Master of Fine Art shall be placed by the Committee for the Ruskin School of Fine Art under the supervision of a member of the University or other competent person selected by the Committee, and the Committee shall have power for sufficient reason to change the supervisor of any student or to arrange for joint supervision by more than one supervisor, if it deems necessary.

2. It shall be the duty of the supervisor of a student entered upon a course of study to direct and superintend the work of the student, to meet the student regularly, and to undertake such duties as shall be from time to time set out in the relevant Policy and Guidance issued by the Education Committee.

3. The supervisor shall submit a report on the progress of a student to the Committee three times a year, and at any other time when the Committee so requests or the supervisor deems expedient. The supervisor shall communicate the contents of the report to the student on each occasion that a report is made, so that the student is aware of the supervisor's assessment of his or her work during the period in question. In addition, the supervisor shall inform the Committee at once if he or she is of the opinion that the student is unlikely to reach the standard required for the Degree of Master of Fine Art.

4. It shall be the duty of every Student for the Degree of Master of Fine Art to undertake such guided work and to attend such seminars and lectures as his or her supervisor requests; to attend such meetings with his or her supervisor as the supervisor reasonably arranges; and to fulfil any other requirements of the relevant Policy and Guidance issued by the Education Committee.

§4. Residence and other Requirements

1. No full-time Student for the Degree of Master of Fine Art shall be granted leave to supplicate unless, after admission, he or she has kept statutory residence and pursued his or her course of study at Oxford for at least forty weeks. No part-time Student for the Degree of Master of Fine Art shall be granted leave to supplicate unless, after admission, he or she has pursued his or her course of study at Oxford for at least six terms on a part-time basis, including attendance for university-based work for a minimum of 30 days annually, ten days per term.

2. No full-time Student for the Degree of Master of Fine Art shall retain that status for more than two years in all. No part-time students shall retain that status for more than four years in all.

3. A Student for the Degree of Master of Fine Art shall cease to hold that status if:

(*a*) he or she shall have been refused permission to supplicate for the Degree of Master of Fine Art;

(*b*) the Committee for the Ruskin School of Fine Art shall, in accordance with provisions set down by regulation by the Education Committee, and after consultation with the student's society and supervisor, have deprived the student of such status;

(*c*) he or she shall have been transferred under the relevant provisions to another status; or

(*d*) he or she shall not have entered for the relevant examination within the time specified under this sub-section.

§5. Examination of Students

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1. The examination for the Degree of Master of Fine Art shall be under the supervision of the Committee for the Ruskin School of Fine Art. The subjects of each examination shall be determined by regulation by the Committee, which shall have power to arrange lectures and courses of instruction for the examination.

2. No candidate shall be permitted to take an examination under the preceding clause unless he or she has been admitted as a candidate for the examination in question by the Committee and has satisfied any other conditions prescribed in the regulations for that course.

3. Unless otherwise provided in this sub-section, the number and distribution of examiners shall be as set out in the relevant regulation.

4. A candidate who has failed to satisfy the examiners in the examination may enter again on one, but not more than one, subsequent occasion for that part of the examination which he or she failed.

1. The examination shall include both practical and written work.

2. Every candidate for the examination must follow a programme of study in the practice of art, which will include the development of individually determined projects of artwork, presented for discussion in a series of group seminars.

3. Every candidate for the examination must follow a programme of seminars for the discussion of contemporary art and cultural theory.

4. Syllabus

(*a*) Every candidate must, after consultation with his or her supervisor, submit an extended text of at least 4,000 words, and not more than 6,000 words, in support of their studio work. This may be an account of the methodology used in the studio project, an exposition of its theoretical framework, or an essay on another topic of direct relevance to the practice. Full-time candidates must submit the extended text digitally not later than noon of Monday of Week 9 in Hilary Term. Part time candidates must submit it not later than noon of Monday of Week 9 in Hilary Term of their 2nd year.

(*b*) Every candidate must submit a digital presentation of artworks made during the course. The digital presentation should include both completed artworks and examples of work in progress, and the original work can be in any medium, including 2D, 3D installation, performance, moving image, writing and sound. The digital presentation should be accompanied by a text of not more than 2,500 words to annotate and explicate the work and its documentation. Full-time candidates must submit the digital presentation of artworks not later than noon of Wednesday of Week 7 in Trinity term. Part time candidates must submit it not later than noon of Wednesday of Week 7 in Trinity term of their second year. The submitted work will be examined holistically, with 20% of marks allocated to the extended written text and 80% of the marks allocated to the digital presentation of artworks.

5. A candidate who fails the examination may re-sit at the end of the following Michaelmas Term.

6. The examiners may award a merit for work of particularly high quality in the whole examination or a distinction for excellence in the whole examination. Candidates who have initially failed any element of assessment shall not normally be eligible for the award of merit or distinction.

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Regulations for the Degree of Master Of Public Policy

General Regulations

§1. Degree of Master of Public Policy

1. Any person who has been admitted to the status of student for the Degree of Master of Public Policy, who has satisfied the conditions prescribed by this section, and who has satisfied the examiners as required, may supplicate for the Degree of Master of Public Policy.

2. The Social Sciences Board with the concurrence of the Education Committee shall have power to make and vary such regulations as may be necessary for carrying out the duties laid upon it and upon the Registrar by this section.

3. A student for the Degree of Master of Public Policy who is not a graduate of the University may wear the same gown as that worn by Students for the Degree of Doctor of Philosophy.

§2. Admission of Candidates

1. A candidate seeking admission as a Student for the Degree of Master of Public Policy shall apply to the Blavatnik School of Government. Candidates for admission shall be required to provide such information as the School may determine from time to time by regulation. Applicants shall in addition be required to undertake such other tests and meet such conditions as, subject to the approval of the Social Sciences Board, the School may determine by regulation.

2. No person shall be admitted as a Student for the Degree of Master of Public Policy under these provisions unless he or she is also a member of a college, hall, or other approved society, and unless the application for admission as a Student for the Degree of Master of Public Policy has the approval of that society. The School shall forward the application to the candidate's society or to the society to which the candidate wishes to apply for membership, as appropriate; and admission by the School shall be conditional upon admission by an approved society.

3. A student registered for any other higher degree or diploma in the University may apply for transfer to the status of Student for the Degree of Master of Public Policy. The School shall have power to make such transfer, provided that it is satisfied that the student is well qualified and well fitted to undertake the course of study for which application is made, and that the application has the support of the candidate's society. A candidate who transfers status in this way shall be reckoned as having held the status of Student for the Degree of Master of Public Policy from the time of admission to his or her previous status, unless the School shall determine otherwise.

§3. Supervision of Students

1. Every candidate on admission as a Student for the Degree of Master of Public Policy shall be placed by the School under the supervision of a member of the University or other competent person and the School shall have power for sufficient reason to change the supervisor of any student or to arrange for joint supervision by more than one supervisor, if it deems necessary.

2. It shall be the duty of the supervisor of a student entered upon a course of study to direct and superintend the work of the student, to meet the student regularly, and to undertake such duties as shall be from time to time set out in the relevant Policy issued by the Education Committee.

3. The supervisor shall submit a report on the progress of a student to the School three times a year, and at any other time when the School so requests or the supervisor deems expedient. The supervisor shall communicate the contents of the report to the student on each occasion that a report is made, so that the student is aware of the supervisor's assessment of his or her work during the period in question. In addition, the supervisor shall inform the School at once if he or she is of the opinion that the student is unlikely to reach the standard required for the Degree of Master of Public Policy.

4. It shall be the duty of every Student for the Degree of Master of Public Policy to undertake such work and to attend such seminars and lectures as his or her supervisor requests; to attend such meetings with his or her supervisor as the supervisor reasonably arranges; and to fulfil any other requirements as set out in relevant Policy issued by the Education Committee.

§4. Residence and other Requirements

1. No full-time Student for the Degree of Master of Public Policy shall be granted leave to supplicate unless, after admission, he or she has kept statutory residence and pursued his or her course of study at Oxford for at least thirty-two weeks.

2. No full-time Student for the Degree of Master of Public Policy shall retain that status for more than six terms in all.

3. A Student for the Degree of Master of Public Policy shall cease to hold that status if:

(*a*) he or she shall have been refused permission to supplicate for the Degree of Master of Public Policy;

(*b*) the School shall, in accordance with provisions set down by regulation by the Divisional Board, and after consultation with the student's society and supervisor, have deprived the student of such status;

(*c*) he or she shall have been transferred under the relevant provisions to another status; or

(*d*) he or she shall not have entered for the relevant examination within the time specified under this sub-section.

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§5. Examination of Students

1. The examination for the Degree of Master of Public Policy shall be under the supervision of the Blavatnik School MPP Committee. The subjects and methods of each examination shall be determined by regulation by the committee, which shall have power to arrange lectures and courses of instruction for the assessment.

2. No candidate shall be permitted to take an examination under the preceding clause unless he or she has been admitted as a candidate for the examination in question by the committee and has satisfied any other conditions prescribed in the regulations for that course.

3. If a candidate receives a failing mark for any of the summative assessments, they may resubmit or retake the assessment on one further occasion as set out in the course handbook.

Special Regulations

1. Candidates must complete and satisfy the examiners in the assessments associated with each of the following:

(*a*) all courses from the Schedule;

(*b*) four Applied Policy modules;

(*c*) two electives;

(*d*) an approved summer project report. Reports submitted on projects which have not been approved will deem the candidate ineligible to enter the report for examination and result in the assessment being failed;

(*e*) candidates may be required to attend an oral examination on any of the above.

2. Full details of each course, the assessment methods, submission arrangements and deadlines will be published by the Blavatnik School MPP Committee before the first Monday of each term in which they are taken.

3. The examiners may award a merit for work of particularly high quality in the whole examination or a distinction for excellence in the whole examination. Candidates who have initially failed any element of assessment shall not normally be eligible for the award of merit or distinction.

4. In exceptional circumstances, a candidate wishing to take an examination later than the one to which he or she has been admitted may do so by application to the Chair of Examiners, via his or her College Senior Tutor or Tutor for Graduates.

Schedule

Economics

Evidence and Public Policy

Foundations

Law and Public Policy

Policy Challenge I

Policy Challenge II

The Politics of Policymaking

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Regulations for the Degrees of Bachelor of Civil Law and Magister Juris

1. The Bachelor of Civil Law and the Magister Juris shall be under the supervision of the Graduate Studies Committee of the Faculty of Law.

2. Candidates whose previous qualifications are primarily in the common law will normally be admitted to the BCL. Candidates whose previous qualifications are not primarily in the common law will normally be admitted to the MJur.

3. Any person who has been admitted as a candidate for the BCL or the MJur under the provisions of this section, has kept statutory residence for three terms, and has satisfied the examiners in the examination prescribed in this section, may supplicate for the BCL or the MJur as the case may be.

4. Candidates who are not graduates of the University may wear the same gown as that worn by candidates studying for the Degree of Doctor of Philosophy.

5. No full-time student shall be admitted as a candidate for examination for the degree until they shall have spent at least three terms at work in Oxford after their admission as a student for the degree; time spent outside Oxford during term as part of an academic programme approved by Council shall count towards residence for the purpose of this clause.

6. Students shall follow a course of instruction comprising options chosen from the lists set out in the Handbook for BCL and MJur students:

(i) BCL candidates select four options from List I.

(ii) MJur candidates select either four options from List I, or three options from List I and one option from List II.

Candidates may, in place of either one or two options, complete two or four half-options from List III.

Not all options will be available in every year.

7. The form of assessment for each option will be specified in the subject description appearing in the Handbook, and examination conventions. No candidate may offer a subject which they have previously offered in the Final Honour School of Jurisprudence or Diploma in Legal Studies.

8. Candidates will enter for their examinations in accordance with Part 9 of the Regulations for the Conduct of University Examinations. Only in exceptional circumstances may a candidate change their choice of examination paper entries after Friday of Week 1 of Hilary Term.

9. Details of the statutes and other source material which will be available to candidates in the examination room for certain papers will be given in the examination conventions.

10. For both the BCL and the MJur candidates may substitute a dissertation for one full option. The dissertation shall be wholly or substantially the result of work undertaken whilst registered for the BCL or MJur and must not exceed 12,500 words and should not normally be less than 10,000 words (including footnotes, but excluding bibliography, tables of cases or other legal sources). Candidates should submit the proposed title of the dissertation and a synopsis of its scope in not more than 500 words not later than Friday of Week 1 of Michaelmas Term to the BCL/MJur Course Administrator. In deciding whether to give approval, the Graduate Studies Committee shall take into account the suitability of the subject matter and availability of appropriate supervision. The required format for the dissertation is set out in the BCL and MJur Handbook. The dissertation must be submitted electronically to the BCL/MJur WebLearn site by noon on Friday of Week 5 of Trinity Term with an online declaration of authorship. The examiners shall exclude from consideration any part of the dissertation which is not the candidate's own work or which has been or will be submitted to satisfy the requirements of another course.

11. Candidates who fail to satisfy the examiners may enter for the failed elements on one further occasion only, usually within one year of the initial failure. Candidates who fail the dissertation may resubmit by the deadline in clause 10. in the following year.

Oxford 1+1 MBA programme

Candidates registered on the Oxford 1+1 MBA programme will follow an additional two or three-month bridging programme at the end of their third term of the combined programme.

Each candidate will be appointed an academic advisor from the Saïd Business School to plan an individial course of study which will include as a minimum, the following three compulsory elements:

(i) Normally two meeting during the bridging programme with the senior advisor appointed by the Saïd Business School at the start of the Oxford 1+1 MBA programme.

(ii) A formatively assessed Integrative Development Plan of up to 3,000 words. Candidates would be required to criticially reflect on their learning from the Masters programme and relate this both to their forthcoming MBA programme as well as to their career goals. The meetings with the advisor will frame the design, delivery and discussion of the plan.

(iii) Attendance of the MBA pre-course as described in the joining instructions for the MBA blass, unless granted exemption by the MBA Committee on the grounds of prior formal study or work experience.

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General Regulations Governing Research Degrees

§1. Probationer Research Students

1. Any person intending to work for the Degree of Master of Letters or of Master of Science by research or of Doctor of Philosophy must apply in the first instance for admission as a Probationer Research Student, except as provided in the appropriate regulation.

2. The Education Committee shall have power to make and vary such regulations as may be necessary for carrying out the duties laid upon it and upon the Registrar by this section.

3. For the purposes of this section the words 'board', 'faculty board', 'board of the faculty' or 'divisional board' shall include any body with powers to admit students to the status of Probationer Research Student.

4. A Probationer Research Student who is not a graduate of the University may wear the same gown as that worn by Students for the Degree of Doctor of Philosophy.

§2. Admission of Candidates as Probationer Research Students

1. The board to which a prospective student's branch of study belongs may admit any person as a Probationer Research Student provided that the board is satisfied:

(1) that the candidate is well-fitted and well-qualified to conduct work for a research degree,

(2) that the branch of study proposed by the candidate is one which may profitably be pursued under the superintendence of the board,

(3) that supervision will be available, and

(4) that the faculty board or department under whose aegis the research is to be conducted has adequate facilities to enable the research to be undertaken.

2. Applications for admission shall be forwarded to the Registrar, according to such timetables as the Education Committee shall determine. The Registrar shall be responsible for transmitting the candidate's application to the faculty board or department concerned, together with a statement of the branch of study which the candidate intends to pursue, and such evidence of his or her fitness to undertake the proposed study as may be required by the board or department.

3. No person shall be admitted as a Probationer Research Student unless he or she is also a member of a college, and unless the application for admission as a Probationer Research Student has the approval of his or her college. The Registrar shall forward the application to the candidate's college or to the college to which the candidate wishes to apply for membership, as appropriate; and admission by the board shall be conditional upon admission by an approved society.

4. A student already on the register of graduate students and holding the status of student for another degree, and who wishes to read for the M.Sc. by Research, M.Litt., or D.Phil. may apply for transfer to the status of Probationer Research Student, provided that before admitting the student to that status the board concerned shall be satisfied that he or she fulfils the conditions set out in clause 1 above. Students who transfer in this way shall be reckoned as having been admitted as Probationer Research Students from the time they were admitted to their previous status.

5. It shall be the duty of the Registrar to notify candidates of the decision of the board as soon as may be and to inform a candidate whose application has been approved by the board of the term from which his or her admission as a Probationer Research Student is to be reckoned.

6. It shall be the duty of the Registrar to keep a Register of those admitted to the status of Probationer Research Student.

7. A board may grant a student suspension from the Register or deprive a student of their status; and in such cases it shall at all times follow procedures determined by the Education Committee by regulation.

8. Exceptionally, it shall be open to a candidate whose name has been removed from the Register of Students to apply to the Board for reinstatement to the Register as a Probationer Research Student. The application should have the support of their society and supervisor, and such reinstatement fee as may from time to time be prescribed by Council should be paid. Permission for reinstatement to the Register of Students may be granted by the Board provided that:

(i) no more than twenty-four months have passed since the student's name was removed from the Register; and

(ii) the number of terms the candidate spent with the status of a Probationer Research Student did not exceed five terms in the case of a full-time student, or ten terms in the case of a part-time student.

9. In exceptional circumstances, a candidate who is not able to apply for reinstatement within the provisions above may make an application to Council's Education Committee for reinstatement to the Register of Students as a Probationer Research Student. Such candidates must meet the requirements for reinstatement by the Board and in addition must provide a statement explaining why it is reasonable for Education Committee to permit their reinstatement and outlining the circumstances that have prevented earlier submission. For such applications, Education Committee will consider the length of time since the candidate's name was on the Register of Students, the seriousness of the causes for the delay, and the views of the student's department/faculty, supervisor and college.

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§3. Supervision of Probationer Research Students

1. Every candidate, on admission as a Probationer Research Student, shall be placed by the board concerned under the supervision of a member of the University or other competent person selected by the board, and the board shall have power for sufficient reason to change the supervisor of any student or to arrange for joint supervision by more than one supervisor, if it deems it necessary.

2. It shall be the duty of a supervisor to advise a student as to the courses of instruction and classes, if any, which he or she should attend, and generally to direct and superintend the student's work. It shall also be the supervisor's duty to assist a student, when satisfied of his or her competence, in the selection of a subject for his or her thesis.

3. The supervisor shall submit a report on the progress of the student to the board three times each year, and at any other time when the board so requests or the supervisor deems it expedient; and shall undertake such other duties as shall be from time to time set out in the relevant Policy and Guidance issued by the Education Committee. The supervisor shall communicate the contents of the report to the student on each occasion that a report is made, so that the student is aware of the supervisor's assessment of his or her work during the period in question. In addition, the supervisor shall inform the board at once if he or she is of the opinion that a student is unlikely to reach the standard required for admission at least to the status of student for the Degree of Master of Letters or of Science.

The Registrar shall send a copy of each report by the supervisor to the student's college, and to the Director of Graduate Studies or other nominated person under the board concerned.

4. It shall be the duty of a Probationer Research Student to pursue any course of study preparatory to research recommended by his or her supervisor, and in particular to attend such courses of instruction as the supervisor may advise or the board concerned may require. A board may award a certificate of graduate attainment at the end of the Trinity Term in the year of the student's admission as Probationer Research Student. Subject to the approval of the Education Committee, each board shall have power to determine by regulation what test or condition, if any, it may require before awarding such a certificate.

§4. Residence and other Requirements of Probationer Research Students

1. A full-time Probationer Research Student who has been admitted under the provisions of the preceding sub-section shall normally keep statutory residence and pursue his or her course of study at Oxford during the period in which he or she holds the status of Probationer Research Student. Time spent outside Oxford during term as part of an academic programme approved by Council shall count towards residence for the purpose of this clause.

2. A board may, on application from a candidate, and with the support of his or her college and supervisor, grant dispensation from such residence in exceptional circumstances, on the grounds that it is necessary to the student's work that he or she should be allowed to study at some other place than Oxford.

3. Part-time students holding the status of Probationer Research Student shall in each case be required to pursue their course of study for a minimum of four terms, and a maximum of eight terms. (*For students admitted before 1 October 2011*, a minimum of six terms and maximum of twelve terms), prior to an application for transfer of status, save that students who have completed the requirements for the Degrees of Master of Studies or Master of Science (by Coursework) by part-time study may, with the permission of the board or other relevant body, apply for transfer of status after three terms. Part-time students shall not be required to keep statutory residence, but must attend for such instruction as the board or other relevant body shall require, subject to the approval of the Education Committee. No student may apply to the relevant faculty board or other body for the appointment of examiners unless his or her supervisor has certified that the student has fulfilled the requirements for part-time students laid down by the board or other relevant body.

4. Any student may, with the permission of the board, alter the subject of research approved by the board, provided that the conditions of suitability set out in §2, cl. 1 of this section continue to be met. In such cases the date of the student's admission for all the purposes of this section shall remain unchanged, unless the board shall determine otherwise.

For Probationer Research students admitted after 1 October 2011

5. A full-time student (other than students to whom cl.9 and 10 in this section may apply) may hold the status of Probationer Research Student for up to four terms and a part-time student for up to eight terms, including the term in which he or she was admitted.

6. A candidate whose first application for transfer to D.Phil. status is not approved shall be permitted to make one further application, following the procedures laid down in clauses 1-4 above, and shall be granted an extension of time for one term if this is necessary for the purposes of making the application.

7. Subject to the approval of the student's college and the responsible divisional board or the CE Board as appropriate, and for good cause, a full-time student may be permitted to hold the status of PRS (prior to the first application for transfer of status) for a further one or two terms, and a part-time student for a further one to four terms. A first application for transfer of status must have been submitted and assessed within the six term limit of PRS status. Any application outside those limits (other than in clause 6 above) must be approved by or on behalf of Education Committee.

8. A Probationer Research Student (other than a student to whom cl. 9 and 10 in this section apply) shall cease to hold such status if:

(i)

(*a*) he or she shall not have gained admission to another status within four terms of admission as a full-time student to the status of Probationer Research Student, or within eight terms for a part-time student, and

(*b*) he or she has not been given approval under clause 6 above to hold Probationer Research Student status for a further one or two terms as a full-time student or one to four terms as a part-time student;

(ii) he or she has failed to gain admission to either doctoral status or to the status of the applicable lower degree after the two transfer applications allowed under clause 7 above;

(iii) the board concerned shall in accordance with provisions set down in section 5.2 below, and after consultation with the student’s college and supervisor, have deprived the student of such status.

9. For a full-time Probationer Research Student registered on a doctoral training programme listed in the special regulations for the Mathematical, Physical and Life Sciences and the Medical Sciences Division. Found in the 'Research Degrees in the Mathematical, Physical and Life Sciences Division' and 'Research Degrees in the Medical Sciences Division' sections, the maximum number of terms for which he or she may hold that status is specified in the special regulations.

10. A Probationer Research Student registered on a Doctoral Training Centre Programme or the Doctoral Training Partnership Programme shall cease to hold such status if:

(i)

(*a*) he or she shall not have gained admission to another status within the number of terms specified in the special regulations for that programme and

(*b*) he or she has not been given approval as specified in the special regulations or under clause 7 above to hold Probationer Research Student status for a further one or two terms as a full-time student or one to four terms as a part-time student;

(ii) he or she has failed to gain admission to either doctoral status or to the status of the applicable lower degree after the two transfer applications allowed under clause 7 above;

(iii) the board concerned shall in accordance with provisions set down in and after consultation with the student's college and supervisor, have deprived the student of such status.

§5. Register of Graduate Students

1. Suspension of Graduate Research Students from the Register

1. If, for good cause, a student is temporarily unable to carry out his or her research, the board concerned may grant him or her a request for a temporary suspension of status, for not less than one and not more than three terms at any one time. Applications for suspension of status should be made to the board concerned, c/o the relevant Graduate Studies Assistant; and should be accompanied by statements of support from a student's supervisor and society. No student may be granted more than six terms' suspension of status in this way by a board.

2. A board may for sufficient reason, and after consultation with the student's supervisor and college, temporarily suspend him or her from the Register on its own initiative.

2. Removal of Graduate Research Students from the Register

1. A board which considers that it may be necessary to consider the removal of a student from the Register on academic grounds shall, except in cases requiring immediate action, follow the procedures for counselling and warnings set out in paras. 4-6.

2. A board shall not be required to follow the procedures for the removal of a graduate research student from the Register where a student ceases to hold the status of a student for a degree through failure to meet the requirements laid down in the decrees and regulations governing that degree. In particular where a student fails to achieve transfer within the prescribed time his or her status automatically lapses, and his or her name is removed from the Register.

3. A board shall not be required to follow the procedures for counselling and warnings set out below in cases of particular gravity and/or urgency or where it considers, for whatever reason, that immediate action is required, and in such circumstances a board may immediately notify the Education Committee as set out at paragraph 6 below and the matter will proceed as set out in that and subsequent paragraphs. In these circumstances, the board should indicate to the Education Committee why the procedures for counselling and warnings are not to be followed in that instance.

4.1. Subject to para. 3 above, wherever practicable, the formal procedures for the removal of a student from the Register should be preceded by private and informal counselling involving the student's supervisor and college, with the object of establishing the cause of any problem and advising appropriate remedial action.

4.2. If informal means are not effective in producing the necessary improvement, the student will be invited to a formal interview. Written notice of a formal interview should be given at least seven days before it takes place. Such notice will include an indication of the nature and purpose of the interview and the problem or problems that the interview is intended to address. The student will have the right to put his or her case and to be accompanied by a friend. The formal interview will be conducted by the head of department or Director of Graduate Studies who on conclusion of the interview and if further action is considered necessary will issue either (a) a first formal warning, to be confirmed in writing to the student and to his or her supervisor and society, setting out the reason for which it is given, and specifying a period of time for improvement to be made (which period should in no case be less than one month or more than three months); or (b) a final warning as set out in 5 below.

4.3. If the student unreasonably fails to attend the formal interview, a formal warning in writing may be issued without interview, and the student shall be required to acknowledge receipt of the formal warning.

5.1. If the first formal warning issued under 4.2 above is not effective in producing the necessary improvement, the head of department or Director of Graduate Studies shall invite the student to a second formal interview. The procedure will be as for the first formal interview. At the conclusion of the interview the head of department or Director of Graduate Studies shall, if further action is required, issue a final warning, which shall be confirmed in writing to the student and to his or her supervisor and society.

5.2. Where a final warning is issued under 4.2 or 5.1 above the warning itself and the written confirmation should make it clear that if the necessary improvement is not achieved within the specified period, the board may initiate action for the removal of the student from the Register of Graduate Students.

6. Where a final written warning is issued to a graduate student, a copy of the written warning shall be sent to the Education Committee. Where, following a final written warning, the necessary improvement is not achieved within the specified period and further action is indicated, the Education Committee shall be informed by the Secretary of the board concerned. A full report of the action taken by the board in relation to the student shall be made to the Proctors who shall decide whether further action should be taken and, if so, whether under the relevant disciplinary procedures of the University or under the

board's power to remove a student from the Register of Graduate Students on academic grounds. The Proctors' ruling (which may include a decision that no further action is to be taken) shall be taken without reference to the Education Committee, and shall be final.

7.1. Where the Proctors determine that it is appropriate for the matter to be considered under the board's power to initiate action for the removal of a student from the Register of Graduate Students, the board shall seek the approval of the Chair of the Education Committee to undertake any such action. Where such approval is given, the board shall inform the student and the student's college and supervisor, in writing, with a minimum of seven days' notice, of its intention to consider the removal of the student from the Register, set out its reasons and invite comments. In particular the board shall inform the student of his or her right under paragraph 7.3 to present his or her case.

7.2. A board shall delegate the task of hearing the student's case to a panel comprising at least three of its members and shall set out the terms of reference to be followed by the panel. The board shall not appoint any member who has had a previous connection with the student or his or her work.

7.3. The student may be accompanied by a friend and shall have the right to hear and to challenge any evidence presented to the panel. The student may present his or her case in writing or orally, or both, as the student wishes, and the student's society and supervisor shall have the same rights. (All written evidence shall be circulated to the student, the student's supervisor, and the student's college not less than four days before the panel considers the case.) In conducting a hearing, the panel shall ensure that the student has every opportunity to hear and to challenge the case made out by the board for the removal of the student from the Register including any evidence (written or oral) which the panel will consider in reaching a conclusion. Where the student fails to appear without good cause, the panel may proceed in the student's absence.

8. The panel shall then determine its decision as to whether the student's name shall, or shall not, be removed from the Register of Graduate Students. The decision shall be communicated to the student, college, and supervisor. The student shall also be advised in writing of the reasons for the decision and of his or her rights of appeal. The board shall also inform the Education Committee of all cases where the board has decided to deprive a student of his or her status.

9.1. A student or his or her society may appeal in writing against the decision of the faculty board within fourteen days of the date of the letter from the board conveying its decision. The appeal shall be addressed to the Education Committee (c/o the Secretary, Education Committee, University Offices, Wellington Square, Oxford OX1 2JD), which shall appoint a sub-committee to conduct a hearing of the student's appeal.

9.2. The sub-committee shall include a minimum of three members of the Education Committee, which shall appoint one of the chosen members as chair, with the power to cast an additional vote if necessary. The sub-committee may seek such legal advice as it believes to be necessary for the proper conduct of its duties, and shall have power to require any members of the University to assist it in the hearing.

9.3. The sub-committee shall give the board, the student, the student's college, and the student's supervisor, not less than seven days' notice in writing, of the date and time of the hearing, and shall give them the opportunity to make representations to the sub-committee orally and/or in writing. The student may be accompanied by a friend and shall have the right to hear and to challenge any evidence (written or oral) presented to the sub-committee; the student may present his or her case in writing, or orally, or both, as the student wishes: the board, the student's college, and the student's supervisor shall have the same rights. (All written evidence shall be circulated to the faculty board, the student, the student's supervisor, and the student's college not less than four days before the sub-committee considers the case.)

9.4. At the conclusion of a hearing, the sub-committee shall have power to:

(i) confirm the board's decision to remove the student's name from the Register of Graduate Students;

(ii) uphold the student's appeal and direct that the student's name shall remain on the Register of Graduate Students;

(iii) impose such lesser penalty or requirement in place of the removal of the student's name from the Register of Graduate Students as it deems appropriate.

9.5. In reaching its decision, the sub-committee shall have regard to:

(*a*) whether the board correctly followed the required procedures, and, in the case of procedural irregularity or irregularities, whether any irregularity or irregularities were such as to have materially prejudiced the board's inquiry;

(*b*) whether the board's decision could reasonably have been reached on the evidence before it;

(*c*) any evidence presented to the sub-committee which was not available to the board's panel;

(*d*) any mitigating circumstances offered by or on behalf of the student;

(*e*) any other factors which in the opinion of the sub-committee are relevant to a fair consideration of the student's appeal.

9.6. The sub-committee shall communicate its decision to the student, to the student's society and supervisor, and to the board, in writing, within two months of the conclusion of any hearing. The decision of the sub-committee will be final, subject only to a complaint to the Proctors.

3. Reinstatement of Graduate Research Students to the Register

1. It shall be open to a candidate whose name has been removed from the Register of Students to apply to the Board for reinstatement to their former status on the Register. The application should have the support of their society and supervisor, and such reinstatement fee as may from time to time be prescribed by Council should be paid. Permission for reinstatement to the Register of Students may be granted by the Board provided that:

(i) no more than twenty-four months have passed since the student’s name was removed from the Register; and

(ii) the number of terms the candidate spent on the Register of Students did not exceed the maximum number of terms allowed under the regulations governing that status.

The board shall determine the date from which any reinstatement granted under these provisions shall be effective.

2. Exceptionally, a candidate who is not able to apply for reinstatement within the provisions above may make an application to Council's Education Committee for reinstatement to the Register of Students. Such candidates must meet the requirements for reinstatement by the Board and in addition must provide a statement explaining why it is reasonable for Education Committee to permit their reinstatement and outlining the circumstances that have prevented earlier submission. For such applications, Education Committee will consider the length of time since the candidate's name was on the Register of Students, the seriousness of the causes for the delay, and the views of the candidate's department/faculty, supervisor and college.

§6. Students with Disabilities

1. This part is concerned with candidates for research degree assessments who have a physical or mental impairment which has a substantial and long-term adverse effect on their ability to carry our normal activities.

2. Candidates may apply for alternative arrangements where the impairment which they have significantly affects their ability to undertake the following assessments in the manner in which they are normally undertaken by candidates.

3. Research degree assessments are taken to include interviews, presentations, and oral examinations for Transfer of Status, Confirmation of Status, and the final oral examination for the degrees of M.Litt., M.Sc. by Research, and D.Phil.

4. Candidates may apply for alternative assessment arrangements to the appropriate Board in advance of, or at the same time as, submitting their application for assessment.

5. The relevant Director of Graduate Studies will determine whether the arrangement is one that they can approve, or one that must be approved by the Proctors. The Proctors shall issue guidance periodically on the adjustments to assessments that the DGS may approve, and those that should be referred to the Proctors.

6. The application must be supported by evidence as set out on the application form. If the DGS is not satisfied that the evidence supports the request, the application must be forwarded to the Proctors for determination.

7. Decisions on applications shall be communicated to the department or faculty who shall be responsible for putting the approved arrangements into place.

8. Alternative assessment arrangements approved by the DGS or the Proctors under these regulations shall normally apply to all assessments for the duration of the candidate's course of study. It shall be the responsibility of the candidate to apply for any subsequent change to these arrangements which he or she may wish, and to inform the DGS of any material change in his or her circumstances which might affect the suitability of these arrangements.

Appeals

9. A candidate who is dissatisfied with any decision made by the Proctors under these regulations, may appeal against it in accordance with the following provisions.

10. An appeal must be made in writing within 14 days of the date of the Proctors' decision, addressed to the Chair of the Education Committee.

11. The appeal shall be determined expeditiously by the Chair or another member of the Committee, other than one of the Proctors, nominated by the Chair.

§7. Regulations concerning the Examination of Graduate Research Students

1. Regulations governing the content and length of theses

(i) *Material for transfer or submission*

Material submitted for transfer to, or for the award of, the degrees of M.Litt., M.Sc. by Research, and D.Phil., shall be wholly or substantially the result of work undertaken while the student holds the status of Probationer Research Student or the status of a student for the degree concerned, except that a candidate may make application for a dispensation from this requirement to the Education Committee.

(ii) *Prior publication*

Prior publication of material arising from research undertaken while holding the status of Probationer Research Student or the status of a student for the M.Litt., M.Sc. by Research, or D.Phil., is fully acceptable, but the inclusion of published papers within a thesis may be subject to special regulation by the board concerned. Candidates should note that the acceptance of such material for publication does not of itself constitute proof that the work is of sufficient quality or significance to merit the award of the degree concerned. This remains a judgement of the relevant board on the recommendation of its examiners.

(iii) *Thesis length*

If a thesis exceeds the permitted length, the board concerned may decline to appoint examiners or to forward the thesis to examiners already appointed, and may return it to the candidate for revision. If the examiners find that a thesis which has been forwarded to them exceeds the permitted length, they should report the fact to the relevant board and await further instructions before proceeding with the examination.

2. Preparation and submission of theses for the Degrees of M.Litt., M.Sc. by Research, and D.Phil.

(i) *Text and footnotes*

Candidates should note that the purpose of these regulations is not only to ease the task of the examiners (which is obviously in the candidates' interests), but also to ensure that the copy finally deposited in the Bodleian or other university library is of a standard of legibility which will allow it (subject to applicable copyright rules) to be photocopied or microfilmed if required in future years.

The thesis must be word-processed with a margin of 3 to 3.5 cm on the left-hand edge of each page. The main text should be double-spaced with quotations and footnotes in single spacing. Double spacing should be taken to mean a distance of about 0.33 inch or 8 mm between successive lines of text. Text should be typed using an easily readable font, with a minimum font size of 11 pt. Footnotes should be font size 10 pt.

Footnotes should normally be placed at the bottom of each page. Where they are given at the end of each chapter or at the end of the thesis, a separate pdf of footnotes should be uploaded to the Research Digital Thesis Submissions (RTDS) application under "Additional Materials", for the convenience of the examiners.

Candidates should carefully note the regulations concerning word limits which individual boards have made. In such cases, candidates should state the approximate number of words in their thesis.

Theses must be submitted in English unless for exceptional reasons a board otherwise determines in the term in which the candidate is first admitted as a research student.

The thesis must have an abstract included (see vii below), and the pages of the thesis must be numbered.

(ii) *Proof-reading*

Work submitted for examination must be solely the work of the candidate, except where otherwise clearly indicated. It is not permitted for a student to ask or allow someone else to make material changes to their work, for example, by rewriting passages of text or rewriting formulae or code. Failure to adhere to these regulations could constitute a breach of academic integrity and contravene the Proctors' Disciplinary Regulations for Candidates in Examination.

Candidates are responsible for the proof-reading of their work. Proof-reading by a third party is acceptable provided it constitutes no more than advice on the following: spelling and punctuation, formatting, grammar and syntax. A third party may not be used to change the text of the thesis so as to clarify, develop or change the ideas and arguments, reduce the length of the thesis, provide help with referencing, correct information within the thesis, or translate the thesis into English.

(iii) *Examiners' copies*

At the time of their examination, candidates must submit a digital pdf copy of their thesis via RTDS. Additional materials (footnotes, appendices, image files, etc.) should be saved within a single zip file and uploaded at the same time. The thesis may be subject to scanning by text-matching software.

Fine Art candidates offering studio practice as part of their submission must submit, together with the written portion of their thesis, documentation in appropriate form of the exhibition or portfolio of works to be examined. Wherever possible, this documentation should be contained within the written portion of the thesis but can be uploaded as a separate file under "Additional Materials" if necessary. Where this is not possible, two copies of additional items should be submitted to the Research Degrees Team, Examination Schools, High Street, Oxford OX1 4BG.

Candidates are responsible for ensuring that their examiners have no difficulty in communicating with them. Any change in address or contact details since application for the appointment of examiners must be notified immediately to the Research Degrees Team (researchdegrees@admin.ox.ac.uk (mailto:researchdegrees@admin.ox.ac.uk)).

Examiners may request a soft-bound copy of the thesis from the Research Degrees Team.

(iv) *Date of submission of examiners' copies*

Candidates may submit the digital examination copy of their thesis, prepared as described above, at the same time as they apply for the appointment of their examiners. If they intend, however, to submit the examiners' copy at a later date, they will be required to state, at the time of their application for appointment of examiners, the date by which they will submit. This should be as soon as possible after the date of application and may in no case be later than the last day of the vacation immediately following the term in which application for the appointment of examiners has been made.

(v) *Library copies: binding and presentation*

Once the board has granted a candidate leave to supplicate, they must submit a finalised copy of the thesis, as approved by the examiners, to the Examination Schools for deposit in the relevant university library. The candidate must also submit an electronic copy of this finalised thesis to the Oxford Research Archive. These should incorporate any corrections or amendments which the examiners may have requested of the candidate. The examiners must confirm in writing in their report to the board that any corrections required have been made.

The library copy of the thesis must be in a permanently fixed binding, drilled and sewn, in a stiff board case in library buckram, in a dark colour, and lettered on the spine with the candidate's name and initials, the degree, and the year of submission.

Fine Art candidates offering studio practice as part of their submission must submit the written portion of their thesis together with documentation in appropriate form of their exhibition or portfolio of works. Wherever possible, this documentation should be bound with the written portion of the thesis.

Candidates should note that leave to supplicate is conditional upon receipt by Student Registry of the library copy of the thesis and receipt by the Oxford Research Archive of the electronic copy of this finalised thesis no later than by the end of the fifth day before the date of the degree ceremony booked by the candidate for conferral of their degree. Candidates may not proceed to take their degree until they have fulfilled this requirement.

(vi) *Dispensation from Consultation of Thesis (D.Phil, M.Litt. M.Sc. by Research)*

A candidate may apply to the relevant board for dispensation from consultation of thesis for all or part(s) of the hard copy and/or digital version of their thesis if a good reason is presented. Applications should be submitted to the relevant board and should be supported by the student's supervisor. If dispensation from consultation is granted, access to the hard copy and/or digital thesis will be restricted from the date of deposit, and will not be made available for consultation until the approved end date.

In exceptional circumstances, a candidate's supervisor may apply to the relevant board for dispensation from consultation of thesis, or an extension to an existing dispensation from consultation. Every effort should first be made to consult the candidate on the proposed application. The board has the power to grant the supervisor's request provided it is satisfied that the request is appropriate and relevant.

(vii) *Abstracts*

The abstract of the thesis should concisely summarise its scope and principal arguments, in about 300 words. It should be placed within the thesis, generally immediately following the Table of Contents. When the examination is completed, the abstract should be included in the library copy of their thesis.

It should be noted that some boards have made regulations requiring the submission of more detailed abstracts in addition to the general requirement of an abstract not normally exceeding 300 words.

3. Conduct of Oral Examinations for the Degrees of M.Litt., M.Sc. by Research, and D.Phil.

(i) The oral examination shall be held at Oxford in a suitable university or college building, unless in exceptional circumstances the board concerned gives special permission for it to be held at some other place. Such permission shall only be granted where the candidate and both the examiners have agreed in writing to the proposed arrangements. In the case of Fine Art candidates offering studio practice as part of their submission, where it does not take place in the presence of the exhibition or portfolio of works, the candidate's supervisor must arrange for the examiners to view this part of the submission prior to the commencement of the oral examination. It shall, except in special circumstances, begin not earlier than 9 a.m. nor later than 5 p.m. and may be held in term or vacation.

(ii) The examination may be attended by any member of the University in academic dress. No person who is not a member of the University may attend it except with the consent of both examiners. The relevant board may decide (either at its own discretion or at the request of the candidate or the supervisor or department) to forbid the attendance of any person or all persons (other than the examiners and the candidate) or to impose any condition on attendance if and to the extent that such action is in their view necessary to protect the interests of the University or the candidate or both, and the examiners shall be informed accordingly and shall include this information in the notice of examination.

(iii) The place and time of the examination shall be fixed by the examiners, who shall be responsible for informing the candidate of the arrangements made. It shall be the duty of candidates to ensure that any letter addressed to them at their college or any other address which they have given is forwarded to them if necessary. The examiners shall allow reasonable time for receiving an acknowledgement from the candidate of their summons.

(iv) Except as provided in clause (v) below, the day shall be fixed by the examiners to suit their convenience. So that candidates may know what arrangements for absence from Oxford they may safely make, the examiners shall inform candidates within a reasonable time of the date fixed.

(v) Candidates may apply to the board concerned for the oral examination to be held not later than a certain date, provided that this date shall not be earlier than four weeks after the date on which the thesis was uploaded to the RTDS or after the date on which the examiners have formally agreed to act, whichever is the later. If the board is satisfied that there are special circumstances justifying this application, it will ask the examiners to make arrangements to enable the oral examination to be held within the period specified. In such cases the examiners, when invited to act, will be informed that the candidate has asked that the oral examination should be held not later than a certain date, and acceptance of the invitation to examine will be on the understanding that they would seek to meet this request. If it is not practicable to meet the student's request, then the board shall decide how to proceed.

If, for any reason, examiners wish to hold a viva within four weeks of receiving their copy of the thesis, a request should be sent to the relevant board which shall decide whether to grant it. The reasons for the request should be provided, along with an assurance that both examiners will have sufficient time to consider the thesis before the viva. The request shall only be granted where the candidate and both the examiners have agreed in writing to the proposed date of the viva. Requests for vivas to be held fewer than 14 days after receipt of the thesis by the examiners should only be granted in the most exceptional circumstances.

(vi) Notice of the examination shall be given in one of the following ways:

1. It may be published in the University Gazette not later than the day before it is due to take place;

2. Not later than two days before the examination the examiners may:

   (*a*) inform the Graduate Studies Office in writing; and

   (*b*) post a notice in the Examination Schools; and

   (*c*) if the examination is to be held at a place other than the Examination Schools, post a notice also at the place of the examination.

The notice shall state the name of the candidate, the subject of the thesis, the place, day, and hour of the examination, and the names of the examiners.

(vii) If, owing to illness or other urgent and unforeseen cause, an examiner is unable to attend the examination, it shall be postponed to a later date, provided that, if the Proctors are satisfied that postponement would be a serious hardship to the candidate, they may authorize another member of the board concerned to attend the examination as a substitute, but such substitute shall not be required to sign the report. The Proctors shall determine what payment, if any, the substitute examiner shall receive.

(viii) Candidates are strongly recommended to take a copy of their thesis to the examination. In the case of Fine Art candidates offering studio practice as part of their submission, where the oral examination is not taking place in the presence of the exhibition or portfolio of works, it is recommended they attend with the written portion of their thesis together with documentation of the work.

(ix) An oral examination shall normally be held in Oxford as prescribed in clause (i). In exceptional circumstances, application may be made to the relevant board for special permission to hold the examination using audiovisual electronic communication. Such circumstances will normally relate to the ability of the external examiner to take part in an Oxford-based oral examination, but in exceptional circumstances, special permission may be granted for any or all of the candidate and examiners to take part in the examination using audiovisual electronic communication. The board concerned may approve the application where:

(i) it accepts that no alternative and timely arrangements may reasonably be put in place;

(ii) the proposed arrangements are acceptable to both examiners and to the candidate, all of whom have agreed to them in writing;

(iii) it is content to bear the additional cost of the necessary arrangements;

(iv) the oral examination takes place according to the protocol approved by the Education Committee;

(v) in the event of any technical or other problems, the validity of the process used to conduct the oral examination and to determine the outcome will be decided by the Proctors.

Regulations for the Degrees of Master of Philosophy in Law and Master of Philosophy in Socio-Legal Research

1. The MPhil in Law and the MPhil in Socio-Legal Research shall be under the supervision of the Graduate Studies Committee of the Faculty of Law.

2. Any person who has been admitted as a candidate for the MPhil in Law or the MPhil in Socio-Legal Research under the provisions of this section, and has satisfied the examiners in the examination prescribed in this section, may supplicate for the MPhil in Law or the MPhil in Socio-Legal Research as the case may be.

3. Candidates who are not graduates of the University may wear the same gown as that worn by candidates studying for the Degree of Doctor of Philosophy.

4. Candidates must keep statutory residence for three terms and may hold status for a maximum of six terms.

Suspension of status

5. If, for good cause, a student is temporarily unable to carry out their research, the Graduate Studies Committee may grant them a request for a temporary suspension of status, for not less than one and not more than three terms at any one time. Applications for suspension of status should be made to the Graduate Studies Administrator; and should be accompanied by statements of support from a student's supervisor and society. No student may be granted more than three terms' suspension of status in this way.

Termination of status

6. A student shall cease to hold the status of Student for the Master of Philosophy in Law/Socio-Legal Research through failure to meet the requirements laid down in these regulations including failure to meet the requirements within the maximum terms permitted for completion.

Reinstatement

7. It shall be open to a candidate who has withdrawn or who has been withdrawn to apply to the Graduate Studies Committee for reinstatement within twenty-four months of their status ceasing. The application should have the support of their society and supervisor, and such reinstatement fee as may from time to time be prescribed by Council should be paid. Permission for reinstatement to the Register of Students may be granted by the Graduate Studies Committee provided that:

(i) no more than twenty-four months have passed since the candidate withdrew or was withdrawn; and

(ii) the number of terms for which the candidate held MPhil status did not exceed six terms.

The Graduate Studies Committee shall determine the date from which any reinstatement granted under these provisions shall be effective.

8. Exceptionally, a candidate who is not able to apply for reinstatement within the provisions above may make an application to Council's Education Committee for reinstatement to the Register of Students. Such candidates must meet the requirements for reinstatement by the Graduate Studies Committee and in addition must provide a statement explaining why it is reasonable for Education Committee to permit their reinstatement and outlining the circumstances that have prevented earlier submission. For such applications, Education Committee will consider the length of time since the candidate's name was on the Register of Students, the seriousness of the causes for the delay, and the views of the Faculty, supervisor and college.

Students with Disabilities

9. Students with disabilities may apply for alternative arrangements in accordance with the provisions of section 6 of the General Regulations Governing Research Degrees. The list of degrees in clause 3 of section 6 shall include the MPhil in Law and the MPhil in Socio-Legal Research for this purpose.

Transfer to the MPhil in Law or MPhil in Socio-Legal Research

10. A candidate holding the status of Probationer Research Student or the status of a candidate for another postgraduate degree within the University may, with the approval of the Graduate Studies Committee, be admitted as a candidate for the MPhil in Law or MPhil in Socio-Legal Research. Time spent as a candidate holding the previous status shall count as time spent working for the relevant qualification.

Research methodology

11. Candidates must follow a suitable course of instruction in Research Methodology appropriate to the qualification and must satisfy the examiners that they have completed to the required standard such tests or exercises as may be prescribed by the Graduate Studies Committee. Where the Graduate Studies Committee judges that it has sufficient evidence of a candidate's proficiency in Research Methodology, it may in exceptional circumstances dispense a candidate from this requirement.

Supervision

12. MPhil students shall be placed by the Graduate Studies Committee under the supervision of a member of the University or other competent person selected by the board, and the board shall have power for sufficient reason to change the supervisor of any student or to arrange for joint supervision by more than one supervisor, if it deems it necessary.

13. It shall be the duty of a supervisor to advise a student as to the courses of instruction and classes, if any, which they should attend, and generally to direct and superintend the student's work.

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14. The supervisor shall submit a report on the progress of the student to the board three times each year, and at any other time when the board so requests or the supervisor deems it expedient; and shall undertake such other duties as shall be from time to time set out in the relevant Policy and Guidance issued by the Education Committee. The supervisor shall communicate the contents of the report to the student on each occasion that a report is made, so that the student is aware of the supervisor's assessment of their work during the period in question.

Subject of research

15. Any student may, with the permission of the board, alter the subject of their research providing the new topic is deemed to be academically viable and the student is deemed capable of completing a thesis on the topic; and providing the Faculty has the necessary resources to provide supervision.

Examination requirements

16. Examination for the Degree shall be by thesis, and by oral examination. The thesis must not exceed 30,000 words and should not normally be less than 25,000 words in length (the limit to include all notes but to exclude all tables and the bibliography, and the candidate should state the number of words in the thesis to the nearest hundred words). The thesis shall be wholly or substantially the result of work undertaken whilst registered for the degree of MPhil in Law or the MPhil in Socio-Legal Research, except that a candidate may make application for a dispensation from this requirement to the Education Committee. It may cover the same area of Law as a dissertation offered in the BCL or MJur or MSc in Law and Finance, but the text of the dissertation must not be incorporated into the thesis.

17. Theses shall be prepared in accordance with Section 7 clause 2 (i)-(iii) and (vii) of the General Regulations Governing Research Degrees with appropriate amendments.

Appointment of examiners

18. By noon on Friday of Week 1 of Trinity Term, candidates must submit to the Graduate Studies Administrator for Law an application for appointment of examiners, signed by the candidate and their supervisor. The choice of examiners should be made in consultation with the supervisor and one of the examiners should normally be external to the University.

Submission requirements for the MPhil in Law

19. Candidates must upload a copy of their thesis to the Research Thesis Digital Submission (RTDS) application by noon on 1st August (or by noon on the preceding Friday, if 1st August falls on a weekend). This must include a statement as to what part, if any, of the thesis has already been accepted, or is being concurrently submitted, for any degree in this University or elsewhere; and a statement that the thesis is the candidate's own work, except where otherwise indicated.

Submission requirements for the MPhil in Socio-Legal Research

20. Candidates must upload a copy of their thesis to RTDS by noon on the second Friday in September. This must include a statement as to what part, if any, of the thesis has already been accepted, or is being concurrently submitted, for any degree in this University or elsewhere; and a statement that the thesis is the candidate's own work, except where otherwise indicated.

21. The examiners shall consider the thesis excluding any part which has already been accepted, or is being concurrently submitted, for any degree in this University or elsewhere.

22. If a thesis exceeds the permitted length, the board concerned may decline to appoint examiners or to forward the thesis to examiners already appointed, and may require the candidate to submit a revised thesis. If the examiners find that a thesis which has been forwarded to them exceeds the permitted length, they should report the fact to the relevant board and await further instructions before proceeding with the examination.

23. The examiners must satisfy themselves that the thesis affords evidence of serious study by the candidate and of the ability to discuss a difficult problem critically; that the candidate possesses a good general knowledge of the field of learning within which the subject of the thesis falls; that the thesis is presented in a lucid and scholarly manner, and that the candidate has made a worthwhile contribution to knowledge or understanding in the field of learning within which the subject of the thesis falls to the extent that could reasonably be expected within the time normally spent as a candidate for the Degree.

Extensions of time

24. Applications for extensions of time will be governed by Part 14 of the Regulations for the Conduct of University Examinations except that clauses regarding academic penalties for non-submission shall not apply; any appeals against decisions taken under Part 14 will be governed by Part 18 of the same Regulations.

Conduct of oral examinations

25. Candidates will be required to attend an oral examination which shall be conducted in accordance with Section 7 clause 3 of the General Regulations Governing Research Degrees except that clause 3. (v) shall not apply.

Outcome of the examination

26. The examiners shall write a report and make one of the following recommendations to the Graduate Studies Committee:

(i) that the candidate be awarded the Degree;

(ii) that the candidate be awarded the Degree with Distinction;

or

(iii) that the thesis be referred for revision, and the candidate given the opportunity to re-submit for the Degree within one further term.

27. Candidates who wish to re-submit for the Degree after referral must submit a further application for appointment of examiners and a revised copy of the thesis via RTDS. The procedures for the first submission will apply, except that the deadline for both submission of the thesis and the application for appointment of examiners will be the final day of the candidate’s fourth term.

28. The examiners shall conduct a second examination under the terms outlined in clauses 20-24 above, except that they may exempt a candidate from oral examination if they are satisfied that they can recommend to the board that the candidate has reached the standard required for the Degree without an oral examination.

29. On the occasion of the second examination, the examiners shall write a report and make one of the following recommendations to the Graduate Studies Committee.

(i) that the candidate be awarded the Degree;

(ii) that the candidate be deemed to have failed the requirements of the Degree.

30. Candidates are not required to a submit hard bound copy of a successful thesis to the Bodleian, but if they wish to do so, they must first undertake any minor corrections identified by the examiners, and submit a corrected copy of the thesis for approval by the internal examiner before depositing the Bodleian copy.

31. If a candidate wishes to re-submit for the Degree after referral under clause 25 above, but is unable to do so by the final day of their fourth term under clause 26 above, no subsequent extension shall be granted, but it shall be open to a candidate whose name has been removed from the Register of Students to apply to the Board for reinstatement as a Student for the Master of Philosophy in Law/Socio-Legal Research. The application should have the support of their society and supervisor, a revised copy of the thesis should have been submitted to the Graduate Studies Committee via RTDS, and such reinstatement fee as may from time to time be prescribed by Council should have been paid. Leave to supplicate shall not be granted until this fee has been paid.

32. Permission for reinstatement to the Register of Students may be granted by the Graduate Studies Committee within twenty-four months of the date the student was notified of the outcome of their examination.

33. Exceptionally, a candidate who is not able to apply for reinstatement within that timeframe may make an application to Council's Education Committee for reinstatement to the Register of Students. Such candidates must meet the requirements for reinstatement by the Graduate Studies Committee and in addition must provide a statement explaining why it is reasonable for Education Committee to permit their reinstatement and outlining the circumstances that have prevented earlier submission. For such applications, Education Committee will consider the length of time since the candidate was last examined, the seriousness of the causes for the delay, and the views of the Faculty, supervisor and college. Education Committee will not normally consider applications if sixty months or more have elapsed since the notification of the outcome of the examination.

General Regulations for the Degree of Master of Letters

§1. Degree of Master of Letters

1. Any person who has been admitted to the status of Student for the Degree of Master of Letters and who has satisfied the conditions prescribed by this decree may supplicate for the Degree of Master of Letters.

2. The Education Committee shall have power to make and vary such regulations as may be necessary for carrying out the duties laid upon it and upon the Registrar by this section.

3. For the purposes of this section the words 'board', 'faculty board', 'board of the faculty', 'divisional board' shall include any body with powers to admit students to read for the Degree of Master of Letters.

4. A Student for the Degree of Master of Letters who is not a graduate of the University may wear the same gown as that worn by Students for the Degree of Doctor of Philosophy.

§2. Status of Student for the Degree of Master of Letters

1. The following may be admitted to the status of Student for the Degree of Master of Letters:

(i) a member of the University who, having held the status of Probationer Research Student under the provisions of the appropriate regulation has successfully completed the relevant qualifying test or tests and fulfilled the other requirements for transfer to M.Litt. status prescribed in §3 of this section;

(ii) a member of the University who, having held the status of student for another higher degree within the University, has successfully completed the relevant qualifying test or tests and fulfilled the other requirements for transfer to M.Litt. status prescribed in §3 of this section;

(iii) a member of the University who has successfully completed the examination for the Degree of Bachelor or Master of Philosophy or Master of Science by Coursework or of Bachelor of Civil Law and who has fulfilled the conditions laid down in §3 of this section for applicants in that category.

2. It shall be the duty of the Registrar to keep a register of those admitted to the status of Student for the Degree of Master of Letters.

3. A board may grant a student suspension from the Register or deprive a student of their status; and in such cases it shall at all times follow the procedures determined by the Education Committee by regulation.

4. It shall be open to a candidate whose name has been removed from the Register of Students to apply to the Board for reinstatement as a Student for the Degree of Master of Letters. The application should have the support of their society and supervisor, and such reinstatement fee as may from time to time be prescribed by Council should be paid. Permission for reinstatement to the Register of Students may be granted by the Board provided that:

(i)no more than twenty-four months have passed since the student's name was removed from the Register; and

(ii) the number of terms the candidate spent with the status of Student for the Degree of Master of Letters did not exceed fifteen terms in the case of a full-time student, or eighteen terms in the case of a part-time student. (This limit includes any time spent with the status of Probationer Research Student or other relevant status before admission to the status of Student for the Degree of Master of Letters.)

5. Exceptionally, a candidate who is not able to apply for reinstatement within the provisions above may make an application to Council's Education Committee for reinstatement to the Register of Students. Such candidates must meet the requirements for reinstatement by the Board and in addition must provide a statement explaining why it is reasonable for Education Committee to permit their reinstatement and outlining the circumstances that have prevented earlier submission. For such applications, Education Committee will consider the length of time since the candidate's name was on the Register of Students, the seriousness of the causes for the delay, and the views of the candidate's department/faculty, supervisor and college.

§3. Admission of Candidates to the Status of Student for the Degree of Master of Letters

1. Candidates qualified under §2 of this section may apply for admission as a Student for the Degree of Master of Letters to the board concerned through the Registrar. Such applications shall be accompanied by:

(i) a statement from the supervisor that he or she approves the proposed subject for a thesis and considers the candidate well qualified to undertake research in that subject;

(ii) a statement of support for the application from the candidate's college;

(iii) a statement of the subject of the thesis and of the manner in which the candidate proposes to treat it.

2. Candidates qualified under §2, cl. 1 (i) and (ii) of this section shall in addition be required to submit written work, the precise manner and form of which shall be determined by regulation by each board. This shall be considered by two assessors appointed by the board, neither of whom shall normally be the candidate's supervisor, and who shall examine the candidate

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2014-15 version (/Regulation/Difference?code=grftdomastoflett&Year1=2020&Term1=1&Year2=2014&Term2=1)

orally. Upon completion of their examination of the candidate's application, the assessors shall make a recommendation as to whether it should be granted. In each case the assessors shall make a reasoned written report to the board in support of their recommendation.

3. The board shall consider the candidate's application together with the material supplied in accordance with clauses 1 and 2 above. No application shall be granted unless the board is satisfied that the candidate is capable of carrying out research, that the subject of the thesis and the manner of its treatment proposed by the candidate are acceptable, that the subject is one which may profitably be pursued under the superintendence of the board, and that the board or department concerned is satisfied that it has adequate facilities to enable the research to be undertaken.

4. Subject to the approval of the Education Committee, each board may determine by regulation what other test or condition, if any, it requires before admitting a candidate to M.Litt. status. Each board shall be empowered, without further authority, to require from the supervisor any further confidential report on an applicant's suitability to pursue research towards the Degree of Master of Letters.

5. It shall be the duty of the Registrar to submit any application made under these provisions to the board concerned, and to notify the candidate of the outcome as soon as may be.

6. A student qualified under §2, cl. 1 (i) or (ii) of this section whose application for transfer to M.Litt. status is successful shall be reckoned as having been admitted to the status of student for the Degree of Master of Letters with effect from the date of admission to his or her previous status, unless the board determines otherwise.

7. A student qualified under §2, cl. 1 (iii) of this section whose application for admission to M.Litt. status is successful shall be admitted as a Student for the Degree of Master of Letters from the beginning of the term in which admission takes place.

8. The oral examination required under cl.2 of this section shall be held in Oxford in a suitable university or college building, unless in exceptional circumstances the board concerned gives special permission for it to be held at some other place. Such permission shall only be granted where the candidate and both the assessors have agreed in writing to the proposed arrangements.

9. In exceptional circumstances, application may be made to the relevant board for special permission to hold the oral examination required under cl.2 of this section using audiovisual electronic communication. Special permission may be granted for any or all of the candidate and assessors to take part in the oral examination using audiovisual electronic communication. The board concerned may approve the application where:

(i) it accepts that no alternative and timely arrangements may reasonably be put in place;

(ii) the proposed arrangements are acceptable to both the assessors and to the candidate, all of whom have agreed to them in writing;

(iii) it is content to bear the additional cost of the necessary arrangements;

(iv) the oral examination takes place according to the protocol approved by the Education Committee;

(v) in the event of any technical or other problems, the validity of the process used to conduct the oral examination and to determine the outcome will be decided by the Proctors.

§4. Supervision of Students for the Degree of Master of Letters

1. Every candidate on admission as a Student for the Degree of Master of Letters shall be placed by the board concerned under the supervision of a member of the University or other competent person selected by the board, and the board shall have power for sufficient reason to change the supervisor of any student or to arrange for joint supervision by more than one supervisor, if it deems it necessary.

2. It shall be the duty of a supervisor to direct and superintend the work of the student, to meet the student regularly, and to undertake such duties as shall from time to time be set out in the relevant Policy and Guidance issued by the Education Committee.

3. The supervisor shall submit a report on the progress of the student to the board three times a year, and at any other time when the board so requests or he or she deems it expedient. The supervisor shall communicate the contents of the report to the student on each occasion that a report is made, so that the student is aware of the supervisor's assessment of his or her work during the period in question. In addition, the supervisor shall inform the board at once if he or she is of the opinion that the student is unlikely to reach the standard required for the Degree of Master of Letters.

The Registrar shall send a copy of each report by the supervisor to the student's college, and to the Director or other nominated person under the faculty board concerned.

4. It shall be the duty of every Student for the Degree of Master of Letters to undertake such guided work as his or her supervisor requests; to attend such meetings with his or her supervisor as the latter reasonably arranges; and to fulfil any other requirements of the General Board set out from time to time in the relevant Policy and Guidance issued by the Education Committee.

§5. Residence and other Requirements for Students for the Degree of Master of Letters

1. Except as provided in clause 3 of this sub-section, a Student for the Degree of Master of Letters who has been admitted for full-time study under the provisions of §3 of this section shall be required to be on the Register for at least six terms, and during this period shall keep statutory residence and pursue his or her course of study at Oxford. Time spent outside Oxford during term as part of an academic programme approved by Council shall count towards residence for the purpose of this clause.

2. The board concerned may dispense a student on application through his or her college and with the support of the supervisor from not more than three terms of such residence and study in Oxford, provided that such dispensation shall be granted only on grounds that it is necessary to the student's work that he or she should be allowed to study at some other place than Oxford.

3. A student who has successfully completed the examination for the Degree of Master or Bachelor of Philosophy or of Master of Studies or of Master of Science by Coursework, or a student under the supervision of the Board of the Faculty of Law admitted under the provisions of §2, cl. 1 (iii) of this section, shall keep statutory residence and pursue his or her course of

study at Oxford for not less than three terms after such admission.

4. Any student who, after admission under §3 of this section, has kept statutory residence and studied at Oxford for a period of forty-two days, not necessarily consecutive, but falling within the same academic year, may apply to the board concerned for leave to reckon such period as one term towards the total required under clause 1 of this sub-section. The board shall have power to grant such leave provided that:

(i) no day so reckoned which falls within any term shall also be reckoned for the purpose of keeping that term;

(ii) no student who has kept the Michaelmas, or the Hilary, or the Trinity Term shall be allowed to reckon in this manner any day that falls within the eight weeks beginning on the first day of Full Term in Michaelmas, or Hilary, or Trinity Term, as the case may be;

(iii) no student shall be allowed to reckon in this manner more than one such period in the same academic year;

(iv) no student shall be allowed to reckon more than three terms in the same academic year.

For the purposes of this clause, the academic year shall begin on the first day of Michaelmas Term and end on the day preceding the first day of Michaelmas Term in the following calendar year.

Applications for leave to reckon any period as a term under the provisions of this clause shall be made to the board, through the Registrar, by the student's college.

5. Part-time students holding the status of student for the Degree of Master of Letters shall in each case be required to pursue their course of study for a minimum of twelve terms, subject to the provisions of §3, cl. 6. Part-time students shall not be required to keep statutory residence, but must attend for such instruction as the board or other relevant body shall require, subject to the approval of the Education Committee. No student may apply to the relevant faculty board or other body for the appointment of examiners unless his or her supervisor has certified that the student has fulfilled the requirements for part-time students laid down by the board or other relevant body.

6. For a student who changes from full-time to part-time study or vice-versa, the period of study will be calculated on the basis that each term of full-time study counts as 1 FTE, and each term of part-time study counts as 0.5 FTE, and the student must pursue his or her course of study for a minimum equivalent to six FTE terms.

7. Any student may, with the permission of the board, alter the subject of research approved by the board, provided that the conditions of suitability set out in §2 above continue to be met. In such cases the date of the student's admission for all the purposes of this section shall remain unchanged, unless the board shall determine otherwise.

8. If a full-time Student for the Degree of Master of Letters has held that status for nine terms, or a part-time student for fifteen terms, but has been prevented by exceptional circumstances from completing his or her thesis, the board shall have power to grant an extension of time for a period or periods not exceeding three terms in all for a full-time student, or three terms in all for a part-time student, to be determined by the board. Applications for such extension of time shall be made through the Registrar not later than the term in which the student is due to apply for permission to supplicate, and must be accompanied by statements of support from the student's society and supervisor.

9. A Student for the Degree of Master of Letters shall cease to hold such status if:

(i) he or she shall have been refused permission to supplicate for the Degree of Master of Letters;

(ii) the board concerned shall in accordance with §2 cl. 3 of this section, and with the provisions set down by regulation by the Education Committee, and after consultation with the student's college and supervisor, have deprived the student of such status;

(iii) he or she shall have been transferred under the relevant provisions to another status;

(iv) he or she shall have failed to complete his or her thesis within nine terms for a full-time student, or fifteen terms for a part-time student or within such further extension of time as may have been granted by the board concerned.

§6. Examination of Students for the Degree of Master of Letters

1. A Student for the Degree of Master of Letters who has fulfilled the applicable residence and other requirements set out in §5, and whose status has not expired, may apply for the appointment of examiners and for leave to supplicate for the Degree of Master of Letters.

2. Such applications should be made to the board concerned through the Registrar. They shall include:

(i) a certificate from the supervisor that the candidate has pursued their course of study in Oxford in accordance with the provisions of §5 of this section;

(ii) a statement by the candidate of what part, if any, of the thesis has already been accepted, or is being concurrently submitted, for any degree or diploma or certificate or other qualification in this University or elsewhere;

(iii) a statement by the candidate that the thesis is their own work, except where otherwise indicated.

3. The supervisor shall consult with the candidate concerning possible examiners, and forward to the board the names of suggested examiners with details of any special considerations which the candidate wishes to make known about any potential examiners.

4. The student shall also submit for examination, at such time as the Education Committee shall by regulation require:

[For all students submitting their thesis for the first time before MT 2019: (i) two printed or typewritten copies of a thesis;

(ii) two printed or typewritten copies of an abstract of the thesis, which shall not normally exceed 300 words.**]**

[For all students submitting their thesis for the first time from MT 2019: (i) a digital pdf copy of their thesis via the Research Thesis Digital Submissions (RTDS) application.

(ii) an abstract of the thesis which should concisely summarise its scope and principal arguments, in about 300 words. The abstract should be placed within the thesis, generally immediately following the Table of Contents.**]**

5. On receipt of an application for the appointment of examiners the board concerned shall appoint two examiners, neither of whom shall be the candidate's supervisor, and whose duties shall be:

(i) to consider the thesis and the abstract of it submitted by the student under the provisions of the preceding clause, provided that they shall exclude from consideration in making their report any part of the thesis which has already been accepted, or is being concurrently submitted, for any degree or other qualification in this University or elsewhere (except for the Degree of Bachelor of Civil Law of this University) and shall have the power to require the candidate to produce for their inspection the complete thesis so accepted or concurrently submitted;

(ii) to examine the student orally, and also, if they think fit, by a written examination, in the subject of the thesis and in other relevant subjects;

(iii) to report to the board through the Registrar;

[For all students submitting their thesis for the first time before MT 2019: (iv) to return to the student the copies of the thesis and of the abstract thereof submitted for examination.**]**

[For all students submitting their thesis for the first time from MT 2019: (iv) to delete all digital copies of the thesis and return to the student any soft-bound copies of the thesis received from Student Registry.**]**

The Education Committee shall have power to make regulations concerning the notice to be given of the oral examination and of the time and place at which it may be held.

6. Having completed the examination of a candidate for the first time, the examiners may make recommendation (i) or (ii) below only. Having completed the examination of a candidate who has revised and re-submitted their thesis, the examiners may make any one of recommendations (i) to (iii). **[For all students submitting their thesis for the first time from MT 2019:** Where a candidate is required to revise and re-submit their thesis, the revised thesis and, where required, a report indicating the specific changes made must also be submitted via the Research Thesis Digital Submission (RTDS) application.**]**

The recommendations are:

(i) that the candidate should be granted leave to supplicate for the Degree of Master of Letters. In this case the examiners must include in their report statements that:

1. the candidate possesses a good general knowledge of the field of learning within which the subject of the thesis falls;

2. that the candidate has shown competence in investigating the chosen topic;

3. that the candidate has made a worthwhile contribution to knowledge or understanding in the field of learning within which the subject of the thesis falls;

4. that the thesis is presented in a lucid and scholarly manner;

5. that it merits of the award of the Degree of Master of Letters.

Examiners shall bear in mind that their judgement of the extent of the candidate's contribution to knowledge or understanding of the relevant field of learning shall take into account what may reasonably be expected of a capable and diligent student after two years of full-time study in the case of a full-time student, or twelve terms in the case of a part-time student.

If the examiners are satisfied that the candidate's thesis is of sufficient merit for the degree but consider, nevertheless, that before the thesis is deposited the candidate should make minor corrections (which are not sufficiently substantial to justify reference back for re-examination), they must require the candidate to correct the thesis to their satisfaction before they submit their report. If the candidate has not completed these corrections within one calendar month of the date of the oral examination, their name shall be removed by the Registrar from the Register of Students for the Degree of Master of Letters, provided that the board may, on good cause shown by the candidate, grant an extension of time of one further calendar month in which the candidate may fulfil this requirement before the removal of their name from the Register. No subsequent extension shall be granted, but it shall be open to a candidate whose name has been removed from the Register of Students to apply to the Board for reinstatement as a Student for the Degree of Master of Letters. The application should have the support of their society and supervisor, a copy of their thesis incorporating the required corrections should have been submitted to the relevant Board, and such reinstatement fee as may from time to time be prescribed by Council should have been paid. Leave to supplicate shall not be granted until this fee has been paid.

Permission for reinstatement to the Register of Students may be granted by the Board within six months of the date the student was notified of the outcome of their examination.

Exceptionally, a candidate who is not able to apply for reinstatement within that timeframe may make an application to Council’s Education Committee for reinstatement to the Register of Students. Such candidates must meet the requirements for reinstatement by the Board and in addition must provide a statement explaining why it is reasonable for Education Committee to permit their reinstatement and outlining the circumstances that have prevented earlier submission. For such applications, Education Committee will consider the length of time since the student was last examined, the seriousness of the causes for the delay, and the views of the student’s department/faculty, supervisor and college. Education Committee will not normally consider applications if sixty months or more have elapsed since the notification of the outcome of the examination.

(ii) that the board should refer the thesis back to the student in order that the student may revise it for re-examination. If the examiners so recommend they shall annex to their report to the board a statement (for transmission to the student) setting out the respects in which the thesis falls below the standard required for the degree. If the board adopts this recommendation the student shall retain the status and obligations of a Student for the Degree of Master of Letters, and may apply again for the appointment of examiners, in accordance with the procedure laid down in this subsection, not later than the third term after that in which the board gave permission so to reapply. If such permission shall have been given by a board during a vacation, it shall be deemed to have been given in the term preceding that vacation. On re-submission of the thesis, students should submit a separate report indicating the specific changes made. The word limit for the accompanying report shall be 1,000 words.

If the student is unable to apply again for the appointment of examiners within three terms, no subsequent extension shall be granted, but it shall be open to a candidate whose name has been removed from the Register of Students to apply to the Board for reinstatement as a Student for the Degree of Master of Letters. The application should have the support of their society and supervisor, a copy of their thesis incorporating the required changes should have been submitted to the relevant Board along with a separate report indicating the specific changes made, and such reinstatement fee as may from time to time be prescribed by Council should have been paid. Leave to supplicate shall not be granted until this fee has been paid.

Permission for reinstatement to the Register of Students may be granted by the Board within twenty-four months of the date the student was notified of the outcome of their examination.

Exceptionally, a candidate who is not able to apply for reinstatement within that timeframe may make an application to Council's Education Committee for reinstatement to the Register of Students. Such candidates must meet the requirements for reinstatement by the Board and in addition must provide a statement explaining why it is reasonable for Education Committee to permit their reinstatement and outlining the circumstances that have prevented earlier submission. For such applications, Education Committee will consider the length of time since the student was last examined, the seriousness of the causes for the delay, and the views of the student's department/faculty, supervisor and college. Education Committee will not normally consider applications if sixty months or more have elapsed since the notification of the outcome of the examination;

(iii) that the board should refuse the candidate's application for leave to supplicate.

7. In each case the examiners must embody in their report, in support of their recommendation, an account of the scope, character, and quality of the candidate's work.

8. On receipt of the examiners' report the board shall reach a decision on whether to accept the examiners' recommendation, provided that no candidate shall be given leave to supplicate unless the examiners have made the statements required in clause 6 (i) above.

9. A candidate who has been granted leave to supplicate by a board must submit a finalised copy of the thesis, as approved by the examiners, to the Examination Schools for deposit in the relevant university library. The candidate must also submit an electronic copy of this finalised thesis to the Oxford Research Archive. These copies must be submitted no later than the end of the fifth day before the date of the degree ceremony booked by the candidate for conferral of their degree. Permission to supplicate shall in all cases be conditional upon fulfilment of these requirements.

10. In an exceptional case in which a board is unable to accept the examiners' recommendation, or in which the examiners cannot reach an agreed recommendation, the board shall have power to appoint one or two new examiners as it deems necessary, to conduct such further examination of the candidate as the board may require. The board shall make a report on any such case to the Education Committee.

11. The board may exempt a candidate who is being re-examined under the provisions of clause 6 (ii) above from the oral examination, provided that the examiners are able to certify that they are satisfied, without examining the candidate orally, that they can recommend to the board in the terms required by clause 6 (i) above that he or she be given leave to supplicate for the Degree of Master of Letters.

12. It shall be the duty of the Registrar to notify the candidate of the board's decision as soon as may be. The Registrar shall also be responsible for publishing at the end of each academic year the names of those candidates to whom permission to supplicate has been granted during that year, together with a statement of the subject of the thesis written by each.

13. When, on the conclusion of the investigation of a complaint made by a candidate, the Proctors recommend that a candidate be re-examined, the board shall have power to hold a new examination.

General Regulations for the Degree of Master of Science by Research

§1. Degree of Master of Science by Research

1. Any person who has been admitted to the status of Student for the Degree of Master of Science by Research and who has satisfied the conditions prescribed by this decree, may supplicate for the Degree of Master of Science.

2. The Education Committee shall have power to make and vary such regulations as may be necessary for carrying out the duties laid upon it and upon the Registrar by this section.

3. For the purpose of this section the words 'board', 'faculty board', 'board of the faculty' or 'divisional board' shall include any committee with powers to admit candidates for the Degree of Master of Science by Research.

4. A Student for the Degree of Master of Science by Research who is not a graduate of the University may wear the same gown as that worn by Students for the Degree of Doctor of Philosophy.

§2. Status of Student for the Degree of Master of Science by Research

1. The following may be admitted to the status of Student for the Degree of Master of Science by Research:

(i) a member of the University who, having held the status of Probationer Research Student under the provisions of the appropriate regulation, has successfully completed the relevant qualifying test for transfer to M.Sc. status prescribed in §3 of this section;

(ii) a member of the University who, holding the status of student for another higher degree within the University, has successfully completed the relevant qualifying test for transfer to M.Sc. status prescribed in §3 of this section.

2. It shall be the duty of the Registrar to keep a Register of those admitted to the status of Student for the Degree of Master of Science by Research.

3. A board may grant a student suspension from the Register or deprive a student of their status; and in such cases it shall at all times follow procedures determined by the Education Committee by regulation.

4. It shall be open to a candidate whose name has been removed from the Register of Students to apply to the Board for reinstatement as a Student for the Degree of Master of Science by Research. The application should have the support of their society and supervisor, and such reinstatement fee as may from time to time be prescribed by Council should be paid. Permission for reinstatement to the Register of Students may be granted by the Board provided that:

(i) no more than twenty-four months have passed since the student's name was removed from the Register; and

(ii)the number of terms the candidate spent with the status of Student for the Degree of Master of Science by Research did not exceed fifteen terms in the case of a full-time student, or eighteen terms in the case of a part-time student. (This limit includes any time spent with the status of Probationer Research Student or other relevant status before admission to the status of Student for the Degree of Master of Science by Research.)

5. Exceptionally, a candidate who is not able to apply for reinstatement within the provisions above may make an application to Council's Education Committee for reinstatement to the Register of Students. Such candidates must meet the requirements for reinstatement by the Board and in addition must provide a statement explaining why it is reasonable for Education Committee to permit their reinstatement and outlining the circumstances that have prevented earlier submission. For such applications, Education Committee will consider the length of time since the candidate's name was on the Register of Students, the seriousness of the causes for the delay, and the views of the candidate's department/faculty, supervisor and college.

§3. Admission of Candidates for the Degree of Master of Science by Research

1. A candidate qualified under §2 of this section may apply for admission as a Student for the Degree of Master of Science by Research to the board under whose aegis the proposed subject of research falls. Such applications should be made through the Registrar, and must be accompanied by:

(i) a statement from the supervisor (where appropriate) that he or she approves the proposed subject for a thesis and considers the candidate well fitted to undertake research;

(ii) a statement of the subject of the proposed thesis and details of the manner in which the candidate proposes to treat it;

(iii) a statement of support for the application from the candidate's society.

2. Applicants shall in addition be required to undertake such other tests and meet such other conditions as, subject to the approval of the Education Committee, a board may determine by regulation.

3. The board shall consider the candidate's application together with the material supplied in accordance with clauses 1 and 2 above. No application shall be granted unless the board is satisfied that the candidate is capable of carrying out research, that the subject of the thesis and the manner of its treatment proposed by the candidate are acceptable, that the subject is one which may profitably be pursued under the superintendence of the board, and that the board or department concerned is satisfied that it has adequate facilities to enable the research to be undertaken.

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4. It shall be the duty of the Registrar to submit any application made under these provisions to the board concerned and to inform a candidate of the outcome as soon as may be.

5. A candidate who is admitted to the status of Student for the Degree of Master of Science by Research shall be reckoned as having held that status from the time of admission to his or her previous status, unless the board shall determine otherwise.

6. Any oral examination or interview which the board may require under cl.2 of this section shall be held in Oxford in a suitable university or college building, unless in exceptional circumstances the board concerned gives special permission for it to be held at some other place. Such permission shall only be granted where the candidate and the assessors have agreed in writing to the proposed arrangements.

7. In exceptional circumstances, application may be made to the relevant board for special permission to hold any oral examination or interview which the board may require under cl.2 of this section using audiovisual electronic communication. Special permission may be granted for any or all of the candidate and assessors to take part in the oral examination or interview using audiovisual electronic communication. The board concerned may approve the application where:

(i) it accepts that no alternative and timely arrangements may reasonably be put in place;

(ii) the proposed arrangements are acceptable to the assessors and to the candidate, all of whom have agreed to them in writing;

(iii) it is content to bear the additional cost of the necessary arrangements;

(iv) the oral examination or interview takes place according to the protocol approved by the Education Committee;

(v) in the event of any technical or other problems, the validity of the process used to conduct the oral examination or interview and to determine the outcome will be decided by the Proctors.

§4. Supervision of Students for the Degree of Master of Science by Research

1. Every candidate on admission as a Student for the Degree of Master of Science by Research shall be placed by the board concerned under the supervision of a member of the University or other competent person selected by the board, and the board shall have power for sufficient reason to change the supervisor of any student or to arrange for joint supervision by more than one supervisor, if it deems it necessary.

2. It shall be the duty of a supervisor to direct and superintend the work of the student, to meet the student regularly, and to undertake such duties as shall be from time to time set out in Policy and Guidance issued by the Education Committee. The supervisor shall submit a report on the progress of the student to the board three times a year, and at any other time when the board so requests or the supervisor deems it expedient; and shall carry out such other duties as are set out in Policy and Guidance issued by the Education Committee. The supervisor shall communicate the contents of the report to the student on each occasion that a report is made, so that the student is aware of the supervisor's assessment of his or her work during the period in question. In addition, the supervisor shall inform the board at once if he or she is of the opinion the student is unlikely to reach the standard required for the Master of Science by Research.

The Registrar shall send a copy of each report by the supervisor to the student's college and to the Director of Graduate Studies or other nominated person under the faculty board concerned.

3. It shall be the duty of every Student for the Degree of Master of Science by Research to undertake such guided work as his or her supervisor requests; to attend such meetings with his or her supervisor as the latter reasonably arranges; and to fulfil any other requirements set out in Policy and Guidance issued by the Education Committee.

§5. Residence and other Requirements for Students for the Degree of Master of Science by Research

1. A Student for the Degree of Master of Science by Research shall, after admission for full-time study, keep statutory residence and pursue his or her work at Oxford for at least three terms. Time spent outside Oxford during term as part of an academic programme approved by Council shall count towards residence for the purpose of this clause.

2. Any student who, after admission under §3 of this regulation, has kept statutory residence and studied at Oxford for a period of forty-two days, not necessarily consecutive, but falling within the same academic year, may apply to the board concerned for leave to reckon such period as one term towards the total required under the preceding clause. The board shall have power to grant such leave provided that:

(i) no day so reckoned which falls within any term shall also be reckoned for the purpose of keeping that term;

(ii) no student who has kept the Michaelmas, or the Hilary, or the Trinity Term shall be allowed to reckon in this manner any day that falls within the eight weeks beginning on the first day of Full Term in Michaelmas, or Hilary, or Trinity Term, as the case may be;

(iii) no student shall be allowed to reckon in this manner more than one such period in the same academic year;

(iv) no student shall be allowed to reckon more than three terms in the same academic year.

For the purposes of this clause, the academic year shall begin on the first day of Michaelmas Term and end on the day preceding the first day of Michaelmas Term in the following calendar year.

3. Applications for leave to reckon any period as a term under the provisions of the preceding clause shall be made to the board, through the Registrar, by the student's society.

4. Part-time students holding the status of Student for Degree of Master of Science by Research shall in each case be required to pursue their course of study for a minimum of six terms, subject to the provisions of § 3, cl. 5. Part-time students shall not be required to keep statutory residence, but must attend for such instruction as the board or other relevant body shall require, subject to the approval of the Education Committee. No student may apply to the relevant board or other body for the appointment of examiners unless his or her supervisor has certified that the student has fulfilled the requirements for part-time students laid down by the board or other relevant body.

5. For a student who changes from full-time to part-time study or vice-versa, the period of study will be calculated on the basis that each term of full-time study counts as 1 FTE, and each term of part-time study counts as 0.5 FTE, and the student must pursue his or her course of study for a minimum equivalent to three FTE terms.

6. Any student may, with the permission of the board, alter the subject of research approved by the board, provided that the conditions of suitability set out in §2 above continue to be met. In such cases the date of the student's admission for all the purposes of this section shall remain unchanged, unless the board shall determine otherwise.

7. If a full-time Student for the Degree of Master of Science by Research has held that status for nine terms, or a part-time student for fifteen terms but has been prevented by exceptional circumstances from completing his or her thesis, the board shall have power to grant an extension of time for a period or periods not exceeding three terms in all for a full-time student, or three terms in all for a part-time student, to be determined by the board. Applications for such an extension of time shall be made through the Registrar not later than the term in which the student is due to apply for permission to supplicate.

8. A Student for the Degree of Master of Science by Research shall cease to hold such status if:

(i) he or she shall have been refused permission to supplicate for the Degree of Master of Science;

(ii) the board concerned shall, in accordance with provisions set down by regulation by the Education Committee, and after consultation with the student's society and supervisor, have deprived the student of such status;

(iii) he or she shall have failed to complete his or her thesis within nine terms for a full-time student, or fifteen terms for a part-time student, or within such further extension of time as may have been granted by the board concerned.

§6. Examination of Students for the Degree of Master of Science by Research

1. Candidates who have fulfilled the applicable residence and other requirements set out in §5 of this section, and whose status has not expired, may apply for the appointment of examiners and for leave to supplicate for the Degree of Master of Science by Research.

2. Applications for the appointment of examiners should be made to the board concerned through the Registrar. They shall include:

(i) a certificate from the supervisor that the candidate has pursued their course of study in Oxford in accordance with the provisions of §5 of this section;

(ii) a statement by the candidate of what part, if any, of the thesis has already been accepted, or is being concurrently submitted for any degree or diploma or certificate or other qualification in this University or elsewhere;

(iii) a statement by the candidate that the thesis is their own work, except where otherwise indicated.

3. The supervisor shall consult with the candidate concerning possible examiners, and forward to the board the names of suggested examiners with details of any special considerations which the candidate wishes to make known about any potential examiners.

4. The student shall also submit for examination, at such time as the Education Committee shall by regulation require:

[For all students submitting their thesis for the first time before MT 2019: (i) two printed or typewritten copies of a thesis;

(ii) two printed or typewritten copies of an abstract of the thesis, which shall not normally exceed 300 words.**]**

[For all students submitting their thesis for the first time from MT 2019: (i) a digital pdf copy of their thesis via the Research Thesis Digital Submissions (RTDS) application.

(ii) an abstract of the thesis which should concisely summarise its scope and principal arguments, in about 300 words. The abstract should be placed within the thesis, generally immediately following the Table of Contents.**]**

5. On receipt of an application for the appointment of examiners the board concerned shall appoint two examiners neither of whom shall be the candidate's supervisor, and whose duties shall be:

(i) to consider the thesis and the abstract of it submitted by the student under the provisions of the preceding clause, provided that they shall exclude from consideration in making their report any part of the thesis which has already been accepted, or is being concurrently submitted, for any degree or other qualification in this University or elsewhere and shall have the power to require the candidate to produce for their inspection the complete thesis so accepted or concurrently submitted;

(ii) to examine the student orally, and also, if they think fit, by a written examination, in the subject of the thesis and in other relevant subjects;

(iii) to report to the board through the Registrar;

[For all students submitting their thesis for the first time before MT 2019; (iv) to return to the student the copies of the thesis and of the abstract thereof submitted for examination.**]**

[For all students submitting their thesis for the first time from MT 2019: (iv) to delete all digital copies of the thesis and return to the student any soft-bound copies of the thesis received from Student Registry.**]**

The Education Committee shall have power to make regulations concerning the notice to be given of the oral examination and of the time and place at which it may be held.

6. Having completed the examination of a candidate for the first time, the examiners may make recommendation (i) or (ii) below only. Having completed the examination of a candidate who has revised and re-submitted their thesis, the examiners may make any one of recommendations (i) to (iii). **[For all students submitting their thesis for the first time from MT 2019:** Where a candidate is required to revise and re-submit their thesis, the revised thesis and, where required, a report indicating the specific changes made must also be submitted via the Research Thesis Digital Submission (RTDS) application.**]**

The recommendations are:

(i) that the candidate should be granted leave to supplicate for the Degree of Master of Science by Research. In this case the examiners must include in their report statements that:

1. the candidate possesses a good general knowledge of the field of learning within which the subject of the thesis falls;

2. that the candidate has shown competence in investigating the chosen topic;

3. that the candidate has made a worthwhile contribution to knowledge or understanding in the field of learning within which the subject of the thesis falls;

4. that the thesis is presented in a lucid and scholarly manner;

5. that it merits of the award of the Degree of Master of Science.

Examiners shall bear in mind that their judgement of the extent of the candidate's contribution to knowledge or understanding of the relevant field of learning shall take into account what may reasonably be expected of a capable and diligent student after two years of full-time study in the case of a full-time student, or twelve terms in the case of a part-time student.

If the examiners are satisfied that the candidate's thesis is of sufficient merit for the degree but consider, nevertheless, that before the thesis is deposited the candidate should make minor corrections (which are not sufficiently substantial to justify reference back for re-examination), they must require the candidate to correct the thesis to their satisfaction before they submit their report. If the candidate has not completed these corrections within one calendar month of the date of the oral examination, their name shall be removed by the Registrar from the Register of Students for the Degree of Master of Science by Research, provided that the board may, on good cause shown by the candidate, grant an extension of time of one further calendar month in which the candidate may fulfil this requirement before the removal of their name from the Register. No subsequent extension shall be granted, but it shall be open to a candidate whose name has been removed from the Register of Students to apply to the Board for reinstatement as a Student for the Degree of Master of Science by Research. The application should have the support of their society and supervisor, a copy of their thesis incorporating the required corrections should have been submitted to the relevant Board, and such reinstatement fee as may from time to time be prescribed by Council should have been paid. Leave to supplicate shall not be granted until this fee has been paid.

Permission for reinstatement to the Register of Students may be granted by the Board within six months of the date the student was notified of the outcome of their examination.

Exceptionally, a candidate who is not able to apply for reinstatement within that timeframe may make an application to Council's Education Committee for reinstatement to the Register of Students. Such candidates must meet the requirements for reinstatement by the Board and in addition must provide a statement explaining why it is reasonable for Education Committee to permit their reinstatement and outlining the circumstances that have prevented earlier submission. For such applications, Education Committee will consider the length of time since the student was last examined, the seriousness of the causes for the delay, and the views of the student's department/faculty, supervisor and college. Education Committee will not normally consider applications if sixty months or more have elapsed since the notification of the outcome of the examination;

(ii) that the board should refer the thesis back to the student in order that the student may revise it for re-examination. If the examiners so recommend they shall annexe to their report to the board a statement (for transmission to the student) setting out the respects in which the thesis falls below the standard required for the degree. If the board adopts this recommendation the student shall retain the status and obligations of a Student for the Degree of Master of Science, and may apply again for the appointment of examiners, in accordance with the procedure laid down in this subsection, not later than the third term after that in which the board gave permission so to reapply. If such permission shall have been given by a board during a vacation, it shall be deemed to have been given in the term preceding that vacation. On re-submission of the thesis, students should submit a separate report indicating the specific changes made. For students in the Medical Sciences Division and the Department for Continuing Education, the word limit for the accompanying report shall be 1,000 words; for students in the Mathematical, Physical and Life Sciences Division, the word limit shall be 2,000 words.

If the student is unable to apply again for the appointment of examiners within three terms, no subsequent extension shall be granted, but it shall be open to a candidate whose name has been removed from the Register of Students to apply to the Board for reinstatement as a Student for the Degree of Master of Science by Research. The application should have the support of their society and supervisor, a copy of their thesis incorporating the required changes should have been submitted to the relevant Board along with a separate report indicating the specific changes made, and such reinstatement fee as may from time to time be prescribed by Council should have been paid. Leave to supplicate shall not be granted until this fee has been paid.

Permission for reinstatement to the Register of Students may be granted by the Board within twenty-four months of the date the student was notified of the outcome of their examination.

Exceptionally, a candidate who is not able to apply for reinstatement within that timeframe may make an application to Council's Education Committee for reinstatement to the Register of Students. Such candidates must meet the requirements for reinstatement by the Board and in addition must provide a statement explaining why it is reasonable for Education Committee to permit their reinstatement and outlining the circumstances that have prevented earlier submission. For such applications, Education Committee will consider the length of time since the student was last examined, the seriousness of the causes for the delay, and the views of the student's department/faculty, supervisor and college. Education Committee will not normally consider applications if sixty months or more have elapsed since the notification of the outcome of the examination;

(iii) that the board should refuse the candidate's application for leave to supplicate.

7. In each case the examiners must embody in their report, in support of their recommendation, an account of the scope, character, and quality of the candidate's work.

8. On receipt of the examiners' report the board shall reach a decision on whether to accept the examiners' recommendation, provided that no candidate shall be given leave to supplicate unless the examiners have made the statements required in clause 6 (i) above.

9. A candidate who has been granted leave to supplicate by a board must submit a finalised copy of the thesis, as approved by the examiners, to the Examination Schools for deposit in the relevant university library. The candidate must also submit an electronic copy of this finalised thesis to the Oxford Research Archive. These copies must be submitted no later than the end of the fifth day before the date of the degree ceremony booked by the candidate for conferral of their degree. Permission to supplicate shall in all cases be conditional upon fulfilment of these requirements.

10. In an exceptional case in which a board is unable to accept the examiners' recommendation, or in which the examiners cannot reach an agreed recommendation, the board shall have power to appoint one or two new examiners as it deems necessary, to conduct such further examination of the candidate as the board may require. The board shall make a report on any such case to the Education Committee.

11. The board may exempt a candidate who is being re-examined under the provisions of clause 6 (ii) above from the oral examination, provided that the examiners are able to certify that they are satisfied, without examining the candidate orally, that they can recommend to the board in the terms required by clause 6 (i) above that he or she be given leave to supplicate for the Degree of Master of Science.

12. It shall be the duty of the Registrar to notify the candidate of the board's decision as soon as may be. The Registrar shall also be responsible for publishing at the end of each academic year the names of those candidates to whom permission to supplicate has been granted during that year, together with a statement of the subject of the thesis written by each.

13. When, on the conclusion of the investigation of a complaint made by a candidate, the Proctors recommend that a candidate be re-examined, the board shall have power to hold a new examination.

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General Regulations for the Degree of Doctor of Philosophy

§1. Degree of Doctor of Philosophy

1. Any member of the University who has been admitted to the status of Student for the Degree of Doctor of Philosophy and who has satisfied the conditions prescribed by this decree may supplicate for the Degree of Doctor of Philosophy.

2. The Education Committee shall have power to make and vary such regulations as may be necessary for carrying out the duties laid upon it and upon the Registrar by this section.

3. For the purposes of this section the words 'board', 'faculty board', 'board of the faculty', or 'divisional board' shall include any body which has power to admit students to read for the Degree of Doctor of Philosophy.

4. Students for the Degree of Doctor of Philosophy who are not graduates of the University may wear a long gown of black stuff, whose shape and ornaments shall be in accordance with a pattern approved by the Vice-Chancellor and Proctors and preserved in the University Offices, Wellington Square.

§2. Status of Student for the Degree of Doctor of Philosophy

1. The following may be admitted to the status of Student for the Degree of Doctor of Philosophy:

(i) a member of the University who, having held the status of Probationer Research Student under the provisions of the appropriate regulation, or having held the status of student for another higher degree within the University, or having completed the requirements for another higher degree within the University, has successfully completed the relevant qualifying test for entry to D.Phil. status prescribed in §3 of this section;

(ii) a member of the University who has been given leave to supplicate for the Degree of Master or Bachelor of Philosophy, or of Master of Science by Research, or of Master of Letters, provided that the subject of the thesis offered by the candidate in the examination for that degree shall be in the broad field of research proposed for the D.Phil.

2. It shall be the duty of the Registrar to keep a Register of those admitted to the status of Student for the Degree of Doctor of Philosophy.

3. A board may grant a student suspension from the Register or deprive a student of their status; and in such cases it shall at all times follow procedures determined by the Education Committee by regulation.

4. It shall be open to a candidate whose name has been removed from the Register of Students to apply to the Board for reinstatement as a Student for the Degree of Doctor of Philosophy. The application should have the support of their society and supervisor, and such reinstatement fee as may from time to time be prescribed by Council should be paid. Permission for reinstatement to the Register of Students may be granted by the Board provided that:

(i) no more than twenty-four months have passed since the student's name was removed from the Register; and

(ii) the number of terms the candidate spent with the status of Student for the Degree of Doctor of Philosophy did not exceed eighteen terms in the case of a full-time student, or twenty-seven terms in the case of a part-time student. (This limit includes any time spent with the status of Probationer Research Student or other relevant status before admission to the status of Student for the Degree of Doctor of Philosophy.)

5. Exceptionally, a candidate who is not able to apply for reinstatement within the provisions above may make an application to Council's Education Committee for reinstatement to the Register of Students. Such candidates must meet the requirements for reinstatement by the Board and in addition provide a statement explaining why it is reasonable for Education Committee to permit their reinstatement and outlining the circumstances that have prevented earlier submission. For such applications, Education Committee will consider the length of time since the candidate's name was on the Register of Students, the seriousness of the causes for the delay, and the views of the candidate's department/faculty, supervisor and college.

§3. Admission of Candidates to the Status of Student for the Degree of Doctor of Philosophy

1. Candidates qualified under §2 of this section may apply for admission as Student for the Degree of Doctor of Philosophy to the board concerned through the Registrar. Such applications shall be accompanied by:

(i) a statement from the supervisor containing their view of the proposed subject for a thesis[1] (../../../../examregs/2019-20/grftdodoctofphil/#d.en.281662) and of the readiness of the candidate to undertake advanced research. A supervisor may delay an early application in the interests of the student, but must enable students to apply for their assessment within the prescribed time limits;

(ii) a statement of support for the application from the candidate's society;

(iii) a statement of the subject of the proposed thesis and details of the manner in which the candidate proposes to treat it.

2. Save for those applying under the provisions of §2, cl. 1 (ii) of this section, applicants shall in addition be required to submit written work to the board, which work shall be assessed by two assessors appointed by the board, neither of whom shall normally be the candidate's supervisor. The precise manner and form of the written work shall be determined by regulation by each board. In the case of Fine Art candidates offering studio practice, and in the case of Music candidates offering a portfolio

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of musical compositions as part of their submissions, this will include such studio or compositional work as the board requires. The process of assessment must always include an interview with the applicant. Upon completion of their assessment of the candidate's work, the assessors shall make a recommendation as to whether the application for transfer to D.Phil. status should be granted. In each case the assessors shall make a reasoned written report to the board in support of their recommendation.

3. The board shall consider the candidate's application together with the material supplied in accordance with clauses 1 and 2 above. No application for transfer shall be granted unless the assessors shall have certified and the board is satisfied that the candidate is capable of carrying out advanced research, and that the subject of the thesis and the manner of its treatment proposed by the candidate are acceptable; and unless the board or department under whose aegis the research is to be conducted has adequate facilities to enable the research to be undertaken.

4. Subject to the approval of the Education Committee, each board shall have power to determine by regulation what other test or condition, if any, it may require before approving admission to D.Phil. status. Each board shall be empowered, without further authority, to require from the supervisor any further confidential report on an applicant's suitability to pursue research towards the D.Phil.

5. It shall be the duty of the Registrar to submit any application made under these provisions to the board concerned, and to inform the candidate of the outcome as soon as may be.

6. A candidate whose first application for transfer to D.Phil. status is not approved shall be permitted to make one further application, following the procedures laid down in clauses 1–4 above, and shall be granted an extension of time for one term if this is necessary for the purposes of making the application.

7. An applicant who transfers to the status of Student for the Degree of Doctor of Philosophy shall be reckoned as having held that status from the time he or she was admitted to his or her previous status unless the board shall determine otherwise.

8. The interview required under cl.2 of this section shall be held in Oxford in a suitable university or college building, unless in exceptional circumstances the board concerned gives special permission for it to be held at some other place. Such permission shall only be granted where the applicant and both the assessors have agreed in writing to the proposed arrangements.

9. In exceptional circumstances, application may be made to the relevant board for special permission to hold the interview required under cl.2 of this section using audiovisual electronic communication. Special permission may be granted for any or all of the applicant and assessors to take part in the interview using audiovisual electronic communication. The board concerned may approve the application where:

(i) it accepts that no alternative and timely arrangements may reasonably be put in place;

(ii) the proposed arrangements are acceptable to both assessors and to the applicant, all of whom have agreed to them in writing;

(iii) it is content to bear the additional cost of the necessary arrangements;

(iv) the interview takes place according to the protocol approved by the Education Committee;

(v) in the event of any technical or other problems, the validity of the process used to conduct the interview and to determine the outcome will be decided by the Proctors.

§4. Confirmation of Status as a Student for the Degree of Doctor of Philosophy

1. A candidate who has been admitted to the status of Student for the Degree of Doctor of Philosophy must, not later than the ninth term or normally earlier than the sixth term after that in which he or she was initially admitted to the status of a Probationer Research Student or to the status of a student for another higher degree of the University, or the eighteenth and twelfth terms respectively in the case of a part-time student, complete the assessment process prescribed by the relevant board for confirmation of his or her status as a D.Phil. Student. A board or committee may, for good reason, and with the support of the student's college, permit a candidate to defer for a maximum of three terms his or her application for confirmation of status. A student who has been admitted to the status of Student for the Degree of Doctor of Philosophy after successfully completing the requirements for the Degree of Master (or Bachelor) of Philosophy, or having held the status of Student for the M.Litt. or M.Sc. by Research, may be exempted by the board or committee concerned from the requirement for confirmation of status. With the exception of students who have been exempted under this provision, all Students for the Degree of Doctor of Philosophy must have their status confirmed before making an application for the appointment of examiners.

2. Candidates applying for confirmation of their status shall submit their application to the board concerned, through the Registrar; and such applications shall be accompanied by:

(i) a statement from the supervisor containing their view of the candidate's progress towards confirmation of status. A supervisor may delay an early application in the interests of the student, but must enable students to apply for their assessment within the prescribed time limits;

(ii) a statement of support for the application from the candidate's society.

3. Each faculty board shall, subject to the approval of the Education Committee, determine by regulation any other conditions which a student must fulfil before his or her status may be confirmed. The process of assessment must always include an interview with the candidate.

4. A candidate whose first application for confirmation of their status is not approved shall be permitted to make one further application following the procedures laid down in this section normally within one term of the original application, and shall be granted an extension of time for one term if this is necessary for the purposes of making the application.

5. A Student for the Degree of Doctor of Philosophy shall cease to hold such status unless it has been confirmed within nine terms of his or her admission to that status (or within a maximum of twelve terms where deferral has been approved in accordance with paragraph 4.1) in the case of a full-time student, or eighteen terms (or a maximum of twenty-four terms where deferral has been approved in accordance with paragraph 4.1) in the case of a part-time student, in accordance with the provisions of this section.

6. If, after considering a candidate's second application for confirmation of status, a board concludes that the student's progress does not warrant this, the board may approve his or her transfer to the status of Student for the Degree of Master of Science by Research or of Master of Letters, as appropriate.

7. The interview required under cl.3 of this section shall be held in Oxford in a suitable university or college building, unless in exceptional circumstances the board concerned gives special permission for it to be held at some other place. Such permission shall only be granted where the candidate and the assessors have agreed in writing to the proposed arrangements.

8. In exceptional circumstances, application may be made to the relevant board for special permission to hold the interview required under cl.3 of this section using audiovisual electronic communication. Special permission may be granted for any or all of the candidate and assessors to take part in the interview using audiovisual electronic communication. The board concerned may approve the application where:

(i) it accepts that no alternative and timely arrangements may reasonably be put in place;

(ii) the proposed arrangements are acceptable to the assessors and to the candidate, all of whom have agreed to them in writing;

(iii) it is content to bear the additional cost of the necessary arrangements;

(iv) the interview takes place according to the protocol approved by the Education Committee;

(v) in the event of any technical or other problems, the validity of the process used to conduct the interview and to determine the outcome will be decided by the Proctors.

§5. Supervision of Students for the Degree of Doctor of Philosophy

1. Every candidate on admission as a Student for the Degree of Doctor of Philosophy shall be placed by the board which approved his or her application under the supervision of a member of the University or other competent person selected by the board, and the board shall have power for sufficient reason to change the supervisor of any student or to arrange for joint supervision by more than one supervisor, if it deems it necessary.

2. It shall be the duty of a supervisor to direct and superintend the work of the student, to meet the student regularly, and to undertake such duties as shall be from time to time set out in Policy and Guidance issued by the Education Committee. The supervisor shall submit a report on the progress of the student to the board three times a year as required, and at any other time when the board so requests or the supervisor deems it expedient; and shall carry out such other duties as are set out in Policy and Guidance issued by the Education Committee. The supervisor shall communicate the contents of the report to the student on each occasion that a report is made, so that the student is aware of the supervisor's assessment of his or her work during the period in question. In addition, the supervisor shall inform the board at once if he or she is of the opinion the student is unlikely to reach the standard required for the Degree of Doctor of Philosophy.

The Registrar shall send a copy of each report by the supervisor to the student's college, and to the Director of Graduate Studies or other nominated person under the board concerned.

3. It shall be the duty of every Student for the Degree of Doctor of Philosophy to undertake such guided work as his or her supervisor requests; to attend such meetings with his or her supervisor as the latter reasonably arranges; and to fulfil any other requirements of the Education Committee set out in its memorandum of guidance for students and supervisors.

§6. Residence and other Requirements for Students for the Degree of Doctor of Philosophy

1. Except as provided in clause 2 of this subsection, a Student for the Degree of Doctor of Philosophy shall after admission for full-time study keep statutory residence and pursue his or her course of study at Oxford for at least six terms, provided that a Student for the Degree of Doctor of Philosophy who is also a Bachelor or Master of Philosophy or Master of Science or Master of Letters or Master of Studies or Bachelor of Civil Law or Magister Juris or Master of Theology (except for those who hold the degree having studied for it at Westminster College) shall keep statutory residence and pursue his or her course of study at Oxford for at least three terms after admission as a Student for the Degree of Doctor of Philosophy. Time spent outside Oxford during term as part of an academic programme approved by Council shall count towards residence for the purpose of this clause.

2. The board concerned may dispense a student for the Degree of Doctor of Philosophy, on application through his or her society and with the support of his or her supervisor, from not more than three terms of residence and study in Oxford either on the ground that it is necessary to the student's work that he or she should be allowed to pursue his or her course of study at some other place than Oxford, or for other good cause.

3. Students exceptionally permitted to undertake their research in a well-found laboratory outside Oxford shall not be required to keep statutory residence, but must attend for such instruction as the board shall require.

4. Any student who, after admission under §3 of this section, has kept statutory residence and studied at Oxford for a period of forty-two days, not necessarily consecutive, but falling within the same academic year, may apply to the board concerned for leave to reckon such period as one term towards the total required under the preceding clause. The board shall have power to grant such leave provided that:

(i) no day so reckoned which falls within any term shall also be reckoned for the purpose of keeping that term;

(ii) no student who has kept the Michaelmas, or the Hilary, or the Trinity Term shall be allowed to reckon in this manner any day that falls within the eight weeks beginning on the first day of Full Term in Michaelmas, or Hilary, or Trinity Term, as the case may be;

(iii) no student shall be allowed to reckon in this manner more than one such period in the same academic year;

(iv) no student shall be allowed to reckon more than three terms in the same academic year.

For the purposes of this clause, the academic year shall begin on the first day of Michaelmas Term and end on the day preceding the first day of Michaelmas Term in the following calendar year.

Applications for leave to reckon any period as a term under the provisions of this clause shall be made to the board, through the Registrar, by the student's society.

5. Part-time students holding the status of Student for the Degree of Doctor of Philosophy shall in each case be required to pursue their course of study for a minimum of twelve terms, subject to the provisions of §3, cl. 6. Part-time students shall not be required to keep statutory residence, but must attend for such instruction as the board or other relevant body shall require, subject to the approval of the Education Committee. No student may apply to the relevant faculty board or other body for the appointment of examiners unless his or her supervisor has certified that the student has fulfilled the requirements for part-time students laid down by the faculty board or other relevant body.

6. For a student who changes from full-time to part-time study or vice-versa, the period of study will be calculated on the basis that each term of full-time study counts as 1 FTE, and each term of part-time study counts as 0.5 FTE, and the student must pursue his or her course of study for a minimum of 6 FTE terms.

7. Any student may, with the permission of the board alter the subject of the research originally approved provided that the conditions of suitability set out in §3 of this section continue to be met. In such cases the date of the student's admission for all the purposes of this section shall remain unchanged, unless the board shall order otherwise.

8. If a full-time Student for the Degree of Doctor of Philosophy has held that status for twelve terms, or a part-time student for twenty-four terms, but has been prevented by exceptional circumstances from completing his or her thesis, the board shall have power to grant an extension of time for a period or periods, not exceeding six terms in all for a full-time student, or three terms in all for a part-time student, to be determined by the board. Applications for such extension of time shall be made through the Registrar not later than the term in which the student is due to apply for permission to supplicate.

9. A Student for the Degree of Doctor of Philosophy shall cease to hold that status if:

(i) he or she shall have been refused permission to supplicate for the Degree of Doctor of Philosophy; or

(ii) the board concerned shall in accordance with §2, cl. 3 of this section, and with the provisions set down by regulation by the Education Committee and after consultation with the student's college and supervisor, have deprived the student of such status;

(iii) he or she shall have been transferred under the relevant provisions to another status;

(iv) he or she shall have failed to complete his or her thesis within twelve terms for a full-time student, or twenty-four terms for a part-time student or within such further extension of time as may have been granted by the board concerned.

§7. Examination of Students for the Degree of Doctor of Philosophy

1. A Student for the Degree of Doctor of Philosophy who has fulfilled the applicable residence and other requirements set out in §6 of this section and whose status has not expired, may apply to the board concerned for the appointment of examiners and for leave to supplicate for the Degree of Doctor of Philosophy.

2. Such applications should be made to the board concerned through the Registrar. They shall include:

(i) a certificate from the supervisor that the student has pursued their course of study in Oxford in accordance with the provisions of §6 of this section;

(ii) a statement by the candidate of what part, if any, of the thesis has already been accepted, or is concurrently being submitted, for any degree or diploma or certificate or other qualification in this University or elsewhere;

(iii) a statement by the candidate that the thesis is their own work, except where otherwise indicated.

3. The supervisor shall consult with the candidate concerning possible examiners, and forward to the board the names of suggested examiners together with details of any special considerations which the candidate wishes to make known about any potential examiners.

4. The candidate shall also submit for examination, at such time and in such format as the Education Committee shall by regulation permit:

[For all students submitting their thesis for the first time before MT 2019: (i) two printed or typewritten copies of a thesis; or (in the case of Fine Art candidates offering studio practice as part of their submission) two printed or typewritten copies of the written portion of the thesis, and a portfolio or exhibition of work, together with documentation of that work;

(ii) two printed or typewritten copies of an abstract of the thesis, which shall not normally exceed 300 words.**]**

[For all students submitting their thesis for the first time from MT 2019: (i) a digital pdf copy of their thesis via the Research Thesis Digital Submissions (RTDS) application; or, in the case of Fine Art candidates offering studio practice as part of their submission, a digital pdf copy of the written portion of the thesis via the Research Thesis Digital Submissions (RTDS) application, and a portfolio or exhibition of work, together with documentation of that work;

(ii) an abstract of the thesis which should concisely summarise its scope and principal arguments, in about 300 words. The abstract should be placed within the thesis, generally immediately following the Table of Contents.**]**

5. On receipt of an application the board concerned shall appoint two examiners, neither of whom shall be the candidate's supervisor, and whose duties shall be:

(i) to consider the thesis and the abstract of it submitted by the student, provided that they shall exclude from consideration in making their report any part of the thesis which has already been accepted, or is being concurrently submitted, for any degree or other qualification in this University or elsewhere otherwise than as part of the requirements of this University for the Degree of Bachelor of Philosophy or of Master of Philosophy or of Bachelor of Civil Law, or as part of the dissertation submitted by a Student for the Degree of Master of Science by Coursework or of Master of Studies, and shall have the power to require the candidate to produce for their inspection the complete thesis so accepted or concurrently submitted;

(ii) (in the case of Fine Art candidates offering studio practice as part of their submission) to consider the portfolio or exhibition of work documented under section 4 (i) of these regulations, and presented or mounted by the candidate in partial satisfaction of the examination requirements;

(iii) to examine the student orally in the subject of their thesis;

(iv) to satisfy themselves by examination (oral, written, or both) whether the student possesses a good general knowledge of the particular field of learning within which the subject of the thesis falls;

(v) to report to the board through the Registrar on the scope, character, and quality of the work submitted;

[For all students submitting their thesis for the first time before MT 2019: (vi) to return to the student the copies of the thesis and the abstracts thereof.**]**

[For all students submitting their thesis for the first time from MT 2019: (vi) to delete all digital copies of the thesis and return to the student any soft-bound copies of the thesis received from Student Registry.**]**

The Education Committee shall have power to make regulations concerning the notice to be given of the oral examination, and of the time and place at which it may be held.

6. Having completed the examination of a candidate for the first time, the examiners may make any one of recommendations (i), (ii), or (iv) below only. Having completed the examination of a candidate who has revised and re-submitted their thesis, the examiners may make any one of recommendations (i)-(vi). **[For all students submitting their thesis for the first time from MT 2019:** Where a candidate is required to revise and re-submit their thesis, the revised thesis and, where required, a report indicating the specific changes made must also be submitted via the Research Thesis Digital Submission (RTDS) application.**]**

The recommendations are:

(i) that the board should grant the candidate leave to supplicate for the Degree of Doctor of Philosophy. In making this recommendation, the examiners must include in their report statements that:

1. the student possesses a good general knowledge of the particular field of learning within which the subject of the thesis falls;

2. the student has made a significant and substantial contribution in the particular field of learning within which the subject of the thesis falls;

3. the thesis is presented in a lucid and scholarly manner;

4. in their opinion the thesis merits the Degree of Doctor of Philosophy;

5. the student has presented a satisfactory abstract of the thesis.

Examiners shall bear in mind that their judgement of the substantial significance of the work should take into account what may reasonably be expected of a capable and diligent student after three or at most four years of full-time study in the case of a full-time student, or eight years in the case of a part-time student.

(i) (*a*) **Minor corrections**

If the examiners are satisfied that the candidate's thesis is of sufficient merit to qualify for the degree but consider, nevertheless, that before the thesis is deposited the candidate should make minor corrections (which are not sufficiently substantial to justify reference back for re-examination and which should be capable of completion within one month), they must require the candidate to correct the thesis to their satisfaction before they submit their report. If the candidate has not completed these corrections within one calendar month of the date of receipt of the list of minor corrections from the examiners, their name shall be removed by the Registrar from the Register of Students for the Degree of Doctor of Philosophy, provided that the board may, on good cause shown by the candidate, grant an extension of time of one further calendar month in which the candidate may fulfil this requirement before the removal of their name from the Register. No subsequent extension shall be granted, but it shall be open to a candidate whose name has been removed from the Register of Students to apply to the Board for reinstatement as a Student for the Degree of Doctor of Philosophy. The application should have the support of their society and supervisor, a copy of their thesis incorporating the required corrections should have been submitted to the relevant Board, and such reinstatement fee as may from time to time be prescribed by Council should have been paid. Leave to supplicate shall not be granted until this fee has been paid.

Permission for reinstatement to the Register of Students may be granted by the Board within six months of the date the student was notified of the outcome of their examination.

Exceptionally, a candidate who is not able to apply for reinstatement within that timeframe may make an application to Council's Education Committee for reinstatement to the Register of Students. Such candidates must meet the requirements for reinstatement by the Board and in addition must provide a statement explaining why it is reasonable for Education Committee to permit their reinstatement and outlining the circumstances that have prevented earlier submission. For such applications, Education Committee will consider the length of time since the student was last examined, the seriousness of the causes for the delay, and the views of the student's department/faculty, supervisor and college. Education Committee will not normally consider applications if sixty months or more have elapsed since the notification of the outcome of the examination.

(i) (*b*) **Major corrections**

If the examiners are satisfied that the candidate's thesis is of sufficient potential merit to qualify for the degree but consider, nevertheless, that before the thesis is deposited the candidate should make major corrections (which are not sufficiently substantial to justify reference back for re-examination and which should be capable of completion within six months), they should report this preliminary recommendation to the board with a description of the major corrections which they require the candidate to make before they confirm their recommendation.

Where the examiners make this recommendation, and the board, considering the extent and nature of the major corrections, takes the view that the recommendation ought to be reference of the thesis back to the candidate in order that the candidate may revise it for re-examination, the board may, exceptionally, ask the examiners to review their recommendation.

If the candidate has not completed these corrections within six calendar months of the date of receipt of the list of major corrections from the examiners, their name shall be removed by the Registrar from the Register of Students for the Degree of Doctor of Philosophy, provided that the board may, on good cause shown by the candidate, grant an extension of time of up to three further calendar months in which the candidate may fulfil this requirement before the removal of their name from the Register. No subsequent extension shall be granted, but it shall be open to a candidate whose name has been removed from the Register of Students to apply to the Board for reinstatement as a Student for the Degree of Doctor

of Philosophy. The application should have the support of their society and supervisor, a copy of their thesis incorporating the required corrections should have been submitted to the relevant Board along with a separate report indicating the specific changes made, and such reinstatement fee as may from time to time be prescribed by Council should have been paid. Leave to supplicate shall not be granted until this fee has been paid.

Permission for reinstatement to the Register of Students may be granted by the Board within twelve months of the date the student was notified of the outcome of their examination.

Exceptionally, a candidate who is not able to apply for reinstatement within that timeframe may make an application to Council's Education Committee for reinstatement to the Register of Students. Such candidates must meet the requirements for reinstatement by the Board and in addition must provide a statement explaining why it is reasonable for Education Committee to permit their reinstatement and outlining the circumstances that have prevented earlier submission. For such applications, Education Committee will consider the length of time since the student was last examined, the seriousness of the causes for the delay, and the views of the student's department/faculty, supervisor and college. Education Committee will not normally consider applications if sixty months or more have elapsed since the notification of the outcome of the examination.

Where a recommendation of approval subject to major corrections has been made, the examiners, on receipt of the corrected thesis on the first occasion, may conclude and report one of the following:

(*a*) the original recommendation is now fully substantiated;

(*b*) the work as submitted still requires minor corrections prior to confirmation of the original recommendation and a further one month may be allowed for this from that date;

(*c*) the work as now submitted still requires major corrections prior to confirmation of the original recommendation and a further six months may be allowed for this from that date.

Recommendation (*a*) or (*b*) may be made without a further oral examination on condition that both examiners have reviewed and approved the major corrections. A further oral examination must be held if either of the examiners requires it or if the recommendation is likely to be (*c*).

In the exceptional instance where (*c*) applied and the outcome of the second and final submission of corrections still remained unsatisfactory, the examiners will amend their original recommendation to (ii) below.

(ii) that the board should offer the candidate a choice between (a) reference of the thesis back to the candidate in order that they may revise it for re-examination for the Degree of Doctor of Philosophy, and (b) leave to supplicate for the Degree of Master of Letters or of Master of Science, as appropriate, on the basis that the thesis has not reached the standard required for the Degree of Doctor of Philosophy but has nevertheless reached that required for the Degree of Master of Letters or of Master of Science.

(*a*) If the board adopts this recommendation, and the student chooses to revise the thesis for re-examination for the Degree of Doctor of Philosophy, the student shall retain the status and obligations of a Student for the Degree of Doctor of Philosophy and shall be permitted to apply again for the appointment of examiners, in accordance with the procedure laid down in this sub-section, not later than the sixth term after that in which the board gave permission so to reapply. If such permission shall have been given by a board during a vacation, it shall be deemed to have been given in the term preceding that vacation. Accompanying the revised thesis at re-submission should be a separate report indicating the specific changes made. For students in the Humanities, Medical Sciences and Social Sciences Divisions and the Department for Continuing Education, the word limit for the accompanying report shall be 1,000 words; for students in the Mathematical, Physical and Life Sciences Division, the word limit shall be 2,000 words.

If the student is unable to apply again for the appointment of examiners within six terms, no subsequent extension shall be granted, but it shall be open to a candidate whose name has been removed from the Register of Students to apply to the Board for reinstatement as a Student for the Degree of Doctor of Philosophy. The application should have the support of their society and supervisor, a copy of their thesis incorporating the required changes should have been submitted to the relevant Board along with a separate report indicating the specific changes made, and such reinstatement fee as may from time to time be prescribed by Council should have been paid. Leave to supplicate shall not be granted until this fee has been paid.

Permission for reinstatement to the Register of Students may be granted by the Board within twenty-four months of the date the student was notified of the outcome of their examination.

Exceptionally, a candidate who is not able to apply for reinstatement within that timeframe may make an application to Council's Education Committee for reinstatement to the Register of Students. Such candidates must meet the requirements for reinstatement by the Board and in addition must provide a statement explaining why it is reasonable for Education Committee to permit their reinstatement and outlining the circumstances that have prevented earlier submission. For such applications, Education Committee will consider the length of time since the student was last examined, the seriousness of the causes for the delay, and the views of the student's department/faculty, supervisor and college. Education Committee will not normally consider applications if sixty months or more have elapsed since the notification of the outcome of the examination;

(*b*) If the board adopts this recommendation and the student chooses leave to supplicate for the Degree of Master of Letters or Master of Science by Research, the examiners may still determine that before the thesis is deposited the candidate should make minor corrections in accordance with the regulations under (i) above.

(iii) that the board should refer the student's thesis back in order that the student may present it for re-examination for the Degree of Master of Letters or of Master of Science, as determined by the examiners (if appropriate), only. If the board adopts the recommendation the student shall be transferred forthwith to the status of Student for the Degree of Master of Letters or Student for the Degree of Master of Science as the case may be, and shall be permitted to apply for permission to supplicate for the Degree of Master of Letters or Master of Science in accordance with the provisions of the appropriate regulation. If such permission shall have been given by a board during a vacation, it shall be deemed to have been given in the term preceding that vacation. The word limit for a thesis resubmitted under this provision shall be that specified by the DPhil regulations under which it was originally submitted;

(iv) that the board should refer the student's thesis back in order that the student may present it for re-examination either under (ii) above for the Degree of Doctor of Philosophy or, if the student chooses, under (iii) above for the Degree of Master of Letters or of Master of Science only. The board shall adopt such a recommendation only if it is fully satisfied that the thesis as it stands is not of the standard required for the Degree of Doctor of Philosophy, nor for the Degree of Master of Letters or of Master of Science as the case may be, but that the candidate could reach the standard required for the Degree of Doctor of Philosophy. If such permission shall have been given by a board during a vacation, it shall be deemed to have been given in the term preceding that vacation;

(v) that the thesis has not reached the standard required for the Degree of Doctor of Philosophy but has nevertheless reached that required of the Degree of Master of Letters or of Master of Science, and that the candidate may be granted leave to supplicate for one of the latter degrees on the basis of the thesis as it stands; the examiners may still determine that before the thesis is deposited the candidate should make minor corrections in accordance with the regulations under (i) above.

(vi) that the student's application for leave to supplicate should be refused.

7. If the examiners recommend reference back of the student's application under clause 6 (ii) or (iii) or (iv) above, they shall annex to their report to the board a statement (for transmission to the candidate) setting out the respects in which the thesis falls below the standard required for the degree in question, and what changes are necessary for it to reach that standard, save that examiners of a thesis submitted for the first time may, in exceptional circumstances, and notwithstanding a recommendation under clause 6 (ii) or (iv) above, certify that they are unable to indicate how the thesis might be changed, within the time allowed, in order to reach the required standard for the degree of Doctor of Philosophy.

8. On receipt of the examiners' report the board shall reach a decision on whether to accept the examiners' recommendation, provided that no candidate shall be given leave to supplicate for the Degree of Doctor of Philosophy unless the examiners have made the statements required in clause 6 (i) above.

9. A candidate who has been granted leave to supplicate by a board must submit a finalised copy of the thesis, as approved by the examiners, to the Examination Schools for deposit in the relevant university library. The candidate must also submit an electronic copy of this finalised thesis to the Oxford Research Archive. These copies must be submitted no later than the end of the fifth day before the date of the degree ceremony booked by the candidate for conferral of their degree. Permission to supplicate shall in all cases be conditional upon fulfilment of these requirements.

10. In an exceptional case in which a board is unable to accept the examiners' recommendation, or in which the examiners cannot reach an agreed recommendation, the board shall have power to appoint one or two new examiners as it deems necessary, to conduct such further examination of the candidate as the board may require. The board shall make a report on any such case to the Education Committee.

11. The board may exempt a candidate who is being re-examined under the provisions of clause 6 (ii)–(v) above from the oral examination, provided that the examiners are able to certify that they are satisfied without examining the candidate orally that they can recommend to the board in the terms required by clause 6 (i) above that he or she be given leave to supplicate for the Degree of Doctor of Philosophy.

12. It shall be the duty of the Registrar to notify the candidate of the board's decision as soon as may be. The Registrar shall also be responsible for publishing at the end of each academic year the names of those candidates to whom permission to supplicate has been granted during that year, together with a statement of the subject of the thesis written by each.

13. When, on the conclusion of the investigation of a complaint made by a candidate, the Proctors recommend that a candidate be re-examined, the board shall have power to hold a new examination.

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Research Degrees in the Humanities Division

TRANSFER OF STATUS AND CONFIRMATION OF STATUS

1. ***Transfer of Status***

Purpose and criteria

(i) To assess whether the candidate is capable of carrying out advanced research, and has had suitable preparation in terms of subject-specific research training.

(ii) To assess whether the subject of the thesis and the manner of its treatment as proposed by the candidate are acceptable and potentially of D.Phil quality.

(iii) To assess whether the thesis can reasonably be completed in no more than 6 to 9 terms from transfer in the case of full-time students, and of no more than 12 to 18 terms from transfer in the case of part-time students.

Applying for transfer of status

(i) **Students admitted to Probationer Research Student (PRS) status**

Students who have completed a one-year Master's degree at the University of Oxford or elsewhere, or a two-year M.Phil degree at a university other than the University of Oxford are admitted to Probationer Research Student (PRS) status. Transfer of status from PRS to M.Litt. or D.Phil will normally take place in the third or fourth term (sixth to eighth term for part-time students) as measured from the admission to PRS status.

(ii) **Students admitted to D.Phil status**

Students who have completed a two-year M.Phil degree (or, in the case of Philosophy, B.Phil degree) at the University of Oxford will be admitted either as a Probationer Research Student or as a student with D.Phil status. The decision will be made by the relevant University Admitting Body based on the proposed doctoral research and on previous qualifications, including research undertaken at Master's level. For students who are admitted to PRS status, transfer of status from PRS to D.Phil must take place in the third or fourth term (between the sixth and eighth term for part-time students), as measured from the admission to PRS status.

The relevant University Admitting Body may only admit students directly to D.Phil status if the Admitting Body is satisfied that the student meets the three conditions described under 'purpose of transfer of status' above. In such cases, the admissions process should follow the same pattern as the transfer of status process, and normally all candidates who are admitted directly to D.Phil status must be interviewed. For students who are admitted directly to D.Phil status, the transfer of status process is waived.

Material normally required for applications for transfer of status

Candidates applying for transfer of status from Probationer Research Student (PRS) to D.Phil should normally submit the following documents:

(i) GSO.2 form: Application to transfer status.

(ii) Two copies of a detailed outline (not exceeding 1,000 words) of the proposed thesis subject and of the manner in which it will be treated, including a provisional list of chapters and their proposed coverage.

(iii) Two copies of a piece of written work (or equivalent, e.g. a portfolio, score or CD/DVD). The submitted work should be on the topic of the proposed thesis, and if this consists of written work, should be about 10,000 words long (usually a draft chapter of the thesis; if the submitted work is not a draft chapter, then the candidate should provide a written explanation of the written work's relationship to the thesis).

(iv) A reference from the supervisor: the supervisor (or supervisors, if there is more than one) must provide a full and detailed assessment of the student and the student's application for transfer in the 'Comment' section of the GSO.2 form. Where there are two supervisors, either each one must submit an assessment report or both must sign a joint assessment.

(v) Information about subject-specific research or other training completed by the student, e.g. proof of linguistic competence. The faculty should specify any research training/research skills (e.g. linguistic competence, ability to use archives, handling of ancient documents) which students are expected to have acquired by this stage of their doctoral studies.

Entries for individual Faculty Boards, below, specify any differences in the submission requirements for transfer of status from those listed above.

Assessment

(i) Assessors: the faculty must appoint two assessors, neither of whom must be the candidate's supervisor.

(ii) Interview: an interview by both assessors, based on the submitted written materials, is compulsory.

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(iii) Report: the assessors must submit a joint written report, making a clear recommendation to the relevant faculty Graduate Studies Committee (or equivalent) of 'transfer' or 'not transfer', and providing reasons for their recommendation. The report should note any subject-specific research training still required by the student successfully to complete their doctorate.

Outcome of assessment

(i) The assessors may recommend that the candidate be transferred to D.Phil status.

(ii) The assessors may judge that the candidate is not (yet) ready to transfer, in which case they may:

(*a*) recommend that the candidate should reapply after undertaking further preparatory work, which should be clearly described in their report, or

(*b*) recommend that the candidate should transfer to a lower level of research degree, such as the Master of Letters (M.Litt).

Unsuccessful applications

(i) A candidate whose first application for transfer to D.Phil status is not approved shall be permitted to make one further application, and will be granted an extension of time for one term (full-time students) or two terms (part-time students) if this is necessary for the purposes of making the application. Normally the assessors should be the same as for the original application.

(ii) If, after considering a candidate's second application for transfer of status, the relevant board concludes that the student's progress does not warrant transfer, the board must consider whether to approve his or her transfer to the status of Student for the Degree of Master of Letters (M.Litt).

Reporting The report of the assessors must be considered by the Faculty Graduate Studies Committee (or equivalent), which may delegate authority to the Director of Graduate Studies. Where authority is delegated, the Director of Graduate Studies must report his or her decision to the Faculty Graduate Studies Committee (or equivalent). A copy of the transfer report must also be sent to the student, supervisor and college.

Appeals Candidates who wish to contest the outcome of the transfer assessment, either on procedural or academic grounds, should first discuss the matter with their Director of Graduate Studies. Where a concern is not satisfactorily settled by that means, the candidate, their supervisor or their college authority may make an appeal directly to the Proctors. In accordance with the University's complaints and appeals processes, the Proctors can only consider whether the procedures for reaching an academic decision were properly followed, and cannot challenge the academic judgement of the assessors.

Loss of Probationer Research Student status Candidates will lose their Probationer Research Student status if they have not gained admission to another status (e.g. D.Phil or M.Litt) within six terms of admission as a full-time student, or within twelves terms of admission as a part-time student,to the status of Probationer Research Student, or if the faculty board concerned deprives them of such status (after consultation with the college/hall and supervisor). If a candidate loses his or her status as a Probationer Research Student and has not gained admission to another status, the candidate is no longer registered as a student of the University.

2. *Confirmation of Status*

Purpose and criteria

The purpose of confirmation is to:

(i) assess the progress of the student's research, and

(ii) to ensure that the student's research progress is such that the student may reasonably be expected to submit within six months to one year (one to two years for part-time students).

Applying for confirmation of status

(i) Candidates who were admitted to Probationer Research Student (PRS) status must apply for confirmation of status not later than the eighth term and normally no earlier than the sixth term (not later than the sixteenth term and normally no earlier than the twelfth term for part-time students), after admission to the status of Probationer Research Student. Candidates who have been admitted directly to the status of Student for the Degree of Doctor of Philosophy after taking the MPhil are deemed to have been admitted to the status of Probationer Research Student when they began the MPhil. The normal time for application for confirmation of status, in such cases, is the end of the eighth term (tenth term for part-time students) after admission to the status of Probationer Research Student.

(ii) Application for confirmation of status should be made at least *three months* (i.e. one term, or the summer vacation) prior to submission of the thesis.

Material normally required for applications for confirmation of status

Candidates applying for confirmation of D.Phil status should normally submit the following documents:

(i) GSO.14 form: Application to Confirm D.Phil status.

(ii) An abstract of the thesis, a list of chapters with a paragraph describing each chapter, a clear statement indicating which chapters have been written, and a detailed timetable for the completion of the remaining chapters.

(iii) Written work (or equivalent, e.g. a portfolio, score or CD/DVD). The submitted work should be on the topic of the proposed thesis, and if this consists of written work, should be about 10,000 words long (usually a draft chapter of the thesis including all footnotes, bibliography etc.; if the submitted work is not a draft chapter, then the candidate should provide a written explanation of the written work's relationship to the thesis).

(iv) A reference from the supervisor: the supervisor (or supervisors, if there is more than one) must provide a confidential assessment of the student and their application (this must be in addition to, or instead of, the 'Comment' section of GSO.14). The faculty may specify additional references.

(v) Confirmation material should normally include copies of the report(s) from the transfer process.

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Entries for individual Faculty Boards, below, specify any differences in the submission requirements for confirmation of status from those listed above.

Assessment

(i) Assessors: the faculty must appoint at least one assessor, who must not be the candidate's supervisor. Ideally two assessors should be appointed.

(ii) Interview: an interview by at least one assessor who is not the supervisor, based on the submitted written materials, is compulsory.

(iii) Report: the assessor(s) must submit a written report on both the written and interview components of the application, making a clear recommendation to the relevant Faculty Graduate Studies Committee (or equivalent).

Outcome of assessment

(i) The assessor(s) may recommend that the candidate's D.Phil status be confirmed.

(ii) The assessor(s) may judge that the candidate does not (yet) satisfy the purpose of the confirmation process as described above, and may:

(*a*) recommend resubmission of the application at a later date within the normal timetable;

(*b*) recommend that the candidate should transfer to a lower level of research degree, such as the M.Litt.

Unsuccessful applications If the candidate's first application for confirmation of status is not approved, the candidate is permitted to make one further application, normally within one term (full-time students), or two terms (part-time students) of the original application. The candidate will be granted an extension of time for one term (full-time students), or two terms (part-time students), if this is necessary for the purposes of making the application. If, after considering a candidate's second application for confirmation of status, a board concludes that the student's progress does not warrant confirmation, the board may approve his or her transfer to the status of Student for the Degree of Master of Letters (M.Litt).

Deferral of confirmation In exceptional circumstances where unforeseen and unavoidable obstacles have arisen since transfer of status so as to delay a student's research progress, the student may apply to their faculty board for deferral of confirmation of status up to a maximum of three terms (full-time students) or six terms (part-time students). An application for deferral must consist of:

(i) a clear and detailed description of the obstacles;

(ii) a statement of support from the student's supervisor;

(iii) a statement of support from the Director of Graduate Studies.

Reporting The report of the assessor(s) must be considered by the Faculty Graduate Studies Committee (or equivalent), which may delegate authority to the Director of Graduate Studies. Where authority is delegated, the Director of Graduate Studies must report their decisions to the Faculty Graduate Studies Committee (or equivalent). A copy of the transfer report must also be sent to the student, supervisor and college.

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Research Degrees for the Ruskin School of Art

1. *Admission*

Fine Art candidates are initially admitted as Probationer Research Students. Candidates may apply for admission on a full-time or part-time basis. In assessing applications from candidates seeking to undertake a research degree through part-time study, the Committee of the Ruskin School of Art shall have regard to evidence that the candidate can meet the following attendance requirements for their period of part-time study: attendance for a minimum of thirty days of university-based work each year, normally coinciding with the full terms of the academic year, to be arranged with the agreement of their supervisor, for the period that their names remain on the Register of Graduate Students unless individually dispensed by the Committee.

Candidates may elect to pursue research by thesis alone, or by a combination of thesis and studio practice; where the latter course is proposed, the studio work produced must be original work developed and realised in respect of the stated aims of the research programme, exemplifying and locating the ideas that have been developed in conjunction with the written part of the thesis.

2. *Transfer of status to M.Litt. or D.Phil.*

During the first year of study, Probationer Research Students are required to attend lectures, seminars, and classes within the University as directed by their supervisor(s). Students will also undertake foundation work related to their research area. Students must satisfy the committee that (a) they have followed and completed their prescribed courses of study, (b) they have undertaken preparatory research (and, where applicable, studio work) to the satisfaction of their supervisor(s), (c) the proposed research topic is acceptable, and that they are competent to undertake it, (d) (in the case of those intending to offer studio practice as part of the final submission) the proposed work to be undertaken is of sufficient substance. Candidates for transfer should submit a brief statement (1,000 words) on the topic of their research and the manner in which they propose to treat it. This should be accompanied by:

EITHER

(A) an essay of about 5,000 words relevant to the topic proposed for the thesis.

OR

(B) (for those intending to offer studio practice as part of the final submission) a portfolio or exhibition of studio work with slides or other documentation of work not available for inclusion and a related essay of 3,000 words. Application for transfer (including all the submitted material) should be submitted no later than the third week of the third term and accompanied by a report from the student's supervisor(s). (Upon the recommendation of the supervisor(s), a student may be permitted to submit no later than Monday of the week before full term in the fourth term.)

3. *Confirmation of D.Phil. status*

Every student seeking confirmation of status should make a submission consisting of:

EITHER

(A)

1. a thesis title, together with an outline of the thesis, and an essay of about 6,000 words on the current state of the student's research, or a portion of the thesis of comparable length.

OR

(B)

1. a portfolio or exhibition of studio work, accompanied by a statement of future plans;

2. an essay on a related topic (3,000 words). All candidates will be examined orally by two assessors. In the case of those intending to offer studio practice as part of the final submission, both assessors will view the portfolio or exhibition of studio work prior to the oral examination. Confirmation of status may take place only when the committee has received satisfactory reports from the assessors, and from the student's supervisor(s).

4. *Final submission*

EITHER

(A) For the Degree of D.Phil., a thesis of up to 80,000 words, including notes and appendices, but excluding acknowledgements, bibliography, glossary, image captions and table of contents; or for the Degree of M.Litt. a thesis of up to 40,000 words, including notes and appendices, but excluding acknowledgements, bibliography, glossary, image captions and table of contents.

OR

(B) Subject to points (i-iv) below, for the Degree of D.Phil., a thesis of art practice that makes an original contribution to knowledge and comprises (a) a portfolio of artwork that is documented by textual material and photographic and/or other images including labels or notes of explanation, and (b) a written component of up to 20,000 words that includes all such

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textual documentation, labels and notes of explanation, as well as footnotes, endnotes and appendices, but excludes acknowledgements, bibliography, glossary, image captions and table of contents; or for the Degree of M.Litt. a thesis of art practice that makes an original contribution to knowledge and comprises (a) a portfolio of artwork that is documented by textual material and photographic and/or other images including labels or notes of explanation, and (b) a written component of up to 10,000 words that includes all such textual documentation, labels and notes of explanation, as well as footnotes, endnotes and appendices, but excludes acknowledgements, bibliography, glossary, image captions and table of contents.

In the case of those candidates offering a thesis of art practice:

(i) For the purpose of these regulations, "portfolio" means a body of original artwork that may take the form of one or more objects, images, environments, performances, texts, virtual or conceptual works, or any comparable form as agreed between the candidate and his/her supervisor.

(ii) This body of work should be accompanied by documentation of high technical standards and theoretical sophistication that is sufficiently comprehensive as to fully record and communicate all aspects of the artwork where it is not possible to include the artwork itself within the written dissertation.

(iii) The candidate will also prepare a presentation of the body of original artwork, which the assessors will view in situ in advance of the oral examination, or in exceptional cases review on the basis of the documentation provided. This presentation may take the form of an exhibition, performance, screening, demonstration or any comparable form as agreed between the candidate and his/her supervisor. The supervisor will ensure that the assessors view this presentation, which may take place in a different venue from, and on a day prior to, the oral examination. There should normally be no more than three months between the dates of the viewing and the oral examination.

(iv) In conducting the oral examination, the assessors will be concerned to establish that the argument of the additional written component has been clearly presented in relation to the artwork, and that the artwork has been set in its relevant theoretical, historical, technical and/or critical context.

In exceptional circumstances, candidates may apply for permission to submit a written component that exceeds the specified word limit. An application for permission to exceed the limit should be submitted to the Ruskin School of Art's Director of Graduate Studies with a detailed explanation and statement of the amount of excess length requested, and with a covering letter from the supervisor.

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Research Degrees in Classics

1. *Admission as a Probationer Research Student*

Candidates may apply for admission as Probationer Research Student, or directly to DPhil status, on a full-time or part-time basis. In assessing applications from candidates seeking to undertake a research degree through part-time study, the Graduate Studies Committees of the Board of the Faculty of Classics shall have regard to evidence that the candidate can meet the following attendance requirements for their period of part-time study: attendance for a minimum of thirty days of university-based work each year, normally coinciding with the full terms of the academic year, to be arranged with the agreement of their supervisor, for the period that their names remain on the Register of Graduate Students unless individually dispensed by the Graduate Studies Committees of the Board of the Faculty of Classics. During a candidate's probationary period the attendance arrangements must take account of relevant induction and training events scheduled by the Faculty.

2. *Transfer to M.Litt. and D.Phil. status*

Candidates must submit the documents detailed in the Divisional regulations, above.

The written work to be submitted should be a single essay on a subject relevant to the candidate's proposed thesis. The essay should be approximately 7,000 words in length. In *Languages and Literature* candidates will also be required to have attended such classes as the Graduate Sudies Committee shall from time to time determine.

3. *Confirmation of D.Phil. status*

Candidates must submit the documents detailed in the Divisional regulations, above.

Candidates are required to submit a single essay of between 5,000 and 10,000 words in length, which should be close in content to a chapter or part of a chapter of the proposed thesis.

In Languages and Literature candidates will also be required to provide evidence of reading competence in German and a second modern language by the time of confirmation. Further details on the modern language policy are set out in the Faculty's D.Phil handbook.

4. *Theses*

All candidates when they submit their theses must state the approximate number of words therein both (a) including citations and, if they have been granted permission to count citations separately, (b) excluding citations. Theses exceeding the limit are liable to be returned unexamined for reduction to the proper length. Candidates who have submitted in their final term may be allowed a maximum period of two terms to effect the necessary reduction.

Theses submitted for the Degree of M.Litt. in *Ancient History and Archaeology* should not exceed 50,000 words, and those submitted for the Degree of D.Phil. should not exceed 100,000 words, excluding the bibliography, any text that is being edited or annotated, and any descriptive catalogue, but including footnotes and appendices. Leave to exceed these limits will only be given in exceptional cases, and upon the presentation of a detailed explanation by the candidate, together with a statement of the excess length required and the written support of the supervisor. Such applications should be made immediately it becomes clear that authorisation to exceed the limit will be required, and in any case not later than the Friday of the fifth week of the term before that in which application is made for appointment of examiners. Every candidate submitting a thesis must state the number of words therein.

A thesis submitted for the Degree of M.Litt. in Classical Languages and Literature should not exceed 60,000 words. There is no minimum word limit but approximately 50,000 words would be accepted as a guideline. A thesis submitted for the Degree of D.Phil. should not exceed 100,000 words. There is no minimum word limit but approximately 80,000 words would be accepted as a guideline. The word limit excludes the bibliography, any text that is being edited or annotated, translations of Greek or Latin quoted, and any descriptive catalogue, but includes Greek or Latin quoted, footnotes and appendices.

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Research Degrees in English Language and Literature

1. *Admission as a Probationer Research Student*

Candidates may apply for admission as a Probationer Research Student on a full-time or part-time basis.

2.*Transfer to M.Litt. and D.Phil. status*

(i) Full-time Probationer Research Students will be required to submit an application to transfer to M.Litt or D.Phil status no later than Friday of noughth week in the third term of their study as a Probationer Research Student (normally Trinity term), with Transfer of Status being completed by the end of the fourth term. In exceptional cases the English Graduate Studies Committee may permit the candidate to postpone submission; candidates seeking such postponement must apply to the Director of Graduate Studies well in advance, and no later than Monday of fifth week of Hilary term.

Part-time Probationer Research Students will be required to submit an application to transfer to M.Litt or D.Phil status no later than Friday of noughth week in the sixth term of their study as a Probationer Research Student (normally Trinity term), with Transfer of Status being completed by the end of the eighth term. In exceptional cases, the English Graduate Studies Committee may permit the candidate to postpone submission; candidates seeking such postponement must apply to the Director of Graduate Studies well in advance, and no later than Monday of fifth week of the fifth term (normally Hilary term).
(ii) Full-time candidates must write to the English Graduate Studies Office by Friday of the eighth week of their second term as a Probationer Research Student (normally Hilary term), giving notice of their intention to apply for transfer to D.Phil status, and providing the title of their proposed thesis.

Part-time candidates must write to the English Graduate Studies Office by Friday of the eighth week of their fifth term as a Probationer Research Student (normally Hilary term), giving notice of their intention to apply for transfer to D.Phil status, and providing the title of their proposed thesis.
(iii) All candidates must submit the documents detailed in the *Regulations for Research Degrees in the Humanities Division*.

3.*Confirmation of D.Phil. status*

(i) For full-time students, application for confirmation of D.Phil. status, with endorsements by the candidate's society and supervisor, shall normally be presented to the English Graduate Studies Office not later than Friday of fifth week in the eighth term after admission to the D.Phil. programme (normally Hilary term). In exceptional cases the English Graduate Studies Committee may permit the candidate to postpone submission by up to one term: candidates seeking such postponement should apply to the Committee through the Director of Graduate Studies well in advance.

For part-time students, application for confirmation of D.Phil status, with endorsements by the candidate's society and supervisor, shall normally be presented to the English Graduate Studies Office not later than Friday of fifth week in the sixteenth term after admission to the D.Phil programme, with Confirmation of Status being achieved by the end of the eighteenth term. In exceptional cases, the English Graduate Studies Committee may permit the candidate to postpone submission by up to two terms: candidates seeking such postponement should apply to the Committee through the Director of Graduate Studies well in advance.
(ii) Application for confirmation of D.Phil. status shall be accompanied by: (1) a full outline of chapters (c.100 words per chapter), summarising the scope of individual chapters and their state of completion, including a timetable for completion of the work which remains to be done before submission of the thesis; (2) a draft abstract of the thesis as a whole, of approximately 1,000 words; (3) a sample chapter, of 10,000 words. The English Graduate Studies Office will send the written work as well as any previous reports on transfer to the interviewer appointed by the English Graduate Studies Committee on behalf of the English Faculty Board.

4.*Theses*

Theses submitted to the Board of the Faculty of English Language and Literature for the Degree of M.Litt. should normally be around 40,000 words in length and should in no case exceed 50,000 words, exclusive of the bibliography and of any text that is being edited but including notes, glossary, appendices, etc. Theses submitted for the Degree of D.Phil. should normally be around 80,000 words in length and should in no case exceed 100,000 words, exclusive of the bibliography and of any text being edited, but including notes, glossary, appendices, etc. Leave to exceed these limits will be given only in exceptional cases (e.g. when the subject of the thesis requires extensive quotation from unpublished or inaccessible material, or where substantial and supplementary bibliographical or biographical listings are essential or helpful for an understanding of the arguments of the thesis) and on the recommendation of the supervisor. Applications to exceed the limit of 50,000 words for the M.Litt. or 100,000 words for the D.Phil. must be made in writing to the English Graduate Studies Committee in advance of the application for appointment of examiners. Each application should include a detailed explanation, a statement of the excess length requested, and a covering letter from the supervisor.

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Research Degrees in History

1. *First year course work*

Research students in History (which includes economic and social history, history of science and medicine, and history of art) are admitted as Probationer D.Phil students, and are required to undertake the following work in their probationary period:

(*a*) attend such lectures, seminars and master's classes as their supervisor shall determine; and

(*b*) present one seminar paper during the first year. Such paper shall normally be assessed by two assessors. Such assessors should not include the candidate's supervisor. The work done for the seminar paper may form the basis of the essay required under (2) below.

Applications for admission/transfer to full M.Litt. or D.Phil. status shall be accompanied by:

(1) one copy of a statement (of 500 to 1,000 words) of the subject of the thesis and the manner in which the candidate proposes to treat it; such a statement will also normally include a descriptive title for the research project, an indication of identified or envisaged primary sources, an outline of the time table for background reading, archival or field work, and writing-up; also an account of how the research project relates to work done for any relevant master's dissertation;

(2) one copy of a piece of written work, between 3,000 and 5,000 words long, being on the topic of the proposed thesis (usually an early draft of a chapter of the thesis); if the submitted work is not a draft chapter, then the candidate should provide an explanation of the written work's relationship to the thesis;

(3) one copy of a confidential report from the supervisor(s), which should be sent direct to the Faculty's Graduate Office.

All work should be emailed as a PDF or Word copy to the Graduate Office.

Successful completion of the work prescribed above is not in itself sufficient qualification for students to advance to M.Litt. or D.Phil. status.

2. *Transfer to full M.Litt. or D.Phil. status*

(i) The application form, endorsed by the candidate's society and supervisor, and the supporting material as outlined under 1. above shall normally be presented to the Faculty's Graduate Office not later than Friday of eighth week in the candidate's first Hilary Term (or Friday of eighth week in the candidate's second Hilary Term in the case of part-time students). In exceptional cases the Director of Graduate Studies may permit the candidate to postpone submission: candidates seeking such postponement should apply for deferral of transfer of status well in advance.

(ii) The Graduate Office shall send copies of the written work and the confidential report to the candidate's interviewer who will pass on one copy to the second assessor nominated as below.

(iii) The interviewer shall then, together with a second assessor appointed in conjunction with the Director of Graduate Studies, examine the candidate orally. The interviewer shall be entitled, after consultation with the Director of Graduate Studies, to appoint a deputy to act instead. When the interviewer is also the supervisor, the Director of Graduate Studies shall act as if he or she were the interviewer and shall have power to appoint a deputy and the second assessor.

(iv) The assessors shall report to the Director of Graduate Studies in writing whether the candidate's subject is satisfactory for the degree in question and whether he or she is competent to tackle it.2 If they think this is not the case, they may recommend resubmission after a set period of further probation; such resubmission will constitute the second attempt at Transfer of Status provided for in the General Regulations for the degree. If the assessors disagree, the Director of Graduate Studies shall decide what should be done.

(v) Candidates holding the status of M.Litt. student may apply for transfer to D. Phil. status at any time, within the statutory limit of nine terms. Their Transfer of Status application will be considered according to the procedure laid down for confirmation of D. Phil. status (see below). The interviewer appointed by the Faculty Board shall follow that procedure, except that the interviewer will be asked to state explicitly whether in addition to this procedure a subsequent formal confirmation of D. Phil. status would be desirable, or not.

3. *Confirmation of D.Phil. status*

(i) Application for confirmation of D. Phil. status, with endorsements by the candidate's society and supervisor, shall normally be presented to the Faculty's Graduate Office not later than Friday of fifth week in the eighth term after admission to the D. Phil. programme (or, in the case of part-time students, in the candidate's twelfth term after admission to the D. Phil. Programme, or, if switching from full-time to part-time while on-course, an equivalent number of terms). In exceptional cases the Director of Graduate Studies may permit the candidate to postpone submission by up to one term: candidates seeking such postponement should apply to the Director of Graduate Studies well in advance.

(ii) Application for confirmation of D.Phil status shall be accompanied by: (1) a full outline of chapters (1-2 pages), summarising the scope of individual chapters and their state of completion, including a timetable for completion of the work which remains to be done before submission of the thesis; (2) a draft abstract of the thesis as a whole, of between 1,000 and 2,000 words; (3) a sample chapter, of between 6,000 and 10,000 words; (4) a confidential report from the supervisor(s) which should be sent direct to the Faculty's Graduate Office. The Graduate Office shall send the written work and the confidential report to the interviewer appointed by the Faculty Board.

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(iii) The interviewer shall then examine the candidate orally. If the interviewer considers it necessary, a second assessor may be appointed in conjunction with the Director of Graduate Studies. In cases where the interviewer is also the supervisor, the Director of Graduate Studies shall act as if they were the interviewer and shall have power to appoint a deputy and, if necessary, a second assessor.

(iv) The interviewer shall report to the Director of Graduate Studies in writing whether the candidate's subject is satisfactory and whether he or she is competent to tackle it. If confirmation is not recommended the interviewer may recommend reapplication after a further period of study (within the timeframe provided for in the General Regulations) or alternatively transfer to M.Litt. status, subject to the general regulations governing confirmation of status.

4. *Theses*

Theses submitted for the Degree of M.Litt. should not exceed 50,000 words and those submitted for the Degree of D.Phil. should not exceed 100,000 words, including all notes, appendices, any source material being edited, and all other parts of the thesis whatsoever, excluding only the bibliography and abstract; any thesis exceeding these limits is liable to be rejected on that ground. Any application for permission to exceed the limit should be submitted with a detailed explanation and statement of the amount of excess length requested, and with a covering letter from the supervisor. Applications should be made as soon as possible and may not be made later than the last day of the fifth week of the term before that in which application is made for appointment of examiners. The presentation and footnotes should comply with the requirements specified in the Regulations of the Education Committee for the degrees of M.Litt. and D.Phil. and follow the Conventions for the presentation of essays, dissertations and theses of the Faculty of History.

All candidates must submit with their thesis an abstract of the thesis, which shall not normally exceed 1,500 words for the M.Litt. or 2,500 words for the D. Phil., prepared by the student. This is in addition to the requirement to submit an abstract of not more than 300 words in length required by the Education Committee's regulations. Copies of both abstracts shall be bound into the copy of the thesis which shall be deposited in the Bodleian Library.

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Research Degrees in Linguistics, Philology & Phonetics

1. *Admission as a Probationer Research Student*

Candidates may apply for admission as Probationer Research Student, or directly to DPhil status, on a full-time or part-time basis.

2. *Transfer to M.Litt. and D.Phil. status*

Candidates must submit the documents detailed in the Divisional regulations, above.

3. *Confirmation of D.Phil. status*

Candidates must submit the documents detailed in the Divisional regulations, above.

4. *Theses*

Theses submitted for the Degree of M.Litt. in Linguistics, Philology and Phonetics should not exceed 50,000 words. The word limit excludes the bibliography, appendices consisting of a catalogue of data, any extensive text which is specifically the object of a commentary or linguistic analysis, and any translation of that text, but includes quotations and footnotes.

Theses submitted for the Degree of D.Phil. in Linguistics, Philology and Phonetics should not exceed 100,000 words. The word limit excludes the bibliography, appendices consisting of a catalogue of data, any extensive text which is specifically the object of a commentary or linguistic analysis, and any translation of that text, but includes quotations and footnotes.

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Research Degrees in Medieval & Modern Languages

1. *Admission as a Probationer Research Student*

Candidates may apply for admission as Probationer Research Student, or directly to DPhil status, on a full-time or part-time basis. In assessing applications from candidates seeking to undertake a research degree through part-time study, the Graduate Studies Committees of the Board of the Faculty of Medieval & Modern Languages shall have regard to evidence that the candidate can meet the following attendance requirements for their period of part-time study: attendance for a minimum of thirty days of university-based work each year, normally coinciding with the full terms of the academic year, to be arranged with the agreement of their supervisor, for the period that their names remain on the Register of Graduate Students unless individually dispensed by the Graduate Studies Committee of the Board of the Faculty of Medieval & Modern Languages. During a candidate's probationary period the attendance arrangements must take account of relevant induction and training events scheduled by the Faculty.

2. *Transfer to M.Litt. and D.Phil. status*

Candidates must give notice of intention to apply for transfer in writing to the Modern Languages Graduate Office, 41 Wellington Square, Oxford, by the end of the fourth week of the third term before they seek entry to D.Phil. status, giving the title of the proposed thesis. By Friday of the sixth week they shall submit an application form together with:

(i) three copies of a statement (not more than 500 words) of the title of the proposed thesis and of the manner in which the subject will be treated, and of the way in which the proposed treatment relates to existing work relevant to the chosen topic, the statement to include a provisional scheme of the contents of the chosen topic, and

(ii) two typed copies of a piece of written work normally not more than about 10,000 words long.

(iii) The application for transfer of status shall be submitted to the Modern Languages Graduate Office, 41 Wellington Square, Oxford.

3. *Confirmation of D.Phil. status*

(i) Each applicant for confirmation of D.Phil. status must submit two copies of a piece of written work of 15,000 words in length (except where text is accompanied by graphs or statistical material), being a draft of a chapter or chapters of the thesis (excluding the introductory or concluding chapters and any section submitted for the first transfer examination). The student shall show on a provisional list of the contents of the thesis the place he or she plans for the draft chapter(s). Each applicant must also submit, at the time of application, three copies of a statement (of not more than 1,000 words) of the title of the proposed thesis and of the manner in which the subject will be treated, and of work achieved on other parts of the thesis and work remaining to be done.

(ii) The application for confirmation of D.Phil. status shall be submitted to the Modern Languages Graduate Office, 41 Wellington Square, Oxford.

4. *Theses*

Theses submitted for the Degree of M.Litt. should not exceed 50,000 words and those submitted for the Degree of D.Phil. should not exceed 80,000 words, excluding the bibliography and any text that is being edited but including notes, glossary, appendices, etc. Leave to exceed these limits will be given only in exceptional cases. Any application for permission to exceed the limit should be submitted with a detailed explanation and statement of the amount of excess length requested, and with a covering letter from the supervisor. Application must be made immediately it seems clear that authorisation to exceed the limit will be sought and normally not later than six months before the intended date of submission of the thesis.

Every candidate who is editing a text must also state the length of the text being edited.

In addition to the arrangements for an abstract of the thesis set out in the Education Committee's regulations above, a fuller abstract of the thesis (which shall not normally exceed 1,500 words for the M.Litt. and 2,500 words for the D.Phil.) prepared by the student is required. A copy of the fuller abstract must be bound into the copy of the thesis which, if the application for leave to supplicate for the degree is successful, will be deposited in the Bodleian Library.

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Research Degrees in Music

1. *Admission as a Probationer Research Student*

Research students are admitted as Probationer Research Students. Candidates may apply for admission on a full-time or part-time basis. In assessing applications from candidates seeking to undertake a research degree through part-time study, the Graduate Studies Committees of the Board of the Faculty of Music shall have regard to evidence that the candidate can meet the following attendance requirements for their period of part-time study: attendance for a minimum of thirty days of university-based work each year, normally coinciding with the full terms of the academic year, to be arranged with the agreement of their supervisor, for the period that their names remain on the Register of Graduate Students unless individually dispensed by the Graduate Studies Committee of the Board of the Faculty of Music. During a candidate's probationary period the attendance arrangements must take account of relevant induction and training events scheduled by the Faculty.

2. *Transfer to the status of M.Litt. or D.Phil. Student*

Applications for admission/transfer to M.Litt. or D.Phil. status shall be accompanied by:

EITHER (A) or (B):

(A) For those intending to offer compositions as part of the final submission:

(1) a portfolio of two significantly contrasted compositions (together lasting between 10 and 15 minutes maximum);

(2) a related essay of 5,000-6,000 words (not exceeding 6,000 words);

(3) a stand alone 250-word overview of the topic of their thesis;

(4) a proposed work-schedule for the following year.

(B) For all other candidates:

(1) a literature review essay of c.5,000 words that provides a discursive review of the historical and/or theoretical literature relevant to the thesis topic and its field;

(2) an essay of c.5,000 words on a focused topic relevant to the proposed thesis, and intended to constitute a part of it.

Please note that (1) and (2) should not exceed 10,000 words combined. There is flexibility in the distribution of word count between the two essays, with a 4,000-word minimum and a 6,000-word maximum per essay; the combined minimum for the two documents is 9,500 words.

(3) a stand-alone 500-word overview of the topic of the thesis;

(4) a provisional timetable for completion of the thesis.

The submissions should normally be made electronically as pdf files.

3. Confirmation of D.Phil. status

In addition to the general requirements of the Humanities Divisional regulations above, the Board of the Faculty of Music requires that every student seeking confirmation of status must make a submission consisting of:

EITHER (A) or (B):

(A) For those intending to offer compositions as part of the final submission:

(1) an annotated inventory of the proposed contents of the final portfolio of compositions, along with the title and a detailed plan of the supporting dissertation, normally presented in chapter-by-chapter form as a series of abstracts;

(2) a portfolio of two or more well-contrasted compositions, with a total duration of approximately 25 minutes;

(3) a critical or analytical essay of 5,000-10,000 words.

(B) For all other candidates:

(1) Thesis title, together with an annotated outline of the whole thesis, normally presented in chapter-by-chapter form as a series of abstracts;

(2) A portion of the thesis of between 7,000 and 10,000 words (normally a chapter or chapter section).

Confirmation should normally take place between the sixth and ninth terms following admission as a student, and not normally closer than three months before final submission.

4. Final submission for the Degree of M.Litt

EITHER (A) or (B)

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(A) For those offering compositions as part of the final submission: a portfolio of between three and six musical compositions, totalling approximately 45 minutes' duration, and a dissertation of not more than 15,000 words either on the candidate's own music or on some aspect of music related to the candidate's compositional concerns.

(B) For all other candidates: a thesis of not more than 50,000 words.

5. Final submission for the Degree of D.Phil.

EITHER (A) or (B)

(A) For those offering compositions as part of the final submission:

(a) a portfolio of between three and six musical compositions, totalling between 45 and 90 minutes' duration, with at least one composition being of large scale (defined as for large-scale forces, such as orchestra, and/or of more than 30 minutes' duration); and (b) a dissertation of between 20,000 and 25,000 words either on the candidate's own music or on some aspect of music related to the candidate's compositional concerns.

(B) For all other candidates: a thesis of not more than 100,000 words, exclusive of any editions of text or music being submitted as supporting material, notes, bibliography, glossary, appendices, etc.

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Research Degrees in Oriental Studies

1. *Admission as a Probationer Research Student*

Candidates must apply for admission as Probationer Research Student on a full-time basis.

2. *Transfer to M.Litt. and D.Phil. status*

All students will normally be expected to submit:

(*a*) a piece of formal written work related to the field of their proposed thesis of between 5,000 and 10,000 words in length;

(*b*) a satisfactory outline (of not more than 1000 words) of the proposed subject of the thesis.

3. *Confirmation of D.Phil. status*

Candidates must submit the documents detailed in the Divisional regulations, above. The piece of written work is expected to be a draft chapter or two chapters of the candidate's thesis, approximately 10,000-15,000 words in total.

4. *Theses*

Theses submitted for the Degree of M.Litt. should not exceed 50,000 words and those for the Degree of D.Phil. should not exceed 100,000, exclusive of any text that is being edited, and of bibliography, but including notes, glossary, appendices, etc. Leave to exceed this limit will be given only in exceptional cases.

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Research Degrees in Philosophy

1.*Admission as a Probationer Research Student*

Candidates may apply for admission as Probationer Research Student, or directly to D.Phil. status, on a full-time basis

2.*Transfer to M.Litt. or D.Phil. status*

Applications should be accompanied by a thesis outline of about two pages and a piece of written work of approximately 5,000 words in the area and philosophical style of the proposed thesis.

Candidates admitted as Probationer Research Students after completing the Master of Studies degree in Ancient Philosophy at the University of Oxford must complete all of the following requirements by the end of Week 8 of their third term as a Probationer Research Student:

(*a*) Attend two graduate classes with at least one from the following subject areas: moral philosophy; metaphysics; theory of knowledge; philosophical logic and philosophy of language; philosophy of mind and action.

(*b*) Submit one 5,000 word essay on a topic of the student's choice for one of the above listed classes, the pass mark for which is 65.

(*c*) Submit a thesis outline of about two pages.

(*d*) Submit a piece of written work of approximately 5,000 words in the area and philosophical style of the proposed thesis.

The board will appoint two assessors, who will read the submissions and conduct an interview with the candidate. If the mark for the essay mentioned in (*b*) above is between 50 and 64 (inclusive) then the assessors may, depending on the quality of the candidate's other submitted work, recommend approval or refusal of the Transfer of Status application.

The Philosophy Graduate Studies Committee may, depending on the student's prior experience and education, waive requirements (*a*) and/or (*b*). If it waives both requirements then the student must complete the requirements by the end of Week 2 of their third term as a Probationer Research Student.

Candidates admitted as Probationer Research Students after completing the Master of Studies degree in Philosophy of Physics at the University of Oxford must complete the following requirements by the end of the Week 0 before the start of their fourth term as a Probationer Research Student:

(*a*) Attend two graduate classes (which cannot be in the subject area of their MSt in Philosophy of Physics elective option, Philosophy of Physics or Philosophy of Science) with at least one from the following subject areas: moral philosophy; metaphysics; theory of knowledge; philosophical logic and philosophy of language; philosophy of mind and action.

(*b*) Submit one 5,000 word essay on a topic of the student's choice for one of the above listed classes, the pass mark for which is 65.

(*c*) Submit a thesis outline of about two pages.

(*d*) Submit a 20,000 word dissertation on a topic of their choice, preferably in the area and philosophical style of their thesis.

The board will appoint two assessors, who will read the submissions and conduct an interview with the candidate. If the mark for the essay mentioned in (*b*) above is between 50 and 64 (inclusive) then the assessors may, depending on the quality of the candidate's other submitted work, recommend approval or refusal of the Transfer of Status application.

The Philosophy Graduate Studies Committee may, depending on the student's prior experience and education, waive requirements (*a*) and/or (*b*), and it has the power to replace requirement (*d*) by requirement

(*e*) Submit a piece of written work of approximately 5,000 words in the area and philosophical style of the proposed thesis.

If it waives (*a*) and (*b*) and replaces (*d*) by (*e*) then the student must complete the requirements by the end of Week 2 of their third term as a Probationer Research Student.

Candidates admitted as Probationer Research Students after completing the Master of Studies degree in Practical Ethics at the University of Oxford must complete all of the following requirements by the end of Week 8 of their third term as a Probationer Research Student:

(*a*) attend at least one graduate class, which cannot be in Practical Ethics. This could potentially include Moral Philosophy; Political Philosophy; Ancient Ethics; Philosophy of Mind; Philosophy of Action.

(*b*) submit one 5,000 word essay on a topic of the student's choice, for one of the above listed classes, the pass mark for which is 65;

(*c*) submit a thesis outline of about two pages;

(*d*) submit a piece of written work of approximately 5,000 words in the area and style of the proposed thesis.

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The board will appoint two assessors, who will read the submissions and conduct an interview with the candidate. If the mark for the essay mentioned in (b) above is between 50 and 64 (inclusive) then the assessors may, depending on the quality of the candidate's other submitted work, recommend approval or refusal of the Transfer of Status application.
The Philosophy Graduate Studies Committee may, depending on the student's prior experience and education, waive requirements (a) and/or (b). If it waives both requirements then the student must complete the requirements by the end of Week 2 of their third term as a Probationer Research Student.

3.*Confirmation of D.Phil. status*

Applications should be accompanied by a thesis outline of about two pages and a piece of written work of approximately 5,000 words, intended as a part of the thesis, in final or near-final draft.

4.*Theses*

M.Litt. theses should not exceed 50,000 words, and D.Phil. theses should not exceed 75,000 words, exclusive of bibliographical references, unless the candidate has, with the support of his or her supervisor, secured the leave of the board to exceed this limit. All candidates when they submit their theses must state the approximate number of words therein both (a) including citations and, if they have been granted permission to count citations separately, (b) excluding citations. Theses exceeding the limit are liable to be returned unexamined for reduction to the proper length. Candidates who have submitted in their final term may be allowed a maximum period of two terms to effect the necessary reduction.

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Research Degrees in Theology and Religion

1. *Admission as a Probationer Research Student*

Candidates may apply for admission as Probationer Research Student, or directly to DPhil status, on a full-time or part-time basis. In assessing applications from candidates seeking to undertake a research degree through part-time study, the Graduate Studies Committees of the Board of the Faculty of Theology & Religion shall have regard to evidence that the candidate can meet the following attendance requirements for their period of part-time study: attendance for a minimum of thirty days of university-based work each year, normally coinciding with the full terms of the academic year, to be arranged with the agreement of their supervisor, for the period that their names remain on the Register of Graduate Students unless individually dispensed by the Graduate Studies Committee of the Board of the Faculty of Theology & Religion. During a candidate's probationary period the attendance arrangements must take account of relevant induction and training events scheduled by the Faculty.

2. *Transfer to M.Litt. or D. Phil. status*

All students admitted to Probationer Research Student (PRS) status will be required to submit an application to transfer to M.Litt. or D.Phil. status no later than Monday of Week 0 in the candidate's third term (or Monday of Week 0 in the candidate's sixth term in the case of part-time students). In exceptional cases the Faculty's Graduate Studies Committee may permit the candidate to postpone submission; candidates seeking such postponement must apply to the Director of Graduate Studies for deferral of transfer of status well in advance, and no later than Monday of Week 5 of the candidate's second term (or the Monday of Week 5 of the candidate's fourth term in the case of part-time students).

3. *Confirmation of D.Phil. status*

Application for confirmation of D.Phil. status, with endorsements by the candidate's college and supervisor, shall normally be presented by Monday of Week 0 in the seventh term after admission to the D.Phil. programme (or in the candidate's fourteenth term after transfer to full D.Phil. status in the case of part-time students) but must be presented no later than Monday of Week 5 in the eighth term (or in the candidate's sixteenth term in the case of part-time students). In exceptional cases the Faculty's Graduate Studies Committee may permit the candidate to postpone submission by one term; candidates seeking such postponement should apply to the Committee through the Director of Graduate Studies well in advance.

4. *Theses*

Theses submitted for the Degree of M.Litt. should not exceed 50,000 words, or 100,000 for the D.Phil., excluding only the bibliography in both cases. The faculty board is prepared to consider an application for a relaxation of this limit in special circumstances.

All candidates must submit an abstract of the thesis, of between 1,000 and 1,500 words for an M.Litt., and between 1,500 and 2,500 for a D.Phil., prepared by the candidate. This is in addition to the requirement to submit an abstract of not more than 300 words in length required by the Education Committee's regulations. One copy of each abstract prepared at the time of the examination should be included in the examiners' copies of the thesis. Copies of both abstracts shall be included in the copy of the thesis which shall be deposited in the Bodleian Library.

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Research Degrees in the Mathematical, Physical and Life Sciences Division

1. PERMISSION TO WORK IN A WELL-FOUND LABORATORY OUTSIDE THE UNIVERSITY

Applicants who are admitted to undertake research under the supervision of the Mathematical, Physical and Life Sciences Divisional Board may, exceptionally, be permitted by the divisional board to undertake their research in a well-found laboratory outside the University. Such candidates shall be dispensed from the residence requirements, but shall be required to attend the University for such instruction as the division and department concerned shall require. Before admitting a candidate on this basis, the department concerned shall be required to satisfy itself and the divisional board that appropriate arrangements are in place for approving all aspects of the student's academic work, including the following:

(i) the availability of the equipment and facilities necessary for the project in the agency concerned;

(ii) the existence of a wider collaboration between the department and the agency in which the student is based;

(iii) the subject of their doctoral studies;

(iv) satisfactory induction procedures;

(v) satisfactory health and safety arrangements;

(vi) satisfactory supervision arrangements, to include specification of a minimum number of contact hours between student and supervisor, which shall include not less than two face-to-face meetings between student and supervisor, for a total of at least 8 hours, each term;

(vii) satisfactory arrangements for monitoring the student's progress within the department;

(viii) provision for the student to attend the University for such instruction as the division and department shall require.

Dispensation from these rules shall be sought from the Director of the Graduate School through the departmental Director of Graduate Studies.

2. Examination by integrated thesis

An integrated thesis may constitute an acceptable thesis for students registered on the following programmes: DPhil and MSc by Research Physical & Theoretical Chemistry, DPhil and MSc by Research Earth Sciences, DPhil and MSc by Research Plant Sciences, DPhil and MSc by Research Engineering Science, DPhil and MSc by Research Statistics, DPhil and MSc by Research Zoology.

An integrated thesis may either be a hybrid of conventional chapters and high-quality scientific papers, or be fully paper-based. Regardless of the format, the content of the thesis should reflect the amount, originality and level of work expected for a conventional thesis. It should not be assumed that the act of publication (in whatever form) means the work is of suitable academic quality and content for inclusion in a thesis, and students should discuss all papers in detail with their supervisor before including. It would be anticipated that the candidate would be a lead contributor, rather than a minor author, on at least some of the papers in order to consider this format. There is no minimum, or maximum, number of papers a candidate is expected/allowed to include as part of such a thesis and it will remain a matter for the examiners to conclude whether the contributions are equivalent to that which would be expected of a standard DPhil.

Any papers utilised must concern a common subject, constitute a continuous theme and conform to the following guidelines:

(i) If a candidate for the Degree of Doctor of Philosophy wishes to be examined through an integrated thesis, they should apply for permission to be examined in this way when they apply for confirmation of status, as detailed in the relevant departmental handbook. A candidate for the Degree of Master of Science by Research should normally apply for permission to be examined in this way six months before submitting their papers for examination. To revert to being examined by a conventional thesis rather than an integrated thesis, the candidate must inform their department of the change as detailed in the relevant departmental handbook.

(ii) Work can be included regardless of its acceptance status for publication but candidates may be questioned on the publication status of their work by the examiners.

(iii) Any submitted/published papers should relate directly to the candidate's approved field of study, and should have been written whilst holding the status of PRS or a student for the MSc (by Research), or DPhil.

(iv) The collection of papers must include a separate introduction, a full literature review, discussion and a conclusion, so that the integrated thesis can be read as a single, coherent document.

(v) The candidate must ensure all matters of copyright are addressed before a paper's inclusion. A pre-print version of any published papers should be included as standard.

(vi) Joint/multi-authored papers are common in science based subjects and thus acceptable if the candidate can both defend the paper in full and provide a written statement of authorship, agreed by all authors, that certifies the extent of the candidate's own contribution. A standard template is available for this purpose.

The length and scope of theses, including word limits for each subject area in the Division are set out in Departmental guidelines.

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Doctoral Training Programmes in MPLS

1. *Programmes covered by these regulations*

(a) The regulations in cl. 2, 3, and 4 shall apply to all research students registered on the following doctoral training programmes, irrespective of the division or department they are based within for their research project:

(i) Centres for Doctoral Training in: Autonomous Intelligent Machines and Systems; Biomedical Imaging; Cyber Security; Future Propulsion and Power; Health Data Science; Healthcare Innovation; Industrially Focused Mathematical Modelling; Inorganic Chemistry for Future Manufacturing; Mathematics of Random Systems: Analysis, Models and Algorithms; Modern Statistics and Statistical Machine Learning; Oil and Gas; Partial Differential Equations: Analysis and Applications; Renewable Energy Marine Structures; Science and Technology of Fusion Energy; Statistical Science; Systems Approaches to Biomedical Science; Sustainable Approaches to Biomedical Science; Synthesis for Biology and Medicine; Synthetic Biology; and Wind and Marine Energy Systems and Structures;

(ii) Doctoral Training Centres in: Life Sciences Interface; and Systems Biology;

(iii) Doctoral Training Partnership in Environmental Research;

(iv) Doctoral Training Partnership in Interdisciplinary Bioscience;

(v) Students for the DPhil in Cardiovascular Medicinal Chemistry.

The programmes listed in (i), (ii) and (v) shall be under the supervision of the Board of the Mathematical, Physical, and Life Sciences Division.

The programmes listed in (iii) shall be under the joint supervision of the Boards of the Mathematical, Physical, and Life Sciences Division, and the Social Sciences Division. They shall appoint a Management Board to run the programme.

The programme listed in (iv) shall be under the joint supervision of the Boards of the Mathematical, Physical, and Life Sciences Division, and the Medical Sciences Division. They shall appoint a Management Board to run the programme.

(b) The regulations in cl. 2, 3, and 4 shall not apply to the doctoral training programmes listed below. Students shall be registered for the first year of their programme as follows:

(i) Centre for Doctoral Training in Gas Turbine Aerodynamics and Future Propulsion and Power: students shall be registered for the first year of this programme at the University of Cambridge,

(ii) Centre for Doctoral Training in Science and Application of Plastic Electronic Materials: students shall be registered for the first year of this programme at the Imperial College of Science and Technology,

(iii) Centre for Doctoral Training in Diamond Science and Technology: students shall be registered for the first year of this programme at the University of Warwick,

(iv) Centre for Doctoral Training in Theory and Modelling in Chemical Sciences shall be registered for the first year of this programme on the MSc in Theoretical and Computational Chemistry.

These programmes shall be under the supervision of the Board of the Mathematical, Physical, and Life Sciences Division.

Students on the programmes listed in b (i)-(iii) must pass the postgraduate taught course that they are registered on for the first year in order to be admitted to the status of Probationer Research Student. Students on the programme listed in b (iv) must meet the conditions specified in the regulations for the MSc in Theoretical and Computational Chemistry in order to be admitted to the status of Probationer Research Student. Students listed in b (i) to (iv) who are admitted to the status of Probationer Research Student may hold that status for up to four terms. The General Regulations Governing Research Degrees and the regulations for Research Degrees in Physical Sciences shall then apply.

2. *Probationer Research Student Status*

(a) Students admitted to the doctoral programmes listed in (1) (a), with the exception of Mathematics of Random Systems: Analysis, Models and Algorithms, shall hold the status of Probationer Research Student for a maximum of six terms. Students admitted to Mathematics of Random Systems: Analysis, Models and Algorithms shall hold the status of Probationer Research Student for a maximum of four terms.

(b) Students admitted by The University of Warwick to the Centre for Doctoral Training in Statistical Science, and students admitted by the University of Bristol or the University of Warwick to the Centre for Doctoral Training in Synthetic Biology, and students admitted by the University of Nottingham to the Centre for Doctoral Training in Biomedical Imaging shall be matriculated and hold the status of Probationer Research Student Status at the University of Oxford for the first three terms of their doctoral training programme.

(c) A Probationer Research Student on a doctoral training programme listed in (1) (a) shall apply for admission to D.Phil. status normally before the end of the fifth term, and no later than the eighth week of the sixth term.

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(d) A Probationer Research Student registered on the Centre for Doctoral Training in Renewable Energy Marine Structures or Wind and Marine Energy Systems and Structures programmes may choose to apply for admission to either the degree of Doctor of Engineering or the degree of Doctoral of Philosophy. A Student must choose which degree to apply for no later than the end of the third full-term. The Regulations below apply to students seeking to apply for and supplicate for the degree of Doctor of Philosophy. For students seeking to apply for the degree of Doctor of Engineering, the Regulations for the Doctor of Engineering shall apply.

(e) A candidate whose first application for transfer to D.Phil. status is not approved shall be permitted to make one further application, following the procedures laid down in the General Regulations Governing Research Degrees §4, clauses 1-4, and shall be granted an extension of time for one term if this is necessary for the purposes of making the application.

(f) Subject to the approval of the divisional board, and for good cause, a student may be permitted to hold the status of PRS prior to the first application for transfer of status for a further one or two terms, on the condition that the first application for transfer of status is submitted and assessed within eight terms of the student being admitted to PRS status. Any application outside this limit (other than in clause 2(e) above) must be approved by or on behalf of Education Committee.

(g) A Probationer Research Student on a doctoral training programme shall cease to hold such status in accordance with General Regulations Governing Research Degrees §4.10 (i)–(iii).

(h) The board may grant a student suspension from the Register of those admitted to the status of Probationer Research Student or deprive a student of their status; and in such cases it shall at all times follow procedures determined by the Education Committee by regulation.

(i) It shall be open to a candidate whose name has been removed from the Register to apply to the board for reinstatement to the Register as a Probationer Research Student. The application should have the support of their society and supervisor, and such reinstatement fee as may from time to time be prescribed by Council should be paid. Permission for reinstatement to the Register of Students may be granted by the board provided that:

(i) no more than twenty-four months have passed since the student's name was removed from the Register; and

(ii) the number of terms the candidate spent with the status of a Probationer Research Student did not exceed eight terms in the case of a Student on a doctoral training programme listed in (1) (a).

Exceptionally, a candidate who is not able to apply for reinstatement within the provisions above may make an application to Council's Education Committee for reinstatement to the Register of Students as a Probationer Research Student. Such candidates must meet the requirements for reinstatement by the board and in addition must provide a statement explaining why it is reasonable for Education Committee to permit their reinstatement and outlining the circumstances that have prevented earlier submission. For such applications, Education Committee will consider the length of time since the candidate's name was on the Register of Students, the seriousness of the causes for the delay, and the views of the student's department, supervisor and college.

3. *Confirmation of Status as a Student for the Degree of Doctor of Philosophy*

A candidate on a doctoral training programme listed in (1) (a) with the exception of Mathematics of Random Systems: Analysis, Models and Algorithms, who has been admitted to the status of Student for the Degree of Doctor of Philosophy must apply to the board for confirmation of his or her status as a D.Phil. Student no later than the eighth week of the tenth term after admission as a research student; and not normally earlier than the ninth term after that in which he or she was initially admitted to the status of a Probationer Research Student or to the status of a student for another higher degree of the University. For students registered on the Mathematics of Random Systems: Analysis, Models and Algorithms programme the General Regulations for the Degree of Doctor of Philosophy shall apply.

A Student for the Degree of Doctor of Philosophy on a doctoral training programme listed in (1) (a) shall cease to hold such status unless it has been confirmed within ten terms of his or her admission to Probationer Research Student status, or nine terms for students registered on the Mathematics of Random Systems: Analysis, Models and Algorithms programme.

4. *Other requirements for students for the Degree of Philosophy following a doctoral training programme*

A full-time Student for the Degree of Doctor of Philosophy following a doctoral training programme may hold that status for twelve terms from admission to Probationer Research Student status.

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Research Degrees in Biological Sciences (Plant Sciences and Zoology)

All research students will be admitted to the status of Probationer Research Student in the first instance. Individuals may hold this status for a maximum of four terms. The provisions for extension to this time limit are set out in the General Regulations Governing Research Degrees, §4. Candidates should discuss with their supervisors whether to apply for transfer to M.Sc. status or to D.Phil. status, and the most appropriate time at which to apply. It is possible to transfer to M.Sc. status initially and thereafter to D.Phil. status if this is appropriate.

1. *Admission of students to the status of Student for the M.Sc. by Research*

Applicants should submit the material specified in Regulations for the Degree of Master of Science by Research, §3, cl. 1; the board does not normally require any further test under §3, cl. 2. Candidates may obtain full details from the Director of Graduate Studies.

2. *Admission of students to the status of Student for the Doctor of Philosophy*

The form of written work to be submitted by candidates for admission as Students for the Doctor of Philosophy, and the manner of its examination, as required by Regulations for the Degree of Doctor of Philosophy, §3, cl. 2, shall be determined by the board acting through the candidate's department or sub-department. Details may be obtained from the Director of Graduate Studies.

3. *Confirmation for Status of Student for the Doctor of Philosophy*

The status of Students for the Doctor of Philosophy will be confirmed by the board under the provisions of Regulations for the Degree of Doctor of Philosophy, §4, cl. 2, when it has received a certificate from the candidate's head of department that he or she is continuing satisfactorily to conduct research. Details may be obtained from the Director of Graduate Studies.

4. *Theses*

D.Phil. theses should normally be not more than 50,000 words in length (approximately 170 sides of A4 paper), exclusive of bibliography, appendices, diagrams, and tables. In exceptional circumstances the permission of the board can be sought to exceed this limit, but in no case may a thesis be longer than 75,000 words.

Candidates with some published work may also include that as part of a traditional thesis, normally as an appendix.

Approval to submit a thesis using this format must be sought in advance from the appropriate Director of Graduate Studies.

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Research Degrees in Mathematical Sciences (Computer Science, Mathematics and Statistics)

1.*Admission to the status of Probationer Research Student*

Applicants (other than those from overseas) will be notified individually if they are required to attend for interview before a decision is taken on an application for admission.

2.*Admission to the status of Student for the Degree of Master of Science by Research*

A Probationer Research Student may apply for transfer to M.Sc. status at any time within four terms of admission to the status of Probationer Research Student. Assessment for transfer shall be by oral examination. Two persons appointed by the board shall conduct the examination.

3.*Admission to the status of Student for the Degree of Doctor of Philosophy*

(i) Any person seeking transfer to the status of D.Phil. student must apply to the board, which will approve such application only if two (or, in exceptional cases, three) assessors appointed by the board shall have certified

(*a*) that they have considered the written work submitted by the applicant and are satisfied that it demonstrates a capability of producing research work of the requisite standard and presenting the findings clearly; and

(*b*) that together they have interviewed the candidate and satisfied themselves that the planned programme of research is one that may be profitably undertaken at Oxford and that the candidate has a good knowledge and understanding of the work that is likely to be needed to embark on the programme.

(ii) Before making application to the board for transfer to the status of D.Phil. student, the applicant shall, in consultation with his or her supervisor, prepare a body of written work which shall be submitted as evidence of suitability for transfer.

(iii) Applications shall be in one of two categories:

Category A (open to students who have had no previous experience of research work, this includes all candidates in the Department of Computer Science.)

In this category the written work submitted for Computer Science shall be a qualifying dissertation, consisting of an extensive literature review and a thesis proposal. There is no formal word limit, but as a rough guide, the literature review should be around 5000 words (or more), and the thesis proposal should be around 6 pages. For Mathematics & Statistics the written work submitted shall consist of a short dissertation on a topic selected in consultation with the supervisor. For the Departments of Mathematics and Statistics the preferred length is between 25-50 pages of TeX with a font no smaller than 11pt.

Students in Category A should apply to transfer from the status of Probationer Research Student to the status of Student for the degree of Doctor of Philosophy between the second and fourth term after admission as a research student. Students with no previous experience of research work are advised to apply in the third term after admission. Cases to defer application for the transfer of status must be made by the candidate's supervisor to the departmental Director of Graduate Studies by the end of the fourth full-term after admission. Approval will only be granted in exceptional cases. The provisions governing deferral are set out in the General Regulations Governing Research Degrees, §4. A form of application for the assessment together with a form of application for transfer should be sent to the relevant departmental administrator. The applicant should include with the application a brief description of the proposed subject of research for the D.Phil. degree and a brief statement (courses attended, texts and publications studied etc.) setting out the steps taken to ensure that he or she has the knowledge and understanding likely to be necessary to embark on the planned research work. The applicant should also name a date (not later than four weeks before the start of the Full Term following the date of application (applications made in vacation to be counted as if they had been made in the following term)) by which time he or she undertakes to make available two (or in exceptional cases three) copies of the written work supporting the application.

A student whose first application for transfer to D.Phil. status under Category A is not approved, shall be permitted to make one further application, and shall be granted an extension of time for one term if this is necessary for the purposes of making the application. A candidate failing to secure a Category B transfer to D.Phil. status will be allowed to apply for transfer under Category A.

Category B (open to applicants who have had previous experience of research work; it is expected that this will include many students who have successfully completed a taught master's course. This category is not available to candidates in the Department of Computer Science.)

In this category the written work submitted with the application may consist of either

(*a*) a thesis or dissertation produced in connection with another course of research or study; or

(*b*) work that has been accepted for publication in a learned journal or journals; or

(*c*) other work which is in the opinion of the supervisor of comparable standing.

Students under Category B will make applications immediately after admission to Probationer Research Student status. A form of application for assessment together with a form of application for transfer together with two copies of the written work, should be sent to the relevant departmental administrator. In exceptional cases a third copy may be required. The applicant

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should include with the application a brief description of the proposed subject of research for the D.Phil. degree and a brief statement (courses attended, texts and publications studied, etc.) setting out the steps taken to ensure that he or she has the knowledge and understanding likely to be necessary to embark on the planned research work.

(iv) In both types of application, on receipt of a form of application for assessment the board will appoint two (or in exceptional cases, three) members of the faculty to advise the board on the suitability of the applicant for transfer. Having considered the work submitted they shall arrange to interview the applicant to assess his/her suitability. They shall subsequently report to the board as to whether or not they are satisfied that the conditions described in clause 3(i) above have been met.

(v) On receipt of the report from the board's advisers, and after due consideration of any supervisor's reports that are available the board shall determine

(*a*) that the application be approved; or

(*b*) that the application be rejected, but that the student be allowed to apply for transfer to the status of Student for the Degree of M.Sc. by Research; or

(*c*) that the candidate make one further application (under Category A).

4.*Transfer from status of Student for the Degree of Master of Science by Research to status of Student for the Degree of Doctor of Philosophy*

(i) Any person seeking transfer to the status of a D.Phil. student must apply to the board, which will approve such application only if two (or, in exceptional cases, three) persons appointed by the board shall have certified:

(*a*) that they have considered written work submitted by the applicant and are satisfied that it demonstrates a capability of producing research work of the requisite standard and presenting the findings clearly; and

(*b*) that together they have interviewed the candidate and satisfied themselves that the planned programme of research is one that may be profitably undertaken at Oxford and that he or she has a good knowledge and understanding of the work that is likely to be needed to embark on the programme.

(ii) Before making application to the board for transfer to the status of D.Phil. student, the applicant shall in consultation with his/her supervisor prepare a body of written work which shall be submitted as evidence of suitability for transfer.

(iii) Application for transfer from M.Sc. status to D.Phil. student status shall consist of a short dissertation on a topic selected in consultation with the supervisor, the preferred length being of between twenty-five and fifty typed pages (or fifteen to thirty printed pages of TEX, depending on fount used), or a part-written thesis.

Application may be made at any time up to the ninth term after admission. A form of application for assessment together with a form of application for transfer should be sent to the relevant departmental administrator. The applicant should include with the application a brief description of the proposed subject of research for the D.Phil. degree and a brief statement (courses attended, texts and publications studied etc.) setting out the steps taken to ensure that he or she has the mathematical knowledge and understanding likely to be necessary to embark on the planned research work. The applicant should also name a date (not later than four weeks before the start of the Full Term following the date of application (applications made in vacation to be counted as if they had been made in the following term)) by which time he or she undertakes to make available two (or in exceptional cases three) copies of the written work in support of the application.

A student whose first application for transfer from M.Sc. by Research status to D.Phil. status is not approved, shall be permitted to make one further application, and shall be granted an extension of time for one term if this is necessary for the purposes of making the application.

(iv) On receipt of a form of application for assessment the board will appoint two (or in exceptional cases, three) members of the faculty, neither of whom shall normally be the applicant's supervisor, to advise the board on the suitability of the applicant for transfer. Having considered the work submitted they shall arrange to interview the applicant to assess suitability. They shall subsequently report to the board as to whether or not they are satisfied that the conditions described in clause (i) above have been met.

(v) On receipt of the report from the board's assessors, and after due consideration of any supervisor's reports that are available the board shall determine that the application be approved; or that the application be rejected.

5.*Confirmation of D.Phil. status*

Confirmation of D.Phil. Student status, which will normally take place by the end of the ninth term after that in which the candidate was admitted as a Probationer Research Student, will take the form of an oral examination with two assessors appointed by the board, based on the candidate's own written report of progress.

The assessors shall recommend to the board either that D.Phil. status be confirmed or that one further application may be made, normally within one term of the original application. An extension of time for one term shall be granted if this is necessary for the purposes of making the application. If D.Phil. status is not confirmed, the second application shall normally be made by the end of the tenth term after that in which the candidate was admitted as a Probationer Research Student. Two assessors appointed by the board shall require evidence of progress such as written work and shall indicate to the student precisely what is required. A second oral examination may be held.

If, after considering a candidate's second application for confirmation of status, the board concludes that the student's progress does not warrant this, it may approve his or her transfer to the status of Student for the Degree of Master of Science by Research.

6.*Thesis*

Where some part of the thesis is not solely the work of the candidate or has been carried out in collaboration with one or more persons, the candidate shall submit a clear statement of the extent of his or her own contribution.

In *Computer Science*, the text of a thesis submitted for the Degree of D.Phil. shall not exceed 250 pages of A4, single-spaced in normal size type, but there is no limit in references, diagrams, tables of empirical data or other forms of computer output, etc. Most theses are between 150 and 200 pages, though what is normal depends on the topic. Theses on certain topics in

theoretical computer science tend to be shorter; those that rely on the collection and interpretation of empirical data presented as evidence may be closer to the upper limit.

In *Mathematics*, the text of theses submitted for the Degree of D.Phil. shall not exceed 200 pages, A4 size, double-spaced in normal-size type. This page limit includes references, appendices, numerical tables, diagrams, etc. If a candidate believes their thesis must necessarily exceed this page limit they should write to the DGS for permission to submit a longer thesis, with an explanation of why this is necessary.

In *Statistics*, the text of theses submitted for the Degree of D.Phil. shall not exceed 200 pages, A4 size, double-spaced in normal-size type, but there is no limit on references, numerical tables, diagrams, computer output, etc. The normal length of a thesis, however, is nearer 100 pages (exclusive of the material defined above).

Research Degrees in Physical Sciences

1. *Master of Science by Research*

Applicants for admission as students for the Degree of Master of Science by Research shall in addition to the requirements of Regulations for the Degree of Master of Science by Research, §3, cl. 1, be required to undertake such other tests as the department concerned, acting through the candidate's head of department or sub-department shall determine. The Notes of Guidance provided by the department or sub-department will give details of these requirements.

2. *Doctor of Philosophy*

The form of written work to be submitted by candidates for admission as Students for the Degree of Doctor of Philosophy, and the manner of its examination, as required by Regulations for the Degree of Doctor of Philosophy, §3, cl. 2, shall be determined by the department concerned, acting through the candidate's head of department or sub-department. The notes of guidance provided by the department or sub-department will give details of these requirements. All candidates will be examined orally.

3. *Confirmation of status of students for the Degree of Doctor of Philosophy*

The status of Students for the Degree of Doctor of Philosophy will be confirmed by the board under the provisions of Regulations for the Degree of Doctor of Philosophy, §4, cl. 1, when it has received a certificate from the candidate's head of department or sub-department that he or she is continuing satisfactorily to conduct research. The candidate and the supervisor will be required to provide a clear indication of the proposed time-table for submission of the thesis.

4. *Theses*

(*a*) **Longer abstracts: Earth Sciences, Chemistry, and Engineering**

Candidates for the Degrees of M.Sc. and D.Phil. in *Chemistry, Earth Sciences* or *Engineering* may if they wish submit with their theses, in addition to the abstract required of all candidates, a longer abstract of not more than 1,500 words for the M.Sc. and 2,500 for the D.Phil.. Should such an abstract be submitted, a copy of it must be bound into the copy of the thesis which, if the application for leave to supplicate for the degree is successful, will be deposited in the Bodleian Library.

(*b*) **Word limits**

Theses submitted by candidates in *Materials* shall not exceed 25,000 words for the M.Sc. and 40,000 words for the D.Phil., A4 size, double-spaced, but there is no limit on references, diagrams, tables, photographs, computer programmes, etc.

Theses submitted by candidates for the Degree of D.Phil. in *Physics* (except *Theoretical Physics*) must not exceed 250 pages, A4 size, double spaced in normal-size type (elite), the total to *include* all references, diagrams, tables, etc.

The text of theses submitted for the degree of D.Phil. in *Theoretical Physics* must not exceed 150 pages as defined above.

Theses submitted by candidates for the Degree of M.Sc. in P*hysics* must not exceed 150 pages as defined above.

Theses submitted by candidates in *Engineering Science* must not exceed 250 pages for the Degree of D.Phil. or 200 pages for the Degree of M.Sc. They should be double spaced, A4 size, in normal size type (Times New Roman, 12 point), the total to *include* all references, diagrams, tables, appendices, etc.

The text of theses submitted for the Degree of D.Phil. in *Earth Sciences* must not exceed 250 pages as defined above, but there is no limit on diagrams, tables, etc.

In special circumstances the Graduate Studies Committee of the appropriate department or sub department may, on application made *before* the thesis is submitted, grant leave to exceed the limit by a stated amount. Applications to exceed these limits must explain why the candidate believes the nature of the thesis is such that an exception should be made, and must be supported by the supervisor.

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Research Degrees in the Medical Sciences Division

1. ADMISSION OF RESEARCH STUDENTS

All research students will be admitted to the status of Probationer Research Student in the first instance.

Special provisions for part-time students

In assessing applications from candidates seeking to undertake a research degree through part-time study in Clinical Medicine, Population Health, Experimental Psychology, Psychiatry and Primary Care Health Sciences, the responsible admitting body shall have regard to evidence that:

(i) the candidate is suitable to undertake research at doctoral level;

(ii) the candidate's proposed topic of research is suitable for part-time study;

(iii) the candidate's personal and professional circumstances are such that it is both practicable for them to fulfil the requirements of the course, and necessary for them to study on a part-time basis;

(iv) if appropriate, the candidate has the written support of their present employer for their proposed course of study and its obligations;

(v) the candidate can meet the following attendance requirements for their period of part-time study: attendance for a minimum of thirty days of university-based work each year, to be arranged with the agreement of their supervisor, for the period that their names remain on the Register of Graduate Students unless individually dispensed by the Board. During a candidate's probationary period the attendance arrangements must take account of relevant induction and training events scheduled by the Board.

2. PROBATIONER STATUS

Students may hold the status of Probationer Research Students for a maximum of four terms (or eight terms in the case of a part-time student). Candidates should discuss with their supervisors whether to apply for transfer to M.Sc. status or D.Phil. status, and the most appropriate time at which to apply. In exceptional circumstances the Board may grant up to two terms' extension to this deadline (or one to four terms' extension for a part-time student).

Students on the programmes listed below may hold Probationer Research Student status for a maximum of six terms:

D.Phil. in Cardiovascular Science (BHF)

D.Phil. in Chromosome and Developmental Biology

D.Phil. in Genomic Medicine and Statistics

D.Phil. in Infection, Immunology and Translational Medicine

D.Phil. in Ion Channels and Disease

D.Phil. in Structural Biology

In exceptional circumstances the Board may grant up to one term's extension to this deadline.

3. ADMISSION OF STUDENTS TO THE STATUS OF STUDENT FOR THE DEGREE OF MASTER OF SCIENCE BY RESEARCH

Candidates should submit the statement from the supervisor and the statement from the candidate's society as specified by the regulations governing the degree of Master of Science by Research. All candidates must include a completed Training Needs Analysis detailing the skills training that they have undertaken and planned. In addition, candidates should submit an outline of their project of no more than 500 words and a timetable for completion. Candidates will be required to give a presentation on their work. Further guidance on the form of the written submission and the form of the presentation should be sought from the departmental Director of Graduate Studies.

4. ADMISSION OF STUDENTS TO THE STATUS OF STUDENT FOR THE DEGREE OF DOCTOR OF PHILOSOPHY

Candidates should submit the statement from the supervisor and the statement from the candidate's society as specified by the regulations governing the degree of Doctor of Philosophy. All candidates must include a completed Training Needs Analysis detailing the skills training that they have undertaken and planned. In addition, candidates, with the exception of those on the Doctor of Philosophy in Experimental Psychology, should submit a report of no more than 5,000 words which should include an abstract, introduction, methods, results, discussion, any appendices, and future plans including a proposed timetable for completion. Candidates on the Doctor of Philosophy in Experimental Psychology should submit a report of no more than 7,000 words which should include an abstract, introduction, methods, results, discussion, any appendices, and future plans including a proposed timetable for completion. These are maximum word limits, exclusive of tables and references. Candidates will not be penalised for submitting reports of shorter length, so long as they include sufficient material to merit admission. However, if the maximum word limit is exceeded the report may be returned to the candidate for amendment. Further guidance on the form of report should be sought from the departmental Director of Graduate Studies.

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5. PERMISSION TO WORK IN A WELL-FOUND LABORATORY OUTSIDE OF OXFORD

Applicants who are admitted to undertake research under the supervision of the Medical Sciences Divisional Board may, exceptionally, be permitted by the Divisional Board to undertake their research in a well-found laboratory outside of Oxford. Such candidates shall be dispensed from the residence requirements, but shall be required to attend Oxford for such instruction as the Division and department concerned shall require. Before admitting a candidate on this basis, the department concerned shall be required to satisfy itself and the Divisional Board that appropriate arrangements are in place for approving all aspects of the student's academic work, including the following:

(i) the availability of the equipment and facilities necessary for the project in the agency concerned;

(ii) the existence of a wider collaboration between the department and the agency in which the student is based;

(iii) the subject of their doctoral studies;

(iv) satisfactory induction procedures;

(v) satisfactory health and safety arrangements;

(vi) satisfactory supervision arrangements, to include specification of a minimum number of contact hours between student and supervisor, which shall include not less than two face-to-face meetings between student and supervisor, for a total of at least 8 hours, each term;

(vii) satisfactory arrangements for monitoring the student's progress within the department;

(viii) provision for the student to attend Oxford for such instruction as the division and department shall require.

6. CONFIRMATION OF STATUS OF STUDENTS FOR THE DEGREE OF DOCTOR OF PHILOSOPHY

Candidates shall normally apply for confirmation of status in the eighth term from their admission as a research student, and no later than the ninth term from their admission as a research student (or the sixteenth and eighteenth terms respectively for a part-time student). The Board strongly advises candidates to apply for confirmation of status a minimum of one term before they intend to submit their thesis (two terms for a part-time student).

Candidates should submit the statement from the supervisor and the statement from the candidate's society as specified by the regulations governing the degree of Doctor of Philosophy. Candidates must include a completed Training Needs Analysis detailing the skills training that they have undertaken. This paperwork should be accompanied by a full contents list for the thesis, and include the milestones of any remaining work to be undertaken, and dates for the submission of draft chapters to the supervisor(s) for comment.

Candidates shall be required to deliver a formal, oral presentation of their work. The presentation will be attended by two assessors who are deemed to have the appropriate expertise to comment on the content of the project. The assessors will be appointed by the candidate's department; neither assessor will have had direct supervisory involvement with the student. Following the presentation the assessors will conduct an interview with the candidate.

The assessors will report to the Board on the candidate's suitability for confirmation of D.Phil. status. This report will be based on the information provided in the statement from the supervisor and the statement from the candidate's society as specified by the regulations governing the degree of Doctor of Philosophy, and in the supplementary statement from the candidate in conjunction with their presentation and interview. In cases where confirmation of status is not recommended the assessors will attach a short written report detailing where the work submitted falls below the standard required.

7. THESES

For students admitted prior to 1 October 2009.

A set of scientific papers that concern a common subject may exceptionally constitute an acceptable thesis, but only if with the addition of an introduction, general discussion, and general conclusion they constitute a continuous theme. Joint papers may not be included unless the supervisor certifies the extent of the candidate's own contribution. Joint papers may be included as appendices in a thesis. Approval to submit a thesis using this format should be sought from the divisional board (via the Chair, Medical Sciences Graduate School Committee, c/o Medical Sciences Office, Level 3 John Radcliffe Hospital, Oxford OX3 9DU) as soon as possible after admission and not later than the date at which the appointment of examiners is requested.

Candidates with some published work may also include that as part of a traditional thesis, normally as an appendix.

The length and scope of theses in each subject area in the Division is set out in the Graduate School Weblearn site https://weblearn.ox.ac.uk/portal/hierarchy/medsci/department/grad_school (https://weblearn.ox.ac.uk/portal/hierarchy/medsci/department/grad_school) .

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Biochemistry: Joint Doctoral Programme with the Scripps Research Institute

1. General

(*a*) The University may, in collaboration with The Scripps Research Institute, La Jolla, California (TSRI), through the Department of Biochemistry, admit a candidate to the full-time status of Probationer Research Student, and, on successful transfer of status, of Student for the Degree of Doctor of Philosophy (or, exceptionally, Master of Science) jointly with TSRI and permit such a student to supplicate for the degree of Doctor of Philosophy (or, exceptionally, Master of Science by Research) jointly awarded with TSRI.

(*b*) The Board shall, in consultation with TSRI, elect for the supervision of the programme a Joint Programme Committee, which shall have the power to arrange research supervision, lectures, and other instruction, and shall be responsible to both institutions. The programme directors in each institution will be responsible to the Oxford-Scripps Joint Programme Committee ('the Joint Programme Committee'), membership of which will consist of faculty members from both institutions.

(*c*) All students accepted on this programme will be admitted simultaneously as students of both institutions, and will be subject to the regulations and guidelines of both institutions, **except** as provided in the following regulations. Students admitted to the programme will be matriculated as students of the University of Oxford at the beginning of the programme, which is of five years' duration, irrespective of whether they begin their studies at Oxford or at TSRI; and, for the purpose of University of Oxford regulations, numbers of terms shall be reckoned from the term in which the student is admitted to the joint programme, irrespective of whether they begin their studies at Oxford or at TSRI.

(*d*) The joint programme shall be subject to the following detailed regulations for the conduct of the programme and the admission of students, and the granting of leave to supplicate shall be subject to those regulations and any other relevant provisions agreed by the University and TSRI.

(*e*) For the purposes of these regulations 'Board' shall mean the Medical Sciences Divisional Board of the University of Oxford or any body or person authorised to act on its behalf in these matters.

(*f*) For the purposes of these regulations, 'term' shall mean a term as prescribed in the University of Oxford's Regulations on the Number and Length of Terms, and when the required time in these regulations is reckoned in years, a year shall be deemed to be the equivalent of three terms. (For example, if five years are required, fifteen terms shall be understood.)

(*g*) In the event of a conflict between the regulations and guidelines of the two institutions, the procedure for resolution described in the Inter-Institutional Agreement between the two institutions will apply.

2. Admission

(*a*) All students will be admitted to the status of Probationer Research Student (Joint Oxford/TSRI) in the first instance. The provisions of the University of Oxford Regulations for Admission as a Probationer Research Student, **§§1**, **2**, relating to the Status of Probationer Research Student and to the Admission of Candidates as Probationer Research Students, apply **except** that the Board will discharge its duties under these regulations following consultation with TSRI, through the Joint Programme Committee.

(*b*) Although students may hold this status for a maximum of six terms, candidates should normally apply to transfer from Probationer Research Student (Joint Oxford/TSRI) status in the third term after admission as a research student.

3. Induction

All students admitted to the programme will undertake an induction session at TSRI, and thereafter will start the full programme of study at Oxford or TSRI in accordance with the regulations set out above and below. Students starting at Oxford will be required to attend the induction course in the Department of Biochemistry.

4. Residence and other requirements

(*a*) With the exception of the references to part-time students, the provisions of the University of Oxford Regulations for Admission as a Probationer Research Student, **§4**, relating to the Residence and other Requirements of Probationer Research Students, apply to Probationer Research Students (Joint Oxford/TSRI).

(*b*) With the exception of the references to part-time students, the provisions of the University of Oxford Regulations for the Degree of Doctor of Philosophy, **§6**, relating to Residence and other Requirements for Students for the Degree of Doctor of Philosophy, apply to Doctor of Philosophy (Joint Oxford/TSRI) students **except** that he or she shall be deprived of that status if he or she shall have failed to complete his or her thesis within fifteen terms or within such further extension of time as may have been granted by the Board (see 7(*f*) below).

(*c*) In line with the regulations referred to in (*a*) and (*b*) above which make provision that 'time spent outside Oxford during term as part of an academic programme approved by Council shall count towards residence for the purpose of this clause', study at TSRI shall qualify as residence under these regulations; the normal patterns of study, after completion of the induction session under 3. above, shall be as follows:

(i) *For students commencing the programme at Oxford*: Students will study in Oxford for up to the first three years of the programme, during which period they will be subject to the regulations and disciplinary procedures of the University of Oxford, and for the remaining years at TSRI.

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(ii) *For students commencing the programme at TSRI*: Students will study at TSRI for up to the first three years of the programme, and for the remaining years in Oxford, during which period they will be subject to the regulations and disciplinary procedures of the University of Oxford.

5. Fees

The following provisions of Appendix I, Regulations on Financial Matters, apply:

§1 *Fees payable at matriculation*

§2 *Fees payable by candidates on registration, entry for an examination, application for leave to supplicate, or resubmission of a thesis for certain degrees*

§5 *In respect of certificates and personal data*

§6 *Composition fees payable by members of the University*, except that students who begin their study at TSRI shall pay no composition fee in respect of the first two years of their programme.

Students who begin their study at Oxford will therefore be liable for composition fees at the HomeEU or Overseas rate as appropriate in respect of their first nine terms of residence under the terms of section 3, thereafter being exempt under the terms of section 4, of **§6**; and students who begin their study at TSRI will be liable for composition fees at the HomeEU or Overseas rate as appropriate in respect of their final nine terms of residence (noting in both cases that residence, under the terms of 4(*c*) above, includes study at TSRI).

6. Supervision

The Department of Biochemistry and TSRI, in consultation through the Joint Programme Committee, will each appoint academic supervisors for each student, who will be required to make termly reports on students' progress while the student remains in the joint degree programme, i.e. until the thesis has been accepted for the award of the Doctor of Philosophy (Joint Oxford/TSRI).

(i) For Probationer Research Students (Joint Oxford/TSRI), the provisions of the University of Oxford Regulations for Admission as a Probationer Research Student, **§3**, relating to Supervision of Probationer Research Students, apply.

(ii) For Doctor of Philosophy (Joint Oxford/TSRI) Students, the provisions of the University of Oxford Regulations for the Degree of Doctor of Philosophy, **§5**, relating to Supervision of Students for the Degree of Doctor of Philosophy, apply.

(iii) For all students, the provisions of the Memorandum of Guidance for Supervisors and Research Students will apply (see 11 below).

7. Student progress

(*a*) *Completion of coursework at TSRI*

(i) All students will be required to undertake a sequence of taught coursework in connection with the proposed field of research at TSRI and to pass the associated examinations in accordance with the TSRI requirements unless exempted from this requirement under (ii) following.

(ii) Candidates may, in advance of registration for the joint degree programme, apply to the Joint Programme Committee for exemption from all or part of this requirement in recognition of study and examinations previously undertaken.

(iii) A student who fails any element of the coursework will be required to resit the examination, or to pass an equivalent element, before proceeding to the next stage of the programme.

(*b*) *Admission of students to the status of Student for the Degree of Doctor of Philosophy (Joint Oxford/TSRI)*

(i) Students who begin their programme of study at TSRI will apply for transfer of status according to the stated requirements, i.e. by entering the TSRI qualifying examination for PhD candidacy, having completed and passed the taught coursework elements as provided under (*a*)(i) and (*a*)(iii) above.

(ii) For students who begin their programme of study at the University of Oxford, the provisions of the University of Oxford Regulations for the Degree of Doctor of Philosophy, **§3**, Admission of Candidates to the Status of Student for the Degree of Doctor of Philosophy, shall apply, and **in addition**, unless exempted under the provisions of (*a*)(ii) above, such students will be required to undertake the sequence of taught coursework at TSRI, and to pass the coursework examinations, as provided under (*a*)(i) and (*a*)(iii) above, when they have moved to TSRI.

(iii) Application for transfer of status should normally take place during the third term after admission to the programme. However, if a student undertakes work in two or more different laboratories within the particular institution during the first year, application for transfer of status may be delayed until after the third term, but *must* be made before the end of the sixth term. A candidate whose first application for transfer to Doctor of Philosophy (Joint Oxford/TSRI) status is not approved shall be permitted to make one further application, following the procedures laid down in the University of Oxford Regulations for the Degree of Doctor of Philosophy, **§3**, cll.1 to 4, and shall be granted an extension of time for one term if this is necessary for the purposes of making the application.

(iv) The recommendations open to the assessors of the application for the *first time* shall be:

Transfer to Doctor of Philosophy (Joint Oxford/TSRI) status; or

Transfer to Master of Science by Research (Joint Oxford/TSRI) status; or

Rejection of application to transfer to either Doctor of Philosophy (Joint Oxford/TSRI) status or Master of Science by Research (Joint Oxford/TSRI) status, with the opportunity for submission of a second application, if the candidate chooses.

(v) The recommendations open to the assessors of the application for the *second time* shall be:

Transfer to Doctor of Philosophy (Joint Oxford/TSRI) status; or

Transfer to Master of Science by Research (Joint Oxford/TSRI) status; or

Rejection of application to transfer to either Doctor of Philosophy (Joint Oxford/TSRI) status or Master of Science by Research (Joint Oxford/TSRI) status, with consequent removal from the Register of Graduate Students.

(vi) It is possible to transfer to M.Sc. (Joint Oxford/TSRI) status initially and thereafter apply to transfer to Doctor of Philosophy (Joint Oxford/TSRI) status if this is appropriate.

(*c*) *Admission of students to the status of Student for the Degree of Master of Science by Research (Joint Oxford/TSRI): Guidelines for transfer to M.Sc. status*

If, exceptionally, it is agreed that the student should apply for transfer to the status of student for the degree of Master of Science by Research (Joint Oxford/TSRI), the procedures set out in the programme guidelines will be followed.

The decision to work towards the Degree of M.Sc. by Research (Joint Oxford/TSRI) should be reached in discussion with the supervisor(s) concerned and agreed by the Director of Graduate Studies at Oxford and the Dean of Graduate Studies at TSRI.

(*d*) *Confirmation of Status of Student for the Degree of Doctor of Philosophy (Joint Oxford/TSRI)*

With the exception of the references to part-time students, the provisions of the University of Oxford Regulations for the Degree of Doctor of Philosophy, **§4**, Confirmation of Status as a Student for the Degree of Doctor of Philosophy, will apply to Doctor of Philosophy (Joint Oxford/TSRI) students. The status of a Student for the Degree of Doctor of Philosophy (Joint Oxford/TSRI) will be confirmed under the provisions above, on the basis of supporting statements from the supervisors from both institutions, when it has been confirmed by the Director of Graduate Studies in consultation with the Dean of Graduates at TSRI that the student is continuing satisfactorily to conduct research. Confirmation of Doctor of Philosophy (Joint Oxford/TSRI) status exists to give faculties and departments an opportunity to monitor the direction and progress of a student's work in the period between transfer of status and submission of thesis. It intends both to assess the progress of the research work and to support the work of a student and his or her supervisor(s) by ensuring that the Director of Graduate Studies and the Dean of Graduates at TSRI are aware of the state of the research in progress, and the likely timetable for submission. Application for confirmation of Doctor of Philosophy (Joint Oxford/TSRI) status should be made normally after the ninth term, and *must* be made before the fifteenth term; the detailed arrangements for application at Oxford and at TSRI are as set out in the programme guidelines.

A candidate whose first application for confirmation of his or her status is not approved shall be permitted to make one further application following the procedures laid down in this section, normally within one term of the original application, and shall be granted an extension of time for one term if this is necessary for the purposes of making the application. If, after considering a candidate's second application for confirmation of status, the Board concludes that the student's progress does not warrant this, the Board may approve his or her transfer to the status of Student for the Degree of Master of Science by Research (Joint Oxford/TSRI).

(*e*) *Termination of status*

(i) *Probationer Research Student (Joint Oxford/TSRI)*

The provisions of the University of Oxford Regulations for Admission as a Probationer Research Student, **§4**, cl.6, apply. Decisions made under these provisions will be the subject of consultation between the two institutions through the Joint Programme Committee.

(ii) *Student for the Degree of Doctor of Philosophy (Joint Oxford/TSRI)*

The provisions of the University of Oxford Regulations for the Degree of Doctor of Philosophy, **§6**, cl.8, apply **except** that he or she shall be deprived of that status if he or she shall have failed to complete his or her thesis within fifteen terms or within such further extension of time as may have been granted by the Board (see (*f*) below). Decisions made under these provisions will be the subject of consultation between the two institutions, through the Joint Programme Committee.

(*f*) *Extension of time*

Student for the Degree of Doctor of Philosophy (Joint Oxford/TSRI)

If a full-time Student for the Degree of Doctor of Philosophy (Joint Oxford/TSRI) has held that status for fifteen terms, but has been prevented by exceptional circumstances from completing his or her thesis, the Board shall have power to grant an extension of time for a period or periods, not exceeding nine terms in all, to be determined by the Board. Applications for such extension of time shall be made through the relevant Graduate School Assistant at the University of Oxford not later than the term in which the student is due to apply for permission to supplicate; applications made under these provisions will be the subject of consultation between the two institutions through the Joint Programme Committee.

8. Suspension of Graduate Students from the Register

The provisions of the General Regulations of the Education Committee Governing Research Degrees §5.1, apply; action proposed under these provisions will be the subject of consultation between the two institutions through the Joint Programme Committee.

9. Removal of Graduate Students from the Register

The provisions of the General Regulations of the Education Committee Governing Research Degrees §5.2, apply; action proposed under these provisions will be the subject of consultation between the two institutions through the Joint Programme Committee.

10. Reinstatement of Graduate Students to the Register

The provisions of the General Regulations of the Education Committee Governing Research Degrees §5.3, apply; action proposed under these provisions will be the subject of consultation between the two institutions through the Joint Programme Committee.

11. Complaints and appeals

(*a*) While at Oxford students may seek advice on matters of concern from a number of individuals who have responsibility for different aspects of the well-being of graduate students; these include supervisors, Director of Graduate Studies, college tutors, the student's college and departmental advisors, head of department, and college head. If resolution of a complaint or appeal is not possible by means of procedures in place within the Department of Biochemistry, then a student may refer the matter to the Proctors for formal consideration, under the Statutes and Regulations of the University of Oxford relating to the powers of the Proctors.

(*b*) While at TSRI, students may seek advice on matters of concern from numerous individuals and a committee who have responsibility for aspects of the well-being of graduate students. These individuals include the thesis research advisor, the student-chosen Advisory and Qualifying Examination Committee (consisting of at least two members of the TSRI faculty, one

Oxford representative, and the student's advisor at TSRI) that meets annually or when requested by the student or a faculty member, and the Dean and the Associate Deans. In the absence of a resolution of a conflict, the student is permitted to present his or her case to the President of TSRI who will make every reasonable effort to resolve the conflict.

12. Appointment of examiners

(*a*) A Student for the Degree of Doctor of Philosophy (Joint Oxford/TSR) who has fulfilled the applicable requirements set out in the preceding clauses of this section and whose status has not expired, may apply to the Board for the appointment of examiners and for leave to supplicate for the Degree of Doctor of Philosophy (Joint Oxford/TSRI).

(*b*) Such applications should be made to the Board through the relevant Graduate School Assistant at the University of Oxford. They shall include:

(i) a certificate from the student's college that the application has the approval of that college;

(ii) a certificate from the supervisors that the student has pursued his or her course of study in Oxford and at TSRI in accordance with the preceding clauses of this section;

(iii) a statement by the candidate of what part, if any, of the thesis has already been accepted, or is currently being submitted, for any degree or diploma or certificate or other qualification in the University of Oxford, TSRI, or elsewhere;

(iv) a statement by the candidate that the thesis is his or her own work, except where otherwise indicated.

(*c*) The supervisors shall consult with the candidate concerning possible examiners, and forward to the Board the names of suggested examiners together with details of any special considerations which the candidate wishes to make known about any potential examiners.

(*d*) The candidate shall also submit, to the University of Oxford, for examination, at such time and in such format as provided by the General Regulations Governing Research Degrees, and by the Special Regulations of the Board as set out in this section:

(i) two printed or typewritten copies of a thesis;

(ii) two printed or typewritten copies of an abstract of the thesis, which shall not normally exceed 300 words.

Submission of additional copies of the thesis, and abstract as appropriate, to the Thesis Committee at TSRI shall be according to the TSRI guidelines.

(*e*) On receipt of an application the Board shall appoint two examiners, in consultation with The Scripps Research Institute, neither of whom shall be the candidate's supervisor. The appointment of examiners by the Board shall be in accordance with the provisions of the Education Committee's Notes of Guidance for Research Degrees, i.e. that it is an absolute requirement for examinations for the Degree of Doctor of Philosophy that one examiner should be external to the University of Oxford, and that this is the preferred convention for the Degree of M.Sc. by Research. In addition, both the examiners appointed by the Board for the Degree of Doctor of Philosophy (Joint Oxford/TSRI) and for the Degree of Master of Science by Research (Joint Oxford/TSRI) should be external to TSRI. For examinations which are undertaken at TSRI (see 15(*a*) below), the examiners shall act together with such members of the candidate's Thesis Committee as shall be determined by TSRI, and for examinations which are undertaken at Oxford, up to two members of the candidate's Thesis Committee, as determined by TSRI, shall take part in the examination; the student's TSRI thesis advisor may attend the examination on a non-participatory basis.

The duties of the examiners (jointly with the members of the Thesis Committee) shall be:

(i) on behalf of the University of Oxford and TSRI, to consider the thesis and the abstract of it submitted by the student, provided that they shall exclude from consideration in making their report any part of the thesis which has already been accepted, or is being concurrently submitted for any degree or other qualification in this University or TSRI or elsewhere, and shall have the power to require the candidate to produce for their inspection the complete thesis so accepted or concurrently submitted;

(ii) to examine the student orally in the subject of his or her thesis;

(iii) to satisfy themselves by examination (oral, written, or both) whether the student possesses a good general knowledge of the particular field of learning within which the subject of the thesis falls;

(iv) to report to the Board through the relevant Graduate School Assistant at the University of Oxford on the scope, character, and quality of the work submitted;

(v) to return to the student the copies of the thesis and the abstracts thereof.

13. Theses

The provisions of the General Regulations of the Education Committee Governing Research Degrees §6. cll. 1, and 2, apply.

Theses for the Degree of Doctor of Philosophy (Joint Oxford/TSRI) should not normally be more than 50,000 words in length (amounting to approximately 170 sides of A4 paper), exclusive of bibliography, appendices, diagrams, and tables. In exceptional circumstances the permission of the Board can be sought to exceed this limit, but in no case may a thesis be longer than 75,000 words.

14. Conduct of Oral Examinations

(*a*) The oral examination may be held in either institution, as agreed by the student, the supervisors, and the Thesis Committee in consultation and as endorsed by the Joint Programme Committee, in a suitable institutional or college building. It shall, except in special circumstances, begin not earlier than 9 a.m. nor later than 5 p.m., and may be held in term or vacation. The examiners shall be responsible for informing the candidate of the final arrangements made and shall give reasonable time for the candidate to make himself or herself available. It shall be the duty of candidates to ensure that any letter addressed to them at their college or any other address which they have given is forwarded to them if necessary. The examiners shall allow reasonable time for receiving an acknowledgement from the candidate of their summons.

(*b*) Candidates may apply to the Board for the oral examination to be held not later than a certain date, provided that this date shall not be earlier than one calendar month after the date on which the thesis has been received at Oxford by the Examination Schools, or after the date on which the examiners have agreed to act, whichever is the later. If the Board is satisfied that there

are special circumstances justifying this application, it will ask the examiners to make arrangements to enable the oral examination to be held within the period specified. In such cases the examiners, when invited to act, will be informed that the candidate has asked that the oral examination be held not later than a certain date, and acceptance of the invitation to examine will be on the understanding that they would seek to meet this request. If it is not practicable to meet the student's request, then the Board shall decide how to proceed.

(*c*) Notice of the examination shall be given in the University of Oxford in one of the following ways:

(i) It may be published in the *University Gazette* not later than the day before it is due to take place;

(ii) Not later than two days before the examination the examiners may inform the relevant Graduate School Assistant in writing; and post a notice in the Examination Schools; and if the examination is to be held in Oxford in a place other than the Examination Schools, post a notice also at the place of examination.

(*d*) The notice shall state the name of the candidate, the subject of the thesis, the place, day, and hour of the examination, and the names of the examiners. If an examination is held without the giving of notice required by this regulation it shall be invalid, unless the Proctors, on receipt of a written application from the examiners, shall determine otherwise. The student or his or her college, other society, or approved institution, may within fourteen days of the date of the Proctors' decision in respect of the granting of consent, appeal in writing to the Education Committee (who may nominate another member of the committee, other than one of the Proctors, to adjudicate the appeal).

(*e*) An examination held in Oxford may be attended by any member of the University in academic dress. Up to two members of the candidate's Thesis Committee, as determined by TSRI, may take part in the examination, and the student's TSRI thesis advisor may attend on a non-participatory basis, but otherwise no person who is not a member of the University may attend it except with the consent of the examiners. The Proctors, after consultation with the Board, may decide (either at their own discretion or at the request of the candidate or the supervisor(s) or the department) to forbid the attendance of any person or all persons (other than the examiners, including the agreed members of the candidate's Thesis Committee, and the candidate) or to impose any condition on attendance if and to the extent that such action is in their view necessary to protect the interests of the University or the candidate or both, and the examiners shall be informed accordingly and shall include this information in the notice of examination. The student or his or her college may within fourteen days of the date of the Proctors' decision appeal in writing to the Chair of the Education Committee (who may nominate another member of the committee, other than one of the Proctors, to adjudicate the appeal).

(*f*) Candidates are strongly recommended to take a copy of their thesis to the examination.

(*g*) If, owing to illness or other urgent and unforeseen cause, an examiner is unable to attend the examination, it shall be postponed to a later date; however, if, after appropriate consultation between the Department of Biochemistry and TSRI through the Joint Programme Committee, the Proctors are satisfied that postponement would be a serious hardship to the candidate, they may authorise another member of the Board to attend the examination as a substitute but such substitute shall not be required to sign the report containing the recommendation as described in 16 below. The Proctors shall determine what payment, if any, the substitute examiner shall receive.

(*h*) Oral examinations held at The Scripps Research Institute shall be subject to such detailed regulations of that institute as are relevant.

15. Recommendation of the examiners

Having completed the examination of a candidate *for the first time*, the examiners appointed by the Board and by TSRI may make any one of the recommendations (*a*), (*b*) or (*d*) below *only*. Having completed the examination of a candidate *who has revised and resubmitted his or her thesis*, the examiners may make any one of the recommendations (*a*) to (*f*). The recommendations are:

(*a*) That the Board should grant the candidate leave to supplicate for the Degree of Doctor of Philosophy (Joint Oxford/TSRI). In making this recommendation, the examiners must include in their report statements that:

- the student possesses a good general knowledge of the particular field of learning within which the subject of the thesis falls;
- the student has made a significant and substantial contribution in the particular field of learning within which the subject of the thesis falls;
- the thesis is presented in a lucid and scholarly manner;
- in their opinion the thesis merits the Degree of Doctor of Philosophy (Joint Oxford/TSRI);
- The student has presented a satisfactory abstract of the thesis.

Examiners shall bear in mind that their judgement of the substantial significance of the work should take into account what may reasonably be expected of a capable and diligent student after completing the five-year joint programme. If the examiners are satisfied that the candidate's thesis is of sufficient merit to qualify for the degree but consider, nevertheless, that before the thesis is deposited the candidate should make minor corrections (which are not sufficiently substantial to justify reference back for re-examination), they must require the candidate to correct the thesis to their satisfaction before they submit their report. If the candidate has not completed these corrections within three calendar months of the date of receipt of the list of minor corrections from the examiners, his or her name shall be removed by the relevant Graduate School Assistant at the University of Oxford on behalf of the Registrar from the Register of Students for the Degree of Doctor of Philosophy (Joint Oxford/TSRI); however, the Board may, on good cause shown by the candidate, grant an extension of time of three further calendar months in which the candidate may fulfil this requirement before the removal of his or her name from the Register. No subsequent extension shall be granted, but it shall be open to a candidate who has failed to fulfil this requirement within those three or six months in total, as the case may be, to apply to the Board for reinstatement as a Student for the Degree of Doctor of Philosophy (Joint Oxford/TSRI), with the support of his or her society and supervisor(s), upon submission to the relevant Graduate School Assistant of a copy of his or her thesis incorporating the required corrections, and upon payment of such reinstatement fee as is prescribed by Council at that time. Permission to supplicate shall not be granted until this fee has been paid.

(*b*) That the Board should offer the candidate a choice between (i) reference of the thesis back to him or her in order that he or she may revise it for re-examination for the Degree of Doctor of Philosophy (Joint Oxford/TSRI), and (ii) leave to supplicate for the Degree of Master of Science (Joint Oxford/TSRI), as appropriate, on the basis that the thesis has not reached the standard required for the Degree of Doctor of Philosophy (Joint Oxford/TSRI) but has nevertheless reached that required for the Degree

of Master of Science (Joint Oxford/TSRI). If the Board adopts this recommendation, and the student chooses to revise the thesis for re-examination for the Degree of Doctor of Philosophy (Joint Oxford/TSRI), the student shall retain the status and obligations of a Student for the Degree of Doctor of Philosophy (Joint Oxford/TSRI) and shall be permitted to apply again for the appointment of examiners in accordance with the provisions of the University of Oxford Regulations for the Degree of Doctor of Philosophy, **§7**, relating to Examination of Students for the Degree of Doctor of Philosophy. If such permission shall have been given by the Board during a vacation, it shall be deemed to have been given in the term preceding that vacation.

(*c*) That the Board should refer the student's thesis back in order that he or she may present it for re-examination for the Degree of Master of Science (Joint Oxford/TSRI) only. If the Board adopts the recommendation the student shall be transferred forthwith to the status of Student for the Degree of Master of Science (Joint Oxford/TSRI), and shall be permitted to apply for permission to supplicate for the Degree of Master of Science (Joint Oxford/TSRI) in accordance with the provisions of the University of Oxford Regulations for the Degree of Master of Science by Research, **§6**, relating to Examination of Students for the Degree of Master of Science by Research. If such permission shall have been given by the Board during a vacation, it shall be deemed to have been given in the term preceding that vacation. The word limit for a thesis submitted under this provision shall be that specified for the Doctor of Philosophy (Joint Oxford/TSRI) under 14 above.

(*d*) That the Board should refer the student's thesis back in order that he or she may present it for re-examination either under (*b*) above for the Degree of Doctor of Philosophy (Joint Oxford/TSRI) or, if the student chooses, under (*c*) above for the Degree of Master of Science (Joint Oxford/TSRI) only. The Board shall adopt such a recommendation only if it is fully satisfied that the thesis as it stands is not of the standard required for the Degree of Doctor of Philosophy (Joint Oxford/TSRI), nor for the Degree of Master of Science (Joint Oxford/TSRI), but that the candidate could reach the standard required for the Degree of Doctor of Philosophy (Joint Oxford/TSRI). If such permission shall have been given by the Board during a vacation, it shall have been deemed to have been given in the term preceding that vacation.

(*e*) That the thesis has not reached the standard required for the Degree of Doctor of Philosophy (Joint Oxford/TSRI) but has nevertheless reached that required for Master of Science (Joint Oxford/TSRI), and that the candidate may be granted leave to supplicate for that degree on the basis of the thesis as it stands.

(*f*) That the student's application for leave to supplicate should be refused.

If the examiners recommend reference back of the student's application under (*b*), (*c*), or (*d*) above, they shall annex to their report to the Board a statement for transmission to the candidate setting out the respects in which the thesis falls below the standard for the degree in question, and what changes are necessary for it to reach that standard. In exceptional circumstances, examiners of a thesis submitted *for the first time*, and notwithstanding a recommendation under (*b*) or (*d*) above, may certify that they are unable to indicate how the thesis might be changed, within the time allowed, in order to reach the standard required for the degree of Doctor of Philosophy (Joint Oxford/TSRI).

On receipt of the examiners' report, the Board shall reach a decision on whether to accept the examiners' recommendation; no candidate shall be given leave to supplicate for the degree of Doctor of Philosophy (Joint Oxford/TSRI) unless the examiners have made the statements required in clause (*a*) above. A candidate who has been granted leave to supplicate by the Board shall be required to submit to the Examination Schools a copy of his or her thesis, incorporating any amendments or corrections required by the examiners and approved by the Board, with a view to deposit in the Bodleian or other appropriate library of the University of Oxford. Permission to supplicate shall in all cases be conditional upon fulfilment of this requirement.

In an exceptional case in which the Board is unable to accept the examiners' recommendation, or in which the examiners cannot reach an agreed recommendation, the Board shall have power to appoint one or two new examiners as it deems necessary (subject to consultation with the Joint Programme Committee), to conduct such further examination of the candidate as the Board may require. The Board shall make a report on any such case to the Education Committee.

The Board may exempt a candidate who is being re-examined under the provisions of clauses (*b*)-(*e*) above from the oral examination, provided that the examiners are able to certify that they are satisfied without examining the candidate orally that they can recommend to the Board in the terms required by clause (*a*) above that he or she be given leave to supplicate for the Degree of Doctor of Philosophy (Joint Oxford/TSRI).

It shall be the duty of the relevant Graduate School Assistant, on behalf of the Registrar, to notify the candidate of the Board's decision as soon as may be. The relevant Graduate School Assistant shall also be responsible for publishing at the end of each academic year the names of those candidates to whom permission to supplicate has been granted during that year, together with a statement of the subject of the thesis written by each.

When, on the conclusion of the investigation of a complaint made by a candidate, the Proctors recommend that a candidate be re-examined, the Board shall have power to hold a new examination.

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Medical Sciences Doctoral Training Centre

1. General regulations

These regulations shall apply to all students registered for

1. D.Phil. in Biomedical and Clinical Sciences
2. D.Phil. in Computational Discovery
3. D.Phil. in Cancer Science
4. D.Phil. in Cardiovascular Science (BHF)
5. D.Phil. in Cellular Structural Biology
6. D.Phil. in Chemistry in Cells
7. D.Phil. in Chromosome and Developmental Biology
8. D.Phil. in Genomic Medicine and Statistics
9. D.Phil. in Health Data Science (HDR UK/Turing Wellcome)
10. D.Phil. in Infection, Immunology and Translational Medicine
11. D.Phil. in Ion Channels and Membrane Transport in Health and Disease (OXION)

within the Medical Sciences Doctoral Training Centre, irrespective of the division or department they are based within for their research project.

Programmes 1 and 2 above are three-year programmes. Programme 3 above has three different tracks: clinical trainees (track 1) and medical undergraduates (track 2) enrol on a three-year programme; non-clinical/fundamental scientists (track 3) enrol on a four-year programme. Programmes 4-11 above are four-year programmes.

The provisions of the following regulations shall apply, except as specifically provided below: General Regulations Governing Research Degrees; Regulations for the Degree of Master of Science by Research, Regulations for the Degree of Doctor of Philosophy (§1-7); and the Special Regulations of Divisional and Faculty Boards concerning the status of Probationer Research Student and the degrees of M.Litt., M.Sc. by Research, and D.Phil.

For the purposes of these regulations `Board' shall mean the Medical Sciences Divisional Board.

2. Register of Probationer Research Students

The Board may grant a student suspension from the Register of those admitted to the status of Probationer Research Student or deprive a student of his or her status; and in such cases it shall at all times follow procedures determined by the Education Committee by regulation.

It shall be open to a candidate whose name has been removed from the Register to apply to the Board for reinstatement to the Register as a Probationer Research Student. The application should have the support of their society and supervisor, and such reinstatement fee as may from time to time be prescribed by Council should be paid. Permission for reinstatement to the Register of Students may be granted by the Board provided that:

(i) no more than twenty-four months have passed since the student's name was removed from the Register; and

(ii) the number of terms the candidate spent with the status of a Probationer Research Student did not exceed six terms in the case of a student on a four-year Medical Sciences Doctoral Training Centre programme.

Exceptionally, a candidate who is not able to apply for reinstatement within the provisions above may make an application to Council's Education Committee for reinstatement to the Register of Students as a Probationer Research Student. Such candidates must meet the requirements for reinstatement by the Board and in addition must provide a statement explaining why it is reasonable for Education Committee to permit their reinstatement and outlining the circumstances that have prevented earlier submission. For such applications, Education Committee will consider the length of time since the candidate's name was on the Register of Students, the seriousness of the causes for the delay, and the views of the student's department, supervisor and college.

3. Probationer Research Student Status

A student on a four-year Medical Sciences Doctoral Training Centre programme may hold the status of Probationer Research Student for a maximum of six terms, including the term in which the student was admitted. In exceptional circumstances the Board may grant up to one term's extension to this deadline.

4. Confirmation of Status as a Student for the Degree of Doctor of Philosophy

A student on a four-year Medical Sciences Doctoral Training Centre programme who has been admitted to the status of Student for the Degree of Doctor of Philosophy must apply to the Board for confirmation of his or her status as a D.Phil. Student not later than the tenth term and normally during the ninth term after admission to the programme. In all other respects the procedure for confirmation of status of such students will follow the procedures for confirmation of status of students within the Medical Sciences Division.

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5. Other requirements for students for the Degree of Doctor of Philosophy following a Medical Sciences Doctoral Training Centre four-year D.Phil. Programme

A full-time Student for the Degree of Doctor of Philosophy following a four-year Medical Sciences Doctoral Training Centre programme may hold the status of a registered research student for a maximum of twelve terms. If such a student has been prevented by exceptional circumstances from completing his or her thesis by that time, the Board shall have power to grant an extension of time for a period or periods, not exceeding six terms in all, to be determined by the Board. Applications for such extension of time shall be made through the Registrar not later than the term in which the student is due to apply for permission to supplicate.

A full-time Student for the Degree of Doctor of Philosophy following a four-year Medical Sciences Doctoral Training Centre Programme shall cease to hold that status if: (i) he or she shall have been refused permission to supplicate for the Degree of Doctor of Philosophy; or (ii) the Board concerned shall in accordance with the Regulations for the Degree of Doctor of Philosophy, Part A., §2, cl. 3, and with the provisions set down by regulation by the Education Committee and after consultation with the student's college supervisor, have deprived the student of that status; (iii) he or she shall have been transferred under the relevant provisions to another status; (iv) he or she shall have failed to complete his or her thesis within twelve terms or within such further extension of time as may have been granted by the Board concerned.



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Doctoral Training Programme in Science and Engineering in Arts, Heritage and Archaeology

(a) Students admitted to the centre for doctoral training with the intent to pursue a research project based at the University of Oxford, will be registered in the first year of the doctoral training programme at University College London, where they will complete an MRes degree. Students are required to pass the MRes with a minimum mark of 60 in order to progress onto the second year of the doctoral training programme.

(b) Students transferring to the University of Oxford from the start of their second year of the doctoral training programme will be admitted to the status of Probationer Research Student. Status will be back-dated to their commencement on the doctoral training programme.

(c) Transfer of Status from Probationer Research Student to D.Phil., M.Litt. or M.Sc. by research should be achieved not later than the third term following transfer to Oxford. Students are required to demonstrate that the research already accomplished shows promise of the ability to produce a satisfactory D.Phil., M.Litt. or M.Sc. by Research thesis on the intended topic. Students are required to submit to the Director of Graduate Studies a report title and abstract (of no more than 300 words/one side of A4) by Friday of eighth week Michaelmas Term. Each student will also give a Transfer of Status Presentation of fifteen minutes (plus ten minutes of questions) during noughth week of Hilary Term. Students should submit two copies (and one electronic copy) of a research proposal of no more than 7,500 words, including an outline of research plans, a preliminary review of the literature, methodology progress to date, bibliography and a timetable for completion to the Director of Graduate studies by Friday of eighth week Hilary Term. On receiving the application, the Director of Graduate studies will, on behalf of the Graduate Studies Committee, appoint two assessors neither of whom will normally be the student's supervisor. The assessors will read the script before submitting to the Board their reports and a joint summary statement supporting their recommendation. Students will be required to attend a Transfer of Status Assessment Meeting with their supervisor(s) and assessors to discuss their report. These meetings will be held during 1st week of Trinity Term. A student whose first application is unsuccessful may be given one further opportunity to apply for transfer, following the procedures laid down in the General Regulations Governing Research Degrees.

(d) Confirmation of D.Phil. Status should normally be achieved not later than the tenth term from commencement on the Doctoral Training Programme. The department expects that, in most cases, the application for confirmation will be made immediately after return from field-work and no later than eighth week Michaelmas Term of the student's fourth year on the doctoral training programme. No candidate may submit a thesis for the doctoral degree without having first obtained confirmed doctoral status. Any student who does not confirm by the end of their tenth term, will be required to apply for a deferral of confirmation of status and may be allowed up to two terms for this purpose. Any student who fails to confirm status within ten terms from commencement on the Doctoral Training Programme (or within a maximum of twelve terms where deferral has been approved) will have their student status lapsed. The purpose of the submission for confirmed status is to ensure that the student is working to a doctoral standard. The confirmation report should show evidence that the research already accomplished gives promise of the ability to produce a satisfactory D.Phil. thesis on the intended topic. For this purpose the candidate must submit to the Director of Graduate Studies two copies (together with an electronic version) of a report describing in approximately 3,000 words the aims and methods of the projected thesis. The student will also be required to include with the written work an outline of the proposed thesis, including the topics to be covered in individual chapters, and a timetable for completion. In addition, two substantive chapters of no more than 10,000 words each must also be submitted. Students wishing to undertake the D.Phil. via scientific papers should substitute the chapters of the thesis with two papers. On receiving the application the Director of Graduate Studies will appoint two assessors (normally two academic members of staff) neither of whom will normally be the student's supervisor. The assessors will read the script before submitting to the Board their written reports and a joint summary statement supporting their recommendation. Students will be required to meet with their assessors and supervisor(s) at an assessment interview to discuss their report. A student whose first application is unsuccessful may be given one further opportunity to apply for confirmation, following the procedures laid down, normally within one term if necessary for the purpose of making the application. Students will be notified of the outcome and they should receive advice from their supervisor(s) on their confirmation assessment.

(e) A full-time Student for the Degree of D.Phil. in the Centre for Doctoral Training in Science and Engineering in Arts, Heritage and Archaeology, may hold status for twelve terms from commencement on the doctoral training programme. A full-time student for the Degree of M.Litt. or M.Sc. by Research may hold that status for nine terms from commencement on the doctoral training programme (six terms from transfer to Oxford). Candidates for the Degrees of D.Phil., M.Litt., or M.Sc. by Research are required to submit at least two sets of all maps, diagrams, and other illustrations, one of which should be a reproduction of the original set. The copy of the thesis deposited in the Bodleian should be one of those with a complete set of maps and illustrations. Applications for leave to present only one set of maps, diagrams and other illustrations may be granted in exceptional circumstances, but such concessions will be granted only very sparingly. M.Sc. by Research theses should be approximately 40,000 words, inclusive of appendices but exclusive of tables, figures, and references. M.Litt. theses should not exceed 50,000 words, exclusive of the bibliography, unless for exceptional reasons and on the recommendation of the candidate's supervisor the board otherwise determines. D.Phil. theses submitted by students in Geography must not exceed 100,000 words, exclusive of the bibliography but including notes, glossary, appendices, etc., unless for exceptional reasons and on the recommendation of the candidate's supervisor the Board otherwise determines. A D.Phil. thesis may be accepted for examination if comprised of a minimum of three scientific papers submitted for publication if not yet accepted or published. Such a body of work will be deemed acceptable provided it represents a coherent and focused body or research. It should include an Introduction, a Survey of Literature, and a Conclusion. Current word limits and conditions remain in place. A D.Phil. thesis submitted under this rubric may include joint publications. In that case, all co-authors must certify in writing to the Director of Graduate Studies that the majority of the work represents that of the candidate. Candidates wishing to proceed in

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this manner must obtain permission from his/her supervisor(s), and the School, and must be approved at the time of confirmation for D.Phil. status. Evidence must be submitted at the time permission is sought that the scientific papers have been submitted to identified journals. If, after a petition is accepted, a candidate wishes to revert to a standard D.Phil. thesis format, the candidate must lodge a petition with his/her supervisor(s), and the School.

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Research Degrees in Anthropology

1. Special provisions for part-time students

Candidates are required to meet the following attendance requirements for their period of part-time study: attendance for a minimum of 30 days of university-based work each year, normally coinciding with the full terms of the academic year, to be arranged with the agreement of their supervisor, for the period that their names remain on the Register of Graduate Students unless individually dispensed by the Teaching Committee of the School of Anthropology and Museum Ethnography. During a candidate's probationary period the attendance arrangements must take account of relevant induction and training events scheduled by the School.

2. Transfer from Probationer Research Student status to M.Litt. or D.Phil. status

For transfer of status, the student should submit two copies in typescript of a substantial piece of written work relevant to the proposed thesis. The work should not exceed 20,000 words excluding bibliography and any appendixes, but including notes, and should consist of, or incorporate, a detailed research proposal. The student will be required to show that the research already undertaken shows promise of the ability to produce a satisfactory M.Litt. or D.Phil. thesis, as the case may be, on the intended topic. Students should submit their work to the Departmental Office, School of Anthropology and Museum Ethnography, not later than the end of the third Full Term (or sixth Full Term for part-time students) after admission. An extension of one term (or two terms for part-time students) may be granted in exceptional circumstances. (NB: alternative provisions apply to probationer research students with coursework, as described in paragraph 3, below). The student's submission will be assessed by two assessors appointed by the Teaching Committee of the School of Anthropology and Museum Ethnography, to which they will submit a written report. A student whose first application is unsuccessful may be given one further opportunity to apply for transfer of status, for which an extension of one term (or two terms for part-time students) is automatically granted.

All probationer research students must give presentations on their proposed research projects to the class designated for that purpose or an agreed equivalent to qualify for transfer of status. They will also be expected to attend relevant courses on training and methods, as agreed with, and directed by, their supervisor(s).

3. Probationer research students with coursework

Probationer research students entering the School of Anthropology and Museum Ethnography should normally have a prior, full taught-course degree in social or cultural anthropology at either the graduate or undergraduate levels before being admitted to this status. Exceptionally, however, students who have earned a distinction in either (1) a degree in a closely related subject that includes some social or cultural anthropology, or (2) a mixed degree in social or cultural anthropology and another closely related subject may be admitted directly to the status of probationer research student in anthropology. In addition to the standard requirements for probationer research students in anthropology (and except as varied below), students entering the above Institute via this route should satisfy the following conditions:

(1) they enter the Institute as research students in the Michaelmas term of their first academic year and not in any other term;

(2) the topic of their proposed research lies in the general thematic or geographical area covered by their prior degree;

(3) they undertake a full course of eight tutorials in general anthropology, with essays, in the first term (or first two terms for part-time students) of their admission as probationer research students. Three of the essays produced for these tutorials are to be submitted for assessment as described below;

(4) the proposed supervisor has given his or her approval of this course of action in writing to the Director of Graduate Studies for anthropology or, in case the latter is the proposed supervisor, to the Director of the Institute of Social and Cultural Anthropology.

Note: the work specified in (3) above shall constitute Part I of the assessment for transfer from probationer research student to full D.Phil. student, and the text for transfer that the student will be required to prepare on the basis of his or her proposed research (in the same manner as for ordinary probationer research students in anthropology) shall constitute Part II of the said assessment.

Students following these arrangements must pass an assessment of the work they have carried out under (3) above (Part I), which shall normally involve scrutiny of three tutorial essays. This assessment shall be carried out at the same time as the standard assessment of the text on the proposed research (Part II). An extra assessor or assessors, one of whom in special cases may be the student's supervisor, may but need not be appointed to scrutinise the work carried out for Part I. The extra assessor(s), if any, need not be present at the assessment interview with the student, but should advise the assessors conducting the interview in writing beforehand of the standard of work achieved by the student in Part I.

Both parts of the assessment, i.e. Parts I and II as specified above, must be passed by the student, though not necessarily on the same occasion. If the student fails in either Part I or Part II, or both, he or she will be required to resubmit materials for, and pass, the relevant part(s) within one term (or two terms for part-time students) of the original submission.

The deadline for a student following this path to submit materials for assessment for upgrade to full status as a doctoral student shall normally be the fourth term (or eighth term for part-time students) after admission as a research student. Such students are expected to start work on their text for upgrade during their second term (or fourth term for part-time

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students) after their admission as probationer research students at the latest.

4. Transfer from M.Phil. status to D.Phil. status

A student who has obtained an M.Phil. may only be admitted direct to D.Phil. status on condition that the research topic is a development of the research contained in the M.Phil. thesis or if the student can otherwise demonstrate his or her competence to undertake the proposed research, and that appropriate supervision can be provided.]

5. Integrated Thesis Format

In consultation with their supervisor(s) and the Director of Graduate Studies, doctoral students may opt to submit a thesis in the integrated format. The thesis chapters must be framed by an introduction, a literature review and a conclusion. Such a body of work must address an overarching research question and represent a coherent and focused body of research and must overall be equivalent to what would normally be acceptable for a thesis in the monograph format. There is no formal limit on the number of chapters, but the normal thesis word limits apply.

Work that is the product of collaborative effort may be included in the thesis, on condition that the candidate is responsible for the majority contribution to that work, in terms of intellectual development, practical implementation, and writing up, and that their contribution is demonstrated; any collaborators or co-authors must certify in writing to the School's Teaching Committee what part of the work represents that of the candidate.

Candidates who wish to proceed by this route should elect to do so before applying for confirmation of status. Should a candidate subsequently wish to revert to monograph format, they must submit a written application to the Director of Graduate Studies, with the support of their supervisor, detailing the reasons for the change.

Specific procedures relating to the integrated thesis format are detailed in the DPhil student handbook.

6. Confirmation of Status as a student for the Degree of Doctor of Philosophy

The provisions of the Regulations for the Degree of Doctor of Philosophy (§4) shall apply, except as specifically provided below.

Application for confirmation of D.Phil. status shall normally be made not earlier than the sixth term and not later than the ninth term (or not earlier than the twelfth term and not later than the eighteenth term for part-time students) from admission as a research student in the case of a student admitted first to the status of Probationer Research Student, and normally not earlier than the third term and not later than the sixth term (or not earlier than the sixth term and not later than the twelfth term for part-time students) from readmission in the case of a student admitted directly to D.Phil. status from an M.Phil. degree within the School of Anthropology and Museum Ethnography.

For students admitted directly to D.Phil. status from an M.Phil. degree within the School of Anthropology and Museum Ethnography before 1 October 2012:

(i) Application for confirmation of D.Phil. status shall normally be made not earlier than the sixth term and not later than the ninth term from readmission.

For students admitted directly to D.Phil. status from an M.Phil. degree within the School of Anthropology and Museum Ethnography before 1 October 2011:

(i) Application for confirmation of D.Phil. status shall normally be made not earlier than the fourth term and not later than the tenth term from readmission.

The Teaching Committee of the School of Anthropology and Museum Ethnography may in addition, and for good reason, permit a candidate first admitted to the status of Probationer Research Student to defer for a maximum of three terms (or six terms for part-time students) his or her application for confirmation of status.

A student for the Degree of Doctor of Philosophy shall cease to hold such status unless it has been confirmed within nine terms (or eighteen terms for a part-time student) of his or her admission if first admitted as a Probationer Research Student, or within six terms (or twelve terms for a part-time student) from readmission directly to D.Phil. status from an M.Phil. degree within the School of Anthropology and Museum Ethnography (or for students first admitted as a Probationer Research Student within a maximum of twelve terms (or twenty-four terms for part-time students) where deferral has been approved in accordance with the paragraph above).

The student will be required to give evidence confirming that the research already carried out gives promise of the ability to produce a satisfactory D.Phil. thesis on the intended topic. For this purpose the applicant must submit: (a) a detailed outline of the whole of the proposed thesis, including an indication of the topics, theories, arguments etc. to be covered in individual chapters (as applicable); and (b) at least one and not more than two sample chapters. In the latter case, the student is advised to submit one chapter that is basically ethnographic in type (if applicable), the other concerning the more general comparative and/or theoretical issues with which the thesis deals, though this advice may be varied in consultation with the supervisor(s). A student who wishes to proceed by the integrated thesis format must submit instead: (a) the introduction to the thesis together with a statement outlining how the chapters are integrated as a complete text; (b) at least one and not more than two sample chapters; (c) (as front matter) a statement listing any papers published or accepted for publication, or under consideration for publication, linked to the work presented in the thesis, outlining the candidate's contributions to any collaborative efforts; and (d) (as a separate document) a statement of permission from collaborators to include the work in the thesis, with each collaborator confirming the extent of the candidate's contribution. The outline should not exceed 4,000 words, and the submitted chapters should not exceed 20,000 words in total. If these materials do exceed these limits, the assessors are under no obligation to read beyond them, though they are permitted to require the student to submit extra materials to help them in reaching a recommendation. The materials should be submitted, in two copies, to the Departmental Office, School of Anthropology and Museum Ethnography.

On receiving the application the Teaching Committee of the School of Anthropology and Museum Ethnography shall appoint two assessors. The assessors shall read the script and interview the candidate before submitting to the Teaching Committee of the School of Anthropology and Museum Ethnography a reasoned written report supporting their recommendation. A student whose first application is unsuccessful may be given one further opportunity to apply, following the procedures laid down, normally within one term of the original application, and may apply for an extension of time for one term if necessary for the purpose of making the application. A student whose first application is unsuccessful may be given one further opportunity to apply, following the procedures laid down, normally within one term (or two terms for part-time students) of the original application, and will be granted an extension of time for one term (or two terms for part-time students) if necessary for the purpose of making the application.

All D.Phil. students must give presentations on their research projects to the class designated for that purpose or an agreed equivalent to qualify for confirmation of status.

7. Submission of theses

D.Phil. theses submitted by students in Anthropology must not exceed 100,000 words, and M.Litt. theses must not exceed 50,000 words, (including notes and captions to figures within the main text, but excluding the abstract and other front matter, the bibliography, and any appendices, glossaries, etc.), unless for exceptional reasons and on the recommendation of the candidate's supervisor the Teaching Committee of the School of Anthropology and Museum Ethnography otherwise determines.

NB: Appendices should only be used to provide data sets or other factual or methodological material ancillary to the thesis proper. The main text of the thesis should contain all the information required to understand the arguments presented within it, without the need to resort to an appendix.

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Research Degrees in Archaeology

1. Governance

The DPhil in Archaeology, the DPhil in Archaeological Science and the DPhil in Classical Archaeology shall be under the supervision of the Graduate Studies Committee of the School of Archaeology.

2. Attendance requirements

The DPhil programmes shall be offered on a full-time basis. Full-time students are required to meet the residence requirements set out in §6 of the General Regulations for the Degree of Doctor of Philosophy.

3. Transfer to DPhil, MLitt or MSc by Research status

Candidates will normally be expected to achieve Transfer of Status in their fourth term after admission. Applications should be submitted to the Archaeology Graduate Studies Committee by no later than 12 noon on Monday of Week 2 of their fourth term and will comprise the following:

(a) a completed Transfer of Status application form;

In addition, two typewritten copies of:

(b) a substantial piece of written work of between 10,000 and 12,000 words relevant to the proposed thesis;

(c) a precise thesis title and research proposal;

(d) an outline of the proposed chapter structure.

To successfully achieve Transfer of Status, students must also make a satisfactorily oral presentation of their work.

The Graduate Studies Committee will appoint two assessors who will read the work, interview the student and submit a recommendation to the Committee in a written report. The Committee will decide whether to approve Transfer of Status.

A student whose first application for Transfer of Status is not approved (including where the outcome is a recommendation to transfer to the MLitt) is permitted to make one further application and will be granted an extension of one term to Probationer Research Student status if necessary. If after a second attempt, the Graduate Studies Committee can neither approve transfer to the DPhil or to the MLitt, the student will be removed from the Register of Graduate Students.

4. Confirmation of DPhil status

Students who were initially admitted to the status of a Probationer Research Student must normally achieve Confirmation of Status by the end of their seventh term.

Applications should be submitted to the Archaeology Graduate Studies Committee by no later than 12 noon on Monday of Week 2 of their seventh term and will comprise the following:

(a) a completed Confirmation of Status application form;

In addition, two typewritten copies of:

(b) a research outline of approximately 1,000 words and a timetable for completion of the thesis;

(c) a table of contents indicating how much of each section of the thesis has been completed to date;

(d) a draft chapter or chapters of the thesis of no more than 10,000 words.

To successfully achieve Confirmation of Status, students must also make a satisfactorily oral presentation of their work.

The Graduate Studies Committee will appoint two assessors who will read the work, interview the student and submit a recommendation to the Committee in a written report. The Committee will decide whether to approve Confirmation of Status.

A student whose first application for Confirmation of Status is not approved is permitted to make one further application, normally within one term of the original application, and will granted an extension of one term if necessary. If after the second attempt the Committee can neither approve the application nor approve transfer to the MLitt, the student will be removed from the Register of Graduate Students.

5. Theses

The thesis must not exceed 80,000 words for the DPhil, 50,000 words for the MLitt, or 40,000 words for the MSc by Research, the limit to include abstract, all notes and appendices, but not the bibliography. Any thesis exceeding this limit is liable to be rejected.

Article-based thesis route for the DPhil in Archaeological Science and the DPhil in Archaeology only

A thesis for the DPhil in Archaeological Science or the DPhil in Archaeology may be accepted for examination if it consists of a minimum of three papers of publishable quality, framed by an introduction, a literature survey, and a conclusion. Such a body of work shall be deemed acceptable provided it represents a coherent and focused body of work.

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Candidates intending to submit an articles-based thesis should indicate this when applying for Transfer of Status. Candidates should normally submit a formal case, supported by their supervisor, to the Graduate Studies Committee between applying for Transfer and Confirmation of Status. If a candidate subsequently wishes to revert to a standard thesis format, they should apply with support of their supervisor, to the Graduate Studies Committee.

The thesis may include co-authored papers where the greater part of the work should be directly attributable to the candidate, and their supervisor and co-author(s) so certify. Statements outlining the student's contribution to each paper should be submitted with the applications for Transfer and Confirmation of Status.

The standard word limit regulations apply for the article-based thesis route.

Further guidance can be found in the DPhil student handbook.

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Research Degrees in Economics

1. Governance

The DPhil in Economics shall be under the supervision of the Graduate Studies Committee of the Department of Economics.

2. Attendance requirements

The DPhil in Economics shall be offered on a full-time and part-time basis. Full-time students are required to meet the residence requirements set out in §6 of the General Regulations for the Degree of Doctor of Philosophy. Part-time students are required to meet the following attendance requirements for their period of part-time study: attendance for a minimum of 30 days of university-based work each year (or 60 days in the first year of registration where a first year M.Phil. Economics subject is required as part of the Qualifying Examination), normally coinciding with the full terms of the academic year, to be arranged with the agreement of their supervisor, for the period that their names remain on the Register of Graduate Students unless individually dispensed by the Graduate Studies Committee. During a student's probationary period the attendance arrangements must take account of relevant induction and training events scheduled by the department.

3. Qualifying Examination

Probationer Research Students in Economics are required to take a Qualifying Examination, unless exempted from all or part of the examination by the Graduate Studies Committee, on the grounds of an appropriate previous graduate degree or substantial professional experience since graduation. The examination shall consist of either one first year MPhil Economics subject and three second year subjects, or five second year subjects.

(i) Full-time students

Full-time students will attend teaching for the Qualifying Examination during their first year of registration and will be assessed for each subject in Trinity Term of their first year. A student who does not achieve the required mark on a subject is automatically granted a two term deferral of Transfer of Status and is allowed to re-sit that subject once more when next offered, unless a special dispensation is obtained from the Graduate Studies Committee. If a student fails any subject on the second attempt they will be withdrawn from the Register of Graduate Students.

(ii) Part-time students

Part-time students will attend teaching for the Qualifying Examination during their first two to three years of registration, and will be assessed on each subject in the Trinity Term following completion of the teaching for that subject. A student who does not achieve the required mark is allowed to re-sit that subject once more when next offered, unless a special dispensation is obtained from the Graduate Studies Committee. Where a student fails a subject in Trinity Term of their third year, they will automatically be granted a three term deferral of Transfer of Status to permit time to take the re-sit. If a student fails any subject on the second attempt they will be withdrawn from the Register of Graduate Students.

4. Transfer to MLitt (or MSc by Research) or DPhil status

Candidates will normally be expected to achieve Transfer of Status in their third or fourth term after admission (or in their ninth term after admission for part-time students). Applications should be submitted to the Graduate Studies Coordinator and will comprise the following:

1. (a) a completed Transfer of Status application form and appointment of assessors form; and
2. (b) a provisional thesis title and a short outline statement of the proposed research topic, which should include sources and methods to be used; and
3. (c) a piece of written work relevant to the thesis of between 5,000 and 7,000 words.

To successfully achieve Transfer of Status, students must also have satisfactorily passed the Qualifying Examination. In cases where a student is required to re-sit a subject, a deferral of Transfer of Status will granted automatically as set out in section 3 above.

The Graduate Studies Committee will appoint two assessors who will read the work, interview the student and submit a recommendation to the committee in a written report. The committee will then decide whether Transfer of Status will be approved.

A student whose first application for Transfer of Status is not approved (including where the outcome is a recommendation to transfer to the MLitt or the MSc by Research) is permitted to make one further application and will be granted an extension of one term (or two terms for part-time students) to Probationer Research Student status if necessary. If after a second attempt, the Graduate Studies Committee can neither approve transfer to the DPhil or to the MLitt, the student will be removed from the Register of Graduate Students.

5. Confirmation of DPhil status

Students who were initially admitted to the status of a Probationer Research Student must achieve Confirmation of Status not later than their ninth term or normally earlier than their sixth term (or not later than the eighteenth term or normally earlier than the twelfth term for part-time students). Students admitted directly to DPhil status having completed the full-time MPhil in Economics must achieve Confirmation of Status by the end of their eleventh term (sixteenth term for part-time students) as a graduate student, inclusive of the time spent on the MPhil in Economics.
Applications should be submitted to the Graduate Studies Coordinator and will comprise the following:

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1. (a) a completed Confirmation of Status application form and appointment of assessor form; and
2. (b) a comprehensive outline of the treatment of the thesis topic including details of progress made and an indication of the anticipated timetable for submission; and
3. (c) two draft chapters intended to form part of the final thesis.

Candidates applying for Confirmation of Status shall also present their preliminary results of their research at a departmental seminar or workshop as part of the confirmation process, under arrangements to be approved by the Director of Graduate Studies.

The Graduate Studies Committee will appoint an assessor who will read the work, interview the student, and submit a written report to the committee. The committee will then decide whether Confirmation of Status will be approved.

A student whose first application for Confirmation of Status is not approved is permitted to make one further application, normally within one term (two terms for part-time students) of the original application, and will granted an extension of one term (two terms for part-time students) if necessary. For the second attempt, the Graduate Studies Committee will appoint two assessors who will read the work, interview the student, and submit a written report to the committee. If after the second attempt the Graduate Studies Committee can neither approve the application nor approve transfer to the MLitt or MSc by Research, the student will be removed from the Register of Graduate Students.

6. Theses

DPhil theses which exceed 100,000 words, MLitt theses which exceed 50,000 words and MSc by Research theses which exceed 25,000 words (each excluding the bibliography) are liable to be rejected unless students have, with the support of their supervisors, been granted permission to exceed the word limit by the Graduate Studies Committee. These figures are maxima and students are advised that many successful theses have been significantly shorter.

Integrated thesis format

A DPhil thesis may be accepted for examination if it consists of a minimum of three papers of publishable quality, framed by an introduction, a literature survey (either written as a stand-alone chapter or divided among the constituent chapters), and a conclusion. Such a body of work shall be deemed acceptable provided it represents a coherent and focused body of work. A minimum of one paper must be authored solely by the candidate. Any co-authored papers must include a statement indicating the candidate's contribution to the paper. Where the co-author is another student at the University who also intends to include the paper in their thesis, permission to include the paper must be sought from the Director of Graduate Studies prior to applying for appointment of examiners. Current word limits and conditions remain in place.

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Research Degrees in Education

1. Admission

All students (whether studying on a full or part-time basis) are normally admitted as Probationer Research Students.

In assessing applications from candidates seeking to undertake a research degree through part-time study, the Department shall have regard to evidence that:

(i) the candidate has a minimum of three years' experience as a professional in education (broadly defined);

(ii) the candidate can meet the attendance requirements relating to part-time study

(iii) the candidate has the written support of their present employer for their proposed course of study and its obligations;

(iv) the candidate's proposed topic of research is related to their present or intended professional work.

Attendance requirements (for part-time students)

Part-time research students are required to attend for a minimum of thirty days of university-based work each year, to be arranged with the agreement of their supervisor, for the period that their names remain on the Register of Graduate Students unless individually dispensed by the Department's Departmental Board.

2. Candidates with Probationer Research Student status, unless or until they have entered upon another status, or have been otherwise dispensed from some or all of the following requirements by the Director of Doctoral Research, are required to undertake the work set out below during the first year.

A first year student shall be expected to satisfactorily complete a course of lectures, seminars and classes, as set out on the pages of WebLearn and in agreement with the Director of Doctoral Research.

3. Transfer from Probationer Research Student status to D.Phil. status

This transfer shall normally take place not later than the fourth term after admission as a Probationer Research Student. The student will be required to show that the research already accomplished shows promise of the ability to produce a satisfactory D.Phil thesis on the intended topic. For this purpose the student must submit to the Higher Degrees Office of the Department of Education two word-processed, soft bound copies of a substantial piece of written work as follows:

The submission should be about 10,000 words in length and must include:

(i) A current thesis title;

(ii) Current thesis abstract: max 400 words;

(iii) A document of up to 10,000 words that includes a background to the proposed research, including a review of the relevant literature and theoretical perspectives; the conceptual framework and rationale informing the research design; key research questions; and a reflective discussion of methods, access, research ethics and analysis;

(iv) The Transfer document should provide evidence of a convincing and realistic research design; this may include a discussion of the pilot study. It should also highlight potential challenges or difficulties that may be encountered.

The following are also required, though they are not included in the 10,000 word limit

(v) CUREC form(s) as required and clear evidence of how commitment to responsible (ethical) conduct of research will be realised

(vi) Risk assessment form including evidence that the student has considered carefully issues of safety in fieldwork

(vii) A clear timetable for the research which demonstrates that the project is feasible and practicable and can be completed within the timeframe of 3 years

(viii) A list of references

(ix) Evidence of presentation of work at a seminar (e.g. RTS, Work in Progress, Research Group Seminar, STORIES Conference etc.)

(x) A Skills Review and Training Analysis

In consultation with the student and supervisor, the Director of Doctoral Research acting on behalf of the Academic Committee shall appoint two assessors who will interview the student and make a recommendation to the committee in an agreed written report. Supervisors may be present at interview in a non-participatory capacity with the direct agreement of the student. Candidates seeking to transfer to D.Phil. Status will be expected during the interview to show evidence of research training through successful completion of the requirements of the Department's educational research methods course, unless specifically exempted from all or part of it. A candidate whose first application for transfer to D.Phil. status is unsuccessful shall be permitted to make one further application to apply for transfer within one term. Those students who fail at the second attempt may be approved for transfer to M.Litt. status, or transfer to M.Sc. by Research status.

4. Confirmation of Status

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Confirmation of Status shall normally take place not later than the seventh term after admission as a Probationer Research Student. It is intended to be a comprehensive monitoring of progress towards the final thesis. At this stage a student may apply to submit an integrated thesis.

Students' application for Confirmation of Status will be examined by two assessors appointed for this purpose. Supervisors may be present at interview in a non-participatory capacity with the direct agreement of the student. The student must submit to the Higher Degrees Office of the Department of Education two printed, soft bound copies of a substantial piece of written work of about 30,000 words as follows:

(i) Current Thesis Title.

(ii) Thesis Abstract (Up to 300 words).

(iii) Proposed Thesis table of contents (indicating progress on each chapter).

(iv) A draft Introduction to the thesis, setting out the overall argument and/or contribution of the thesis. The introduction should also describe the proposed contents of each chapter and each article manuscript, explaining how they link together and develop the thesis. These statements should normally be up to 500 words for each chapter and article manuscript. An extended literature review (but not the full chapter) can be submitted as Appendix A (This is important if neither of your Confirmation of Status examiners were your Transfer of Status examiners).

(v) One fully developed methods chapter that documents how the research questions were addressed in practice (for an articles-based thesis, the methods chapter should demonstrate how each of the article manuscripts contributes to the research questions), and reflects on how the initial research designs were refined or developed in the field.

(vi) Either:

For a conventional thesis, one draft Findings chapter. This should show how the research questions are being addressed and describe the emergent findings.

Or

For an integrated thesis, one article manuscript of such quality that is is suitable for submission to a peer-reviewed journal, submitted for consideration, under review, being revised, accepted for publication, or published. This article manuscript should show how the research questions are being addressed and describe the emergent findings.
(vii) A list of references for the confirmation document.

(viii) a list of references being used in the thesis more broadly.

(xi) A clear assessment of progress made, and a timetable leading up to thesis submission.

The Confirmation submission should normally be up to 30,000 words (not including abstract, references or Appendix A). Further supporting materials can be provided in appendices, for the examiners to consult if they so wish.

Candidates whose first application for confirmation of status is not approved shall be permitted to make one further application within one term.

5. Thesis

Theses submitted for the degree of D.Phil. should build on and develop the material submitted for Transfer of Status and Confirmation of Status.

A thesis for the Degree of M.Sc. by Research which exceeds 30,000 words, or a thesis for the Degree of M.Litt. which exceeds 50,000 words, or a thesis for the Degree of D.Phil. which exceeds 100,000 words, in each case including footnotes/endnotes but excluding appendices and references or bibliography, is liable to be rejected by the board unless the candidate has, with the support of his or her supervisor, secured the leave of the Department's Departmental Board to exceed this limit.

Integrated thesis

A DPhil thesis may be accepted for examination if it consists of a minimum of three article manuscripts of publishable quality. Such a body of work shall be deemed acceptable provided it represents a coherent and focused body of research. It should include an Introduction, a Literature Survey, an a Conclusion. The thesis should make it clear how the chapters and articles are integrated as a complete text.

A DPhil thesis submitted under this rubric may include co-authored manuscripts. Any co-authored articles must include a statement indicating the candidate's contribution to the article, and all co-authors should certify in writing to the Director of Doctoral Research (DDR), what part of the work represents that of the candidate. Articles or article manuscripts written in collaboration should not be included unless the greater part of the work is directly attributed to the candidate themselves, and the supervisor so certifies.

Requests to submit an integrated thesis should be made with the support of the student's supervisor(s) to the DDR prior to applying for Confirmation of Status (CoS). Applications to submit an integrated thesis will not be considered for students who have already passed their Confirmation of Status. Students who wish to change back to a monograph format are required to make this request in writing to the DDR prior to applying for their final thesis submission.

The standard word limit regulations apply for integrated theses.

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Research Degrees in Geography

1. Governance

The DPhil in Geography and the Environment shall be under the supervision of the Graduate Studies Committee of the School of Geography and the Environment.

2. Attendance requirements

The DPhil programme shall be offered on a full-time and part-time basis. Full-time students are required to meet the residence requirements set out in §6 of the General Regulations for the Degree of Doctor of Philosophy. Part-time students are required to meet the following attendance requirements for their period of part-time study: attendance for a minimum of 30 days of university-based work each year, normally coinciding with the full terms of the academic year, to be arranged with the agreement of their supervisor, for the period that their names remain on the Register of Graduate Students unless individually dispensed by the Graduate Studies Committee. During a student's probationary period the attendance arrangements must take account of relevant induction and training events scheduled by the department.

3. Transfer to DPhil, MLitt or MSc by Research status

Students will normally be expected to achieve Transfer of Status in their third term after admission (or sixth term after admission for part-time students).

Students applying for Transfer of Status should:

(a) submit a report title and abstract (or no more than 300 words/one side of A4) to the Research Degrees Coordinator by Friday of eighth week of the first term (second term for part-time students);

(b) make a Transfer of Status presentation of fifteen minutes (plus ten minutes of questions) in noughth week of their second term (fifth term for part time students);

(c) submit a completed Transfer of Status application form and two copies (and one electronic copy) of a research proposal of no more than 7,500 words, including a thesis title, outline of research plans, a preliminary review of the literature, a preliminary review of methodology, progress to date, a timetable for completion, fieldwork design (if applicable), and bibliography to the Research Degrees Coordinator by Friday of eighth week of their second term (fifth term for part-time students).

The Graduate Studies Committee will appoint two assessors who will read the work, interview the student and submit a recommendation to the Committee in a written report. The Committee will decide whether to approve Transfer of Status.

A student whose first application for Transfer of Status is not approved (including where the outcome is a recommendation to transfer to the MLitt or MSc by Research) is permitted to make one further application and will be granted an extension of one term (or up to two terms for part-time students) to Probationer Research Student status if necessary. If after a second attempt, the Graduate Studies Committee can neither approve transfer to the DPhil or to the MLitt or to the MSc by Research, the student will be removed from the Register of Graduate Students.

4. Confirmation of DPhil status

Students who were initially admitted to the status of a Probationer Research Student must achieve Confirmation of Status not later than their ninth term or normally earlier than their sixth term (or not later than the eighteenth term or normally earlier than the twelfth term for part-time students). Students admitted directly to DPhil status having completed a full-time MPhil in the School of Geography and the Environment must achieve Confirmation of Status by the end of their third term (sixth term for part-time students) as a graduate student, exclusive of the time spent on the Register of Students while undertaking the full-time MPhil. Applications for Confirmation of Status should be submitted to the Research Degrees Coordinator by eighth week of the student's ninth term (eighteenth term for part-time students) and will comprise the following:

(a) a completed Confirmation of Status application form;

In addition, two copies and an electronic copy of:

(b) a report describing in approximately 3,000 words the aims and methods of the project, an outline of the proposed thesis including the topics to be covered in individual chapters, and a timetable for completion;

(c) two substantive chapters of no more than 10,000 words each, or two papers for students submitting an article-based thesis.

The Graduate Studies Committee will appoint two assessors who will read the work, interview the student and submit a recommendation to the Committee in a written report. The Committee will decide whether to approve Confirmation of Status.

A student whose first application for Confirmation of Status is not approved is permitted to make one further application, normally within one term (two terms for part-time students) of the original application, and will granted an extension of one term (up to two terms for part-time students) if necessary. If after the second attempt the Committee can neither approve the application nor approve transfer to the MLitt or the MSc by Research, the student will be removed from the Register of Graduate Students.

5. Theses

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The thesis must not exceed 100,000 words for the DPhil, 50,000 words for the MLitt, or 40,000 words for the MSc by Research, the limit to include notes, glossary, appendices etc, but not tables, figures, and bibliography, unless for exceptional reason and on the recommendation of the student's supervisor the Graduate Studies Committee otherwise determines.

Students are required to include a complete set of all maps, diagrams, and other illustrations, bound into the copy of the thesis deposited in the Bodleian.

Article-based thesis

A DPhil thesis may be accepted for examination if comprised of a minimum of three academic papers submitted for publication in peer review journals. The papers do not have to be accepted or published. The papers must be accompanied by a framing document which will normally be 15,000 to 20,000 words and which comprises an Introduction, Literature Review and Conclusion. Current word limits and conditions remain in place.

A DPhil thesis submitted under this rubric may include joint publications. In such cases, a clear statement should be provided by the student to the examiners to confirm the student's substantive contribution to each of the publications. This statement must be supported with a contributors' agreement for each publication or letters from co-authors.

Students wishing to proceed in this manner should indicate their intention in their Transfer of Status report and must formally apply to the Graduate Studies Committee with the support of their supervisor when submitting their application for Confirmation of Status. If after permission has been granted, a student wishes to revert to a standard DPhil thesis format, the student must submit an application to the Director of Graduate Studies, with a supporting statement from his/her supervisor showing good cause for the change.

Further details are provided in the Graduate Studies Handbook.

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Research Degrees in International Development

(These regulations replace the combined regulations for Research Degrees in Social Policy and Intervention, Sociology, and International Development from MT 2019 for all students registered for research degrees in International Development.)

1. Governance

The DPhil in International Development shall be under the supervision of the Graduate Studies Committee of the Department of International Development.

2. Attendance requirements

The DPhil in International Development shall be offered on a full-time and part-time basis. Full-time students are required to meet the residence requirements set out in §6 of the General Regulations for the Degree of Doctor of Philosophy. Part-time students are required to meet the following attendance requirements for their period of part-time study: attendance for a minimum of 30 days of university-based work each year (or up to 48 days in the first year of registration depending on the choice of paper required as part of the Qualifying Examination), normally coinciding with the full terms of the academic year, to be arranged with the agreement of their supervisor, for the period that their names remain on the Register of Graduate Students unless individually dispensed by the Graduate Studies Committee. During a student's probationary period the attendance arrangements must take account of relevant induction and training events scheduled by the department.

3. Qualifying Examination

Probationer Research Students in International Development are required to take a Qualifying Examination, unless exempted by the Graduate Studies Committee on the grounds of an appropriate previous graduate degree. The examination shall consist of any course listed for the MPhil in Development Studies or an appropriate course from another postgraduate degree at the Oxford University, as agreed by the Course Director for the option, Director of Graduate Studies and Graduate Studies Committee. Details of the required course will be conveyed to the student after the offer of a place is made. Probationer Research Students are required to pass the Qualifying Examination.

All students will attend teaching for the Qualifying Examination during their first year of registration and will be assessed in either Hilary or Trinity Term of their first year. Students who do not achieve the required mark will be allowed to re-sit that paper once more when next offered, unless a special dispensation is obtained from the Graduate Studies Committee. Full-time students will also automatically be granted a two term deferral of Transfer of Status. If a student fails the paper on the second attempt they will be withdrawn from the Register of Graduate Students.

4. Transfer to MLitt or DPhil status

Candidates will normally be expected to achieve Transfer of Status in their third or fourth term after admission (or in their sixth to eighth term after admission for part-time students). Applications should be submitted to the Divisional Senior Graduate Studies Administrator and will comprise the following:

(a) a completed Transfer of Status application form and appointment of assessors form; and

(b) a provisional thesis title and an outline of the proposed research; and

(c) a transfer paper of no more than 10,000 words, which justifies and locates the research in relation to earlier work in the field, sets out the questions on which it will focus and explains the methods by which these will be answered.

Candidates will also be required to present their research plan at a Transfer Preparation Workshop.

To successfully achieve Transfer of Status, students must have satisfactorily passed the Qualifying Examination. In cases where a full-time student is required to re-sit the paper, a deferral of Transfer of Status will be granted automatically as set out in section 3 above.

The Graduate Studies Committee will appoint two assessors who will read the transfer paper, interview the student and submit a recommendation to the committee in a written report. The committee will then decide whether Transfer of Status will be approved.

A student whose first application for Transfer of Status is not approved (including where the outcome is a recommendation to transfer to the MLitt) is permitted to make one further application and will be granted an extension of one term (or up to two terms for part-time students) to Probationer Research Student status if necessary. If after a second attempt, the Graduate Studies Committee can neither approve transfer to the DPhil nor to the MLitt, the student will be removed from the Register of Graduate Students.

5. Confirmation of DPhil status

Students who were initially admitted to the status of a Probationer Research Student must achieve Confirmation of Status not later than their ninth term (or not later than the eighteenth term for part-time students). Students admitted directly to DPhil status having completed the full-time MPhil in Development Studies must achieve Confirmation of Status by the end of their eleventh term (sixteenth term for part-time students) as a graduate student, inclusive of the time spent on the MPhil in Development Studies.

Applications should be submitted to the Divisional Senior Graduate Studies Administrator and will comprise the following:

(a) a completed Confirmation of Status application form and appointment of assessor form; and

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(b) a comprehensive outline (up to 3,000 words) of the treatment of the thesis topic including details of progress made and an indication of the anticipated timetable for submission; and

(c) a written submission of between 15,000 to 20,000 words of the main thesis which may be one chapter or parts of two or more chapters. The submission should be core material based on fieldwork or other research.

The Graduate Studies Committee will appoint two assessors who will read the work, interview the student, and submit a written report to the committee. The committee will then decide whether Confirmation of Status will be approved.

A student whose first application for Confirmation of Status is not approved is permitted to make one further application, normally within one term (two terms for part-time students) of the original application, and will be granted an extension of one term (up to two terms for part-time students) if necessary. If after the second attempt the Graduate Studies Committee can neither approve the application nor approve transfer to the MLitt or MSc by Research, the student will be removed from the Register of Graduate Students.

6. Theses

DPhil theses which exceed 100,000 words and MLitt theses which exceed 50,000 words (each excluding the bibliography) are liable to be rejected unless students have, with the support of their supervisors, been granted permission to exceed the word limit by the Graduate Studies Committee. These figures are maxima and students are advised that many successful theses have been significantly shorter.

Integrated theses

A D.Phil. thesis may be accepted for examination either in the form of an articles-based thesis if it consists of a minimum of three published articles or articles intended for future publication, or as an integrated thesis which may include one or more published articles or articles intended for future publication combined with one or more conventional chapters.

Such a body of work shall be deemed acceptable provided it represents a coherent body of research. It should include an introduction placing the individual papers in context, a literature review, and an overall conclusion. The articles-based or integrated thesis should reflect the amount, originality and level of work expected for a conventional thesis. Current word limits and conditions remain in place. Co-authored work will only be permitted under exceptional circumstances, and with the approval of the supervisor(s) and Graduate Studies Committee. Where co-authored articles are included, the supervisor(s) and all co-authors must certify in writing to the Graduate Studies Committee that the majority of that work represents the work of the candidate. Co-authored work with supervisors is not normally permitted.

Candidates wishing to submit an articles-based or integrated thesis must obtain permission from their supervisor and the Department's Graduate Studies Committee before applying for Confirmation of D.Phil. status. If, after an application is accepted, a candidate wishes to revert to a standard D.Phil. thesis format, the candidate must submit an application to their supervisor and the Department's Graduate Studies Committee showing good cause for the change. Students applying for Confirmation of Status will be required to submit a statement of the intended basis for the overall coherence of the work, and may submit draft articles in place of draft chapters.

Further guidance can be found in the Course Handbook.

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Research Degrees in Law

[Regulations for students starting from MT 2019 are in the top section of the page. Regulations for students starting from MT 2018 and before MT 2019 are in the middle section of the page. Regulations for student starting before MT 2018 are in the bottom section of the page.]

1. Governance

The DPhil in Law and the DPhil in Socio-Legal Studies shall be under the supervision of the Graduate Studies Committee of the Faculty of Law. The DPhil in Criminology shall be under the supervision of the Criminology Board of Studies.

2. Attendance requirements

The DPhil programmes shall be offered on a full-time and part-time basis. Full-time students are required to meet the residence requirements set out in §6 of the General Regulations for the Degree of Doctor of Philosophy. Part-time DPhil students are required to undertake a minimum of 30 days of university-based work each year, normally coinciding with the full terms of the academic year, to be arranged with the agreement of their supervisor unless individually dispensed by the Law Faculty Graduate Studies Committee or the Criminology Board of Studies. Attendance arrangements must take account of relevant induction and training events scheduled by the Centre for Criminology.

3. Transfer to MLitt or DPhil status

Students will normally be admitted as Probationer Research Students and, unless they have already completed the MPhil in Law, the MPhil in Socio-Legal Research or the MPhil in Criminology and Criminal Justice, must follow a course on instruction in Research Methodology appropriate to the qualification and must satisfy the assessors that they have completed to the required standard such tests or exercises as may be prescribed by the Graduate Studies Committee or the Board of Studies. Where the Graduate Studies Committee or Board of Studies judges that it has sufficient evidence of a student's proficiency in Research Methodology, it may in exceptional circumstances dispense a student from this requirement.

Students will normally be expected to achieve Transfer of Status in their third or fourth term after admission (or in their sixth to eighth term after admission for part-time students).

Applications should be submitted to the Graduate Studies Officer and will comprise the following:

Part A:

(i) a completed transfer of status application form and Law 2 Qualifying Test form;

(ii) two copies of a statement of no more than 2,000 words of the subject of the proposed thesis and details of the manner in which the student proposes to treat it.

Part B:

(i) Two copies of a piece of written work of no more than 10,000 words, relevant to the subject of the proposed thesis. Students who have successfully completed the MPhil in Law, the MPhil in Socio-Legal Research, or the MPhil in Criminology and Criminal Justice will not normally be required to submit Part B (unless the proposed topic of their DPhil thesis has significantly changed from the MPhil) but may be required to provide the assessors with the MPhil thesis, at their request.

Full details of requirements can be found in the relevant course handbook.

The Graduate Studies Committee/Board of Studies will appoint two assessors who will read the work, interview the student and submit a recommendation to the committee in a written report. The Graduate Studies Committee/Board of Studies will then decide whether Transfer of Status will be approved.

A student whose first application for Transfer of Status is not approved (including where the outcome is a recommendation to transfer to the MLitt) is permitted to make one further application and will be granted an extension of one term (up to two terms for part-time students) to Probationer Research Student status if necessary. Students may be required to resubmit Part A only, Part B only, or both Part A and Part B. If after a second attempt, the Graduate Studies Committee/Board of Studies can neither approve transfer to the DPhil nor to the MLitt, the student will be removed from the Register of Graduate Students.

4. Confirmation of Status

Applications for Confirmation of Status shall normally be made no earlier than the sixth term (twelfth term for part-time students), and Confirmation of Status must normally be completed no later than three terms (six terms for part-time students) after Transfer to DPhil status.

Applications should be submitted to the Graduate Studies Officer and will comprise the following:

(a) a completed confirmation of status form and Law 5 form;

(b) a statement giving the title of the thesis, and summarising each component chapter in approximately 100 words per chapter;

(c) an overview of the intended thesis of approximately 1,000 words, stating how much of the thesis is complete and how much remains to be completed (with an estimate of the probable date of submission);

(d) two copies of a piece of written work, normally of between 20,000-30,000 words intended to form part of the thesis.

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Full details of requirements can be found in the relevant course handbook.

The Graduate Studies Committee/Board of Studies will appoint two assessors who will read the work, interview the student and submit a recommendation to the committee in a written report. The Graduate Studies Committee/Board of Studies will then decide whether Confirmation of Status will be approved.

A student whose first application for Confirmation of Status is not approved is permitted to make one further application, normally within one term (two terms for part-time students) of the original application, and will granted an extension of one term (up to two terms for part-time students) if necessary. If after the second attempt the Graduate Studies Committee/Board of Studies can neither approve the application nor approve transfer to the MLitt, the student will be removed from the Register of Graduate Students.

5. Theses

Theses for the Degree of DPhil must not exceed 100,000 words, and theses for the Degree of MLitt must not exceed 50,000 words, including all footnotes and appendices, but excluding the abstract, the table of contents, any table of cases, any table of statutes, the bibliography, any headers or footers, and any index. Any thesis exceeding these limits is liable to be rejected unless prior dispensation has been granted by the Graduate Studies Committee/Board of Studies on the advice of the student's supervisor. The format of theses must conform to the statements set out in the relevant course handbook.

[For students starting from MT 2018 and before MT 2019:

1. **The First Research Year**

   (i) All those admitted to a research degree in the Faculty of Law must in the first year follow a course of instruction in Legal Research Method approved by the Law Board (or, for students registered for the D.Phil. in Criminology, a course of instruction in Criminal Research Methods), and must satisfy the examiners that they have completed to the required standard such tests or exercises as may be prescribed by the Law Board as part of such a course of instruction. Where the Law Board judges that it has sufficient evidence of a candidate's proficiency in research methods, it may in exceptional circumstances dispense a candidate from this requirement.

   (ii) Candidates admitted in the first instance as Probationer Research Students may, with the consent of the Faculty Board, transfer to the status of a student for the M.St. in Legal Research.

2. **Special provisions for part-time D.Phil. students**

   (i) Candidates are required to meet the following attendance requirements for their period of part-time study: attendance for a minimum of 30 days of university-based work each year, normally coinciding with the full terms of the academic year, to be arranged with the agreement of their supervisor, for the period that their names remain on the Register of Graduate Students unless individually dispensed by the Graduate Studies Committee on the Board of the Faculty of Law. During a candidate's probationary period the attendance arrangements must take account of relevant induction and training events scheduled by the Law Faculty, or the Centres for Criminology or Socio-Legal Studies.

3. **Transfer to the D.Phil. or M.Litt.**

   (i) Candidates wishing to transfer to the status of student for the degree of D.Phil. or M.Litt. must, subject to sub-paragraphs (ii) and (iii) below, undertake both parts of the Qualifying Test (paragraph 4 below).

   (ii) It is not possible to transfer to M.Litt. status, having successfully completed the M.Phil. or M.St. in Legal Research, unless the candidate proposes to write an entirely new thesis. A candidate transferring to D.Phil. status is entitled to incorporate the thesis presented for the M.Phil. or M.St. in Legal Research within the D.Phil. thesis.

   (iii) Candidates who at the time of the transfer will have successfully completed the M.Phil. in Law or the M.Phil. in Criminology and Criminal Justice or the M.St. in Legal Research shall submit for Part B of the Qualifying Test their successful M.Phil. or M.St. thesis. In such a case the word limits for Part B in sub-paragraph (ii) of paragraph 4 below do not apply.

   (iv) Students who have previously been registered for the M.St. in Legal Research or for the M.Phil. in Law or M.Phil. in Criminology and Criminal Justice, and have been granted leave to supplicate for either of these degrees, but have been referred on their application to transfer to D.Phil. status, may conditionally hold the status of Probationer Research Student, provided that the Faculty Board is satisfied that the student fulfils the conditions set out in the appropriate regulation. Probationer Research Student status in this instance may not be held for more than six terms beyond the date at which they first held the status of a student for the M.St. in Legal Research or for the M.Phil. in Law or M.Phil. in Criminology and Criminal Justice.

4. **The Qualifying Test**

   (i) Part A of the Qualifying Test requires that the candidate shall submit to the Faculty of Law Graduate Studies Office (or, for students registered for the D.Phil. in Criminology, to the Graduate Studies Administrator within the Centre for Criminology) two typescript or printed copies of a statement of the subject of the proposed thesis and details of the manner in which the candidate proposes to treat it. This statement shall not exceed 2,000 words.

   (ii) Subject to sub-paragraph (iii) of paragraph 3 above, Part B of the Qualifying Test requires that the candidate shall submit to the Faculty of Law Graduate Studies Office (or, for students registered for the D.Phil. in Criminology, to the Graduate Studies Administrator within the Centre for Criminology) two typescript or printed copies of a substantial piece of written work which may or may not be intended to form part of the proposed thesis but must be relevant to its subject. For transfer to the D.Phil., this Part B submission must not exceed 10,000 words, for the M.Litt., 6,000 words. In each case the candidate must state the number of words used. The required format for this submission is the common format prescribed for all law theses which is printed in the Faculty of Law's Graduate Students' Handbook.

   (iii) Supervisors of candidates offering Part B are required to discuss with the candidate the names of possible assessors, and to provide the Board (or, for students registered for the D.Phil. in Criminology, the Director of Graduate Studies (Research)) with the names of three suitable persons who have indicated their willingness to act as assessors if called upon to do so. This notification may be made before the submission of the material, but must be made, at the latest, on the day the material is submitted. (For students registered for the D.Phil. in Criminology, two assessors will be appointed by the Director of Graduate Studies (Research) in consultation with the supervisor).

(iv) Subject to sub-paragraph (v) below, candidates admitted as Probationer Research Students to the doctoral or M.Litt. programmes, must submit all materials for the Qualifying Test by the end of the fourth week of Full Term in the third term after the candidate's admission. Candidates enrolled on the part-time DPhil in Criminology shall submit their materials by the end of the fourth week of Full Term in the sixth term after the candidate's admission.

(v) Subject to the general time-limit in sub-paragraph (vi) below, the Graduate Studies Committee, having consulted with the supervisor, may, for good cause, allow the Qualifying Test to be deferred. Applications for deferral must be made through the Faculty of Law Graduate Studies Office (or, for students registered for the D.Phil. in Criminology, to the Graduate Studies Administrator within the Centre for Criminology) in time to allow the Graduate Studies Committee to consider the matter in the second week of the candidate's third term. For candidates enrolled on a part-time D.Phil., applications for deferral must be made in time to allow the Graduate Studies Committee to consider the matter in the second week of the candidate's sixth term.

(vi) In no case may the materials for the Qualifying Test be submitted or resubmitted after the end of the fourth term from the admission of the student to the doctoral or M.Litt. programmes. A student will in any case cease to hold PRS status if he or she does not gain admission to another status within four terms of admission as a full-time student. In the case of candidates enrolled on a part-time D.Phil., materials for the Qualifying Test may not be submitted or resubmitted after the end of the eighth term from the admission of the student to the doctoral programme.

5. Assessing the Qualifying Test

(i) The Director of Graduate Studies shall appoint two assessors and shall report their appointments to the Board.

(ii) The assessors shall interview the candidate.

(iii) The assessors shall report in writing as to (a) the suitability of the candidate's subject for the kind of thesis in question and (b) the competence of the candidate to handle it at the required level; and, in accordance with their report, the assessors shall make a recommendation.

(iv) On the original submission for the Qualifying Test, the assessors may recommend (a) that the candidate be granted the transfer which has been applied for, or (b) that the candidate be permitted to resubmit Part A or, in the case in which the candidate is a Probationary Research Student, Part B or both Part A and Part B; in the case in which the candidate offers a successful M.Phil. or M.St. thesis for Part B within sub-paragraph (iii) of paragraph 3 above, there can be no reference back except in relation to Part A. Hence in a case in which, despite having earned the degree for which it was submitted, the thesis fails to satisfy the assessors of Part B of the Qualifying Test, the permission to transfer must be refused.

(v) Unless, for good cause shown, the Director of Graduate Studies, after consultation with the supervisor, agrees to an extension of time, the assessors must lodge their report and recommendation with the Faculty of Law Graduate Studies Office (or, for students registered for the D.Phil. in Criminology, to the Graduate Studies Administrator, the Centre for Criminology) within one calendar month of the date on which the materials are sent out to them.

(vi) The Faculty of Law Graduate Studies Office (or, for students registered for the D.Phil. in Criminology, to the Graduate Studies Administrator, the Centre for Criminology) shall pass the report and recommendation to the Director of Graduate Studies (or, for students registered for the D.Phil. in Criminology, the Director of Graduate Studies (Research)), who has the authority of the Board to inform the candidate without further delay of the nature of the recommendation and to inform the supervisor of the contents of the report.

(vii) Where the assessors have recommended resubmission, the candidate should normally resubmit at any time before the end of the subsequent term following the original submission. On resubmission the assessors may recommend (a) that the candidate be granted the transfer requested or (b) that the candidate be refused permission to transfer. In the case of a Probationary Research Student the effect of the latter recommendation is to entitle the candidate to apply for transfer to the M.St. in Legal Research under the appropriate regulation, with effect retrospective to the original registration as a Probationary Research Student. Such applications will be considered by the Graduate Studies Committee. For candidates enrolled on a part-time D.Phil., the candidate should normally resubmit at any time before the end of the second term following the original submission.

(viii) The Director of Graduate Studies shall place the report of the assessors before the meeting of the Graduate Studies Committee next following its receipt by The Faculty of Law Graduate Studies Office (or, for students registered for the D.Phil. in Criminology, to the Graduate Studies Administrator at the Centre for Criminology).

6. Confirmation of D.Phil. status

(i) Applications for confirmation of status shall normally be made not earlier than the sixth term, and confirmation of status must normally be completed no later than three terms after the Qualifying Test. Candidates enrolled on a part-time D.Phil. shall normally apply for confirmation of status not earlier than the twelfth term following their admission, and confirmation of status must normally be completed not later than six terms after the Qualifying Test.

(ii) Application for confirmation of D.Phil. status shall be accompanied by (a) a statement giving the title of the thesis, and summarising each component chapter in approximately 100 words per chapter, (b) an overview of the intended thesis, of approximately 1,000 words, stating how much of the thesis is complete and how much remains to be done (with an estimate of the probable date of completion), and (c) a piece of written work, which shall normally be of 20,000–30,000 words in length and intended to form part of the thesis.

(iii) The candidate's supervisor shall provide a report on the candidate's application upon the form provided for this purpose or in a separate communication sent directly to the Graduate Studies Administrator. The report shall comment upon the accuracy of the account and feasibility of the timetable, and upon the candidate's progress, together with an estimate of the probable date of completion.

(iv) The documents described above under (ii) and (iii) shall be considered by two assessors, appointed by the Graduate Studies Committee, one of whom shall, wherever practicable, be one of those who acted at the time of the candidate's transfer to D.Phil. status. The assessors shall interview the candidate and submit a joint written report to the Graduate Studies Committee, normally within one month of receiving the application. The report shall include a recommendation as to whether the application should be approved. The faculty may grant the application or refer it back for resubmission.

Only one resubmission for confirmation may be submitted, and no such resubmission will normally be permitted after the end of the candidate's ninth term. For candidates enrolled in a part-time D.Phil., resubmission will not normally be permitted after the end of the candidate's eighteenth term.

7. All theses and dissertations in law must conform to the statement which appears in the Law Faculty's Graduate Students' Handbook under the title 'Format of Theses in the Faculty of Law'.

[For students starting before MT 2018:

1. The First Research Year

(i) All those admitted to a research degree in the Faculty of Law must in the first year follow a course of instruction in Legal Research Method approved by the Law Board (or, for students registered for the D.Phil. in Criminology, a course of instruction in Criminal Research Methods), and must satisfy the examiners that they have completed to the required standard such tests or exercises as may be prescribed by the Law Board as part of such a course of instruction. Where the Law Board judges that it has sufficient evidence of a candidate's proficiency in research methods, it may in exceptional circumstances dispense a candidate from this requirement.

(ii) Candidates admitted in the first instance as Probationer Research Students may, with the consent of the Faculty Board, transfer to the status of a student for the M.St. in Legal Research.

2. Special provisions for part-time D.Phil. Criminology students and part-time D.Phil. Socio-Legal Studies

(i) Candidates are required to meet the following attendance requirements for their period of part-time study: attendance for a minimum of 30 days of university-based work each year, normally coinciding with the full terms of the academic year, to be arranged with the agreement of their supervisor, for the period that their names remain on the Register of Graduate Students unless individually dispensed by the Graduate Studies Committee on the Board of the Faculty of Law. During a candidate's probationary period the attendance arrangements must take account of relevant induction and training events scheduled by the Centre for Criminology and the Centre for Socio-Legal Studies.

3. Transfer to the D.Phil. or M.Litt.

(i) Candidates wishing to transfer to the status of student for the degree of D.Phil. or M.Litt. must, subject to sub-paragraphs (ii) and (iii) below, undertake both parts of the Qualifying Test (paragraph 4 below).

(ii) It is not possible to transfer to M.Litt. status, having successfully completed the M.Phil. or M.St. in Legal Research, unless the candidate proposes to write an entirely new thesis. A candidate transferring to D.Phil. status is entitled to incorporate the thesis presented for the M.Phil. or M.St. in Legal Research within the D.Phil. thesis.

(iii) Candidates who at the time of the transfer will have successfully completed the M.Phil. in Law or the M.Phil. in Criminology and Criminal Justice or the M.St. in Legal Research shall submit for Part B of the Qualifying Test their successful M.Phil. or M.St. thesis. In such a case the word limits for Part B in sub-paragraph (ii) of paragraph 4 below do not apply.

(iv) Students who have previously been registered for the M.St. in Legal Research or for the M.Phil. in Law or M.Phil. in Criminology and Criminal Justice, and have been granted leave to supplicate for either of these degrees, but have been referred on their application to transfer to D.Phil. status, may conditionally hold the status of Probationer Research Student, provided that the Faculty Board is satisfied that the student fulfils the conditions set out in the appropriate regulation. Probationer Research Student status in this instance may not be held for more than six terms beyond the date at which they first held the status of a student for the M.St. in Legal Research or for the M.Phil. in Law or M.Phil. in Criminology and Criminal Justice.

4. The Qualifying Test

(i) Part A of the Qualifying Test requires that the candidate shall submit to the Faculty of Law Graduate Studies Office (or, for students registered for the D.Phil. in Criminology, to the Graduate Studies Administrator within the Centre for Criminology) two typescript or printed copies of a statement of the subject of the proposed thesis and details of the manner in which the candidate proposes to treat it. This statement shall not exceed 2,000 words.

(ii) Subject to sub-paragraph (iii) of paragraph 3 above, Part B of the Qualifying Test requires that the candidate shall submit to the Faculty of Law Graduate Studies Office (or, for students registered for the D.Phil. in Criminology, to the Graduate Studies Administrator within the Centre for Criminology) two typescript or printed copies of a substantial piece of written work which may or may not be intended to form part of the proposed thesis but must be relevant to its subject. For transfer to the D.Phil., this Part B submission must not exceed 10,000 words, for the M.Litt., 6,000 words. In each case the candidate must state the number of words used. The required format for this submission is the common format prescribed for all law theses which is printed in the Faculty of Law's Graduate Students' Handbook.

(iii) Supervisors of candidates offering Part B are required to discuss with the candidate the names of possible assessors, and to provide the Board (or, for students registered for the D.Phil. in Criminology, the Director of Graduate Studies (Research)) with the names of three suitable persons who have indicated their willingness to act as assessors if called upon to do so. This notification may be made before the submission of the material, but must be made, at the latest, on the day the material is submitted. (For students registered for the D.Phil. in Criminology, two assessors will be appointed by the Director of Graduate Studies (Research) in consultation with the supervisor).

(iv) Subject to sub-paragraph (v) below, candidates admitted as Probationer Research Students to the doctoral or M.Litt. programmes, must submit all materials for the Qualifying Test by the end of the fourth week of Full Term in the third term after the candidate's admission. Candidates enrolled on the part-time DPhil in Criminology shall submit their materials by the end of the fourth week of Full Term in the sixth term after the candidate's admission.

(v) Subject to the general time-limit in sub-paragraph (vi) below, the Graduate Studies Committee, having consulted with the supervisor, may, for good cause, allow the Qualifying Test to be deferred. Applications for deferral must be made through the Faculty of Law Graduate Studies Office (or, for students registered for the D.Phil. in Criminology, to the Graduate Studies Administrator within the Centre for Criminology) in time to allow the Graduate Studies Committee to consider the matter in the second week of the candidate's third term. For candidates enrolled on the part-time D.Phil. in Criminology or the part-time DPhil in Socio-Legal Studies, applications for deferral must be made in time to allow the Graduate Studies Committee to consider the matter in the second week of the candidate's sixth term.

(vi) In no case may the materials for the Qualifying Test be submitted or resubmitted after the end of the fourth term from the admission of the student to the doctoral or M.Litt. programmes. A student will in any case cease to hold PRS status if he or she does not gain admission to another status within four terms of admission as a full-time student. In the case of candidates enrolled on the part-time D.Phil. in Criminology or the part-time DPhil in Socio-Legal Studies, materials for the Qualifying Test may not be submitted or resubmitted after the end of the eighth term from the admission of the student to the doctoral programme.

5. Assessing the Qualifying Test

(i) The Director of Graduate Studies shall appoint two assessors and shall report their appointments to the Board.

(ii) The assessors shall interview the candidate.

(iii) The assessors shall report in writing as to (a) the suitability of the candidate's subject for the kind of thesis in question and (b) the competence of the candidate to handle it at the required level; and, in accordance with their report, the assessors shall make a recommendation.

(iv) On the original submission for the Qualifying Test, the assessors may recommend (a) that the candidate be granted the transfer which has been applied for, or (b) that the candidate be permitted to resubmit Part A or, in the case in which the candidate is a Probationary Research Student, Part B or both Part A and Part B; in the case in which the candidate offers a successful M.Phil. or M.St. thesis for Part B within sub-paragraph (iii) of paragraph 3 above, there can be no reference back except in relation to Part A. Hence in a case in which, despite having earned the degree for which it was submitted, the thesis fails to satisfy the assessors of Part B of the Qualifying Test, the permission to transfer must be refused.

(v) Unless, for good cause shown, the Director of Graduate Studies, after consultation with the supervisor, agrees to an extension of time, the assessors must lodge their report and recommendation with the Faculty of Law Graduate Studies Office (or, for students registered for the D.Phil. in Criminology, to the Graduate Studies Administrator, the Centre for Criminology) within one calendar month of the date on which the materials are sent out to them.

(vi) The Faculty of Law Graduate Studies Office (or, for students registered for the D.Phil. in Criminology, to the Graduate Studies Administrator, the Centre for Criminology) shall pass the report and recommendation to the Director of Graduate Studies (or, for students registered for the D.Phil. in Criminology, the Director of Graduate Studies (Research)), who has the authority of the Board to inform the candidate without further delay of the nature of the recommendation and to inform the supervisor of the contents of the report.

(vii) Where the assessors have recommended resubmission, the candidate should normally resubmit at any time before the end of the subsequent term following the original submission. On resubmission the assessors may recommend (a) that the candidate be granted the transfer requested or (b) that the candidate be refused permission to transfer. In the case of a Probationary Research Student the effect of the latter recommendation is to entitle the candidate to apply for transfer to the M.St. in Legal Research under the appropriate regulation, with effect retrospective to the original registration as a Probationary Research Student. Such applications will be considered by the Graduate Studies Committee. For candidates enrolled on the part-time D.Phil. in Criminology or the part-time DPhil in Socio-Legal Studies, the candidate should normally resubmit at any time before the end of the second term following the original submission.

(viii) The Director of Graduate Studies shall place the report of the assessors before the meeting of the Graduate Studies Committee next following its receipt by The Faculty of Law Graduate Studies Office (or, for students registered for the D.Phil. in Criminology, to the Graduate Studies Administrator at the Centre for Criminology).

6. Confirmation of D.Phil. status

(i) Applications for confirmation of status shall normally be made not earlier than the sixth term, and confirmation of status must normally be completed no later than three terms after the Qualifying Test. Candidates enrolled on the part-time D.Phil. in Criminology or the part-time DPhil in Socio-Legal Studies shall normally apply for confirmation of status not earlier than the twelfth term following their admission, and confirmation of status must normally be completed not later than six terms after the Qualifying Test.

(ii) Application for confirmation of D.Phil. status shall be accompanied by (a) a statement giving the title of the thesis, and summarising each component chapter in approximately 100 words per chapter, (b) an overview of the intended thesis, of approximately 1,000 words, stating how much of the thesis is complete and how much remains to be done (with an estimate of the probable date of completion), and (c) a piece of written work, which shall normally be of 20,000–30,000 words in length and intended to form part of the thesis.

(iii) The candidate's supervisor shall provide a report on the candidate's application upon the form provided for this purpose or in a separate communication sent directly to the Graduate Studies Administrator. The report shall comment upon the accuracy of the account and feasibility of the timetable, and upon the candidate's progress, together with an estimate of the probable date of completion.

(iv) The documents described above under (ii) and (iii) shall be considered by two assessors, appointed by the Graduate Studies Committee, one of whom shall, wherever practicable, be one of those who acted at the time of the candidate's transfer to D.Phil. status. The assessors shall interview the candidate and submit a joint written report to the Graduate Studies Committee, normally within one month of receiving the application. The report shall include a recommendation as to whether the application should be approved. The faculty may grant the application or refer it back for resubmission. Only one resubmission for confirmation may be submitted, and no such resubmission will normally be permitted after the end of the candidate's ninth term. For candidates enrolled in the part-time D.Phil. in Criminology or the part-time DPhil in Socio-Legal Studies, resubmission will not normally be permitted after the end of the candidate's eighteenth term.

7. All theses and dissertations in law must conform to the statement which appears in the Law Faculty's Graduate Students' Handbook under the title 'Format of Theses in the Faculty of Law'.**]**

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Research Degrees in Migration Studies

1. Governance

The DPhil in Migration Studies shall be under the supervision of the joint Graduate Studies Committee of the School of Anthropology and Museum Ethnography and the Department of International Development.

2. Attendance requirements

The DPhil in Migration Studies shall be offered on a full-time and part-time basis. Full-time students are required to meet the residence requirements set out in §6 of the General Regulations for the Degree of Doctor of Philosophy. Part-time students are required to meet the following attendance requirements for their period of part-time study: attendance for a minimum of 30 days of university-based work each year, normally coinciding with the full terms of the academic year, to be arranged with the agreement of their supervisor, for the period that their names remain on the Register of Graduate Students unless individually dispensed by the joint Graduate Studies Committee. During a student's probationary period the attendance arrangements must take account of relevant induction and training events scheduled by the departments.

3. Transfer to MLitt or DPhil status

Candidates will normally be expected to achieve Transfer of Status in their third term (sixth term for part-time students) and not later than their fourth term after admission (eighth term for part-time students).

Applications should be submitted to the Departmental Office, Institute of Social and Cultural Anthropology not later than Friday of week 8 of their third term (sixth term for part-time students) and will comprise of two copies the following:

(a) a completed Transfer of Status application form; and

(b) a paragraph summary of the research question, methodological and theoretical approaches; and

(c) a research proposal of between 10,000-12,000 words; and

(d) confirmation from the supervisor that all courses identified in the Training Needs Analysis, including completion of research methods training (unless dispensed by the joint Graduate Studies Committee based on prior experience) have been satisfactorily completed.

Full details of each of the requirements are set out in the DPhil student handbook.

Candidates will also be required to give a presentation of their proposed research projects at an appropriate and agreed work in progress seminar convened by the School of Anthropology and Museum Ethnography and the Department of International Development.

The joint Graduate Studies Committee will appoint two assessors who will read the work, interview the student and submit a recommendation to the committee in a written report. The committee will then decide whether Transfer of Status will be approved.

A student whose first application for Transfer of Status is not approved (including where the outcome is a recommendation to transfer to the MLitt) is permitted to make one further application and will be granted an extension of one term (up to two terms for part-time students) to Probationer Research Student status if necessary. If after a second attempt, the joint Graduate Studies Committee can neither approve transfer to the DPhil nor to the MLitt, the student will be removed from the Register of Graduate Students.

4. Integrated Thesis Format

In consultation with their supervisor(s) and the Director of Graduate Studies, doctoral students may opt to submit a thesis in the integrated format. The thesis chapters must be framed by an introduction, a literature review and a conclusion. Such a body of work must address an overarching research question and represent a coherent and focused body of research and must overall be equivalent to what would normally be acceptable for a thesis in the monograph format. There is no formal limit on the number of chapters, but the normal thesis word limits apply.

Work that is the product of collaborative effort may be included in the thesis, on condition that the candidate is responsible for the majority contribution to that work, in terms of intellectual development, practical implementation, and writing up, and that their contribution is demonstrated; any collaborators or co-authors must certify in writing to joint Graduate Studies Committee what part of the work represents that of the candidate.

Candidates who wish to proceed by this route should elect to do so before applying for Confirmation of Status. Should a candidate subsequently wish to revert to monograph format, they must submit a written application to the Director of Graduate Studies, with the support of their supervisor, detailing the reasons for the change.

Specific procedures relating to the integrated thesis format are detailed in the DPhil student handbook.

5. Confirmation of DPhil status

Candidates will normally be expected to achieve Confirmation of Status in their seventh term (fourteenth for part-time students) and not later than their ninth term (eighteenth for part-time students).

Applications should be submitted to the Departmental Office, Institute of Social and Cultural Anthropology not later than Friday of week 8 of their seventh term (fourteenth term for part-time students) and will comprise of two copies the following:

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(a) a completed Confirmation of Status application form; and

(b) an outline structure of the thesis, consisting of chapter headings and a brief statement of the intended outcome; and

(c) an outline timetable detailing the work completed and what activities are planned for the remaining stages; and

(d) two completed draft chapters of the final thesis, not exceeding 20,000 words.

Applications for candidates wishing to submit using the integrated thesis format will comprise the following:

(a) a completed Confirmation of Status application form; and

(b) an introduction to the thesis including a statement outlining how the chapters are integrated as a complete text; and

(c) a statement listing any papers published or accepted for publication, or under consideration for publication, outlining the candidate's contributions to any collaborative efforts; and (as a separate document) a statement of permissions from collaborators to include the work in the thesis, with each confirming the extent of the candidate's contribution;

(d) two completed draft chapters of the final thesis, not exceeding 20,000 words.

Full details of the requirements for Confirmation of Status are set out in the DPhil student handbook.

All candidates will also be required to give a presentation of part of their work at a third year seminar series, workshop, or a conference in Oxford or elsewhere in the UK.

The joint Graduate Studies Committee will appoint two assessors who will read the work, interview the student, and submit a written report to the committee. The committee will then decide whether Confirmation of Status will be approved.

A student whose first application for Confirmation of Status is not approved is permitted to make one further application, normally within one term (two terms for part-time students) of the original application, and will granted an extension of one term (up to two terms for part-time students) if necessary. If after the second attempt the joint Graduate Studies Committee can neither approve the application nor approve transfer to the MLitt, the student will be removed from the Register of Graduate Students.

6. Theses

DPhil theses which exceed 100,000 words, and MLitt theses which exceed 50,000 words, (including notes and captions to figures within the main text, but excluding the abstract and other front matter, the bibliography, and any appendices, glossaries, etc.) are liable to be rejected unless students have, with the support of their supervisor, been granted permission to exceed the word limit by the joint Graduate Studies Committee.

Appendices should only be used to provide data sets or other factual or methodological material ancillary to the thesis proper. The main text of the thesis should contain all the information required to understand the arguments presented within it, without the need to resort to an appendix.

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Research Degrees in Politics and International Relations

(See also the general notice at the commencement of these regulations. The current edition of the relevant Student Handbook contains an elaborated version of these regulations.)

1. Governance

The DPhils in Politics and the DPhil in International Relations shall be under the supervision of the Graduate Studies Committee of the Department of Politics and International Relations.

2. Attendance requirements

The DPhil programmes shall be offered on a full-time and part-time basis. Full-time students are required to meet the residence requirements set out in §6 of the General Regulations for the Degree of Doctor of Philosophy. Part-time research students are required to attend for a minimum of thirty days of university-based work each year, to be arranged with the agreement of their supervisor, for the period that their names remain on the Register of Graduate Students unless individually dispensed by the Graduate Studies Committee.

3. Transfer to MLitt or DPhil status

Students will normally be admitted as Probationer Research Students. Students will normally be expected to achieve Transfer of Status in their third or fourth term after admission (or in their sixth to eighth term after admission for part-time students). Applications should be submitted to the Graduate Studies Administrator and will comprise the following:

(i) Politics

(a) a completed transfer of status form and appointment of assessors form;

Either two copies of:

(b) a proposed schedule of work;
(c) a paragraph statement describing the project;
(d) a research design of between 4,000 to 6,000 words maximum;
(e) written work relevant to the thesis of between 5,000 to 7,000 words maximum.

Or for students following the three paper route:

(b) a submissions of a research design for one paper;
(c) a document setting out the article-isation of the project and previewing the whole thesis;
(d) an introduction to all of the proposed papers and explanation of their academic relationship;
(e) a literature review;
(f) a timetable for completion.

(ii) International Relations

(a) a completed transfer of status form and appointment of assessors form;

Either two copies of:

(b) a short outline of the thesis topic including the title and chapter headings;
(c) a proposed schedule of work;
(c) a draft introduction of between 4,000 to 6,000 words maximum;
(d) a draft chapter of the thesis of between 5,000 to 7,000 words maximum.

Or for students following the three paper route:

(b) a submissions of a research design for one paper;
(c) a document setting out the article-isation of the project and previewing the whole thesis;
(d) an introduction to all of the proposed papers and explanation of their academic relationship;
(e) a literature review;
(f) a timetable for completion.

All students must also provide evidence of the satisfactory completion of a course of lectures, seminars, and classes, as set out in the International Relations Student Handbook and supplemented by his or her supervisor, and satisfactorily complete a course of research methods training, as set out in the International Relations Student Handbook and supplemented by his or her supervisor and/or by the International Relations Director of Research Training.

Full details of the timings for submissions and requirements for the Transfer of Status application can be found in the relevant Student Handbook.
The Graduate Studies Committee will appoint two assessors who will read the work, interview the student and submit a recommendation to the committee in a written report. The Graduate Studies Committee will then decide whether Transfer of Status will be approved.

A student whose first application for Transfer of Status is not approved (including where the outcome is a recommendation to transfer to the MLitt) is permitted to make one further application and will be granted an extension of one term (or up to two terms for part-time students) to Probationer Research Student status if necessary. If after a second

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General Regulations for the Degree of Doctor of Philosophy (/Regulation?code=grftdodoctofphil&srchYear=2020&srchTerm=3&year=2020&term=1)

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2017-18 version (/Regulation/Difference?code=rdipandinterela&Year1=2020&Term1=1&Year2=2017&Term2=1)
2016-17 version (/Regulation/Difference?code=rdipandinterela&Year1=2020&Term1=1&Year2=2016&Term2=1)
2015-16 version (/Regulation/Difference?code=rdipandinterela&Year1=2020&Term1=1&Year2=2015&Term2=1)
2014-15 version (/Regulation/Difference?code=rdipandinterela&Year1=2020&Term1=1&Year2=2014&Term2=1)

attempt, the Graduate Studies Committee can neither approve transfer to the DPhil or to the MLitt, the student will be removed from the Register of Graduate Students.

4. Confirmation of Status

Students will normally be expected to achieve Confirmation of Status by no later than their ninth term after admission (or in their eighteenth term after admission for part-time students). Students admitted directly to DPhil status having completed the full-time MPhil in Politics or International Relations must achieve Confirmation of Status by the end of their tenth term (fourteenth term for part-time students) as a graduate student, inclusive of the time spent on the full-time MPhil degree.
Applications should be submitted to the Graduate Studies Administrator and will comprise the following:

(i) Politics

(a) a completed confirmation of status form and appointment of assessors form;

Two copies of:

(b) a statement of the thesis title and chapter headings;
(c) a draft introduction;
(d) two additional chapters (or two draft papers for students following the three paper route) intended to form part of the final thesis.

The combined introduction and the two chapters should not exceed 30,000 words.

(ii) International Relations

(a) a completed confirmation of status form and appointment of assessors form,

Two copies of:

(b) a statement of the thesis title and chapter headings;
(c) a draft introduction;
(d) two additional chapters (or two draft papers for students following the three paper route) intended to form part of the final thesis;

The combined introduction and the two chapters should not exceed 30,000 words.

(e) a self-assessment report of progress of no more than 300 words.

Full details of the timings for submissions and requirements for Confirmation of Status application can be found in the relevant Student Handbook.

The Graduate Studies Committee will appoint two assessors who will read the work, interview the student and submit a recommendation to the committee in a written report. The Graduate Studies Committee will then decide whether Confirmation of Status will be approved.

A student whose first application for Confirmation of Status is not approved is permitted to make one further application, normally within one term (two terms for part-time students) of the original application, and will granted an extension of one term (up to two terms for part-time students) if necessary. If after the second attempt the DPhil Committee can neither approve the application nor approve transfer to the MLitt, the student will be removed from the Register of Graduate Students.

5. Theses

Theses for the Degree of DPhil which exceed 100,000 words and theses for the Degree of MLitt which exceed 50,000 words, excluding the bibliography, are liable to be rejected unless students have, with the support of their supervisors, been granted permission to exceed the word limit by the Graduate Studies Committee. These figures are maxima and students are advised that many successful theses have been significantly shorter.

Three paper route

A D.Phil. thesis may be accepted for examination if it consists of a minimum of three academic papers, framed by an introduction, a survey of literature and a conclusion. Such a body of work shall be deemed acceptable provided it represents a coherent and focused body of research, addressing one overarching research question. Current overall word limits and conditions are detailed in the D.Phil. Student Handbook. Candidates wishing to proceed in this manner must be approved at the time of Transfer of status.

If, after a petition is accepted, a candidate wishes to revert to a standard D.Phil. thesis format, the candidate must lodge a petition with his or her supervisor to be approved by the Director of Graduate Studies, showing good cause for the change.

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Research Degrees in Social Policy and Intervention

(These regulations replace the regulations for Research Degrees in Social Policy and Intervention, Sociology, and International Development from MT 2019 for all students registered for Research Degrees in Social Policy and Intervention.)

1. Governance

The DPhil in Social Policy and the DPhil in Social Intervention and Policy Evaluation (and for those starting before MT2019 the DPhil in Social Intervention) shall be under the supervision of the Graduate Studies Committee of the Department of Social Policy and Intervention.

2. Attendance requirements

The DPhil programmes shall be offered on a full-time basis. Full-time students are required to meet the residence requirements set out in §6 of the General Regulations for the Degree of Doctor of Philosophy.

3. Transfer to MLitt (or MSc by Research) or DPhil status

Students will normally be admitted as Probationer Research Students. Students will normally be expected to achieve Transfer of Status in their third or fourth term after admission.

Applications should be submitted to the Graduate Studies Committee and will comprise the following:

(a) a completed transfer of status form and appointment of assessors form;

(b) a provisional thesis title and research proposal;

(c) a literature review of between 5,000 to 8,000 words;

(d) a piece of written work relevant to the thesis of between 5,000 to 8,000 words;

(e) a timetable for completion;

(f) evidence of attendance of subject specific courses;

(g) Research Ethics forms (if applicable);

(h) Health and Safety forms (if applicable);

(i) Skills Review and Training Needs Analysis form.

Full details of requirements can be found in the Graduate Research Students handbook.

The Graduate Studies Committee will appoint two assessors who will read the work, interview the student and submit a recommendation to the committee in a written report. The Graduate Studies Committee will then decide whether Transfer of Status will be approved.

A student whose first application for Transfer of Status is not approved (including where the outcome is a recommendation to transfer to the MLitt) is permitted to make one further application and will be granted an extension of one term to Probationer Research Student status if necessary. If after a second attempt, the Graduate Studies Committee can neither approve transfer to the DPhil or to the MLitt, the student will be removed from the Register of Graduate Students.

4. Confirmation of Status

Students will normally be expected to achieve Confirmation of Status in their seventh term and by no later than their ninth term after admission .

Applications should be submitted to the Graduate Studies Committee and will comprise the following:

(a) a completed confirmation of status form and appointment of assessors form;

(b) a thesis title and abstract;

(c) a thesis outline;

(d) a research proposal of 4 to 5 pages;

(e) a timetable for completion;

(f) for the monograph thesis route at least two draft chapters, or for the thesis by papers route two draft papers;

(g) evidence of presentation of (part of) the thesis at a seminar/conference/workshop;

(h) Skills Review and Training Needs Analysis form.

Full details of requirements can be found in the Graduate Research Students handbook.

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The Graduate Studies Committee will appoint two assessors who will read the work, interview the student and submit a recommendation to the committee in a written report. The Graduate Studies Committee will then decide whether Confirmation of Status will be approved.

A student whose first application for Confirmation of Status is not approved is permitted to make one further application, normally within one term of the original application, and will granted an extension of one term if necessary. If after the second attempt the DPhil Committee can neither approve the application nor approve transfer to the MLitt, the student will be removed from the Register of Graduate Students.

5. Theses

Theses for the Degree of DPhil which exceed 100,000 words, theses for the Degree of MLitt which exceed 50,000 words, and theses for the Degree of MSc by Research with exceed 25,000 words excluding the bibliography, are liable to be rejected unless students have, with the support of their supervisors, been granted permission to exceed the word limit by the Graduate Studies Committee. These figures are maxima and students are advised that many successful theses have been significantly shorter.

Articles-based theses

A DPhil thesis may be accepted for examination if it consists of either a minimum of four academic papers of publishable quality for the DPhil in Social Policy, or a minimum of three academic papers of publishable quality for the DPhil in Social Intervention or DPhil in Social Intervention and Policy Evaluation. In either case the thesis should be framed by an introduction, a literature review, and a conclusion. Such a body of work shall be deemed acceptable provided it represents a coherent and focused body of research, addressing one overarching research question. A thesis submitted under this rubric may include joint publications, but for the DPhil in Social Policy only, at least one paper must be single-authored. Where joint publications are included, all co-authors must certify in writing to the Director of Graduate Studies that at least 70% of that work represents that of the candidate. Current overall word limits and conditions are detailed in the DPhil Notes for Guidance. Candidates wishing to proceed in this manner should with the support of their supervisor obtain approval from the Director of Graduate Studies before applying for Confirmation of DPhil status. If a candidate wishes to revert to a standard DPhil thesis format, with the support of their supervisor, they should obtain approval from the Director of Graduate Studies, showing good cause for the change.

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Research Degrees in Sociology

(These regulations replace the regulations for Research Degrees in Social Policy and Intervention, Sociology, and International Development from MT2019 for all students registered for Research Degrees in Sociology.)

1. Governance

The DPhil in Sociology shall be under the supervision of the Graduate Studies Committee of the Department of Sociology.

2. Attendance requirements

The DPhil in Sociology shall be offered on a full-time and part-time basis. Full-time students are required to meet the residence requirements set out in §6 of the General Regulations for the Degree of Doctor of Philosophy. Part-time research students are required to attend for a minimum of thirty days of university-based work each year, to be arranged with the agreement of their supervisor, for the period that their names remain on the Register of Graduate Students unless individually dispensed by the Graduate Studies Committee.

3. Transfer to MLitt or DPhil status

Students will normally be admitted as Probationer Research Students. Students will normally be expected to achieve Transfer of Status in their third or fourth term after admission (or in their sixth to eighth term after admission for part-time students).

Applications should be submitted to the Graduate Studies Committee and will comprise the following:

(a) a completed transfer of status form and appointment of assessors form;

(b) a provisional thesis title and thesis outline;

(c) a research proposal of between 5,000 to 7,000 words;

(d) a piece of written work relevant to the thesis of between 5,000 to 7,000 words;

(e) a timetable for completion;

(f) evidence of participation in PRS and Departmental seminars;

(g) research ethics forms (if applicable);

(h) risk assessment forms (if applicable).

If submitting an articles-based/integrated thesis, students should also submit statement(s) on the contribution of each co-author, signed by all co-authors.

Full details of requirements can be found in the course handbook.

The Graduate Studies Committee will appoint two assessors who will read the work, interview the student and submit a recommendation to the committee in a written report. The Graduate Studies Committee will then decide whether Transfer of Status will be approved.

A student whose first application for Transfer of Status is not approved (including where the outcome is a recommendation to transfer to the MLitt) is permitted to make one further application and will be granted an extension of one term (or up to two terms for part-time students) to Probationer Research Student status if necessary. If after a second attempt, the Graduate Studies Committee can neither approve transfer to the DPhil or to the MLitt, the student will be removed from the Register of Graduate Students.

4. Confirmation of Status

Students must achieve Confirmation of Status not later than their ninth term or normally earlier than their sixth term (or not later than the eighteenth term or normally earlier than the twelfth term for part-time students).

Applications should be submitted to the Graduate Studies Committee and will comprise the following:

(a) a completed confirmation of status form and appointment of assessors form;

(b) a thesis title and abstract;

(c) a thesis outline;

(d) two draft chapters intended to form part of the final thesis;

(e) a timetable for completion;

(f) research ethics forms (if applicable);

(g) risk assessment forms (if applicable).

If submitting an articles-based/integrated thesis, students should also submit statement(s) on the contribution of each co-author, signed by all co-authors.

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Full details of requirements can be found in the course handbook.

The Graduate Studies Committee will appoint two assessors who will read the work, interview the student and submit a recommendation to the committee in a written report. The Graduate Studies Committee will then decide whether Confirmation of Status will be approved.

A student whose first application for Confirmation of Status is not approved is permitted to make one further application, normally within one term (two terms for part-time students) of the original application, and will granted an extension of one term (up to two terms for part-time students) if necessary. If after the second attempt the DPhil Committee can neither approve the application nor approve transfer to the MLitt, the student will be removed from the Register of Graduate Students.

5. Theses

Theses for the Degree of DPhil which exceed 100,000 words, and theses for the Degree of M.Litt. which exceed 50,000 words, excluding the bibliography, are liable to be rejected unless students have, with the support of their supervisors, been granted permission to exceed the word limit by the Graduate Studies Committee. These figures are maxima and students are advised that many successful theses have been significantly shorter.

Articles-based or Integrated theses

An articles-based thesis may be accepted for examination if it consists of a minimum of three papers of publishable quality. An integrated thesis may be accepted for examination if it consists of one or more papers combined with one or more conventional chapters. In either case, the thesis should represent a coherent and focused body of work, and should be framed by an introduction, a general survey of the literature, and a conclusion. The thesis may include co-authored papers where the greater part of the work should be directly attributable to the student, and their supervisor and co-author(s) so certify. Statements outlining the student's contribution should be submitted with applications for Transfer and/or Confirmation of Status. The assessors will review the co-authorship statements and confirm whether the greater part of the work is that of the student. Students must also submit a statement with their Application for Appointment of Examiners demonstrating that their work represents the majority contribution to any co-authored papers.

To submit an articles-based or integrated thesis, the student must make a case, supported by their supervisor, when applying for Transfer of Status, and further confirm their intention when applying for Confirmation of Status. The assessors will need to agree the proposed format and recommend approval to the Graduate Studies Committee.

The normal overall word limit for a DPhil thesis will apply. Further guidance can be found in the course handbook.

Research Degrees in the Blavatnik School of Government

1. Governance

The DPhil in Public Policy shall be under the supervision of the DPhil Committee of the Blavatnik School of Government.

2. Attendance requirements

The DPhil in Public Policy shall be offered on a full-time and part-time basis. Full-time students are required to meet the residence requirements set out in §6 of the General Regulations for the Degree of Doctor of Philosophy. Part-time research students are required to attend for a minimum of thirty days of university-based work each year, to be arranged with the agreement of their supervisor, for the period that their names remain on the Register of Graduate Students unless individually dispensed by the DPhil Committee.

3. Transfer of Status

Students will normally be admitted as Probationer Research Students. Applications for Transfer of Status should be submitted to the DPhil Committee not later than the end of week 8 of their third term (or their sixth term in the case of part-time students). An extension of one term (two terms for part-time students) may be granted by the DPhil Committee in exceptional circumstances.

Applications will comprise the following:

(*a*) a completed transfer of status form. If a student intends to submit an article-based thesis, the student's supervisor should indicate support for this on the application form;

(*b*) confirmation from the student's supervisor that such courses as the student has been required to undertake have been satisfactorily completed;

(*c*) two typewritten or word-processed copies of:

i. a brief, single paragraph summary of the project, including information on methodological and theoretical approach;

ii. a research proposal of no more than 4,000 – 6,000 words;

iii. *either* a draft chapter (for example the literature review) of between 5,000 and 7,000 words;

or, if submitting an article-based thesis, a draft of the introduction, of between 5,000 and 7,000 words.

Full details of requirements can be found in the course handbook.

The DPhil Committee will appoint two assessors who will read the work, interview the student and submit a recommendation to the committee in a written report. The DPhil Committee will then decide whether Transfer of Status will be approved.

A student whose first application for Transfer of Status is not approved (including where the outcome is a recommendation to transfer to the MLitt) is permitted to make one further application and will be granted an extension of one term (or two terms for part-time students) to Probationer Research Student status if necessary. If after a second attempt, the DPhil Committee can neither approve transfer to the DPhil or to the MLitt, the student will be removed from the Register of Graduate Students.

4. Confirmation of status

Applications for Confirmation of DPhil status should normally be submitted to the DPhil Committee no earlier than the sixth term and no later than the ninth term from admission as a Probationer Research Student (or no earlier than the twelfth term and no later than the eighteenth term in the case of part-time students).

Applications will comprise the following:

(*a*) a completed confirmation of status application form. If a student intends to submit an article-based thesis, the student's supervisor should indicate support for this on the application form;

(*b*) two typewritten or word-processed copies of:

i. an abstract of the thesis (one side of A4 paper);

ii. an outline structure of the thesis, consisting of chapter headings, and a brief statement of the intended content;

iii. an outline timetable detailing what work has already been carried out and what activities are planned for the remaining stages;

iv. *either* two completed draft chapters (other than the literature review) intended to form part of the final thesis;

or, if submitting an article-based thesis, two of each of the following; a completed article, a second article in draft form, and the outline of a third article.

Full details of requirements can be found in the course handbook.

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The DPhil Committee will appoint two assessors who will read the work, interview the student and submit a recommendation to the committee in a written report. The DPhil Committee will then decide whether Confirmation of Status will be approved.

A student whose first application for Confirmation of Status is not approved is permitted to make one further application, normally within one term (two terms for part-time students) of the original application, and will be granted an extension of one term (two terms for part-time students) if necessary. If after the second attempt the DPhil Committee can neither approve the application nor approve transfer to the MLitt, the student will be removed from the Register of Graduate Students.

5. Theses

DPhil theses must not exceed 100,000 words and MLitt theses must not exceed 50,000 words. The word limit must include the abstract, all notes and appendices but not the bibliography.

Article-based thesis route

To submit an article-based thesis, the student must submit a case supported by their supervisor, to the DPhil Committee. If approved, the student's supervisor should also indicate support on the Transfer of Status and Confirmation of Status application forms. Should a candidate subsequently wish to revert to the traditional-style thesis, they must submit a written application to the DPhil Committee, with the support of their supervisor, detailing the reasons for the change.

A DPhil thesis submitted under this rubric will consist of three articles of publishable quality, framed by an introduction, a literature review (which may be included as part of the introduction) and a conclusion. Such a body of work must address an overarching research question and represent a coherent and focused body of research. The article-based thesis may have only one co-authored article. In the case of a co-authored article, students must submit to the DPhil Committee a description of their contribution to the article and demonstrate that their work represents the majority contribution.

The article-based thesis must not exceed 100,000 words, the limit to include the abstract, all notes and appendices but not the bibliographies. Further guidance can be found in the course handbook.

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Research Degrees in the Oxford Internet Institute

1. Governance
The DPhil in Information, Communication and Social Sciences and the DPhil in Social Data Science shall be under the supervision of the Graduate Studies Committee of the Oxford Internet Institute.

2. Attendance requirements

The DPhil programmes shall be offered on a full-time and part-time basis. Full-time students are required to meet the residence requirements set out in §6 of the General Regulations for the Degree of Doctor of Philosophy. Part-time students are required to meet the following attendance requirements for their period of part-time study: attendance for a minimum of 30 days of university-based work each year, normally coinciding with the full terms of the academic year, to be arranged with the agreement of their supervisor, for the period that their names remain on the Register of Graduate Students unless individually dispensed by the Graduate Studies Committee. During a student's probationary period the attendance arrangements must take account of relevant induction and training events scheduled by the department.

3. Probationer Research Students

All students are normally admitted as Probationer Research Students.

Unless granted a dispensation by the Graduate Studies Committee, all Probationer Research Students shall during their first year (and second year in the case of part-time students) attend such lectures, seminars, and classes as their supervisor and/or the Graduate Studies Committee shall determine.

Students studying Information, Communication and Social Sciences shall attend and satisfactorily complete with a mark of 50 or higher:

(a) such courses or classes from the Institute's Research Methods Training Programme as directed by the Graduate Studies Committee;

(b) the Institute's Advanced Social Theory course.

Students studying Social Data Science shall attend and satisfactorily complete with a passing mark of 50 or higher such courses or classes as directed by the Social Data Science Graduate Studies Committee.

4. Transfer to DPhil, MLitt or MSc by Research status

Candidates will normally be expected to achieve Transfer of Status in their third or fourth term after admission (or sixth to eighth term after admission for part-time students). Applications should be submitted to the Graduate Studies Coordinator and will comprise the following:

(a) a completed Transfer of Status application form and Assessors Approval form;

(b) confirmation from the candidate's supervisor that such courses as the candidate has been required to undertake have been satisfactorily completed;

(c) an outline of their research (one side of A4 paper);

(d) a detailed research proposal of no more than 15,000 words. This should:

(i) draw upon relevant literature to discuss the background to the research, theoretical perspectives, and possible outcomes to the research;

(ii) state key research questions;

(iii) discuss the overall methodological approach, and specific strategies, to be employed in answering these research questions, paying particular attention to practical and ethical issues relevant to the research.

(e) a preliminary timetable for the research;

(f) a list of references;

(g) an OII Training Needs Assessment Form.

To successfully achieve Transfer of Status, students must also have satisfactorily passed the relevant courses set out in 3 above. In cases where a student is required to re-sit a paper, a deferral of Transfer of Status for one or two terms as appropriate will be granted automatically.

The Graduate Studies Committee will appoint two assessors who will read the work, interview the student and submit a recommendation to the Committee in a written report. The Committee will decide whether to approve Transfer of Status.

A student whose first application for Transfer of Status is not approved (including where the outcome is a recommendation to transfer to the MLitt or MSc by Research) is permitted to make one further application and will be granted an extension of one term (or two terms for part-time students) to Probationer Research Student status if necessary. If after a second attempt, the Graduate Studies Committee can neither approve transfer to the DPhil or to the MLitt or to the MSc by Research, the student will be removed from the Register of Graduate Students.

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5. Confirmation of DPhil status

Students who were initially admitted to the status of a Probationer Research Student must achieve Confirmation of Status not later than their ninth term or normally earlier than their sixth term (or not later than the eighteenth term or normally earlier than the twelfth term for part-time students).

Applications should be submitted to the Graduate Studies Coordinator and will comprise the following:

(a) a completed Confirmation of Status application form and Assessors Approval form;

(b) an abstract of the thesis (one side of A4 paper);

(c) an outline structure of the thesis, consisting of chapter headings, and a brief statement of the intended content;

(d) an outline timetable detailing what work has already been carried out and what activities are planned for the remaining stages;

(e) two completed draft chapters intended to form part of the final thesis;

(f) an OII Training Needs Assessment Form.

The Graduate Studies Committee will appoint two assessors who will read the work, interview the student and submit a recommendation to the Committee in a written report. The Committee will decide whether to approve Confirmation of Status.

A student whose first application for Confirmation of Status is not approved is permitted to make one further application, normally within one term (two terms for part-time students) of the original application, and will granted an extension of one term (two terms for part-time students) if necessary. If after the second attempt the Committee can neither approve the application nor approve transfer to the MLitt or the MSc by Research, the student will be removed from the Register of Graduate Students.

6. Theses

The thesis must not exceed 100,000 words for the DPhil, 50,000 words for the MLitt, or 25,000 words for the MSc by Research, the limit to include abstract, all notes and appendices, but not the bibliography. Any thesis exceeding this limit is liable to be rejected unless prior dispensation has been granted by the Graduate Studies Committee on the advice of the candidate's supervisor.

Integrated thesis format

Permission to submit an integrated thesis consisting of an introduction, literature survey, and conclusion and a combination of chapters including one or more published or publishable articles should be made with the support of the student's supervisor(s) to the relevant Doctoral Director prior to applying for either Transfer of Status or Confirmation of Status. Such a body of work must address an overarching research question and represent a coherent and focused body of research. If the Doctoral Director approves the request, the final decision will be made by the Graduate Studies Committee of the Oxford Internet Institute based on the recommendation of the assessors for these milestones.

A thesis submitted under this rubric may include co-authored articles. In the case of co-authored articles, students must submit to the Graduate Studies Committee a description of their contribution to the article and demonstrate that their work represents the majority contribution.

Students who wish to change back to a conventional thesis format are required to make this request in writing to the Graduate Studies Committee prior to applying for their next assessment milestone. Applications to change between an integrated thesis format and a conventional thesis format will normally not be considered for students who have already passed Confirmation of Status.

The standard word limit regulations apply for integrated theses.

Further guidance can be found in the relevant DPhil handbook.

Research Degrees in the Oxford School of Global and Area Studies

1. *Transfer to DPhil status*

Students will normally be admitted as Probationer Research Students. Applications for Transfer of Status should normally be submitted to the Graduate Studies Committee of the Oxford School of Global and Area Studies no later than the end of week four of the fourth term after admission. Any student who does not submit an application for Transfer of Status by the end of their fourth term will be required to apply for deferral of Transfer of Status.

The student will be required to show that the research already accomplished shows promise of the ability to produce a satisfactory DPhil. For this purpose, applications will comprise the following:

a) a transfer of status form, signed by the student's supervisor and an appropriate officer of the candidate's college;

b) a paragraph summary of the research question, methodological and theoretical approaches;

c) a research proposal of approximately 5,000 words consisting of (i) a short description of the project as a whole and a provisional list of chapter headings; (ii) a brief account of the relevant literature and how the research question and data analysis fit into it; (iii) the methodological approach, paying particular attention to practical and ethical issues relevant to the research; (iv) an account of how the proposed research and analysis bear on the questions posed, and (v) a tentative timetable for the research;

d) a draft chapter of between 5,000 and 7,000 words;

e) evidence of the seminar presentation given as part of the 1st Year DPhil Seminar Series;

f) confirmation that the course(s) set out in the Training Needs Analysis plan agreed with the student's supervisor have been satisfactorily completed.

The application will be considered by two assessors appointed by the Graduate Studies Committee of the Oxford School of Global and Area Studies. The panel will read the work, interview the student and make a recommendation to the committee in a written report.

The committee will decide in the light of the assessors' report whether to approve Transfer of Status. A student whose first application for transfer is not approved (including whether the outcome is a recommendation to transfer to the MLitt) is permitted to make one further application and will be granted an extension of one term if necessary. If after a second unsuccessful attempt, the Committee can neither approve transfer to the DPhil or the MLitt, the student will be removed from the Register of Graduate Students.

2. *Confirmation of status*

Application for Confirmation of DPhil status should normally be made no later than the end of week four of the ninth term. Any student who does not submit an application for Confirmation of DPhil status by the end of their ninth term will be required to apply for deferral of Confirmation of Status. No candidate may submit a thesis for the doctoral degree without having first obtained confirmed doctoral status.

The student will be required to show that the research already accomplished shows the required potential to produce a satisfactory DPhil. Applications should be submitted to the Graduate Studies Committee of the Oxford School of Global and Area Studies and will comprise the following:

a) a confirmation of status application form signed by the student's supervisor and an appropriate officer of the candidate's college;

b) an outline structure of the thesis, consisting of chapter headings, and a brief statement of the intended content;

c) an outline timetable detailing what work has already been carried out and what activities are planned for the remaining stages;

d) two completed draft chapters intended to form part of the final thesis;

e) confirmation that required courses and seminars agreed with the student's supervisor have been satisfactorily completed;

f) confirmation that the student has presented part of their work at a seminar series, workshop or a conference in Oxford or elsewhere in the UK.

The application will be considered by two assessors appointed by the Graduate Studies Committee of the Oxford School of Global and Area Studies. The panel will read the work, interview the student and make a recommendation to the committee in a written report.

The Committee will decide in the light of the assessors' report whether to approve Confirmation of Status. A student whose first application is not approved will be permitted to make one further application. If after a second attempt the Committee can neither approve Confirmation of Status nor transfer to the MLitt degree, the student will be removed from the Register of Graduate Students.

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3. *Thesis*

The DPhil thesis must not exceed 100,000 words, the limit to include the abstract, all notes and appendices but not the bibliography.

MLitt theses should not exceed 50,000 words, the limit to include the abstract, all notes and appendices but not the bibliography.

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Research Degrees in the Saïd Business School

1. Governance

The DPhil in Finance and the DPhil in Management (or the DPhil in Management Studies for those having started before MT2019) shall be under the supervision of the DPhil Committee of the Saïd Business School.

2. Attendance requirements

The DPhil programmes shall be offered on a full-time basis only. Full-time students are required to meet the residence requirements set out in §6 of the General Regulations for the Degree of Doctor of Philosophy.

[For students starting before MT 2015: 3. Probationer Research Students

All students are normally admitted as Probationer Research Students (PRS).

Unless granted a dispensation by the DPhil Committee of the Saïd Business School, during their first year, Probationer Research Students shall:

(a) attend such lectures, seminars and classes as their supervisor and/or the committee shall determine;

(b) satisfactorily complete such courses and coursework as the supervisor and/or the committee shall determine, dependent upon which course the student has already taken prior to commencing the DPhil;

Applications to DPhil Committee for exemption from the above will be considered.

4. Transfer of Status

Students who have taken the MSc in Management Research or MFE prior to commencing their DPhil study as a PRS are normally expected to transfer status in their third term. All students must transfer status by the end of their fourth term.

Applications for transfer of status must be submitted to the DPhil Committee and should be comprised of the following:

(a) a transfer of status form (GSO.2), signed by the student's supervisor and an appropriate college officer. The candidate should indicate clearly on the form the status to which he or she wishes to transfer;

(b) a good pass in all of the courses and coursework as stated in 3 (b) above, approved by the student's supervisor;

(c) a satisfactory research proposal or research outline;

(d) where appropriate, one draft chapter of the thesis.**]**

[For students starting from MT 2015 and before MT 2016: 3. Probationer Research Students

All students are normally admitted as Probationer Research Students (PRS) and follow either the 'Management Research' or 'Financial Economics' pathway as set out in the Course Handbook.

Management Research pathway

(a) During their first year, Probationer Research Students will be required to attend the following three core modules, and in consultation with their supervisor, will additionally attend either one or two Advanced Research Methods courses and two or three specialist electives as set out in the Course Handbook.

(i) Introduction to Management Research Methods

(ii) Statistical Research Methods

(iii) Management and Organisation Theory

(b) All students shall satisfactorily complete the courses and coursework as determined by the supervisor and/or DPhil Committee, unless granted a dispensation by the DPhil Committee based on completion of a similar course prior to commencement of the DPhil.

Financial Economics pathway

(a) During their first year, Probationer Research Students will be required to attend the following four core modules from the MSc in Financial Economics programme, and in consultation with their supervisor, will attend four options offered for the second year of the MPhil in Economics, one of which must be either Financial Economics I or Financial Economics II. In special circumstances, where a student has taken a substantially similar course prior to enrolment, they may substitute MPhil in Economics courses for the required MSc in Financial Economics core courses. Any substitution must be agreed to by both the Programme Director and the student's supervisor.

(i) Asset Pricing

(ii) Corporate Finance

(iii) Economics

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(iv) Financial Econometrics

(b) All students shall satisfactorily complete the courses and coursework as determined by the supervisor and/or DPhil Committee, unless granted a dispensation by the DPhil Committee based on completion of a similar course prior to commencement of the DPhil.

4. Transfer of Status

Students who have taken the MSc in Financial Economics prior to commencing their DPhil study as a PRS are normally expected to transfer status in their third term. All students must transfer status by the end of their fourth term.

Applications for transfer of status must be submitted to the DPhil Committee and should be comprised of the following:

(a) A transfer of status form (GSO.2), signed by the student's supervisor and an appropriate college officer. The candidate should indicate clearly on the form the status to which he or she wishes to transfer;

(b) Passes in all of the examinations and coursework approved by the student's supervisor, as stated in 3 above;

(c) A satisfactory research proposal or research outline;

(d) One draft chapter of the thesis.**]**

[For students starting from MT 2016:

3. Probationer Research Students

All students are normally admitted as Probationer Research Students (PRS) **[For students admitted before MT2019:** and follow either the 'Management Research' or 'Financial Economics' pathway as set out in the Course Handbook**].**

During their first year, students will be required to attain satisfactory performance in required courses as a precursor to Transfer of Status. Students may be exempted from courses following the procedure outlined in the Course Handbook.

DPhil Management students **[For students admitted before MT 2019:** Management Research pathway (DPhil Management Studies students only)**]**

(a) During their first year, Probationer Research Students will be required to attend the following three core modules, and in consultation with their supervisor, will additionally attend either one or two Advanced Research Methods courses and two or three specialist electives as set out in the Course Handbook.

(i) Introduction to Management Research Methods

(ii) Statistical Research Methods

(iii) Management and Organisation Theory

(b) All students shall satisfactorily complete the courses, examinations and coursework as determined by the supervisor and/or DPhil Committee, unless granted a dispensation by the DPhil Committee based on completion of a similar course prior to commencement of the DPhil.

DPhil Finance students **[For students admitted before MT 2019:** Financial Economics pathway (DPhil Management Studies students only)**]**

(a) During their first year, Probationer Research Students will be required to attend the following four core modules from the MSc in Financial Economics programme, and in consultation with their supervisor, will attend four options offered for the second year of the MPhil in Economics, one of which must be either Financial Economics I or Financial Economics II. In special circumstances, where a student has taken a substantially similar course prior to enrolment, they may substitute MPhil in Economics courses for the required MSc in Financial Economics core courses. Any substitution must be agreed to by both the Programme Director and the student's supervisor.

(i) Asset Pricing

(ii) Corporate Finance

(iii) Economics

(iv) Financial Econometrics

(b) All students shall satisfactorily complete the courses, examinations and coursework as determined by the supervisor and/or DPhil Committee, unless granted a dispensation by the DPhil Committee based on completion of a similar course prior to commencement of the DPhil.

4. Transfer of Status

Students will normally be expected to achieve Transfer of Status in their fourth term after admission.

Applications should be submitted to the DPhil Committee and will comprise the following:

(a) a completed transfer of status form;

(b) a completed Training Needs Analysis form;

(c) a substantial piece of written work relevant to the proposed thesis as specified for each stream in the Course Handbook.

To successfully achieve Transfer of Status, students must have satisfactorily passed the appropriate assessment requirements as set out in section 3 above. In cases where a student is required to re-sit/resubmit an assessment item, a deferral of Transfer of Status will be granted automatically.**]**

Full details of requirements can be found in the Course Handbook.

The DPhil Committee will appoint two assessors who will read the work, interview the student and submit a recommendation to the committee in a written report. The DPhil Committee will then decide whether Transfer of Status will be approved.

A student whose first application for Transfer of Status is not approved (including where the outcome is a recommendation to transfer to the MLitt) is permitted to make one further application and will be granted an extension of one term to Probationer Research Student status if necessary. If after a second attempt, the DPhil Committee can neither approve transfer to the DPhil or to the MLitt, the student will be removed from the Register of Graduate Students.

5. Confirmation of DPhil status

Students will normally be expected to achieve Confirmation of Status by the end of their ninth term after admission.

Applications should be submitted to the DPhil Committee and will comprise the following:

(a) a completed Confirmation of Status form;

(b) two draft chapters of no more than 25,000 words in total, which include material particularly central to the thesis;

(c) a substantial thesis outline and list of contents indicating where the submitted material is located in the thesis, a draft abstract and a glossary of key terms and details of progress made should be given together with a timetable for completion.

[For students starting from MT2016: (d) a completed Training Needs Analysis form.**]**

Full details of requirements can be found in the Course Handbook.

The DPhil Committee will appoint two assessors who will read the work, interview the student and submit a recommendation to the committee in a written report. The DPhil Committee will then decide whether Confirmation of Status will be approved.

A student whose first application for Confirmation of Status is not approved is permitted to make one further application, normally within one term of the original application, and will be granted an extension of one term if necessary. If after the second attempt the DPhil Committee can neither approve the application nor approve transfer to the MLitt, the student will be removed from the Register of Graduate Students.

6. Integrated Thesis (Three paper route)

A DPhil thesis may be accepted for examination if comprised of a minimum of three academic papers of publishable quality. Such a body of work shall be deemed acceptable provided it represents a coherent and focused body of research. It should include an Introduction, a Survey of Literature, and a Conclusion. Current word limits and conditions are detailed in the Course Handbook.

A DPhil thesis submitted under this rubric may include joint publications. Where a joint publication with another student is included, the candidate must certify that the paper has not been used as part of the co-author's thesis submission. Where joint publications are included, the supervisor must certify and all co-authors must certify in writing to the Director of Graduate Studies of the School that the majority of that work represents the work of the candidate.

A candidate wishing to proceed in this manner must obtain permission from their supervisor and the DPhil Committee and must be approved at the time of Confirmation of DPhil status. The three academic papers submitted should have been written for publication, been submitted for publication and/or been published.

If, after permission is granted, a candidate wishes to revert to a standard DPhil thesis format the candidate must seek the approval of their supervisor and the DPhil Committee showing good cause for the change.

7. Thesis

Theses for the Degree of MLitt which exceed 50,000 words and those for the Degree of DPhil which exceed 100,000 words, excluding the bibliography, are liable to be rejected unless candidates have, with the support of their supervisors, secured the prior dispensation of the DPhil Committee to exceed this limit.

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Research Degrees in the Department for Continuing Education

[Students are advised to look at the most recent edition of the Examination Regulations *for information on current requirements.]*

1. **Admission**

Students will normally be admitted as Probationer Research students. Students may be admitted to one of the subjects listed in the Schedule for D.Phil. below or, exceptionally, under Council Regulations 15 of 2002 (see 7. below). Students are admitted to study on a part-time basis only.

2. **Attendance Requirements**

Students are required to attend for a minimum of thirty days of university-based work each year, to be arranged with the agreement of their supervisor unless individually dispensed by the Board.

3. **Transfer to D.Phil. Status**

(*a*) Candidates are required to undergo a transfer process before they are admitted to D.Phil. status. The purpose and process are laid out in the General Regulations for the Degree of Doctor of Philosophy, section 3.

(*b*) Applications for transfer must be accompanied by such material as is detailed in the conventions for each programme.

(*c*) The Board may give leave to the assessors to request additional evidence.

4. **Confirmation of Status**

(*a*) Candidates are required to undergo a confirmation of status process to demonstrate that work on their thesis is progressing satisfactorily and that the proposed timetable leading to submission is achievable. The process is laid out in the General Regulations for the Degree of Doctor of Philosophy, section 4.

(*b*) Applications for confirmation must be accompanied by such material as is detailed in the conventions for each programme.

(*c*) The Board may give leave to the assessors to request additional evidence.

5. The Continuing Education Board may approve a transfer to the status of Student for the Degree of Master of Science by Research or of Master of Letters, as appropriate, to those candidates who:

(*a*) Have been unsuccesful in their application to transfer or confirm status or;

(*b*) Request to transfer status from PRS to D.Phil., or;

(*c*) Fail to satisfy the examiners in the examination for a D.Phil., but satisfy the examiners in the requirements for the lesser award.

6. **Thesis**

Maximum thesis lengths for D.Phil. and MLitt/MSc(Res) are detailed in the Schedule below. Any thesis exceeding the word count as defined in the conventions for the subject is liable to be rejected on that ground. In exceptional cases the Board may give leave to exceed the limit by a stated amount.

7. Candidates admitted exceptionally under Council Regulations 15 of 2002 shall be subject to the provisions of (1.) - (6.) above. Material required will be as for the D.Phil. in Sustainable Urban Development unless otherwise notified by the Continuing Education Board on admission.

Schedule

D.Phil.

The Continuing Education Board may admit students to read for the Degree of Doctor of Philosophy in the following subjects

Archaeology (thesis up to 80,000 words)

Architectural History (thesis up to 100,000 words)

Cognitive Behavioural Therapy (thesis up to 50,000 words)

English Local History (thesis up to 100,000 words)

Evidence-Based Health Care (thesis up to 50,000 words)

Literature and Arts (thesis up to 100,000 words)

Sustainable Urban Development (thesis up to 100,000 words)

MLitt

The Continuing Education Board may award the degree of Master of Letters in the following subjects

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Archaeology (thesis up to 40,000 words)

Architectural History (thesis up to 50,000 words)

English Local History (thesis up to 50,000 words)

Literature and Arts (thesis up to 50,000 words)

Sustainable Urban Development (thesis up to 50,000 words)

MSc(Res)

The Continuing Education Board may award the degree of Master of Science by Research in the following subjects

Cognitive Behavioural Therapy (thesis up to 30,000 words)

Evidence-Based Health Care (thesis up to 30,000 words)

UNIVERSITY OF OXFORD

OXFORD STUDENTS (HTTPS://WWW.OX.AC.UK/STUDENTS)

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Doctor of Engineering

1. Any member of the University who has been admitted to the status of student for the degree of Doctor of Engineering by the Mathematical, Physical and Life Sciences Board and who has satisfied the conditions prescribed by these regulations may supplicate for the degree of Doctor of Engineering.

2. Candidates shall follow a programme of study consisting of (a) coursework and (b) research, in engineering or applied science, in the context of industrial or other professional practice. Each candidate must pass a specified number of coursework modules during the programme of study, as detailed in the Special Regulations for the degree of Doctor of Engineering in Renewable Energy Marine Structures. Each candidate shall submit for examination a thesis, or portfolio of a coherent set of linked research projects.

3. A student for the degree of Doctor of Engineering shall normally pursue his or her course of study at Oxford for 12 terms.

4. A student for the degree of Doctor of Engineering may be permitted by the Mathematical, Physical and Life Sciences Divisional Board to undertake their research in a well-found research environment outside the University. Before admitting a candidate on this basis, the conditions set out in the Research Degrees in the Mathematical, Physical and Life Sciences Division shall be met.

5. Candidates shall be admitted initially with the status of Probationer Research Student. Students shall hold the status of Probationer Research Student for a maximum of six terms, and shall apply for admission to the status of student for the degree of Doctor of Engineering normally before the end of the fifth term, and no later than the eighth week of the sixth term.

6. A member of the University who has held the status of Probationer Research Student and has completed the qualifying test for entry to Doctor of Engineering status prescribed in the Special Regulations for the degree of Doctor of Engineering in Renewable Energy Marine Structures may be admitted to the status of student for the degree of Doctor of Engineering.

7. A candidate should normally apply for confirmation of his or her status as a student for the degree of Doctor of Engineering no later than the eighth week of the tenth term after that in which he or she was initially admitted to the status of Probationer Research Student. Candidates applying for confirmation of status must have fulfilled the requirements as specified for the specific programme.

8. Examiners of the thesis submitted for the degree of Doctor of Engineering shall bear in mind that their judgement of the substantial significance of the work should take into account what may reasonably be expected of a capable and diligent student after four years of full-time study.

9. If, after considering a candidate's second application for transfer of status, or a candidate's second application for confirmation of status, the responsible body considers that the student's progress does not warrant this, the responsible body may approve his or her transfer to the status of student for the Degree of Master of Science by Research.

10. Except as specifically provided above, and as provided in the Regulations for the degree of Doctor of Engineering in Renewable Energy Marine Structures, the provisions of the following regulations shall apply: Regulations for Admission as a Probationer Research Student; General Regulations for the Degree of Doctor of Philosophy (§1-7); General Regulations of the Education Committee governing the examination of students for the degrees of M.Sc. by Research, M.Litt., and D.Phil. and concerning the maintenance of the register; Regulations for Research Degrees in the Mathematical, Physical and Life Sciences Division; provided that, in all cases, 'Doctor of Engineering' shall be substituted for 'Doctor of Philosophy'.

Doctor of Engineering in Renewable Energy Marine Structures

1. A Probationer Research Student registered on the Centre for Doctoral Training in Renewable Energy Marine Structures programme may choose to apply for admission to either the degree of Doctor of Engineering or the degree of Doctor of Philosophy. A Student must choose which degree to apply for no later than the end of the third full-term. The Regulations below apply to students seeking to apply for and supplicate for the degree of Doctor of Engineering. For students seeking to apply for the degree of Doctor of Philosophy, the Regulations set out in Doctoral Training Programmes in MPLS shall apply.

2. Candidates shall follow a programme of study in Engineering and related disciplines, consisting of (a) coursework and (b) research, and shall have an industrial or other external sponsor.

3. The University of Oxford shall appoint an academic supervisor for each student. The sponsor shall appoint both an external supervisor and a professional mentor for each student. The student shall meet with their academic supervisor normally at least four times per term, at least one of these meetings taking place in Oxford.

4. In order successfully to fulfil the coursework requirements, candidates are required to pass a specified number of coursework modules in each academic year, as detailed in the Course Handbook. The list of permitted courses is detailed in the Course Handbook, and will be updated annually. If a candidate fails any coursework module they are permitted to re-sit the module according to the details as stipulated in the Course Handbook.

5. Admission to Doctor of Engineering status: Candidates must fulfil the specific conditions as detailed in the Course Handbook. The academic supervisor and external supervisor shall each provide a report on the student's progress. A candidate whose first application for transfer to Doctor of Engineering status is not approved shall be permitted to make one further application, following the procedures laid down above, and shall be granted an extension of time for one term (beyond the six term maximum) if this is necessary for the purposes of making the application.

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6. Confirmation of status: Candidates will be required to fulfil the specific conditions, as detailed in the Course Handbook, before applying for confirmation of status. A candidate whose first application for confirmation of Doctor of Engineering status is not approved shall be permitted to make one further application, following the procedures laid down above, normally within one term of the original application, and shall be granted an extension of time for one term (beyond the normal maximum of ten terms) if this is necessary for the purposes of making the application.

7. In order to supplicate for the degree of Doctor of Engineering, candidates will be required to pass a specified number of coursework modules, as detailed in the Course Handbook. They will also submit for examination a thesis, or portfolio of a coherent set of linked research projects, as described in the Course Handbook.

8. The coursework modules shall be provided under arrangements approved by the Mathematical, Physical and Life Sciences Division and the Education Committee, as set out in the Course Handbook. Coursework modules offered by another institution shall be provided under the arrangements approved by the Mathematical, Physical and Life Sciences Division and the Education Committee and set out in a collaboration agreement with that institution. Variation of arrangements for the provision of modules will require the approval of the Mathematical, Physical and Life Sciences Division and the Education Committee.

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General Regulations for Higher Doctorates

Awards

1. The Higher Doctorates shall be the Doctor of Civil Law, Doctor of Divinity, Doctor of Letters, Doctor of Music, and the Doctor of Science.

Eligibility

2. Any person who is a current member of Congregation (or was a member at the point of retirement from the University) or holds a degree of the University may apply for leave to supplicate for one of the higher doctorates. Candidates from the University of Cambridge or the University of Dublin who have been incorporated in this University are precluded from supplicating for one of the higher doctorates, unless they are also a current member of Congregation (or were a member at the point of retirement from the University) or hold a degree of the University.

Application

3. A candidate will make an initial application to the relevant Divisional Board or other responsible body as specified in the information published by the University by the published deadline. The initial application will consist of the materials and application fee specified in the information published by the University. Initial applications will be subject to a screening process to establish whether there is a prima facie case for the candidate to be considered for the degree. The nature of the screening process to be followed shall be published by the relevant responsible body. Should a responsible body conclude that there is not a prima facie case for consideration the candidate will be notified, a proportion of their application fee as specified in information published by the University shall be returned to them and they will not be invited to make a full application. There is no right of appeal in relation to a screening decision; unsuccessful candidates may re-apply at the next available opportunity.

4. If a responsible body concludes that there is a prima facie case for consideration, the candidate will be invited to make a full application. The format required of the full application will be as published by the relevant responsible body and will consist of published papers, books or other materials as specified in the information published by the University. At least one year must have elapsed between the publication of any published paper or book and its submission as evidence in support of an application. For work produced in collaboration, a candidate must state in respect of each item the extent of their own contribution. Any work previously submitted for an award of this or any other institution shall be ineligible for consideration in support of an application for a higher doctorate.

Judgement

5. The responsible body shall appoint two judges to consider the evidence submitted by the candidate. For applications from current members of Congregation both judges shall be external to the University. For other applications one internal and one external judge may be appointed, or two external judges if an internal judge is not available.

6. If a responsible body is not able to engage judges within a reasonable period of time, they may decline to consider the full application. In this case the candidate shall be refunded the full application fee.

7. For the higher doctorates, excluding the Doctor of Music, the appointed judges shall state whether the evidence submitted demonstrates excellence in academic scholarship and is:

(a) of the absolute highest quality;

(b) substantial in scale and in the contribution it has made to knowledge;

(c) sustained over time and showing current and continued contribution to scholarship;

(d) authoritative, being able to demonstrate impact on the work of others;

(e) of global reach and international importance within the field; and

(f) of such breadth or covering such branches of knowledge appropriate to the field and in line with disciplinary norms and expectations.

8. For the Doctor of Music, the appointed judges shall state whether the evidence submitted demonstrates originality and an outstanding level of technical and aesthetic distinction in music composition and:

(a) is of the highest quality;

(b) demonstrates an ability to handle varied musical forces and large-scale structures;

(c) is substantial in scale, showing current and continued contribution to the artistic, intellectual and cultural environment over a substantial period of time;

(d) demonstrates evidence of the communication of ideas and the dissemination of work in the global community;

(e) for acoustic instrumental music, there should be evidence of a range of ambitious structural challenges across varied genres;

(f) for mixed media, studio, ethnic or community approaches, the work should be of comparable quality in its field.

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9. Each judge shall submit an independent report for consideration by the responsible body. Should the two judges diverge in their conclusions as to whether the evidence submitted meets the criteria for the award, the responsible body shall seek the opinion of a third judge, who shall be external to the University.

Outcome

10. If the responsible body approves the evidence as of sufficient merit for the degree, it shall give leave to the candidate to supplicate for the degree, and shall notify its decision in the University Gazette. One copy of each of the papers and books submitted as evidence shall remain in the possession of the University for deposit in the Bodleian Library, unless the Library already possesses a copy.

11. An unsuccessful candidate may appeal against the decision of the responsible body to Education Committee if they believe there was a procedural irregularity in the decision-making process.

12. Unsuccessful candidates may re-apply at the next available opportunity.

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Regulations for Degrees in Medicine and Surgery

General Regulations

Examinations leading to the Degree of Bachelor of Medicine

1. A student following the standard 6-year Medicine course will complete the following examinations:

Pre-clinical studies (Years 1-3)

Year 1: Part I of the First Examination for the Degree of Bachelor of Medicine Part I (First BM Part I)

Year 2: Part II of the First Examination for the Degree of Bachelor of Medicine Part I (First BM Part II)

Year 3: Honour School of Medical Sciences (FHS Medical Sciences) and the Qualifying Examination in the Principles of Clinical Anatomy

Clinical studies (Years 4-6)

Year 4: Year 4 assessments of the Second Examination for the Degree of Bachelor of Medicine (Second BM)

Year 5: Year 5 assessments of the Second Examination for the Degree of Bachelor of Medicine (Second BM)

Year 6: Year 6 assessments of the Second Examination for the Degree of Bachelor of Medicine (Second BM)

2. A student following the accelerated 4-year (Graduate-entry) course will complete the following examinations:

Year 1: Preliminary Examination in Graduate-entry Medicine

Year 2: Year 2 Examination in Graduate-entry Medicine

Year 3: Year 5 assessments of the Second Examination for the Degree of Bachelor of Medicine (Second BM)

Year 4: Year 6 assessments of the Second Examination for the Degree of Bachelor of Medicine (Second BM)

Qualifications of Candidates for the Degree of Bachelor of Medicine

1. A student who has been admitted to the Degree of Bachelor of Arts with Honours may supplicate for the Degree of Bachelor of Medicine, provided that they shall have passed the examinations hereinafter prescribed.

2. A candidate who has been admitted to the Second Examination for the Degree of Bachelor of Medicine by the Medical Sciences Board under the provisions of clause 1 of the special regulations for the Second Examination for the Degree of Bachelor of Medicine may supplicate for the Degree of Bachelor of Medicine without having been admitted to the Degree of Bachelor of Arts with Honours, provided that they shall have passed the Second Examination and shall have kept statutable residence for six terms.

3. A candidate for the Preliminary Examination in Graduate-entry Medicine or the Year 2 Examination in Graduate-entry Medicine or for the Degree of Bachelor of Medicine who has been admitted under the provisions of clause 1 of the special regulations for the Second Examination for the Degree of Bachelor of Medicine and who is not a graduate of the University may wear the same gown as that worn by Students for the Degree of Doctor of Philosophy.

Degree of Bachelor of Surgery

Any person admitted to the Degree of Bachelor of Medicine shall *ipso facto* be admitted also to the Degree of Bachelor of Surgery.

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First BM Parts I and II

First Examination for the Degree of Bachelor of Medicine

1. The First Examination for the Degree of Bachelor of Medicine shall be under the supervision of the Medical Sciences Board.

2. No candidate shall be admitted to the First Examination unless he or she has been through the standard selection procedures for the standard medical course (including sitting the Biomedical Admissions Test—BMAT), has met the published entry requirements for admission to the standard medical course, and his or her name has been entered on the University Register of Medical Students.

3. A candidate shall be deemed to have passed the First Examination for the degree of Bachelor of Medicine if they have satisfied the examiners in all the subjects of Parts I and II.

Part I of the First Examination

1. The subjects of Part I of the First Examination shall be:

1. Organisation of the Body

2. Physiology and Pharmacology

3. Biochemistry and Medical Genetics

4. Population Health 1: Medical Sociology

2. The syllabus of each subject shall be as prescribed from time to time by the Medical Sciences Board.

3. Subjects 1, 2, and 3 shall each be examined in three assessment units: Part A, Part B and Part C. Subject 4 forms a single assessment unit. The Patient and Doctor Year 1 course forms a single assessment unit. The content and assessment format of the assessment units are provided in the Schedule below. A candidate must offer all eleven assessment units in Part I at one examination, provided that the Medical Sciences Board may dispense candidates who have already passed a First Public Examination in any subject from the requirement to offer all eleven assessment units at one examination. The examiners may request that a candidate attend one or more oral examinations.

4. **Regulations for Part C of subjects 1, 2, and 3**

For each subject, the Director of Preclinical Studies or his or her deputy may request practical notebooks from any candidate in order to subsequently make available to the examiners evidence (in the form of a list of names, signed by the Director or his or her deputy) showing the extent to which each candidate has a satisfactory attendance record at practical classes in that subject and the extent to which each candidate has a satisfactory record of practical work in that subject. The examiners may also request practical notebooks from any candidate; such candidates will be named in a list posted in the foyer of the Medical Sciences Teaching Centre one week before the day of the first examination paper. Each notebook submitted shall be accompanied by a statement signed by the candidate indicating that the notebook is the candidate's own work.

The practical course for subject 2 includes the course in elementary statistics defined in the Composite Syllabus for Part I.

Candidates whose attendance record and/or record of practical work is unsatisfactory will normally be required by the examiners to submit to further examination. Failure to satisfy the examiners that the candidate has a satisfactory knowledge and understanding of the practical course shall result in the candidate being failed in Part C of the relevant subject of the examination.

Evidence of satisfactory practical work and of attendance at a practical course is normally admissible by the examiners for a period extending no longer than to the end of the academic year following the year in which the course was pursued.

A candidate who is taking one or more Part C units for the second time, having failed their first attempt at those units, may be examined orally on the material covered during the practical course for that subject. However, in the case of a student exceptionally repeating the entire academic year, they will normally be expected to satisfy the Examiners by having a satisfactory record of attendance and performance in practical work.

5. **Regulations for the Patient and Doctor Course**

The Director of Preclinical Studies or his or her deputy will make available to the examiners evidence (in the form of a list of names, signed by the Director or his or her deputy) to certify that each candidate has participated satisfactorily in the *Patient and Doctor Course*.

6. The outcomes of Part I of the First Examination are as follows:

a) A candidate who has satisfied the Examiners in all eleven assessment units will be deemed to have passed Part I of the First Examination.

b) A candidate who has failed one or more assessment units but has satisfied the Examiners in four or more of the seven written or computer-based assessment units (Parts A and B of subjects 1-3, and subject 4), will be deemed to have achieved a partial pass. They will be permitted one further attempt at the units they have failed. This resit attempt shall normally be taken at the next opportunity, but may be deferred once, i.e. it must be taken at one of the next two opportunities.

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c) A candidate who has satisfied the Examiners in fewer than four of the seven written or computer-based assessment units (Parts A and B of subjects 1-3, and subject 4), will be deemed to have failed Part I of the First Examination. They will be permitted one further attempt at all seven written or computer-based assessment units, along with any Part C units failed during the first sitting . This resit attempt shall normally be taken at the next opportunity, but may be deferred once, i.e. it must be taken at one of the next two opportunities. Part C units passed during the first sitting can usually be carried forward to the second attempt.

7. A candidate who has passed Part I of the First Examination for the degree of Bachelor of Medicine shall be deemed to have passed the First Public Examination.

8. No candidate may offer any assessment unit for Part I of the First Examination on more than two occasions, save in exceptional circumstances. A further exceptional opportunity to offer any assessment unit for Part I of the First Examination shall require application to and approval on behalf of the Education Committee of the University, in accordance with the General Regulations for the First and Second Public Examinations. If granted, this exceptional resit attempt shall normally be taken at the next opportunity, but may be deferred once, i.e. it must be taken at one of the next two opportunities.

9. The examiners may award a Distinction to candidates of special merit in Part I of the examination, provided that all assessment units for all four subjects specified for Part I have been offered in their entirety and passed at one examination at the first scheduled opportunity which shall be the candidate's first attempt, except in one of the following exceptional circumstances:

- The candidate has been given permission by the Proctors or Education Committee to split the assessment over more than one examination session.
- The candidate has withdrawn from taking the examination at the first scheduled opportunity, due to ill health or other reasons as detailed and evidenced in a Notice of Mitigating Circumstances.

10. The examiners may award a Pass with Merit to candidates of special merit in any of the individual subjects 1, 2, or 3. The award of Pass with Merit shall be based on performance in Part B of a subject and shall be confined to candidates who have offered all eleven assessment units of Part I of the examination at one examination, and who have passed Parts A and C of that subject at the same sitting which shall be the first scheduled opportunity and the candidate's first attempt, except in one of the following exceptional circumstances:

- The candidate has been given permission by the Proctors or Education Committee to split the assessment over more than one examination session.
- The candidate has withdrawn from taking the examination at the first scheduled opportunity, due to ill health or other reasons as detailed and evidenced in a Notice of Mitigating Circumstances.

11. In line with the General Regulations for the First Public Examination, a person admitted for Part I of the first examination for the Degree of Bachelor of Medicine within three terms of the term in which they were originally due to be examined for Part I of the first examination, shall be entitled to be examined in accordance with the regulations pertaining to the original examination, if they so wish.

In line with the General Regulations for the First Public Examination, a person admitted for Part I of the first examination for the Degree of Bachelor of Medicine four or more terms after the term in which they were originally due to be examined for Part I of the first examination shall normally be examined in accordance with the current regulations.

Schedule for Part I

1. *Organisation of the Body*

2. *Physiology and Pharmacology*

3. *Biochemistry and Medical Genetics*

4. *Population Health 1: Medical Sociology*

A Composite Syllabus (Core plus Extension) for Part I will be published annually at the start of Michaelmas Term by the Medical Sciences Board. The syllabus will make appropriate reference to related issues of clinical significance. In each subject, candidates will be expected to have a general understanding of the components specified in the syllabus, including methods of study and quantitative analysis of experimental results.

In subjects 1, 2, and 3 two papers will be set, Paper A and Paper B. Paper A shall be no longer than 1 hour and 15 minutes in duration, and shall be a computer-based assessment of breadth of knowledge and understanding of the Core Syllabus. Paper B shall be set to examine deeper knowledge and understanding of a choice of topics included in or closely relating to the Composite Syllabus. For Subjects 1, 2, and 3, Paper B shall be two hours in duration.

In subject 4, one one-and-a-half-hour paper will be set, assessing knowledge and understanding of the Composite Syllabus.

Part II of the First Examination

1. No candidate shall be admitted to the examination for Part II of the First Examination without first having passed all the assessment units of Part I, save in exceptional circumstances. This shall require application to and approval on behalf of the Educational Policy and Standards Committee of the Medical Sciences Board.

2. The subjects of Part II of the First Examination shall be:

5. Applied Physiology and Pharmacology

6. The Nervous System

7. Principles of Pathology

8. Psychology for Medicine

3. The syllabus of each subject shall be as prescribed from time to time by the Medical Sciences Board.

4. Subjects 5, 6, and 7 shall each be examined in three assessment units: Part A, Part B, and Part C. Subject 8 forms a single assessment unit. The Patient and Doctor Year 2 course forms a single assessment unit. The content and assessment format of the assessment units are provided in the Schedule below. A candidate must offer all eleven assessments in Part II. The examiners may request that a candidate attend one or more oral examinations.

5. **Regulations for Part C of subjects 5, 6, and 7.**

For each subject, the Director of Preclinical Studies or his or her deputy may request practical notebooks from any candidate in order to subsequently make available to the examiners evidence (in the form of a list of names, signed by the Director or his or her deputy) showing the extent to which each candidate has a satisfactory attendance record at practical classes in that subject and the extent to which each candidate has a satisfactory record of practical work in that subject. The examiners may also request practical notebooks from any candidate; such candidates will be named in a list posted in the foyer of the Medical Sciences Teaching Centre one week before the day of the first examination paper. Each notebook submitted shall be accompanied by a statement signed by the candidate indicating that the notebook is the candidate's own work.

Candidates whose attendance record and/or record of practical work is unsatisfactory will normally be required by the examiners to submit to further examination. Failure to satisfy the examiners that the candidate has a satisfactory knowledge and understanding of the practical course shall result in the candidate being failed in Part C of the relevant subject of the examination.

Evidence of satisfactory practical work and of attendance at a practical course is normally admissible by the examiners for a period extending no longer than to the end of the academic year following the year in which the course was pursued.

6. **Regulations for the Patient and Doctor Course**

The Director of Preclinical Studies or his or her deputy will make available to the examiners evidence (in the form of a list of names, signed by the Director or his or her deputy) to certify that each candidate has participated satisfactorily in the *Patient and Doctor Course*.

7. The outcomes of Part II of the First Examination are as follows:

a) A candidate who has satisfied the Examiners in all eleven assessment units will be deemed to have passed Part II of the First Examination.

b) A candidate who has satisfied the Examiners in one or more of the eleven assessment units will be deemed to have achieved a partial pass. They will be permitted one further attempt at the unit(s) they have failed. This resit attempt shall normally be taken at the next opportunity, but may be deferred once, i.e. it must be taken at one of the next two opportunities. A candidate who is taking one or more Part C units for the second time, having failed their first attempt at those units, may be examined orally on the material covered during the practical course for that subject. However, in the case of a student exceptionally repeating the entire academic year, they will normally be expected to satisfy the Examiners by having a satisfactory record of attendance and performance in practical work.

8. No candidate may offer any assessment unit for Part II of the First Examination on more than two occasions, save in exceptional circumstances. A further exceptional opportunity to offer any assessment unit for Part II of the First Examination shall require application to and approval on behalf of the Educational Policy and Standards Committee of the Medical Sciences Board, according to the procedure set out in the handbook for medical students in Years 1-3. If granted, this exceptional resit attempt shall normally be taken at the next opportunity, but may be deferred once, i.e. it must be taken at one of the next two opportunities.

9. The examiners may award a Distinction to candidates of special merit in Part II of the examination, provided that all assessment units for all four subjects specified for Part II have been offered in their entirety and passed at one examination at the first scheduled opportunity which shall be the candidate's first attempt, except in one of the following exceptional circumstances:

- The candidate has been given permission by the Proctors or Education Committee to split the assessment over more than one examination session.
- The candidate has withdrawn from taking the examination at the first scheduled opportunity, due to ill health or other reasons as detailed and evidenced in a Notice of Mitigating Circumstances.

10. The examiners may award a Pass with Merit to candidates of special merit in any of the individual subjects 5, 6, or 7. The award of Pass with Merit shall be based on performance in Part B of a subject and shall be confined to candidates who have offered all eleven assessment units of Part II of the examination at one examination, and who have passed Parts A and C of that subject at the same sitting which shall be the first scheduled opportunity and the candidate's first attempt, except in one of the following exceptional circumstances:

- The candidate has been given permission by the Proctors or Education Committee to split the assessment over more than one examination session.
- The candidate has withdrawn from taking the examination at the first scheduled opportunity, due to ill health or other reasons as detailed and evidenced in a Notice of Mitigating Circumstances.

11. A person admitted for Part II of the first examination for the Degree of Bachelor of Medicine within three terms of the term in which they were originally due to be examined for Part II of the first examination, shall be entitled to be examined in accordance with the regulations pertaining to the original examination, if they so wish.

A person admitted for Part II of the first examination for the Degree of Bachelor of Medicine four or more terms after the term in which they were originally due to be examined for Part II of the first examination shall normally be examined in accordance with the current regulations.

Schedule for Part II

5. *Applied Physiology and Pharmacology*

6. *The Nervous System*

7. *Principles of Pathology*

8. *Psychology for Medicine*

A Composite Syllabus (Core plus Extension) for Part II will be published annually at the start of Michaelmas Term by the Medical Sciences Board. The syllabus will make appropriate reference to related issues of clinical significance. In each subject, candidates will be expected to have a general understanding of the components specified in the syllabus, including methods of study and quantitative analysis of experimental results.

In subjects 5, 6, and 7 two papers will be set, Paper A and Paper B. Paper A shall be no longer than 1 hour and 15 minutes in duration, and shall be a computer-based assessment of breadth of knowledge and understanding of the Core Syllabus. Paper B shall be set to examine deeper knowledge and understanding of a choice of topics included in or closely relating to the Composite

Syllabus. For Subjects 5, 6, and 7, Paper B shall be three hours in duration.

In subject 8, one one-and-a-half hour paper will be set. The paper shall consist of two sections: (1) multiple-choice questions (45 minutes), assessing breadth of knowledge and understanding of the Core Syllabus; (2) essay questions (45 minutes), examining deeper knowledge and understanding of a choice of topics included in or closely related to the Composite Syllabus.

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Principles of Clinical Anatomy

A

There shall be a Qualifying Examination in the Principles of Clinical Anatomy for medical students who have passed the First Examination for the Degree of Bachelor of Medicine and who are seeking admission to a course in clinical medicine in Oxford or elsewhere. The examination shall be governed by the following provisions.

(*a*) The examination shall be under the supervision of the Medical Sciences Board.

(*b*) No candidate shall be admitted to this Qualifying Examination unless his or her name has been entered on the Register of University Medical Students and he or she has previously passed the First Examination for the Degree of Bachelor of Medicine.

(*c*) Candidates for the Qualifying Examination in the Principles of Clinical Anatomy are required to keep statutory residence and pursue their studies at Oxford, extending to no more than two weeks beyond the end of Trinity Full Term, provided that the divisional board shall have power to permit candidates to vary the dates of their residence so long as the overall programme requirement is met.

(*d*) The syllabus and obligations required of candidates, and the method of examination, shall be as prescribed from time to time by regulations of the Medical Sciences Board.

B

The syllabus shall be published annually in Trinity Term by the Medical Sciences Board.

The examination will consist of in-course assessment of a form approved by the Medical Sciences Board. Any candidate whose performance in any part of this assessment is judged to be unsatisfactory may be reassessed during the course or at some duly advertised time during the Long Vacation by such means as may be deemed appropriate by the examiners. In determining whether a candidate has passed the examination, the examiners will take account of the candidate's overall record of assessment without necessarily requiring a satisfactory performance in every constituent part.

The Director of Pre-Clinical Studies or his or her deputy is required to make available to the examiners evidence (in the form of a list of names, signed by the Director or his or her deputy) to certify that each candidate has a satisfactory attendance record at the course in the Principles of Clinical Anatomy. Any candidate whose record of attendance is deemed unsatisfactory by the examiners shall be liable to undergo additional examination by such means as may be deemed appropriate by the examiners, or he or she may be failed at the discretion of the examiners.

Candidates may be required to undergo oral examination.

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Preliminary Examination in Medicine

[For students starting before 2019:

1. A candidate may be admitted to the Preliminary Examination in Medicine provided that his or her name is on the Register of Clinical Students and he or she has been admitted to the Degree of Bachelor of Arts with Honours or has obtained a degree of another university deemed adequate for the purpose by the Medical Sciences Board, and that he or she has satisfied such additional qualifications as the Medical Sciences Board may from time to time prescribe in its regulations.

2. Candidates for the Preliminary Examination in Medicine are required to pursue their studies during a period of: normally 30 weeks in Year 1; normally 39 weeks in Year 2; provided that the Medical Sciences Board shall have power to permit candidates to vary the dates of their studies so long as the overall programme requirement is met.

3. The examination shall be under the supervision of the Medical Sciences Board.

4. The examination shall comprise such subjects and papers as the Medical Sciences Board shall from time to time by regulation determine.

5. The Preliminary Examination in Medicine shall consist of two parts. Part I may be offered not earlier than three terms, and Part II not earlier than six terms, from the date of entry onto the Register of Clinical Students.

6. A core syllabus and an extension syllabus for each of Parts I and II will be published annually at the start of the Michaelmas Term prior to the examination by the Medical Sciences Board.

Part I

The examination will assess candidates' core knowledge and understanding of core material, and clinical skills and critical-appraisal skills.

Candidates must offer all six components (seven assessment units) at one examination.

The outcomes of Part I of the Examination are as follows:

a) A candidate who has satisfied the Examiners in all seven assessment units will be deemed to have passed Part I of the Examination.

b) A candidate who has failed one or more components will be permitted one further attempt at the components they have failed, within one year of the initial failure.

The examination will be set at the end of the extended Trinity Term and at the end of the Long Vacation.

For Papers 1A, 1B, and the OSCE, the result of each assessment unit will be pass or fail, and for Papers 2, 3, the Submitted Essay and the Behavioural Sciences commentary, the result of each assessment unit will be a percentage mark. Additionally, the Examiners may award a merit for any component of the examination (Papers 1A and 1B will be considered as one component for this purpose). The criteria for the award of a merit for each component will be specified in the Examination Conventions.

Examiners may award Distinctions for outstanding performance in the examination as a whole, by candidates sitting the examination for the first time.

Candidates may be required, at the discretion of the examiners, to undergo an oral examination which may include a further clinical examination.

No candidate may offer any assessment unit on more than two occasions, save in exceptional circumstances. A further exceptional opportunity to offer any assessment unit shall require application to and approval on behalf of the Education Committee of the University.

1. *Core Material*

Candidates will be required to demonstrate their knowledge and understanding of the principles of basic medical science as defined in the core syllabus for Part I. Two papers will be set.

Paper 1A (one hour) will be a computer-based assessment consisting of multiple-choice questions.

Paper 1B (two hours) will be in the format of problem-based questions.

Each question will be marked pass or fail.

2. *Paper 2: Ethics (one hour)*

Candidates will be required to write one essay in response to a choice of question topics.

3. *Paper 3: Critical Appraisal (two hours)*

This paper will assess candidates' ability to critically appraise primary research material.

4. *An Objective Structured Clinical Examination (OSCE)*

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Candidates will be required to demonstrate, in a practical examination, their ability to take a clinical history and to perform a clinical examination of the systems of the body specified in the core curriculum and, to apply such practical skills as may be defined in the core syllabus published by the Medical Sciences Board.

The examination will include an assessment of candidates' communication skills with patients, orally and/or in writing, and of their professional behaviour.

5. *Submitted Essay: Systems of the Body*

(i) *Form and subject of the essay*

Candidates will be required to submit an essay on a topic approved by the examiners. The submitted essay shall be of not more than 3,000 words, excluding any tables, figures, diagrams or references. It must be in a format prescribed by the Graduate-entry Education Committee and published in the course handbook.

A list of suggested essay titles, and the topics to which they relate, approved by the Chair of Examiners in consultation with the module organisers, shall be published no later than the end of Week 5 of the Michaelmas Term in the academic year of the examination. Candidates may also propose their own titles. The essay may relate to any of the topics set out in the course handbook except that candidates may not submit an essay that closely relates to work that they have previously submitted for any university examination.

A candidate wishing to offer an essay with a title not on the approved list must apply for approval of their proposed title by no later than the end of Week 0 of Hilary Term in the academic year of the examination. Application shall be made via the course administrator and shall include the proposed title, a brief outline of the subject matter, and the topic or topics to which it relates. Decision on the application shall be made by the Chair of Examiners in consultation with the module organisers and shall be communicated to the candidate as soon as possible and in any case not later than Week 2 of Hilary Term in the academic year of the examination.

(ii) *Registration*

No later than the end of Week 0 of Hilary Term in the academic year of the examination, every candidate must register the title of their essay via the course administrator.

(iii) *Authorship*

The essay must be the candidate's own work. Candidates' tutors, or their deputies nominated to act as advisors, may discuss with candidates the proposed field of study, the sources available, and the method of treatment, but on no account may they read or comment on any written draft. Every candidate shall submit a certificate to the effect that this rule has been observed and that the essay is their own work. The certificate should be submitted alongside the essay.

(iv) *Submission*

The essay must be submitted via WebLearn (according to the instructions set out in the notification to candidates from the Chair of Examiners) not later than noon on the Friday of Week 0 of Trinity Term.

7. *Longitudinal Case Study combined with Behavioural Sciences Commentary*

Candidates will be required to complete a Longitudinal Case Study during their clinical course, details of which will be published each year in the clinical course handbook. This coursework must be submitted to the candidate's GP Tutor by the first Friday following the end of week 9 of Hilary Term.

The clinical course organiser will then forward each case study to the Chair of Examiners by the end of Week 0 of Trinity Term, together with a certificate, signed by the relevant clinical supervisor, of satisfactory performance by the candidate in the Longitudinal Case Study.

Candidates will separately submit an essay covering an aspect of Behavioural Sciences, which will relate to the longitudinal case study. This essay will contribute to the award of a Distinction.

(i) *Form and subject of the essay*

Candidates will be required to submit a Behavioural Sciences commentary, relating to the patient described in the Longitudinal Case Study, in the form of an essay of not more than 3,000 words, excluding any tables, figures, diagrams or references. It must be in a format prescribed by the Graduate-entry Education Committee and published in the course handbook.

The essay must refer to aspects of Behavioural Sciences from a list published at the beginning of the academic year by the Graduate-entry Education Committee and included in the course handbook. The number of such topics to be covered in the essay will be determined from time to time by the Graduate-entry Education Committee and will be published with the list and included in the course handbook.

(ii) *Authorship*

The essay must be the candidate's own work. Candidates' tutors, or their deputies nominated to act as advisors, may discuss with candidates the proposed field of study as it relates to the patient, the sources available, and the method of treatment, but on no account may they read or comment on any written draft. Every candidate shall submit a certificate to the effect that this rule has been observed and that the essay is their own work. The certificate should be submitted alongside the essay.

(iii) *Submission*

The essay must be submitted via Weblearn (according to the instructions set out in the notification to candidates from the Chair of Examiners) not later than noon on the Friday of Week 0 of Trinity Term.

Part II

No candidate shall be allowed to enter for Part II of the Preliminary Examination in Medicine without first having passed all the assessment units of Part I, save in exceptional circumstances. This shall require application to and approval on behalf of the Educational Policy and Standards Committee of the Medical Sciences Board.

The examination will consist of five components. Candidates must offer all five assessment units at one examination.

The outcomes of Part II of the Examination are as follows:

a) A candidate who has satisfied the Examiners in all five components will be deemed to have passed Part II of the Examination.

b) A candidate who has failed one or more components will be permitted one further attempt at the components they have failed, within one year of the initial failure.

The examination will be set towards the end of Trinity Term and at a time to be specified by the examiners during the Long Vacation.

Examiners may award Distinctions for outstanding performance in the examination as a whole, by candidates sitting the examination for the first time.

Candidates may be required, at the discretion of the examiners, to undergo an oral examination which may include a further clinical examination.

No candidate may enter for the examination on more than two occasions, save in exceptional circumstances. A further exceptional opportunity to offer any assessment unit shall require application to and approval on behalf of the Educational Policy and Standards Committee of the Medical Sciences Board.

No candidate shall commence Year 3 (Year 5 assessments for the Second BM) until they have satisfactorily completed Year 2, unless the Director of Graduate-entry Medical Studies and the Director of Clinical Studies, at their discretion and in exceptional circumstances, decide that the candidate may proceed to the next year of study on condition that they should undertake remedial work and if necessary be assessed at a later date.

1. *Paper 1: Medicine (two hours)*

This paper will test core knowledge and understanding through problem-based questions.

2. *Paper 2: Data Interpretation (two and a half hours)*

This paper will assess candidates' ability to critically appraise primary research material.

3. *Extended Essay on a Public Health topic*

(i) *Form and subject of the essay*

Candidates will be required to submit an essay on a topic related to Public Health aspects of the diagnosis or management of a clinical case they have seen during their clinical attachments in the second year of the course. The submitted essay shall be of not more than 3,000 words, excluding any tables, figures, diagrams or references. It must be in a format prescribed by the Graduate-entry Education Committee and published in the course handbook.

The essay must refer to aspects of Public Health from a list published at the beginning of the academic year by the Graduate-entry Education Committee and included in the course handbook. The number of such topics to be covered in the essay will be determined from time to time by the Graduate-entry Education Committee and will be published with the list and included in the course handbook.

(ii) *Validity*

Candidates must submit with their essay a certificate from the Clinical Tutor in Medicine or in Surgery, or from a consultant in charge of the patient, confirming that the student has seen the patient described in the essay.

As a prologue to the essay, candidates should include a summary of the clinical case to which the essay refers. The summary should not usually exceed 250 words, but will not be included in the overall word count for the essay.

(iii) *Authorship*

The essay must be the candidate's own work. Candidates' tutors, or their deputies nominated to act as advisors, may discuss with candidates the proposed field of study, the sources available, and the method of treatment, but on no account may they read or comment on any written draft. Every candidate shall submit a certificate to the effect that this rule has been observed and that the essay is their own work. The certificate should be submitted alongside the essay.

(iv) *Submission*

The essay must be submitted via WebLearn (according to the instructions set out in the notification to candidates from the Chair of Examiners) not later than noon on the Tuesday of Week 1 of Trinity Term.

4. *Extended Synoptic Essay on a Science topic*

(i) *Form and subject of the essay*

Candidates will be required to submit an essay on a topic approved by the examiners, illustrating a technique or scientific application across several fields of clinical or basic science. The submitted essay shall be of not more than 3,000 words, excluding any tables, figures, diagrams or references. It must be in a format prescribed by the Graduate-entry Education Committee and published in the course handbook.

A list of suggested essay titles, and the topics to which they relate, approved by the Chair of Examiners in consultation with the Chair of the Graduate-entry Education Committee, shall be published no later than the end of Week 5 of the Michaelmas Term in the academic year of the examination. Candidates may also propose their own titles. Candidates may not submit an essay that closely relates to work that they have previously submitted for any university examination.

A candidate wishing to offer an essay with a title not on the approved list must apply for approval of their proposed title by no later than the end of Week 0 of Hilary Term in the academic year of the examination. Application shall be made via the course administrator and shall include the proposed title, a brief outline of the subject matter, and the topic or topics to which it relates. Decision on the application shall be made by the Chair of Examiners in consultation with the Chair of the Graduate-entry Education Committee and shall be communicated to the candidate as soon as possible and in any case not later than Week 2 of Hilary Term in the academic year of the examination.

(ii) *Registration*

No later than the end of Week 0 of Hilary Term in the academic year of the examination, every candidate must register the title of their essay via the course administrator.

(iii) *Authorship*

The essay must be the candidate's own work. Candidates' tutors, or their deputies nominated to act as advisors, may discuss with candidates the proposed field of study, the sources available, and the method of treatment, but on no account may they read or comment on any written draft. Every candidate shall submit a certificate to the effect that this rule has been observed and that the essay is their own work. The certificate should be submitted alongside the essay.

(iv) *Submission*

The essay must be submitted via WebLearn (according to the instructions set out in the notification to candidates from the Chair of Examiners) not later than noon on the Tuesday of Week 1 of Trinity Term.

5. *An Objective Structured Clinical Examination or similar problem-based clinical assessment*

Candidates will be assessed on their ability to perform a clinical examination of the systems of the body specified in the core curriculum, and on their practical skills, and on their ability to interpret and use clinical data.

6. In addition to the above examination, candidates will be required to have satisfactorily completed the following courses of instruction and associated assessments during Year 2 in order to proceed to Year 3 of the course:

(*a*) practical skills and procedures (defined in the core curriculum) to be assessed in course. A completed checklist of these skills and procedures, signed by the appropriate Clinical Tutor or other representative nominated by the Course Director, is required. These skills may be re-sampled during the Objective Structured Clinical Examination.

(*b*) Laboratory Medicine (as prescribed for the Second Examination for the Degree of BM, Year 4).

(*c*) Medicine (as prescribed for the Second Examination for the Degree of BM, Year 4) to include the cross-firm assessment.

(*d*) Surgery (as prescribed for the Second Examination for the Degree of BM, Year 4).

For these courses of instruction and assessments, the examiners will be provided with information by the Examiners for the Year 4 assessments for the Second BM as to whether the candidate has satisfactorily completed the course of instruction and associated assessments.**]**

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Preliminary Examination in Graduate-entry Medicine

1. A candidate may be admitted to the Preliminary Examination in Graduate-entry Medicine provided that their name is on the Register of Clinical Students and they have been admitted to the Degree of Bachelor of Arts with Honours or have obtained a degree of another university deemed adequate for the purpose by the Medical Sciences Board, that they have been through the standard selection procedures for the Graduate-entry medicine course according to admissions policy and procedures set by the Medical Sciences Board, and that they have met the published entry requirements for admission to the Graduate entry course.

2. Candidates for the Preliminary Examination in Graduate-entry Medicine are required to pursue their studies during a period of: normally 30 weeks in Year 1, provided that the Medical Sciences Board shall have power to permit candidates to vary the dates of their studies so long as the overall programme requirement is met.

3. The examination shall be under the supervision of the Medical Sciences Board.

4. The examination shall comprise such subjects and papers as the Medical Sciences Board shall from time to time by regulation determine.

5. The Preliminary Examination in Graduate-entry Medicine may be offered not earlier than three terms from the date of entry onto the Register of Clinical Students.

6. A syllabus will be published annually at the start of the Michaelmas Term prior to the examination by the Medical Sciences Board.

Candidates must offer all **seven** components (**eight** assessment units) at one examination.

The outcomes of the Examination are as follows:

a) A candidate who has satisfied the Examiners in all eight **assessment units** will be deemed to have passed the Examination.

b) A candidate who has failed one or more components will be permitted one further attempt at the components they have failed. This resit attempt shall normally be taken at the next opportunity, but may be deferred once, i.e. it must be taken at one of the next two opportunities.

The first sitting of Paper 2 (Ethics) will take place at the end of Hilary Term. The first sitting of the remaining assessment units will be at the end of Trinity Term. The second sitting of all assessment units will be during the Long Vacation.

For Papers 1A, 1B, the OSCE, and the Clinical Experience component, the result of each assessment unit will be pass or fail, and for Papers 2, 3, the Literature Review and the Behavioural Sciences commentary, the result of each assessment unit will be a percentage mark. Additionally, the Examiners may award a merit for any component of the examination (Papers 1A and 1B will be considered as one component for this purpose), except the Clinical Experience component. The criteria for the award of a merit for each component will be specified in the Examination Conventions.

Examiners may award Distinctions for outstanding performance in the examination as a whole, by candidates sitting the examination for the first time.

Candidates may be required, at the discretion of the examiners, to undergo an oral examination which may include a further clinical examination.

No candidate may offer any assessment unit on more than two occasions, save in exceptional circumstances. A further exceptional opportunity to offer any assessment unit shall require application to and approval on behalf of the Education Committee of the University.

No student may progress to Year 2 of the Graduate-entry course unless they have passed all of the assessment units in the Preliminary Examination in Graduate-entry Medicine.

1. *Core Medical Science (Part I)*

Candidates will be required to demonstrate their knowledge and understanding of the principles of basic medical science as defined in the syllabus. Two papers will be set.

Paper 1A (one hour and forty-five minutes) will be a computer-based assessment consisting of multiple-choice questions.

Paper 1B (two and a half hours) will be in the format of problem-based questions requiring short answers.

2. *Paper 2: Ethics (one hour and forty-five minutes)*

Candidates will be required to answer a series of questions in short notes format, and to write one essay in response to a choice of question topics.

3. *Paper 3: Data Interpretation (two hours)*

This paper will assess candidates' ability to interpret data contained in primary research material.

4. *Objective Structured Clinical Examination (OSCE)*

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Candidates will be required to demonstrate, in a practical examination, their ability to take a clinical history and to perform a clinical examination of the systems of the body specified in the syllabus and, to apply such practical skills as may be defined in the syllabus.

The examination will include an assessment of candidates' communication skills with patients, orally and/or in writing, and of their professional behaviour.

5. *Literature Review*

(i) *Form and subject of the review*

Candidates will be required to submit a Literature Review on a topic related to an academic special interest approved by the Director of Graduate-entry Medical Studies or a deputy. The submitted work shall be in a format prescribed by the Graduate-entry Education Committee and published on the virtual learning environment by Friday of Week 8 of Michaelmas Term.

Candidates may not submit work that they have previously submitted for any university examination.

Candidates must apply for approval of their proposed title by no later than the end of Week 4 of Hilary Term. Application shall be made via the course administrator and shall include the proposed title, a brief outline of the subject matter, and the topic or topics to which it relates. Decision on the application shall be made by the Director of Graduate-entry Medical Studies or a deputy and shall be communicated to the candidate as soon as possible and in any case not later than Week 5 of Hilary Term.

(ii) *Application to change title of Literature Review*

If required, candidate may apply to change the title of their Literature Review through the course administrator on one occasion and no later than Week 10 of Hilary Term.

(iii) *Authorship*

The Literature Review must be the candidate's own work. Each candidate will nominate or be allocated to a supervisor with expertise in the selected area of study who should act in accordance with the published guidelines for the Literature Review.

(iv) *Submission*

The Review must be submitted via the virtual learning environment (according to the instructions set out in the notification to candidates from the Chair of Examiners) not later than noon on the Friday of Week 4 of Trinity Term.

6. *Longitudinal Case Study combined with Behavioural Sciences Commentary*

Candidates will be required to complete a Longitudinal Case Study during their clinical course, details of which will be published each year in the clinical course handbook. This coursework must be submitted to the candidate's GP Tutor by the first Friday following the end of week 9 of Hilary Term.

By noon on the Friday of Week 0 of Trinity Term, candidates should submit to the course administrator a certificate, signed by the relevant clinical supervisor, of satisfactory performance by the candidate in the Longitudinal Case Study.

Candidates will separately submit an essay covering an aspect of Behavioural Sciences, which will relate to the longitudinal case study.

(i) *Form and subject of the essay*

Candidates will be required to submit a Behavioural Sciences commentary, relating to the patient described in the Longitudinal Case Study, in the form of an essay of not more than 3,000 words, excluding any tables, figures, diagrams or references. It must be in a format prescribed by the Graduate-entry Education Committee and published on the virtual learning environment.

The essay must refer to an aspect of Behavioural Sciences listed in the syllabus.

(ii) *Authorship*

The essay must be the candidate's own work. On no account may anyone read or comment on any written draft of the commentary. Every candidate shall submit a declaration of authorship to the effect that this rule has been observed and that the commentary is their own work.

Candidates may discuss with their GP Tutor or another member of academic staff of their choice the proposed topic of discussion, the sources available, and the method of treatment.

(iii) *Submission*

The essay must be submitted via the virtual learning environment (according to the instructions set out in the notification to candidates from the Chair of Examiners) not later than noon on the Friday of Week 0 of Trinity Term.

7. *Clinical Experience*

The Director of Graduate-entry Medical Studies will make available to the examiners evidence (in the form of a list of names, signed by the Director or a deputy) to certify that each candidate has a satisfactory record of attendance for Clinical teaching days. An unsatisfactory record, in the absence of appropriate documentary evidence, will normally result in the candidate failing this component.

For candidates who have failed this component at their first attempt, the second attempt will consist of a requirement to complete remedial work by a specified deadline.

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Year 2 Examination in Graduate-entry Medicine

(These regulations are for students starting the Graduate-entry Medicine programme in 2019-20 and entering year 2 in Michaelmas term 2020.)

1. A candidate may be admitted to the Year 2 Examination in Graduate-entry Medicine provided that their name is on the Register of Clinical Students and they have passed the Preliminary Examination in Graduate-entry Medicine.

2. Candidates for the Year 2 Examination in Graduate-entry Medicine are normally required to pursue their studies for a period of 39 weeks in Year 2; provided that the Medical Sciences Board shall have power to permit candidates to vary the dates of their studies so long as the overall programme requirement is met.

3. The examination shall be under the supervision of the Medical Sciences Board.

4. The examination shall comprise such subjects and papers as the Medical Sciences Board shall from time to time by regulation determine.

5. The examination may be offered not earlier than six terms from the date of entry onto the Register of Clinical Students.

6. A syllabus will be published annually at the start of the Michaelmas Term prior to the examination by the Medical Sciences Board.

A

The examination will consist of nine components. Candidates must offer all nine assessment units at the first scheduled opportunity in one academic year.

A candidate who has satisfied the Examiners in all nine components will be deemed to have passed the Examination.

A candidate who has failed one or more components will be permitted one further attempt at the component(s) they have failed. This resit attempt shall normally be taken at the next opportunity, but may be deferred once, i.e. it must be taken at one of the next two opportunities.

If a candidate has failed one or more components at the first attempt but has not had the opportunity to make a second attempt at that component / these components before the start of Year 3 of the course, they will not normally be allowed to proceed immediately to Year 3 of the course, unless the Director of Graduate-entry Medical Studies and the Director of Clinical Studies, at their discretion and in exceptional circumstances, decide that the candidate may immediately begin Year 3 of the course. This will be subject to the condition that the candidate passes the outstanding component(s) by a specified deadline.

If a candidate has failed one or more components after two attempts, their name shall be removed from the Register of Clinical Students and they shall not commence Year 3 of the Graduate-entry medical course (subject to appeal to the Medical Sciences Board), unless the Director of Graduate-entry Medical Studies and the Director of Clinical Studies, at their discretion and in exceptional circumstances, decide that the candidate may proceed to the next year of study on condition that they should undertake remedial work and if necessary be reassessed at a later date.

The Core Medical Science (Part II) paper and Laboratory Medicine assessment will be set during Michaelmas Term, and the second sitting of these assessments will normally take place during Hilary Term. The remaining assessment units will be set during Trinity Term. The second sitting of the OSCE will be during Trinity Term, and the second sitting of the remaining components will be during the following Vacation.

For the Core Medical Sciences (Part II) paper, the Integrated Clinical paper, the special academic interest project work, and the OSCE, the result of each assessment unit will be pass or fail, and for the Data Interpretation paper and the Submitted Essay on a Public Health topic, the result of each assessment unit will be a percentage mark. Additionally, the Examiners may award a merit for any component of the examination. The criteria for the award of a merit for each component will be specified in the Examination Conventions.

Examiners may award Distinctions for outstanding performance in the examination as a whole, by candidates sitting the examination for the first time.

For Laboratory Medicine, Medicine, Surgery, and the OSCE (which are shared with the Year 4 assessments for the Second BM examination), the Examiners will be provided with information by the relevant Examiners and Assessors for the Year 4 assessments for the Second BM as to whether the candidate has satisfactorily completed the course of instruction and associated assessments.

Candidates may be required, at the discretion of the examiners, to undergo an oral examination which may include a further clinical examination.

No candidate may enter for the examination on more than two occasions, save in exceptional circumstances. A further exceptional opportunity to offer any assessment unit shall require application to and approval on behalf of the Educational Policy and Standards Committee of the Medical Sciences Board.

1. *Core Medical Science (Part II) (one and a half hours)*

This paper will consist of a mixture of (i) multiple choice questions to be sat as a computer-based assessment, and (ii) problem-based questions requiring short written answers.

2. *Integrated Clinical paper (two hours)*

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This paper will test core knowledge and understanding through problem-based questions requiring short written answers.

3. *Data Interpretation (two and a half hours)*

This paper will assess candidates' ability to critically appraise primary research material.

4. *Submitted Essay on a Public Health topic*

(i) *Form and subject of the essay*

Candidates will be required to submit an essay on a topic related to Public Health aspects of the diagnosis or management of a clinical case. The submitted essay shall be of not more than 3,000 words, excluding any tables, figures, diagrams or references. It must be in a format according to guidelines approved on behalf of the Graduate-entry Education Committee and published on the virtual learning environment.

The essay must refer to aspects of Public Health from a list included in the published guidelines.

(ii) *Authorship*

The essay must be the candidate's own work. Candidates' tutors, or their deputies nominated to act as advisors, may discuss with candidates the proposed field of study, the sources available, and the method of treatment, but on no account may they read or comment on any written draft. Every candidate shall submit a certificate to the effect that this rule has been observed and that the essay is their own work. The certificate should be submitted alongside the essay.

(iii) *Submission*

The essay must be submitted via the virtual learning environment (according to the instructions set out in the notification to candidates from the Chair of Examiners) not later than noon on the Tuesday of Week 1 of Trinity Term.

5. *Academic special interest project work*

(i) *Form, subject and approval of the project*

Candidates will be required to undertake work on an academic special interest project. Each project shall be supervised. The work may be carried out by the candidate alone or in collaboration with others. Guidelines for students and supervisors produced on behalf of the Graduate-entry Education Committee will be published on the virtual learning environment.

Candidates may not submit work that they have previously submitted for any university examination.

Candidates must apply for approval of their proposed project no later than the end of Week 6 of Hilary Term. The candidate must submit the title of their proposed project, an outline plan, and the details of their proposed supervisor. The topic may be related to the topic of the Literature Review undertaken during Year 1 or it may relate to another area of academic special interest. Decision on the application shall be made by the Director of Graduate-entry Medical Studies or a deputy and shall be communicated to the candidate as soon as possible and in any case not later than Week 8 of Hilary Term.

(ii) *Application to change title of project*

If required, candidates may apply to change the title of their project through the course administrator on one occasion and no later than Friday of Week 4 of Trinity Term.

(iii) *Authorship*

Work on the project may be carried out in collaboration with others, but the work submitted must be the candidate's own work. Each candidate will have a supervisor with expertise in the selected area of study who should act in accordance with the published guidelines for the academic special interest project.

(iv) *Submission*

Candidates will be required to submit an abstract, in a format prescribed in the published guidelines for the academic special interest project.

The abstract must be submitted via the virtual learning environment (according to the instructions set out in the notification to candidates from the Chair of Examiners) not later than noon on the Monday of Week 8 of Trinity Term.

(v) *Presentation*

Each candidate shall make a brief oral presentation of their academic special interest project work to a group including two examiners or assessors. The form of the presentation to the examiners shall be specified in the published guidelines for the academic special interest project.

6. *Objective Structured Clinical Examination (OSCE)*

Candidates will be assessed on their ability to perform a clinical examination of the systems of the body and on their practical skills, as prescribed for the Year 4 assessments in the Second BM examination.

7. *Laboratory Medicine*

Candidates are required to have satisfactorily completed the course of instruction and assessments, as prescribed for the Year 4 assessments in the Second BM examination.

8. *Medicine*

Candidates are required to have satisfactorily completed the course of instruction and associated assessments, as prescribed for the Year 4 assessments in the Second BM examination.

9. *Surgery*

Candidates are required to have satisfactorily completed the course of instruction and associated assessments, as prescribed for the Year 4 assessments in the Second BM examination.

B

The Director of Graduate-entry Medical Studies will make available to the examiners evidence (in the form of a list of names, signed by the Director or a deputy) to certify that each candidate has a satisfactory record of attendance for clinical attachments and completion of the relevant ePortfolio requirements. An unsatisfactory record, in the absence of appropriate documentary evidence, will normally result in the candidate being required to complete remedial work by a specified deadline. Failure to complete the remedial work will normally constitute failure of the Year 2 Examination.

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Second BM

Second Examination for the Degree of Bachelor of Medicine

1. A candidate may be admitted to the Second Examination if his or her name has been entered on the University Register of Clinical Students and he or she has satisfied one of the following conditions:

(*a*) he or she has passed in all the subjects of the First Examination and the Qualifying Examination in the Principles of Clinical Anatomy and has either been admitted to the Degree of Bachelor of Arts with Honours or obtained a bachelor's degree at another university; or

(*b*) he or she has passed in all the subjects of the Preliminary Examination in Graduate-entry Medicine and the Year 2 Examination in Graduate-entry Medicine; or

(*c*) he or she has both

(i) successfully completed at a university in the United Kingdom a GMC-approved course of study in medical sciences that has included the subjects of the First Examination and the Principles of Clinical Anatomy, and is deemed by the Medical Sciences Board to qualify the candidate for admission; and

(ii) obtained a bachelor's degree in science or arts at a university, such degree having been approved by the Board.

2. Candidates for the Second Examination for the Degree of Bachelor of Medicine are required to pursue their studies during a period of: normally 38 weeks in Year 4; normally 45 weeks in Year 5; normally 46 weeks in Year 6; provided that the Medical Sciences Board shall have power to permit candidates to vary the dates of their studies so long as the overall programme requirement is met.

3. The Second Examination for the Degree of Bachelor of Medicine shall be under the supervision of the Medical Sciences Board. The Board shall have power to require candidates for admission to any part of the Second Examination to produce certificates of attendance at courses of practical instruction, and such other certificates as the Board may from time to time determine, and to define the form of such certificates. It shall be the duty of the Registrar to see that these conditions are observed.

4. The subject of the Second Examination shall be clinical medicine in all its aspects.

(*a*) The Second Examination shall cover three years, the subjects for each year being prescribed by regulation of the Medical Sciences Board.

(*b*) Each of Years 4 and 5 shall involve a form of assessment prescribed by regulation of the Board which shall be notified to candidates. No candidate shall commence Year 5 or 6 until he or she has satisfactorily completed Year 4 or 5 respectively (except that a candidate shall be permitted to commence Year 5 if he or she has passed in all the assessment units in the Preliminary Examination in Graduate-entry Medicine and has passed all of the assessment units of the Year 2 Examination in Graduate-entry Medicine), unless the Director of Clinical Studies and the Associate Director of Clinical Studies, at their discretion and in exceptional circumstances, decide that the candidate may proceed to the next year of study on condition that he or she should undertake remedial work and if necessary be reassessed at a later date.

(*c*) Year 6 shall involve written and clinical examinations and may involve oral examinations. No candidate shall be examined on the Year 6 Vocational Skills Course until he or she has passed the assessments for Years 4 and 5 and the Year 6 General Clinical Studies Course.

5. A candidate who has passed in all the assessment units of the Preliminary Examination in Graduate-entry Medicine and has passed all of the assessment units of the Year 2 Examination in Graduate-entry Medicine shall be permitted to proceed directly to commence Year 5.

6. The examiners may award a Distinction for outstanding performance over the three years. Criteria for Distinctions will be determined by the Medical Sciences Board.

7. The examiners may award merits in each of the examined subjects in Years 4, 5 and 6.

8. Breach of the Code of Conduct for Medical Students, as approved and from time to time amended by Council's General Purposes Committee on the recommendation of the Medical Sciences Board, may be deemed to be a ground for removal of a student's name from the University Register of Clinical Students according to procedures which shall always be subject to approval by Council's General Purposes Committee on the recommendation of the Medical Sciences Board.

9. The provisions of the appropriate regulations, concerning the times of holding examinations and the entry of names, and the special regulation concerning dress shall not, unless otherwise prescribed by regulation of the board, apply to Years 4 and 5, except in the case of a formal examination set by the examiners of these stages, as prescribed by regulation of the Board.

Regulations for Assessment in Years 4, 5, and 6

Proposals for the assessment of candidates in Years 4, 5, and 6 of the examination shall be drawn up by each specialty group, or in the case of Year 6 by the Board's Clinical Education Committee and submitted for approval to the Medical Sciences Board, at such times as the Board shall determine. The form or forms of assessment are chosen from among the following:

(*a*) clinical examination including long and short cases;

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(*b*) competency check sheets, logbooks, or portfolios; 14&Term2=1)

(*c*) examination and comment (written or viva voce) on specimens;

(*d*) objective structured clinical examinations;

(*e*) poster presentations;

(*f*) case presentations;

(*g*) written tests, which may consist in whole or in part of, for example, multiple choice questions, short answer questions, extended matching questions or essays;

(*h*) case histories and commentaries;

(*i*) prepared essays;

(*j*) other tests individually approved by the Board.

In clinical subjects, all assessments shall include a test of clinical competence. In addition, reports on candidates' attendance and general aptitude shown during the course of instruction shall be made by those responsible for the course and taken into consideration in association with the performance of candidates in the assessment.

Candidates will be required to satisfy the Director of Clinical Studies and the Associate Director of Clinical Studies regarding their professional behaviour by having both satisfactorily attended and completed required coursework.

A candidate shall be warned (in a timely fashion and in writing with a copy to the Director of Clinical Studies) by those responsible for the course in question, if their attendance and general aptitude are such as seems likely to jeopardise the candidate's chances of passing the assessment (either work-based on course assessment or the end of year assessment).

The first assessment of candidates shall be carried out during or at the conclusion of each component of the course by the staff, as appointed by the head of the relevant department, or, in the case of Year 6, by the examiners and/or assessors. Candidates shall be permitted a maximum of two attempts to pass an assessment.

No candidate may offer any assessment on more than two occasions, save in exceptional circumstances. A further exceptional opportunity to offer any assessment in Years 4, 5 or 6 shall require application to and approval on behalf of the Educational Policy and Standards Committee of the Medical Sciences Board, according to the published 'Procedure for Exceptional Attempts at the Second BM Examination'. If granted, this exceptional resit attempt shall normally be taken at the next opportunity, but may be deferred once, i.e. it must be taken at one of the next two opportunities.

It shall be the responsibility of the staff concerned, under the supervision of the Medical Sciences Board, to give the candidates and the relevant examiners and/or assessors, reasonable notice of the dates on which the assessments will take place, to decide on the outcome of each assessment, and to keep departmental records of each assessment. A candidate should not normally be assessed exclusively by staff members who have been responsible for his or her instruction.

Year 4

Syllabus and Examination

In Year 4, students are required to satisfy the examiners in:

(*a*) the Laboratory Medicine course (concerning the application to human disease of the principles of Laboratory Medicine, including Histopathology, Microbiology and Infection, Clinical Biochemistry, Immunology, and Haematology);

(*b*) Medicine;

(*c*) Surgery.

Each candidate will be assessed according to the methods approved by the Medical Sciences Board and notified to candidates before the commencement of each course of instruction.

Candidates must satisfy the relevant head of department or his or her deputy, or the Director of Clinical Studies and the Associate Director of Clinical Studies, that they have attended a course of instruction, and attained the necessary skills, knowledge and understanding in:

(*a*) Patient Doctor Course II: introduction to clinical practice (being an introduction to clinical methods, history taking and physical examination);

(*b*) Communication Skills;

(*c*) Medical Ethics and Law;

(*d*) Primary Health Care;

(*e*) Special Study approved on behalf of the Medical Sciences Board.

No candidate shall commence Year 5 until he or she has satisfactorily completed Year 4, unless the Director of Clinical Studies and the Associate Director of Clinical Studies at their discretion should, in exceptional circumstances, decide that the candidate may proceed to Year 5 on condition that he or she should undertake remedial work and if necessary be reassessed at a later date.

Assessment

A candidate in Year 4 who has been deemed to have failed in any part of the assessment at the first attempt will be permitted one further attempt and will only be required to be reassessed in the part or parts of the assessment they have failed.

No candidate may offer any assessment unit for Year 4 on more than two occasions, save in exceptional circumstances. A further exceptional opportunity to offer any assessment unit in Year 4 shall require application to and approval on behalf of the Educational Policy and Standards Committee of the Medical Sciences Board, according to the 'Procedure for Exceptional Attempts at the Second BM Examination'. If granted, the exceptional resit attempt will only be in the assessment component which the candidate has failed and shall normally be taken at the next opportunity, but may be deferred once, ie it must be taken at one of the

next two opportunities. In the event that a candidate's performance is judged to be unsatisfactory at this second attempt, and any application that may have been made for an exceptional attempt is unsuccessful, then their name shall be removed from the Register of Clinical Students.

Year 5

Syllabus and Examination

In order to pass Year 5, candidates are required to have satisfactorily attended all courses and fulfilled individual course requirements, including completing all relevant formative assessments, for all the subjects specified in (a) to (e) below; and to have satisfied the examiners in the Year 5 Integrated Summative Assessment, both written and clinical examinations.

No candidate may sit the Integrated Summative Assessment if they have not satisfactorily attended and fulfilled all of the individual course requirements in at least four of the five subjects specified in (a) to (e) below, except in exceptional circumstances with the permission of the Director and Associate Director of Clinical Studies.

1. *(a)* Brain and Behaviour (encompassing Clinical Neurosciences, Ophthalmology and Psychiatry);

   (b) Community-based Subjects (encompassing Geratology, Dermatology, Palliative Care, Primary Care and Population Health 2: Public Health);

   (c) Orthopaedic Surgery, Rheumatology, Trauma and Emergency Medicine;

   (d) Paediatrics;

   (e) Women's and Reproductive Health with integrated Sexual Health.

2. Candidates are required to satisfy the examiners in the Integrated Summative Assessment.

The written and clinical examinations will each assess the subjects specified in (a) to (e) above, and each candidate will be assessed according to the methods approved by the Medical Sciences Board and notified to candidates before the commencement of each course of instruction.

No candidate shall commence Year 6 until he or she has satisfactorily completed Year 5, unless the Director of Clinical Studies and the Associate Director of Clinical Studies at their discretion should, in exceptional circumstances, decide that the candidate may proceed to Year 6 on condition that he or she should undertake remedial work and if necessary be reassessed at a later date.

Assessment

A candidate in Year 5 who has been deemed to have failed in any part of the Integrated Summative Assessment at the first attempt will be permitted one further attempt and will only be required to be reassessed in the part or parts of the assessment they have failed.

No candidate may offer any assessment unit for Year 5 on more than two occasions, save in exceptional circumstances. A further exceptional opportunity to offer any assessment unit in Year 5 shall require application to and approval on behalf of the Educational Policy and Standards Committee of the Medical Sciences Board, according to the 'Procedure for Exceptional Attempts at the Second BM Examination', If granted, the exceptional resit attempt will only be in the assessment component which the candidate has failed and shall normally be taken at the next opportunity, but may be deferred once, i.e. it must be taken at one of the next two opportunities. In the event that a candidate's performance is judged to be unsatisfactory at this second attempt, and any application that may have been made for an exceptional attempt is unsuccessful, then their name shall be removed from the Register of Clinical Students.

Year 6

Syllabus and Examination

In Year 6, students are required to satisfy: (a) the examiners in General Clinical Studies; and (b) the Director of Clinical Studies and the Associate Director of Clinical Studies in Vocational Skills. Each candidate will be assessed according to the methods approved by the Medical Sciences Board and notified to candidates before the commencement of each course of instruction. Students who fail an assessment will have to forfeit part or all of the elective for a period of intensive clinical training.

1. General Clinical Studies

Students are required to satisfy the examiners in Medicine and Surgery encompassing Communication Skills, Radiology, and Clinical Pharmacology.

Candidates must satisfy the Director of Clinical Studies and the Associate Director of Clinical Studies that they have attended a course of instruction in Clinical Options approved by the Medical Sciences Board.

2. Vocational Skills

Students are required to satisfy the Director of Clinical Studies and the Associate Director of Clinical Studies that they have provided work to a satisfactory standard in:

(*a*) Special Study approved on behalf of the Medical Sciences Board;

(*b*) A Course to prepare students for work as a Foundation 1 doctor;

(*c*) An Elective (students who fail an assessment may be required to complete remedial clinical work. These students will forfeit part, or all, of the elective and instead will be required to produce a satisfactory report at the end of an additional clinical attachment);

(*d*) A student assistantship with a clinical team; and

(*e*) An assessment in procedural skills.

Assessment

A candidate in Year 6 who has been deemed to have failed in any part of the assessment in medicine and surgery at the first attempt will be permitted one further attempt and will only be required to be reassessed in the part or parts the assessment they have failed. The examiners shall require the candidate to be reassessed after completing the necessary coursework; this assessment shall

be carried out and adjudged by the examiners.

No candidate may offer any assessment unit for Year 6 on more than two occasions, save in exceptional circumstances. A further exceptional opportunity to offer any assessment unit in Year 6 shall require application to and approval on behalf of the Educational Policy and Standards Committee of the Medical Sciences Board, according to the 'Procedure for Exceptional Attempts at the Second BM Examination', If granted, the exceptional resit attempt will only be in the assessment component which the candidate has failed and shall normally be taken at the next opportunity, but may be deferred once, i.e. it must be taken at one of the next two opportunities. In the event that a candidate's performance is judged to be unsatisfactory at this second attempt, and any application that may have been made for an exceptional attempt is unsuccessful, then their name shall be removed from the Register of Clinical Students.

Duties of the Examiners

1. General Clinical Studies

The examination shall be arranged and conducted by the Year 6 Examination Board under the direction of the Chair of Examiners and the Principal Examiners in Medicine and Surgery.

In considering whether a candidate has passed the assessment, the examiners may fail a candidate who does not satisfy them in one part of the assessment, even if he or she has satisfied them in other parts at that stage.

2. Vocational Skills

Candidates shall be required to submit to the Director of Clinical Studies and the Associate Director of Clinical Studies such evidence as they require of the successful completion of their work.

In considering whether candidates shall have passed the assessment, the Director of Clinical Studies and the Associate Director of Clinical Studies may fail a candidate who has provided either none or insufficient evidence of satisfactory completion of one part of the course, even if he or she has satisfied them in other parts of the course.

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Master of Surgery

A

1. Any person may supplicate for the Degree of Master of Surgery provided that:

(*a*) *either*

(i) he or she has been admitted to the Degree of Bachelor of Surgery and has entered upon the thirtieth term from his or her matriculation, or in the case of a person who has incorporated as a Bachelor of Surgery, the thirtieth term from the date of matriculation at the University of Cambridge, or in the case of a person who has been admitted to the Second Examination for the Degree of Bachelor of Medicine under the provisions of the appropriate regulation, the twenty-first term from his or her matriculation;

or

(ii) he or she holds the Degree of Master of Arts of the University (other than a degree by decree or special resolution or a degree honoris causa), has previously been entered in the Register of University Medical Students and has passed the First Examination for the Degree of Bachelor of Medicine of this University, holds a medical degree of another British university qualifying him or her to practise medicine, and has entered upon the thirtieth term from his or her matriculation;

(*b*) he or she has passed the FRCS or equivalent examination, and passed the examination hereinafter prescribed.

2. The examination shall consist of a thesis, and may include a viva voce examination to test the candidate's general competence in his or her own field.

3. No candidate shall be admitted to the examination earlier than the sixteenth term from the date of passing the Second Examination for the Degree of Bachelor of Medicine or an equivalent final medical examination from a university approved by Council i.e. a university approved for the purpose of senior status or a university especially approved for the purpose of this clause.

4. A candidate shall submit as evidence of his or her fitness to supplicate for the degree a thesis upon a subject previously approved by the Medical Sciences Board, or with the previous approval of that board a book or papers which have already been published under his or her own name. A candidate may submit joint publications provided that a substantial portion of the work submitted has been written solely by him or her. He or she shall make his application to the Medical Sciences Board through the Registrar, and shall at the same time submit:

(*a*) evidence that the subject of his or her thesis or published work has been approved by the Medical Sciences Board;

(*b*) four printed or typewritten copies of an abstract, of around 400 to 450 words and not exceeding 600 words, summarising the scope of the thesis or other evidence, the techniques used, and the principal findings;

(*c*) a certificate from the proper officer of his or her society that his or her application has the approval of that society;

(*d*) the fee prescribed in the appropriate regulation;

(*e*) such number of copies of his or her evidence in such form as the board may by regulation direct.

The thesis or other evidence shall be accompanied by a certificate signed by the candidate indicating that it is the candidate's own work except where otherwise indicated. If the thesis or published work has not been submitted for examination before the sixteenth term after approval has been given under this clause, the candidate is required to seek reapproval of his or her submission.

5. On receipt of any such application, the Registrar shall submit it to the Medical Sciences Board. The board shall thereupon appoint two examiners whose duties shall be:

(1) to consider the evidence sent in by the candidate under the provisions of the preceding clause; provided that they shall exclude from consideration in making their report any part of the evidence that *either*

(*a*) has already been accepted, or is being concurrently submitted for any degree in this or any other University, and shall have the power to require the candidate to produce for their inspection the complete thesis so accepted or concurrently submitted; or

(*b*) does not represent the candidate's own work;

(2) if they think fit to examine the candidate orally;

(3) to report to the board through the Registrar;

(4) to return to the Registrar, with their report, the copy or copies of the evidence submitted by the candidate.

6. On receipt of the report of the examiners, it shall be the duty of the board to decide whether to permit the candidate to supplicate for the Degree of Master of Surgery, but permission shall in no case be given unless the examiners have reported that the work as embodied in his or her evidence and tested by his or her examination has resulted in an original contribution to knowledge deserving publication (whether or not already published) based on clinical and/or experimental observations, and that it is in their opinion of sufficient merit to entitle the candidate to supplicate for the Degree of Master of Surgery.

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7. If the board approves the evidence as of sufficient merit for the degree, the board shall notify its decision in the University Gazette and one copy of the thesis or of each of the papers and books submitted as evidence shall remain in the possession of the University for deposit in Bodley's Library.

B

M.Ch.

1. Dissertations, theses, or published work for the M.Ch. must be submitted in *English* unless for exceptional reasons the Medical Sciences Board otherwise determines at the time of approving the subject of a dissertation or thesis, or granting leave to submit published work, as the case may be.

2. Candidates are required to send three copies of any dissertation, thesis, book, or papers submitted. Dissertations or theses must be either printed or typewritten and should not normally exceed 50,000 words (excluding appendices and case reports). Only in exceptional circumstances and with the approval of the Medical Sciences Board is it permitted to exceed this limit.

3. Candidates are required to submit at the same time as their application four printed or typewritten copies of an abstract, of around 400 to 450 words and not exceeding 600 words, summarising the scope of the dissertation, thesis, or published work, the techniques used, and the principal findings. One copy of the abstract will be used for the appointment of judges or examiners. One copy must be bound into the copy of the dissertation or thesis which, if the applicant is successful, will be deposited in the Bodleian Library. The abstract may also be bound into the other two copies of the dissertation, thesis, or published work if the candidate so desires. Each copy of the abstract shall be headed with the title of the dissertation, thesis, or published work, the name and college of the candidate, the degree for which it is submitted, and the term of submission.

4. Unless the board has excused the candidate from this requirement, the dissertation or thesis must be typed on one side of the paper only with a margin of 3 to 3.5 cms on the left-hand edge of each paper. The dissertation, thesis, or published work must have a stabbed binding with covers of stout manila or stiff cardboard and a canvas back, or must be stitched and bound in a stiff case. (It should be noted that the dissertation, thesis, or published work must be bound and that a loose-leaf binder of the screw-in type is not acceptable.)

Candidates are advised to pack each copy of the dissertation, thesis, or published work into a separate parcel, ready in all respects, except the address, to be posted to the judges or examiners when appointed. Each parcel should bear the candidate's name and college and the words 'M.Ch. THESIS' as appropriate in BLOCK CAPITALS in the bottom left-hand corner. The separate copies thus packed should be sent to the Examination Schools, High Street, Oxford OX1 4BG, in one covering parcel.

5. Oral Examination for the M.Ch.

(1) The examination may be attended by any member of the University in academic dress. No person who is not a member of the University may attend it except with the consent of both judges or examiners.

(2) The place, day, and hour of the examination shall be fixed by the judges or examiners, who shall be responsible for informing the candidate thereof by post prepaid, and it shall be the duty of the candidate to ensure that any letter addressed to him is forwarded to him if away. The judges or examiners shall allow reasonable time for receiving an acknowledgement from the candidate of their summons. The day shall be fixed by the judges or examiners to suit their own convenience, but they are asked, in order that the candidate may know what arrangements he may safely make, to give the candidate early information of the date fixed, even though it may be some considerable time ahead.

(3) Notice of the examination shall be given by the judges or examiners to the Registrar.

(4) If, owing to illness or other urgent and unforeseen cause, a judge or examiner is unable to attend the examination, it shall be postponed to a later date, provided that, if the Vice-Chancellor is satisfied that postponement will be a serious hardship to the candidate, he may authorise another person to attend the examination as a substitute. Such substitute shall not be required to sign the report, but he shall receive such remuneration as the Vice-Chancellor and Proctors shall determine.

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Doctor of Medicine

[These regulations are currently suspended. See the Medical Sciences Division notice (http://www.ox.ac.uk/gazette/2015-2016/21july2016-no5141/notices/#236318) in the Gazette of 21 July 2016 for further information.]

Status of Student for the Degree of Doctor of Medicine

1. Any person may supplicate for the Degree of Doctor of Medicine if *either*:

(1) he or she has been admitted to the Degree of Bachelor of Medicine and has entered upon the thirty-sixth term from his or her matriculation, or, in the case of a person who has been admitted to the Oxford Graduate Entry Medical Course, the thirtieth term from the date of his or her matriculation, or, in the case of a person who has incorporated as a Bachelor of Medicine, the thirty-sixth term from the date of his or her matriculation at the University of Cambridge, or, in the case of a person who has been admitted to the Second Examination for the Degree of Bachelor of Medicine under the provisions of clause 1 of the special regulations for the Second Examination for the Degree of Bachelor of Medicine, the twenty-seventh term from his or her matriculation; *or*

(2) he or she holds the Degree of Master of Arts of the University (other than a degree by decree or resolution or an honorary degree), has previously been entered in the Register of University Medical Students and has passed the First Examination for the Degree of Bachelor of Medicine of this University, holds a degree qualifying him or her to be placed on the Medical Register, and has entered upon the thirty-sixth term from his or her matriculation.

2. It shall be the duty of the Registrar to keep a Register of those admitted to the status of Student for the Degree of Doctor of Medicine.

3. On application for admission to the status of Student for the Degree of Doctor of Medicine, the applicant shall state whether he or she will wish to submit as his or her dissertation a series of papers or books, as permitted under clause 3 of the regulations for the Examination of Students for the Degree of Doctor of Medicine.

Registration for the Degree of Doctor of Medicine

1. Except in the case of submission of published work as a dissertation for the degree, no student shall submit a dissertation until at least the beginning of the sixth term after the Medical Sciences Board has granted his or her admission.

2. A student must carry out the bulk of the research for the dissertation during the period in which he or she is registered.

3. If the dissertation, including published work submitted as a dissertation, has not been submitted for examination before the fifteenth term after admission has been granted, a student shall be required to seek readmission.

Advisers of Students for the Degree of Doctor of Medicine

1.

(1) Except in the case of students submitting published work as a dissertation for the degree, every student on admission as a Student for the Degree of Doctor of Medicine shall be allocated to an Adviser in Oxford appointed by the Medical Sciences Board in the student's area of research.

(2) In the case of students working outside Oxford, each student shall be required to seek additional advice from a senior member of the academic or clinical staff at the institution at which the research is to be pursued; and the student shall notify the Medical Sciences Board of the name of that person and provide a written statement signed by that person confirming that he or she is willing to undertake the role of an additional Adviser.

2.

(1) It shall be the duty of the Adviser to offer support and assistance to the student in the manner prescribed in the *Memorandum of Guidance for Advisers and Students for the Degree of Doctor of Medicine* as published from time to time by the Medical Sciences Board.

(2) The Adviser shall submit reports on the progress of the student's work at the beginning of each Michaelmas and Trinity Term, and the reports of Advisers outside Oxford shall, in the case of the relevant students, also be received by the Adviser in Oxford.

(3) It shall be the responsibility of the Adviser at the host institution (whether that is Oxford or elsewhere) to inform the Medical Sciences Board if he or she is of the opinion that the student is unlikely to reach the standard required for the Degree of Doctor of Medicine.

3.

(1) Except when approval has been given for submission of published work as a dissertation for the degree, it shall be the duty of every Student for the Degree of Doctor of Medicine to seek the advice of the Adviser (or, in the case of students working outside Oxford, both Advisers) at an early stage of the proposed research and to seek comments on his or her dissertation before its submission.

(2) During the course of the research the student shall maintain contact with the Adviser or Advisers in the manner prescribed in the *Memorandum of Guidance for Advisers and Students for the Degree of Doctor of Medicine*.

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Confirmation of status as a Student for the Degree of Doctor of Medicine

1.

(1) Except in the case of submission of published work as a dissertation, a student registered for the Degree of Doctor of Medicine must, not later than the sixth term and not earlier than the third term after that in which he or she was admitted to the status of Student for the Degree of Doctor of Medicine, apply to the Medical Sciences Board for confirmation of that status.

(2) Except in the case of students submitting published work as a dissertation, all Students for the Degree of Doctor of Medicine shall have their status confirmed before they may make an application for the appointment of examiners.

2. Students applying for confirmation of status shall submit their application to the Medical Sciences Board through the Registrar; and each application shall be accompanied by:

(1) a report on the work undertaken since registration;

(2) a statement from the Adviser at the place where the work is being undertaken commenting on whether the student's progress provides firm evidence that the work when completed is likely to reach the standard required for the Degree of Doctor of Medicine.

3.

(1) If, after considering a student's application for confirmation of status, the Medical Sciences Board concludes that the student's progress does not warrant confirmation, the board may permit the submission of a further application not later than the third term after the original application.

(2) If the second application is unsuccessful, the student's name shall be removed from the Register of Students for the Degree of Doctor of Medicine.

4. Except in the case of submission of published work as a dissertation for the degree, a Student for the Degree of Doctor of Medicine shall cease to hold that status unless it has been confirmed within nine terms of his or her admission to that status.

Examination of Students for the Degree of Doctor of Medicine

1. A Student for the Degree of Doctor of Medicine who has, where applicable, fulfilled the requirements set out in the regulations for Registration for the Degree of Doctor of Medicine and Confirmation of Status as a Student for the Degree of Doctor of Medicine respectively, and whose status has not expired, may apply to the Medical Sciences Board for the appointment of examiners and for leave to supplicate for the Degree of Doctor of Medicine.

2. Students admitted to the Degree of Doctor of Medicine prior to April 2002 will be given the option of examination under the regulations introduced in April 2002.

3.

(1) A Student for the Degree of Doctor of Medicine may

either

(*a*) submit a dissertation upon a subject which, together with the proposed manner of treating it, has previously been approved by the Medical Sciences Board;

or

(*b*) in exceptional circumstances, submit as his or her dissertation a series of papers or books published at least twelve months before the proposed date of submission, if the previous approval of the Medical Sciences Board has been given after considering the seniority of the student (who shall be required to have held a career-grade post for a period of at least fifteen years prior to submission), and the opinions of any referees who may be consulted.

(2) Submission of published works as a dissertation shall be permitted only when there is evidence of outstanding quality in the scientific papers or other works intended for submission; it shall also be a requirement that the published works be accompanied by a general introduction and a general conclusion and that they form a continuous theme.

4. Applications for the appointment of examiners and for leave to supplicate shall be made to the Medical Sciences Board through the Medical Sciences Graduate School Office and shall include:

(1) a statement by the candidate that the thesis is his or her own work, except where otherwise indicated;

(2) a statement by the candidate of what part, if any, of the thesis has already been accepted, or is concurrently being submitted, for any degree or diploma or certificate or other qualification in this University or elsewhere;

(3) a statement, where applicable, from the Adviser at the place where the research was undertaken certifying that the candidate has sought his or her advice as appropriate;

(4) a statement from the candidate's college in support of the application;

(5) two printed or typewritten copies of an abstract of the thesis, which shall not normally exceed 300 words in length.

5. Where the Medical Sciences Board has given approval for submission of published work as a dissertation, two printed or typewritten copies of the thesis may be submitted by the student immediately after approval, in a format which is in accordance with the instructions obtainable from the Medical Sciences Board through the Medical Sciences Graduate School Office.

6. In all other cases, students shall submit an application in accordance with clause 4 above up to four months in advance of submitting two printed or typewritten copies of the thesis in a format which is in accordance with the instructions obtainable from the Medical Sciences Board through the Medical Sciences Graduate School Office.

7. If a student has not submitted his or her thesis for examination within twelve months from submission of the application under the provisions of clause 4 above, then the application shall lapse.

8.

(1) On receipt of an application the Medical Sciences Board shall appoint two examiners, neither of whom shall be the student's Adviser, and one of whom shall be external to the University.

(2) The duties of the examiners shall be:

(*a*) to consider the thesis and the abstract of it submitted by the candidate, except that they shall exclude from consideration in making their report any part of the thesis that either has already been accepted, or is concurrently being submitted, for any degree or diploma or certificate or other qualification in this University or elsewhere, or does not represent the candidate's own work;

(*b*) to examine the candidate orally in the subject of his or her thesis, unless, in exceptional circumstances in the case of submission of published work as a dissertation, the board agrees, on the recommendation of the examiners, to dispense with this requirement;

(*c*) to report to the Medical Sciences Board through the Registrar on the scope, character, and quality of the work submitted, in the manner prescribed in clause 10 below;

(*d*) to return to the candidate the copies of the thesis and abstract.

9.

(1) The Medical Sciences Board shall have power to make regulations concerning the notice to be given of the oral examination, and of the time and place at which it may be held.

(2) The examination may be attended by any member of the University in academic dress, while non-members may attend only with the consent of the examiners.

(3) The Vice-Chancellor and Proctors after consultation with the board may decide (either at their own discretion or at the request of the student or the supervisor or department) to forbid the attendance of any person or all persons (other than the examiners and the candidate) or to impose any condition on attendance if and to the extent that such action is in their view necessary to protect the interests of the University or the candidate or both, and the examiners shall be informed accordingly and shall include this information in the notice of examination.

10. Having completed the examination, the examiners may make one of the following recommendations in their report to the Medical Sciences Board, or they may alternatively proceed in accordance with the provisions of clause 11 below:

(1) that the board grant the student leave to supplicate for the Degree of Doctor of Medicine, if making this recommendation, the examiners shall include in their report statements that:

(*a*) the student possesses a comprehensive knowledge of the particular field of learning in which the thesis falls;

(*b*) the thesis embodies original observations on either clinical or experimental material;

(*c*) the work done by the student and embodied in the thesis has resulted in an original and substantial contribution to medical science;

(*d*) the thesis is presented in a lucid and scholarly manner;

(*e*) the student has presented a satisfactory abstract of the thesis;

(*f*) in their opinion the thesis merits the award of the Degree of Doctor of Medicine;

(2) that the board offer the student the option of reference of the thesis back to him or her in order that he or she may revise it for re-examination for the Degree of Doctor of Medicine on not more than one occasion, on the basis that the thesis has not reached the standard required for the Degree of Doctor of Medicine; if making this recommendation, the examiners shall annex to their report to the board a statement, for transmission to the student, setting out the respects in which the thesis falls below the standard required for the degree and what changes are necessary for it to reach that required standard, and setting a deadline (subject to the agreement of the board) for resubmission;

(3) that, in the case of a student whose thesis has already been referred back on one occasion, the student's application for leave to supplicate be refused; if making this recommendation, the examiners shall annex to their report a statement, for transmission to the student, setting out the respects in which the thesis falls below the standard required for the degree.

11.

(1) If the examiners are satisfied that the student's thesis is of sufficient merit to qualify for the degree but consider, nevertheless, that before the thesis is deposited the student should make minor corrections (which are not sufficiently substantial to justify reference back for re-examination), they shall require the student to correct the thesis to their satisfaction before they submit their report.

(2) If the student has not completed these corrections within three calendar months of the date of the oral examination, his or her name shall be removed by the Registrar from the Register of Students for the Degree of Doctor of Medicine, except that the board may, on good cause shown by the student, grant an extension of time of three further calendar months in which the student may fulfil this requirement before the removal of his or her name from the Register.

(3) No subsequent extension shall be granted, but it shall be open to a student who has failed to fulfil this requirement within those three or six months in total, as the case may be, to apply to the board for reinstatement as a Student for the Degree of Doctor of Medicine, with the support of his or her college and Adviser(s), upon submission to the Registrar of a copy of his or her thesis incorporating the required corrections, and upon payment of such reinstatement fee as may from time to time be prescribed by Council by decree; leave to supplicate shall not be granted until this fee has been paid.

12. The Medical Sciences Board may exempt a candidate who is being re-examined under the provision of clause 10(2) above from a further oral examination, if the examiners are able to certify that they are satisfied without examining the candidate orally that they can recommend to the board in the terms required by clause 10(1) above that he or she be given leave to supplicate for the Degree of Doctor of Medicine.

13. In an exceptional case in which the Medical Sciences Board is unable to accept the examiners' recommendation, or in which the examiners cannot reach an agreed recommendation, the board shall have power to appoint one or two new examiners, as it deems necessary, to conduct such further examination of the candidate as the board may require.

14.

(1) A student who has been granted leave to supplicate by the board shall be required to submit to the Registrar a copy of his or her thesis, incorporating any amendments or corrections required by the examiners and approved by the board, with a view to deposit in the Bodleian or other appropriate university library.

(2) Leave to supplicate shall in all cases be conditional upon fulfilment of this requirement.

15.

(1) It shall be the duty of the Registrar to notify the student of the board's decision as soon as may be.

(2) The Registrar shall also be responsible for publishing at the end of each academic year (except in so far as it may be necessary not to publish any name in order to comply with the provisions of the Data Protection Act 1998) the names of those students to whom permission to supplicate has been granted during that year, together with a statement of the subject of the thesis written by each.

16. When, on the conclusion of an investigation of a complaint made by a student, the Proctors recommend that a student be re-examined, the board shall have power to hold a new examination.

DM

1. *Admission*

Students qualified under the appropriate regulation may apply for admission as a Student for the Degree of Doctor of Medicine to the Medical Sciences Board through the Registrar. Such application shall be accompanied by:

(i) a completed application form (obtainable from the Medical Sciences Graduate School Office);

(ii) a statement of not more than 1,500 words outlining the proposed scope of the research to be undertaken and provisional thesis title;

and, in the case of students wishing to submit published work, the following additional information:

(iii) a list of the works to be submitted, details of their publication, and a statement on whether any part of the work to be submitted has previously been accepted for a degree. A student who submits work that has been produced in collaboration shall state in respect of each item the extent of his or her own contribution. This statement must be certified by each of the senior and primary authors (where he or she is not the student) in the case of each piece of collaborative work submitted.

A set of published works may constitute an acceptable dissertation but only if with the addition of a general introduction and general conclusion they form a continuous theme.

2. *Confirmation of Status*

Students who have been admitted to DM status, and intend to submit a dissertation for a thesis, must, not later than six terms and not earlier than three terms after admission to DM status, apply for confirmation of that status.

The requirements for confirmation of status are:

(i) completion by the student of the appropriate form (obtainable from the Medical Sciences Graduate School Office);

(ii) submission by the student of a report of no more than 2,500 words on the work undertaken since registration, including a comprehensive outline of the research topic, details of progress made, and the anticipated timetable for submission of the thesis;

(iii) completion of the appropriate form (obtainable from the Medical Sciences Graduate School Office) by the Adviser at the place where the work is being undertaken.

The application shall be directed to the Graduate School Committee of the Medical Sciences Board, which shall appoint two assessors competent in the student's area of research (who may include the Adviser in Oxford in the case of students working outside Oxford). The assessors shall submit to the board's Graduate School Committee a report (using a form obtainable from the Medical Sciences Graduate School Office) after considering the student's report and, if necessary, interviewing the student. Before a decision is reached on whether or not confirmation of status should be approved the Graduate School Committee shall take into account the comments made on the application by the Adviser at the place of work and that Adviser's biannual reports.

If the Graduate School Committee does not consider that the student's progress warrants confirmation of status it may either: (a) permit the resubmission of the application on one further occasion not later than the third term after the original application; or (b) reject the application.

A copy of the assessors' report, amended as necessary by the Graduate School Committee, will normally be made available to the student.

3. *Theses*

The requirements for the submission of a thesis are as follows:

(i) The completion by the student of the appropriate form (obtainable from the Medical Sciences Graduate School Office). The form may be submitted immediately in the case of students submitting published work as a dissertation and up to four months in advance of submitting the thesis in the case of other students.

(ii) The submission of two printed or typewritten copies of the thesis and two printed or typewritten copies of an abstract, formatted and supplied according to the instructions obtainable from the Medical Sciences Board through the Medical Sciences Graduate School Office.

4. *Oral Examination*

(i) The place, day, and hour of examination shall be fixed by the examiners, who shall be responsible for informing the student by post, and it shall be the duty of the student to ensure that any letter addressed to him or her is forwarded to him or her if away. The examiners shall allow reasonable time for receiving an acknowledgement from the student of their summons. The

day shall be fixed by the examiners to suit their own convenience but they are asked, in order that the student may know what arrangements he or she may safely make, to give the student early information of the date fixed, even though it may be some considerable time ahead.

(ii) Notice of the examination shall be given by the examiners to the Research Degrees Team at the Examination Schools, High Street, Oxford, OX1 4BG.

(iii) If, owing to illness or other urgent or unforeseen cause, an examiner is unable to attend the examination, it shall be postponed to a later date, except that, if the Proctors are satisfied that postponement will be a serious hardship to the student, the Proctors may authorise another person to attend the examination as a substitute. The substitute shall not be required to sign the report, but he or she shall receive such remuneration as the Vice-Chancellor and Proctors shall determine.

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Examinations for Diplomas and Certificates

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Diploma in Legal Studies

General Regulations

1. The Board of the Faculty of Law shall have power to grant Diplomas in Legal Studies to members of the University who have kept residence and pursued a course of study at Oxford for not less than three terms; time spent outside Oxford during term as part of an academic programme approved by Council shall count towards residence for the purpose of this clause.

2. The examination for the Diploma in Legal Studies shall be under the supervision of the Board of the Faculty of Law.

3. The examiners for the diploma shall be such of the Public Examiners in the Honour School of Jurisprudence as shall be required.

4. A Diploma Student must keep statutory residence and pursue a course of study at Oxford for three terms, and may not take the examination for the Diploma earlier or later than in the second term after that with effect from which he or she was admitted as a Diploma student.

5. The examiners may award a distinction to a candidate for the Diploma in Legal Studies.

Special Regulations

1. The Diploma will normally only be granted to candidates who on admission had no significant previous education in the common law.

2. The examination for the diploma shall be in each Trinity Term.

3. The examination shall consist of any three standard subjects selected by the candidate from such standard subjects specified for the Honour School of Jurisprudence as notified as available in the Diploma in Legal Studies. Notice of these subjects will be given in the edition of the Law Faculty Handbook for Undergraduate Students for the relevant year, which will be published and made available on the Faculty website by Monday of noughth week of Michaelmas Term that year.

4. Candidates in examinations will not be required to answer more than three questions.

5. Candidates may be required to attend a viva voce examination.

6. The Law Board will approve and offer a Legal Research Skills Programme, as outlined in the Special Regulations for the Honour School of Jurisprudence. Candidates for the Diploma are required to undertake unit one of the course and an additional print resources class (details of which will be notified to the students) and to complete the associated assessments to the satisfaction of the Programme Coordinator appointed by the Law Board.

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Postgraduate Certificate in Education

General Regulations

1. The Departmental Board of the Department of Education shall have power to grant Postgraduate Certificates in Education to candidates who have satisfied the relevant conditions prescribed in this section.

2. The examination for the Postgraduate Certificate in Education shall be under the supervision of the Departmental Board which shall have the power to make regulations concerning the examination and arrange lectures and courses of instruction for the Certificate.

3.

(*a*) All applicants for the Postgraduate Certificate in Education must have obtained on entry to the course a grade C or above in GCSE English Language and in GCSE Mathematics, or their equivalent.

(*b*) Applicants must be graduates. Candidates for admission should normally have at least a good upper second class degree in a subject appropriate for the curriculum area to which they are applying.

4. After admission as a certificate student, a candidate must have kept statutory residence and pursued a course of study in Oxford for at least three terms before taking the examination. No certificate student shall retain that status for more than six terms in all.

5. A student reading for the Postgraduate Certificate in Education, who is not a graduate of the University, may wear the same gown as that worn by Students reading for the degree of Doctor of Philosophy.

Special Regulations

1. *Course*

(*a*) The course will consist of lectures, tutorials, seminars, and classes in the theory and practice of education, together with a serial placement and two extended periods of practical experience in schools or other educational settings.

(*b*) The subjects of the course of study are as follows:

Curriculum studies related to the professional knowledge, understanding and skills required for teaching a specific subject across the 11–18 age range: the place of the subject in the school curriculum; the establishment and maintenance of a purposeful learning environment; lesson planning, teaching, and evaluation; formative and summative assessment; the promotion of young people's health and well-being; professional team work and collaboration In each of the seven subjects offered (English, Geography, History, Mathematics, Modern Foreign Languages, Religious Education, and Science) an integrated programme requires students to set theoretical and research-based understandings alongside classroom observation and teaching experience, subjecting both the educational theory and the practice to rigorous critical evaluation.

A Professional Development Programme presented through an integrated programme taught within the University and across the partnership schools, concerned with issues of policy and professional practice which transcend individual subjects. This programme is structured around a number of core themes which include: the changing nature of education and the role of schools; the developing school curriculum (secondary phase) and assessment; adolescence, learners and learning; inclusion and issues of social justice; teacher professionalism and collaborative working. It also includes training in research methods appropriate to the conduct of small scale practitioner research studies.

School Experience. The course includes 120 days' experience in a school or other educational setting nominated for this purpose by the Department of Education.

Candidates are required to keep statutory residence and pursue their studies at Oxford during a period of at least 35 weeks in three terms for the dates shown at: http://www.ox.ac.uk/about_the_university/university_year/dates_of_term.html (http://www.ox.ac.uk/about_the_university/university_year/dates_of_term.html) .

2. *Examination*

Every candidate will be required to satisfy the examiners in the following:

(*a*) an assignment of 4,000 to 5,000 words (including footnotes/endnotes but excluding appendices, references or bibliography) on an issue of professional practice which transcends individual subjects.

One electronic copy of the assignment (in a software format available in the department) must be submitted online to a digital address provided by the PGCE Examiners, at such dates and times as the examiners shall determine. The assignment should be anonymous except for the candidate number.

(*b*) two curriculum assignments of 4,000-5,000 words each (including footnotes/endnotes but excluding appendices, references or bibliography), related to the theory and practice of teaching and learning within the candidate's own subject discipline.

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One electronic copy of the assignment (in a software format available in the department) must be submitted online to a digital address provided by the PGCE Examiners, at such dates and times as the examiners shall determine. Each assignment should be anonymous except for the candidate number.

(*c*) an assessment of the candidate's professional attributes, knowledge, understanding and skills in relation to the Teachers' standards as determined by the Department for Education. This assessment is carried out by persons representing both the University and its partnership schools who are appointed for this purpose by the Departmental Board of the Department of Education.

Details of submission deadlines for the assignments set out under (*a*) and (*b*) above and of the deadlines for the assessment of candidate's professional attributes, knowledge, understanding and skills as set out in (*c*) above shall be published annually in the PGCE course handbook distributed to candidates at the start of the course.

The determination of any candidate's fitness to teach during the course of the Postgraduate Certificate of Education programme must be carried out in accordance with the Regulations for procedures concerning fitness to teach during the PGCE programme published annually in the PGCE course handbook and made available to students on the first day of the PGCE term.

Candidates may also be called for viva voce examination.

If it is the opinion of the examiners that any or all of the candidate's written assignments are not of the standard required for the award of the Postgraduate Certificate in Education, but that all assignments are nevertheless of sufficient merit to meet the standards required for the Professional Graduate Certificate in Education, then the board may recommend that the candidate should be awarded the Professional Graduate Certificate in Education, provided that the candidate's professional attributes, knowledge, skills, and understanding are also assessed as having met the Teachers Standards.

Candidates who fail the examination may apply to the Departmental Board to be re-examined on not more than one occasion which should normally be within one year of their initial failure.

Those candidates who have failed the examination, but whose assignments meet the standards required for the Professional Graduate Certificate in Education, may apply for re-examination for the Postgraduate Certificate in Education within one academic year. In such cases the Departmental Board may recommend candidates to the Department for Education for the Award of Qualified Teacher Status even before their assignments have been resubmitted provided that they have satisfied the examiners in 2(*c*) above.

Candidates who fail to satisfy the examiners in 2(*c*) above shall not be granted permission to re-enter for the examination.

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Postgraduate Certificate in Statistics and Epidemiology

1. The Divisional Board of Medical Sciences will appoint an Organising Committee to supervise the course, which will have the power to arrange lectures and other instruction.

2. The Organising Committee of the course will appoint an academic adviser for each candidate.

3. Each candidate must follow a course of study in Statistics and Epidemiology over three terms and for a substantial part of the Michaelmas and Hilary term vacations as determined by the course timetable.

4. Candidates shall be examined in all of the following ways:

(i) A report of not more than 2500 words on an analysis of a dataset based on a research question set by the Examination Board and based on material studied in the Principles of Statistics and Principles of Epidemiology modules. Additionally, candidates must submit an annotated copy of all statistical code used for the data analysis.

(ii) A written examination paper relating to the Principles of Epidemiology and the Principles of Statistics modules.

5. Candidates may be examined viva voce and this examination will take place on dates to be determined by the examiners.

6. The written submissions for assessment (i) must be uploaded to the authorised online submission platform as notified to students by the Course Administrator, by the date to be specified by the Organising Committee of the course and published in the Examination Conventions, not later than the start of Michaelmas term of the academic year in which the examination is taken. Each submission must be accompanied by a declaration of authorship by the candidate.

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Postgraduate Diploma in Musculoskeletal Sciences

General Regulations

1. The Medical Sciences Board shall have the power to grant Postgraduate Diplomas in Musculoskeletal Sciences to candidates who have satisfied the conditions prescribed in this Section.

2. The Examination shall be under the supervision of the Medical Sciences Board.

Special Regulations

1. The Medical Sciences Board shall elect for the supervision of the course an Organising Committee, which shall have the power to arrange teaching, assessments, and other instruction.

2. The Organising Committee shall appoint for each candidate an academic supervisor.

3. Candidates will hold a first degree in medicine, or exceptionally a biomedical science degree.

4. Candidates shall follow a course of study in Musculoskeletal Sciences on a part-time basis for at least six terms, and including vacations, as determined by the course timetable. The course commences every two years in January and runs until December of the following year.

5. Candidates shall be examined in all of the following ways:

(i) Year 1 (January to December)

(*a*) Each candidate shall submit a literature review of no more than 4,000 words on a topic selected by the candidate and approved by the Organising Committee. The review must be submitted during Week 2 of Michaelmas Term on a date to be specified in the course handbook.

(*b*) Each candidate must pass an examination in Michaelmas Term. The examination will comprise two elements: the first of these will consist of a one-hour computer-based assessment comprising multiple-choice questions; the second of these will constitute a two-hour written paper. The dates of the examination will be specified in the course handbook.

(ii) Year 2 (January to December)

(*a*) Each candidate must submit, for assessment of their progress, an outline research proposal. The outline must be submitted in Hilary Term on a date to be specified in the course handbook.

(*b*) Each candidate will be assessed on their presentation skills by means of a public oral presentation on his or her research topic. The presentation must take place in Trinity Term on a date to be specified in the course handbook.

(*c*) Each candidate must pass an examination in Michaelmas Term. The examination will comprise two elements: the first of these will consist of a one-hour computer-based assessment comprising multiple-choice questions; the second of these will constitute a two-hour written paper. The dates of the examination will be specified in the course handbook.

6. Candidates may be examined viva voce on their research proposal. The viva voce examination will normally be conducted at the end of the course.

7. Candidates must pass each examination or written assignment in order to pass overall.

8. Candidates will be allowed one opportunity to retake or resubmit each of the required elements, normally within six months of the original failure, should they fail to reach the necessary standard. Candidates failing to pass any element at the second attempt will normally be judged to have failed to reach the necessary standard for the award and will not be permitted to continue.

9. The required written submissions must be sent to the Chair of Examiners, MSc in Musculoskeletal Sciences, c/o Examination Schools, High Street, Oxford. Submissions must be accompanied by a declaration of authorship and originality.

10. The examiners may award a distinction for excellence in part of or in the whole examination.

Schedule

The syllabus for study will include the following components:

Core Subjects

Candidates are required to complete all of the following modules:

1. Principles of Musculoskeletal Diseases

2. Research, Statistics and Epidemiology

3. Scientific Aspects of Common Musculoskeletal Diseases

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Specialist Subjects

Candidates are required to complete one of the following modules:

1. Advanced Rheumatology
2. Advanced Orthopaedics

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Postgraduate Diploma in Statistical Science

General Regulations

1. The Divisional Board of Mathematical, Physical and Life Sciences shall have power to grant Postgraduate Diplomas in Statistical Science to candidates who have satisfied the conditions prescribed in this section.

2. The examination for the Postgraduate Diploma in Statistical Science shall be under the supervision of the Divisional Board of Mathematical, Physical and Life Sciences.

3. Subject to the provisions of this section, any member of the University may be admitted to the course and to the examination who has obtained the leave of the Divisional Board of Mathematical, Physical and Life Sciences, provided that

(*a*) he or she has passed all the examinations required for the Degree of Bachelor of Arts and has obtained First or good Second Class Honours in the Second Public Examination, or has obtained such honours in a degree examination of another university, such university having been approved by Council for the purposes of Senior Status, or

(*b*) he or she is, in the opinion of the board, otherwise adequately qualified to undertake the course.

4. Applications for leave under the preceding clauses shall be sent to the Registrar through the head or tutor of the society to which the applicant belongs or desires to belong. The board shall have power to determine the character and length of a course of study to be followed by the applicant before he may be admitted to the examination.

5. On admitting an applicant as a candidate for the postgraduate diploma, the board shall appoint a supervisor who shall direct and superintend the work of the candidate. The supervisor shall submit a report on the progress of the candidate to the board at the end of each term (except the term in which the student enters for the examination) and at any other time when the board so requests or the supervisor believes it expedient. In particular the supervisor shall inform the board at once if he or she is of the opinion that a student is unlikely to reach the standard required for the postgraduate diploma.

6. After admission as a Postgraduate Diploma Student, a candidate must have kept statutory residence and pursued a course of study at Oxford for at least three terms before taking the examination, provided that a candidate for the Degree of Master of Science (Statistical Science) may, with the approval of the Divisional Board of Mathematical, Physical and Life Sciences, transfer to the status of a Student for the Postgraduate Diploma in Statistical Science, in which case the date of his or her admission as a Student for the Degree of Master of Science shall be reckoned as the date of his or her admission as a postgraduate diploma student.

7. A Student reading for the postgraduate diploma who is not a graduate of the University may wear the same gown as that worn by Students for the Degree of Doctor of Philosophy.

8. The examiners may award a distinction for excellence in the whole examination. Candidates who have initially failed any element of assessment shall not normally be eligible for the award of distinction.

9. A candidate who failed to satisfy the examiners in any one of the examinations, may enter again for that examination on one, but not more than one, subsequent occasion.

Special Regulations

1. The Divisional Board of Mathematical, Physical and Life Sciences shall elect for the supervision of the course a standing committee which shall have power to arrange lectures and other instruction.

2. Candidates shall follow for at least three terms a course of instruction in Statistics.

3. The examination will consist of a written examination consisting of two papers on the syllabus described in the schedule.

4. In the written examination the examiners will permit the use of bilingual dictionaries.

5. The specification of calculators permitted in the written examinations will be announced by the Examiners in the Hilary Term preceding the examination.

6. Each candidate will be expected to have displayed evidence of the ability to apply statistical methods to real data.

The examiners will take into account the results of an assessment of ability to apply statistical methods to real data organised by the standing committee. The committee will be responsible for notifying the candidates of the arrangements for the assessment, and for forwarding the assessed material to the Chair of Examiners before the end of the Trinity Term in the year in which the assessment is made. The supervisory committee may specify that one of the practical assessments will be carried out as group projects, the details of which will be given in the Course Handbook.

Schedule

Paper 1: Principles of statistical analysis

Paper 2: Further statistical methodology

Topics for Papers 1 and 2 will be published in the Course Handbook by the beginning of Michaelmas Term of the academic year in which the written examination is to be taken.

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Postgraduate Diploma in Theology and Religion

General Regulations

1. It shall be lawful for the Board of the Faculty of Theology and Religion to grant Postgraduate Diplomas in Theology to candidates who have satisfied the conditions prescribed in this Section.

2. The examination shall be under the supervision of the Board of the Faculty of Theology and Religion.

3. Subject to the provisions of this Section, any member of the University who has obtained the leave of the Board of the Faculty of Theology and Religion normally may be admitted to the examination for the Postgraduate Diploma in Theology and Religion provided that they have passed all the examinations required for the Degree of Bachelor of Arts and have obtained First or upper Second Class Honours in the Second Public Examination, or have attained such honours in a degree examination of another university, such university having been approved by Council for the purposes of Senior Status.

4. Applications for leave under cl. 3 shall be sent to the Registrar, through the Head or tutor of the college to which the applicant belongs or desires to belong. The board shall have power to determine the character and length of a course of study in Theology and Religion to be followed by the applicant before they may be admitted to the examination.

5. The examiners may award a distinction in any subject in the examination.

6. A student reading for the diploma who is not a graduate of the University shall wear the same gown as that worn by Students for the Degree of Doctor of Philosophy.

Special Regulations

1. Every candidate is required to follow for at least three terms a course of instruction in Theology and Religion, and they will, when they enter their name for the examination, be required to produce from their College a certificate showing that they are following a course of instruction in Theology and Religion for at least three terms.

2. Candidates may complete the course either in nine months as a full-time student, or in twenty-one months as a part-time student.

3. All candidates will be required to offer three papers (and not more than four) from those specified in the schedule of papers prescribed for the Final Honour School of Theology and Religion, apart from paper 3000 (a thesis).

(a) Candidates may not offer more than two papers from (3303) *Faith, Reason and Religion from the Enlightenment to the Romantic Age*; (3305) *Further Studies in Judaism*; (3306) *Further Studies in Islam*; (3307) *Further Studies in Buddhism*; (3308) *Further Studies in Hinduism*; (3304) *Further Studies in Science and Religion*; and (3405) *Mysticism*.

4. Part-time students will study two papers in their first year of study, and the third (and fourth, if this option is chosen) in their second year of study. The examination will be in Trinity Term in the second year of study.

5. Not all papers will be available every year.

6. Candidates may choose to offer either two short essays of 3,000 to 4,000 words or one long essay of 7,000 to 8,000 words in place of one of their chosen papers, except for papers (3109) *New Testament Theology*, (3110) *Study of a New Testament Book*, (3111) *The Afterlife of the New Testament*, (3112) *The Old Testament in Early Christianity*, (3201) *Contemporary Theology and Culture*, (3303) *Faith, Reason, and Religion from the Enlightenment to the Romantic Age*, (3305) *Further Studies in Judaism*, (3306) *Further Studies in Islam*, (3307) *Further Studies in Buddhism*, (3308) *Further Studies in Hinduism*, (3404) *Further Studies in Science and Religion*, (3405) *Mysticism* and (3406) *Feminist Approaches to Theology and Religion*. The essay word limit is inclusive of notes and appendices, but excludes the bibliography.

(a) Candidates who are offering two papers from (3303) *Faith, Reason and Religion from the Enlightenment to the Romantic Age*; (3305) *Further Studies in Judaism*; (3306) *Further Studies in Islam*; (3307) *Further Studies in Buddhism*; (3308) *Further Studies in Hinduism*; (3404) *Further Studies in Science and Religion*; and (3405) *Mysticism* may not choose to be assessed by either two short essays or a long essay in their other paper or papers.

7. The final mark for the award will be calculated as the average of the three best papers.

8. Any candidate may be examined viva voce.

Regulations concerning essays

In the Michaelmas Term of each year, the Board of the Faculty of Theology and Religion will publish a list of topics, from which candidates may choose to write either two short essays or one long essay in place of one of their chosen papers. A supplementary list of topics for part-time students may be published in Week 4 of the Trinity Term of their first year. The topics offered may vary from year to year and will be related to the research interests of the teachers concerned. In certain years when part-time students have expressed an intention to write either two short essays or one long essay in place of one of their chosen papers for examination in the following year, a further list will be published in Trinity Term.

The candidate is advised to have an initial discussion with their supervisor regarding the proposed field of study, the sources available, and the method of presentation. They should have further discussions with their supervisor during the preparation of the essay. Their supervisor may read and comment on drafts of the essay.

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Essays must be uploaded to the Assignments section of the Postgraduate Diploma in Theology and Religion WebLearn site by 12 noon on the Friday of the first week of Trinity Term (or noon on the Friday of the first week of the candidate's second Trinity Term in the case of part-time students). Each submission will require the candidate to make a declaration indicating that it is their own work.

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Professional Graduate Certificate in Education

General Regulations

1. The Departmental Board of the Department of Education shall have power to grant Professional Graduate Certificates in Education to candidates who have satisfied the relevant conditions prescribed in this section.

2. The examination for the Professional Graduate Certificate in Education shall be under the supervision of the Departmental Board which shall have the power to make regulations concerning the examination and arrange lectures and courses of instruction for the Certificate.

3.

(*a*) All candidates for the Professional Graduate Certificate in Education must have obtained on entry to the course a grade C or above in GCSE English Language and in GCSE Mathematics, or their equivalent.

(*b*) All candidates must be graduates. They should normally have at least a good upper second class degree in a subject appropriate for the curriculum area to which they are applying.

4. After admission as a certificate student, a candidate must have kept statutory residence and pursued a course of study in Oxford for at least three terms before taking the examination. No certificate student shall retain that status for more than six terms in all.

5. A student reading for the Professional Graduate Certificate in Education, who is not a graduate of the University, may wear the same gown as that worn by Students reading for the degree of Doctor of Philosophy.

Special Regulations

1. *Course*

(*a*) The course will consist of lectures, tutorials, seminars, and classes in the theory and practice of education, together with a serial placement and two extended periods of practical experience in schools or other educational settings.

(*b*) The subjects of the course of study are as follows:

Curriculum studies related to the professional knowledge, understanding, and skills required for teaching a specific subject across the 11–18 age range: the place of the subject in the school curriculum; the establishment and maintenance of a purposeful learning environment; lesson planning, teaching, and evaluation; formative and summative assessment; the promotion of young people's health and well-being; professional team work and collaboration In each of the seven subjects offered (English, Geography, History, Mathematics, Modern Foreign Languages, Religious Education, and Science) an integrated programme requires students to set theoretical and research-based understandings alongside classroom observation and teaching experience, subjecting both the educational theory and the practice to rigorous critical evaluation.

A Professional Development Programme presented through an integrated programme taught within the University and across the partnership schools, concerned with issues of policy and professional practice which transcend individual subjects. This programme is structured around a number of core themes which include: the changing nature of education and the role of schools; the developing school curriculum (secondary phase) and assessment; adolescence; learners and learning; inclusion and issues of social justice; teacher professionalism and collaborative working. It also includes training in research methods appropriate to the conduct of small scale practitioner research studies.

School Experience The course includes 120 days' experience in a school or other educational setting nominated for this purpose by the Department of Education.

Candidates are required to keep statutory residence and pursue their studies at Oxford during a period of at least 35 weeks in three terms for the dates shown at: http://www.ox.ac.uk/about_the_university/university_year/dates_of_term.html (http://www.ox.ac.uk/about_the_university/university_year/dates_of_term.html) .

2. *Examination*

Every candidate will be required to satisfy the examiners in the following:

(*a*) an assignment of 4,000 to 5,000 words (including footnotes/endnotes but excluding appendices, references, or bibliography) on an issue of professional practice which transcends individual subjects.

One electronic copy of the assignment (in a software format available in the department) must be submitted online to a digital address provided by the PGCE Examiners, at such dates and times as the examiners shall determine. The assignment should be anonymous except for the candidate number.

(*b*) two curriculum assignments of 4,000-5,000 words each (including footnotes/endnotes but excluding appendices, references or bibliography), related to the theory and practice of teaching and learning within the candidate's own subject discipline.

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One electronic copy of the assignment (in a software format available in the department) must be submitted online to a digital address provided by the PGCE Examiners, at such dates and times as the examiners shall determine. Each assignment should be anonymous except for the candidate number.

(*c*) an assessment of the candidate's professional attributes, knowledge, understanding and skills in relation to the Teachers Standards as determined by the Department for Education. This assessment is carried out by persons representing both the University and its partnership schools who are appointed for this purpose by the Departmental Board of the Department of Education.

Details of submission deadlines for the assignments set out under (*a*) and (*b*) above and of the deadlines for the assessment of candidate's professional attributes, knowledge, understanding and skills as set out in (*c*) above shall be published annually in the PGCE course handbook distributed to candidates at the start of the course.

The determination of any candidate's fitness to teach during the course of the Professional Certificate of Education programme must be carried out in accordance with the Regulations for procedures concerning fitness to teach during the PGCE programme published annually in the PGCE course handbook and made available to students on the first day of the PGCE term.

Candidates may also be called for viva voce examination.

Candidates who fail the examination may apply to the Departmental Board to be re-examined on not more than one occasion which should normally be within one year of their initial failure.

Candidates who fail to satisfy the examiners in 2(*c*) above shall not be granted permission to re-enter for the examination.

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General Regulations for Examinations for Diplomas and Certificates Open to Non-Members of the University

General Regulations

1. A Register shall be kept by the Registrar of the University of all students who are studying with a view to obtaining a diploma or certificate granted under the provisions of this Decree and who are not members of the University. The Register shall be entitled the Register of Diploma Students.

2. For the purpose of this Register, each of the bodies empowered to grant diplomas or certificates shall make to the Registrar each term, not later than the end of the second week of Full Term, a return of the names and addresses of all students who have been admitted by such body in that term and who are studying with a view to a diploma or certificate and who are not members of the University.

3. No student shall have his or her name entered, replaced, or retained on the Register unless *either* (1) he or she is more than twenty-five years of age and has satisfied the Vice-Chancellor and Proctors that he or she is of good character, *or* (2) he or she is a graduate of a university approved by Council under the appropriate regulation, *or* (3) he or she has been admitted as a student for a Diploma or Certificate by the Continuing Education Board, *or* (4) he or she is a member of a society or institution in Oxford established for the purpose of higher study and approved for the purpose of this decree by Council,1 *or* (5) he or she is a member of the Public Service, naval, military, or civil, engaged on a course of higher study or research.

4. Before the name of any person is entered or replaced on the Register, he or she shall pay to the Registrar of the University, through the body returning his or her name in pursuance of clause 2 above, a fee as prescribed in the appropriate regulation (see Appendix I). The Registrar shall pay all fees so received to the University Chest. This clause shall not apply to students admitted as candidates for the Special Diploma in Educational Studies, for Postgraduate Diplomas or Postgraduate Certificates awarded by the Continuing Education Board, for the Diploma in Jewish Studies or for the Diploma in Management Studies.

5. The name of any diploma student may be removed, either temporarily or permanently, from the Register either by the Proctors or by the body by which his or her name was returned. No name which has been removed shall be replaced on the Register except with the consent of the authority which removed it. Nothwithstanding the earlier provisions of this clause, the student may within fourteen days of the date of the Proctors' decision appeal in writing to the Chair of the Education Committee (who may nominate another member of the committee, other than one of the Proctors, to adjudicate the appeal). If the Proctors' decision is not upheld, the Education Committee may replace the student's name on the Register.

6. No one whose name is not on the Register, except a member of the University, shall be entitled to attend any lecture or course of instruction given under arrangements made by a body which grants any such diploma or certificate as aforesaid.

7. No one except a member of the University shall be permitted to be a candidate in the examination, or any part of the examination, for any such diploma or certificate unless his or her name (1) is on the Register in the term in which such examination or part of an examination is held, or, if the examination is held in vacation, in the term immediately preceding such examination, (2) has been on the Register during at least one previous term or such longer period as may be prescribed by the body under whose authority the examination is held, provided that such body may dispense from this second requirement any candidate who before registration has attended only lectures or courses of instruction given in vacation under arrangements made by such body, or who is a member of the Public Service, naval, military, or civil, engaged on a course of higher study or research.

8. The bodies empowered to grant diplomas or certificates shall cause lists of candidates in the examinations or any parts of examinations for any such diplomas or certificates to be distributed in the usual manner at least three days before the day fixed for the beginning of any such examination.

9. Candidates entered for examinations in accordance with these regulations may be awarded by the examiners a merit for work of particularly high quality in the whole examination or a distinction for excellence in the examination. Candidates who have initially failed any element of assessment shall not normally be eligible for the award of merit or distinction. Education Committee shall maintain a list of programmes that have been given permission to be exempt from the provisions for the award of merit.

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General Regulations for Postgraduate Diplomas in Education

1. The Departmental Board of the Department of Education shall have power to grant Postgraduate Diplomas in Education and Postgraduate Diplomas in Teaching English in University Settings to candidates who have satisfied the conditions prescribed in this section and any further conditions which the committee may prescribe by regulation.

2. The examinations for the diplomas shall be under the supervision of the Departmental Board which shall have power subject to the approval of the Education Committee to make regulations governing the examinations.

3. Candidates, whether members of the University or not, may be admitted as students for the diplomas under such conditions as the committee shall prescribe, provided that

(i) before admission to a course of study approved by the committee, candidates have satisfied the committee that they have received a good general education, that they have had appropriate educational experience acceptable to the committee, and are well qualified to enter the proposed course of study;

(ii) any person so admitted who is not a member of the University, shall be required to pay to the Curators of the University Chest through the committee the composition fee payable under the provisions of the appropriate regulation, notwithstanding that he or she is not a member of the University.

4. The Departmental Board shall make a return to the Registrar by the end of the sixth week of Michaelmas Term, showing the names of all persons admitted in that term as students for the diplomas, and the Registrar shall add the names of non-members of the University to the Register of Diploma Students.

5. Any person who has been accepted as a candidate for the diplomas and who has satisfactorily pursued a course, whose character and length have been approved by the committee, may be admitted to the examinations.

6. A candidate must apply to the committee for admission to the examinations at such time as the committee shall, by regulation, prescribe. His or her application must be accompanied by:

(*a*) a certificate from the Secretary of the Committee that he or she is satisfactorily pursuing a course of study approved by the committee;

(*b*) such other information as the committee may, by regulation, require.

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Postgraduate Diploma in Education

1. Candidates for the Postgraduate Diploma in Education shall be qualified teachers in the United Kingdom, or recognised by the Graduate Studies Committee as being of equivalent status overseas. They shall normally have had not less than three years' educational experience acceptable to the committee. The committee may in exceptional cases admit to the examination candidates with other qualifications.

2. Each candidate for the Postgraduate Diploma in Education will follow a course of study approved by the Graduate Studies Committee. Each candidate shall be required to follow *one* of the following options:

(*a*) A full-time course involving a programme of study of three terms in duration which will consist of: an introduction to research methods; an individual programme of study leading to the submission of the dissertation; and a common programme of studies embracing topics from amongst the following areas of study upon which he will be required to submit essays; the development of the educational system of England and Wales; the nature and control of the curriculum; the organisation, administration, and management of schools; contemporary work in sociology and psychology in relation to the practice of pedagogy in schools; assessment in education; teacher education; comparative education.

(*b*) A course involving a programme of study of three terms in duration in which each candidate will spend at least 40 per cent of the days of these terms in university-based study, and the remainder of these terms working in his or her own school or local education authority and engaged in a research and development project. Each programme of study will consist of an introduction to research methods, a research and development project concerned with a signficant aspect of educational practice, which will lead to the submission of the dissertation, and a programme of studies which shall be equivalent in weight to the common programme of studies indicated in 3(*a*) above, which shall incorporate part of that common programme and which shall be related to the research and development project being undertaken by the candidate. The whole programme for each candidate shall be approved by the Graduate Studies Committee, which shall satisfy itself that the programme is suitable in its standards and scope for the Postgraduate Diploma in Education and is practically viable for the candidate for whom it is proposed. Application for approval of programmes is to be received not later than six weeks before the beginning of the term in which the course starts. The Committee, having considered a proposed programme, will inform the candidate of its decision not later than two weeks before the beginning of that term.

(*c*) A course extending over a minimum period of two years and a maximum period not normally exceeding three years from the beginning of the term in which the candidate is admitted for the Postgraduate Diploma course, with no requirements for full-day attendance, but otherwise involving the same requirements as those prescribed in 3(*b*) above.

3. Each student for the Postgraduate Diploma in Education will be assigned to a supervisor, who will be responsible for directing the student's course of study, including the dissertation. The title of the dissertation is to be submitted to the examiners for approval. The examiners shall notify candidates of the date by which the title must be submitted for approval.

4. All candidates for admission as students for the Postgraduate Diploma in Education and must apply to the department not later than two weeks before the start of the term in which the Postgraduate Diploma Courses start.

5. Every candidate for admission to the examination must apply to the Graduate Studies Committee for entry to the examination by the first day of Hilary Full Term in the academic year in which he wishes to take the examination. Candidates for the Postgraduate Diploma in Education must, at the same time, state the subject on which he or she proposes to submit the dissertation.

6. Candidates for the Postgraduate Diploma in Education must offer a dissertation of between 15,000 and 20,000 words. Two typewritten copies of the dissertation must be delivered to the Postgraduate Diploma Examiners, Department of Education, 15 Norham Gardens, Oxford, OX2 6PY, not later than noon on 30 September after the completion of the course of studies. Candidates wishing to submit dissertations later than 30 September must obtain the approval of the Departmental Board by the last day of the preceding Trinity Term, but no dissertation may be submitted later than noon on 30 September in the year following, unless the Departmental Board approves a later date for submission. One bound copy of the dissertation of each candidate who passes the examination shall be retained by the department for deposit in the departmental Library.

7. Candidates for the Postgraduate Diploma in Education may also be required to attend an oral examination.

8. The examiners for the Postgraduate Diploma in Education shall also consider, as part of the examination, reports on the candidate's work submitted by his or her supervisor. Reports shall be submitted at the end of each Full Term except that, in the term in which the candidate takes the examination, a report shall be submitted by the end of the seventh week of Full Term.

9. Candidates for the Postgraduate Diploma in Education who fail the examination may be re-examined on not more than one occasion which normally shall be within one year of their initial failure.

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Postgraduate Diploma in Learning and Teaching (Part-time)

1. The Postgraduate Diploma in Learning and Teaching is open only to candidates who are admitted to follow the required programme of study with the intention of proceeding to the M.Sc. in Learning and Teaching. The required programme of study will comprise Part I and Part II of the M.Sc. in Learning and Teaching (or Part II for those candidates who are exempt from Part I), as specified in the examination regulations pertaining to the programme for the degree of Master of Science in Learning and Teaching.

2. As candidates registered for the Diploma, students will follow a course of study that will allow them to progress, on successful completion of Part II, to the M.Sc. in Learning and Teaching. Students who, having successfully completed Part II, choose not to continue with their programme of study will be awarded the Diploma. Those who progress to, and successfully complete Part III of the M.Sc. programme, will be awarded the degree of Master of Science which will subsume the award of the Diploma.

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General Regulations for Postgraduate Certificates (Continuing Education)

1. The Continuing Education Board shall have power to grant Postgraduate Certificates to candidates who have satisfied the conditions prescribed in this section and any further conditions which the board may prescribe by regulation.

2. The examination for each Postgraduate Certificate shall, in consultation with representatives of collaborating departments or faculties, be under the supervision of the Continuing Education Board which shall have power, subject to the approval of the Education Committee, to make regulations governing the examination.

3. Candidates, whether members of the University or not, may be admitted as students for a Postgraduate Certificate under such conditions as the board shall prescribe, provided that before admission to a course of study approved by the board, candidates shall have satisfied the board that they have had appropriate educational and professional experience acceptable to the board, and are well-equipped to enter the proposed course of study.

4. Any person who has been accepted as a candidate for a Postgraduate Certificate, and who has satisfactorily pursued a course, the character and length of which have been approved by the board, may be admitted to the examination.

5. If, for good cause, a student is temporarily unable to carry out his or her coursework or examination the Continuing Education Board may grant his or her request for a temporary suspension of status. Applications for suspension of status should be made to the board, c/o the Registry; and should be accompanied by a statement of support from the relevant course director. No student may be granted more than the number of terms' or years' suspension of status set out below.

When a student is entered as a candidate in an examination following return from suspension of status, they shall be entitled to be examined in accordance with the regulations pertaining at the time at which they received teaching for the examination, so long as the time elapsed since they were originally due to be examined is not greater than the maximum time permitted for completion set out below.

Duration of Programme	Maximum Time Permitted	Maximum Suspensions Permitted
3 Terms / 1 Year	6 Terms / 2 Years	3 Terms / 1 Year
6 Terms / 2 Years	12 Terms / 4 Years	6 Terms / 2 Years

6. A student shall cease to hold the status of Student for the Award through failure to meet the requirements laid down in the regulations governing that award including failure to meet the requirements within the maximum terms or years permitted for completion.

7. A student who has withdrawn or who has been withdrawn may apply for reinstatement to his or her former status on the Register within two years of his or her status ceasing. Such applications shall be addressed by the former student to the Continuing Education Board, and shall be accompanied by written statements commenting on the application from the course director. The board shall reach a decision on such applications and shall determine the date from which any reinstatement granted under these provisions shall be effective. No reinstatement may be granted under these provisions if the student has held the relevant status for maximum number of terms or years allowed under the regulations governing that status.

8. A candidate who has failed to satisfy the examiners in the examination may enter again for the examination on one, but not more than one, subsequent occasion. Unless the special regulations for the examination specify otherwise, this resit attempt shall normally be taken at the next opportunity, but may be deferred once, i.e. it must be taken at one of the next two opportunities. No candidate who has satisfied the examiners in the examination may enter again for the same examination.

9. The examiners may award a merit for work of particularly high quality in the whole examination or a distinction for excellence in the examination. Candidates who have initially failed any element of assessment shall not normally be eligible for the award of merit or distinction.

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Postgraduate Certificate in Architectural History

1.

(*a*) The course will consist of lectures and classes on architectural history and on site evaluation and survey. The course may be taken on a part-time basis over a one-year period.

(*b*) The course will consist of three taught units, two of which will be on architectural history and one of which will be on site evaluation and survey.

2. Every candidate will be required to satisfy the examiners in the following portfolio of written work:

(*a*) three essays or projects linked to unit one of the schedule below, each of which shall not exceed 1,500 words in length;

(*b*) two essays linked to unit two of the schedule below, each of which shall not exceed 2,000 words in length;

(*c*) a workbook linked to unit three of the schedule below;

(*d*) a dissertation which shall not exceed 8,000 words in length on a topic selected by the candidate in consultation with the supervisor and agreed by any two of the examiners.

The assignments under (a)–(c) and the dissertation under (d) will be submitted to the examiners c/o the Registry, Department for Continuing Education, Wellington Square, Oxford, OX1 2JA by such dates as the examiners shall determine and shall notify to candidates. The dissertation shall be submitted in hard copy and in a digital copy in a format prescribed in the course handbook.

3. Candidates may be expected to attend a *viva voce* examination at the end of the course of studies at the discretion of the examiners.

4. The examiners may award a distinction to candidates for the Certificate.

5. Candidates who fail to satisfy the examiners in the assignments under 2(a)-(c), or the dissertation under 2(d), or both, may be permitted to resubmit work in respect of part or parts of the examination which they have failed for examination on not more than one occasion which shall normally be within one year of the initial failure.

Schedule

Unit One

Historical Studies I: Settlement, Landscape and Medieval Buildings

Unit Two

Historical Studies II: Post-Medieval Buildings

Unit Three

Site Evaluation and Survey: Local Historic Building Survey

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Postgraduate Certificate in Cognitive Behavioural Studies

1. The Continuing Education Board and the Oxford Cognitive Therapy Centre shall jointly elect for the supervision of the course a Standing Committee, which shall have the power to arrange lectures and other instruction.

2. The course will consist of lectures, tutorials, seminars and classes on the principle and practice of cognitive behavioural therapy. The course is available on a part-time basis only over a period of six terms.

3. Every candidate shall be required to satisfy the examiners in Papers A1, B1, and C1 as listed in the Schedule for the Diploma in Cognitive Behavioural Therapy and a research presentation of not more than fifteen minutes based on the Complex Presentations specialism listed in the Schedule for the Diploma in Cognitive Behavioual Therapy.

4. Written assignments shall be submitted (via a specified online submission system) to the examiners, for consideration by such dates as the examiners shall determine and of which they shall notify candidates.

5. Presentations shall be delivered at such times and locations as are provided in the course handbook.

6. Candidates may be required to attend a viva voce examination at the end of the course of study at the discretion of the examiners.

7. Candidates who fail to satisfy the examiners in any of the assessments under 3 above will be permitted to resubmit work in respect of the part or parts of the examination which they have failed for examination on not more than one occasion which shall normally be within one year of the original failure.

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Postgraduate Certificate in Cognitive Behavioural Therapy

1. The Continuing Education Board and the Oxford Cognitive Therapy Centre shall jointly elect for the supervision of the course a Standing Committee, which shall have the power to arrange lectures and other instruction.

2. The course will consist of lectures, tutorials, seminars and classes on the principle and practice of cognitive behavioural therapy, together with clinical practice in cognitive behavioural therapy. The course is available on a part-time basis only over a period of three terms.

3. Every candidate shall be required to satisfy the examiners in Papers A1-3 (the Core papers) as listed in the Schedule for the Diploma in Cognitive Behavioural Therapy.

4. Written assignments shall be submitted via a specified online submission system to the examiners c/o Registry, Department for Continuing Education, 1 Wellington Square, Oxford OX1 2JA, for consideration by such dates as the examiners shall determine and of which they shall notify candidates.

5. Recordings of clinical sessions shall be submitted by such means and such dates as are provided in the course handbook.

6. Candidates may be required to attend a viva voce examination at the end of the course of study at the discretion of the examiners.

7. The examiners may award a distinction for excellence in the examination to candidates for the Certificate.

8. Candidates who fail to satisfy the examiners in any of the assessments under 3 above may be permitted to resubmit work in respect of the part or parts of the examination which they have failed for examination on not more than one occasion which shall normally be within one year of the original failure.

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Postgraduate Certificate in Ecological Survey Techniques

1. The course will consist of instruction in the theory and practice of Ecological Survey Techniques. The course will be taken on a part time basis.

2. The policy of the Continuing Education Board on variable intensity part-time postgraduate study applies to this award.

3. The minimum period of registration for the award of the Postgraduate Certificate shall be three terms and the maximum period shall be six terms.

4. Where a candidate undertakes a module under 8 below, the date of registration for the award shall retrospectively be deemed to be the first day of the term in which the module was taken.

5. Every candidate will be required to satisfy the examiners in the following:

(*a*) four written assignments of not more than 2,000 words, one from each of the two modules in Schedule A and one from each of the two modules selected from the list in Schedule B. Depending on the modules chosen, up to two of the written assignments on the modules from Schedule B may be replaced by presentations in a media specified by the examiners;

(*b*) One field project of not more than 5,000 words and an associated journal of not more than 1,000 words.

The assessed work under Clauses 5 (*a*) and (*b*) will be submitted to examiners, via the approved online submission system, for consideration by such date as the examiners shall determine and of which they shall notify candidates. Presentations shall be submitted as media files reflecting content covered in an oral or poster presentation by a date specified by the examiners.

6. Candidates may be required to attend a viva voce examination at the end of the course at the discretion of the examiners.

7. Candidates who fail to satisfy the examiners in any part of the assessment listed under 5(*a*) and (*b*) will be permitted to resubmit work in respect of the part or parts of the examination which they have failed on not more than one occasion which shall normally be within one year of the original failure.

8. The Course Committee shall have the discretion to deem satisfactory completion of a module including the associated assessment prior to registration for the award as having met the examination requirements in respect of that module. Such discretion will normally only be exercised if the time elapsed between commencement of the module concerned and registration for the award is not more than two years. The maximum number of modules taken prior to registration for the award that can contribute to the achievement of the award of the Postgraduate Certificate in this way shall be two.

Core Modules Schedule A

Data analysis

Field techniques for surveying vegetation

Plant biodiversity and habitat assessment methods

Optional Modules Schedule B

Mammal and reptile survey methods

Bird biodiversity and population monitoring methods

Fish and amphibian survey methods

Invertebrate biodiversity and population monitoring methods

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Postgraduate Certificate in Enhanced Cognitive Behavioural Therapy

1. The Continuing Education Board and the Oxford Cognitive Therapy Centre shall jointly elect for the supervision of the course a Standing Committee, which shall have the power to arrange lectures and other instruction.

2. The course will consist of lectures, tutorials, seminars and classes on the principle and practice of cognitive behavioural therapy, together with clinical practice in cognitive behavioural therapy. The course is available on a part-time basis only over a period of three terms.

3. Every candidate shall be required to satisfy the examiners in papers as listed in the Schedule for the Diploma in Cognitive Behavioural Therapy in one of the following specialisms:

Complex Presentations

Psychological Trauma,

Psychosis and Bipolar,

Supervision and Training, or

Children and Adolescents

4. Written assignments shall be submitted (via the approved online submission system) to the examiners c/o Registry, Department for Continuing Education, 1 Wellington Square, Oxford, OX1 2JA, for consideration by such dates as the examiners shall determine and of which they shall notify candidates.

5. Recordings of clinical and supervision sessions shall be submitted by such means and such dates as are provided in the course handbook. Presentations shall be delivered at such times and locations as are provided in the course handbook.

6. Candidates may be required to attend a viva voce examination at the end of the course of study at the discretion of the examiners.

7. Candidates who fail to satisfy the examiners in any of the assessments under 3 above may be permitted to resubmit work in respect of the part or parts of the examination which they have failed for examination on not more than one occasion which shall normally be within one year of the original failure.

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Postgraduate Certificate in Historical Studies

1. Each candidate shall follow a course of instruction in historical studies. The course is available on a part-time basis over three terms.

2. The course will consist of seminars, classes, tutorials, and on-line distance learning.

3. The course will consist of five units listed in the schedule below.

4. Every candidate will be required to satisfy the examiners in the following:

(*a*) four assignments that shall not exceed 2,500 words based on units one to four in the schedule below;

(*b*) two primary source evaluations of not more than 1,500 words each, based on the online modules below; and

(*c*) a dissertation of not more than 8,000 words on a subject selected by the candidate in consultation with the supervisor and approved by any two of the examiners.

The assignments under 4(*a*)–(*b*) shall be submitted via the approved online submission system and the dissertation under 4(*c*) shall be submitted in hard copy and in digital copy, format to be prescribed in the course handbook, to the examiners c/o Registry, Department for Continuing Education, Wellington Square, Oxford, OX1 2JA for consideration by such date as the examiners shall determine and shall notify candidates.

5. Candidates may be required to attend a viva voce examination at the end of the course of studies at the discretion of the examiners.

6. The examiners may award a distinction to candidates for the Certificate.

7. A candidate who fails to satisfy the examiners in the assignments under 4(*a*)–(*b*) or in the dissertation under 4(*c*) above may normally be permitted to resubmit work in respect of the part or parts of the examination which they have failed on not more than one occasion which shall normally be within one year of the original failure.

Schedule

Online modules

Using Visual Sources

Using Documentary Sources

Unit One: Princes, States and Revolutions

Unit Two: European Court Patronage

Unit Three: Religious Reformations and Movements

Unit Four: Memory and Conflict

Unit Five: Special Subjects

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Postgraduate Certificate in International Primary Care Research Leadership

1. The Divisional Board of Medical Sciences, jointly with the Continuing Education Board, shall elect for the supervision of the course a Standing Committee that shall have the power to arrange a course of study in international primary care leadership. The course will consist of lectures, seminars, presentations, experiential learning, skills training and peer group work in the theory and practice of International Primary Care Research Leadership.

2. The course will take place on a part-time basis over a period of not less than eight terms. The Standing Committee shall have power to approve an extension of time of not more than three terms to the maximum periods.

3. Every candidate will be required to satisfy the examiners in three written assignments each of not more than 4,000 words.

The assessed work set out in this clause shall be submitted via the approved online submission system. Candidates will be notified of dates in the handbook issued at the start of the course.

4. Candidates may be required to attend a viva voce examination at the end of the course of studies at the discretion of the examiners.

5. The examiners may award a distinction to candidates for the Certificate.

6. Candidates who fail to satisfy the examiner in an assessment may be permitted to resubmit work in respect of the part or parts of the examination which they have failed for examination on not more than one occasion which shall normally be within one year of the original failure.

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Postgraduate Certificate in Nanotechnology

1. The Divisional Board of Mathematical, Physical and Life Sciences, jointly with the Continuing Education Board, shall elect for the supervision of the course a Standing Committee that shall have the power to arrange lectures and other instruction. The course will consist of instruction in the theory and practice of Nanotechnology.

2. The policy of the Continuing Education Board on variable intensity part time study shall apply to this award.

3. The minimum period of registration shall be three terms and the maximum period shall be six terms.

4. Where a candidate undertakes a module under 10 below, the date of registration for the award shall retrospectively be deemed to be the first day of the term in which the module was taken.

5. Every candidate will be required to satisfy the examiners in a portfolio of assignments (written reports, problem sheets and presentations) for each of the modules in the Schedule, totalling not more than 2,500 words in length for Module 1, and not more than 6,000 words for each of Modules 2 and 3.

6. The assessed work set out in clause 5 shall be submitted through an approved online system to the examiners c/o Registry, Department for Continuing Education, 1 Wellington Square, Oxford OX1 2JA, for consideration by such date as the examiners shall determine and of which they shall notify candidates.

7. Candidates may be required to attend a viva voce examination at the end of the course of studies at the discretion of the examiners.
8. The examiners may award a distinction to candidates for the Certificate

9. Candidates who fail to satisfy the examiners in any module may be permitted to resubmit work in respect of the part or parts of the examination which they have failed for examination on not more than one occasion which shall normally be within one year of the original failure.

10. The Standing Committee shall have the discretion to permit any candidate to be exempted from one of the three modules in the Schedule, provided that the Standing Committee is satisfied that such a candidate has undertaken equivalent study, or have appropriate work experience to an equivalent standard.

11. The Standing Committee shall have the discretion to deem satisfactory completion of a module including the associated assessment prior to registration for the award as having met the examination requirements in respect of that module. Such discretion will normally only be exercised if the time elapsed between commencement of the module concerned and registration for the award is not more than two years. The maximum number of modules taken prior to registration for the award that can contribute to the achievement of the award of the Postgraduate Certificate in this way shall be one.

Schedule

The Wider Context of Nanotechnology

The Fundamental Science of Nanotechnology

Fundamental Characterisation for Nanotechnology

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Postgraduate Certificate in Patient Safety

1. The Medical Sciences Board, jointly with the Continuing Education Board, shall elect for the supervision of the course a Standing Committee, which shall have the power to arrange lectures and other instruction.

2. The course is available on a part time basis only and shall consist of instruction in the theory and practice of Patient Safety.

3. The policy of the Continuing Education Board on variable intensity part time study shall apply to this award.

4. The minimum period of registration on the Postgraduate Certificate shall be three terms and the maximum period of registration shall be six terms.

5. Every candidate will be required to satisfy the examiners in three written assignments of not more than 4,000 words in length, one on each of the two modules in Schedule A and one on a module selected from Schedule B below.

6. The assignments set out in clause 5 shall be forwarded, usually through a specified electronic submission system, to the examiners c/o Registry, Department for Continuing Education, 1 Wellington Square, Oxford OX1 2JA, for consideration by such date as the examiners shall determine and shall notify candidates.

7. Candidates may be required to attend a viva voce examination at the end of the course of studies at the discretion of the examiners.

8. Candidates who fail to satisfy the examiners in any of the assignments under 5 above may be permitted to resubmit work in respect of the part or parts they have failed on not more than one occasion for each assignment without being required to repeat attendance at the relevant module or modules. The resubmission shall normally be within one year of the original failure.

9. Provided the Standing Committee is satisfied that a student on the award has undertaken equivalent study of an appropriate standard, normally at another institution of higher education, or has appropriate work experience to an equivalent standard, the committee may permit the candidate to be exempted from attendance and the submission of a written assignment in respect of up to one module. In exercising this discretion the Standing Committee shall take into consideration the length of time that has elapsed since the study or work experience was undertaken.

10. The Standing Committee may deem satisfactory completion of a module (including the associated assessment) prior to registration for the award as having met the attendance and examination requirements in respect of that module. Such discretion will normally only be exercised if the time elapsed between commencement of the accredited module concerned and registration for the award is not more than two years.

11. A maximum of one module or the equivalent of one module completed prior to registration for the award may be counted towards the assessment requirements for the award (as provided for in clauses 9 and 10).

Schedule A

Quality Improvement Science and Systems Analysis

Human Factors, Teamwork and Communications

Schedule B

Leadership and Management in Health Care

Becoming a Clinical Educator

Healthcare Innovation and Technology

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Postgraduate Certificate in Practical Ethics

1. The Divisional Board Humanities, jointly with the Continuing Education Board, shall elect for the supervision of the course a Standing Committee, which shall have the power to arrange lectures and other instruction.

2. The Postgraduate Certificate is only available to candidates admitted for the MSt in Practical Ethics.

3. The policy of the Continuing Education Board on variable intensity part time study shall apply to this award.

4. The minimum period of registration on the Postgraduate Certificate shall be three terms and the maximum period of registration shall be twelve terms.

5. Where a candidate undertakes a module under 10. below, the date of registration for the award shall retrospectively be deemed to be the first day of the term in which the module was taken.

6. Every candidate shall be required to satisfy the examiners in assignments totalling not more than 3,500 words for each of three modules taken. Modules taken must include the module listed in Schedule A and two modules selected from the list in Schedule B.

7. The assessed work shall be submitted via the online submission system to the examiners for consideration by such date as the examiners shall determine and of which they shall notify candidates.

8. Candidates may be required to attend a viva voce examination at the end of the course of studies at the discretion of the examiners.

9. Candidates who fail to satisfy the examiners in any part of the examination will be permitted to resubmit work in respect of the part or parts of the examination which they have failed on not more than one occasion which shall normally be within one year of the original failure.

10. The Standing Committee shall have the discretion to deem satisfactory completion of a module including the associated assessment prior to registration for the Postgraduate Certificate as having met the examination requirements in respect of that module. Such discretion will normally only be exercised if the time elapsed between commencement of the accredited module concerned and registration for the MSt is not more than two years.

11. The maximum number of modules taken prior to registration for the Postgraduate Certificate shall be three.

Schedule A

1. Ethical Concepts and Methods (Core Introductory Module)

Schedule B (Not all modules may be available every year)

2. Ethics of Beginning and End of Life

3. Neuroethics

4. Philosophy, Psychiatry and Mental Health

5. Well-Being, Disability and Enhancement

6. Research Ethics and Empirical Ethics

7. Artificial Intelligence Ethics

8. Data Ethics

9. Climate, Environment and Animals

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Postgraduate Certificate in Psychodynamic Counselling

1.

(*a*) The course will consist of lectures, tutorials, seminars, classes, and workshops on psychodynamic theory, philosophy, and techniques. Self exploration will be undertaken in small experiential groups. The course will be taken on a part-time basis over a period of one year.

(*b*) The course will consist of three study terms, each of ten weeks, covering respectively: (i) The Psychodynamic Approach-Definition: (ii) Process and Skills in Early Sessions: (iii) Practicalities, Technique, and Ethical Implications.

2. Every candidate will be required to satisfy the examiners in the following:

(*a*) two written assignments, each of no more than 3,000 words and each on one key psychodynamic concept;

(*b*) one written assignment, of no more than 4,000 words, to provide a critique of interpersonal processes and techniques in action;

(*c*) an extract from the student's Reflective Journal, of no more than 5,000 words;

(*d*) annual reports from a candidate's course tutor.

The assignments under 2(*a*)–(*c*) will be submitted, through an approved online submission system to the examiners, for consideration by the examiners by such date as the examiners shall determine and shall notify candidates before the start of the academic year in which the assignment is due.

3. Candidates may be required to attend a viva voce examination at the end of the course of studies.

4. Candidates who fail to satisfy the examiners in 2(*a*)–(*c*) above may be permitted to resubmit work in the part or parts of the examination which they have failed for examination on not more than one occasion which shall normally be within one year of the original failure.

5. The examiners may award a distinction to candidates for the certificate.

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Postgraduate Certificate in Surgical Science and Practice (exit award only)

1. The Medical Sciences Board, jointly with the Continuing Education Board, shall elect for the supervision of the course a Standing Committee, which shall have the power to arrange lectures and other instruction.

2. The Postgraduate Certificate is only available to students admitted for the degree of M.Sc. in Surgical Science and Practice. The course is available on a part time basis only and shall consist of instruction in the theory and practice of Surgical Science and Practice.

3. The policy of the Continuing Education Board on variable intensity part time study shall apply to this award.

4. The minimum period of registration on the Postgraduate Certificate shall be three terms and the maximum period of registration shall be twelve terms.

5. Candidates must follow a course of instruction for three modules selected from the Schedule below. Every candidate will be required to satisfy the examiners in three written assignments, one on each of the modules selected, each of not more than 4,000 words in length.

The assignments shall be submitted via the approved online submission system, to the examiners for consideration by such date as the examiners shall determine and shall notify candidates.

6. Candidates may be required to attend a viva voce examination at the end of the course of studies at the discretion of the examiners.

7. Candidates who fail to satisfy the examiners in any of the assignments under 5 above will be permitted to resubmit work in respect of the part or parts they have failed on not more than one occasion for each assignment without being required to repeat attendance at the relevant module or modules. The resubmission shall normally be within one year of the original failure.

8. Provided the Standing Committee is satisfied that a student on the award has undertaken equivalent study, of an appropriate standard, normally at another institution of higher education, or has appropriate work experience to an equivalent standard, the committee may permit the candidate to be exempted from the submission of a written assignment in respect of up to three modules. In exercising this discretion the Standing Committee shall take into consideration the length of time that has elapsed since the study or work experience was undertaken.

9. The Standing Committee may deem satisfactory completion of a module (including the associated assessment) prior to registration for the award as having met the examination requirements in respect of that module. Such discretion will normally only be exercised if the time elapsed between commencement of the accredited module concerned and registration for the award is not more than two years. The maximum number of modules taken prior to registration for the award that may count in this way shall be three.

Schedule

Practice of Evidence-Based Healthcare

Quality improvement science and systems analysis

Leadership and Management in Health Care

Becoming a Clinical Educator

Human factors, teamwork and communication

Healthcare Innovation and Technology

Any other module as defined by the Course Director and approved by the Standing Committee.

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Postgraduate Certificate in Teaching and Learning in Higher Education

1. The Centre for Teaching and Learning, jointly with the Continuing Education Board, shall elect for the supervision of the course a Steering Committee that shall have the power to arrange a course of study in teaching and learning in higher education. The course will consist of workshops, self-directed study and experiential learning in the theory and practice of teaching and learning in higher education.

2. The course will take place on a part-time basis over a period of not less than three terms.

3. Every candidate will be required to satisfy the examiners in a portfolio of not more than 13,000 words, or a portfolio consisting of written items and recorded presentations of an equivalent length to 13,000 words, as specified in the course handbook.

4. The assessed work set out in clause 3. shall be submitted via the approved online submission system. Candidates will be notified of submission dates in the handbook issued at the start of the course.

5. Candidates who fail to satisfy the examiner in the assessment may be permitted to resubmit their portfolio on not more than one occasion which shall be at the next submission date following the original failure.

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General Regulations for Postgraduate Diplomas (Continuing Education)

1. The Continuing Education Board shall have power to grant Postgraduate Diplomas to candidates who have satisfied the conditions prescribed in this section and any further conditions which the board may prescribe by regulation.

2. The examination for each Postgraduate Diploma shall be under the supervision of the Continuing Education Board which shall have power, subject to the approval of the Education Committee, to make regulations governing the examination.

3. Candidates, whether members of the University or not, may be admitted as students for a Postgraduate Diploma under such conditions as the board shall prescribe, provided that before admission to a course of study approved by the board, candidates shall have satisfied the board that they have had appropriate educational experience acceptable to the board, and are well-equipped to enter the proposed course of study.

4. Any person who has been accepted as a candidate for a Postgraduate Diploma, and who has satisfactorily pursued a course, the character and length of which have been approved by the board, may be admitted to the examination.

5. If, for good cause, a student is temporarily unable to carry out his or her coursework or examination the Continuing Education Board may grant his or her request for a temporary suspension of status. Applications for suspension of status should be made to the board, c/o the Registry; and should be accompanied by a statement of support from the relevant course director. No student may be granted more than the number of terms' or years' suspension of status set out below.

When a student is entered as a candidate in an examination following return from suspension of status, they shall be entitled to be examined in accordance with the regulations pertaining at the time at which they received teaching for the examination, so long as the time elapsed since they were originally due to be examined is not greater than the maximum time permitted for completion set out below.

Duration of Programme	Maximum Time Permitted	Maximum Suspensions Permitted
3 Terms / 1 Year	6 Terms / 2 Years	3 Terms / 1 Year
6 Terms / 2 Years	12 Terms / 4 Years	6 Terms / 2 Years

6. A student shall cease to hold the status of Student for the Award through failure to meet the requirements laid down in the regulations governing that award including failure to meet the requirements within the maximum terms or years permitted for completion.

7. A student who has withdrawn or who has been withdrawn may apply for reinstatement to his or her former status on the Register within two years of his or her status ceasing. Such applications shall be addressed by the former student to the Continuing Education Board, and shall be accompanied by written statements commenting on the application from the course director. The board shall reach a decision on such applications and shall determine the date from which any reinstatement granted under these provisions shall be effective. No reinstatement may be granted under these provisions if the student has held the relevant status for maximum number of terms or years allowed under the regulations governing that status.

8. A candidate who has failed to satisfy the examiners in the examination may enter again for the examination on one, but not more than one, subsequent occasion. Unless the special regulations for the examination specify otherwise, this resit attempt shall normally be taken at the next opportunity, but may be deferred once, i.e. it must be taken at one of the next two opportunities. No candidate who has satisfied the examiners in the examination may enter again for the same examination.

9. The examiners may award a merit for work of particularly high quality in the whole examination or a distinction for excellence in the examination. Candidates who have initially failed any element of assessment shall not normally be eligible for the award of merit or distinction.

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Postgraduate Diploma in Cognitive Behavioural Therapy

1. The Continuing Education Board and the Oxford Cognitive Therapy Centre shall jointly elect for the supervision of the course a Standing Committee, which shall have the power to arrange lectures and other instruction.

2. The Postgraduate Diploma shall only be available to those who are enrolled on or who have successfully completed the Postgraduate Certificate in Cognitive Behavioural Therapy or the Postgraduate Certificate in Enhanced Cognitive Behavioural Therapy or, at the discretion of the Standing Committee, another postgraduate certificate offered by the Board.

3. The course will consist of lectures, tutorials, seminars and classes on the principle and practice of cognitive behavioural therapy, together with clinical practice in cognitive behavioural therapy. The course is available on a part-time basis only.

4. The policy of the Continuing Education Board on variable intensity part-time postgraduate study applies to this award.

5. Every candidate shall be required to satisfy the examiners in either:

(a) Papers A1-3 (the Core papers) and papers as specified for any one specialism listed in the Schedule below; or

(b) Papers as specified for any two of the specialisms listed in the Schedule below except that Specialism E: Complex Presentations and Specialism F: Children and Adolescents may not both be offered.

6. Candidates wishing to offer papers for two specialisms may only do so if the Standing Committee is satisfied that they have sufficient prior training and study equivalent to the material studied for Papers A1-3.

7. Written assignments shall be submitted via the approved online submission system to the examiners c/o Registry, Department for Continuing Education, 1 Wellington Square, Oxford OX1 2JA, for consideration by such dates as the examiners shall determine and of which they shall notify candidates.

8. Recordings of clinical and supervision sessions shall be submitted by such means and such dates as are provided in the course handbook. Presentations shall be delivered at such times and locations as are provided in the course handbook.

9. Candidates may be required to attend a viva voce examination at the end of the course of study at the discretion of the examiners.

10. Candidates who fail to satisfy the examiners in any of the assessments under 5 above may be permitted to resubmit work in respect of the part or parts of the examination which they have failed for examination on not more than one occasion which shall normally be within one year of the original failure. Candidates who fail to satisfy the examiners in any of the assessments under 5 above may supplicate for the Postgraduate Certificate in Cognitive Behavioural Therapy or the Postgraduate Certificate in Enhanced Cognitive Behavioural Therapy provided the requirements for the relevant award have been met.

11. Papers successfully completed for the Postgraduate Certificate in Cognitive Behavioural Therapy or the Postgraduate Certificate in Enhanced Cognitive Behavioural Therapy will be counted towards the requirements for the Diploma provided that the time elapsed since completing the Postgraduate Certificate is not normally more than two years.

12.Where a candidate who has been awarded a Postgraduate Certificate is subsequently awarded the Postgraduate Diploma then the Diploma will subsume the lower award.

Schedule

Note: Not all papers may be available every year.

A Core

A1 One assignment of not more than 2,000 words, based on the theoretical content

A2 One clinical recording

A3 One case report of up to 4,000 words

B Specialism: Psychological Trauma

B1 One assignment of not more than 2,000 words based on the theoretical content

B2 One clinical recording

B3 One clinical assessment report of not more than 2,000 words

B4 One case report of not more than 6,000 words

C Specialism: Psychosis and Bipolar

C1 A research presentation of up to 20 minutes duration based on the theoretical content

C2 One clinical recording

C3 One case report of not more than 6,000 words

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C4 One case presentation of up to 15 minutes duration

D Specialism: Supervision and Training

D1 One assignment of not more than 2,000 words based on the theoretical content

D2 One supervision recording

D3 One supervision critique of not more than 2,000 words

D4 One training report of not more than 4,000 words

E Specialism: Complex Presentations

E1 Clinical recording I

E2 Clinical recording II

E3 Case report I of not more than 4,000 words

E4 Case report II of not more than 4,000 words

F Specialism: Children and Adolescents

F1 Clinical recording I

F2 Clinical recording II

F3 Case report I of not more than 4,000 words

F4 Case report II of not more than 4,000 words

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Postgraduate Diploma in Diplomatic Studies

1. Candidates must follow a course of instruction over three terms in the subject of diplomatic studies.

2. Candidates will be required to keep statutory residence for three terms and to satisfy the examiners in four written papers, each of three hours' duration, one on each of the topics below:

   a) Diplomatic Practice

   b) International Politics

   c) International Trade and Finance

   d) Public International Law

3. Candidates may be required to attend a viva voce examination at the end of the course of studies at the discretion of the examiners.

4. The examiners may award a distinction to candidates for the Diploma.

5. Candidates who fail to satisfy the examiners in each of the written papers may be permitted to resit the part or parts of the examination which they have failed on one further occasion only not later than one year after the initial attempt.

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Postgraduate Diploma in Experimental and Translational Therapeutics

1. The Medical Sciences Board, in consultation with the Continuing Education Board, shall elect for the supervision of the course a Standing Committee that shall have the power to arrange lectures and other instruction.

2. The Postgraduate Diploma is only available to students admitted for the degree of M.Sc. in Experimental and Translational Therapeutics. The course is available on a part time basis only and shall consist of instruction in the theory and practice of Experimental and Translational Therapeutics.

3. The policy of the Continuing Education Board on variable intensity part-time postgraduate study shall apply to this award.

4. The minimum period of registration on the PG Diploma shall be three terms and the maximum period of registration shall be twelve terms.

5. Every candidate will be required to satisfy the examiners in six written assignments, each of not more than 4,000 words in length, one from each of the six modules specified.

The assessed work set out in clause 5 shall be submitted to the examiners for consideration by such date as the examiners shall determine and shall notify candidates. The assessed work will, in normal circumstances, be submitted through an electronic submission system.

6. Candidates may be required to attend a viva voce examination at the end of the course of studies at the discretion of the examiners.

7. The examiners may award a distinction to candidates for the PG Diploma.

8. Candidates who fail to satisfy the examiners in any of the assignments under 5 above may be permitted to resubmit work in respect of the part or parts they have failed on not more than one occasion for each assignment without being required to repeat attendance at the relevant module or modules. The resubmission shall normally be within one year of the original failure.

9. Provided the Standing Committee is satisfied that a student on the award has undertaken equivalent study, of an appropriate standard, normally at another institution of higher education, or has appropriate work experience to an equivalent standard, the committee may permit the candidate to be exempted from the submission of a written assignment in respect of up to three modules. In exercising this discretion the Standing Committee shall take into consideration the length of time that has elapsed since the study or work experience was undertaken.

11. The Standing Committee may deem satisfactory completion of a module (including the associated assessment) undertaken prior to registration for the award as having met the examination requirements in respect of that module. Such discretion will normally only be exercised if the time elapsed between commencement of the accredited module concerned and registration for the award is not more than two years. The maximum number of modules taken prior to registration for the award that may be counted in this way shall be three.

Module Schedule

(1) Structure of clinical trials and experimental therapeutics

(2) Drug development, pharmacokinetics and imaging

(3) Pharmacodynamics, biomarkers and personalised therapy

(4) Adverse drug reactions, drug interactions, and pharmacovigilance

(5) How to do research on therapeutic interventions: protocol preparation

(6) Biological therapeutics

(7) Any other module as defined by the programme director and approved by the Standing Committee.

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Postgraduate Diploma in History of Design (exit award only)

1. Candidates must follow a course of instruction in the History of Design. The course is available on a part time basis only to be followed over a period of six terms. The postgraduate diploma is only available to students admitted for the degree of M.St. in the History of Design.

2. Every candidate will be required to satisfy the examiners in the following:

(*a*) A written assignment for each of the three papers taught in Year 1

i. Materials and Techniques: an object case study of not more than 2,500 words

ii. Historical Methods: a methodology and critical sources review of not more than 3,000 words

iii. A research project of not more than 5,000 words

(*b*) A written assignment of not more than 5,000 words for each of two Advanced papers selected from the Schedule below

Assignments under 2(*a*) and (*b*) shall be submitted via the Department for Continuing Education approved online submission system, for consideration by such dates as the examiners shall determine and of which they shall notify candidates.

3. Each candidate must attend a viva voce examination when required to do so by the examiners.

4. The examiners may award a distinction for excellence in the Postgraduate Diploma.

5. Candidates who fail to satisfy the examiners in any part or parts of the examination may be permitted to resubmit work in respect of the part or parts of the examination which they have failed on not more than one occasion which shall normally be within one year of the original failure.

Schedule

Advanced Papers are available in the following areas:

- *Decoration in Modern France*
- *The Arts and Crafts Tradition in Modern Britain*
- *Design in the Machine Age*
- *Design, Body, Environment*
- *Visual Cultures of the World Wars*
- *Academic Writing and Contemporary Practice**
- *Early Period*

* This Advanced Paper will be assessed by means of two written assignments: a Documentation Project and a Critical Sources Review; each 1,500 words in length

Not all advanced papers will be available in any one year and the definitive list of advanced papers available in any one year will be circulated to candidates and their supervisors during the second week of Michaelmas Term.

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Postgraduate Diploma in Microelectronics, Optoelectronics and Communications

1. The Divisional Board of Mathematical Physical and Life Sciences, jointly with the Continuing Education Board, shall elect for the supervision of the course a Standing Committee, which shall have the power to arrange lectures and other instruction. The Postgraduate Diploma is only available to students admitted for the degree of MSc in Microelectronics, Optoelectronics and Communications.

2. Candidates must follow a course of instruction in Microelectronics, Optoelectronics and Communications. The course is available on a part-time basis only over a period of not less than six terms.

3. Where for urgent reason a student is unable to attend a unit they may be permitted by the course director to seek an extension of time for up to three terms.

4. Every candidate shall be required to satisfy the examiners in the following:

(a) A portfolio of work for the units listed in the Schedule below; and

(b) Completion of all practicals to the satisfaction of the examiners.

The assessed work set out in clause 4(a) shall be submitted electronically, in accordance with details given in the handbook, by such date as the examiners shall determine and of which they shall notify candidates.

5. Candidates may be required to attend a viva voce examination at the end of the course of studies at the discretion of the examiners.

6. The examiners may award a distinction to candidates for the Postgraduate Diploma.

7. Candidates who fail to satisfy the examiners in any part of the examination may be permitted to resubmit work in respect of the part or parts of the examination which they have failed for examination on not more than one occasion which shall normally be within one year of the original failure.

Schedule

1. Fundamentals of Microelectronics and Communications

2. Wireless Communications

3. Advanced Microelectronics

4. Fundamentals of Optoelectronic Devices and Applied Optics

5. Optical Communications

6. Either

Engineering in Society

or

Organic Electronics and Nanotechnology for Optoelectronic Devices

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Postgraduate Diploma in Paediatric Infectious Diseases

1. The Divisional Board of Medical Sciences, jointly with the Continuing Education Board, shall elect for the supervision of the course a Standing Committee, which shall have the power to arrange lectures and other instruction.

2. The course shall be taken over a period of six terms.

3. Candidates may be permitted to seek an extension of time for up to three terms.

4. Every candidate shall be required to satisfy the examiners in the following:

(*a*) A written assignment consisting of a case study and literature review of no more than 4,000 words;

(*b*) A short oral presentation;

(*c*) A written assignment of no more than 4,000 words, taking the form of an in-depth review and critical analysis of a topic from the syllabus;

(*d*) A written assignment of no more than 4,000 words, taking the form of either:

i. An audit project written in the format of a scientific paper;

or

ii. A project report describing a small-scale research study in the field of paediatric infectious diseases undertaken by the candidate of no more than 4000 words written in the style of a scientific paper;

or

iii. An in-depth literature review and research project protocol.

(*e*) An examination consisting of multiple choice questions in paediatric infectious diseases.

The assignments under 4(*a*), 4(*c*) and 4(*d*) shall be submitted to the examiners via the approved online submission system for consideration by such date as the examiners shall determine and of which they shall notify candidates.

5. Candidates may be required to attend a viva voce examination at the end of the course of studies at the discretion of the examiners.

6. The examiners may award a distinction to candidates for the Postgraduate Diploma.

7. A candidate who fails to satisfy the examiners in the assessed work detailed under clause 4 above may be permitted one further attempt at an assessment or assessments only, not later than one year after the initial failure.

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Postgraduate Diploma in Practical Ethics

1. The Divisional Board Humanities, jointly with the Continuing Education Board, shall elect for the supervision of the course a Standing Committee, which shall have the power to arrange lectures and other instruction.

2. The Postgraduate Diploma is only available to candidates admitted for the MSt in Practical Ethics.

3. The policy of the Continuing Education Board on variable intensity part time study shall apply to this award.

4. The minimum period of registration on the Postgraduate Diploma shall be three terms and the maximum period of registration shall be twelve terms.

5. Where a candidate undertakes a module under 10. below, the date of registration for the award shall retrospectively be deemed to be the first day of the term in which the module was taken.

6. Every candidate shall be required to satisfy the examiners in assignments totalling not more than 3,500 words for each of six modules, which must include the module listed in Schedule A and five modules selected from the list in Schedule B.

7. The assessed work shall be submitted via the approved online submission system to the examiners for consideration by such date as the examiners shall determine and of which they shall notify candidates.

8. Candidates may be required to attend a viva voce examination at the end of the course of studies at the discretion of the examiners.

9. Candidates who fail to satisfy the examiners in any part of the examination will be permitted to resubmit work in respect of the part or parts of the examination which they have on not more than one occasion which shall normally be within one year of the original failure.

10. The Standing Committee shall have the discretion to deem satisfactory completion of a module including the associated assessment prior to registration for the Postgraduate Diploma as having met the examination requirements in respect of that module. Such discretion will normally only be exercised if the time elapsed between commencement of the accredited module concerned and registration for the MSt is not more than two years.

11. The maximum number of modules taken prior to registration for the Postgraduate Diploma shall be three.

Schedule A

1. Ethical Concepts and Methods (Introductory Module)

Schedule B (not all modules may be available every year)

2. Ethics of Beginning and End of Life

3. Neuroethics

4. Philosophy, Psychiatry and Mental Health

5. Well-Being, Disability and Enhancement

6. Research Ethics and Empirical Ethics

7. Artificial Intelligence Ethics

8. Data Ethics

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Postgraduate Diploma in Psychodynamic Practice

1.

(*a*) The course will consist of lectures, tutorials, seminars, classes, and supervised practice on the theory and practice of Psychodynamic Practice. Candidates will be required to undertake personal therapy. The course will be taken on a part-time basis over a period which shall be of two years' duration.

(*b*) The course places equal emphasis on theory, practice, and the candidate's personal and professional development. In the first year candidates will study the Historical and Theoretical Perspective, the Psychiatric Perspective, the Contemporary Perspective, and the Developmental Perspective, and be introduced to core clinical models. The organisational perspective will be taught to complement candidates' clinical placements. Candidates will study long term counselling and psychotherapy. The second year will include the study of time limited counselling and psychotherapy and the application of the core theoretical model to varied contexts and clinical populations.

2. Every candidate will be required to satisfy the examiners in the following:

(*a*) five written assignments as follows:

(i) an initial case study of no more than 3,000 words.

(ii) a second case study, of no more than 3,000 words.

(iii) an extract from a candidate's placement log of no more than 3,000 words.

(iv) an extract from the candidate's Reflective Journal, of no more than 3,000 words.

(v) an essay, of no more than 3,000 words, based on theoretical material covered in the course.

(*b*) a dissertation of no more than 10,000 words (including appendices and footnotes but excluding bibliography). The subject of the dissertation must be submitted for approval by any two of the examiners following consultation with the course director by noon of Friday of fourth week of Hilary Full Term in the second year of the course.

(*c*) participation in a minimum of 100 hours of client/patient contact with placement supervisions at a minimum ration of 1:6;

(*d*) participation in a minimum of 80 hours of personal therapy and submission of a statement of hours completed from the candidate's personal therapist;

(*e*) submission of annual reports from the candidate's course tutor and clinical seminar leader;

(*f*) confirmation from the sensitivity group conductor that there are no ethical reasons why the candidate should be discouraged from commencing professional work.

The assignments set out in clause 2(*a*) and (*b*) shall be submitted via the approved online submission system. All work must be submitted to the examiners for consideration by such date as the examiners shall determine and shall notify candidates.

3. Candidates may be required to attend a viva voce examination at the end of the course of studies.

4. Candidates who fail to satisfy the examiners in any of the assignments in 2(*a*) or the dissertation may be permitted to resubmit work in the part or parts of the examination which they have failed for examination on not more than one occasion which shall normally be within one year of the original failure. Candidates who fail to obtain a satisfactory report of their placement at the end of the first year will be given additional support. Candidates who fail to obtain a satisfactory report at the end of the second year may be permitted by the examiners to continue in the placement until the required standard is reached, for a period of no more than one year after the end of the second year.

5. The examiners may award a distinction to candidates for the diploma.

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Postgraduate Diploma in Sleep Medicine

1. The Divisional Board of Medical Sciences shall elect for the supervision of the course an Organising Committee. The Organising Committee will oversee teaching provision and will nominate Examiners for the Examination Board.

2. The Course Committee shall arrange teaching, student supervision and assessments and shall appoint for each candidate an academic adviser.

3. Students admitted to the Postgraduate Diploma who wish to convert to the M.Sc. course will need to reapply.
4. To be eligible for the award a student must have been on the Course Register for a period of not less than two years, and not more than four years.

5. Candidates may be permitted in certain circumstances to suspend status, for a maximum of six terms. Any such period shall not count to the minimum permitted period of registration and no fee liability will be incurred during such periods.

6. Every candidate for a Postgraduate Diploma award will be required to satisfy the examiners in the following:

(i) attendance at all modules specified in the *Schedule*;

(ii) completion of each of the MCQ examinations prior to the Final Meeting of the Board of Examiners;

(iii) submission of eight essays of not more than 4,000 words each, relating to each of modules (i) to (viii). Two essays will be submitted at the end of Hilary Term in each year of the course, and two essays will be submitted at the end of Trinity Term in each year of the course, on dates to be specified by the Course Committee and published in the course handbook no later than the start of Michaelmas Term of the first year of the course. Each essay topic will be selected by the Board of Examiners. The essay topics will be distributed to the students at the start of Michaelmas term of the academic year in which the examination is taken;

(iv) attendance at the Residential School following at least two terms of study.

7. Essays shall be submitted, in electronic format via Moodle Assignment Submission System, to the Chair of Examiners, Postgraduate Diploma in Sleep Medicine. The format of each submission and the deadlines for submission shall be specified by the Course Committee and published in the course handbook no later than the start of Michaelmas Term of the first year of the course.
8. Essays must be accompanied by a statement that they are the candidate's work except where otherwise indicated.

9. Candidates must pass each assessment in order to pass the examination overall.

10. Candidates who fail to satisfy the examiners in the extended essays will be permitted, by 2pm, Thursday of Week 8 of the term following the term in which the results were notified to the candidate, to resubmit work in respect of the part or parts they have failed on not more than one occasion.

11. Candidates who fail any of the essays at the second attempt will be judged to have failed to reach the necessary standard for the award.

12. In the case that a candidate has undertaken a module (as outlined in the Schedule) for credit prior to enrolling onto the PGDip in Sleep Medicine programme, the organising committee shall have discretion to deem satisfactory completion of the module (including the associated assessment material) prior to registration for the PGDip in Sleep Medicine. The organising committee shall decide if the candidate has met the attendance and examination requirements in respect of that module under 6.i-iii above. Such discretion will normally only be exercised if the time elapsed between commencement of the accredited module concerned and registration for the PGDip in Sleep Medicine is not more than three years. The maximum number of modules taken for credit prior to registration for the PGDip in Sleep Medicine that can contribute to the achievement of the award shall be three.

Schedule

(i) The Physiological Basis of Sleep

(ii) Introduction to Sleep Medicine and Methodological Approaches

(iii) Circadian Rhythm Disruption and Sleep

(iv) Insomnia

(v) Sleep-disordered Breathing and Sleep-related Movement Disorders

(vi) Hypersomnias and Parasomnias

(vii) Sleep in Specialist Populations

(viii) Sleep and Society

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Postgraduate Diploma in Surgical Science and Practice (exit award only)

1. The Medical Sciences Board, jointly with the Continuing Education Board, shall elect for the supervision of the course a Standing Committee, which shall have the power to arrange lectures and other instruction.

2. The Postgraduate Diploma is only available to students admitted for the degree of M.Sc. in Surgical Science and Practice. The course is available on a part time basis only and shall consist of instruction in the theory and practice of Surgical Science and Practice.

3. The policy of the Continuing Education Board on variable intensity part time study shall apply to this award.

4. The minimum period of registration on the Postgraduate Diploma shall be three terms and the maximum period of registration shall be twelve terms.

5. Every candidate will be required to satisfy the examiners in six written assignments, one on each of the modules in the Schedule below, each of not more than 4,000 words in length.

The assignments shall be submitted via the approved online submission system to the examiners for consideration by such date as the examiners shall determine and shall notify candidates.

6. Candidates may be required to attend a viva voce examination at the end of the course of studies at the discretion of the examiners.

7. Candidates who fail to satisfy the examiners in any of the assignments under 5 above will be permitted to resubmit work in respect of the part or parts they have failed on not more than one occasion for each assignment without being required to repeat attendance at the relevant module or modules. The resubmission shall normally be within one year of the original failure.

8. Provided the Standing Committee is satisfied that a student on the award has undertaken equivalent study, of an appropriate standard, normally at another institution of higher education, or has appropriate work experience to an equivalent standard, the committee may permit the candidate to be exempted from the submission of a written assignment in respect of up to three modules. In exercising this discretion the Standing Committee shall take into consideration the length of time that has elapsed since the study or work experience was undertaken.

9. The Standing Committee may deem satisfactory completion of a module (including the associated assessment) prior to registration for the award as having met the examination requirements in respect of that module. Such discretion will normally only be exercised if the time elapsed between commencement of the accredited module concerned and registration for the award is not more than two years. The maximum number of modules taken prior to registration for the award that may count in this way shall be three.

Schedule

Practice of Evidence-Based Health Care

Quality improvement science and systems analysis

Leadership and Management in Health Care

Becoming a Clinical Educator

Human Factors, Teamwork and Communication

Healthcare Innovation and Technology

Any other module as defined by the Course Director and approved by the Standing Committee.

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Postgraduate Diploma in Sustainable Urban Development

1. The Continuing Education Board shall elect for the supervision of the course a course committee that shall have the power to arrange lectures and other instruction in the theory and practice of Sustainable Urban Development. The postgraduate diploma is only available to students admitted to the degree of MSc in Sustainable Urban Development.

2. The course is available on a part-time basis only over a period of six terms.

3. Candidates may be permitted to seek an extension of time for up to three terms.

4. Every candidate will be required to satisfy the examiners in the following:

   a) seven written assignments, each being on one of the units listed in the Schedule below, and each of not more than 3000 words in length.

The assessed work set out in clause 4 a) shall be submitted through an electronic submission system to the examiners for consideration by such date as the examiners shall determine and of which they shall notify candidates.

5. Candidates may be required to attend a viva voce examination at the end of the course of studies at the discretion of the examiners.

6. The examiners may award a distinction to candidates for the Postgraduate Diploma.

7. Candidates who fail to satisfy the examiners in any part of the examination may be permitted to resubmit work in respect of the part or parts of the examination that they have failed for examination on not more than one occasion which shall normally be within one year of the original failure.

8. The course committee shall have the discretion to permit any candidate to be exempted, in exceptional circumstances, from submitting an assignment, provided that the committee is satisfied that such a candidate has undertaken equivalent study, or have appropriate work experience to an equivalent standard.

Schedule

Introducing Sustainable Urban Development

Climate Change and the Built Environment

Place-making and Urban Design

Financing Sustainability

Sustainable Transport

Urbanism, Community and City-building

Leadership, Governance and Future Cities

Urbanisation and the Global South

Any other subject approved by the course committee.

Not all units will be available in any one year.

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Recanati-Kaplan Centre Postgraduate Diploma in International Wildlife Conservation Practice

1. The Mathematical, Physical and Life Sciences Board, jointly with the Continuing Education Board, shall elect for the supervision of the course a Standing Committee that shall have the power to arrange lectures and other instruction.

2. The diploma shall be entitled the Recanati-Kaplan Centre Postgraduate Diploma in International Wildlife Conservation Practice.

3. Candidates must follow for a period of eight months a course of instruction in International Wildlife Conservation Practice.

4. Every candidate will be required to satisfy the examiners in the following:

(*a*) the submission of four written assignments of not more than 2,000 words each, one on each of the modules listed in the Schedule below; and

(*b*) a project report submitted in two phases each of not more than 7,000 words. The project shall be approved by the Standing Committee.

The assignments under 4(*a*) and the reports under 4(*b*) shall be submitted, via the approved online submission system, to the examiners for consideration by such date as the examiners shall determine and of which they shall notify candidates.

5. Candidates may be required to attend a viva voce examination at the end of the course of studies at the discretion of the examiners.

6. The examiners may award a distinction to candidates for the Postgraduate Diploma.

7. Candidates who fail to satisfy the examiners in any part of the examination may be permitted to resubmit work in respect of the part or parts of the examination which they have failed for examination on not more than one occasion which shall normally be within one year of the original failure.

Schedule of Modules

(*a*) Species and Biodiversity Monitoring

(*b*) Population Management

(*c*) Habitat Assessment

(*d*) Human Populations/Actions and Conservation

(*e*) Any other module as defined by the Programme Director and approved by the Standing Committee.

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General Regulations for Undergraduate Certificates (Continuing Education)

1. The Continuing Education Board shall have the power to grant Certificates to candidates who have satisfied the conditions prescribed in this section and any further conditions which the board may prescribe by regulation.

2. The examination for each Certificate shall be under the supervision of the Continuing Education Board, which shall have power, subject to the approval of the Education Committee, to make regulations governing the examination.

3. Candidates, whether members of the University or not, may be admitted as students for an Undergraduate Certificate under such conditions as the board shall prescribe, provided that before admission to a course of study approved by the board, candidates shall have satisfied the board that they have appropriate educational experience acceptable to the board, and are well-equipped to enter the proposed course of study.

4. Any person who has been accepted as a candidate for an Undergraduate Certificate, and who has satisfactorily pursued a course, the character and length of which have been approved by the board, may be admitted to the examination.

5. If, for good cause, a student is temporarily unable to carry out their coursework or examination the Continuing Education Board may grant their request for a temporary suspension of status. Applications for suspension of status should be made to the board, c/o the Registry; and should be accompanied by a statement of support from the relevant course director. No student may be granted more than the number of terms' or years' suspension of status set out below.

When a student is entered as a candidate in an examination following return from suspension of status, they shall be entitled to be examined in accordance with the regulations pertaining at the time at which they received teaching for the examination, so long as the time elapsed since they were originally due to be examined is not greater than the maximum time permitted for completion set out below.

Duration of Programme	Maximum Time Permitted	Maximum Suspensions Permitted
3 Terms / 1 Year	6 Terms / 2 Years	3 Terms / 1 Year
6 Terms / 2 Years	12 Terms / 4 Years	6 Terms / 2 Years

6. A student shall cease to hold the status of Student for the Award through failure to meet the requirements laid down in the regulations governing that award including failure to meet the requirements within the maximum terms or years permitted for completion.

7. A student who has withdrawn or who has been withdrawn may apply for reinstatement to their former status on the Register within two years of their status ceasing. Such applications shall be addressed by the former student to the Continuing Education Board, and shall be accompanied by written statements commenting on the application from the course director. The board shall reach a decision on such applications and shall determine the date from which any reinstatement granted under these provisions shall be effective. No reinstatement may be granted under these provisions if the student has held the relevant status for maximum number of terms or years allowed under the regulations governing that status.

8. A candidate who has failed to satisfy the examiners in the examination may enter again for the examination on one, but not more than one, subsequent occasion. Unless the special regulations for the examination specify otherwise, this resit attempt shall normally be taken at the next opportunity, but may be deferred once, i.e. it must be taken at one of the next two opportunities. No candidate who has satisfied the examiners in the examination may enter again for the same examination.

9. The examiners may award a merit for work of particularly high quality in the whole examination or a distinction for excellence in the whole examination.

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Undergraduate Certificate in Archaeology

1. The course shall consist of lectures, tutorials, seminars and classes on the subject of Archaeology. The course is available on a part-time basis only to be taken over a period of two years.

2. Every candidate will be required to satisfy the examiners in the following:

(*a*) Nine assignments each of not more than 2,000 words;

(*b*) One field training programme learning journal of not more than 2,000 words covering work undertaken during the field training programme;

(*c*) One two-hour written examination, covering the subjects taught in the first year of the course;

(*d*) One extended assignment of not more than 5,000 words on a subject of the candidate's choice relating to the course material and agreed with the Course Director.

The written work under clause 2(*a*, *b*, and *d*) will be submitted via the approved online submission system to the examiners for consideration by such dates as the examiners shall determine and shall notify candidates.

3. Candidates may be required to attend a viva voce examination at the end of the course.

4. Candidates who fail to satisfy the examiners in the assessed work specified in 2(*a*-*d*) may be permitted to resubmit work in respect of part or parts of the examination which they have failed on not more than one occasion which shall normally be within one year of the initial failure.

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Undergraduate Certificate of Higher Education

1. The Certificate shall consist of accredited classes and other courses of study provided by the Department for Continuing Education. The Certificate is available on a part-time basis and may be taken over a period of not fewer than two years and no more than four years.

2. The main subjects for the Certificate shall be Archaeology, Art History, Architectural History, Creative Writing, History, Literature, Philosophy, and Political Economy, together with such other subjects as may be approved by the Continuing Education Board. Candidates must select one of these as their main subject. A list of classes and other courses available in any one year that can be taken for the Certificate, including those identified as qualifying courses, will be published annually by the Department.

3. Every candidate will be required to satisfy the examiners in the following:

(*a*) accumulation of 120 Credit Accumulation and Transfer Scheme (CATS) points from classes and courses provided by the Department for Continuing Education. These 120 points must include the following:

(i) 10 points from the online Academic Literacy: An Introduction course;

(ii) no fewer than 10 points, and no more than 30 points, from the course or courses approved as the qualifying course or courses in the candidate's main subject;

(iii) no fewer than 30 and no more than 70 additional points in the candidate's main subject;

(iv) no fewer than 30 points, and no more than 50 points, from eligible classes or courses in other subjects;

(*b*) Two assignments, each of no more than 2,500 words or equivalent, based on topics relating to two separate classes or courses in the candidate's main subject area.

(*c*) One assignment of not more than 3,500 words or equivalent based on a topic relating to a class or course in the candidate's main subject area other than those referred to in 3(*b*) above.

Assignments under 3(b) and (c) shall be submitted via the approved online submission system to the examiners by such date as the examiners shall determine and shall notify candidates.

4.Timing

(a) The online Academic Literacy: An Introduction course referred to in 3(*a*)(i) above must normally be undertaken during the first term of registration;

(b) The qualifying course referred to in 3(a)(ii) must normally be taken within the first year of registration;

(c) a minimum of 30 CATS points must have been accumulated by the end of the first year of registration and a minimum of 60 CATS points must have been accumulated by the end of the second year of registration;

(d) The first of the two assignments under 3(b) above shall normally be submitted after completion of the first 70 CATS points. The second assignment under 3(b) shall normally be submitted after completion of at least 100 CATS points.

(e) The assignment under 3(c) above shall normally be submitted after completion of 120 CATS points.

5. Credit may not be counted as part of the Certificate of Higher Education if it contains a significant proportion of material (normally 30 per cent or more) duplicated from a class or course already counted towards any certificate, diploma or other award of the University.

6. The Director of the Certificate shall have the discretion to permit any candidate to count towards the Certificate up to 30 CATS points from any class or course offered by the Department for Continuing Education so long as these shall have been obtained no more than four years before formal registration on the Certificate.

7. Candidates may count up to 110 CATS points towards the Certificate of Higher Education from courses studied online.

8. A candidate may be required to attend a viva voce examination.

9. Candidates who fail any accredited class or course they intent to count towards the Certificate under 3(a) above, will be permitted to resubmit work in respect of that class or course on not more than one occasion.This shall normally be within one month of the initial failure. Candidates who fail to satisfy the examiners in the assignments under 3(b) or 3(c) above will be permitted to resubmit the assignment or assignments on not more than one occasion. This shall normally be within three months of the initial failure. All resubmissions of work must be within one year of the initial failure.

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Undergraduate Certificate in History of Art

1. The course shall consist of lectures, tutorials, seminars and classes on the subject of the History of Art. The course is available on a part-time basis only over a period two years.

2. Every candidate will be required to satisfy the examiners in the following:

(a) Five written assignments of not more than 1,500 words and three of not more than 2,000 words based on the subjects taught

(b) Two research projects one of 3,000 words and one of 5,000 words on a subject approved by the course director

The written work under (a) will be submitted via the Department for Continuing Education approved online submission system. Research projects under (b) will be submitted in hard copy to the Examiners for the Certificate in History of Art, Rewley House, Wellington Square, Oxford. Work will be submitted for consideration by such dates as the examiners shall determine and shall notify candidates.

3. Candidates may be expected to attend a viva voce examination at the end of the course.

4. The examiners may award a distinction to candidates for the Certificate.

5. Candidates who fail to satisfy the examiners in the written work under 2(a) and (b) may be permitted to resubmit work in respect of part or parts of the examination which they have failed on not more than one occasion which shall normally be within one year of the initial failure.

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Undergraduate Certificate in Theological Studies

1. The course shall consist of lectures, tutorials, seminars and/or classes on the subject of Theology. The course is available on a full-time basis, taken over a period of three terms, or on a part-time basis taken over a period of six terms.

2. Every candidate will be required to satisfy the examiners in written assignments or examination papers, as specified, for six papers, to include:

i. Each of Papers A1 to A4 from Part 1 of the Schedule for the Degree of Bachelor of Theology;

ii. Two further papers from Part 1 of the same Schedule, at least one of which must be selected from Papers A5 to A8.

The written work will be submitted via the Department for Continuing Education approved online submission system. Videos or other recordings will be submitted in an appropriate electronic format to the Examiners for the Certificate in Theological Studies, Rewley House, Wellington Square, Oxford.

Full-time students must submit or be examined in at least two papers by the end of Hilary Full term, at least two papers by the end of Trinity Full term and the remainder by the Long Vacation submission deadline. Part-time students must submit or be examined in three papers in year 1 and three papers in year 2, with at least one paper by the end of Hilary Full term each year, at least one paper by the end of Trinity Full term each year and the remaining papers for the year by the Long Vacation submission deadline. The exact dates will be published in the course handbook at the beginning of each academic year.

3. Candidates may be required to attend a viva voce examination at the end of the course.

4. Candidates who fail to satisfy the examiners in the written work or the examinations under 2 may be permitted to resubmit work in respect of part or parts of the examination which they have failed, on not more than one occasion, which shall normally be within one year of the initial failure.

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Undergraduate Certificate in Theology and Religious Studies

1. The course shall consist of lectures, tutorials, seminars, and classes on the subject of Theology and Religious Studies. The course, which is available on a part-time basis only, may be taken over a period of a minimum of one, and no more than two, years.

2. Every candidate will be required to satisfy the examiners in the following:

(*a*) Attendance at the theoretical courses, including study visits; students must attend a minimum of 75 per cent of the equivalent of 30 two-hour sessions;

(*b*) One written assignment of not more than 1,000 words. This assignment is formative only and marks do not contribute to the final award.

(*c*) Five written assignments of not more than 1,500 words based on the subjects taught.

(*d*) One case study of not more than 3,000 words on a subject approved by the course director.

The written work under (*c*) and (*d*) will be forwarded to the examiners for consideration by such dates as the examiners shall determine and shall notify candidates.

3. Candidates may be expected to attend a viva voce examination at the end of the course.

4. The examiners may award a distinction to candidates for the Certificate.

5. Candidates who fail to satisfy the examiners in the written work under 2(*c*) and (*d*) may be permitted to resubmit work in respect of part or parts of the examination which they have failed on not more that one occasion which shall normally be within one year of the initial failure.

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General Regulations for Undergraduate Diplomas (Continuing Education)

1. The Continuing Education Board shall have the power to grant Diplomas to candidates who have satisfied the conditions prescribed in this section and any further conditions which the board may prescribe by regulation.

2. The examination for each Diploma shall be under the supervision of the Continuing Education Board, which shall have power, subject to the approval of the Education Committee, to make regulations governing the examination.

3. Candidates, whether members of the University or not, may be admitted as students for an Undergraduate Diploma under such conditions as the board shall prescribe, provided that before admission to a course of study approved by the board, candidates shall have satisfied the board that they have appropriate educational experience acceptable to the Board and are well-equipped to enter the proposed course of study.

4. Any person who has been accepted as a candidate for an Undergraduate Diploma, and who has satisfactorily pursued a course, the character and length of which have been approved by the committee, may be admitted to the examination.

5. If, for good cause, a student is temporarily unable to carry out their coursework or examination the Continuing Education Board may grant their request for a temporary suspension of status. Applications for suspension of status should be made to the board, c/o the Registry; and should be accompanied by a statement of support from the relevant course director. No student may be granted more than the number of terms' or years' suspension of status set out below.

When a student is entered as a candidate in an examination following return from suspension of status, they shall be entitled to be examined in accordance with the regulations pertaining at the time at which they received teaching for the examination, so long as the time elapsed since they were originally due to be examined is not greater than the maximum time permitted for completion set out below.

Duration of Programme	Maximum Time Permitted	Maximum Suspensions Permitted
3 Terms / 1 Year	6 Terms / 2 Years	3 Terms / 1 Year
6 Terms / 2 Years	12 Terms / 4 Years	6 Terms / 2 Years

6. A student shall cease to hold the status of Student for the Award through failure to meet the requirements laid down in the regulations governing that award including failure to meet the requirements within the maximum terms or years permitted for completion.

7. A student who has withdrawn or who has been withdrawn may apply for reinstatement to their former status on the Register within two years of their status ceasing. Such applications shall be addressed by the former student to the Continuing Education Board, and shall be accompanied by written statements commenting on the application from the course director. The board shall reach a decision on such applications and shall determine the date from which any reinstatement granted under these provisions shall be effective. No reinstatement may be granted under these provisions if the student has held the relevant status for maximum number of terms or years allowed under the regulations governing that status.

8. A candidate who has failed to satisfy the examiners in the examination may enter again for the examination on one, but not more than one, subsequent occasion. Unless the special regulations for the examination specify otherwise, this resit attempt shall normally be taken at the next opportunity, but may be deferred once, i.e. it must be taken at one of the next two opportunities. No candidate who has satisfied the examiners in the examination may enter again for the same examination.

9. The examiners may award a merit for work of particularly high quality in the whole examination or a distinction for excellence in the whole examination.

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Undergraduate Diploma in British Archaeology

1.*Course*

(*a*) The course shall consist of class-based sessions, tutorials, fieldtrips, and fieldwork on the subject of British archaeology. The course is available on a part-time basis only over a period of two years.

(*b*) The subjects of the course will be taught in three one-year modules. One module is offered each year. Candidates will be required to complete two modules. Modules currently available are:

Module 1: Early Prehistoric Britain;

Module 2: Later Prehistoric and Roman Britain;

Module 3: Anglo-Saxon, Viking and Medieval Britain.

2. Every candidate will be required to satisfy the examiners in the following:

(*a*) Ten coursework assignments, each of which shall be no more than 2,500 words in length, based on the theoretical courses;

(*b*) In the first module, one practical logbook of no more than 8,000 words;

(*c*) In the second module, one practical logbook of no more than 8,000 words or an extended project of no more than 8,000 words on a topic approved by the course director.

Assignments under (a)–(c) will be submitted via the approved online submission system to the examiners for consideration by such dates as the examiners shall determine and shall notify candidates.

3. Candidates may be required to attend a viva voce examination at the end of the course.

4. Candidates who fail to satisfy the examiners in the assignments under 2(a)-(b), may be permitted to resubmit work in respect of the part or parts of the examination which they have failed on not more than one occasion which shall normally be within one year of the initial failure.

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Undergraduate Diploma in Creative Writing

[For students starting from MT 2017 and before MT 2020:

1.

(*a*) The course shall consist of lectures, tutorials, seminars and classes on the subject of Creative Writing. The course is available on a part-time basis only, over a period of two years.

(*b*) The course will cover the study and practice of the craft of writing. A range of literary genres and sub-genres will be considered, and directed approaches to the analytical reading of work by other writers will be undertaken. **]**

[For students starting from MT 2020:

1. The course will cover the study and practice of the craft of writing.

(*a*) There shall be two pathways through the course. The blended pathway shall consist of online units, lectures, seminar/workshops and tutorials, and a three-week summer residence consisting of lectures or readings, workshop/seminars and tutorials on the subject of Creative Writing. The face-to-face pathway shall consist of lectures/readings, seminar/workshops and tutorials on the subject of Creative Writing. The course is available on a part-time basis only, over a period of two years.

(*b*) A range of literary genres and sub-genres will be considered, and directed approaches to the analytical reading of work by other writers will be undertaken. **]**

2. Every candidate will be required to satisfy the examiners in the following:

(*a*) Nine written assignments, each of no more than 2,000 words in length of prose, or 15 pages of drama , or 100 lines of poetry;

(*b*) Two end-of-year portfolios of written work, each of not more than 6,000 words of prose, or 30 pages of drama or 300 lines of poetry.

Assignments under (*a*) and (*b*) will be submitted to the examiners via the approved online submission system for consideration by such dates as the examiners shall determine and shall notify candidates.

3. Candidates may be required to attend a viva voce examination at the end of the course.

4. Candidates who fail to satisfy the examiners in the assignments under 2(*a*) - (*b*) may be permitted to resubmit work in respect of the part or parts of the examination which they have failed on not more than one occasion which shall normally be within one year of the initial failure.

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Undergraduate Diploma in English Social and Local History

1. The course shall consist of lectures, seminars and classes on the subject of English Social and Local History. The course is available on a part-time basis only, to be taken over a period of two years. The subjects of the course will be taught in two one-year modules, offered in alternate years:

Module 1: English Social and Local History up to c.1660

Module 2: English Social and Local History since c.1660

2. Every candidate will be required to satisfy the examiners in the following:

(*a*) six coursework assignments, each of which shall not exceed 2,500 words in length;

(*b*) two extended essays, each of which shall not exceed 6,000 words in length, based on material taught during the course;

(*c*) two sourcework exercises which shall not exceed 2,000 words in length commenting on selected primary sources.

Assignments under *(a), (b)* and *(c)* will be submitted to the examiners via the approved online submission system for consideration by such dates as the examiners shall determine and shall notify candidates.

3. Candidates may be required to attend a viva voce examination at the end of the course.

4. The examiners may award a distinction to candidates for the Diploma.

5. Candidates who fail to satisfy the examiners in the assignments under 2 *(a), (b)* or *(c)*, may be permitted to resubmit work in respect of the part or parts of the examination which they have failed on not more than one occasion which shall normally be within one year of the initial failure.

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Undergraduate Diploma in History of Art

1. The course shall consist of lectures, tutorials, seminars and classes on the subject of the History of Art. The course is available on a part-time basis only over a period of two years.

2. The subjects of the course will be taught in four one-year modules of which candidates must offer two. Two modules will be available each year. Modules currently available are:

Module 1: The Late Middle Ages and the Early Renaissance

Module 2: The High Renaissance and Baroque

Module 3: Revolution to Modernity: 1848-1914

Module 4: Modern Art and Contemporary Visual Culture

3. Every candidate will be required to satisfy the examiners in the following for each of the two modules to be offered:

a) Two assignments, each of which shall not exceed 3,000 words in length;

b) A research project consisting of no more than 8,000 words in length each, based on a subject of the candidate's choice relating to the course material and agreed with the Course Director;

c) A presentation on a topic covered by the course.

The assignments under a) and the project under b) will be submitted to the examiners for consideration by such dates as the examiners shall determine and shall notify candidates. The assignments shall be submitted via the approved online submission system. The research project shall be submitted in hard copy to the Examiners c/o the Registry Department for Continuing Education Rewley House Wellington Square Oxford. The presentation shall be delivered at such times and locations as are provided in the course handbook.

4. Candidates may be required to attend a viva voce examination at the end of the course.

5. The examiners may award a distinction to candidates for the Diploma.

6. Candidates who fail to satisfy the examiners in any element may be permitted to resubmit work in respect of that element on not more than one occasion which shall normally be within one year of the initial failure.

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Undergraduate Diploma in Theological Studies

1. The course shall consist of lectures, tutorials, seminars and/or classes on the subject of Theology. The course is available on a full-time basis, taken over a period of three terms, or on a part-time basis taken over a period of six terms.

2. Candidates will normally be expected to have satisfactorily completed the Undergraduate Certificate in Theological Studies. Applications for dispensation from this requirement will be considered, in exceptional circumstances only, by the Continuing Education Board. To be dispensed from this requirement, candidates must demonstrate that they have undertaken equivalent study to an equivalent standard.

Part One

3. Every candidate will be required to satisfy the examiners in *w*ritten assignments or examination papers as specified, for six papers, to include:

i. Each of Papers A1 to A4 from Part 1 of Schedule for the Degree of Bachelor of Theology;

ii. Two further papers from Part 1 of the same Schedule, at least one of which must be selected from Papers A5 to A8.

Part Two

4. Every candidate will be required to satisfy the examiners in *w*ritten assignments or examination papers as specified, for a further six papers, to include at least one from each of sections B, C and D of the Schedule for the Degree of Bachelor of Theology. Paper A9 or A10 from Part 1 of the Schedule may be offered unless already offered for the Undergraduate Certificate. Papers B6 and B7 may normally only be offered if Paper A9 or A10 respectively were offered for the Undergraduate Certificate.

The written work under 3. and 4. will be submitted via the Department for Continuing Education approved online submission system. Videos or other recordings will be submitted in an appropriate electronic format to the Examiners for the Diploma in Theological Studies, Rewley House, Wellington Square, Oxford.

In each year of the course, full-time students must submit or be examined in at least two papers by the end of Hilary Full term, at least two papers by the end of Trinity Full term and the remainder of papers for the year by the Long Vacation submission deadline. Part-time students must submit or be examined in three papers in each year of the course with at least one paper by the end of Hilary Full term each year, at least one paper by the end of Trinity Full term each year and the remaining papers for the year by the Long Vacation deadline. The exact dates will be published in the course handbook at the beginning of each academic year.

5. Candidates may be required to attend a viva voce examination at the end of the course.

6. For any candidate who is successful in the examination for the Undergraduate Diploma in Theological Studies and who has already successfully completed the Undergraduate Certificate in Theological Studies (and for the diploma examination has incorporated the assignments submitted or examinations taken for the Undergraduate Certificate) the Undergraduate Diploma will subsume their Certificate.

7. Any candidate who has successfully completed Part 1 and who does not either proceed to, or successfully complete, Part 2, and who has not previously successfully completed the Undergraduate Certificate in Theological Studies shall be awarded the Certificate.

8. Candidates who fail to satisfy the examiners in the written work or the examinations under 3 or 4 may be permitted to resubmit work in respect of part or parts of the examination which they have failed, on not more than one occasion, which shall normally be within one year of the initial failure.

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General Regulations for Undergraduate Advanced Diplomas (Continuing Education)

1. The Continuing Education Board shall have power to grant Advanced Diplomas to candidates who have satisfied the conditions prescribed in this section and any further conditions which the Board may prescribe by regulation.

2. The examination for each Advanced Diploma shall be under the supervision of the Continuing Education Board, which shall have power, subject to the approval of the Education Committee, to make regulations governing the examination.

3. Candidates, whether members of the University or not, may be admitted as students for an Advanced Diploma under such conditions as the Board shall prescribe, provided that before admission to a course of study approved by the Board, candidates shall have satisfied the board that they have appropriate educational experience acceptable to the committee and are well-equipped to enter the proposed course of study.

4. Any person who has been accepted as a candidate for an Advanced Diploma, and who has satisfactorily pursued a course, the character and length of which have been approved by the Board, may be admitted to the examination.

5. If, for good cause, a student is temporarily unable to carry out their coursework or examination the Continuing Education Board may grant their request for a temporary suspension of status. Applications for suspension of status should be made to the board, c/o the Registry; and should be accompanied by a statement of support from the relevant course director. No student may be granted more than the number of terms' or years' suspension of status set out below.

When a student is entered as a candidate in an examination following return from suspension of status, they shall be entitled to be examined in accordance with the regulations pertaining at the time at which they received teaching for the examination, so long as the time elapsed since they were originally due to be examined is not greater than the maximum time permitted for completion set out below.

Duration of Programme	Maximum Time Permitted	Maximum Suspensions Permitted
3 Terms / 1 Year	6 Terms / 2 Years	3 Terms / 1 Year
6 Terms / 2 Years	12 Terms / 4 Years	6 Terms / 2 Years

6. A student shall cease to hold the status of Student for the Award through failure to meet the requirements laid down in the regulations governing that award including failure to meet the requirements within the maximum terms or years permitted for completion.

7. A student who has withdrawn or who has been withdrawn may apply for reinstatement to their former status on the Register within two years of their status ceasing. Such applications shall be addressed by the former student to the Continuing Education Board, and shall be accompanied by written statements commenting on the application from the course director. The board shall reach a decision on such applications and shall determine the date from which any reinstatement granted under these provisions shall be effective. No reinstatement may be granted under these provisions if the student has held the relevant status for maximum number of terms or years allowed under the regulations governing that status.

8. A candidate who has failed to satisfy the examiners in the examination may enter again for the examination on one, but not more than one, subsequent occasion. Unless the special regulations for the examination specify otherwise, this resit attempt shall normally be taken at the next opportunity, but may be deferred once, i.e. it must be taken at one of the next two opportunities. No candidate who has satisfied the examiners in the examination may enter again for the same examination.

9. The examiners may award a merit for work of particularly high quality in the whole examination or a distinction for excellence in the whole examination.

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Undergraduate Advanced Diploma in British Archaeology

1. The course shall consist of lectures, tutorials, seminars and classes on the subject of British archaeology. The course, which is available on a part-time basis only, will be followed over one year.

2. The subjects of the course will be taught in a single one-year module from the schedule below. Candidates may not follow a module which they have previously undertaken as part of the Diploma in British Archaeology.

3. Every candidate will be required to satisfy the examiners in the following:

(*a*) Three coursework assignments, each of which shall not exceed 2,500 words in length, based on the theoretical courses;

(*b*) One practical logbook which shall not exceed 4,000 words;

(*c*) A dissertation on a topic in British Archaeology which shall not exceed 10,000 words on a topic approved by the course director, based on one or more of the modules studied during the Diploma and the Advanced Diploma.

Assignments under 3(*a*) and (*b*) will be submitted via the approved online submission system. The dissertation under 3(*c*) will be submitted in hard copy to The Registry, Department for Continuing Education, 1 Wellington Square, Oxford, OX1 2JA. All work must be submitted for consideration by such dates as the examiners shall determine and shall notify candidates.

4. Candidates may be required to attend a viva voce examination at the end of the course.

5. Candidates who fail to satisfy the examiners in the assignments under 3(*c*), may be permitted to resubmit work in respect of the part or parts of the examination which they have failed on not more than one occasion which shall normally be within one year of the initial failure.

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Undergraduate Advanced Diploma in IT Systems Analysis and Design

1. The course will consist of instruction on analysis and design of software systems. The course is available on a part-time basis over a period of one year.
2. Every candidate will be required to satisfy the examiners in the following:

   (*a*) four assignments of 4,000 words each (or equivalent), based on the units 1-4 below;

   (*b*) a team project report of 4,000 words (or equivalent).

   Assignments will be submitted via the approved online submission system to the examiners for consideration by such dates as the examiners shall determine and shall notify candidates.

3. Candidates may be required to attend a viva voce examination at the end of the course.

4. Candidates who fail to satisfy the examiners in the requirements under 2 may be permitted to resubmit work in respect of the part or parts of the examination which they have failed on not more than one occasion which shall normally be within one year of the initial failure.

Schedule

Unit 1: The System Development Life-cycle and Management

Unit 2: Systems Analysis and Design—Data Driven and Procedural Techniques

Unit 3: Systems Analysis and Design—Data Organisation

Unit 4: Systems Analysis and Design—Objects and Architectures

Unit 5: Team Project

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Undergraduate Advanced Diploma in Local History

1. The course will comprise two modules:

   Module 1 Concepts and Methods for Local History

   Module 2 Databases for Historians

The course is available on a part-time, distance learning basis only over a period of one year.

2. Every student will be required to satisfy the examiners in the following:

   (*a*) one assignment of not more than 2,000 words, one assignment of not more than 2,500 words, one assignment of not more than 2,000 words plus supporting tables, and one assignment of not more than 3,000 words, based on the work covered in the Concepts and Methods module (Module 1);

   (*b*) one assignment of not more than 2,500 words, to be submitted with a supporting database, based on the work covered in the Databases module (Module 2);

   (*c*) one assignment of not more than 5,000 words, which will be a Local History project involving the use of a database of historical data.

Assignments will be submitted via the approved online submission system to the examiners for consideration by such dates as the examiners shall determine and shall notify students.

3. Students may be required to attend a viva voce examination at the end of the course of studies.

4. Students will be required to pass all assignments in both modules to be awarded the Advanced Diploma. Students who fail to satisfy the examiners in the assignments under 2 will be permitted to resubmit work which they have failed on not more than one occasion which shall normally be within one year of the original failure.

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Postgraduate Certificate in Management Studies

GENERAL REGULATIONS

1. The Academic Policy Committee of the Saïd Business School shall have the power to grant Postgraduate Certificates in Management Studies to candidates who have satisfied the conditions prescribed in this section and any further conditions which the Committee may prescribe by regulation.

2. The examination for the Postgraduate Certificate in Management Studies shall be under the supervision of the Academic Policy Committee of the Saïd Business School which shall have the power, subject to the approval of the Social Sciences Divisional Board, to make regulations governing the examination.

3. Candidates may be admitted as students for the Postgraduate Certificate of Management Studies under such conditions as the committee shall prescribe, providing that before admission, candidates shall have satisfied the committee that they have appropriate educational experience acceptable to the committee, have relevant professional experience, and are well equipped to enter the proposed course of study.

4. Any person who has been accepted as a candidate for the postgraduate certificate, and who has satisfactorily pursued the course prescribed by the committee, may be admitted to the examination.

5. Every person who has been accepted as a candidate for the postgraduate certificate shall be placed by the committee under the supervision of a member of the University or other competent person selected by the committee. It shall be the duty of the supervisor to direct and superintend the work of the candidate and to submit a report to the examiners on the candidate's work.

SPECIAL REGULATIONS

1. Candidates of the postgraduate certificate may hold that status for no more than three terms.

2. Candidates are only eligible to be admitted to the Postgraduate Certificate of Management Studies if they have first satisfactorily completed a programme of study approved for this purpose by the Executive Committee of the Saïd Business School.

3. Every candidate for the postgraduate certificate shall pursue a course of study approved by the Academic Policy Committee of the Saïd Business School.

4. Every candidate will be required to satisfy the examiners in the following:

(*a*) An extended project of no more than 20,000 words on a subject falling within any field of Management Studies to be agreed by the Programme Director. Three typewritten/word-processed copies of the project must be submitted to the Chair of Examiners c/o Examinations Office, Said Business School, Park End Street, Oxford, not later than 12 noon on the first Friday of September. The project must be accompanied by a statement by the candidate indicating that it is the candidate's own work;

(*b*) A report by the supervisor on the candidate's work;

(*c*) A viva voce examination.

5. Candidates who fail to satisfy the examiners may re-submit their project on not more than one occasion which shall normally be within six months of the initial failure.

6.

(*a*) If for good cause a student is temporarily unable to carry out his or her coursework, the Executive Committee may grant him or her temporary suspension of status for a minimum of one term and a maximum of three terms. Applications for suspension of status should be made to the Diploma and Accredited Programmes Committee c/o the relevant Graduate Studies Assistant and should be accompanied by a statement of support from the student's supervisor.

(*b*) The Academic Policy Committee may for sufficient reason, and after consultation with the student's supervisor, temporarily suspend him or her from the Register on its own initiative.

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Postgraduate Diploma in AI for Business (Part-time)

GENERAL REGULATIONS

1. The Executive Committee of the Saïd Business School shall have the power to grant Postgraduate Diplomas in AI for Business to candidates who have satisfied the conditions prescribed in this section and any further conditions which the Committee may prescribe by regulation.

2. The examination for the Postgraduate Diploma shall be under the supervision of the Executive Committee of the Saïd Business School which shall have power, subject to the approval of the Social Sciences Divisional Board, to make regulations governing the examination.

3. Candidates may be admitted as students for the Postgraduate Diploma under such conditions as the Committee shall prescribe, provided that before admission candidates shall have satisfied the Committee that they have appropriate educational experience acceptable to the Committee, have relevant professional experience, and are well equipped to enter the proposed course of study.

4. Any person who has been accepted as a candidate for the Postgraduate Diploma, and who has satisfactorily pursued the course prescribed by the Committee, may be admitted to the examination.

5. If, for good cause, a student is temporarily unable to carry out their studies, the Programme Director may grant a temporary suspension of status, for not less than one and not more than twelve months at any one time. Applications for suspension of status should be made to the Programme Director, c/o the relevant Graduate Studies Assistant; and will require additional approval from the Director of Graduate Studies. No student may be granted more than twelve months' suspension of status in this way by the Programme Director.

SPECIAL REGULATIONS

1. Candidates must follow a course of instruction in AI for Business for at least twelve months and not more than twenty-four months. Candidates must complete:

(a) Four courses, and satisfy the examiners in the assessment associated with each course. The four courses are:

i. The Landscape of Technological Disruption

ii. The Business of Data and Machine Learning: Models for Executives

iii. AI in Practice

iv. Strategic Leadership in the age of AI

Details can be found in the course handbook.

(b) Courses (i) to (iii) will each be assessed by a 2-hour written examination. Course (iv) will be assessed by a final integrative written assignment of 6,000 words. Assignments must be submitted online, as set out in the assessment section of the programme Canvas site, not later than 12 noon on the stipulated submission date, which will be published by the Programme Director by the first module of the programme. All material submitted for the integrative written assignment shall be accompanied by a statement signed by the candidate indicating that it is the candidate's own work.

2. Candidates may be examined viva voce on one or more of the written examinations and the integrative written assignment.

3. Candidates who fail an assessment may be re-examined on not more than one occasion which normally shall be within one year of their initial failure.

4. With the approval of the Programme Director, a candidate may substitute any of courses (i) to (iii) on the Postgraduate Diploma with core courses from the part-time MBA, the Postgraduate Diploma in Financial Strategy, the Postgraduate Diploma in Global Business, the Postgraduate Diploma in Organisational Leadership, the Postgraduate Diploma in Strategy and Innovation, or M.Sc. in Major Programme Management, assuming that core course falls within the permitted registration period for the original Postgraduate Diploma.

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Postgraduate Diploma in Financial Strategy (Part-time)

General Regulations

1. The Executive Committee of the Saïd Business School shall have the power to grant Postgraduate Diplomas in Financial Strategy to candidates who have satisfied the conditions prescribed in this section and any further conditions which the Committee may prescribe by regulation.

2. The examination for the Postgraduate Diploma shall be under the supervision of the Executive Committee of the Saïd Business School which shall have power, subject to the approval of the Social Sciences Divisional Board, to make regulations governing the examination.

3. Candidates may be admitted as students for the Postgraduate Diploma under such conditions as the Committee shall prescribe, provided that before admission candidates shall have satisfied the Committee that they have appropriate educational experience acceptable to the Committee, have relevant professional experience, and are well equipped to enter the proposed course of study.

4. Any person who has been accepted as a candidate for the Postgraduate Diploma, and who has satisfactorily pursued the course prescribed by the Committee, may be admitted to the examination.

5. If, for good cause, a student is temporarily unable to carry out their studies, the Programme Director may grant a temporary suspension of status, normally for not less than twelve months at any one time. Applications for suspension of status should be made to the Programme Director, c/o the relevant Graduate Studies Assistant; and will require additional approval from the Director of Graduate Studies. No student may be granted more than twelve months' suspension of status in this way by the Programme Director.

Special Regulations

1. Candidates must follow a course of instruction in Financial Strategy for at least twelve months and not more than twenty-four months. Candidates must complete:

(*a*) Four courses, and satisfy the examiners in the assessment associated with each course. The four courses are:

(i) Strategy;

(ii) Business Finance;

(iii) Corporate Valuation;

(iv) Financial Strategies for Growth.

Details can be found in the course handbook.

(*b*) Courses (i) to (iii) will each be assessed by a 2-hour written examination. Course (iv) will be assessed by a final integrative written assignment of 6,000 words. Assignments must be submitted online, as set out in the assessment section of the programme learning platform , not later than 12 noon on the stipulated submission date, which will be published by the Programme Director by the first module of the programme. All material submitted for the integrative written assignment shall be accompanied by a statement signed by the candidate indicating that it is the candidate's own work.

2. Candidates may be examined viva voce on one or more of the written examinations and the integrative written assignment.

3. Candidates who fail to satisfy the Examiners in the assessment of any of the components may retake or resubmit the failed assessment once, no more than twelve months after the final meeting of the Board of Examiners, excluding any period of suspension.

4. With the approval of the Programme Director, a candidate may substitute any of courses (i) to (iii) on the Postgraduate Diploma with core courses from the part-time MBA, the Postgraduate Diploma in AI for Business, the Postgraduate Diploma in Global Business, the Postgraduate Diploma in Organisational Leadership, the Postgraduate Diploma in Strategy and Innovation, or M.Sc. in Major Programme Management, assuming that core course falls within the permitted registration period for the original Postgraduate Diploma.

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Postgraduate Diploma in Global Business (Part-time)

General Regulations

1. The Executive Committee of the Saïd Business School shall have the power to grant Postgraduate Diplomas in Global Business to candidates who have satisfied the conditions prescribed in this section and any further conditions which the committee may prescribe by regulation.

2. The examination for the Postgraduate Diploma shall be under the supervision of the Executive Committee of the Saïd Business School which shall have power, subject to the approval of the Divisional Board, to make regulations governing the examination.

3. Candidates may be admitted as students for the Postgraduate Diploma under such conditions as the committee shall prescribe, provided that before admission candidates shall have satisfied the committee that they have appropriate educational experience acceptable to the committee, have relevant professional experience, and are well equipped to enter the proposed course of study.

4. Any person who has been accepted as a candidate for the Postgraduate Diploma, and who has satisfactorily pursued the course prescribed by the committee, may be admitted to the examination.

5. If, for good cause, a student is temporarily unable to carry out their studies, the Programme Director may grant a temporary suspension of status, normally for not less than twelve months at any one time. Applications for suspension of status should be made to the Programme Director, c/o the relevant Graduate Studies Assistant; and will require additional approval from the Director of Graduate Studies. No student may be granted more than twelve months' suspension of status in this way by the Programme Director.

Special Regulations

1. Candidates must follow for at least twelve months and not more than twenty-four months a course of instruction in Global Business. Candidates must complete:

(*a*) Four courses, and satisfy the examiners in the assessment associated with each course. The four courses are:

(i) Global Strategy

(ii) Risk and Reputation

(iii) Corporate Diplomacy in a Global Context

(iv) The Challenges of Business in Emerging Markets

Details can be found in the course handbook.

(*b*) Courses (i) to (iii) will each be assessed by a 2-hour written examination. Course (iv) will be assessed by a final integrative written assignment of 6,000 words. Assignments must be submitted online, as set out in the assessment section of the programme learning platform, not later than 12 noon on the stipulated submission date, which will be published by the Programme Director by the first module of the programme. All material submitted for the integrative written assignment shall be accompanied by a statement signed by the candidate indicating that it is the candidate's own work.

2. Candidates may be examined viva voce on one or more of the written examinations and the integrative written assignment.

3. Candidates who fail to satisfy the Examiners in the assessment of any of the components may retake or resubmit the failed assessment once, no more than twelve months after the final meeting of the Board of Examiners, excluding any period of suspension.

4. With the approval of the Programme Director, a candidate may substitute any of courses (i) to (iii) on the Postgraduate Diploma with core courses from the part-time MBA, the Postgraduate Diploma in AI for Business, the Postgraduate Diploma in Organisational Leadership, the Postgraduate Diploma in Strategy and Innovation, the Postgraduate Diploma in Financial Strategy, or M.Sc. in Major Programme Management, assuming that core course falls within the permitted registration period for the original Postgraduate Diploma.

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Postgraduate Diploma in Intellectual Property Law and Practice

General Regulations

1. The Board of the Law Faculty shall have the power to grant Postgraduate Diplomas in Intellectual Property Law and Practice to candidates who have satisfied the conditions prescribed in this section and any further conditions which the Board may prescribe by regulation.

2. The examination for the Postgraduate Diploma shall be under the supervision of the Board of the Law Faculty which shall have power, subject to the approval of the Divisional Board, to make regulations governing the examination.

3. Persons may be admitted to read for the Postgraduate Diploma under such conditions as the Board shall prescribe, provided that before admission candidates shall have satisfied the Board that they have appropriate educational experience acceptable to the Board, and are well equipped to enter the proposed course of study.

4. Any person who has been accepted as a candidate for the Postgraduate Diploma, and who has satisfactorily pursued the course prescribed by the Board, may be entered for the examination.

Special Regulations

1. Each candidate will follow a course of study comprising a two-week residential programme in Intellectual Property Law and Practice and five Legal Practice workshops in the area of Intellectual Property.

2. The examination will be in two parts:

(*a*) *Part I*

Each candidate will be required to complete and submit five written coursework assignments of at least 3,000 words each in response to questions set by the examiners. Those coursework assignments must be submitted electronically on the date stipulated in the year in which the written examination is taken. On submitting the assignments, candidates will also be required to submit an online declaration of authorship. Candidates will be contacted with details of how to submit the essays. The submission date will be published in the course handbook before the first Monday on the first term in which students commence the course.

(*b*) *Part II*

The Part II examination shall consist of two written papers covering elements of the courses covered in the residential programme.

3. The examiners may award a distinction to candidates for the Diploma.

4. Candidates who fail an examination may be re-examined on not more than one occasion which shall normally be within one year of their initial failure.

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Postgraduate Diploma in Management Studies

General Regulations

1. The Executive Committee of the Saïd Business School shall have power to grant Postgraduate Diplomas in Management Studies to candidates who have satisfied the conditions prescribed in this section and any further conditions which the Committee may prescribe by regulation.

2. The examination for the Postgraduate Diploma shall be under the supervision of the Executive Committee of the Saïd Business School which shall have power, subject to the approval of the Social Sciences Divisional Board, to make regulations governing the examination.

3. Candidates, whether members of the University or not, may be admitted as students for the Postgraduate Diploma under such conditions as the committee shall prescribe, provided that before admission to a course of study approved by the Committee, candidates shall have satisfied the committee that they have had appropriate educational experience acceptable to the committee, have relevant industrial or commercial experience and are well-equipped to enter the proposed course of study.

4. Any person who has been accepted as a candidate for the Postgraduate Diploma, and who has satisfactorily pursued the course prescribed by the Committee, may be admitted to the examination.

Special Regulations

1. Students of the diploma may hold that status for no more than nine terms.

2. The Standing Committee shall appoint an academic supervisor to supervise the work of the candidate. The supervisor shall send a report of the work of the candidate to the board at the end of each period of study. The supervisor will inform the board if it is thought that the student is unlikely to reach the standard required by the diploma.

3. Each student will follow a course of study comprising four core courses and a business project. The four core courses are: Managing the organisation: Functional and cross-functional management, finance and accounts, information management, operations management, and human resources. Managing strategically: Corporate strategy, securing competitive advantage, strategic approaches to leadership, investment, product development, and human resources. Managing change: Managing personnel and organisational change, reward strategies for change, leading change and change through teamwork, change in manufacturing and services. A fourth core course from a range of options to be notified to candidates at the start of the course. Each candidate must submit a business project to be undertaken as part of a group assignment on a subject to be approved by their supervisor. Candidates must submit, no later than Friday of the sixth week of the Michaelmas Term in the year after their Part I examination, a report of no more than 6,000 words to their supervisor.

4. The examination will be in three parts:

(a) Part I The examination shall be held after the first two core courses. It shall consist of one written paper covering elements of the first two core courses.

(b) Part II No candidate shall enter the Part II examination unless he or she has already passed Part I. The Part II examination shall consist of one written paper covering elements of the third and fourth core courses.

(c) Each candidate will be required to propose, research, and submit a dissertation not exceeding 10,000 words on a topic agreed by the examiners. The dissertation must be submitted to the Chairman of Examiners, c/o the Postgraduate Secretary, Saïd Business School, by Friday of the first week of July in the year in which it is intended to finish the course.

5. The examiners shall also consider, as part of the examination, a report on the candidate's business project submitted by his or her supervisor.

6. The examiners, of whom two shall be appointed, shall have a duty to examine the student in accordance with any regulations prescribed by regulation and to submit a written report to the Graduate Studies Committee of the Saïd Business School which shall decide whether the diploma should be awarded.

7. Candidates may also be required to attend a viva voce examination.

8. The examiners may award a distinction to candidates for the diploma.

9. Candidates who fail an examination may be re-examined on not more than one occasion which normally shall be within one year of their initial failure.

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Postgraduate Diploma in Nanotechnology for Medicine and Health Care

1. The Divisional Board of Mathematical Physical and Life Sciences, jointly with the Continuing Education Board, shall elect for the supervision of the course a Standing Committee, which shall have the power to arrange lectures and other instruction.

2. The Postgraduate Diploma is only available to students admitted for the MSc in Nanotechnology for Medicine and Healthcare. Candidates must follow a course of instruction in Nanotechnology for Medicine and Healthcare. The course is available on a part time basis only.

3. The policy of the Continuing Education Board on variable intensity part time study shall apply to this award.

4. The minimum period of registration on the Postgraduate Diploma shall be three terms and the maximum period of registration shall be twelve terms.

5. Where a candidate undertakes a module under 10. below, the date of registration for the award shall retrospectively be deemed to be the first day of the term in which the module was taken.

6. Every candidate shall be required to satisfy the examiners in the following:

(*a*) A portfolio of assignments (written reports, problem sheets and presentations) for each of Modules 1-3 in the Schedule, totalling not more than 2500 words in length for Module 1, and not more than 6000 words for each of Modules 2 and 3;

(*b*) Assignments totalling not more than 4,000 words for each of Modules 4, 5, and 6.

The assessed work set out in clause 6(a) and (b) shall be submitted via the online submission system to the examiners for consideration by such date as the examiners shall determine and of which they shall notify candidates.

7. Candidates may be required to attend a viva voce examination at the end of the course of studies at the discretion of the examiners.

8. The examiners may award a distinction to candidates for the Postgraduate Diploma.

9. Candidates who fail to satisfy the examiners in any part of the examination may be permitted to resubmit work in respect of the part or parts of the examination which they have failed for examination on not more than one occasion which shall normally be within one year of the original failure.

10. The Standing Committee shall have the discretion to deem satisfactory completion of a module including the associated assessment prior to registration for the Postgraduate Diploma as having met the examination requirements in respect of that module. Such discretion will normally only be exercised if the time elapsed between commencement of the accredited module concerned and registration for the MSc is not more than two years.

11. The maximum number of modules taken prior to registration for the Postgraduate Diploma shall be three.

12. If any student who has previously successfully completed the Postgraduate Certificate and ended their registration on the Programme is subsequently re-admitted to the Postgraduate Diploma, the Standing Committee shall have the discretion to deem satisfactory completion of modules within the Postgraduate Certificate as having met the examination requirements in respect of the module. Such discretion will normally only be exercised if the time elapsed between first registration on a module contributing to the Postgraduate Certificate and registration for the Postgraduate Diploma is not more than two years.

13. If a student who has been awarded the Postgraduate Certificate in Nanotechnology is subsequently awarded the Postgraduate Diploma then the Postgraduate Diploma will subsume the Postgraduate Certificate.

Schedule

1. The Wider Context of Nanotechnology

2. The Fundamental Science of Nanotechnology

3. Fundamental Characterisation for Nanotechnology

4. Introduction to Bionanotechnology

5. Nanomedicine –Science and Applications

6. Clinical Translation and Commercialisation of Nanomedicine

Alternative modules where approved by the Standing Committee from those listed for the Postgraduate Programme in Evidence Based Health Care and from those listed for the MSc in Experimental Therapeutics.

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Postgraduate Diploma in Organisational Leadership (Part-time)

General Regulations

1. The Executive Committee of the Saïd Business School shall have the power to grant Postgraduate Diplomas in Organisational Leadership to candidates who have satisfied the conditions prescribed in this section and any further conditions which the Committee may prescribe by regulation.

2. The examination for the Postgraduate Diploma shall be under the supervision of the Executive Committee of the Saïd Business School which shall have power, subject to the approval of the Divisional Board, to make regulations governing the examination.

3. Candidates may be admitted as students for the Postgraduate Diploma under such conditions as the Committee shall prescribe, provided that before admission candidates shall have satisfied the Committee that they have appropriate educational experience acceptable to the Committee, have relevant professional experience, and are well equipped to enter the proposed course of study.

4. Any person who has been accepted as a candidate for the Postgraduate Diploma, and who has satisfactorily pursued the course prescribed by the Committee, may be admitted to the examination.

5. If, for good cause, a student is temporarily unable to carry out their studies, the Programme Director may grant a temporary suspension of status, normally for not less than twelve months at any one time. Applications for suspension of status should be made to the Programme Director, c/o the relevant Graduate Studies Assistant; and will require additional approval from the Director of Graduate Studies. No student may be granted more than twelve months' suspension of status in this way by the Programme Director.

Special Regulations

1. Candidates must follow a course of instruction in Organisational Leadership for at least twelve months and not more than twenty-four months. Candidates must complete:

(*a*) Four courses, and satisfy the examiners in the assessment associated with each course. The four courses are:

(*i*) Leadership Fundamentals;

(*ii*) The Strategic Mindset;

(*iii*) The Strategic Leader;

(*iv*) Leading Organisational Change.

Details can be found in the course handbook.

(*b*) Courses (i) to (iii) will each be assessed by a 2-hour written examination. Course (iv) will be assessed by a final integrative written assignment of 6,000 words. Assignments must be submitted online, as set out in the assessment section of the programme learning platform , not later than 12 noon on the stipulated submission date, which will be published by the Programme Director by the first module of the programme. All material submitted for the integrative written assignment shall be accompanied by a statement signed by the candidate indicating that it is the candidate's own work.

2. Candidates may be examined viva voce on one or more of the written examinations and the integrative written assignment.

3. Candidates who fail to satisfy the Examiners in the assessment of any of the components may retake or resubmit the failed assessment once, no more than twelve months after the final meeting of the Board of Examiners, excluding any period of suspension.

4. With the approval of the Programme Director, a candidate may substitute any of courses (i) to (iii) on the Postgraduate Diploma with core courses from the part-time MBA, the Postgraduate Diploma in AI for Business, the Postgraduate Diploma in Global Business, the Postgraduate Diploma in Strategy and Innovation, the Postgraduate Diploma in Financial Strategy, or M.Sc. in Major Programme Management, assuming that core course falls within the permitted registration period for the original Postgraduate Diploma.

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Postgraduate Diploma in Strategy and Innovation (Part-time)

General Regulations

1. The Executive Committee of the Saïd Business School shall have the power to grant Postgraduate Diplomas in Strategy and Innovation to candidates who have satisfied the conditions prescribed in this section and any further conditions which the Committee may prescribe by regulation.

2. The examination for the Postgraduate Diploma shall be under the supervision of the Executive Committee of the Saïd Business School which shall have power, subject to the approval of the Social Sciences Divisional Board, to make regulations governing the examination.

3. Candidates may be admitted as students for the Postgraduate Diploma under such conditions as the Committee shall prescribe, provided that before admission candidates shall have satisfied the Committee that they have appropriate educational experience acceptable to the Committee, have relevant professional experience, and are well equipped to enter the proposed course of study.

4. Any person who has been accepted as a candidate for the Postgraduate Diploma, and who has satisfactorily pursued the course prescribed by the Committee, may be admitted to the examination.

5. If, for good cause, a student is temporarily unable to carry out their studies, the Programme Director may grant a temporary suspension of status, normally for not less than twelve months at any one time. Applications for suspension of status should be made to the Programme Director concerned, c/o the relevant Graduate Studies Assistant; and will require additional approval from the Director of Graduate Studies. The Programme Director shall grant no more than twelve months of suspension in this way to students following the twelve month version of the programme, and no more than twenty-four months of suspension for students following the twenty-four month version of the programme.

Special Regulations

1. Candidates must follow a course of instruction in Strategy and Innovation for either at least twelve months and not more than twenty-four months, or for at least twenty-four months and not more than forty-eight months. Candidates must complete:

(*a*) four courses, and satisfy the examiners in the assessment associated with each course. The four courses are:

(i) Strategy

(ii) Innovation Strategy

(iii) Globalisation and Strategy

(iv) Strategy in Action

Details can be found in the course handbook.
(*b*) Courses (i) to (iii) will each be assessed by a 2-hour written examination. Course (iv) will be assessed by a final integrative written assignment of 6,000 words. Assignments must be submitted online, as set out in the assessment section of the programme learning platform , not later than 12 noon on the stipulated submission date, which will be published by the Programme Director by the first module of the programme. All material submitted for the integrative written assignment shall be accompanied by a statement signed by the candidate indicating that it is the candidate's own work.

2. Candidates admitted to the 12-month programme cannot transfer between the two cohorts admitted each year, nor may they transfer to the 24-month programme. In exceptional circumstances, candidates on the 24-month programme may be permitted to transfer to the 12-month programme.

3. Candidates may be examined viva voce on one or more of the written examinations and the integrative written assignment.

4.Candidates who fail to satisfy the Examiners in the assessment of any of the components may retake or resubmit the failed assessment once, no more than twelve months after the final meeting of the Board of Examiners, excluding any period of suspension.

5. With the approval of the Programme Director, a candidate may substitute any of courses (i) to (iii) on the Postgraduate Diploma with core courses from the part-time MBA, the Postgraduate Diploma in AI for Business, the Postgraduate Diploma in Global Business, the Postgraduate Diploma in Organisational Leadership, the Postgraduate Diploma in Financial Strategy, or M.Sc. in Major Programme Management, assuming that core course falls within the permitted registration period for the original Postgraduate Diploma.

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General Regulations for Foundation Certificates

1. The Continuing Education Board shall have power to grant Foundation Certificates to candidates who have satisfied the conditions prescribed in this section and any further conditions which the Committee may prescribe by regulation.

2. The examination for each certificate shall be under the supervision of the Continuing Education Board which shall have the power subject to the approval of the Education Committee, to make regulations governing the examination.

3. The Director of the Department for Continuing Education shall keep a register of attendance of students for the Certificate. No student shall be granted leave to take the examination unless the register shows satisfactory attendance.

4. Candidates, whether members of the University or not, may be admitted as students for the Certificate under such conditions as the Continuing Education Board shall prescribe provided that, before admission to the course, candidates have satisfied the Committee that they are well qualified to enter the proposed course of study.

5. Examination for the certificate shall be by written examination, by coursework essays, and (if the examiners think fit) by oral examination, under such conditions as the Continuing Education Board may by regulation prescribe.

6. If, for good cause, a student is temporarily unable to carry out their coursework or examination the Continuing Education Board may grant their request for a temporary suspension of status. Applications for suspension of status should be made to the board, c/o the Registry; and should be accompanied by a statement of support from the relevant course director. No student may be granted more than the number of terms' or years' suspension of status set out below.

When a student is entered as a candidate in an examination following return from suspension of status, they shall be entitled to be examined in accordance with the regulations pertaining at the time at which they received teaching for the examination, so long as the time elapsed since they were originally due to be examined is not greater than the maximum time permitted for completion set out below.

Duration of Programme	Maximum Time Permitted	Maximum Suspensions Permitted
3 Terms / 1 Year	6 Terms / 2 Years	3 Terms / 1 Year
6 Terms / 2 Years	12 Terms / 4 Years	6 Terms / 2 Years

7. A student shall cease to hold the status of Student for the Award through failure to meet the requirements laid down in the regulations governing that award including failure to meet the requirements within the maximum terms or years permitted for completion.

8. A student who has withdrawn or who has been withdrawn may apply for reinstatement to their former status on the Register within two years of their status ceasing. Such applications shall be addressed by former student to the Continuing Education Board, and shall be accompanied by written statements commenting on the application from the course director. The board shall reach a decision on such applications and shall determine the date from which any reinstatement granted under these provisions shall be effective. No reinstatement may be granted under these provisions if the studetns has held the relevant status for the maximum number of terms or years allowed under the regulations governing that status.

9. A candidate who has failed to satisfy the examiners in the examination may enter again for the examination on one, but not more than one, subsequent occasion. Unless the special regulations for the examination specify otherwise, this resit attempt shall normally be taken at the next opportunity, but may be deferred once, i.e. it must be taken at one of the next two opportunities. No candidate who has satisfied the examiners in the examination may enter again for the same examination.

10. The examiners may award a merit for work of particularly high quality in the whole examination or a distinction for excellence in the whole examination.

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Foundation Certificate in English Literature

1. The course shall consist of lectures, classes and tutorials on the subject of English Literature. The course is available on a part-time basis only, over a period of two years.

2. Every candidate will be required to satisfy the examiners in the following:

i.Four written papers, two on each of the topics below, each of three hours' duration;

a. Early Modern Literature

b. Victorian and Modern Literature

ii. Two portfolios of written work demonstrating critical approaches to language and literature, the first to be of not more than 3,000 words and the second to be of not more than 5,000 words;

iii. Twelve coursework essays, each of not more than 2,000 words in length.

The portfolios and assignments under 3 ii and iii will be submitted via the approved online submission system to the examiners for consideration by such dates as the examiners shall determine and shall notify candidates.

3. Candidates may, at the discretion of the examiners, be required to attend a viva voce examination at the end of the course of studies.

4. Candidates who fail to satisfy the examiners in the assessed work specified in clause 2 may be permitted to resubmit work in respect of the part or parts of the examination which they have failed on not more than one occasion which shall normally be within one year of the initial failure.

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Foundation Certificate in History

1. The course shall consist of lectures, classes and tutorials on the subject of British and European History. The course is available on a part-time basis only, over a period of two years.

2. Every candidate will be required to satisfy the examiners in the following:

(i) Four written papers as set out below, each of three hours' duration:

(*a*) Two papers on British History, 1485-1603 and 1900-1979;

(*b*) One paper on European History, 1815-1914;

(*c*) One option paper (source-based) to be chosen from a list to be published annually before the end of the last week of Trinity Term.

(ii) Nine coursework essays, each of up to 2,000 words in length.

(iii) One extended essay of up to 4,000 words on a candidate's option subject.

The coursework essays in 2 (ii) and the extended essay in 2 (iii) will be submitted to the examiners via the approved online submission system for consideration by such dates as the examiners shall determine and shall notify the candidates.

3. Candidates may be required to attend a viva voce examination at the end of the course of studies at the discretion of the examiners.

4. Candidates who fail to satisfy the examiners in the assessed work specified in clause 2 may be permitted to resubmit work in respect of the part or parts of the examination which they have failed on not more than one occasion which shall normally be within one year of the initial failure.

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Doctor of Clinical Psychology

General Regulations

1. The Oxford Institute of Clinical Psychology Training shall have power, on behalf of the Medical Sciences Board, to admit Students for the Degree of Doctor of Clinical Psychology.

2. The Oxford Institute of Clinical Psychology Training shall make a return to the Registrar by the end of the first week of Michaelmas Full Term, showing the names of all persons admitted in that term as Students for the Degree of Doctor of Clinical Psychology, and the Registrar shall keep a register of such students.

3. The Medical Sciences Board shall have power, on the recommendation of the Oxford Institute of Clinical Psychology Training, to remove temporarily or permanently the name of a student from the register. This power shall include cases where students have been found under the procedures of the course and the Oxford Health NHS Foundation Trust guilty of gross misconduct or in breach of the Health and Care Professions Council or the British Psychological Society's Code of Ethics and Conduct.

4. Students shall be admitted to the doctoral programme for a probationary period. The Board of Examiners shall conduct a formal mid-course review during the first half of the second year of the course (i.e. between twelve and eighteen months after the commencement of the course). Candidates shall be required to complete successfully all elements of the work required before they are permitted to progress from the probationary period. Failure to meet mid-course requirements within 18 months of registration will usually result in withdrawal from the programme without award.
5. Subject to the provisions of clauses 3 and 4 above, students for the Degree of Doctor of Clinical Psychology may hold that status for a maximum of five years.

6. The Proctors shall be responsible for overseeing the proper conduct of the examinations for the Degree in Clinical Psychology. They shall have power to investigate any concern regarding the conduct of any candidate for the examination and to impose any penalty equivalent to that which may be imposed upon a member of the University in similar circumstances.

7. An appeal against a decision of the Board of Examiners for the Doctorate in Clinical Psychology must be made to the Complaints & Academic Appeals Panel of the Oxford Institute of Clinical Psychology Training in the first instance, through procedures laid down in the course handbook. A candidate who is dissatisfied with the decision of the Institute's Complaints & Academic Appeals Panel may submit an appeal through the University's Procedures for Handling Complaints (including Academic Appeals) laid down and published by the Proctors under section 22 of Statute IX. No procedures arising from a candidate's status as employee or former employee of the Oxford Health NHS Foundation Trust may affect a decision of the examiners.

8. Should any Students for the Degree of Doctor of Clinical Psychology have access to University services and facilities, they will be required to observe the appropriate statutes, regulations, and/or rules governing the use of such services and facilities. The Proctors shall have power to investigate any alleged breaches of those statutes, regulations, and/or rules and to deal with the matter and impose any penalty equivalent to that which they would have been empowered to impose upon a member of the University in similar circumstances.

Special Regulations

1. Candidates shall follow a course of training in Clinical Psychology for a period of at least three years. The training shall consist of Clinical, Academic, and Research elements, and candidates will be required to demonstrate their competence in all three elements. The precise periods of training, and the amount of time to be spent on each element, will be notified to candidates by the Course Director prior to the commencement of the course.

2. Candidates shall be examined in all of the following ways:

(*a*) Clinical Activity

Each candidate shall develop competence in five or six supervised clinical areas normally including the following:

(i) Adult; (ii) Child; (iii) Learning Disabilities; (iv) Older People; (v) Specialist (to be chosen by the candidate in consultation with the course tutors, subject to the availability of appropriate supervision. Final year candidates will normally either develop competence in one (twelve month) or two (six month) elective areas).

Candidates shall submit to the Board of Examiners an integrated clinical report on five of the above clinical areas. Normally, at least one report will concern clinical work which is other than individually based. Each report shall consist of not more than 4,000 words including tables and diagrams but excluding references and appendices. Candidates shall also submit to the Clinical Tutor a notebook (Log Book) for each clinical area. The candidate's supervisor in each clinical area shall complete, in consultation with the Clinical Tutor, an Evaluation of Clinical Competence (ECC). The Reports and ECC Forms (a minimum of five) shall be assessed as part of the examination. The notebooks shall be available to the examiners.

Candidates must meet the subject area requirements through their Clinical Activity as detailed in the Course Regulations. Candidates may choose to offer case presentations to meet some subject area requirements, as set out in the Course Regulations.
(*b*) Academic Activity

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Candidates shall be required to follow a programme of study, as prescribed by the Director of the Course, normally in each of the following areas:

(i) Adult mental health; (ii) Children; (iii) Learning Disabilities; (iv) Older People; (v) Specialist teaching.

Candidates are required to submit an extended essay. The essay shall not exceed 3,000 words including tables and diagrams but excluding references, and shall be set by the course academic tutor team towards the end of Hilary Term of the first year on an academic topic from the working age adult teaching in the previous term.

(c) Research Activity

Candidates shall offer a research portfolio of between 12,000 and 18,000 words, including tables, diagrams, references and appendices, comprised of:

(i) One service improvement project of between 3,000 and 5,000 words in length including tables and diagrams but excluding references and appendices. The project shall normally be carried out within a clinical context within the first two years of training and shall be of direct relevance to the clinical work.

(ii) A research report of 3,000-5,000 words concerning a significant and substantial investigation with human participants which shall be of clinical relevance. The subject of the Research Report must be approved in advance by the Institute.

(iii) A systematic review of 3,000-7,000 words which may include theoretical work in a clinical subject. The subject of the systematic review must be approved in advance by the institute.

(iv) A reflecting connective narrative of 1,000 words

All candidates will be examined on the research portfolio viva voce.

3. Candidates shall be required to satisfy examiners in each of the assessment units described in clause 2 above.

4. Guidelines on the preparation and submission of all written work will be updated annually as required and will be included in the Course Handbook.

5. Deadlines for the submission of all assessed work (including essay titles, essays, service improvement projects, integrated clinical reports, critical reviews, research proposals and research reports) will be published annually by the Institute in the 'Annual Course Syllabus Book' at the start of the academic year. They will also be posted on the course VLE.

6. All material submitted for examination must be sent to the Chair of Examiners for the Doctorate in Clinical Psychology, c/o the Course Manager, Isis Education Centre, Warneford Hospital, Headington, Oxford. It shall be accompanied by a certificate signed by the candidate indicating that it is the candidate's own work, except where otherwise specified. In the case of the integrated clinical report, service-related project, and dissertation, this must be supported by a signed statement from the candidate's supervisor indicating that the material submitted is the candidate's own work.

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Postgraduate Certificate in Supervision of Applied Psychological Practice

General Regulations

1. The Oxford Institute of Clinical Psychology Training shall have power, on behalf of the Medical Sciences Board, to admit students for the Postgraduate Certificate in Supervision of Applied Psychological Practice.

2. The Oxford Institute of Clinical Psychology Training shall make a return to the Registrar by the end of the first week of Michaelmas Full Term, showing the names of all persons admitted in that term as students for the Postgraduate Certificate in Supervision of Applied Psychological Practice, and the Registrar shall keep a register of such students.

3. The Medical Sciences Board shall have power, on the recommendation of the Oxford Institute of Clinical Psychology Training, to remove temporarily or permanently the name of a student from the register. This power shall include cases where students have been found under the procedures of the course guilty of gross misconduct or in breach of relevant regulations, codes or standards of their associated professional or registration body.

4. Students will hold a professional postgraduate qualification as an applied psychologist, or as a qualified psychotherapist or counsellor with an Honours degree, or another relevant professional qualification in health and social care or education, and will be registered with a professional body as deemed appropriate by the Oxford Institute for Clinical Psychology Training. Students will have been professionally qualified for at least one year and will have experience of providing clinical supervision, or exceptionally will be at the point of taking on clinical supervisory responsibilities.

5. The Oxford Institute of Clinical Psychology Training shall have power, on behalf of the Medical Sciences Board, to elect for the supervision of the programme a Steering Committee to arrange teaching, assessments and other instruction.

6. Every student must follow a one year course of study on a part-time basis, and attend teaching days which will normally take place monthly, as determined by the programme timetable. The programme commences in October and runs until September of the following year.

7. Students shall normally be required to attend a minimum of 10 of the 13 teaching days across the programme.

8. Students will be required to undertake a minimum of 40 hours of clinical supervision of their own supervisees (on an individual, group or peer basis) during the duration of the programme, and arrangement of this prior to joining the programme shall be the responsibility of each student.

9. Students will be required to receive regular supervision themselves for their own professional practice, and arrangement of this prior to joining the programme shall be the responsibility of each student.

10. Students who are unable to attend the minimum number of teaching days, or to complete the minimum number of clinical supervision hours will be able to defer completion of the course until the following year, until the programme requirements have been satisfied. Subject to the provisions of clauses 3, 6, 7, and 8 above, Students for the Postgraduate Certificate in Supervision of Applied Psychological Practice may hold that status for a maximum of two years.

11. The Proctors shall be responsible for overseeing the proper conduct of the examinations for the Postgraduate Certificate in Supervision of Applied Psychological Practice. They shall have power to investigate any concern regarding the conduct of any candidate for the examination and to impose any penalty equivalent to that which may be imposed upon a member of the University in similar circumstances.

12. An appeal against a decision of the Board of Examiners for the Postgraduate Certificate in Supervision of Applied Psychological Practice must be made to the Complaints & Academic Appeals Panel of the Oxford Institute of Clinical Psychology Training in the first instance, through procedures laid down in the course handbook. A candidate who is dissatisfied with the decision of the Institute's Complaints & Academic Appeals Panel may submit an appeal through the University's Procedures for Handling Complaints (including Academic Appeals) laid down and published by the Proctors under section 22 of Statute IX.

13. Should any Students for the Postgraduate Certificate in Supervision of Applied Psychological Practice have access to University services and facilities, they will be required to observe the appropriate statutes, regulations, and/or rules governing the use of such services and facilities. The Proctors shall have power to investigate any alleged breaches of those statutes, regulations, and/or rules and to deal with the matter and impose any penalty equivalent to that which they would have been empowered to impose upon a member of the University in similar circumstances.

Special Regulations

1. Students shall follow a course of training in the supervision of applied psychological practice. This training is designed to provide a thorough grounding in the understanding and application of supervision theory, drawing on the evidence base, and to provide opportunities to develop key supervision skills. A number of theories, models and frameworks will be covered, as well as a critical review of the evidence base for supervision. Key concepts and principles will be reviewed including effective supervisory relationships, ethical issues, power and difference in supervision. There will be opportunities to practice important supervision skills such as developing supervision contracts, assessing competence and giving feedback, as well as promoting learning and reflective practice. There will be opportunities for students to learn from programme staff and from one another. Methods of learning will incorporate a combination of didactic lectures, small and large group discussion, experiential exercises (including role play and personal reflection), self-assessment and facilitated supervision groups. The details and format of the training will be notified to students by the Course Director, prior to the commencement of the course.

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2. Candidates shall be examined in all of the following ways:

(*a*) One 4,000 word essay on an aspect of supervision covered in the curriculum. The essay must be submitted in March on a date to be specified in the programme Handbook.

(*b*) Recording of supervision (video or audio) with a 2,000 word critical commentary and completed outcome measure of the supervisory relationship. The recording and accompanying material must be submitted in July on a date to be specified in the programme Handbook.

(*c*) Reflective log (3,000 words) of supervision practice and learning and development as a supervisor, including a record of the number of supervisory hours undertaken as a supervisor and as a supervisee. The log must be submitted in September on a date to be specified in the programme Handbook.

3. Guidelines for the preparation and submission of all assessed work will be included in the programme Handbook.

4. Candidates must pass all of the examined components in order to pass overall.

5. Should they fail to reach the required standard candidates will be permitted one opportunity to re-take each of the required examined components, normally within 3 months of the original failure. Candidates failing to pass any examined component at the second attempt will normally be judged to have failed to reach the required standard for the award of the Postgraduate Certificate and will not be permitted to continue.

6. Candidates shall be required to satisfy the examiners in all of the examined components within 2 years of registering for the Postgraduate Certificate.

7. The required submissions must be:

(*a*) sent to the Chair of Examiners for the Postgraduate Certificate in Supervision of Applied Psychological Practice, c/o the Programme Administrator, Isis Education Centre, Warneford Hospital, Headington, Oxford OX3 7JX by the required date.

(*b*) accompanied by a declaration of authorship signed by the candidate, and for assignment 2(c), must be countersigned by the candidate's practice supervisor.

(*c*) accompanied by a declaration that no clinical or supervisory material has been included, without ensuring that it: (i) has been fully anonymised, (ii) does not enable identification, and (iii) has been obtained and used with consent.

Declarations must be submitted separately in a sealed envelope addressed to the Chair of Examiners for the Postgraduate Certificate in Supervision of Applied Psychological Practice.

8. The Board of Examiners will meet three times a year, will decide upon the outcome of the examined components, and will recommend to the University the award of the Postgraduate Certificate for successful candidates.

9. There is no alternative award for candidates who fail to meet the required standard or who do not complete the programme.

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Recognized Students

1. There shall be a Register of Recognized Students who are not members of the University.

2. Any academic division, department or faculty board may place the name of any applicant on the Register of Recognized Students provided that the applicant:

Provided that the applicant:

(*a*) is not a member of the University,

(*b*) possesses the qualifications required from candidates for admission to the status of Senior Student except that persons not so qualified may in exceptional cases be admitted,

(*c*) is placed under an academic adviser appointed by the relevant board. It shall be the duty of the academic adviser to advise on the work of the student but not to give systematic instruction. The adviser shall submit a report on the progress of the student to the board at the end of each term.

3. Application for admission as a Recognized Student shall include:

(*a*) evidence of the degrees previously obtained by the applicant,

(*b*) a statement of the proposed subject of study,

(*c*) two references, normally from senior academic members of the applicant's current university;

(d) proof of English language proficiency at the appropriate level determined by the relevant board.

Applications will be assessed by an academic assessor appointed by the relevant board. The decision to admit an applicant is the responsibility of the relevant board which may delegate approval to the Director of Graduate Studies or equivalent or other appropriate person.

4. If an applicant for admission as a Recognized Student shall propose a subject of study which is outside the scope of the board of any faculty or divisional board but which may in the opinion of the Education Committee be profitably studied at Oxford, that committee may, on the recommendation of a delegacy or committee constituted under the provisions of the appropriate regulation, deal with their case as if it were the board of a faculty.

5. For each term for which their name is on the Register, every Recognized Student shall pay a fee at the annual rate specified by the Regulations on Financial Matters, within fourteen days from the beginning of Full Term (or from the date of the decision to place their name on the Register, in the case of a decision taken during Full Term and applying to that term).

6. A Recognized Student shall cease to hold that status

(*a*) if they shall have failed to pay the fees required under clause 5,

(*b*) if their name shall have been removed from the Register by the relevant board.

7. Every Recognized Student shall be entitled

(i) to use the University Libraries subject to the provision of the statutes governing particular Libraries,

(ii) to attend lectures advertised in the lists of boards of faculties and other bodies:

Provided that attendance
(*a*) at lectures described as seminars or classes or informal instruction shall be subject to the permission of the holder,

(*b*) at lectures given in any college building shall be subject to the right of the college concerned to refuse admission.

(iii) to work in any University department or institution subject to the agreement of the head of that department or institution.

8. No Recognized Student shall have their name on the Register of Recognized Students for more than three terms.

9. The relevant board shall have power to remove the name of any Recognized Student from the Register of Recognized Students.

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Visiting Students

1. There shall be a Register of Visiting Students who are members of a college or other society but who are not members of the University. Council may determine from time to time conditions for admission to the Register and the maximum numbers of the members of each college or other society who may be admitted as Visiting Students in any one year.

2. Application for admission as a Visiting Student shall be made to the Registrar through the candidate's society within fourteen days after the society has admitted the candidate. The application shall provide such particulars as Council shall from time to time specify, and shall include an undertaking by the candidate, in terms approved from time to time by Council, (i) as to conduct and (ii) as to payment when due of the fees payable to the University while holding the status of Visiting Student.

3. For each term in which his or her name is on the Register, every Visiting Student shall pay to his or her college or other society for transmission to the Curators of the University Chest, within fourteen days from the beginning of Full Term (or, in the term of admission, within fourteen days from the day on which his or her name was entered on the Register), a fee at the annual rate specified in the appropriate regulation.

4. A Visiting Student shall cease to hold that status (i) after three terms, or (ii) forthwith if:

(*a*) he or she shall have failed to pay the fees required under cl. 3;

(*b*) he or she ceases to be a member of a college or other society;

(*c*) he or she is matriculated, or his or her name is placed on the Register of Diploma Students or the Register of Recognized Students; or

(*d*) in accordance with the prescribed procedure, he or she is found to have committed a breach of his or her undertaking as to conduct and it is held that his or her status is to cease as a consequence.

5. Every Visiting Student shall be entitled:

(*a*) to use the university libraries subject to the provisions of the statutes or decrees governing particular libraries, and to the general regulations and rules of the libraries concerned.

(*b*) to attend lectures advertised in the lists of boards of faculties and other bodies, provided that:

(i) attendance at lectures described as seminars or classes or informal instruction shall be subject to the permission of the holder, and

(ii) attendance at lectures given in any college building shall be subject to the right of the college concerned to refuse admission.

6. A Visiting Student may be permitted to work, and receive teaching or supervision, in any university laboratory, subject to prior arrangement agreed between his or her society and the head of department, and subject to such conditions as may be determined, by the head of department in accordance with arrangements approved from time to time by Council.

7. No Visiting Student shall be eligible to be a candidate for any examination, or scholarship, prize, or other award of the University.

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Common Award Students

1. St Stephen's House and Wycliffe Hall are authorised to offer the Common Award, to be validated by the University of Durham, for the training of Church of England ordinands admitted to the Permanent Private Halls for that purpose.

2. There shall be a Register of Common Award Students who are members of a Permanent Private Hall but who are not members of the University.

3. The Permanent Private Hall shall place on the Register the name of any student it has admitted to study for the Common Award of the University of Durham.

4. Subject to the approval of the Education Committee, the Permanent Private Halls Supervisory Committee may determine from time to time conditions for inclusion on the Register and the maximum numbers of the members of each Permanent Private Hall who may be admitted as Common Award Students in any one year.

5. Application for inclusion on the register of Common Award Students shall be made to the Registrar through the candidate's Permanent Private Hall within fourteen days after the Hall has admitted the candidate. The application shall provide such particulars as the Education Committee shall from time to time specify, and shall include an undertaking by the candidate, in terms approved from time to time by the Education Committee, as to conduct while holding the status of a Common Award Student.

6. Subject to the approval of the Education Committee, the Permanent Private Halls Supervisory Committee may specify the University facilities and services and determine the level of access to their use which shall be made available to Common Award Students, as well as determining the charge paid by the Permanent Private Halls for these facilities and services.

7. A Common Award Student shall cease to hold that status (i) after he or she completes the necessary period of study for the Common Award, or (ii) after he or she ceases to be a member of a Permanent Private Hall prior to the completion of his or her period of study for the Common Award, or (iii) forthwith if, in accordance with the prescribed procedure, he or she is found to have committed a breach of his or her undertaking as to conduct and it is held that his or her status is to cease as a consequence.

8. No Common Award Student shall be eligible to be a candidate for any examination, or scholarship, prize, or other award of the University.

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